



VILLAGE OF MERRICKVILLE-WOLFORD

**Agenda for Council
Council Chambers**

Council Meeting 7:00 p.m.

Monday, March 25, 2019

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **Delegations:** 1. Jacques Pelletier on behalf of the Strategic Planning
5. **Minutes:** Approval of the Minutes of the regular meeting of February 25, 2019;
Approval of the Minutes of the special meeting of March 4, 2019;
Approval of the Minutes of the special meeting of March 7, 2019;
Approval of the Minutes of the special meeting of March 18, 2019;
Approval of the Minutes of the Merrickville Public Library Board of February 14, 2019
6. **Public Question Period to Council**
7. **Correspondence:** Email from Doug Grant re: Potential Changes to *Planning Act*; and
Provincial Policy Statement dated February 26, 2019; and
Resolution re: Ontario Municipal Partnership Fund; and
Letter from Run Merrickville re: Merrickville Community Centre Fee Waiver Request dated March 12, 2019; and
Letter from St. Michael High School re: Bursary for a deserving student from the Village of Merrickville-Wolford; and
Letter from Denis Gagnon re: application for a Micro Cultivation License; and
Letter from the Grenville County Plowmen's Association re: 100th Annual Plowing Match; and
Letter from Lions Club of Merrickville re: Merrickville Tulip Festival
Letter from Minister of Municipal Affairs and Housing re: Municipal Modernization Grant
Memo re: Workplace Harassment Investigation Costs
Memo re: Municipal Cannabis Policy Statement
8. **Building Dept:** CBO-03-2019 re: Alice and St. John Streets, Eagleview Barn; and
CBO-04-2019 re: 2018 Year End Report; and
Resolution re: Adoption of Official Plan; and
Resolution re: Planning Advisory Committee Consent Application B-3-19
9. **CAO Dept:** CAO-3-2019 re: Approval of 2019 Budget

- 10. Finance Dept:** By-Law 20-2019 re: Approval of the 2019 Operating, Capital, Water and Wastewater Budgets and 2019 Salary Grid; and
By-Law 21-2019 to set the 2019 Tax Rate
FIN-11-2019 re: Council remuneration

11. Public Question Period to Council

12. Next meeting of Council: April 8, 2019 at 7:00 p.m.

13. Confirming By-Law: 17-2019 re: Confirm Proceedings of Council meeting of March 25, 2019

14. Adjournment.

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of Jacques Pelletier of the Strategic Planning Committee regarding an Advisory Committee Structure, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

Merrickville-Wolford Strategic Plan 2017-2025

Background, Priorities and Proposed Governance Structure

Presented to Council

March 11, 2019

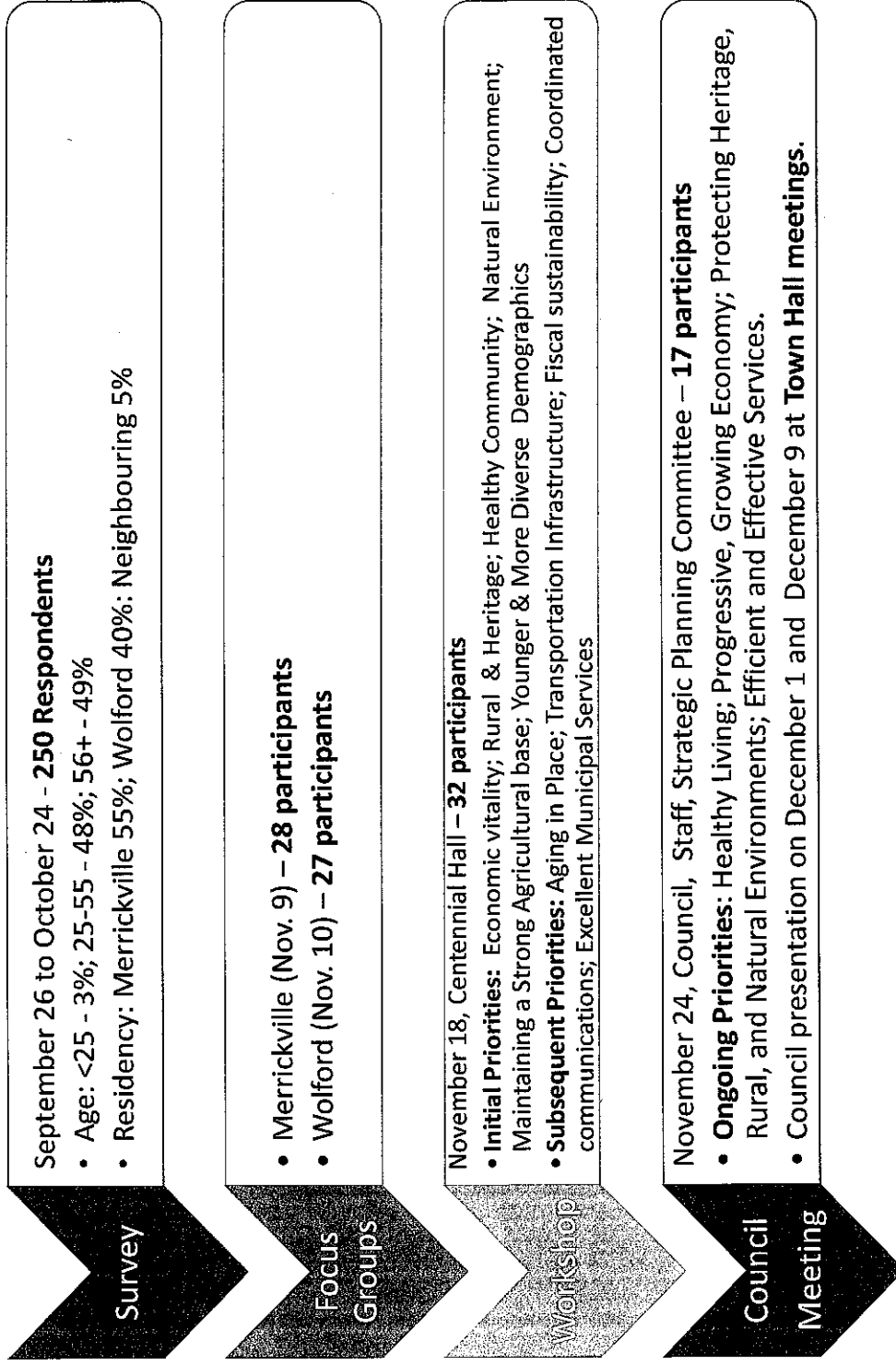
Background

Strategic Plan Development

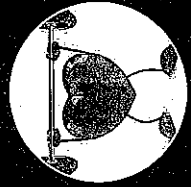
Strategic Planning Committee

- In June 2016, Council created the Merrickville-Wolford Strategic Planning Committee (SPC) with a mandate to develop a Strategic Plan for the community.
- Committee members comprise key community stakeholders including, but not limited to, the Deputy Mayor, members of the Industry, Tourism and Economic Development and the Environment Committees, and representatives of the Chamber of Commerce, the Historical Society, the Lions Club, the health/social services network and the agricultural community.

How did we arrive at priorities?



Priorities



Promoting Healthy Living



Building a Progressive, Growing Economy



Protecting Heritage, Rural, and Natural Environments



Ensuring Efficient, Effective Services & Civic Engagement

Healthy Living

- *Ensure a healthy community that considers the wellbeing of people and ecosystems.*
- *Encourages and support residents to remain in the community.*
- *Attract & retain younger demographic/families, to encourage diversity & sustainability in the community.*

Economic Development & Agriculture

- *Strong Agricultural Base - Enhance supports to maintain a strong agricultural base.*
- *Economic Vitality - Create a supportive business-friendly environment that retains, grows and diversifies our economy.*

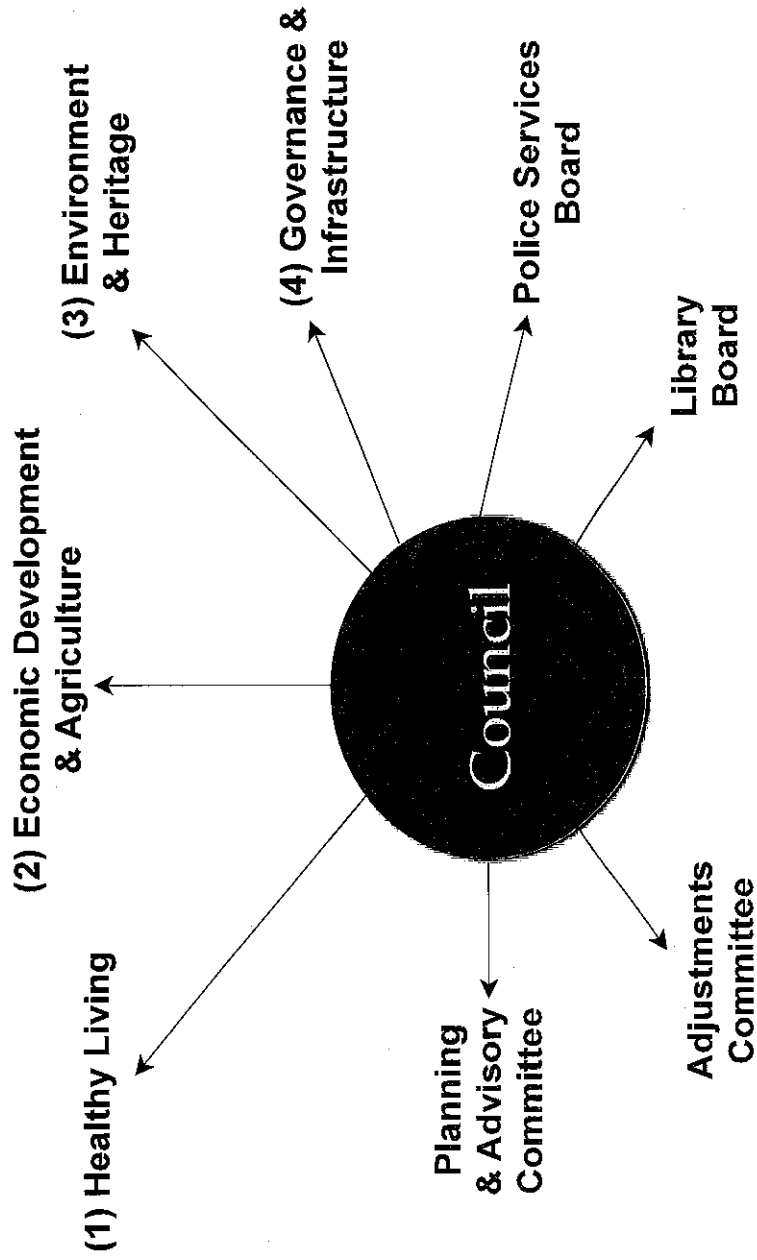
Environment & Heritage

- *Community Resilience - Enhance and protect the natural environment.*
- *Rural and Heritage Nature - Nurture and enhance rural and heritage character.*

Governance & Infrastructure

- *Enhanced Municipal Services - Provide a great customer experience.*
- *Fiscal Sustainability - Sound financial plan and reasonable reserves.*
- *Improved Communications - Better information sharing for all.*

Strategic Goals Governance



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Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of February 25, 2019 as:

___circulated.

___amended.

Carried / Defeated

J. Douglas Struthers, Mayor

**The Corporation of the
Village of Merrickville-Wolford**

Monday, February 25, 2019

A regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 7:00 p.m. on Monday, February 25, 2019.

Chaired by: Mayor J. Douglas Struthers
Members of Council: Deputy Mayor Michael Cameron
Councillor Bob Foster
Councillor Don Halpenny
Councillor Timothy Molloy

Staff in Attendance: Doug Robertson, CAO/Clerk
Christina Conklin, Deputy Clerk
Randy Wilkinson, Chief Building Official

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-071-19 Moved by Councillor Halpenny, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the regular Council meeting of February 25, 2019, as amended.

Carried

Note: The agenda was amended to include By-law 13-2019, being a by-law to amend By-law 12-2018.

Mayor's Update

Minutes:

R-072-19 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of February 11, 2019, as circulated.

Carried

Public Question Period:

J. Spencer inquired as to when there will be a report from the Ontario Clean Water Agency coming to Council.

J. Spencer advised that there have been previous discussions regarding the pipe underneath the river and that it would be possible to feed another pipe through the existing pipe.

Correspondence:

R-073-19 Moved by Councillor Foster, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Robbie Giles dated February 9, 2019, together with attachments, for information purposes.

Carried

R-074-19 Moved by Councillor Halpenny, Seconded by Councillor Foster
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Diane Harvey-Hart of Community Living-North Grenville Merrickville Outreach Office dated February 12, 2019; and

That Council does hereby authorize a reduced rate of \$50.00 to be charged for the use of the Merrickville Community Centre on March 25, 2019 for the purpose of a Seniors Fun Day.

Carried

R-075-19 Moved by Councillor Molloy, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Lori Urquhart, Race Director for the Merrickville Heritage Classic, regarding the Fourth Annual Merrickville Heritage Classic, dated February 12, 2019, for information purposes.

Carried

R-076-19 Moved by Councillor Halpenny, Seconded by Councillor Foster
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Lori Urquhart, Race Director for the Merrickville Heritage Classic, regarding an invitation to the Trivia Night Fundraising Event, dated February 12, 2019, for information purposes.

Carried

R-077-19 Moved by Councillor Foster, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Vic Fedeli, the Minister of Finance, regarding the 2019 Ontario Municipal Partnership Fund (OMPF) dated February 13, 2019, for information purposes.

Carried

R-078-19 Moved by Councillor Molloy, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Steve Clark, the Minister of Municipal Affairs and Housing regarding potential changes to the *Planning Act* and the Provincial Policy Statement received on February 15, 2019.

Carried

Library:

R-079-19 Moved by Councillor Halpenny, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the 2018 End of Term Report of the Merrickville Public Library dated December 2018, for information purposes.
Carried

R-080-19 Moved by Deputy Mayor Cameron, Seconded by Councillor Foster
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Merrickville Public Library Board dated January 8, 2019 and January 17, 2019, for information purposes.
Carried

Finance:

R-081-19 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Jane Graham dated February 8, 2019; and

That Council does hereby approve reimbursement to Ms. Graham in the amount of \$232.40.
Carried

R-082-19 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Cheri Kemp-Long dated September 20, 2018; and

That Council does hereby approve reimbursement to Ms. Kemp-Long in the amount of \$384.00.
Carried

R-083-19 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Yves Grandmaitre; and

That Council does hereby approve reimbursement to Mr. Grandmaitre in the amount of \$259.00.
Carried

CAO:

R-084-19 Moved by Councillor Halpenny, Seconded by Councillor Foster
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct staff to issue a Call for Volunteers for the following legislated committees:
1. Committee of Adjustment; and
2. Property Standards Committee.
Carried

R-085-19 Moved by Deputy Mayor Cameron, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CAO-02-2019 regarding Council Advisory Committee Structure; and

That Council does hereby direct staff to draft a Terms of Reference for the following Advisory Committees:

Industry, Economic Development and Tourism Advisory Committee
Environmental Advisory Committee
Recreation Advisory Committee
Agriculture Advisory Committee
Heritage Advisory Committee

Carried.

By-laws:

R-086-19 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: By-law 12-2019, being a by-law to appoint an alternate member to the Council of the United Counties of Leeds and Grenville, be read a first and second time, and that By-law 12-2019 be read a third and final time and passed.

Carried

R-087-19 Moved by Councillor Halpenny, Seconded by Councillor Foster
Be it hereby resolved that: By-law 13-2019, being a by-law to amend By-law 12-2018, be read a first and second time, and that By-law 13-2019 be read a third and final time and passed.

Carried

Public Question Period to Council:

T. Gilhen inquired as to whether Council would consider a different advisory committee structure.

Confirming By-Law

R-088-19 Moved by Councillor Foster, Seconded by Councillor Molloy
Be it hereby resolved that: By-law 11-2019, being a by-law to confirm the proceedings of the Council meeting of February 25, 2019, be read a first and second time, and that By-law 11-2019 be read a third and final time and passed.

Carried.

Adjournment

R-089-19 Moved by Councillor Foster, Seconded by Councillor Molloy

Be it hereby resolved that: This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 8:05 p.m. until the next regular meeting of Council on Friday, March 1, 2019 at 9:30 a.m., or until the call of the Mayor subject to need.

Carried.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby
approve the Minutes of the special Council meeting of March 4, 2019 as:

___circulated.

___amended.

Carried / Defeated

J. Douglas Struthers, Mayor

**The Corporation of the
Village of Merrickville-Wolford**

Monday, March 4, 2019

A special meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 9:00 a.m. on Monday, March 4, 2019.

Chaired by: Mayor J. Douglas Struthers
Members of Council: Deputy Mayor Michael Cameron
Councillor Bob Foster
Councillor Don Halpenny
Councillor Timothy Molloy

Staff in Attendance: Doug Robertson, CAO/Clerk
Christina Conklin, Deputy Clerk
Kirsten Rahm, Treasurer
Brad Cole, Acting Manager of Public Works and Acting Fire Chief

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-090-19 Moved by Councillor Halpenny, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the special Council meeting of March 4, 2019, as amended.

Carried

Note: The agenda was amended to include a motion to amend the 2019 Budget Schedule.

R-091-19 Moved by Councillor Foster, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby amend the 2019 Budget Schedule to include a second Draft Budget Presentation Session to take place on Tuesday, March 19, 2019 at 6:30 p.m. at the Eastons Corners Centennial Hall.

Carried

Finance: A review of the proposed 2019 Operating Draft Budget took place.

Confirming By-Law

R-092-19 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: By-law 15-2019, being a by-law to confirm the proceedings of the Council meeting of March 4, 2019, be read a first and second time, and that By-law 15-2019 be read a third and final time and passed.

Carried.

Adjournment

R-093-19 Moved by Deputy Mayor Cameron, Seconded by Councillor Foster

Be it hereby resolved that: This special meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 10:55 a.m. until the next special meeting of Council on Tuesday, March 5, 2019 at 2:00 p.m., or until the call of the Mayor subject to need.

Carried.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the special Council meeting of March 7, 2019 as:

_____circulated.

_____amended.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

**The Corporation of the
Village of Merrickville-Wolford**

Thursday, March 7, 2019

A special meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 1:00 p.m. on Thursday, March 7, 2019.

Chaired by: Mayor J. Douglas Struthers
Members of Council: Deputy Mayor Michael Cameron
Councillor Bob Foster
Councillor Don Halpenny
Councillor Timothy Molloy

Staff in Attendance: Doug Robertson, CAO/Clerk
Christina Conklin, Deputy Clerk
Kirsten Rahm, Treasurer
Brad Cole, Acting Manager of Public Works and Acting Fire Chief

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-099-19 Moved by Deputy Mayor Cameron, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the special Council meeting of March 7, 2019, as circulated.

Carried

Finance: A review of the proposed 2019 Capital and Water/Wastewater Draft Budgets took place.

R-100-19 Moved by Councillor Molloy, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby amend the 2019 Budget Schedule to include an additional working meeting of Council to review the overall draft budget to take place on Monday, March 18, 2019 at 3:00 p.m.

Carried

Confirming By-Law

R-101-19 Moved by Councillor Halpenny, Seconded by Councillor Foster
Be it hereby resolved that: By-law 16-2019, being a by-law to confirm the proceedings of the Council meeting of March 7, 2019, be read a first and second time, and that By-law 16-2019 be read a third and final time and passed.

Carried.

Adjournment

R-102-19 Moved by Councillor Foster, Seconded by Councillor Halpenny

Be it hereby resolved that: This special meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 3:45 p.m. until the next special meeting of Council on Monday, March 18, 2019 at 3:00 p.m., or until the call of the Mayor subject to need.

Carried.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

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**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby
approve the Minutes of the special Council meeting of March 18, 2019 as:

_____circulated.

_____amended.

Carried / Defeated

J. Douglas Struthers, Mayor

**The Corporation of the
Village of Merrickville-Wolford**

Monday, March 18, 2019

A special meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 3:00 p.m. on Monday, March 18, 2019.

Chaired by: Mayor J. Douglas Struthers
Members of Council: Deputy Mayor Michael Cameron
Councillor Bob Foster
Councillor Don Halpenny
Councillor Timothy Molloy

Staff in Attendance: Doug Robertson, CAO/Clerk
Kirsten Rahm, Treasurer
Brad Cole, Acting Manager of Public Works and Acting Fire Chief
Randy Wilkinson, CBO

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-103-19 Moved by Deputy Mayor Cameron, Seconded by Councillor Foster

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the special Council meeting of March 18, 2019, as circulated.

Carried

Finance: A review of the proposed 2019 Draft Budgets took place.

Confirming By-Law

R-104-19 Moved by Councillor Foster, Seconded by Councillor Halpenny

Be it hereby resolved that: By-law 18-2019, being a by-law to confirm the proceedings of the Council meeting of March 18, 2019, be read a first and second time, and that By-law 18-2019 be read a third and final time and passed.

Carried.

Adjournment

R-105-19 Moved by Councillor Foster, Seconded by Councillor Halpenny

Be it hereby resolved that: This special meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 4:00 p.m. until the next meeting of Council on Monday, March 25, 2019 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

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Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Merrickville Public Library Board dated February 14, 2019, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

MERRICKVILLE PUBLIC LIBRARY

Merrickville Public Library Board's meeting was held Feb. 14, 2019 at 12:30 p.m. at the library.

Present: M-W: Brian Reid, John Harris, Timothy Molloy, Carole Roberts, Victor Suthren Montague.

and Mary Kate Laphen (Librarian)

Regrets: Wendy Simpson-Lewis

Meeting called to order at 12:34 pm.

1. Declaration of Pecuniary Interest: None.

2. Adoption of Agenda: Moved by Carole, Seconded by John. ADOPTED.

3. Welcome to the New Board: New and returning members were welcomed to the board.

4. Election of Board Chair: Brian was acclaimed as Board Chair.

5. Approval of Minutes:

- Jan 8/19 regular meeting minutes – Moved by Vic, seconded by Carole – APPROVED
- Jan 17/19 special meeting minutes – Moved by John, Seconded by Vic. APPROVED.

6. Correspondence: None

7. Questions/ Presentations from Public: None

8. Friends of the Library Report: Now that there is no longer have a member of the board who is a member of the Friends, Mary Kate will ask if one of the Friends would like to act as a liaison to the Board.

9. Librarian's Report: see below.

- Timothy raised the issue of Mary Kate attending the municipal department head meetings and suggested that Brian and another board member should arrange a meeting with the municipal CAO to discuss this, the building repairs (see discussion below), etc. This was agreed; Brian will contact the CAO to set this up.

10. Other Business:

i. Updates:

- **CEO Performance Review:** This has been completed and the confirming letter from board to Council was delivered to the Village Office. Timothy does not recall this having been brought to Council as yet. Mary Kate will follow up on that.
- **End of Term Report:** The Board has not yet sent this to Council, but it was included with the board information that was requested by the CAO. After discussion, it was agreed that Timothy would bring this to Council on behalf of the Board as an Information item.
- **Year-End Use Statistics/ Annual Report:** Reviewed the compiled 2018 use statistics and a short annual report video (draft). Mary Kate expects to have a draft of the print annual report finished by the end of the month, although the financial summary can't be completed until the year-end data is available from the Village Office.

ii. **Building Work (Exterior):** Reviewed the current situation re: the work, the recommendations in the CBO's report, various options for the walls, and potential costs, for the benefit of our new council rep. Mary Kate has consulted with Randy Wilkinson about a probable budget for the work and reported on his feedback. There was general agreement that it would be more appropriate for municipal staff to handle this project (creating project specs, handling the tendering, supervising the work) as the building is owned by the municipality, and that the cost should fall on the municipality rather than the library. Timothy suggested that the building be inspected on a regular basis by the municipality to allow for a more regular maintenance schedule. The library has had a volunteer doing regular inspections, but that has focused more on immediate problem areas rather than general maintenance.

iii. **Budget 2019:** Reviewed the revised draft budget. Well testing will now be costed back to the library, so that has been added. The cost of the exterior repairs has been included as a capital item as per the Treasurer's instructions.

Motion to approve the budget – Moved by Vic, seconded by John –APPROVED

Mary Kate will forward it to the Treasurer.

iv. **OLA Conference Report:** Mary Kate gave a short review of the sessions attended at the OLA conference.

v. Upcoming items for next meeting:

- John requested the Board's permission to gather information re: managing the library's reserve from his contacts to bring back to the board the next meeting. APPROVED
- Brian would like the board to start looking at the next community needs assessment.

vi. Board Meeting Date: Discussed mutually convenient times for board meetings for the new term. It was agreed to schedule them on the second Thursday of the month at 12:30 (pending discussion with the Montague rep).

11. Next meeting:

- Tues, Mar. 14, 2019 at 12:30 at the Library.

Meeting concluded.

Librarian _____

Chairperson _____

Librarian's Report for Jan – Feb/19

Statistics:

Jan	2019	2018	2017	2016
Patrons	1012 -12.5% w/mtgs 1012	1160 -10% w/mtgs 1191	1294 +3% w/mtgs 1294	1259 +8.5% w/mtgs 1280
(Kids/Youth)	193 (46 / 114)	305 (92 / 213)	336 (107 / 229)	290 (114 / 176)
(Progs)	50-in (8 prgs) 104-out of Lib, (2-prgs, 5 CV)	111-in (16 prgs in) 52-out of Lib (4-prgs, 1 CV)	135-in (17 prgs, 1 CV in,) 58-out of Lib (2-prgs, 3 CVs)	136-in (17 prgs - in) 41- out of Lib (6 prgs - out)
Mtg Rm users	0 (0 mtgs)	31 (3 mtgs)	0 (no mtgs)	21 (3 mtgs)
Circulation	2053 -13.5% OverDrive: 429(circ) TOTAL 2482 -7%	2377 -3% OverDrive: 290(circ) TOTAL: 2667 -2.5%	2460 +4% OverDrive: 275(circ) TOTAL: 2735	2359 -4.5% OverDrive: 224(circ) TOTAL: 2583
(Adult/Child)	(A-1579, J-453 T-21)	(A-1595, J-724, T-58)	(A-1587, J-798, T-68)	(A-1568, J-742, T-49)
Internet use (+wireless):	222 -18.5% (182 / 30w / 10 Tab)	273 -20% (228 / 31w / 14 Tab)	343 -2% (288 / 47w / 8 EL)	351 +9% (284 / 60w / 7 EL)
ILLs borrowed/lent:	81 / 99	99 / 90	124 / 91	113 / 107

January was slower than usual; the weather seems to have played a role in this. Visits/internet use/program attendance seem to have dropped more than circulation. Use of ebooks/eaudiobooks was up.

Programs & Services:

Children's Programs:

StoryTime: Attendance was low in January, but may be picking up.

Lego Club/Tech Club: Not much interest in this in January..

Valentines Party: This was successful, but attracted a somewhat older audience than expected. That's fine, but would also like to draw in the younger group.

March Break: I have started planning the March Break activities.

PlayGroup: Started up again at the end of January. I am visiting it when possible, but it is also being affected by the weather..

Daycare: Continuing monthly visits to the toddlers and preschoolers & loan of books on request.

Schools: Visited 5 classes in Montague in January. Was one of the public speaking judges for Merrickville school.

Groups (Cubs, Brownies, etc): Nothing new.

Adult Programs:

Library Book Club: Our book club continues to go well.

Off The Shelf: The January evening had lower attendance (weather), but otherwise continues to be popular.

Friday Movies: Started these up again in Feb. with Kanopy movies. So far so good.

Museum Passes: The passes were pretty active in January.

Internet: This has been low lately.

InterLibrary Loans: Requests have started to pick up again.

Seniors Home: Rosebridge Manor still getting books (month loan).

Pools: These continue to be popular.

Meeting Room: There were no meetings this month.

Collection: Winter best-sellers are coming in. Have received the invoices for the eresources and Overdrive – Friends of the Library are sponsoring them this year. Have finished weeding the kids' nonfiction.

Volunteers: The volunteer situation is fine. They continue to process books, shelve, package ILLs, work on the genealogy collection, etc..

Donations: n/a.

Facilities: Continuing to fight the good fight against library mice. There has been some leaking from the roof during the thaws. Will have to look at this when we get the roof work done.

Publicity/Outreach Am publicizing events in the Phoenix, website, Facebook updates, signs, and flyers, and contacting with the schools re: children's programs such as the Valentines party.

Partnerships/Outreach: The new MAG Writes author group used our meeting room, may do so again. Keeping in contact with the schools.

Professional Development, Meetings, etc: Attended the OLA conference, found the sessions useful. Have been experimenting with some of graphic creation apps and have used them to make a video for the annual report. Have a Small Libraries meeting coming up in March.

Grants, etc: Have most of the year-end data for the Annual Library Use Survey (required for the provincial operating grant), but still need the financial info.

Plans for month: Finish the Annual Report and add the financial data, prepare for March Break activities, working on publicity, attend budget meetings, finish compiling data for Library Use Survey, anything needed re: building project, plus the usual library business.

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 Incorporated
 Wolford 1850
 Merrickville 1860
 Amalgamated 1998



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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Doug Grant, Village Planner, dated February 26, 2019, regarding the potential changes to the Provincial Policy Statement and *Planning Act*, for information purposes.

Carried / Defeated

 J. Douglas Struthers, Mayor

From: Douglas Grant
Sent: February-26-19 10:07 AM
To: Randy Wilkinson <cbo@Merrickville-wolford.ca>
Subject: RE: Letter from Minister Clark

Hello Randy,

Yes, I read the letter yesterday.

It is difficult to know how this Provincial initiative will play out but it seems to focus mainly on development approval as opposed to policy, notwithstanding the "pause" reference. At this time, I think your new OP is advanced far enough that it should be completed, and we can react to any big events as needed if the Province acts quickly on something that impacts your new Plan.

Regards,

Doug Grant, Senior Project Manager | Planning & Development
NOVATECH Engineers, Planners & Landscape Architects
240 Michael Cowpland Drive, Suite 200, Ottawa, ON, K2M 1P6 | Tel: 613.254.9643 x 267 | Fax:
613.254.5867

From: Randy Wilkinson <cbo@Merrickville-wolford.ca>
Sent: Monday, February 25, 2019 8:35 PM
To: Douglas Grant

Subject: FW: Letter from Minister Clark

Hi Doug,

Are you aware of the attached letter?

In the letter's closing line, it appears that the Minister is suggesting changes that may impact our new Official Plan review.

Could you please let me know what the ramifications may be for us.

Many thanks,

Randy

Randy Wilkinson
Chief Building Official
Village of Merrickville-Wolford

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Amalgamated 1998



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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:
Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Vic Fedeli, the Minister of Finance, regarding the 2019 Ontario Municipal Partnership Fund (OMPF) dated March 14, 2019, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor



7th Floor, Frost Building South
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Telephone: 416-325-0400
Facsimile: 416-325-0374

7^e étage, Édifice Frost Sud
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Téléphone: 416-325-0400
Télécopieur: 416-325-0374

March 14, 2019

Dear Head of Council:

We are writing to announce the release of the 2019 Ontario Municipal Partnership Fund (OMPF) allocations.

As communicated in February, the government is maintaining the current structure of the OMPF for 2019. This means the program is the same as it was in 2018, while allowing for annual data updates and related adjustments.

Consistent with prior years, Transitional Assistance will ensure that the 2019 funding guarantee for municipalities in northern Ontario will be at least 90 per cent of their 2018 OMPF allocation and for municipalities in southern Ontario will be at least 85 per cent of their 2018 OMPF allocation.

Northern and rural municipalities with the most challenging fiscal circumstances will continue to have their guarantee enhanced up to 100 per cent of the prior year's allocation.

As in prior years, Transitional Assistance continues to adjust in 2019 as fewer municipalities require this funding. As a result, the 2019 OMPF will provide a total of \$505 million to 389 municipalities across the province.

The Ministry of Finance's Provincial-Local Finance Division will be providing your municipal Treasurers and Clerk-Treasurers with further details on the 2019 OMPF. This information and other supporting materials will be posted online at <http://www.fin.gov.on.ca/en/budget/ompf/2019>.

We look forward to consulting with municipalities to ensure the OMPF program is sustainable and focused on the Northern and rural municipalities that need this funding the most. We are committed to announcing the 2020 allocations well in advance of the municipal budget year so you have appropriate time to plan.

./cont'd

- 2 -

Working together, we can protect the public services that matter most to Ontario families and build a responsible and sustainable path forward for communities across our province.

Sincerely,

*Information Copy
Original signed by*

Vic Fedeli
Minister of Finance

c: The Honourable Steve Clark, Minister of Municipal Affairs and Housing



VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

WHEREAS the Provincial government announced it was conducting a review of the Ontario Municipal Partnership Fund (OMPF), which provides annual funding allotments to municipal governments to help offset operating and capital costs;

AND WHEREAS Municipalities were further advised that the overall spending envelope for the program would decrease having a significant impact on future budgets and how funds are raised by Municipalities as funding will be reduced by an unspecified amount;

AND WHEREAS if allocations to municipalities are reduced, Councils will need to compensate with property tax increases or local service reductions;

AND WHEREAS the 2018 allocation to the Village of Merrickville-Wolford was **\$282,400**, which is equivalent to **10%** of the Village's municipal property tax revenue;

AND WHEREAS, a 10% increase in the municipal property tax rate would increase the municipal component of property taxes paid for an average household by **\$207 per year**;

AND WHEREAS the Village of Merrickville-Wolford prides itself on efficient and value for money practices every day;

NOW THEREFORE BE IT RESOLVED THAT, that although an interim payment has been received, Council of the Corporation of the Village of Merrickville expresses grave concern with the potential reduction and/or loss of the OMPF allotment in future years;

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AND FURTHER THAT Council hereby petitions the Provincial government to complete the OMPF review in an expeditious manner as future financial consideration ensures municipal sustainability;

AND FURTHER THAT that this resolution be circulated to the Premier, Minister of Finance, Minister of Municipal Affairs and Housing, our local MPP and all Ontario municipalities for their endorsement and support.

Carried / Defeated

J. Douglas Struthers, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

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Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

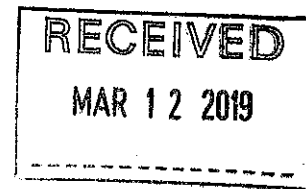
The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Run Merrickville dated March 12, 2019; and

_____ That Council does hereby waive the rental fees associated with the Merrickville Community Centre for April 17, 26 and 27th, 2019 for the purpose of the Merrickville Heritage Classic Run.

Carried / Defeated

J. Douglas Struthers, Mayor

Organizing Committee
Run Merrickville
P.O. Box 691
Merrickville, ON, K0G 1N0



12 March 2019

Mayor and Council
Village of Merrickville-Wolford
317 Brock St. West, P.O. 340
Merrickville, ON, K0G 1N0

Re: Fee Waiver for Community Centre 17, 26 & 27 April 2019

I am writing on behalf of the organizing committee for Run Merrickville to ask if the rental fee for the community centre can be waived for our group on the above dates.


Run Merrickville is a not-for-profit group which is organizing and hosting a certified running event in Merrickville, 27 April 2019. The goal of the Merrickville Heritage Classic is to encourage people to get outside and get active through recreational running and walking. It's all about promoting a healthy lifestyle through a fun, safe activity.

The running routes, which begin at the Merrickville Community Centre, have been established and the 5K and 10K routes are certified by Athletics Canada (the 2K route does not require certification) and all routes are accredited by Athletics Ontario.

Any funds raised by Run Merrickville, in excess of the money needed to support the Run, are donated to assist community groups. In the past three years donations have been made in support of the new play structure at Merrickville Public School, to the Trails Society in Support of the Story Book Trail project and to the Seaway Surge in support of baseball opportunities for area youth.

This year, should there be excess funds, the committee will be supporting the Merrickville Soccer Club, the Merrickville Co-operative Play Group and Christmas in Merrickville.

Thank you


Sally MacInnis
For Run Merrickville

CC: Doug Robertson
Chief Administrative Officer

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required		
Recorded Vote Requested		
By:		
Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

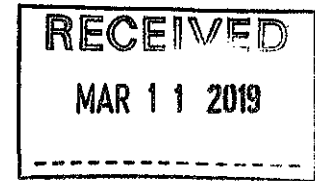
Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from St. Michael Catholic High School dated March 11, 2019; and

_____ Council does hereby offer a bursary to a deserving student from the Village of Merrickville-Wolford in the amount of \$_____

Carried / Defeated

J. Douglas Struthers, Mayor



2755 Highway #43, P.O. Box 4000, Kemptville, Ontario K0G 1J0
Phone: 613-258-7232 Fax: 613-258-3527

Ms. Tracy O'Brien, Principal

Ms. Laura Mackler, Vice-Principal

March 4, 2019

Corporation of the Village of Merrickville-Wolford
Box 340
Merrickville, Ontario
K0G 1N0

Dear Arze Hoogenboom:

St. Michael Catholic High School is in the process of preparing for its eighteenth annual high school graduation exercise. The graduation will take place on Thursday, June 27, 2019, at 1:00 p.m. in the St. Michael Catholic High School gymnasium. With the support of staff, friends, family, and community members, we hope the afternoon will be a very memorable one for our graduating students.

We are contacting the businesses and groups in our community who were gracious enough to offer bursaries, donations, plaques, or trophies last year, or act as presenters at the graduation ceremony, in the hopes that they may wish to consider playing a part in our graduation again. We were extremely grateful for your interest and generosity last year and hope that you will wish to continue to support worthy graduates again this year.

Our records indicate that last year you were kind enough to offer a bursary for a deserving student from the village of Merrickville-Wolford. Please indicate on the attached form whether or not you wish to give the same this year, a smaller or larger amount or an additional award this year, or whether you wish to withdraw your participation altogether. Please also indicate whether you will be able to present the award in person at the graduation ceremony on Thursday, June 27, 2019.

Thank you again for your continued support of Catholic Education and St. Michael Catholic High School. We look forward to hearing from you.

Sincerely,

Jennifer Brown
Graduation Coordinator



St. Michael Catholic High School Graduation, Thursday, June 27th, 2019

Please check off the appropriate boxes below and return this form to the school using the included self-addressed envelope.

Company Name: Corporation of the Village of Merrickville-Wolford

Contact Name(s): Arze Hoogenboom

Name of Award: Village of Merrickville-Wolford Award

Criteria for Award: a deserving student from the village of Merrickville-Wolford

Support Information (Please fill in the blanks to help us with our records)

PLEASE NOTE: If you require a receipt for your donation, please make cheque payable to "CDSBEO" (Catholic District School Board of Eastern Ontario)

- I would like to provide a bursary/award in the amount of \$_____.
- I would like to provide a second bursary/award in the amount of \$_____.
- I wish to add a new plaque or trophy to the graduation ceremony this year and would like to be contacted at this number (_____) regarding this matter.
- I wish to withdraw my support this year.
- I will bring the cheque to the awards ceremony on June 27th, 2019.
- My cheque is attached.
- I will forward the cheque at a later date. Please contact me at this number _____ or e-mail address _____ to remind me.

Award Presentation Information

- I would like to present the award in person on June 27th, 2019. Please contact me at this number _____ with details.
- I will not be able to attend the graduation ceremony, _____ will attend and present in my place. Their telephone number is _____.
- I will not be able to attend the graduation ceremony. Please allow a staff member to present in my place.

Date: _____

Signature _____

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VILLAGE OF MERRICKVILLE-WOLFORD

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required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

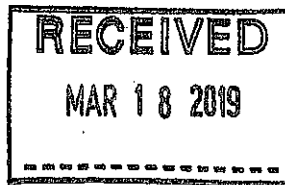
Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Denis Gagnon, for information purposes, regarding his intention to apply to the Cannabis Tracking and Licensing System to seek a Micro Cultivation license to cultivate and produce Cannabis on a portion of their property, dated March 18, 2019,

Carried / Defeated

J. Douglas Struthers, Mayor

Merrickville, March 18, 2019
Mayor Doug Struthers
& Merrickville/Wolford Councillors
317 Brook St. W
P.O. Box 340
Merrickville, On
K0G 1N0



We acquired our 11.96 acres farm some 30 years ago, registered it as farm business and have operated it ever since. We have always been proud owners of the farm, operating with accountability and integrity, and have demonstrated the flexibility and resilience required to succeed as a small business.

We started as a cut flower farm for a few years, and have slowly expanded operations to include organic live stock and vegetable production. We have always enjoyed these new opportunities for learning and discovering.

Most recently the Canadian Government introduced "the Cannabis act and its regulations". This new initiative provides among other things, the framework for legal access to Cannabis and regulates its production, distribution and sales.

The oversight of the Cannabis supply chain is a shared responsibility across federal and provincial and territorial governments, municipalities, industry and other stakeholders. Under this framework, a person is required to obtain a licence issued by Health Canada in order to conduct various activities with cannabis.

The Cannabis Act and its regulations allow a person/entities to conduct activities in relation to the following classes and sub-classes of the licence:

- * Cultivation licences for micro and standard cultivation or nursery
- * Processing (including licences for micro and standard processing)
- * Sales for medical purposes
- * Analytical testing
- * Research

Of particular note, Health Canada has established a national Cannabis tracking system, referred to as The Cannabis Tracking and Licensing System (CTLS) to enable the tracking of high level movement of Cannabis and to help prevent diversion from and inversion into the regulated supply chain.

The Act stipulates:

"Prior to submitting an application to CTLS, applicants must provide with their application, a copy of the written notice to local authorities who are located in the area of the proposed site."

In light of the new legislation and the potential of an exciting new addition to our farm production, local economy and employment, **I hereby inform your office and the municipal council of my intention to apply in the CTLS and seek a Micro Cultivation licence to cultivate and produce Cannabis on a portion of our current property.** The Micro Cultivation site will be restricted to not more than 1/2 acre located at 13351 CO RD 15, RR2 Merrickville-

Wolford, On, K0G 1N0. Part of lot 15 and 16 concession 4. The farm is registered in a rural/
residential zoning.

From the government's perspective, the philosophy supporting the new approach is to provide
small scale cultivators with the opportunity to contribute to the rapidly growing industry. Small
farmers are usually the most dedicated to apply any various innovations to their cultivation
techniques and taking care of their crop.

I am including in this package an up to date survey off our property. You will also find, a detailed
plan of the closed site, where all activities related to Cannabis production will be performed.

The site will be surrounded by a 6 ft tall chain links solid fence. A fully operative 16x24
greenhouse, as well as a 10x14 processing steel building will be included within the
parameters. The site will be equipped with proper security cameras, movement detection
devices and any other equipment deemed necessary to ensure the integrity of the operation.

There will be substantial money investment required to make a success out of this project and
we have already secured the required family investment. I will ensure that every person acting
in any capacity with this aspect of the company business must obtain security clearance with
the RCMP.

I will be happy to provide you with further information if required.

As per the legislation, this letter will also be submitted to: the Merrickville Fire Chief, and the
OPP Kemptville detachment.

Yours truly

Denis Gagnon

Tel. 613-277-0196

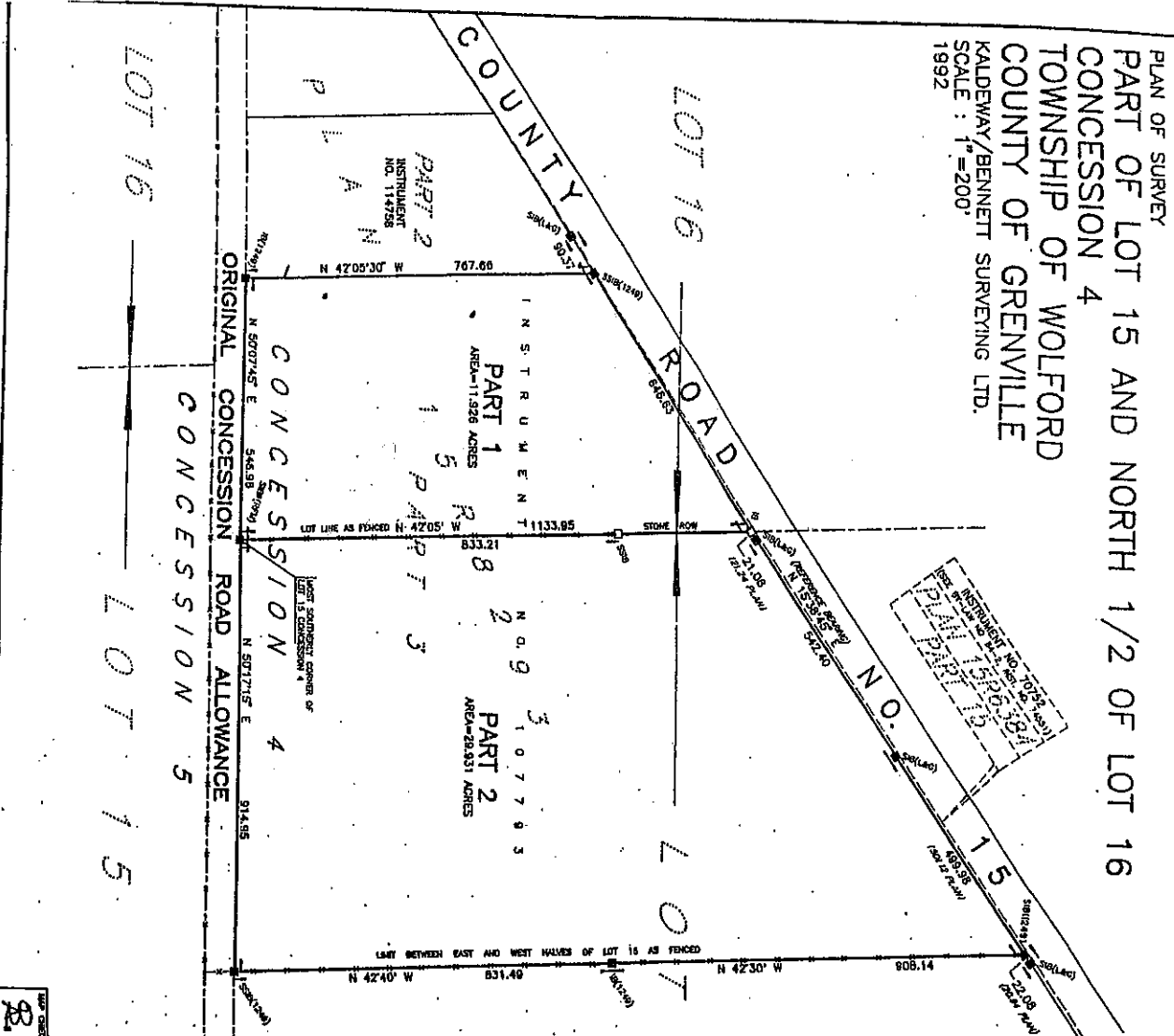
encl.

Site Plan

Property survey

CC CTLS

PLAN OF SURVEY
 PART OF LOT 15 AND NORTH 1/2 OF LOT 16
 CONCESSION 4
 TOWNSHIP OF WOLFORD
 COUNTY OF GRENVILLE
 KALDEWAY/BENNETT SURVEYING LTD.
 SCALE: 1"=200'



I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE REGISTRY ACT.

O-T- 2972 1992

PLAN 15 R 8659

RECEIVED AND DEPOSITED 1992-10-39

R. G. BENNETT

SCHEDULE

PART	LOT	CONC.	INST. NO.
1	15/16	4	107735
2	15		

LAND REGISTRAR FOR THE REGISTRY DIVISION OF GRENVILLE (NO. 15)

John Bull (Agent)

INSTRUMENT NO. 103128

15

11

BEARINGS ARE ASTRONOMIC AND REFER TO THE EXTERIOR LIMIT OF COUNTY ROAD NO. 15 AS SHOWN ON PLAN 15R8659 HAVING A BEARING OF N153°45'E

CAUTION: THIS PLAN IS NOT A PLAN OF SUBDIVISION WITHIN THE MEANING OF THE PLANNING ACT.

- LEGEND**
- D DENOTES PLANNED MOUNDMENT
 - S DENOTES STANDARD ROUN BARR
 - S.S.B. DENOTES SHORT STANDARD ROUN BARR
 - R DENOTES ROCK BAR
 - R.C. DENOTES RAIL CROSSING
 - C.M. DENOTES CONCRETE MONUMENT
 - D DENOTES ROUND POLE
 - W.T. DENOTES WOODEN
 - F.L. DENOTES FIELD NOTES
 - F DENOTES FENCE
 - R DENOTES ROUND
 - P DENOTES PLAIN
 - T DENOTES TIEBARS
 - G DENOTES GRENVILLE

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT AND THE REGISTRY ACT AND THE REGULATIONS MADE THEREUNDER.

2. THE SURVEY WAS COMPLETED ON THE 14TH DAY OF OCTOBER, 1992.

OCTOBER 16TH 1992

KALDEWAY/BENNETT SURVEYING LTD. 121 BROADVIEW AVENUE, 2ND FLOOR, TORONTO, ONT. M5X 1B2

R. G. BENNETT
 SURVEYOR

FOR OR H. SIMO, C.S.T.
 D. E. PETTEL, C.E.T.

PLAN NO. 1029

COUNTY RD 15

13351 CO RD 15,



- A. 10' x 14' STEEL BUILDING
- B. GREEN HOUSE
- C. PROJECTED 80' x 170' GROWING AREA
- D. BARN

C

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Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from the Grenville County Plowmen's Association, regarding the 100th Annual Plowing Match, dated March 13, 2019, for information purposes; and

That Council purchase an advertisement in the Grenville Plowmen's Association booklet in support of the event, in the amount of \$_____

Carried / Defeated

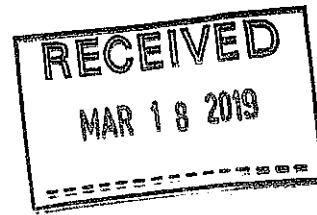
J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

GRENVILLE COUNTY PLOWMEN'S ASSOCIATION
C/O Barb Maitland 568 Maitland Rd. RR#3 Jasper, ON K0G 1G0
Phone 613-283-0916 Email: maitlandmeadows@aol.com



March 13, 2019
Mr. Doug Struthers
Mayor, Village of Merrickville-Wolford
217 Brock St. West,
Merrickville, ON
K0G 1N0

Dear Mr. Struthers:

The Grenville County Plowmen's Association will be holding its 100th Annual Plowing Match on Saturday, September 28, 2019. The Junior Match would be Friday, September 17, 2019. This year's match will be hosted on the grounds of the former University of Guelph, Kemptville Campus in the municipality of North Grenville. We will also be hosting a banquet after the match at the W.B. George Centre, Kemptville to celebrate our accomplishments.

The Grenville Plowmen's Association is dedicated to promoting and preserving our agricultural heritage. We support the members of the Grenville Sodbusters plowing club. We have both a Queen of the Furrow and Princess of the Furrow who make public appearances when requested, as well as educating children at schools and at the Farm Comes to Town.

To celebrate our special match we are producing a booklet with some of the history of the Grenville Plowmen's Association. We are offering our supporters a chance to advertise in this booklet. A full page ad is \$200, ½ page ad is \$100, \$50 – Business name, and contact information, \$25 – Business name. Those purchasing ads in the booklet will also be listed in a pamphlet we hand out prior to the match.

We gratefully acknowledge our host municipality of North Grenville for their contribution of \$1000 toward our event. If you choose not to purchase an "advertisement" any amount you could contribute to our event would be appreciated.

I can be reached by phone at 613-283-0916, or by email at: maitlandmeadows@aol.com.

Sincerely,

Barb Maitland

*Barb Maitland, secretary
Grenville Plowmen's Association*



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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from the Lions Club of Merrickville, regarding the Merrickville Tulip Festival, dated March 13, 2019, for information purposes; and

That Council grant their requests:

Yes (at no cost to the Village of Merrickville-Wolford)

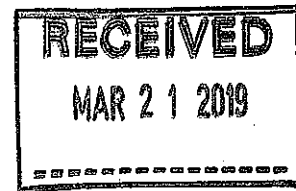
No

Carried / Defeated

J. Douglas Struthers, Mayor



Lions Club of Merrickville
Box 173, 10 St. John Street
Merrickville, ON K0G 1N0
613-269-3702
www.merrickvillelions.org



We Serve

The Mayor and Village of Merrickville-Wolford

March 13, 2019

The Lions Club of Merrickville is formally asking that the Municipality of Merrickville-Wolford allow the following request for the Merrickville Tulip Festival to be hosted by the Lions Club of Merrickville to be held on May the 10th through to May 20th this year.

Our request is as follows:

That tulips in ½ barrels be placed at the following locations from May 8th for the duration of the tulip festival:

12- along both sides of St. Lawrence St. on both sides from Main St. to Brock St.

6- on West side St. Lawrence St. North of Main St. adjacent to the Blockhouse Park.

2- near the flower beds at the Cenotaph Park.

2- at the Town Hall.

2- at the Community Hall in Easton's Corners.

2- at the entrance of the Municipal parking lot on Wellington St. West on the south side adjacent to Larkspur Lane.

2- along North side of Brock St. West.

2- in front of the Water Treatment building on Main St. East.

The Tulips will be placed, watered and removed in a timely manner once the festival is ended.

That the Lions Club of Merrickville is allowed to use the Merrickville-Wolford logo on Merrickville Tulip Festival promotional material.

The Lions Club of Merrickville will also take responsibility for watering of the beds that have been planted at the Cenotaph Park and the North West corner of St. Lawrence St. and Main St. if the Municipality so requests.

Steven Hurndell is the Chairperson for the Merrickville Tulip Festival hosted by the Lions Club of Merrickville.

For additional information on the Festival Steven Hurndell will be the contact person representing the Lions Club of Merrickville.

Steven's contact information is:

stevnhurndell@gmail.com or direct line at 1-613-809-6875

Respectfully Submitted



Gerry Seguin

President

Lions Club of Merrickville

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Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Steve Clark, the Minister of Municipal Affairs and Housing, regarding the one-time payment to support small and rural municipalities' efforts to become more efficient and reduce expenditure growth, dated March 20, 2019, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416-585-7000
Fax: 416-585-6470

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000
Téléco. : 416 585-6470



March 20, 2019

Your Worship
Mayor Doug Struthers
Village of Merrickville-Wolford
317 Brock Street West PO Box 340
Merrickville ON K0G 1N0

Dear Mayor Struthers: *Doug*

Our government for the people was elected to restore trust, transparency and accountability in Ontario's finances. As you know, the province has undertaken a line-by-line review of our own expenditures, and we have been clear that we expect our partners, including municipalities, to take steps to become more efficient as well.

Municipalities play a key role in delivering many provincial services that people across Ontario rely on. Taxpayers deserve modern, efficient service delivery that puts people at the centre and respects hard-earned dollars.

Transforming service delivery and identifying more modern, efficient ways of operating is critical and complex work. As Minister of Municipal Affairs and Housing, I recognize that many of Ontario's small and rural municipalities may have limited capacity to plan and manage transformation, depending on the resources they have available and how far they have moved on their own modernization agendas.

That is why we are providing a one-time payment in the 2018-19 fiscal year to support small and rural municipalities' efforts to become more efficient and reduce expenditure growth in the longer term.

To ensure that this investment is targeted to where it is needed most, municipal allocations are based on a formula, which takes into consideration the number of households in a municipality and whether it is urban or rural.

While this investment is unconditional, it is intended to help modernize service delivery and reduce future costs through investments in projects such as: service delivery reviews, development of shared services agreements, and capital investments. Our government believes that municipalities are best positioned to understand the unique circumstances and determine where and how this money is best spent.

I am pleased to share that Village of Merrickville-Wolford will receive a one-time payment of \$371,843 which will flow in this fiscal year.

Staff from our regional Municipal Services Offices will be in touch in the coming days for your acknowledgement of this letter and to discuss any questions that you might have. I encourage you to work with ministry staff as you begin to think about the best way to proceed for your community. The Municipal Services Offices can offer advice and point to examples that may be helpful as you contemplate local solutions. In the future, we would be interested to hear about your modernization success stories.

Thank you once again for your commitment to demonstrating value for money. I look forward to continuing to work together to help the people and businesses in communities across our province thrive.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Clark", written in a cursive style.

Steve Clark

Minister of Municipal Affairs and Housing

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Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

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required

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Doug Robertson, regarding the Workplace Harassment Investigation Costs, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

MEMORANDUM

To: Mayor Doug Struthers and Members of Council
From: Doug Robertson, CAO/Clerk/Director, Economic Development
Subject: Workplace Harassment Investigation Costs
Date: March 25, 2019

Council,

On August 29, 2018, the Village initiated a workplace harassment investigation regarding audio recordings made of staff conversations in the workplace. The investigation was conducted in accordance with the requirements of the Occupational Health & Safety Act of Ontario and was completed in late 2018. Legal review and follow up consultation of related matters continued for some time thereafter but has also been completed.

In response to public requests for information, please be advised that the final costs associated with the investigation are as follows:

Investigation Cost	\$16,851.13
Legal Costs	<u>\$12,073.37</u>
Total	\$28,924.50

Thank you.

Respectfully submitted,

Doug Robertson
CAO/Clerk/Director, Economic Development

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Doug Robertson, regarding the municipal Cannabis Policy Statement, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor



VILLAGE OF MERRICKVILLE-WOLFORD

MEMORANDUM

To: Mayor Doug Struthers and Members of Council

From: Doug Robertson, CAO/Clerk/Director, Economic Development

Subject: Municipal Cannabis Policy Statement

Date: March 25, 2019

Council,

On January 7, 2019, Council received Report CAO-01-2019, *Cannabis Retail Sales – Option to Opt Out*, from the CAO. In reference to the Village's potential comment regarding proposed retail cannabis store locations, the CAO's report indicated:

Unlike when a person seeks a liquor licence, municipalities will not receive direct notification of an application for a cannabis retail store. A cannabis retail store applicant is only required to display an AGCO approved notice at the location of the proposed cannabis retail store. The AGCO will also post a notice of the application on its website in a searchable database. Municipalities' comments must be provided to the AGCO within 15 days of the date that the notice is posted.

The Report further indicated:

*Rather than relying only on the 15-day comment period, municipalities may provide AGCO with a **Municipal Cannabis Policy Statement** with parameters that the municipality would like AGCO to consider when reviewing applications.*

In close timing to the report, the Province of Ontario made municipalities aware that, until further notice, no cannabis retail store applications would be entertained in municipalities with a population of less than 50,000.

Please be advised that staff will be deferring preparation of the Municipal Cannabis Policy Statement until such time that the Village of Merrickville-Wolford is notified that we qualify for applications for retail cannabis stores based upon our population.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Doug Robertson', written in a cursive style.

Doug Robertson MBA
CAO/Clerk/Director, Economic Development

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VILLAGE OF MERRICKVILLE-WOLFORD

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required:
**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CBO-03-2019 regarding the request of the developer for the property known locally as Eagleview Barn, as presented to Council at their regular meeting of January 30th, 2019; and

_____ That Council allow the developer to upgrade and use certain unmaintained portions of Alice and St. John Streets at their own risk and expense subject to the approval of all planning requirements and subject to the developer entering into a road agreement with the Village.

Carried / Defeated

J. Douglas Struthers, Mayor



Village of Merrickville - Wolford

Report CBO-03-2019
Of the Chief Building Official
Date of Council Meeting: March 25th, 2019
Information Report to Council

RE: Developer's request to upgrade and use certain unmaintained portions of Alice and St. John Streets for public access to the proposed Eagleview Barn development

OBJECTIVE: To provide Council with the information necessary to consider the above-referenced request.

RECOMENDATION:

THAT Council receives report CBO-03-2019 regarding the request of the developer for the property known locally as Eagleview Barn, as presented to Council at their regular meeting of January 30th, 2019; and

_____ THAT Council allow the developer to upgrade and use certain unmaintained portions of Alice and St. John Streets at their own risk and expense subject to the approval of all planning requirements and subject to the developer entering into a road agreement with the Village.

BACKGROUND:

Recently, the developer approached staff and Council pertaining to the use of certain portions of the unmaintained road allowances of Alice and St. John Streets for the purposes of public access to their proposed development and for providing on-site parking for a new commercial/residential building.

Located at the vacant property legally described as Block 10, Lots 1, 2, 3 and 8, 9, 10 on Plan 6, the proposed building and site would have access provided via approximately 70m of the unmaintained section of Alice Street from its intersection with the west side of St. Lawrence Street.

ANALYSIS:

The developer wishes to construct a 1-storey commercial retail building with a possible residential apartment unit from a reclaimed barn structure re-assembled from another property. The proposed building would be serviced by private well and septic.

In order to obtain public access to the newly installed barn-style building, the developer would require the use of certain portions of unmaintained Village road allowances.

The subject property is currently situated with a "D" Development Zone in the Village's comprehensive Zoning By-law and has a "Residential" designation in the Village's Official Plan(s). The Counties' Official Plan identifies the area as "Urban Settlement".

In order to develop the property, a zoning bylaw amendment would be required to allow site specifically, the mixed-use building. An amendment to the Village's Official Plan may also be required to allow the commercial use and the developer has requested that this use be included within the new Village Official Plan for approval by the United Counties.

Further, the Village's Official Plans contain development controls that impact the property, namely the Landfill Site Influence Area as well as Wooded Area. Each of these controls may require environmental impact and/or related studies being carried out by the proponent. These studies would be reviewed for approval by the Village.

The new development would also be subject to Site Plan Control which would allow Council to approve parking location, landscaping, snow removal and storage, exterior lighting, turn around facilities for vehicles, etc.

For the area in question, a limited municipal file search has revealed that the unmaintained portions of Alice and St. John Streets do not appear to have ever been closed by by-law and as such, each are still public highways.

In March of 2011, the Planning Advisory Committee produced a report citing their recommendations as to the closing of Village-wide unopened roads and orphaned lanes. Both of the parts of Alice and St. John Streets within the subject area were recommended by the Committee to remain open for future development.

The developer has requested that they be allowed by Council to construct, to Village standards, the necessary portions of the Alice and St. John Street allowances at their own risk and expense.

The specifications of the newly constructed roads, such as minimum 16m widths, turning radii, gravel surfacing, compaction, etc. would be inspected by the Village's consultant engineer at the developer's own risk and expense before any approval for use could be granted. The road allowances must be legally surveyed by the developer's surveyor to determine their exact location.

Due to the limited amount of traffic for the single proposed use, Council may wish to enter into an agreement requiring the developer to maintain the roads for the interim until such time as the remainder of the unmaintained roads are slated for future development.

Alternately, Council may want to consider that the Village Public Works Department take over the future road maintenance immediately after satisfactory completion.

However, in considering this option, Council realizes that there are other municipal roads in the vicinity that are currently being maintained privately. The property owners

on those roads may request that the Village consider taking over their maintenance as well with all the costs germane to the maintaining of those roads.

It would be staff's recommendation that the developer maintain the newly constructed roads at least for the interim until further development of the area warrants a review.

The developer would provide a legal survey of the road allowances and then enter into an agreement with the Village that would spell out their responsibilities, limits and scope of the work.

BUDGET/LEGAL IMPLICATIONS:

If the Village takes over the new roads, the budget implications to be considered are the extra time and costs involved with the Village's Public Works Department maintaining the newly installed roads.

If the developer maintains the new roads, then the costs to the Village for maintenance would be nil.

With respect to the possible legal implications, irrespective of who maintains the streets, there is always some risk associated with the public use of the roads.

INTERDEPARTMENTAL IMPACTS:

The Building and Planning Department as well as the Public Works Department would be impacted.

LINKS TO STRATEGIC PLAN:

The Village of Merrickville-Wolford Strategic Plan By-law 10-17 as adopted by Council on January 23, 2017, indicates in the "Growing the Economy" section on Page 9;

Growth could also be achieved through sectoral diversification by attracting new entrepreneurs including professional services, home based businesses, other new economy small business owners who can choose where they want to live, and establishing business incubators.

CONCLUSION:

It is the recommendation of staff that the developer be allowed to build up the municipal road allowances at their own risk and expense. The developer shall construct and maintain the roads to a standard acceptable to the Public Works Department.

The developer must comply with all planning requirements. In addition, they shall provide a legal survey of the roads and enter into an agreement with the Village outlining their responsibilities.

ATTACHMENTS: Nil.

CAO	Yes
Clerk	Yes
Finance	Yes
Building & MLEO Department	Yes
Public Works & Environmental Department	Yes
Parks, Recreation & Facilities Department	N/A
Planning Department	Yes
Economic Development Department	N/A
Fire Department	Yes
Other:	N/A

Respectfully submitted:



Randy Wilkinson
Chief Building Official
Building and Planning Department

Approved by:



Douglas Robertson
CAO/Clerk/Director, Economic Development

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CBO-04-2019, being the 2018 fourth quarter results of the Building and Planning Department, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N



Village of Merrickville-Wolford

Report CBO-04-2019
Planning and Building Department
Information Report to Council
Date of Council Meeting: March 25th, 2019

**RE: 4th Quarter Report (Oct 1st- December 31st, 2018)
Construction/Demolition Permit and Planning Statistics Reports**

OBJECTIVE: To update Council with respect to the functions of the Building and Planning Department for the fourth quarter of 2017 compared to the fourth quarter results of 2018.

RECOMMENDATION:

That Council receive report CBO-04-2019, being the fourth quarter results of the Building and Planning Department, for information purposes.

BACKGROUND:

The Building and Planning Department regularly receives and reviews various applications for construction and demolition permits as well as those for planning development.

The review of permit applications plus the issuance (or refusal of the issuance) of construction and demolition permits typically may require site inspections and approvals as mandated under the Building Code. These results are linked to the data as provided in Schedules "A" and "B" attached.

Similarly, Schedule "A" includes the review of planning development applications including Minor Variances, Zoning/Official Plans, Site Plan Control Agreements and consents which often require site inspections to facilitate compliance with Village and County planning documents as well as processing as applicable under the Planning Act.

ANALYSIS:

In considering the graphs appended to this report, it appears that the fourth quarter of 2018 had seen an increase in the number of applications for zoning and official plan amendments. The number of consents received/facilitated for the 2018 last quarter compared to the fourth quarter of 2017 saw a major increase. There were 3 applications for Minor Variance in the reporting period for 2018 compared to just two applications for 2017.

No applications for site plan control were received/facilitated in this year's final quarter or during the same period in 2017.

There was a single application for Official Plan Amendment during the fourth quarter of 2018 compared to none in 2017.

With respect to the number of construction permits issued. The fourth quarter of 2018 witnessed a total of 13 construction permits issued (with one revocation) compared to 18 permits issued in the same period in 2017. No demolition permits were issued in 2018's fourth quarter compared to 2 issued during the same period in 2017.

The 2018 fourth quarter number of inspections carried out by this department totaled 100 which was a slight decrease compared to the 114 inspections carried out in 2017's last quarter. Despite the decline in the number of permits and inspections, it has none the less been a very active quarter for construction.

The 2018 fourth quarter saw the issuance of 2 new housing starts compared to 3 for the same period in 2017.

The value of construction and demolition activity decreased somewhat in the final quarter of 2018 to \$1,142,100.00 from 2017's \$1,662,100.00 during the same reporting period.

BUDGET/LEGAL IMPLICATIONS:

The budget implications are identified in the 2019 municipal budget.

The legal implications are non-applicable.

LINKS TO STRATEGIC PLANS:

The Village of Merrickville-Wolford Strategic Plan By-law 10-17, as adopted by Council on January 23, 2017 provides on Page 26 of the document a specific basis for Performance Monitoring with Macro Indicators such as population growth being directly tied to Housing Starts.

One theme consistently mentioned throughout the Plan is that of "Growing the Economy" and, by association, that there is a need for orderly growth of the residential and commercial aspects of the Village "to ensure its financial viability". This orderly growth is accomplished in many ways through well thought out approvals of consents, site plan agreements as well as zoning, minor variances and official plan amendments.

CONCLUSION

The fourth quarter of this year showed an overall decrease in construction permit activity. However, planning development activity increased dramatically overall with respect to the number of zoning and official plan amendments, consents and minor variances completed or facilitated. The 2018 last quarter saw a decline in the requests for inspections and permit issuances.

All indications for the future point to ongoing construction and development, although this is always dependent upon local and national economic factors.

Growth of the municipality is increasing, yet is managed and orderly.

The Village of Merrickville-Wolford is presently undertaking a review and updating of its current Official Plan. It is anticipated that the new Official Plan will be approved in mid-2019.

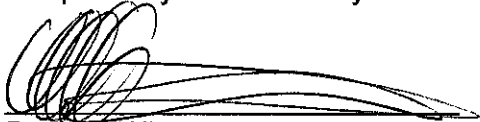
This document shall implement the most recent Provincial Policy Statements as required under the Planning Act and in so doing, shall ensure that the increasing construction and planning development is managed in a financially viable and environmentally sustainable manner.

ATTACHMENTS:

1. Schedules "A" and "B"- comparisons of 4th quarter results from 2017 and 2018

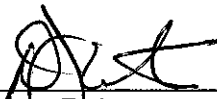
REQUIRED AND RECEIVED COMMENTS FROM: Yes or N/A (Not applicable)	
CAO	Yes
Clerk	Yes
Finance	Yes
Building & BLEO Department	Yes
Public Works & Environmental Department	NA
Parks, Recreation & Facilities Department	N/A
Planning Department	Yes
Economic Development Department	Yes
Fire Department	Yes
Other:	NA

Respectfully Submitted by:



Randy Wilkinson
Chief Building Official

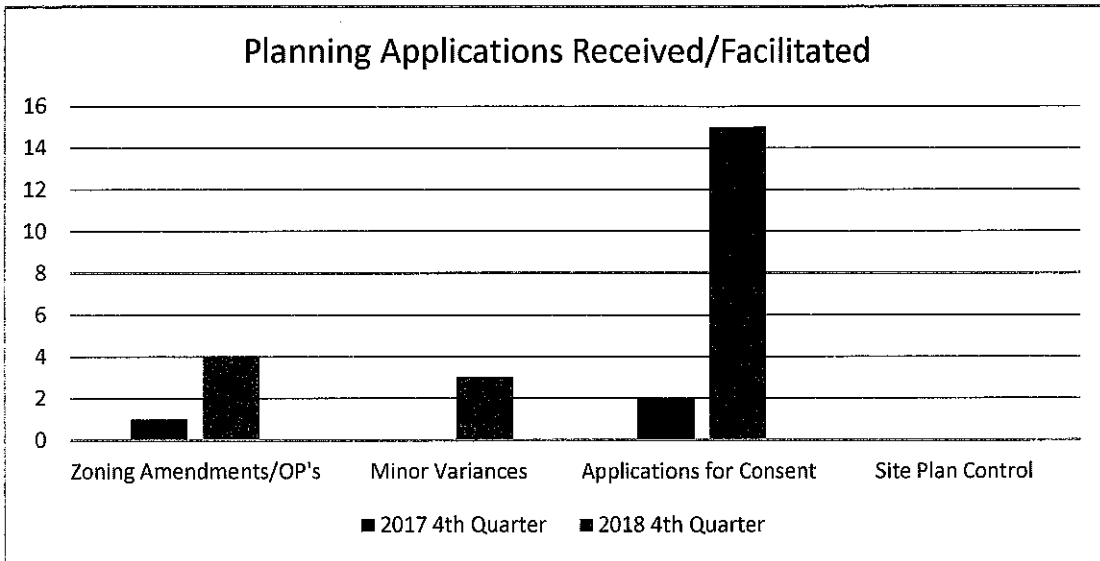
Approved by:



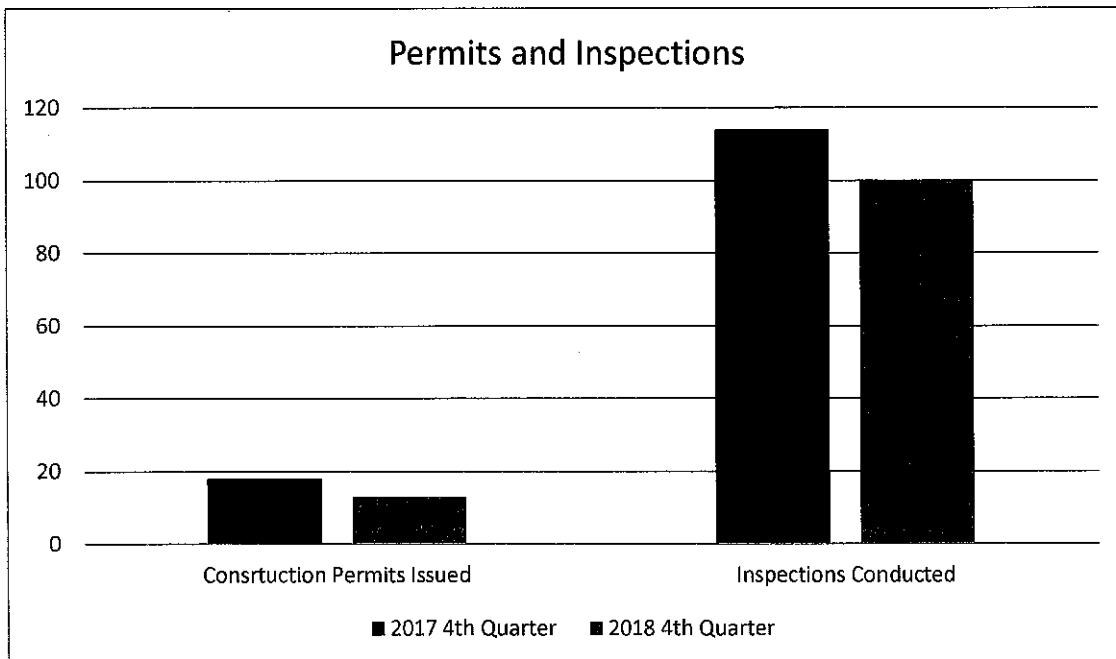
Doug Robertson
CAO/Clerk/Director, Economic Development

Schedule "A" to CBO-04-2019

	2017 4th Quarter	2018 4th Quarter
Zoning Amendments/OP's	1	4
Minor Variances	0	3
Applications for Consent	2	15
Site Plan Control	0	0

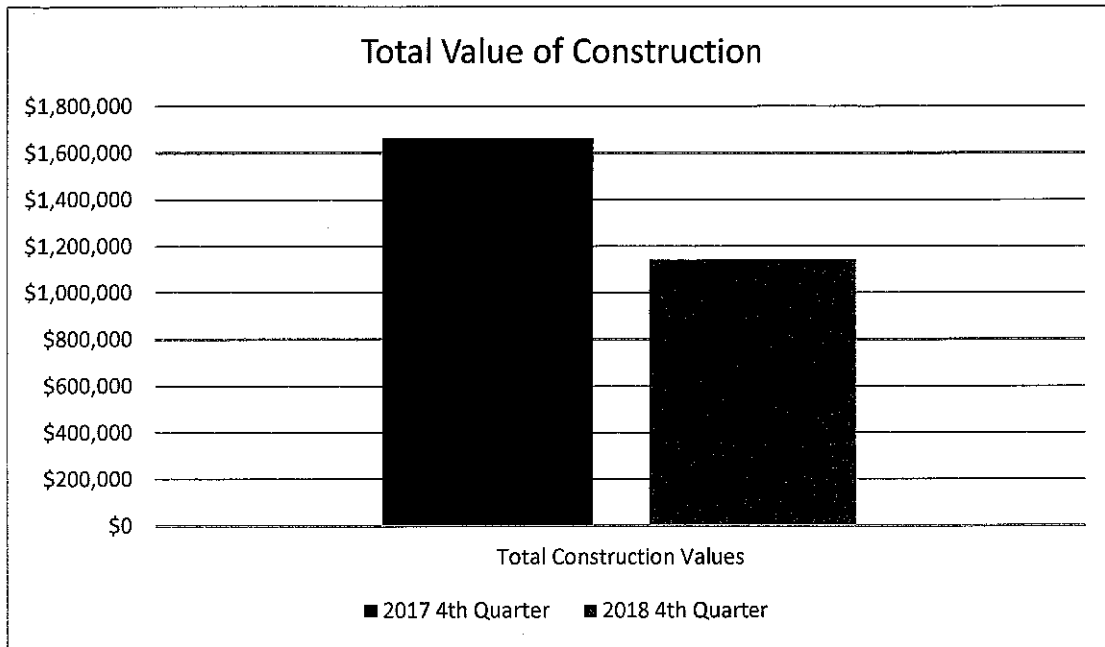


	2017 4th Quarter	2018 4th Quarter
Consturction Permits Issued	18	13
Inspections Conducted	114	100

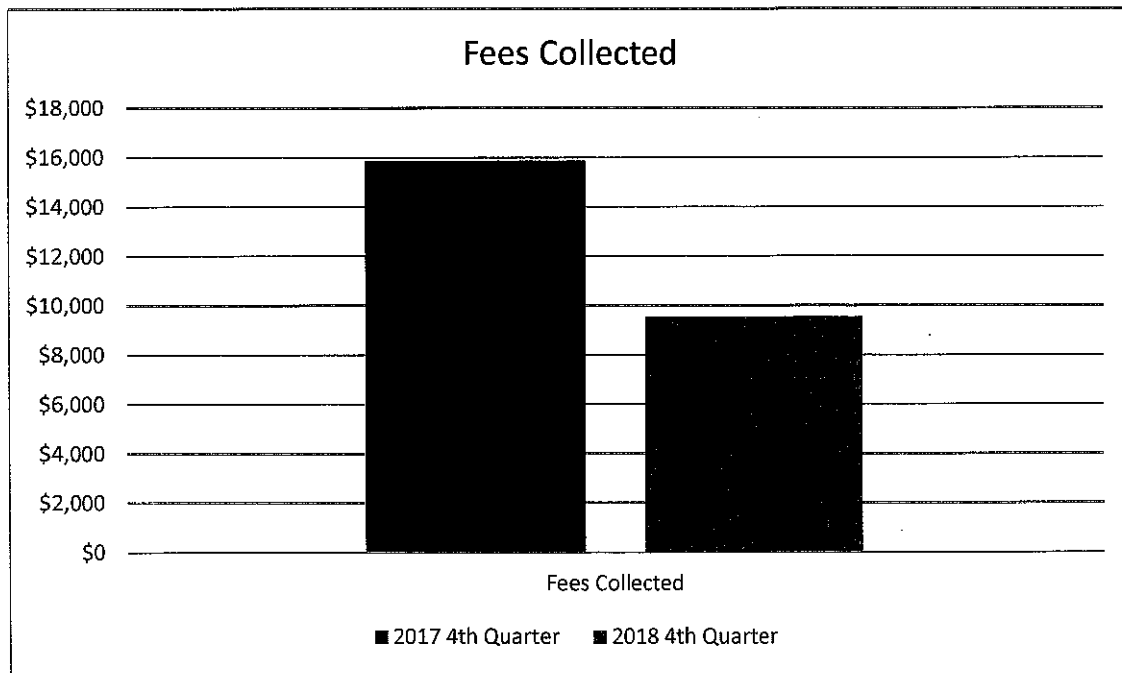


Schedule "B" to CBO-04-2019

	2017 4th Quarter	2018 4th Quarter
Total Construction Values	\$1,662,100	\$1,142,100



	2017 4th Quarter	2018 4th Quarter
Fees Collected	\$15,867	\$9,562.50



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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from the Planning Advisory Committee; and

_____ That Council recommends that the Village's new Official Plan be completed and then adopted by Council.

Carried / Defeated

J. Douglas Struthers, Mayor

PLANNING ADVISORY COMMITTEE

Resolution Number; R-⁰⁴.....-19

Date: ²⁰¹⁹⁻⁰³⁻¹⁸.....2019

Moved by; Ian Kirk Stewart Hamill Rod Fournier Kim Weedmark

Seconded by; Ian Kirk Stewart Hamill Rod Fournier Kim Weedmark

Be it hereby resolved that;

The Planning Advisory Committee of the Village of Merrickville-Wolford does hereby;

*notwithstanding the correspondence received from
Minister Clark dated March 4, 2019 that suggests
that municipalities "pump the brakes on big planning decisions"
the Committee recommends that the Village's new Official
Plan shall be completed and then adopted by Council.*

Carried/Defeated


John Ireland, Chair

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from the Planning Advisory Committee; and

_____ That Council does approve Consent Application B-3-19.

Carried / Defeated

J. Douglas Struthers, Mayor

PLANNING ADVISORY COMMITTEE

Resolution Number; R-05.....-19

Date; 03-18-2019

Moved by; Ian Kirk Stewart Hamill Rod Fournier Kim Weedmark

Seconded by; Ian Kirk Stewart Hamill Rod Fournier Kim Weedmark

Be it hereby resolved that;

The Planning Advisory Committee of the Village of Merrickville-Wolford does hereby;

recommend approval of consent application
B-3-19

Carried/Defeated

John Ireland, Chair



APPLICATION FOR CONSENT
Under Section 53 of the Planning Act
UNITED COUNTIES OF LEEDS AND GRENVILLE
 (Effective July 1st, 2018)

File No. B- 3-19

PLEASE NOTE: FEES ARE NON-REFUNDABLE ONCE APPLICATION HAS BEEN CIRCULATED

Roll Number 0714 711 020 05400 (Mandatory 15 digits) Date Accepted: Jan 31
 E-MAIL ADDRESS: 26hanna26@gmail.com (Optional) Date consulted with Municipality: Jan 21/19

1. **NAME OR OWNER(S):** Bruce & Elizabeth Hanna
ADDRESS, CITY/TOWN: [REDACTED]
POSTAL CODE: [REDACTED] **TELEPHONE: (Home)** [REDACTED] **(Work)** [REDACTED]

2. **AGENT/APPLICANT:** Name of the person who is to be contacted about the application, if different than owner.
 (This may be a person or firm acting on behalf of the owner – An owner's authorization is required if the applicant is not the owner)
Cynthia Hanna
ADDRESS, CITY/TOWN: [REDACTED]
POSTAL CODE: [REDACTED] **TELEPHONE: (Home)** 613-207-7821 **(Work)** [REDACTED]

3. **LOCATION OF THE SUBJECT LAND:** **MUNICIPALITY** Village of Merrickville Wolford
 Former Municipality: Wolford Concession No. 2 Lot No. 25
 Registered Plan No.: _____ Lot(s) _____ Block(s) _____ Reference Plan No. _____
 Are there any easements or restrictive covenants affecting the subject land? Yes No
1676 County Rd 16

4. **PURPOSE OF THIS APPLICATION:** (Check appropriate box)
 Creation of New Lot Addition to a Lot An easement/right-of-way
 Other - Correction of Title, Or Lease
 Name of person(s), if known, to who this land or interest in land is to be transferred, leased or charged
Cynthia Hanna
 If a lot addition, identify on the required sketch the lands to which the parcel will be added

5. **DESCRIPTION OF LAND INTENDED TO BE SEVERED:**
 Frontage 63m Depth 114m Area (acres/hectares) 2.5ac / 1 ha
 Existing Use Vacant Proposed Use Residential
 Number and use of buildings and structures:
 Existing none Proposed 1 single family home

6. **DESCRIPTION OF LAND INTENDED TO BE RETAINED:**
 Frontage 331m (County Rd 16) Depth 712m Area (acres/hectares) 45.5 ac / 18.1 ha
 Existing Use Agriculture Proposed Use no change
 Number and use of buildings and structures: 1 garage, 1 barn (hay storage)

7. **WHAT TYPE OF WATER SUPPLY IS PROPOSED?** (Check appropriate space)

	Severed Lot	Retained Lot
Municipally owned and operated water supply	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Well (circle – dug or drilled)	<input type="checkbox"/>	<input type="checkbox"/>
Communal Well	<input type="checkbox"/>	<input type="checkbox"/>
Lake or other water body	<input type="checkbox"/>	<input type="checkbox"/>
Other (Specify)	<input type="checkbox"/>	<input type="checkbox"/>

WHAT TYPE OF SEWAGE DISPOSAL IS PROPOSED? (Check appropriate space)

- Municipally owned and operated sanitary sewers
- Septic Tank
- Communal septic system
- Privy
- Other (Specify) _____

Severed Lot	Retained Lot
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

TYPE OF ACCESS: (Check appropriate space)

- Provincial Highway _____
- County Road 16
- Municipal road, maintained all year Ireland Road
- Municipal road, seasonally maintained _____
- Right-of-way owned by _____
- Water Access (Specify docking and parking facilities and distance of these facilities from the subject land and the nearest public road.)

Severed Lot	Retained Lot
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

OTHER SERVICES: (Check if the service is Available)

- Electricity
- School Bussing
- Garbage Collection

Severed Lot	Retained Lot
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

1. LAND USE:

- What is the existing UCLG Official Plan designation of the subject land? Rural Lands
- What is the existing Municipal Official Plan designation of the subject land? Rural
- What is the Zoning of the subject land? Rural
- If the subject land is covered by a Minister's Order, What is the regulation number? No

2. Please check YES or NO to the following:

USE OR FEATURE	YES	NO
Is there an agricultural operation including livestock facility or stockyard located on or within 500 metres of the severed or retained land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
** Are there any tile drains on the land to be severed; if present, show them on the application sketch.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there a landfill within 500 metres of severed or retained land?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there a sewage treatment plant or waste stabilization plant within 500 metres of the severed or retained land?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there a Provincially Significant Wetland (Class 1, 2 or 3 Wetland) on the severed or retained lands or within 120 metres?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is any portion of the land to be severed or retained located within a Flood Plain?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is any portion of the land to be severed or retained within 500 metres of a rehabilitated mine/pit/quarry site?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there a non-operating mine/pit/quarry site within 1 kilometre of the severed or retained land?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there an active mine/pit/quarry site within 1 kilometre of the severed or retained land?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there an industrial or commercial use, including propane distributors, located within 500 metres of the severed or retained land? (If yes, specify the use)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there an active railway line within 300 metres of the severed or retained land?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there a municipal or federal airport within 500 metres of the severed or retained land?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there any Utility corridor(s) (i.e. towers, etc.) located on the severed or retained lands or within 500 metres?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

13. History of the Subject Land:

Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? No Yes Unknown If yes and if known, provide the application file number and the decision made on the application, the dates of transfers, the names of the transferees and the land use By others - file number unknown. R-plans 15R-7339 June 27/1988; 15R-7623 July 6/1989; 15R-10929 Jan. 23/2008 (this plan combines 15R-7339 and 15R-7623 into one parcel, residential lot)

Has any land been severed from the parcel originally acquired by the owner of the subject land? No Yes If yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use.

14. Current Applications:

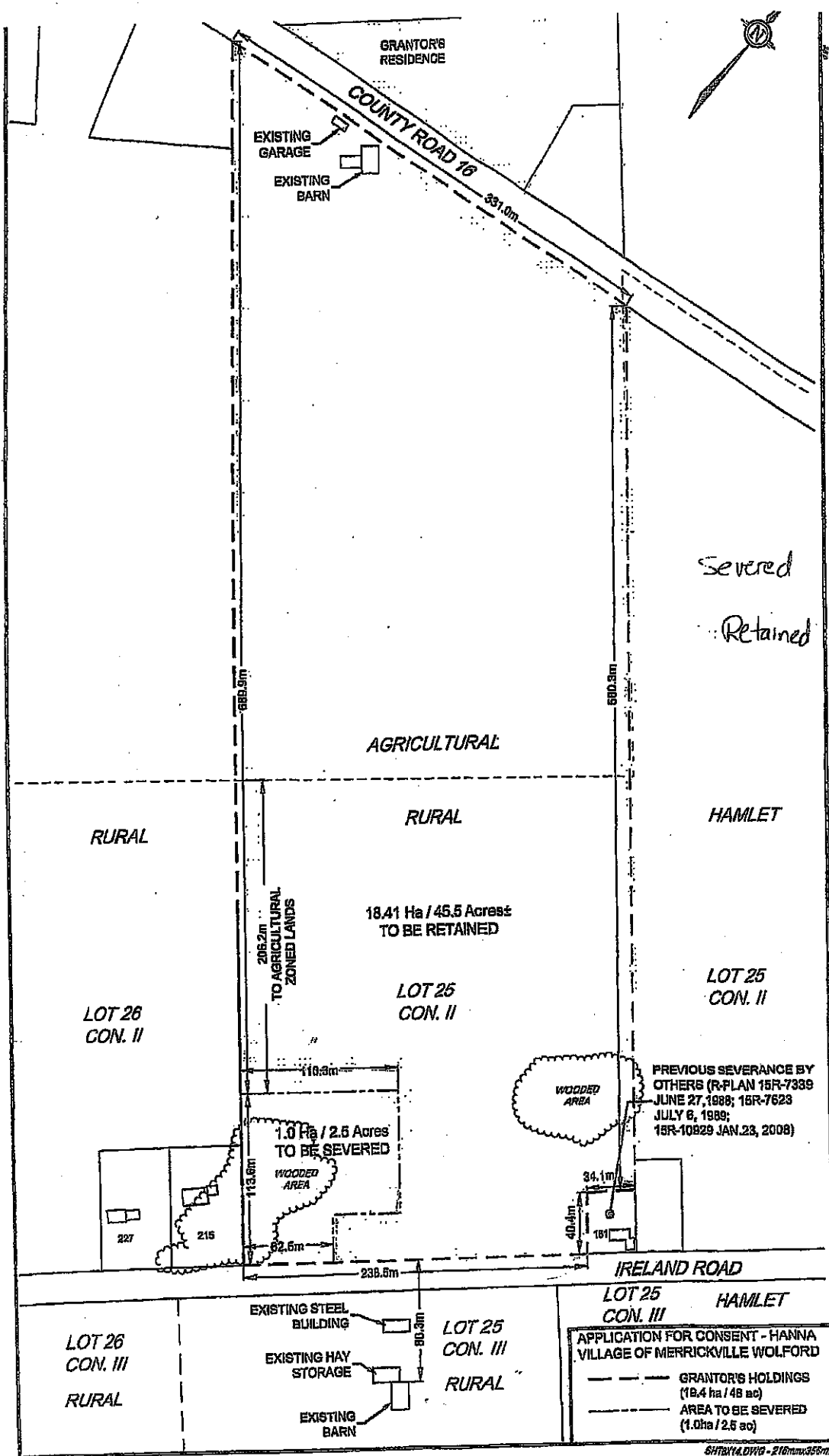
Is the subject land currently the subject of a proposed UCLG and/or Municipal Official Plan Amendment(s)? No Yes Unknown If yes, and if known, specify the appropriate file number and status of application(s).

Is the subject land the subject of an application for a zoning by-law amendment, Minister's zoning order amendment, minor variance, consent or approval of a plan of subdivision? No Yes Unknown If yes, and if known, specify the appropriate file number and status of application.

15. SKETCH: The application shall be accompanied by a sketch no larger than 8.5" by 14" showing the following:
Please refer to the sample sketch on page 6 of this form.

- The dimensions of the subject land, the part that is to be severed and the part that is to be retained.
- The dimensions of any land owned by the owner of the subject land and that abuts the subject land, the distance between the subject land and the nearest Township lot line or landmark, such as a railway crossing or bridge.
- The location of all land previously severed from the parcel originally acquired by the current owner of the subject land.
- The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
- The existing use(s) on adjacent lands.
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or right-of-way.
- If access to the subject land is by water only, the location of the parking or boat docking facilities to be used.
- The location and nature of any easement affecting the subject land.

16. OTHER INFORMATION: Is there any other information that you think may be useful to the Consent Granting Authority or other agencies in reviewing this application? If so, explain below or attach a separate page.



Severed
Retained

PREVIOUS SEVERANCE BY OTHERS (R-PLAN 15R-7339 JUNE 27, 1988; 15R-7623 JULY 6, 1989; 15R-10829 JAN.23, 2008)

APPLICATION FOR CONSENT - HANNA VILLAGE OF MERRICKVILLE WOLFORD

--- GRANTOR'S HOLDINGS (18.4 ha / 48 ac)
 --- AREA TO BE SEVERED (1.0ha / 2.5 ac)

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CAO-3-2019, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor



Village of Merrickville-Wolford

Report CAO-3-2019
CAO/Clerk's Department
Report to Council: March 25, 2019

RE: 2019 Budget

OBJECTIVE: To adopt the 2019 budget.

RECOMMENDATIONS:

_____ **THAT: Council receive the report CAO-3-2019 and approve the 2019 Budget which includes a 0% municipal tax increase;**

OR

_____ **THAT: Council receive the report CAO-3-2019 and approve the 2019 Budget which includes a 1% municipal tax increase.**

BACKGROUND:

The Ontario Municipal Act 2001, as amended, requires every Ontario municipality to prepare and approve a budget each year.

Several scheduled public working meetings of Council were held with staff to facilitate preparation of the 2019 draft budget. The meetings occurred on March 4th, 7th and 18th. The initial working draft allowed for a 0% tax increase, however staff informed Council that this would leave the Infrastructure Reserve (IR) depleted and would eliminate the typical \$104,000 annual contribution to the IR. The IR funds are required to pay for the Village's share of costs for the Drummond, Lewis, St. Patrick Streets Rehabilitation Project and the process to replenish the IR would start again with the 2020 budget. Funds were also used from the Legal Reserve to cover unusually high 2018 legal expenses.

Concern about leaving the IR balance at zero led to discussion about increasing taxes by 1% to place approximately \$30,000 into the IR in 2019. Per Council's comments, staff incorporated a 1% tax increase into the draft budget. Further calculations have clarified that the IR balance will actually be approximately \$10,000 without the 1% tax increase, and approximately \$40,000 with the 1% tax increase.

Two (2) evening public consultation meetings were held during which staff provided ratepayers with an overview of the draft budget and answered questions. Council

attended to hear public input first-hand. The first public consultation meeting occurred at the Eastons Corners Community Centre on Tuesday March 19, 2019, and the second one occurred at the Merrickville Community Centre on Wednesday March 20, 2019.

During the morning of March 20, 2019, the Ministry of Municipal Affairs and Housing (MMAH) announced an unconditional, one-time payment in the 2018-19 fiscal year to support small and rural municipalities' efforts to become more efficient and reduce expenditure growth in the longer term. While the investment is unconditional, it is intended to help modernize service delivery and reduce future costs through investments in projects such as: service delivery reviews, development of shared services agreements, and capital investments. The Village was notified that we will be receiving \$371,843 for Municipal Modernization purposes.

While limited details can be confirmed at this time, it is understood that there is no requirement that the "Municipal Modernization Grant" be spent during 2019.

ANALYSIS:

The Municipal Modernization Grant is very positive news, especially since the grant is unconditional and lacks a requirement that it be spent in 2019. However, there is little time left prior to Council considering approval of the draft 2019 budget on Monday March 25th for staff to research options and get clarification from the MMAH.

The MMAH notification refers to an intended purpose for the funds and few details are immediately available to provide guidance on how to allocate the funds. Also, approval of the 2019 budget on March 25th is important to allow the Counties to accommodate setting the capping adjustment.

Given the circumstances, Council may wish to consider one of two options:

1. Pass a resolution to set aside 100% of the grant funds in a Municipal Modernization Reserve (MMR) to allow staff time to conduct further research and analysis regarding allocation of the funds.
2. Identify certain Capital expenditures in the 2019 budget and use a portion of the grant to offset them, then set aside the remaining balance of the grant in an MMR. This will allow staff time to research and analyse potential uses of for the remaining grant funds. Staff have identified the equivalent of \$59,000 in the draft 2019 Capital Budget that staff are confident will qualify for the Municipal Modernization Grant. Combined with the existing \$10,175 balance in the IR, this would create a balance of \$69,175 in the IR. If Council choses a 1% tax increase, this could create a balance of \$99,175.

BUDGET/LEGAL IMPLICATIONS:

Implications are as outlined herein and in the attached draft budget.

LINKS TO STRATEGIC PLANS:

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement: The development of the annual budget sets the priorities for the municipality.

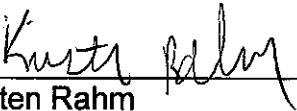
CONCLUSION:

Staff are recommending Council receive and approve the 2019 Budget.


ATTACHMENTS:

Resolution to create a Municipal Modernization Reserve.

Respectfully submitted by:



Kirsten Rahm
Manager of Finance – Treasurer



Doug Robertson
CAO/Clerk
Director, Economic Development

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Incorporated
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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct staff to create a Municipal Modernization Reserve for the Modernization grant funding received by the Province of Ontario.

Carried / Defeated

J. Douglas Struthers, Mayor

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Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

_____ **Option A: 1% tax increase. Be it hereby resolved that:** By-law 20-2019, being a by-law to adopt the 2019 Municipal Operating, Capital, Water and Wastewater Budgets and 2019 Salary Grid be read a first and second time, and that By-law 20-2019 be read a third and final time and passed.

_____ **Option B: 0% tax increase. Be it hereby resolved that:** By-law 20-2019, being a by-law to adopt the 2019 Municipal Operating, Capital, Water and Wastewater Budgets and 2019 Salary Grid be read a first and second time, and that By-law 20-2019 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

CORPORATION OF THE VILLAGE OF MERRICKVILLE - WOLFORD

BY-LAW No. 20 - 2019

BEING a By-Law to adopt the 2019 Operating, Capital & Water & Wastewater Budgets, and the 2019 Salary Grid

WHEREAS pursuant to section 290 of the Municipal Act, S.O. 2001, a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville - Wolford does enact as follows that:

- 1 The Municipality-managed General Municipal Operating and Capital Budgets in the amount of \$5,358,905 and attached hereto marked as Schedule "A" and forming part of this by-law is hereby adopted as the General Municipal Operating & Capital Budget for the Corporation of the Village of Merrickville-Wolford for the year 2019.
- 2 The Municipality-managed Water and Wastewater Operating and Capital Budget in the amount of \$2,458,417 and attached hereto marked as Schedule "B" and forming part of this by-law is hereby adopted as the Water and Wastewater Operating Budget for the Corporation of the Village of Merrickville-Wolford for the year 2019.
- 3 Any surplus at the end of the fiscal year shall be transferred to working fund reserves and should there be a deficit, it shall be funded through working fund reserves.
- 4 The 2019 Salary Grid is attached hereto marked as Schedule "C" and forming part of this by-law is hereby adopted;
- 5 This By-Law shall be deemed to have been passed and in effect as of the 1st day of January, 2019.

READ a first and second time this 25th day of March, 2019.

READ a third and final time and passed this 25th day of March, 2019.

J. Douglas Struthers, Mayor

Doug Robertson,
CAO/Clerk

Village of Merrickville-Wolford
2019 BUDGET

SCHEDULE A
Option A

	2019 BUDGET			
	OPERATING REVENUE	OPERATING EXPENSE	CAPITAL REVENUE	CAPITAL EXPENSE
TAXATION & OTHER REVENUE				
Tax Levy - Operating Portion	2,624,846			
Tax Levy - Capital Portion			383,256	
Fees/Grants/PIL	492,997			
General Government				
Council	0	60,630		
Administration	263,636	823,254		48,070
Protection Services				
Fire	10,881	293,396	2,500	9,500
Emergency Measures	0	5,500		
Police	8,582	460,021		
By Law	2,750	51,709		
Conservation Authority		21,290		
Transportation Services				
Public Works	12,300	1,272,415	1,076,158	1,322,894
Capital Infrastructure Reserve		40,175		
Crossing Guards		6,403		
Environmental Services				
Waste Management	152,128	231,348		45,000
Donations and Grants		23,000		
Recreation and Cultural Services				
Recreation	37,451	134,401	56,500	70,500
Museum	19,950	26,633		
Library	0	89,177		6,500
Planning and Development				
Building	100,700	100,684		
Planning	18,700	12,300	7,000	15,000
Economic Development & Tourism	40,892	133,478	47,678	55,628
TOTALS	3,785,813	3,785,813	1,573,092	1,573,092

OPERATING EXPENSES	3,785,813
CAPITAL EXPENSES	1,573,092
TOTAL EXPENSES	5,358,905

TAX LEVY - OPERATING PORTION	2,624,846
TAX LEVY - CAPITAL PORTION	383,256
TOTAL 2019 TAX LEVY	3,008,102

Village of Merrickville-Wolford
Water-Wastewater 2019 Budget

SCHEDULE B

2,019

Revenue

Revenue	1,152,674
Grants	1,276,792
Transfers From Reserves	28,951
Total Revenues	2,458,417

Expenditures

Village Administration	10,000
Insurance	13,381
OCWA Operation	686,578
Debt Charges	230,751
Line Breaks	15,000
Department Operations	48,175
Capital	1,454,533
Total Expenditures	2,458,417

Village of Merrickville-Wolford
 Salary Grids
 For the Fiscal Year 2019

Schedule C

Full Time 35 Hours per week

	Steps	A	B	C	D	E	F
1	CAO/Clerk	Salary 95,545	99,367	103,342	107,476	111,775	116,246
		Hourly 52.50	54.60	56.78	59.05	61.41	63.87
2	Treasurer/Manager of Finance	Salary 86,860	90,334	93,948	97,706	101,614	105,678
		Hourly 47.73	49.63	51.62	53.68	55.83	58.07
3	Deputy Clerk & Deputy Treasurer	Salary 52,019	54,100	56,263	58,514	60,855	63,289
		Hourly 28.58	29.73	30.91	32.15	33.44	34.77
4	Tax Clerk	Salary 45,206	47,015	48,895	50,851	52,885	55,000
		Hourly 24.84	25.83	26.87	27.94	29.06	30.22
5	Accounting Clerk	Salary 42,068	43,750	45,500	47,320	49,213	51,182
		Hourly 23.11	24.04	25.00	26.00	27.04	28.12
6	Receptionist	Salary 36,029	37,470	38,969	40,528	42,149	43,835
		Hourly 19.80	20.59	21.41	22.27	23.16	24.09

Full Time 40 Hours per week

	Steps	A	B	C	D	E	F
1	Manager of Public Works	Salary 76,168	79,215	82,383	85,679	89,106	92,670
		Hourly 36.62	38.08	39.61	41.19	42.84	44.55
2	Public Works Lead Hand	Salary 54,853	57,047	59,329	61,702	64,170	66,737
		Hourly 26.37	27.43	28.52	29.66	30.85	32.08
3	Public Works Equipment Operator	Salary 49,622	51,607	53,671	55,818	58,050	60,372
		Hourly 23.86	24.81	25.80	26.84	27.91	29.03

Part-Time positions

	Steps	A	B	C	D	E	F
1	Fire Chief	Hourly 32.54	33.84	35.20	36.61	38.07	39.59
2	Chief Building Official	Hourly 27.20	28.28	29.41	30.59	31.81	33.09
3	By-law Enforcement Officer	Hourly 22.26	23.15	24.08	25.04	26.05	27.09
4	Landfill Supervisor	Hourly 19.57	20.35	21.17	22.01	22.89	23.81
5	Labourer	Hourly 18.27	19.00	19.76	20.55	21.37	22.23
6	Landfill Attendant	Hourly 16.09	16.74	17.41	18.10	18.83	19.58

CORPORATION OF THE VILLAGE OF MERRICKVILLE - WOLFORD**BY-LAW No. 20 - 2019**

BEING a By-Law to adopt the 2019 Operating, Capital & Water & Wastewater Budgets, and the 2019 Salary Grid

WHEREAS pursuant to section 290 of the Municipal Act, S.O. 2001, a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville - Wolford does enact as follows that:

- 1 The Municipality-managed General Municipal Operating and Capital Budgets in the amount of \$5,329,123 and attached hereto marked as Schedule "A" and forming part of this by-law is hereby adopted as the General Municipal Operating & Capital Budget for the Corporation of the Village of Merrickville-Wolford for the year 2019.
- 2 The Municipality-managed Water and Wastewater Operating and Capital Budget in the amount of \$2,458,417 and attached hereto marked as Schedule "B" and forming part of this by-law is hereby adopted as the Water and Wastewater Operating Budget for the Corporation of the Village of Merrickville-Wolford for the year 2019.
- 3 Any surplus at the end of the fiscal year shall be transferred to working fund reserves and should there be a deficit, it shall be funded through working fund reserves.
- 4 The 2019 Salary Grid is attached hereto marked as Schedule "C" and forming part of this by-law is hereby adopted;
- 5 This By-Law shall be deemed to have been passed and in effect as of the 1st day of January, 2019.

READ a first and second time this 25th day of March, 2019.

READ a third and final time and passed this 25th day of March, 2019.

J. Douglas Struthers, Mayor

Doug Robertson,
CAO/Clerk

Village of Merrickville-Wolford
2019 BUDGET

SCHEDULE A
Option B

	2019 BUDGET			
	OPERATING REVENUE	OPERATING EXPENSE	CAPITAL REVENUE	CAPITAL EXPENSE
TAXATION & OTHER REVENUE				
Tax Levy - Operating Portion	2,595,064			
Tax Levy - Capital Portion			383,256	
Fees/Grants/PIL	492,997			
General Government				
Council	0	60,630		
Administration	263,636	823,254		48,070
Protection Services				
Fire	10,881	293,396	2,500	9,500
Emergency Measures	0	5,500		
Police	8,582	460,021		
By Law	2,750	51,709		
Conservation Authority		21,290		
Transportation Services				
Public Works	12,300	1,272,415	1,076,158	1,322,894
Capital Infrastructure Reserve		10,393		
Crossing Guards		6,403		
Environmental Services				
Waste Management	152,128	231,348		45,000
Donations and Grants		23,000		
Recreation and Cultural Services				
Recreation	37,451	134,401	56,500	70,500
Museum	19,950	26,633		
Library	0	89,177		6,500
Planning and Development				
Building	100,700	100,684		
Planning	18,700	12,300	7,000	15,000
Economic Development & Tourism	40,892	133,478	47,678	55,628
TOTALS	3,756,031	3,756,031	1,573,092	1,573,092

OPERATING EXPENSES	3,756,031
CAPITAL EXPENSES	1,573,092
TOTAL EXPENSES	5,329,123

TAX LEVY - OPERATING PORTION	2,595,064
TAX LEVY - CAPITAL PORTION	383,256
TOTAL 2019 TAX LEVY	2,978,320

Village of Merrickville-Wolford
Water-Wastewater 2019 Budget

SCHEDULE B

2,019

Revenue

Revenue	1,152,674
Grants	1,276,792
Transfers From Reserves	28,951
Total Revenues	2,458,417

Expenditures

Village Administration	10,000
Insurance	13,381
OCWA Operation	686,578
Debt Charges	230,751
Line Breaks	15,000
Department Operations	48,175
Capital	1,454,533
Total Expenditures	2,458,417

Schedule C

Village of Merrickville-Wolford
Salary Grids
For the Fiscal Year 2019

		Full Time 35 Hours per week					
	Steps	A	B	C	D	E	F
1	CAO/Clerk	95,545	99,367	103,342	107,476	111,775	116,246
	Hourly	52.50	54.60	56.78	59.05	61.41	63.87
2	Treasurer/Manager of Finance	86,860	90,334	93,948	97,706	101,614	105,678
	Hourly	47.73	49.63	51.62	53.68	55.83	58.07
3	Deputy Clerk & Deputy Treasurer	52,019	54,100	56,263	58,514	60,855	63,289
	Hourly	28.58	29.73	30.91	32.15	33.44	34.77
4	Tax Clerk	45,206	47,015	48,895	50,851	52,885	55,000
	Hourly	24.84	25.83	26.87	27.94	29.06	30.22
5	Accounting Clerk	42,068	43,750	45,500	47,320	49,213	51,182
	Hourly	23.11	24.04	25.00	26.00	27.04	28.12
6	Receptionist	36,029	37,470	38,969	40,528	42,149	43,835
	Hourly	19.80	20.59	21.41	22.27	23.16	24.09

		Full Time 40 Hours per week					
	Steps	A	B	C	D	E	F
1	Manager of Public Works	76,168	79,215	82,383	85,679	89,106	92,670
	Hourly	36.62	38.08	39.61	41.19	42.84	44.55
2	Public Works Lead Hand	54,853	57,047	59,329	61,702	64,170	66,737
	Hourly	26.37	27.43	28.52	29.66	30.85	32.08
3	Public Works Equipment Operator	49,622	51,607	53,671	55,818	58,050	60,372
	Hourly	23.86	24.81	25.80	26.84	27.91	29.03

		Part-Time positions					
	Steps	A	B	C	D	E	F
1	Fire Chief	32.54	33.84	35.20	36.61	38.07	39.59
	Hourly						
2	Chief Building Official	27.20	28.28	29.41	30.59	31.81	33.09
	Hourly						
3	By-law Enforcement Officer	22.26	23.15	24.08	25.04	26.05	27.09
	Hourly						
4	Landfill Supervisor	19.57	20.35	21.17	22.01	22.89	23.81
	Hourly						
5	Labourer	18.27	19.00	19.76	20.55	21.37	22.23
	Hourly						
6	Landfill Attendant	16.09	16.74	17.41	18.10	18.83	19.58
	Hourly						

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required.

Recorded Vote Requested

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

_____ **Option A: 1% tax increase. Be it hereby resolved that:** By-law 21-2019, being a by-law to set the 2019 tax rate, be read a first and second time, and that By-law 21-2019 be read a third and final time and passed.

_____ **Option B: 0% tax increase. Be it hereby resolved that:** By-law 21-2019, being a by-law to set the 2019 tax rate, be read a first and second time, and that By-law 21-2019 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

**CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD
BY-LAW NO. 21 – 2019**

BEING a By-Law to levy and assess on the rateable property in the Village of Merrickville-Wolford a sufficient sum of money to meet all valid debts of the said Corporation within the year 2019,

WHEREAS the Municipal Act 2001, Section 290, as amended, provides that the council of a local municipality shall in each year prepare and adopt estimates of all sums required during the year for the purposes of the municipality;

AND WHEREAS the estimate of all sums which may be required for the lawful purpose of the Corporation of the Village of Merrickville-Wolford and the amounts to be raised by taxation in accordance with the last revised assessment roll for the year 2019 have been made and presented to the Municipal Council of the said Village and are hereby adopted by the said Council;

AND WHEREAS the Municipal Act 2001, Section 312 (2), as amended, provides that for the purposes of raising the general local municipal levy, the council of the municipality shall each year, pass a by-law levying a separate tax rate as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipal purposes;

AND WHEREAS the Corporation of the United Counties of Leeds and Grenville has passed a by-law to set tax ratios and to set tax rate reductions for prescribed property subclasses for the county and local municipal purposes for the year 2019;

AND WHEREAS the Corporation of the United Counties of Leeds and Grenville has passed a by-law to adopt estimates and sums required for the purposes of the upper tier municipality and to provide a levy on area municipalities;

AND WHEREAS the Province of Ontario has passed or will pass Regulations establishing education tax rates for 2019;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford does enact as follows:

1. For the year 2019 the Corporation of the Village of Merrickville-Wolford shall levy upon the Residential Assessment, Multi-Residential Assessment, Commercial Assessment, Shopping Centre Assessment, Industrial Assessment, Pipeline Assessment, Farmland Assessment, New Construction and Managed Forest Assessment the rates of taxation per current value assessment for general purposes as set out in Schedule "A".
2. The taxes levied on all classes for the year 2019 shall be installments payable on the 31st day of July, 2018 and the 30th day of September, 2019 and shall be reduced by the amount of the interim levy for 2019.

3. Penalty shall be imposed at a rate of 1.25% per month on any amount of taxes outstanding on the first day of the month following the due date of each installment and thereafter interest shall be imposed at a rate of 1.25% per month on any amount of taxes outstanding on the first day of each calendar month.

THIS BY-LAW shall be deemed to come into force on the 1st day of January, 2019.

READ a first and second time this 25th day of March, 2019.

READ a third and final time and passed this 25th day of March, 2019.

J. Douglas Struthers, MAYOR

Doug Robertson, CAO/Clerk

Schedule A

Option A

Village of Merrickville-Wolford
2019 Municipal Tax Rate

		2019		WEIGHTED	2019	
		Assessment	TAX RATIO	ASSESSMENT	TAX RATE	TAXES LEVIED
Residential	RT	\$ 330,977,388	1.00000000	\$ 330,977,388	0.008154356	\$ 2,698,908
Multi-Residential	MT	\$ 2,309,500	1.00000000	\$ 2,309,500	0.008154356	\$ 18,832
Commercial Occupied	CT	\$ 18,614,818	1.34640000	\$ 25,062,991	0.010979025	\$ 204,373
Commercial Excess	CU	\$ 54,775	0.94250000	\$ 51,625	0.007685481	\$ 421
Commercial Vacant Land	CX	\$ 629,000	0.94250000	\$ 592,833	0.007685481	\$ 4,834
Commercial New Construction	XT	\$ 492,250	1.34640000	\$ 662,765	0.010979025	\$ 5,404
New Commercial Excess Land	XU		0.94250000	\$ -	0.007685481	\$ -
Office Building TX	DT		1.34640000	\$ -	0.010979025	\$ -
Shopping	ST		1.34640000	\$ -	0.010979025	\$ -
Shopping Excess	SU		0.94250000	\$ -	0.007685481	\$ -
Shopping New Construction	ZT		1.34640000	\$ -	0.010979025	\$ -
Industrial Occupied	IT	\$ 485,775	1.81140000	\$ 879,933	0.014770801	\$ 7,175
Industrial Excess	IU		1.17740000	\$ -	0.009600939	\$ -
Industrial Vacant Land	IX	\$ 47,125	1.17740000	\$ 55,485	0.009600939	\$ 452
Industrial New Construction	JT	\$ 269,000	1.81140000	\$ 487,267	0.014770801	\$ 3,973
Pipelines	PT	\$ 829,119	1.65510000	\$ 1,372,275	0.013496275	\$ 11,190
Farmlands	FT	\$ 24,950,486	0.25000000	\$ 6,237,622	0.002038589	\$ 50,864
Managed Forest	TT	\$ 822,101	0.25000000	\$ 205,525	0.002038589	\$ 1,676
TOTAL		\$ 380,481,337		\$ 368,895,208		\$ 3,008,103

Schedule A

Option B

**Village of Merrickville-Wolford
2019 Municipal Tax Rate**

		2019		WEIGHTED	2019	
		Assessment	TAX RATIO	ASSESSMENT	TAX RATE	TAXES LEVIED
Residential	RT	\$ 330,977,388	1.00000000	\$ 330,977,388	0.008073620	\$ 2,672,186
Multi-Residential	MT	\$ 2,309,500	1.00000000	\$ 2,309,500	0.008073620	\$ 18,646
Commercial Occupied	CT	\$ 18,614,818	1.34640000	\$ 25,062,991	0.010870322	\$ 202,349
Commercial Excess	CU	\$ 54,775	0.94250000	\$ 51,625	0.007609387	\$ 417
Commercial Vacant Land	CX	\$ 629,000	0.94250000	\$ 592,833	0.007609387	\$ 4,786
Commercial New Construction	XT	\$ 492,250	1.34640000	\$ 662,765	0.010870322	\$ 5,351
New Commercial Excess Land	XU		0.94250000	\$ -	0.007609387	\$ -
Office Building TX	DT		1.34640000	\$ -	0.010870322	\$ -
Shopping	ST		1.34640000	\$ -	0.010870322	\$ -
Shopping Excess	SU		0.94250000	\$ -	0.007609387	\$ -
Shopping New Construction	ZT		1.34640000	\$ -	0.010870322	\$ -
Industrial Occupied	IT	\$ 485,775	1.81140000	\$ 879,933	0.014624555	\$ 7,104
Industrial Excess	IU		1.17740000	\$ -	0.009505880	\$ -
Industrial Vacant Land	IX	\$ 47,125	1.17740000	\$ 55,485	0.009505880	\$ 448
Industrial New Construction	JT	\$ 269,000	1.81140000	\$ 487,267	0.014624555	\$ 3,934
Pipelines	PT	\$ 829,119	1.65510000	\$ 1,372,275	0.013362648	\$ 11,079
Farmlands	FT	\$ 24,950,486	0.25000000	\$ 6,237,622	0.002018405	\$ 50,360
Managed Forest	TT	\$ 822,101	0.25000000	\$ 205,525	0.002018405	\$ 1,659
TOTAL		\$ 380,481,337		\$ 368,895,208		\$ 2,978,320

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Statement of 2018 Remuneration and Expenses for Council, Committee and Board Members.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required.

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N



Village of Merrickville - Wolford

Report FIN-11-2019
Finance Department
Information Report to Council

RE: 2018 Council & Board Remuneration and Expenses

OBJECTIVE: That Council receive the 2018 Statement of Remuneration and Expenses.

RECOMMENDATION:

THAT: Council receive the 2018 Statement of Remuneration and Expenses.

BACKGROUND:

Section 284 of the Municipal Act, 2001, as amended, requires that the Treasurer provide Council with a statement of remuneration and expenses on or before March 31st for payments made in the previous year, to each member of Council and to persons appointed by the municipality to serve as a member of any local board.

ANALYSIS:

In accordance with the Act, the honorariums, expenses and benefits for Mayor and Council were authorized under By-Law 20-2018 (Municipal Budget). The benefits include mandatory statutory payroll deductions of Employer Health Tax and Canada Pension Plan.

The expenses include reimbursement of expenses for municipal business, including the Mayor's cell phone. The Mayor's conference expenses are reimbursed by the United Counties of Leeds and Grenville.

BUDGET/LEGAL IMPLICATIONS:

All expenses were within budget.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement.

CONCLUSION:

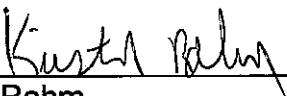
For information purposes.

ATTACHMENTS:

Attachment A - Statement of 2018 Remuneration and Expenses

Submitted by:

Approved by:



Kirsten Rahm,
Manager of Finance - Treasurer



Doug Robertson, CAO/Clerk

Attachment A - 2018 Statement on Council Remuneration and Expenses

Mayor	Remuneration	Costs	Allowance	Compliance	Confidentiality	Call Hours	Total
Doug Struthers	\$ 1,047.83	\$ 37.43	\$ -	\$ -	\$ -	\$ -	\$ 1,085.26
David Nash	\$ 11,526.10	\$ -	\$ 592.73	\$ 66.16	\$ 53.13	\$ 793.42	\$ 13,031.54
Deputy Mayor							
Mike Cameron	\$ 798.34	\$ 25.08					\$ 823.42
Anne Barr	\$ 8,781.83	\$ 275.90		\$ 361.25			\$ 9,418.98
Councillors							
Don Halpenny	\$ 798.34	\$ -					\$ 798.34
Bob Foster	\$ 798.34	\$ 25.08					\$ 823.42
Tim Molloy	\$ 798.34	\$ 25.08					\$ 823.42
Vic Suhren	\$ 8,781.83	\$ -					\$ 8,781.83
David Snowdon	\$ 8,781.83	\$ 275.90					\$ 9,057.73
Kim Weedmark	\$ 8,781.83	\$ 275.90					\$ 9,057.73
Stephen Ireland	\$ 8,781.83	\$ 275.90					\$ 9,057.73
Charles MacInnis	\$ 8,781.83	\$ 275.90					\$ 9,057.73
Totals	\$ 68,458.27	\$ 1,492.17					\$ 71,817.13

Please Note:

- Mayors, in their capacity as a member of the County Council, are reported separately by the United Counties of Leeds and Grenville.
- Travel, conferences and accommodations for Mayors are paid for by the United Counties of Leeds and Grenville.

Conservation Authorities & Local Boards

	Remuneration	Mileage & Travel	Conferences	Totals
Dell Bower, Representative to Police Services Board	\$ 585.00	\$ 31.86		\$ 616.86
Jacques Pelletier, Representative to Police Services Board	\$ 325.00	\$ 111.95	\$ -	\$ 436.95
Mayor David Nash, Municipal Representative to Police Services Board	\$ 455.00	\$ 146.02	\$ 17.14	\$ -
Anne Barr, Municipal Representative to Rideau Valley Conservation Authority	\$ 350.00	\$ 232.00	\$ -	\$ 582.00

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that: By-law 17-2019, being a by-law to confirm the proceedings of the Council meeting of March 25, 2019, be read a first and second time, and that By-law 17-2019 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

BY-LAW 17-2019

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON MARCH 25, 2019

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on March 25, 2019 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on March 25, 2019 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 25th day of March, 2019.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 19

Date: March 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at p.m. until the next regular meeting of Council on Monday, April 8, 2019 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N