



VILLAGE OF MERRICKVILLE-WOLFORD

**Agenda for Council
Council Chambers**

Council Meeting 7:00 p.m.

Monday, January 13, 2020

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **Public Question Period to Council**
5. **Minutes:** Approval of Minutes of regular Council meeting of December 9, 2019; and Approval of Minutes of special Council meeting of December 12, 2019
6. **Correspondence:** Denis Gagnon, President of Euphorium IV:XX dated December 16, 2019; Hunter McGill, Chairman of Friends of the Rideau dated November 29, 2019;
7. **Committees:** Community Development Advisory Committee Minutes of November 18 and December 3, 2019
8. **Library Board:** Merrickville Public Library Board Minutes of November 14, 2019
9. **Police Service Board:** Merrickville Police Service Board Minutes of August 23, 2019
10. **Planning:** CBO-01-2020 and By-law 04-2020 re: Lot 169; and Planning Advisory Committee Resolution R-15-19 re: Merrickville Grove
11. **By-law Enforcement:** CBO-02-2020 re: Sign Permit for 111 Main Street East
12. **Finance:** FIN-01-2020 and By-law 02-2020 re: Interim Borrowing By-law; FIN-02-2020 and By-law 03-2020 re: Interim Tax Levy; FIN-03-2020 re: 2020 Budget Schedule Update
13. **CAO:** Letter to Enbridge re: Ontario Natural Gas Expansion Support Program
14. **Public Question Period to Council**
15. **Next meeting of Council:** January 27, 2020 at 7:00 p.m.
16. **Confirming By-Law:** 01-2020 re: Confirm Proceedings of Council meeting of January 13, 2020
17. **Adjournment.**

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Amalgamated 1998



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Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby
approve the agenda of the regular Council meeting of January 13, 2020 as:

___ circulated.

___ amended.

Carried / Defeated

J. Douglas Struthers, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of December 9, 2019 as:

_____circulated.

_____amended.

Carried / Defeated

J. Douglas Struthers, Mayor

**The Corporation of the
Village of Merrickville-Wolford**

Monday, December 9, 2019

A regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 7:00 p.m. on Monday, December 9, 2019.

Chaired by: Mayor J. Douglas Struthers
Members of Council: Deputy Mayor Michael Cameron
Councillor Bob Foster
Councillor Don Halpenny
Councillor Timothy Molloy

Staff in Attendance: Doug Robertson, CAO/Clerk
Christina Conklin, Deputy Clerk
Randy Wilkinson, Chief Building Official

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-386-19 Moved by Councillor Foster, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the regular Council meeting of December 9, 2019, as circulated.

Carried.

Minutes:

R-387-19 Moved by Councillor Halpenny, Seconded by Councillor Foster
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of November 25, 2019 as circulated.

Carried.

Correspondence:

R-388-19 Moved by Councillor Halpenny, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Gillian Gray regarding resignation from the Community Development Advisory Committee dated December 3, 2019, for information purposes.

Carried.

Building/Planning:

R. Wilkinson provided a verbal update on the Official Plan Timeline.

R-389-19 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CBO-12-2019, regarding Theatre Night in Merrickville's proposed alterations to the Merrickville Community Centre, for information purposes.

Carried.

By-law Enforcement:

R-390-19 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CBO-14-2019; and

That Council adopt the updated Yards By-law 69-2019 and repeal the previous Yards By-law 21-98.

Carried.

R-391-19 Moved by Councillor Halpenny, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: By-law 69-2019, being a Yards By-law for the Village, be read a first and second time, and that By-law 69-2019 be read a third and final time and passed.

Carried.

Finance:

R-392-19 Moved by Deputy Mayor Cameron, Seconded by Councillor Foster
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-34-2019, regarding the Community Grant Program Policy, for information purposes; and

That Council does hereby give favourable consideration to By-law 70-2019, being a by-law to amend the Community Grant Program Policy.

Carried.

R-393-19 Moved by Deputy Mayor Cameron, Seconded by Councillor Foster
Be it hereby resolved that: By-law 70-2019, being a by-law to amend Schedule "A" of By-law 23-2019, the Community Grant Program Policy By-law, be read a first and second time, and that By-law 70-2019 be read a third and final time and passed.

Carried.

Clerk's Department:

R-394-19 Moved by Councillor Halpenny, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report DEPC-05-2019 regarding the 2020 Council Meeting Schedule; and

That Council does hereby approve the 2020 Council Meeting Schedule, as follows:
January 13th, January 27th, February 10th, February 24th, March 9th, March 23rd, April 14th, April 27th, May 11th, May 25th, June 8th, June 22nd, July 27th, August 24th, September 14th, September 28th, October 13th, October 26th, November 9th, November 23rd, December 14th.

Carried.

R-400-19 Moved by Councillor Foster, Seconded by Councillor Halpenny
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CAO-09-2019, being the 2019 Emergency Management Program Annual Review report, for information purposes; and

That Council give favourable consideration to By-law 66-2019, being a by-law to adopt a new Emergency Response Plan for the Village.

Deferred.

Public Question Period to Council:

Y. Grandmaitre inquired as to whether there were dates scheduled for budget discussions.

C. Willemsen inquired as to what the impact of the amendment to the Community Grant Program Policy would have on the signage by-law with respect to not-for-profit and non-profit organizations.

D. Dawson inquired as to whether the Yards By-law could be proactively enforced before a complaint is received.

D. Dawson inquired as to whether there would be a report coming forward with respect to legal costs regarding staffing issues.

D. Dawson inquired as to the status of an O.P.P. investigation.

Confirming By-Law

R-395-19 Moved by Councillor Foster, Seconded by Councillor Halpenny
Be it hereby resolved that: By-law 68-2019, being a by-law to confirm the proceedings of the Council meeting of December 9, 2019, be read a first and second time, and that By-law 68-2019 be read a third and final time and passed.

Carried.

Adjournment

R-396-19 Moved by Councillor Foster, Seconded by Councillor Halpenny
Be it hereby resolved that: This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 8:00 p.m. until the next regular meeting of Council on Monday, January 13, 2020 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

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required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby
approve the Minutes of the special Council meeting of December 12, 2019 as:

___circulated.

___amended.

Carried / Defeated

J. Douglas Struthers, Mayor

**The Corporation of the
Village of Merrickville-Wolford**

Thursday, December 12, 2019

A special meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 4:00 p.m. on Thursday, December 12, 2019.

Chaired by: Mayor J. Douglas Struthers
Members of Council: Deputy Mayor Michael Cameron
Councillor Bob Foster
Councillor Don Halpenny
Councillor Timothy Molloy

Staff in Attendance: Doug Robertson, CAO/Clerk
Christina Conklin, Deputy Clerk
Brad Cole, Manager, Operations/Fire Chief

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-397-19 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the special Council meeting of December 12, 2019, as circulated.

Carried.

In Camera:

R-398-19 Moved by Councillor Halpenny, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to an "In-Camera" session at 4:05 p.m. under Section 239 (2) of the *Municipal Act, 2001*, as amended, to address matters pertaining to:

1. The security of the property of the municipality or local board; and
2. Personal matters about an identifiable individual.

Carried.

R-399-19 Moved by Councillor Foster, Seconded by Councillor Halpenny
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby rise and report from the "In-Camera" session, with staff being given direction, at 4:35 p.m.

Carried.

CAO:

R-400-19 Moved by Councillor Foster, Seconded by Councillor Halpenny
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CAO-09-2019, being the 2019 Emergency Management Program Annual Review report, for information purposes; and

That Council give favourable consideration to By-law 66-2019, being a by-law to adopt a new Emergency Response Plan for the Village.

Carried.

R-401-19 Moved by Councillor Molloy, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: By-law 66-2019, being a by-law to adopt and Emergency Response Plan, be read a first and second time, and that By-law 66-2019 be read a third and final time and passed.

Carried.

Confirming By-Law

R-402-19 Moved by Deputy Mayor Cameron, Seconded by Councillor Molloy
Be it hereby resolved that: By-law 71-2019, being a by-law to confirm the proceedings of the Council meeting of December 12, 2019, be read a first and second time, and that By-law 71-2019 be read a third and final time and passed.

Carried.

Adjournment

R-403-19 Moved by Deputy Mayor Cameron, Seconded by Councillor Halpenny
Be it hereby resolved that: This special meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 4:37 p.m. until the next regular meeting of Council on Monday, January 13, 2019 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

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required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

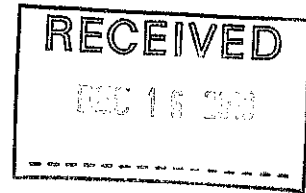
Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Denis Gagnon, President of Euphorium IV:XX, dated December 16, 2019, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor



Merrickville, December 16, 2019

**Mayor Doug Struthers and
Merrickville Municipal Council**

Village of Merrickville-Wolford
317 Brock Street West, P.O. Box 340
Merrickville, Ontario, K0G 1N0

Mayor Struthers and Council,

On March 18, 2019, I submitted a letter to your office, (Notice to Local Authorities), regarding my intention to apply with Health Canada for a micro cultivation License, in order to produce legal Cannabis on our farm property outside of Merrickville.

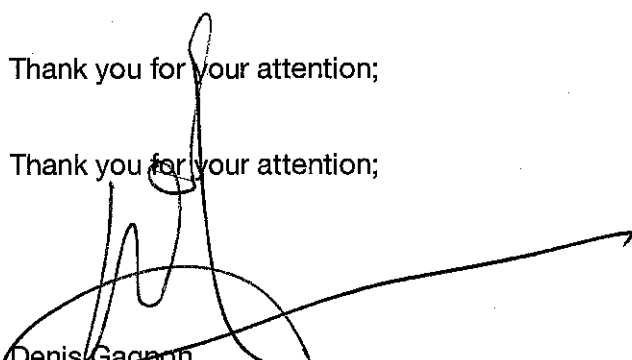
The application was submitted to HC, on May 6, 2019. On Friday, December 13, 2019 we were granted a license for micro cultivation at 13351 County Road 15, Merrickville.

The licence granted is for **Cultivation as a Micro producer** and as per part 5 of the Cannabis Regulations (SOR/2018-144), the activities will include;

Propagation, transplanting, growing, harvesting, drying, packaging, labelling, distribution (only to other licensed bodies as per the Cannabis Act and Regulations), Testing, (by HC accredited Lab), Storage,

Thank you for your attention;

Thank you for your attention;


Denis Gagnon
President Euphorium IV:XX
13351 Co Rd 15,
Merrickville

Delivered by hand,

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VILLAGE OF MERRICKVILLE-WOLFORD

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required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Hunter McGill, Chairman of Friends of the Rideau, dated November 29, 2019, for information purposes.

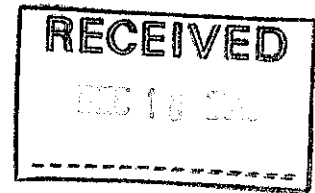
Carried / Defeated

J. Douglas Struthers, Mayor

FRIENDS OF THE RIDEAU

PO Box 1232 Stn Main
Smiths Falls, ON K7A 5C7

Email: info@rideaufriends.com
Website: <http://www.rideaufriends.com>



November 29, 2019

Mayor Doug Struthers
Councillors
Merrickville-Wolford

Dear Mayor Struthers and Councillors,

As Friends of the Rideau winds down from the 2019 season at The Depot, we wanted to report on our experience in operating the Rideau Canal and Merrickville visitor centre. We're pleased to report that we received almost 8000 visitors to The Depot between mid-June and the closing on Labour Day.

Our staff, Joshua Terpstra from Merrickville and Lauren Frankovitch from Smiths Falls, worked with Nana B's Bakery and the Merrickville Lions Club to enhance the support to visitors provided through The Depot. We also appreciate very much the assistance we received from the Merrickville and District Historical Society, our sister organization in Blockhouse Park. We hope that over the winter of 2019-2020 Parks Canada will complete the long-overdue renovations and repairs to The Depot which will enable Friends to further improve our service in 2020.

Based on visitor comments and the observations of our staff this past summer there are several suggestions and one request we would like to make, to enhance the quality of visitors' experience in Merrickville. **First:** A number of visitors and boaters have asked about Wifi coverage/service. It is true that computer access/Wifi is available at the public library but that is a distance from the most heavily visited part of the village and Canal. We suggest that consideration be given to the provision of free Wifi service within a radius of 250 metres (?) of the intersection of St Lawrence and Main streets.

Second: We request permission from Council to place an A-frame sidewalk sign at the corner of St.Lawrence and Main streets directing visitors to The Depot information centre. The sign would be no more than one metre high and would point to The Depot with text indicating that Merrickville and Rideau Canal information was available there. If the installation of this sign is approved, if possible and cost-effective we will source the sign from a local supplier.

Third: Friends hopes to persuade the Chamber of Commerce to publish a paper map of the village, with schedule of major events, as had been the case in previous years. At The Depot this year we used stocks from 2018 to meet visitor requests for a guide to attractions, services, shops and restaurants, but this supply is now exhausted and an updated re-print would seem appropriate.

Finally, Friends is grateful for the community organization grant provided to us by Merrickville-Wolford. We value the partnership we have developed with the Village over a number of years and we strive to contribute to the high quality experience offered to visitors. In the coming weeks we will be submitting a full report to Village staff, as required under the terms of the grant agreement. We hope to extend this mutually beneficial partnership in 2020.

Sincerely,

A handwritten signature in black ink, appearing to read "Hunter McGill". The signature is stylized and somewhat cursive.

Hunter McGill
Chairman

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VILLAGE OF MERRICKVILLE-WOLFORD

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Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Community Development Advisory Committee dated November 18th and December 3rd, 2019, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor



MERRICKVILLE-WOLFORD
Jewel of the Rideau

Community Development Advisory Committee (CDAC)

MINUTES

November 18, 2019 at 8:00 p.m.

Council Chambers, 317 Brock Street West, Merrickville

1. Call to Order at 8:00 pm by Committee Chair Helen C.
2. Disclosure of Pecuniary Interest and Nature Thereof—Non-Declared
3. Approval of the Agenda
Moved by Donna D and seconded by Colin H.
Be it hereby resolved that the Community Development Advisory Committee does hereby approve the Agenda as circulated.

CARRIED/DEFEATED

4. Approval of Minutes from November 5, 2019
Moved by Mike Z and seconded by Colin H.
Be it hereby resolved that the Community Development Advisory Committee does hereby approve the minutes from the meeting of November 5, 2019 as amended.

CARRIED/DEFEATED

5. Review of Merrickville-Wolford Strategic Plan 2017-2025
Members had a round-table discussion on the Strat Plan. Some of the items identified and discussed were:
 - A visioning document titled "Vision 2020" was completed in 1998. B. Forster will attempt to locate and distribute to the members later.
 - Land Bank. The idea of cataloguing all available development land into an inventory.
 - Grant options for projects.
 - Affordable housing development

Members agreed that everyone would review the Strat Plan priorities and strategies and send a few that interest them to Tom B. no later than November

25. These will be listed and discussed at the next Committee meeting to assist us in developing a Work Plan for 2020-21.

6. Next Meeting Date: Tuesday December 3, 2019 @ 7:00 pm.

As mentioned, Stacy Lloyd will be attending the next meeting. The Committee recommends that Doug Robertson CAO be asked to attend with Stacy so that the Committee can gather more information to determine what our focus should be in 2020/21.

7. Adjournment

Moved by Tom B. and seconded by Colin H.

Be it hereby resolved that the Community Development Advisory Committee does hereby adjourn at 9:25 pm.

CARRIED/DEFEATED



Community Development Advisory Committee (CDAC)

MINUTES

December 3, 2019 at 7:00 p.m.

Council Chambers, 317 Brock Street West, Merrickville

Members Present: Chair Helen Canjar, Tom Belanger (Secretary), Donna Daw, Mike Zaversnucke, Colin Hurman, Bob Foster (Council Liaison)

Guests: Doug Robertson CAO, Stacy Lloyd EDO

Citizens: Chuck Willemsen, Charles R. Merredew, Yves Grandmaitre

1. The meeting was called to order at 7:00 p.m.
2. Disclosure of Pecuniary Interest and Nature Thereof: None.
3. Approval of the Agenda
Moved by: Colin H. Seconded by Tom B.
Be it hereby resolved that the Community Development Advisory Committee does hereby approve the Agenda as circulated.

CARRIED

4. Approval of previous meeting minutes
Moved by: Donna D. Seconded by: Colin H.
Be it hereby resolved that the Community Development Advisory Committee does hereby approve the Minutes of November 18, 2019 as circulated.

CARRIED

5. Open discussion with Merrickville-Wolford CAO Doug Robertson. Mr. Robertson shared with our members a detailed explanation on the process of applying for and utilizing grant-funding opportunities from upper levels of government. Mr. Robertson informed the committee members that the Province provides a number of various grant programs for all kinds of purposes—Community Development, Economic Development, and infrastructure. However, many of these require a municipal contribution that at times make it unaffordable to apply for and complete if approved.

The Rural Economic Development (RED) funding the town currently has secured will expire in end of June 2020. These funds pay for the activities of our current Economic Development Officer Stacy Lloyd. An additional grant application has been submitted to extend the work that Stacy has prepared and hire a Community Development Officer. This position will be tasked with implementing many of the projects that Stacy and the town council believe will have a positive impact on our community. It will be a broader scope to include a larger mandate i.e. seek sponsors, outside funding to develop farmers market etc.

Stacy Lloyd, Economic Development Officer, was welcomed and presented to the Committee the work that she has been tasked to complete during the term of her contract. Ms. Lloyd informed the committee on the following:

- a. Role of an Economic Development Officer
- b. The specific tasks assigned to her include:
 - i. Economic Development Strategic Plan
 - ii. Tourism Strategy
 - iii. Business Retention + Expansion
 - iv. Communications activities/website
- c. Connected with business support networks and programs that are in place
- d. Research and gather information on M-W and its local economy, to incorporate into an Economic Development Strategic Plan

Chair Helen C. thanked Ms. Lloyd for attending today's meeting and sharing with us the excellent work that has been completed.

6. Item # 6 on the agenda "Continue Reviewing Strategic Plan" has been deferred to the next meeting.
7. Next Meeting Date: Tuesday January 7th, 2020 @ 6:30 p.m.
8. Adjournment
Moved by: Donna D. Seconded by Colin H.
Be it hereby resolved that the Community Development Advisory Committee does hereby adjourn at 8:07 p.m.

CARRIED

Approved Minutes to be signed
by Chair

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Merrickville Public Library Board dated November 14, 2019, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

MERRICKVILLE PUBLIC LIBRARY

Merrickville Public Library Board's meeting was held on Nov. 14, 2019 at 12:30 pm at the library.

Present: M-W: Brian Reid, John Harris, Victor Suthren, Timothy Molloy

Montague: Wendy Simpson-Lewis
and Mary Kate Laphen (Librarian)

Regrets: Carole Roberts,

Meeting called to order at 12:37 pm.

1. Declaration of Pecuniary Interest: None.

2. Adoption of Agenda: Moved by John; seconded by Victor. ADOPTED.

3. Approval of Minutes:

- Oct. 10/19 meeting minutes – Moved by John; seconded by Wendy. APPROVED.

4. Correspondence: None

5. Questions/ Presentations from Public: None

6. Friends of the Library Report:

- The Friends held their AGM on October 18. Kirsten Finstad is the new Chair.
 - The group is currently working on the Village Chef dinner – Mayor Struthers is the celebrity chef.
 - They are also pursuing a raffle license for the quilt made by Gyn Wylie. If they are successful, raffle will be in 2020, but not part of the dinner.
 - Christmas Book bundles (annual fundraiser) are now on sale.

7. Report from Council: Timothy gave an update on the proposed new residential development.

8. Librarian's Report: see below

9. Other Business:

i. Updates:

- **Lighting:** Mary Kate has contacted 2 businesses for quotes on the replacement lighting. They have been in to look at the lights; we are hoping to have quotes before the next board meeting. On the recommendation of the board, Mary Kate will contact a third business for a quote.
- **IT work:** This work on the wireless network has been scheduled for later this month. Also suggested Mary Kate follow up on whether a fibre optic internet connection is available for the library.

ii. **Performance Review:** The Board will meet to do this following the December board meeting.

Template will be sent out in advance. The review with Mary Kate will be scheduled at that meeting
Mary Kate will do staff performance review in January.

iii. **Budget 2020:** Reviewed the draft 2020 budget and salaries.

Motion for tentative approval of the 2020 salary grid, pending the municipal decision re: cost of living increase. Moved by Wendy, seconded by Timothy. CARRIED.

Motion: To approve the 2020 Library Budget. Moved by John; seconded by Tim. APPROVED.

Mary Kate will forward the budget to the municipal treasurer.

iv. **Strategic Planning/ Community Needs Assessment:**

- John presented some updated comparisons of our library to others in our size range, based on the provincial data, to be included in the community needs assessment. Notes that we are close to the median for per capita cost.
- Reviewed the first draft of a one-page survey as part of the needs assessment.

10. Next meeting: Thurs, Dec. 12, 2019 at 1:00 at the Library. To be followed by CEO performance review.

Start time pushed back to allow Mary Kate to attend the Scholastic warehouse sale.

Meeting concluded.

Librarian _____

Chairperson _____

Librarian's Report for Oct- Nov/19

Statistics:

October	2019	2018	2017	2016
Patrons	1265 w/mtgs 1281 -4.5%	1322 -2 % w/mtgs 1344	1346 +10% w/mtgs 1371 +12%	1221 -19% w/mtgs 1230
(Kids/Youth)	406 (74 / 332)	342 (105 / 237)	370 (154 / 216)	383 (101 / 282)
(Progs)	113-in (13 prgs, 1 CV- in) 316-out of Lib, (7-prgs +8 CVs-out; incl grn scm photos) 51 - Story Trail (3 CVs)	124-in (12 prgs, 1 CV- in) 190-out of Lib, (5-prgs, 9 CV)	162-in (17 prgs in) 302-out of Lib (7-prgs, 12 CV)	143-in (18 prgs in) 325-out of Lib (6-prgs, 11 CV)
Mtg Rm users	16 (2 mtgs)	22 (3 mtgs)	25 (3 mtgs)	9 (2 mtgs)
Circulation	1963 -11% OverDrive: 436 (circ) TOTAL 2399 -7.5%	2208 -11% OverDrive: 390(circ) TOTAL 2598 -6%	2492 +7.5% OverDrive: 276(circ) TOTAL: 2768 +7%	2312 -12% OverDrive: 267(circ) TOTAL: 2579 - 7%
(Adult/Child)	(A-1189, J-756, T-18)	(A-1555, J-627, T-26)	(A-1739, J-708, T-45)	(A-1444, J-814, T-54)
Internet use (+wireless):	345 +23.5% (278 / 60w / 7 Tab)	279 -17% (238 / 34w / 7 Tab)	303 0% (233 / 45w / 25 Tab)	303 -22% (297 / 29w / 7 EL)
ILLs borrowed/lent:	57 / 55	86 / 104	79 / 86	96 / 87

October was down from last year, although visits from school-aged kids and computer use were up. There were also a number of librarian visits to classes for Halloween and the Story Trail. Adult visits and circulation seem to have been the main drop.

Programs & Services:

Children's Programs:

StoryTime: Attendance has generally been up, although there is the occasional slow day. Seems to be going well.

Thomas the Tank Engine Play Day: This went over well and brought some new faces to the library

Halloween Activities: Our Saturday Halloween StoryTime didn't do well, but the class visits and the green screen photo shoot at the Firefighters' Halloween party were all popular.

Art Workshop for Kids: This was cancelled because Gloria broke her ankle. We will see what we can get going in the new year.

PlayGroup: Continuing my (mostly) weekly story visits. This is still going well.

Daycare: Continuing monthly visits to the toddlers and preschoolers & loan of books on request.

Schools: Halloween visits to Montague and Merrickville primary classes. Will be scheduling Christmas or January visits soon. Took all the Merrickville primary grades on the Story Trail in October.

Story Trail: A new story is up on the Trail. Since the weather turned, few people have been coming for the narrated walks, so they are no longer a regular Monday morning activity. However I may try to arrange something for the new story.

Adult Programs:

Library Book Club: Our book club continues to go well. The Charlotte Gray (at the Legion) Nov. 23 and has close to 100 people registered.

Off The Shelf: continues to go well.

MakerSpace: Are continuing with this maker program for adults. The sewing night did pretty well and there is interest in a follow-up session, so have scheduled that for November. There are a couple of people who are continuing with the card making, as well.

Friday Movies: No interest in this in October, so I am going to leave it for now..

Museum Passes: Use of the passes is slow this time of year, but continues to be a valued service.

Internet: Continues to be busy, particularly after school.

InterLibrary Loans: About the same as last month. Borrowing and lending were essentially equal in Oct.

Seniors Home: Rosebridge Manor still getting books (month loan).

Pools: The new DVD and LP pool rotations are in.

Meeting Room: The meeting room was used by library programs, the Friends of the Library, and the Fair Board in Oct. A knitting group is planning to meet here weekly, starting in Nov.

Collection: Will be doing the winter bestseller order soon, and the big Scholastic sale is coming up in Dec. Will also look into buying DVDs during the Christmas sales. Have ordered eResources for 2020 – will be cutting back on some that are now being used less and see how that goes over (Note: these are currently sponsored by the Friends of the Library). Will be doing additional weeding as time permits over the winter.

Volunteers: The volunteer situation is fine; they are doing the usual: processing books, shelving, packaging ILLs, working on the scanned genealogy collection, leading Maker Space sessions etc. I will be giving appreciation gift certificates soon.

Donations: We received some money donations in October. We have had a number of book donations – many of which have been put in our book bundles

Facilities:

- I have not heard anything from the Village on the exterior work, although Timothy says that they have priced the roof work and it is coming in more than was budgeted.
- See Other Business (9i) for lighting update
- Am continuing to have to spend a lot of time on computers. One computer had to be completely reloaded (an update seems to have gone wrong), and the colour printer has become unreliable. As it is around 10 years old, I am looking into a replacement.

Publicity/Outreach: The usual Phoenix column, the webpage, Facebook updates, signs, and flyers.

Partnerships/Outreach: Visits to the schools & daycare for Halloween. Continuing to partner with the Trails Society on the StoryTrail. I have talked to the new community engagement person at the Health Centre – we may be able to collaborate. Have connected with the new Climate Change Environmental group, sharing information about library resources. Have spoken with the Historical Society president about a joint project – there is interest, but no time, at present.

Professional Development, Meetings, etc: Went to the Small Libraries Committee meeting in October. Linda is finishing her Health & Safety rep training. Nothing upcoming at the moment.

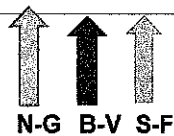
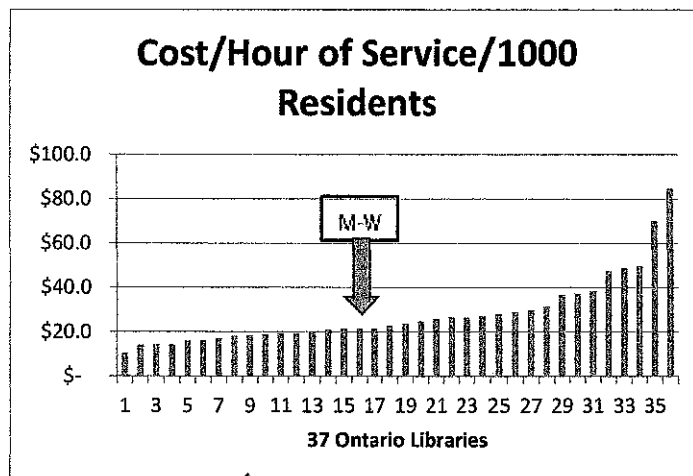
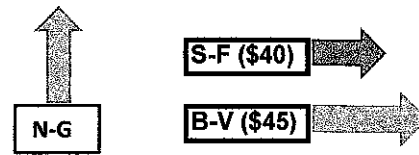
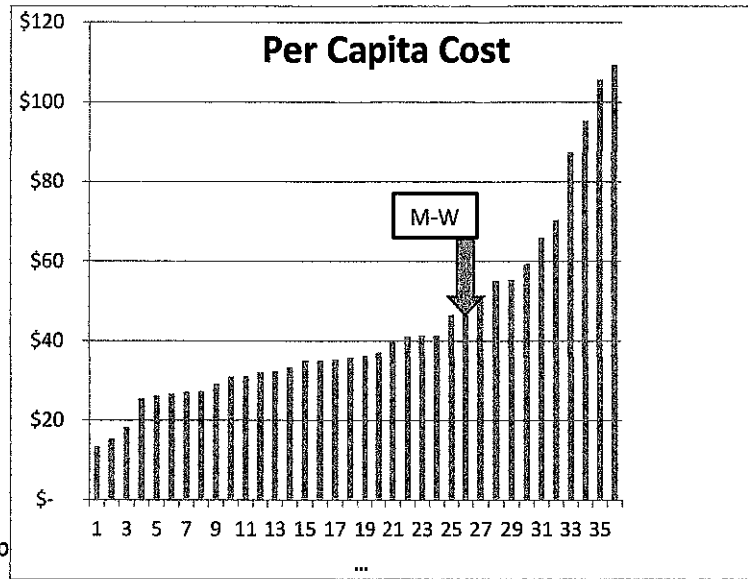
Grants, etc: We have received the Provincial Operating Grant. Will be gathering data for next year's provincial Annual Survey soon.

Plans for month: the network upgrade; budget follow-up; shopping for collections and printer; scheduling class visits, performance review; and continuing some ongoing projects (needs assessment; reviewing jjob descriptions; planning for 2020, etc) plus the usual library business.

Municipality List

- Admaston/Bromley Twp
- Asphodel-Norwood
- Athens Twp
- Atikokan
- Blind River
- Burk's Falls, Armour & Ryerson
- Callander
- Casselman
- Deep River
- East Ferris
- Emo Twp
- Englehart
- French River
- Front of Yonge Twp
- Greenstone
- Hastings Highlands Twp
- Havelock-Belmont-Methuen Twp
- Iroquois Falls
- Killaloe, Hagarty & Richards Twp
- Lake of Bays Twp
- Laurentian Hills
- Madawaska Valley Twp
- Marathon
- Marmora and Lake Twp
- Mattawa
- Merrickville-Wolford
- Northeastern Manitoulin
- Prescott
- Red Lake
- Sables-Spanish Rivers Twp
- Seguin Twp
- Stirling-Rawdon
- Tweed
- Tyendinaga Twp
- Wawa
- Wikwemikong FN

- North Grenville
- Brockville
- Smiths Falls



Per capita cost	Cost per hour of service per 1000 residents
\$ 13	\$ 10.3
\$ 15	\$ 14.0
\$ 18	\$ 14.1
\$ 25	\$ 14.1
\$ 26	\$ 16.0
\$ 27	\$ 16.1
\$ 27	\$ 17.1
\$ 27	\$ 18.1
\$ 29	\$ 18.4
\$ 31	\$ 18.8
\$ 31	\$ 19.0
\$ 32	\$ 19.1
\$ 32	\$ 20.1
\$ 33	\$ 21.0
\$ 35	\$ 21.4
\$ 35	\$ 21.5
\$ 35	\$ 21.6
\$ 36	\$ 22.7
\$ 36	\$ 23.8
\$ 37	\$ 24.7
\$ 40	\$ 25.8
\$ 41	\$ 26.5
\$ 41	\$ 26.5
\$ 42	\$ 27.0
\$ 47	\$ 28.0
\$ 49	\$ 28.9
\$ 51	\$ 29.8
\$ 55	\$ 31.5
\$ 55	\$ 36.7
\$ 59	\$ 37.2
\$ 66	\$ 38.4
\$ 71	\$ 47.4
\$ 87	\$ 48.6
\$ 95	\$ 49.9
\$ 106	\$ 70.0
\$ 109	\$ 84.7
\$ 33	\$ 11.5
\$ 45	\$ 15.2
\$ 40	\$ 18.4

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Merrickville Police Services Board dated August 23, 2019, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor



**The Village of
Merrickville-Wolford
Police Services Board
Minutes**



Friday, August 23, 2019
1:00 p.m. Called to Order

Council Chambers
Village of Merrickville-Wolford

Present: Dell Bower, Jacques Pelletier, Mayor J. Douglas Struthers,
Ins. June Dobson, OPP, Christina Conklin, Secretary

Declaration of Pecuniary Interest and general nature thereof: None.

Agenda: Moved by Jacques Pelletier, seconded by Mayor Struthers. The Agenda of the Police Service Board Meeting of August 23, 2019 is approved as amended. Carried.

Note: The Agenda was amended to include a discussion regarding the 2020 Billing Statement.

Minutes: Moved by Mayor Struthers, seconded by Jacques Pelletier. The Minutes of the Police Service Board of May 28, 2019 are approved as amended. Carried.

Delegations: None.

Correspondence:

1. Diane Smithson – Information Update on Section 10 PSB Training
2. Diane Smithson – OAPSB Zone 2 Agenda for September 19/20, 2019

The above correspondence was reviewed by the Board.

New Business:

1. Police reports and statistics
 - May 2019 Report: received
 - June 2019 Report: received
 - July 2019 Report: receivedInspector Dobson provided an overview of the July 2019 Report as it includes the data from the May and June as well. Ins. Dobson noted that Merrickville-Wolford continues to be a safe community.

Unfinished Business

1. Jim Luty had previously voiced concerns with respect to speeding along County Road 23. Ins. Dobson indicated that the O.P.P. had since done traffic patrol in the area.

Action Items: D. Bower to speak with Mr. Cole, Manager, Operations or Mr. Jopling, By-law Enforcement Officer regarding speed sign issues.

In Camera: None

Next scheduled meeting: November 25, 2019

Adjournment. Moved by Jacques Pelletier, seconded by Mayor Struthers. The Meeting of the Police Services Board does adjourn at 1:33 p.m.

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CBO-01-2020 regarding Application for Consent B-88-19; and

_____ That Council does hereby give favourable consideration to By-law 04-2020, being a by-law to amend By-law 882 as it pertains to Lot 169 on Plan 6 only; and That Council does hereby recommend approval to the Consent Granting Authority of severance application B-88-19.

OR

_____ That Council maintain status quo.

Carried / Defeated

J. Douglas Struthers, Mayor



Village of Merrickville-Wolford

Report No. CBO-01-2020
of the Chief Building Official
Council Meeting Date: January 13th, 2020

Information Report to Council

RE: Application for Consent B-88-19,
Lot line adjustment between Lot 169, Plan 6 and
718 St Lawrence Street

OBJECTIVE: To provide Council with sufficient information to consider recommending to the Consent Granting Authority the approval of Consent Application B-88-19

RECOMMENDATIONS and OPTIONS:

That Council receive information report CBO-01-2020, regarding Application for Consent B-88-19; and

___ 1. That Council does hereby give favourable consideration to By-law 04-2020, being a by-law to amend By-law 882 as it pertains to Lot 169 on Plan 6 only; and

That Council does hereby recommend approval to the Consent Granting Authority of severance application B-88-19. (**Recommended**)

OR

___ 2. That Council maintain status quo. (**Not recommended**)

BACKGROUND:

The subject properties are described as;

- a) Lot 170, Plan 6 known civically as 718 St. Lawrence Street; and
- b) Lot 169, Plan 6 on the north side of the unmaintained portion of Wallace Street.

The two lots are contiguous but registered as separate lands under title. A copy of the sketch map is attached.

The property at 718 St. Lawrence Street contains a residential dwelling and is currently zoned as "R-1 First Density Residential" in the Village's comprehensive Zoning Bylaw 23-08, as amended. A dwelling is a permitted primary use in each of the municipality's Zoning Bylaw and Official Plan, as well as the Counties' Official Plan.

The property at Lot 169, Plan 6 is presently vacant. This lot is zoned as a "D Development Zone" which would not allow any use other than existing uses. This zone would require a zoning bylaw amendment and possibly an official plan amendment to permit any new construction on the property.

The application for consent B-88-19 was reviewed by the Village's Planning Advisory Committee at their regular meeting on December 16th, 2019. The Committee passed resolution R-14-19 that recommended Council approve the consent application with the condition that Bylaw 882 as it pertains to Lot 169 only, be lifted. A copy of Bylaw 882 and Resolution R-14-19 are attached.

ANALYSIS:

The purpose of the consent application is to request permission from the Consent Granting Authority to permit a lot line adjustment which would serve to merge the two separate properties under a single title. At this time, the owners do not wish to develop the lands. It is their desire to increase the property area with the lot line adjustment in order to create a larger back yard for 718 St. Lawrence Street.

However, the lands comprising Lot 169 are subject to the provisions of Bylaw 882 that was passed in 1969 to facilitate a form of subdivision control.

As council is aware, much of the urban area of the former Merrickville consists of unmaintained road allowances with vacant properties that are not served by municipal sewer and water. The purpose of the Bylaw was to prohibit indiscriminate development of residences with private septic and wells on lots that are otherwise too small and that front upon undeveloped road allowances.

Bylaw 882 included in its scope many dozens of properties that were deemed not to be a registered plan of subdivision and as such, those lots cannot be developed. The Bylaw was subsequently registered upon the titles of the named properties included in Section 1.

Although the Bylaw was passed in 1969 and under an archaic section of the Planning Act of the time, it is still valid today and the properties cannot be severed or developed.

The applicant received advice from her solicitor that a lot line adjustment be obtained and Bylaw 882 as it applies to Lot 169, must be lifted by the passage of a new bylaw by Council. All legal costs required to complete the lot line adjustment and amend the properties' titles will be borne by the applicant.

It would not be the recommendation of staff at this time to pass a new bylaw rescinding Bylaw 882 in entirety, as this could create issues that the original Bylaw was designed to prevent in other areas of the municipality.

Further, there would be the question of how the legal costs of clearing the titles of all the lands referred to in the original Bylaw would be mitigated.

BUDGET/LEGAL IMPLICATIONS:

There are no budget concerns. There are no legal concerns.

INTERDEPARTMENTAL IMPACTS:

There are no additional interdepartmental impacts from the passage of the new By-law.

LINKS TO STRATEGIC PLANS:

The Village of Merrickville-Wolford Strategic Plan By-law 10-17, as adopted by Council on January 23, 2017, indicates on Page 21 under the Priorities and Strategies heading for Promoting Healthy Living that “A community that supports physical and mental well-being and helps people pursue their passions”.

The increase in lot area for the applicant’s back yard underlines the above statement called for in the Strategic Plan.

CONCLUSION:

In order to allow the severance application to conclude, Council must recommend approval to the Consent Granting Authority. In so doing, a new bylaw must be passed that would amend Bylaw 882 as it applies to Lot 169, Plan 6 only.

It is staff’s recommendation that Council pass a new bylaw that would amend Bylaw 882 for Lot 169 only and therefore Council can recommend the approval of the severance application to the Consent Granting Authority.

All legal costs to accommodate the severance application and amendments to the subject properties’ deeds will be borne by the applicant.

ATTACHMENTS:

Attachment “A” -- Map sketch of property

Attachment “B” -- Bylaw 882

Attachment “C” -- Resolution R-14-19 of Planning Advisory Committee

Report has been circulated to the following;

CAO	Yes
Clerk	Yes
Finance	Yes
Building & MLEO Department	Yes
Public Works Department	Yes
Parks, Recreation & Facilities Department	Yes
Planning Department	Yes
Economic Development Department	Yes
Fire Department	Yes
Other:	N/A

Respectfully Submitted by:

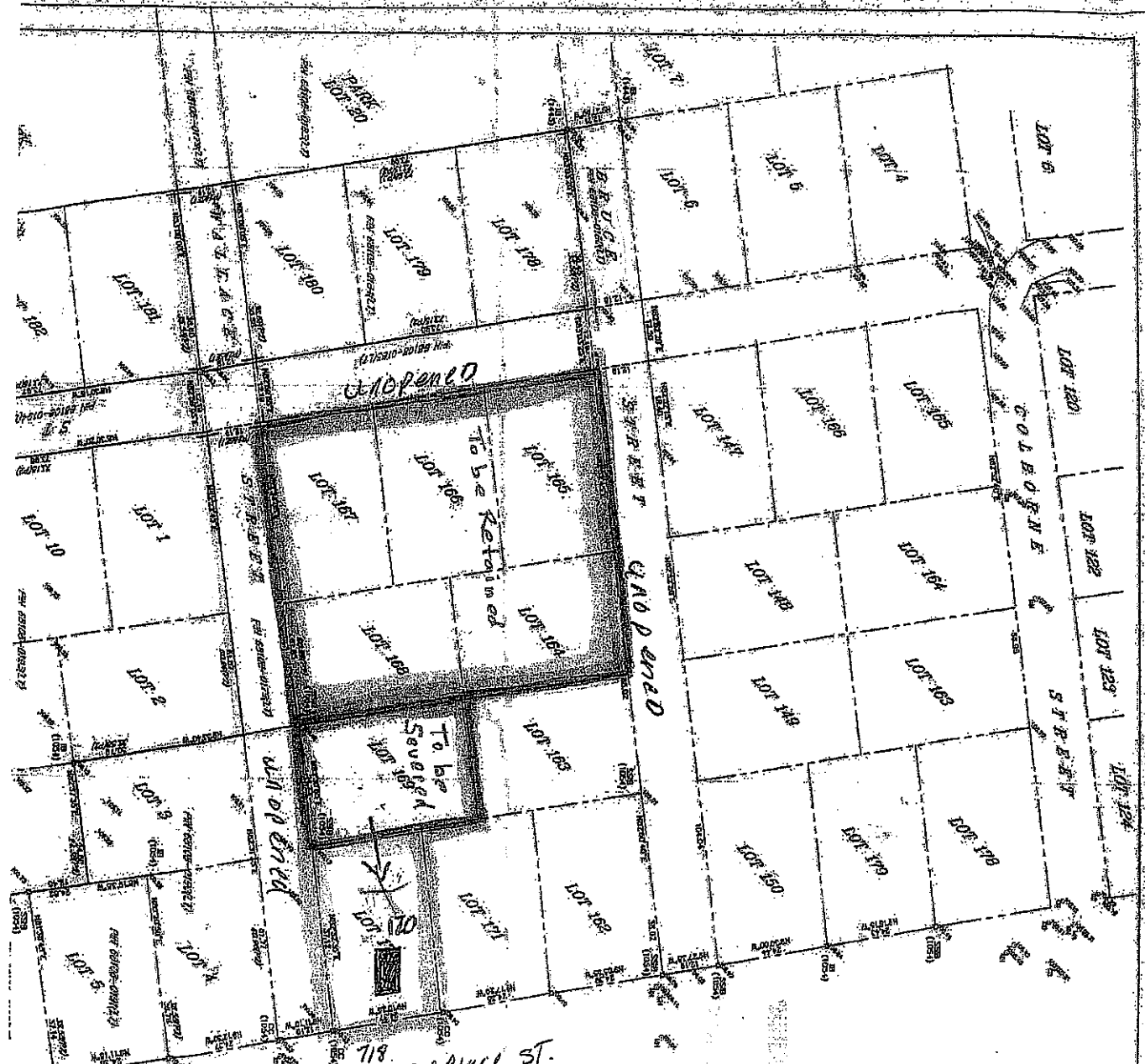


Randy Wilkinson,
Chief Building Official

Approved by:



Doug Robertson CAO/Clerk
Director of Economic Development



718 ST LAWRENCE ST.
 LOT 169
 to be joined to
 LOT 170

Severed
 Retained
 Adjoining

I HEREBY DECLARE THAT THE PLAN TO BE PASSED UNDER THE LAND TILES ACT.		PLAN 15R RECEIVED AND DEPOSITED.	
GIVEN		DATE	
GEORGE M. BRACKEN ONWARD LAND SURVEYOR		REPRESENTATIVE FOR THE LAND TILES REGISTRAR FOR THE DISTRICT OF GREVILLE (No. 19)	
LAND TILES SCHEDULE			
NAME	LOT	CONVEYANCE	TYPE
1	PART OF LOT 23	A	PART OF SEVERED
2			

SCALE 1:1,500
 METRIC MEASUREMENTS: A CONVERSION OF FEET TO METERS AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

LEGEND
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20957

~~SECRET-OR-LAW~~

THE CORPORATION OF THE
VILLAGE OF MERRICKVILLE

BY-LAW NO. 682

A BY-LAW TO DESIGNATE AN AREA OF SUBDIVISION CONTROL

WHEREAS section 26 of The Planning Act authorizes a municipality to designate by by-law any area within the municipality as an area of subdivision control and to designate any plan of subdivision or part thereof that has been registered for eight years or more as not being a plan of subdivision for subdivision control purposes;

AND WHEREAS it is deemed expedient in order to control adequately the development of land in the municipality that a by-law be passed pursuant to the said section 26;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville enacts as follows:

The areas described as follows are hereby designated as an area of subdivision control -

In Plan Number 6 of the Village of Merrickville registered in the County Registry Office on 15th December, 1893,

- In Block 33, Lots 1 to 7, both inclusive;
- In Block 34, Lots 1 to 12, both inclusive;
- In Block 35, Lots 1 to 12, both inclusive;
- In Block 37, Lots 1 to 14, both inclusive;
- In Block 38, Lots 1 to 12, both inclusive;
- In Block 39, Lots 7 to 12, both inclusive;
- In Block 40, Lots 9 to 16, both inclusive;
- In Block 41, Lots 1 to 17, both inclusive;
- In Block 42, Lots 1 to 12, both inclusive;
- In Block 43, Lots 1 to 6, both inclusive;
- In Block 44, Lots 1 to 6, both inclusive;
- In Block 47, Lots 1 to 12, both inclusive;
- In Block 48, Lots 1 to 12, both inclusive;
- In Block 49, Lots 1 to 11, both inclusive;
- In Block 50, Lots 1 to 12, both inclusive;
- In Block 51, Lots 1 to 12, both inclusive;
- In Block 52, Lots 1 to 12, both inclusive;

Lots 1 and 2 and 36 to 42, both inclusive, on the West side of Orchard Street, north of the River.

Lots lettered Eb, Ff, Gg, Hh, Ii, Jj, Kk, Ll, Mm, Nn, Oo, Pp, Rr, Ss, Tt, Uu.

Park Lot 50 on Montague Street.

Park Lots 6, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41.

Park Lots 1, 2, 3, 4, 43, 44, 45, 46, 47, 48 and 49.

- In Block 19, Lots 1 to 10, both inclusive;
- In Block 20, Lots 1 to 10, both inclusive;
- In Block 21, Lots 1 to 10, both inclusive;
- In Block 22, Lots 1 to 10, both inclusive;
- In Block 23, Lots 1 to 10, both inclusive;
- In Block 24, Lots 1, 2 and 3 and 7 to 10 both inclusive;
- In Block 25, Lots 1 to 10, both inclusive;
- In Block 26, Lots 1, 2 and 3 and 5 to 10 both inclusive;
- In Block 27, Lots 7 to 10, both inclusive;

- In Block 4, Lots 1 to 10, both inclusive; ✓
- In Block 5, Lots 5 to 8, both inclusive; ✓
- In Block 6, Lots 2 to 4, both inclusive; ✓
- In Block 7, Lots 1 to 8, both inclusive; ✓
- In Block 8, Lots 2 to 8, both inclusive; ✓
- In Block 9, Lots 1 to 3 and 7 to 10, both inclusive; ✓
- In Block 10, Lots 1 to 3 and 7 to 10, both inclusive; ✓
- In Block 11, Lots 2 to 8, both inclusive; ✓
- In Block 12, Lots 1 to 10, both inclusive; ✓
- In Block 13, Lots 1 to 7, both inclusive; ✓
- In Block 14, Lots 1 to 10, both inclusive; ✓
- In Block 15, Lots 1 to 10, both inclusive; ✓
- In Block 16, Lots 1 to 9, both inclusive; ✓
- In Block 17, Lots 1 to 4, both inclusive; ✓
- In Block 18, Lots 1 to 5, both inclusive; ✓

- In Block 61, Lots 2 to 10 both inclusive; ✓
 - In Block 63, Lots 1 and 2 and 7 to 12, both inclusive; ✓
 - In Block 65, Lots 3 to 22, both inclusive; ✓
 - In Block 66, Lots 1 to 8, both inclusive; ✓
 - In Block 67, Lots 1 to 12, both inclusive; ✓
 - In Block 68, Lots 1 to 9, both inclusive; ✓
 - In Block 69, Lots 1 to 11, both inclusive; ✓
 - In Block 70, Lots 1 to 12, both inclusive; ✓
 - In Block 71, Lots 1 to 10, both inclusive; ✓
 - In Block 72, Lots 1 to 7, both inclusive; ✓
 - In Block 73, Lots 1 to 6, both inclusive; ✓
 - In Block 74, Lots 1 to 8, both inclusive; ✓
 - In Block 75, Lots 1 to 13, both inclusive; ✓
 - In Block 76, Lots 1 and 2 and 8 to 18, both inclusive; ✓
 - In Block 77, Lots 1 to 6, both inclusive; ✓
 - In Block 59, Lots 1 to 7, both inclusive; ✓
- Lots lettered "A", "B", "C", "D", "E" and "F"; ✓

Lot lettered "W" - deeded to J. Russell; ✓

Lot lettered "P" near Block 13; ✓

Lots 113, 114, 115, 116 and 117, South of the River; ✓

Lots 146, 147, 148 and 149, South of the River; ✓

Lots 163, 164, 165, 166, 167, 168 and 169, South of the River; ✓

Lots 158, 159 and 160 and Lots 174, 175, 176 and 177, South of the River; ✓

Lots 178 to 196, both inclusive, South of the River. ✓

In Plan Number 7 of the Village of Merrickville registered in the County Registry Office on 11th November, 1909,

Lots 1 to 50, both inclusive. ✓

2. The plans of subdivision or parts of plans of subdivision described in section one of this by law are hereby designated to be plans of subdivision or parts thereof which shall be deemed not to be registered plans of subdivision for the purposes of subsection 1 of section 26 of The Planning Act and of section 1 of this by law.

READ A FIRST, SECOND AND THIRD TIME, PASSED AND NUMBERED AS ABOVE, this

24th day of March 1969 A.D.

.....
Reeve

.....
Clerk

PLANNING ADVISORY COMMITTEE

Resolution Number; R-...14.....-19

Date; Dec...16....2019

Moved by; Ian Kirk Stewart Hamill Rod Fournier John Ireland

Seconded by; Ian Kirk Stewart Hamill Rod Fournier John Ireland

Be it hereby resolved that;

The Planning Advisory Committee of the Village of Merrickville-Wolford does hereby;

*recommmend Council's approval of Consent Application
number B-88-19, subject to the condition that
Bylaw 882 be lifted as it pertains to
Lot 169 on Plan G, North side of Wallace
Street*

Carried/Defeated

Kim Weedmark

Kim Weedmark, Deputy Chair

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Amalgamated 1998



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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that: By-law 04-2020, being a by-law to amend By-law 882 of the former Village of Merrickville, be read a first and second time, and that By-law 04-2020 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

BY-LAW 04-2020

BEING A BY-LAW TO AMEND BY-LAW 882, A BY-LAW TO DESIGNATE AN AREA OF SUBDIVISION CONTROL

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Corporation of the former Village of Merrickville did pass By-law 882, being a by-law to designate an area of subdivision control;

AND WHEREAS the Council of the Corporation does hereby deem it expedient to remove reference to a particular lot designated through By-law 882;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. By-law 882, Section 1, is hereby amended to remove the reference to Lot 169 only.
2. This by-law shall be consolidated with By-law 882.
3. This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 13th day of January, 2020.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive resolution R-15-2019 of the Planning Advisory Committee recommending approval of the application for a zoning by-law amendment for the Merrickville Grove Subdivision, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

PLANNING ADVISORY COMMITTEE

Resolution Number; R-.....¹⁵.....-19

Date; *January 9, 2009*

Moved by; Ian Kirk Stewart Hamill Rod Fournier Kim Weedmark

Seconded by; Ian Kirk Stewart Hamill Rod Fournier Kim Weedmark

Be it hereby resolved that;

The Planning Advisory Committee of the Village of Merrickville-Wolford does hereby;

recommend that Council approve the application for zoning Bylaw Amendment for the Merrickville Grove Subdivision.

Carried/Defeated

[Signature]
John Ireland, Chair

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CBO-02-2020 regarding the application for Sign Permit for the owner of 111 Main Street East; and

_____ That Council does hereby direct staff to draft a by-law to amend Sign By-law 24-2010 to allow for the permanent installation of an off-premises sign to be located at the northwest intersection of Main and St. Lawrence Streets.

OR

_____ That Council does hereby uphold the Sign By-law 24-2010.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N



Village of Merrickville - Wolford

Report CBO-02-2020
Of the Chief Building Official
Date of Council Meeting: January 13th, 2020
Information Report to Council

RE: Sign Permit Application for 111 Main Street East

OBJECTIVE: To provide Council with the information necessary to consider amending or upholding the Sign By-law 24-2010

RECOMENDATION:

THAT Council receives report CBO-02-2020 regarding the application for Sign Permit for the owner of 111 Main Street East; and

____ That Council does hereby direct staff to draft a by-law to amend Sign By-law 24-2010 to allow for the permanent installation of an off-premises sign to be located at the northwest intersection of Main and St. Lawrence Streets (**Not recommended**).

OR

____ That Council does hereby uphold the Sign By-law 24-2010 (**Recommended**).

BACKGROUND:

Late in the summer of 2019, the Village's By-law Enforcement Officer, as part of his routine patrol, noticed several unlawful signs placed at the intersection of Main Street West and St. Lawrence Street. In accordance to the provisions of the Sign By-law 24- 2010, the By-law Officer collected the signs and placed them in the Village Offices for retrieval.

One of the offending signs was advertising for Stella Luna, whose business location is on Main Street East. The sign was retrieved by the owner who was advised by the By-law Officer that a Sign Permit is required. The owner was further advised that the sign was considered to be an off-premises sign which is not permitted without approval from Council.

A completed application for a sign permit was received by the Village Offices on November 6th, 2019 and the owner had requested "permission to allow a sidewalk sign" to be located at the northwest intersection of Main Street and St. Lawrence Street.

ANALYSIS:

Section 2.28 of Sign By-law 24-2010 defines an off-premises sign as follows:

Means any sign or advertising device in the commercial core upon which there is displayed advertising copy describing any product or service not made, produced, assembled, stored or sold from the lot or premises upon which the sign or advertising is located.

Section 5.19b) of the Signs By-law further provides that:

Off-premises advertising signs are prohibited in the urban areas of Merrickville-Wolford except where such signs are permitted by an amendment to this By-law.

Stella Luna's sign application to request an off-premises sign is not the first received by the Village. In the past, an application for exemption to the off-premises sign prohibition has been approved by a previous council by means of a resolution. However, it must be noted that unlike a lawfully passed By-law or an amendment to a By-law, a resolution of Council for this purpose is only valid for the duration of the term of that Council.

Where approval of applications for off-premises signs or for non-complying signs are denied by the Village's Building and By-law Enforcement Department, the applicant may request Council consider formal amendments to the existing Sign By-law. However, to do so would require a By-law amendment with a new schedule attached to the Sign By-law for each new application. Because there would be considerable increased administrative and enforcement complexity and correspondingly extra workload imposed on staff, it would be strongly advised that there should be an amendment to the fees structure of the existing By-law to offset the cost of administration and enforcement.

The approval of one exemption application would lead to many other applications and amendments to the Sign By-law to permit otherwise non-complying signs to be permanently allowed and would add complexities to the sign application review process. For instance:

1. Certain street intersections for off-premises signage are more popular than other locations. As such, Council may then have to consider developing a "first come first served" selection process, lottery type of approval, or other criteria/process;
2. Council would need to determine the number of off-premises signs that would be permitted at a street intersection to manage proliferation (i.e. how many is too many before sign pollution is experienced?);
3. Signs installed at any off-premises location can constitute a traffic site triangle or a pedestrian safety issue.

4. The accumulation of off-premises signs could lead to cluttered or unsightly streetscapes and may result in a cluster of sandwich board signs at a major street intersection being one of the first things that tourists see when entering or leaving Merrickville, not in alignment with heritage characteristics of the Village; and,
5. Council would need to consider amending the Sign By-law for each time an application to install a non-complying sign is received by passing a new By-law schedule to the existing Sign By-law.

If Council decides to amend the Signs By-law for each application for off-premises signage, there must be a further By-law amendment to allow for additional fees to be recovered to address the increase in staff workload. The Village would also experience increased exposure to civil liability where traffic and pedestrian accidents occur on municipal property. There could be an increase in complaints from the public as well as from local businesses and accessibility issues may be experienced.

If Council decides to uphold the existing Signs By-law, staff would continue to confiscate unlawful signs, issue sign permits or deny approval of applications for sign permits for non-complying signs. Most sign applications for non-complying signs are dealt with at the staff level. Applicants can still occasionally request resolutions of Council for approval of non-complying signs based upon reports from staff or in cases of short-term, event related signage approval requests.

BUDGET/LEGAL IMPLICATIONS:

The budget and legal implications are unknown at this time.

INTERDEPARTMENTAL IMPACTS:

If Council decides to amend the Sign By-law each time an application for each off-premises application is received, there would then be a requirement for the Clerk's department to produce a new By-law amending the Signs By-law and By-law Enforcement staff must provide an accompanying report.

If Council decides to uphold the existing By-law, there would be no interdepartmental impacts.

LINKS TO STRATEGIC PLAN:

The Village of Merrickville-Wolford Strategic Plan By-law 10-17 as adopted by Council on January 23, 2017, indicates in the “Trust in Government/Good Government” section on Page 7;

Governments today face ongoing challenges to maintain the public’s trust and establish better accountability for the tax dollars collected and spent on their behalf.

Transparency and accountability will be central to achieving the desired outcomes of the Strategic Plan.

Good governance requires “having a clear understanding of roles and responsibilities in the delivery of municipal services to residents”.

CONCLUSION:

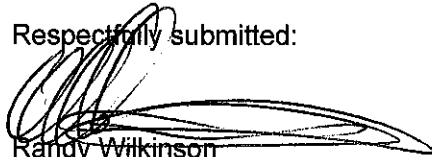
It is staff’s recommendation that the existing Sign By-law continue to be enforced with the expectation of an occasional non-complying sign application being reviewed by Council. However, most non-complying sign applications are dealt with at the staff level.

ATTACHMENTS:

Schedule ‘A’ – Letter from Tammy Giuliani dated December 5, 2019

CAO	Yes
Clerk	Yes
Finance	Yes
Building & MLEO Department	Yes
Public Works & Environmental Department	Yes
Parks, Recreation & Facilities Department	N/A
Planning Department	Yes
Economic Development Department	N/A
Fire Department	N/A
Other:	N/A

Respectfully submitted:



Randy Wilkinson
 Chief Building Official
 Building and Planning Department

Approved by:



Douglas Robertson
 Chief Administrative Officer



December 5, 2019

Dear Council Members,

I am writing to apply for an exception to the sign bylaw. Stella Luna Gelato Café is located at 111 Main Street East, far enough to the east of the village, that visitors to the village, are either unaware that we exist, or are unable to find us, tucked away from the main shopping area along St. Lawrence. We are requesting permission to locate our portable sidewalk sign during business hours, on the corner of St. Lawrence and Main Street, just over the bridge, in the same location that Nana B's Bakery currently has a sidewalk sign.

We've been operating our business from 111 Main Street since June 2018 and yet we still have many visitors to Merrickville tell us they didn't know that we were here and stumbled upon us by chance when looking for parking to visit shops along St. Lawrence – what is considered the “village main street”.

We were drawn to set up our shop in Merrickville because of its vibrant, family owned and operated style of business. However, we've found that many of the village sponsored events are located along St. Lawrence or near the Blockhouse, leaving businesses that aren't located in the village's main hub, out of the tourist loop. A sign-walk sign, indicating to visitors, that we exist alongside the businesses of St. Lawrence, is critical to our financial stability in the village.

We look forward to hearing back with your decision.

Warm regards,

Tammy Giuliani

Tammy Giuliani
Owner/Master Gelato Chef
Stella Luna Gelato Cafe
111 Main St E, Merrickville K0G 1N0

Tel: 613.269.4949

slgelato.com

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-01-2020 regarding the Interim Borrowing By-law; and

That Council does hereby give favourable consideration to By-law 02-2020, being a by-law to authorize the borrowing of money to meet the 2020 expenditures of the Corporation of the Village of Merrickville-Wolford.

Carried / Defeated

J. Douglas Struthers, Mayor



Village of Merrickville-Wolford

Report FIN-01-2020

Finance Department

Information Report to Council

Date of Council Meeting: January 13, 2020

Re: Interim Borrowing By-Law

OBJECTIVE: To provide Council with information in order to authorize the 2020 Interim Borrowing By-law

RECOMMENDATION:

THAT: Council receive report FIN-01-2020 regarding the Interim Borrowing By-law for 2020; and

THAT: Council does hereby give favourable consideration to By-law 02-2020, being a by-law to authorize the borrowing of money to meet the 2020 expenditures of the Corporation of the Village of Merrickville-Wolford.

BACKGROUND:

Section 407 of the *Municipal Act*, 2001, authorizes a municipality to approve temporary borrowing to meet current expenditures in advance of the collection of tax revenue and budgeted revenues from other sources. From January 1 to September 30, the amount borrowed may not exceed 50% of the total estimated revenues. For the last quarter of the year, the limit is set at 25% of the total estimated revenues. Until the current year's budget is passed, the estimated limits are calculated using the estimated revenues as set out in the budget adopted the previous year.

It is standard practice for a municipality to adopt a by-law in January for this purpose.

ANALYSIS:

Each year at this time Council approves an interim borrowing by-law to meet the current expenditure needs in advance of collecting tax revenue and budgeted revenues from other sources for the upcoming year. Municipal cash balances are typically lower in the first few months of the year prior to the February tax deadline.

The total 2019 budgeted revenues were approximately \$5.3 million (excluding water and sewer revenues). The draft by-law attached to this report authorizes the Mayor and Treasurer to borrow up to \$2 million, which is below the prescribed limit. The municipality has not had to use interim borrowing in several years.

Staff do not anticipate the need for interim borrowing in 2020. Therefore, the passage of an Interim Borrowing By-law is a precautionary measure. Borrowing for capital projects is a separate process.

BUDGET/LEGAL IMPLICATIONS:

N/A

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement

Being compliant with Ontario Regulations is a requirement of the Village and staff are providing effective services by ensuring these requirements are met.

CONCLUSION:

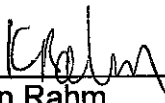
It is recommended that Council authorize the Interim Borrowing By-law, as attached.

ATTACHMENTS:

Schedule "A": By-law 02-2020 Interim Borrowing By-law

Submitted by:

Approved by:



Kirsten Rahm,
Manager of Finance - Treasurer



Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that: By-law 02-2020, being a by-law to authorize the municipality to borrow up to \$2,000,000 during the January 1, 2020 to September 30, 2020 period, and up to \$1,000,000 during the October 1, 2020 to December 31, 2020 period in order to finance the Village's Current Operating Expenditures on an interim basis, be read a first and second time, and that By-law 02-2020 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

CORPORATION OF THE VILLAGE OF MERRICKVILLE – WOLFORD

BY - LAW No. 02-2020

ONTARIO MUNICIPAL CORPORATIONS - BORROWING BY-LAW

BEING a by-law to authorize the Village to borrow up to \$2,000,000 during the January 1, 2020 to September 30, 2020 period and up to \$1,000,000 during the October 1, 2020 to December 31, 2020 period in order to finance the Village's Current Operating Expenditures on an interim basis;

WHEREAS Sections 407 (1) and (2) of the Municipal Act, S.O. 2001, c.25, as amended, authorize Council to pass a by-law authorizing the municipality to borrow from time to time by way of promissory note or bankers' acceptance such sums as Council considers necessary to meet the current expenditures of the Corporation for the year until the taxes are collected and other revenues are received, provided the amounts borrowed between January 1 and September 30 and between October 1 and December 31 of the year do not exceed fifty per cent (50%) and twenty five per cent (25%), respectively, of the total estimated revenues of the corporation as set forth in the budget adopted for the prior year;

AND WHEREAS the Council deems it necessary to authorize the borrowing together with any similar borrowings that have not been repaid, up to a maximum of \$2,000,000 during the period between January 1, 2020 and September 30, 2020, and a maximum of \$1,000,000 during the period between October 1, 2020, and December 31, 2020 in order to meet the current operating expenditures of the Corporation until the taxes are collected, such sums representing not more than fifty percent (50%) and twenty-five percent (25%), respectively, of the estimated revenue of the Corporation as set forth in the budget adopted for the prior year;

AND WHEREAS Council deems it expedient to pass a by-law for such purpose;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford does enact as follows:

1. The Mayor and Treasurer of the Corporation are hereby authorized under the seal of the Corporation, to borrow by way of promissory note or banker's acceptance a sum not exceeding \$2,000,000 between January 1, 2020 and September 30, 2020 and \$1,000,000 between October 1, 2020 and December 31, 2020 for the purpose of meeting the current operating expenditures of the Corporation until the taxes are collected.
2. Despite the provisions of Section 1 of this By-law, the amounts that may be borrowed during the times and for the purposes mentioned in Section 1 of this By-law, together with the total of any similar borrowings that have not been repaid, shall not, except with the approval of the Local Planning and Appeals Tribunal, exceed during the period between January 1, 2020 and September 30, 2020, and during the period between October 1, 2020 and December 31, 2020, fifty percent (50%) and twenty-five percent (25%), respectively, of the uncollected balance of the estimated revenues of the Corporation as set forth in the budget adopted for the prior year.
3. The Mayor and Treasurer are hereby authorized to pay or allow the bank or banks or any other person, firm or corporation that lends money to the Corporation, interest on the sums borrowed at such rates of interest and on such other terms as may be arranged by the Treasurer and adopted by Council.

4. The promissory note, or notes, debentures, covenants or agreements sealed with the seal of the Corporation and signed on behalf of the Corporation by the Mayor and Treasurer may be given to the said bank or banks, person, firm or corporation as aforesaid as security for the repayment of the amounts borrowed with interest thereon as aforesaid.

5. This By-law shall come into force and take effect on January 1, 2020.

READ a first and second time this 13th day of January 2020.

READ a third and final time and passed this 13th day of January 2020.

J.Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-02-2020 regarding the Interim Tax Levy for 2020; and That Council does hereby give favourable consideration to By-law 03-2020, being a by-law to authorize the 2020 interim tax levy.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested

By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N



Village of Merrickville-Wolford

Report FIN-02-2020
Finance Department
Information Report to Council
Date of Council Meeting: January 13, 2020

Re: 2020 Interim Tax Levy

OBJECTIVE: To provide Council with information in order to authorize the Interim Tax Levy By-law for 2020.

RECOMMENDATION:

THAT: Council receive report FIN-02-2020 regarding the Interim Tax Levy for 2020; and

THAT: Council does hereby give favourable consideration to By-law 03-2020, being a by-law to authorize the 2020 interim tax levy and due dates.

BACKGROUND:

The purpose of this report is to seek authorization from Council to impose an interim property tax levy for the 2020 taxation year. The interim tax levy is required to ensure cash flow in order to meet the financial obligations of the municipality prior to the final 2020 tax levy.

Section 317 of the *Municipal Act*, 2001, permits the municipality to impose upon all taxable property an interim tax levy not to exceed a prescribed percentage or 50% of the total taxes for municipal and school board purposes levied on a property for the previous year. The Act requires that an interim tax levy by-law be passed in the year to which it applies or in November or December of the previous year, provided that the by-law does not come into effect until a specified day in the applicable year.

ANALYSIS:

The proposed by-law authorizes the municipality to impose a portion of the tax levy based on 50% of the previous year's total tax levy on all tax classes within the Village in 2020. The levy is based on the total billing for the previous year and does not reflect the 2020 budget or tax rates. The by-law also sets the payment and penalty authority of the municipality. The interim tax due date will be February 28, 2020 for all properties.

BUDGET/LEGAL IMPLICATIONS:

The interim tax levy has a short-term financial effect in that it represents revenue requirements of the Village of Merrickville-Wolford prior to the final tax by-law applicable to the 2020 fiscal year only.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement

Through the passage of the proposed Interim Tax Levy By-law, the Village will be authorized to levy taxes on an interim basis to ensure tax revenue is collected in order to carry on providing services to the municipality.

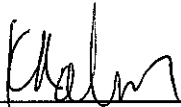
CONCLUSION:

It is recommended that Council authorize the Interim Tax Levy By-law, as attached.

ATTACHMENTS:

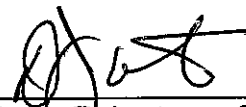
Schedule "A": By-law 03-2020, Interim Tax Levy

Submitted by:



Kirsten Rahm,
Manager of Finance - Treasurer

Approved by:



Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that: By-law 03-2020, being a By-law to impose an interim tax levy for the year 2020 on properties within all tax classes in the Village of Merrickville-Wolford, be read a first and second time, and that By-law 03-2020 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

CORPORATION OF THE VILLAGE OF MERRICKVILLE - WOLFORD

BY-LAW No. 03-2020

BEING a By-Law to impose an interim tax levy for the year 2020 on properties within all tax classes in the Village of Merrickville-Wolford.

WHEREAS pursuant to section 317 (1) of the Municipal Act, S.O. 2001, the council of a local municipality, prior to the adoption of the estimates for the year may pass a by-law levying amounts on the assessment of property in the local municipality;

AND WHEREAS pursuant to section 317 (3) of the Municipal Act, S.O. 2001, the amount levied on a property shall not exceed a prescribed percentage, or 50% if no percentage is prescribed, of the total amount of taxes for municipal and school purposes levied on the property for the previous year;

AND WHEREAS it is deemed advisable to impose an interim tax levy on all properties within the Village of Merrickville-Wolford in order to cover interim expenditures;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford does enact as follows that:

1. A 2020 interim tax levy be imposed on all property classes within the limits of the Village of Merrickville-Wolford.
2. The amount levied on all property classes in the Village of Merrickville-Wolford shall be equal to 50% of the total amount of taxes for municipal, county and school purposes levied on the property for the previous year, subject to any mandatory adjustment dictated by the legislation or by regulation.
3. The amount levied may be adjusted to include the levying of amounts on assessment added to the assessment roll in 2020 that was not on the assessment roll in 2019.
4. The said interim tax levy shall become due and payable on the 28th day of February 2020. Any unpaid balance outstanding on the 1st day of March, 2020 shall constitute default.
5. A penalty of 1.25% shall be added to all interim levy amounts that are in default on the 1st day of March 2020 and on the 1st day of each month thereafter until paid in full.
6. All penalties and interest added to the interim tax levy in default shall become due and payable as if the same had originally been imposed as part of the interim tax levy.
7. This By-Law shall be deemed to have been passed and in effect as of the 1st day of January, 2020.

READ a first and second time this 13th day of January, 2020.

READ a third and final time and passed this 13th day of January, 2020.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-03-2020 regarding an updated schedule for the 2020 budget process; and

That Council does hereby approve the revised budget schedule.

Carried / Defeated

J. Douglas Struthers, Mayor



MERRICKVILLE-WOLFORD
Jewel of the Rideau

Village of Merrickville-Wolford

Report FIN-03-2020
Finance Department
Information Report to Council
Date of Council Meeting: January 13, 2020

RE: 2020 Budget Schedule

OBJECTIVE: To provide Council with an updated schedule for the 2020 budget process.

RECOMMENDATION:

THAT: Council receive the report FIN-03-2020 regarding an updated schedule for the 2020 budget process; and

THAT: Council does hereby approve the revised 2020 Budget Schedule.

BACKGROUND:

Annually, the municipality sets a draft budget schedule. Staff has commenced the process of reviewing past budgets with actuals to determine the 2020 budget estimates.

ANALYSIS:

Due to unforeseen work pressures, staff have revised the tentative budget schedule and have proposed new timelines. Attached is a schedule with revised budget dates and actions for Council's consideration.

BUDGET/LEGAL IMPLICATIONS:

By targeting final budget approval in the first quarter of 2020, the Village will be able to issue tenders and requests for proposals which may assist in securing cost savings, as well as plan for other tasks and projects to be undertaken throughout the year.

LINKS TO STRATEGIC PLANS:

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement: The development of the annual budget sets the priorities for the municipality. Through draft budget presentations to the public, civic engagement is achieved as members of the public will be afforded the opportunity to ask questions with respect to the budget. By adopting the

revised budget schedule, the Village will be on track to issue tenders and requests for proposals that will assist in providing efficient and effective services within the Village.


CONCLUSION:

Staff are recommending Council receive and approve the revised 2020 budget schedule.

ATTACHMENTS:

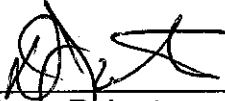
Schedule "A": Revised 2020 Budget Timetable

Submitted by:



Kirsten Rahm,
Manager of Finance – Treasurer

Approved by:



Doug Robertson,
CAO/Clerk



MERRICKVILLE-WOLFORD
Jewel of the Rideau

2020 Budget Timetable

<ul style="list-style-type: none">• Year-to-date variance reports distributed to SMT by Treasurer	Complete
<ul style="list-style-type: none">• Submission of draft operating and capital budgets to Treasurer	Complete
<ul style="list-style-type: none">• Finance review and compilation of draft budget	Complete
<ul style="list-style-type: none">• CAO and Treasurer review of budget	In Progress
<ul style="list-style-type: none">• Working Meeting: Operating draft budget presented to Council.<ul style="list-style-type: none">○ Public is welcome to observe, and they will have an opportunity to ask questions at the Draft Budget Presentation Session.	Early February
<ul style="list-style-type: none">• Working Meeting: Capital draft budget presented to Council.<ul style="list-style-type: none">○ Public is welcome to observe, and they will have an opportunity to ask questions at the Draft Budget Presentation Session.	Early February
<ul style="list-style-type: none">• Draft Budget Presentation Sessions. The draft budget will be presented and individuals in the Municipality will have the opportunity to ask questions.	Mid February
<ul style="list-style-type: none">• Final draft budget working meeting	Late February
<ul style="list-style-type: none">• Final budget approval – at regular council meeting.	Late February/Early March

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Doug Robertson to Al Monaco, President and CEO of Enbridge Gas Inc. dated January 8, 2020, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

January 8, 2020

Mr. Al Monaco, President & CEO
Enbridge Gas Inc.
200, Fifth Avenue Place
425 - 1st Street S.W.
Calgary, Alberta T2P 3L8

RE: Ontario Natural Gas Expansion Support Program

Dear Mr. Monaco:

I would like to take this opportunity to reiterate our community's gratitude to you for Enbridge's recent donation to the Merrickville Fire Department of smoke and carbon monoxide detectors through the Project Zero Program. Through your generosity, lives will be saved, and this speaks highly of Enbridge's commitment to the communities that you serve every day.

The Village of Merrickville-Wolford (VMW) has enjoyed a successful collaborative working relationship with Enbridge for many years. To cultivate further collective benefits of that relationship, we would like to take this opportunity to engage the appropriate Enbridge staff in developing a joint submission to secure provincial government funding to expand natural gas distribution in the VMW via the Ontario Natural Gas Expansion Support Program.

On December 17, 2019, Mayor Douglas Struthers received the attached letter from The Honourable Greg Rickford, Minister of Energy, Northern Development and Mines, and The Honourable Bill Walker, Associate Minister of Energy, regarding the second phase of the Natural Gas Expansion Support Program. The letters indicate that the Ontario Energy Board (OEB) is being required under sec. 35 of the *Ontario Energy Board Act* to collect information about potential new natural gas expansion opportunities. It is anticipated to provide potential access of up to \$130 million over a three-year period to ensure a quick start to construction.

We note that the OEB is expected to issue a call for information in early 2020 with details regarding information to be filed by interested project proponents and recommends a minimum 90-day window for submissions. The OEB will then deliver its report on eligible projects to the Government on or before August 31, 2020. Municipal officials are being encouraged to work with our local natural gas service providers in joint efforts to develop submissions to the OEB.

The VMW is a beautiful, historic community spanning both shores of the Rideau Canal, a UNESCO World Heritage Site. Founded in the early 1790s and located within a one-hour commute to our Nation's Capital, our municipality is experiencing exciting new interest in residential development that holds the potential to also generate increased commercial activity within the next 5 years. However, natural gas is currently only available to our ratepayers on the south side of the Rideau Canal. Residents and businesses on the north side of the canal do not

have access to natural gas and the resulting inequity has hindered our economic growth, quality of life for our residents, and our community's ability to reduce our environmental impact.

This limitation in accessing natural gas continues to be a constant concern in our community, both north and south of the canal. In fact, input was so prominent in feedback received during public consultation to create our *Strategic Plan 2017-2025*, that it was included in our Strategic Priorities under the subject of Building a Progressive, Growing Economy, and the issue continues to be raised regularly by residents and business owners with our Council members.

Since attending the Rural Ontario Municipal Conference (ROMA) in Toronto in January of 2018, Mayor Struthers and I have had several opportunities to share information with representatives from Enbridge's Municipal Affairs and Regional Execution (Eastern Region) departments regarding the potential economic viability of expanding natural gas distribution to the north side of the canal. Our discussions indicate that the primary barrier is the one-time infrastructure cost associated with crossing the Rideau River and Enbridge staff have shared the following high-level construction estimate received from your contractor:

Contractor Costs	\$1,458,304
Materials	\$16,580
Overheads	\$492,316
33.38%	
Total Project	\$1,967,199

It is not clear whether the above estimate also includes costs to extend infrastructure along each street north of the canal, or just to reach the north shore of the canal. However, we are particularly encouraged to note that the *Access to Natural Gas Act, 2018*, amended the *Ontario Energy Board Act* and it now "provides a mechanism to financially support the expansion of natural gas distribution for projects that would otherwise be considered uneconomic under existing policies". This describes the exact circumstances that we are facing in the VMW.

Given the above, we are seeking Enbridge's assistance in jointly developing a compelling and comprehensive project proposal to the OEB to address this critical need in our community. We ask that you direct us to the appropriate Enbridge representative(s) to accomplish this objective.

Thank you in advance for your assistance. I can be reached by phone at (613) 269-4791, extension 229, or by e-mail at cao@merrickville-wolford.ca, and I look forward to being contacted by Enbridge staff as soon as possible in this regard.

Sincerely,



Douglas J. Robertson, MBA
Chief Administrative Officer / Clerk
Director, Economic Development

Copy: His Worship J. Douglas Struthers, Mayor of the Village of Merrickville-Wolford
The Honourable Greg Rickford, Minister of Energy, Northern Development and Mines
The Honourable Bill Walker, Associate Minister of Energy
The Honourable Steve Clark, Minister of Municipal Affairs and Housing
Mr. Robert Dodds, Vice-Chair, Ontario Energy Board

From: Hon. Greg Rickford and Hon. Bill Walker <energy@ontario.ca>

Sent: Tuesday, December 17, 2019 1:30 PM

To: Mayor

Reply To: energy@ontario.ca

Subject: Letter from the Minister of Energy, Northern Development and Mines, and Associate Minister of Energy

**Ministry of Energy,
Northern Development
and Mines**

**Ministère de l'Énergie,
du Développement du Nord
et des Mines**



Office of the Minister

Bureau du ministre

Office of the Associate
Minister of Energy

Bureau du ministre associé de
l'Énergie

77 Grenville Street
10th Floor
Toronto ON M7A 2C1
Tel.: 416-327-6758

77, rue Grenville
10e étage
Toronto ON M7A 2C1
Tél. : 416 327-6758

December 17, 2019

His Worship Doug Struthers
Mayor
Village of Merrickville?Wolford
mayor@merrickville-wolford.ca

Dear Mayor Struthers:

Our government made a commitment to Ontarians to reduce energy costs and expand access to natural gas to underserved parts of the province. We are writing to inform you about the proposed launch of the second phase in our government's plan to meet this commitment.

The first phase of the Natural Gas Expansion Support Program is currently being rolled out, bringing natural gas to unserved areas of the province through nine expansion projects. To commence the second phase, I have written to the Ontario Energy Board (OEB), requiring them to collect information about potential new natural gas expansion opportunities. You can view our letter to the OEB at www.oeb.ca/sites/default/files/Letter-to-OEB-natural-gas-expansion-20191212.pdf. It is expected that project proponents could be able to access up to \$130 million over a three-year period to ensure a reasonably quick start to construction.

It is anticipated that the OEB will begin a process for collecting information on potential new

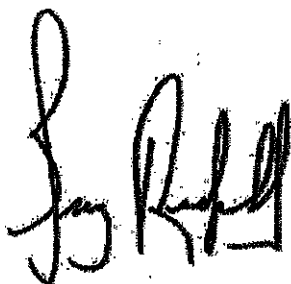
natural gas projects in early 2020, which is expected to run for 90 days. Following this, the OEB will deliver its report on eligible projects to the Government on or before August 31, 2020. Once we receive the OEB's report, the Government will make the decision on eligible projects to receive support, which should be completed in late 2020. Financial support for selected natural gas projects would ultimately be contingent on the selected project proponents receiving all necessary OEB approvals.

For further information, we encourage municipal officials to work with their local natural gas service provider if they are interested in participating in the OEB's process. We expect the OEB will make additional details available in early 2020.

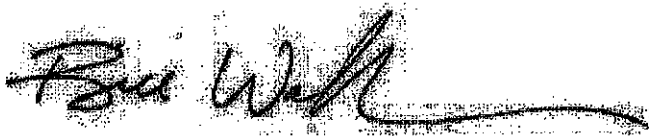
Natural gas is the most common heating fuel in Ontario and is more affordable than other fuels such as electricity, oil or propane. Expanding natural gas helps makes Ontario communities more attractive for job creation and new businesses. Natural gas expansion can also lower greenhouse gas emissions by replacing higher emissions fuel sources. Natural gas expansion is part of our government's plan to bring quality jobs back to the province and send the clear message that Ontario is "Open for Business."

Thank you for your support as our government works to deliver on its commitment to bring natural gas to more rural and northern communities across Ontario.

Sincerely,



The Honourable Greg Rickford
Minister of Energy, Northern
Development and Mines



The Honourable Bill Walker
Associate Minister of Energy

Ministry of Energy,
Northern Development
and Mines

Office of the Minister

Office of the Associate Minister
of Energy

77 Grenville Street, 10th Floor
Toronto ON M7A 2C1
Tel.: 416-327-6758

Ministère de l'Énergie,
du Développement du Nord
et des Mines

Bureau du ministre

Bureau du ministre associé
de l'Énergie

77, rue Grenville, 10^e étage
Toronto ON M7A 2C1
Tél. : 416-327-6758



DEC 12 2019

MC-994-2019-935

Mr. Robert Dodds
Vice-Chair
Ontario Energy Board
2300 Yonge Street, 27th Floor
Toronto ON M4P 1E4

Dear Mr. Dodds:

I write in my capacity as the Minister of Energy, Northern Development and Mines with the support of the Associate Minister of Energy in order to exercise the statutory power I have under section 35 of the *Ontario Energy Board Act, 1998* ("Act") to require the Ontario Energy Board ("Board") to examine and report back to the Ministry of Energy, Northern Development and Mines ("Ministry") with information on potential projects to expand access to natural gas distribution systems for new customers.

Background

On September 18, 2018, the Government announced it would take action to expand natural gas distribution to communities that are not currently connected to a natural gas distribution system.

The *Access to Natural Gas Act, 2018*, which amended the Act, provides a mechanism to financially support the expansion of natural gas distribution for projects that would otherwise be considered uneconomic under existing policies.

Ontario Regulation 24/19, *Expansion of Natural Gas Distribution Systems* ("Regulation"), under the Act supports natural gas expansion by imposing a \$1 per month charge on existing natural gas customers. The nine projects currently listed in the Regulation are eligible for financial support, subject to receiving any necessary Board approvals. Several of these projects are currently under construction.

In order to build on the progress to date, the Government intends to further increase access to natural gas by making additional new projects eligible for financial support. The Government intends to make use of the same mechanism articulated in the current Regulation; namely, the collection of \$1 per month from existing natural gas customers.

.../cont'd

The Government intends for approximately \$130 million to be made available to support new natural gas projects that can reasonably be expected to commence construction between 2021 and 2023.

Section 35 Report

Therefore, pursuant to my authority under s.35 of the Act, with the support of the Associate Minister of Energy, I require the Board to examine and report back to the Ministry with information about additional natural gas expansion projects that the Government could consider as potential candidates for financial support.

It is the Government's intention that financial support be limited to potential natural gas expansion projects that would, under existing policies, be considered uneconomic.

I expect the Board to apply its expertise in developing a process to solicit information from proponents about proposed natural gas distribution expansion projects, and to analyze the proposed projects with a focus on assessing whether they can be implemented substantially as proposed. This should include a call for a demonstrated commitment by the proponent that it would be willing to be held to the project cost, timelines and volumes forecasts as set out in their project proposal. The Board's approach should consider the following:

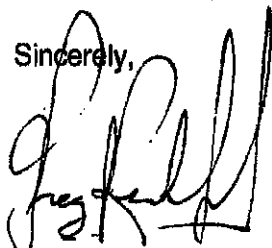
1. The number of customers (in terms of customer count, volume of gas to be distributed, and customer type) that would be connected by each proposed project;
2. The total cost of each proposed project, as well as the dollar amount of support needed for each proposed project to meet the Board's profitability threshold;
3. The proposed construction start date and construction period for each proposed project, as the Government's focus is on projects that can reasonably be expected to start construction by 2023, allowance being made for the timelines typically applicable to the process of obtaining regulatory approvals;
4. The project proponent's demonstrated experience, technical expertise and financial ability to build and operate a natural gas distribution system;
5. Support for the proposed project from Band Council(s) and/or local government, as applicable, demonstrated through a written expression of support and/or a commitment to financial support;
6. If a proposed project is in an area where a Certificate of Public Convenience and Necessity exists, the proponent must be the Certificate holder unless the Certificate holder does not propose a project for the area; and
7. The extent to which the project proponent expects that the proposed project would reduce the household energy cost burden in the project area.

...cont'd

I expect the Board to issue a call for information in early 2020, including details of the information to be filed by interested project proponents. The Board should consider a minimum 90-day window for information submissions. I also ask that, in developing its approach, the Board be mindful of the Government's focus on minimizing regulatory burden for stakeholders.

It is my expectation that the Board will report back to the Ministry no later than August 31, 2020. The information provided by the Board will be taken into account, along with other considerations, to make a determination on future expansion projects. If there is a need to consider further projects for expansion, the Ministry may request that the OEB proceed with a second call for information and report back to the Ministry.

Sincerely,



The Honourable Greg Rickford
Minister of Energy, Northern
Development and Mines



The Honourable Bill Walker
Associate Minister of Energy

c: Mary Anne Aldred, Chief Operating Officer & General Counsel

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that: By-law 01-2020, being a by-law to confirm the proceedings of the Council meeting of January 13, 2020, be read a first and second time, and that By-law 01-2020 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

BY-LAW 01-2020

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON JANUARY 13, 2020

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on January 13, 2020 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on January 13, 2020 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 13th day of January, 2020.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: January 13, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at _____ p.m. until the next regular meeting of Council on Monday, January 27, 2020 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N