



**VILLAGE OF MERRICKVILLE-WOLFORD**

**Agenda for Council  
Council Chambers**

Council Meeting 2:00 p.m.

Thursday, October 10, 2019

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **In Camera:**
  1. Advice that is subject to solicitor-client privilege;
  2. Personal matters about an identifiable individual;
  3. Litigation or potential litigation; and
  4. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by the municipality.
5. **Minutes:** Approval of Minutes of September 23, 2019
6. **Correspondence:** Merrickville Agricultural Society dated October 7, 2019;  
Park View Homes re: Brush Clearing on Unopened Road Allowance
7. **Public Works:** PW-06-2019 re: Potential to Purchase Garbage Truck
8. **Finance:** FIN-28-2019 re: HST Audit; and  
FIN-29-2019 re: 2020 Budget Schedule
9. **By-laws:** 55-2019 re: Amend Section 3.3 of Procedure By-law 30-17; and  
58-2019 re: Heavy Motor Vehicle By-law
10. **Next meeting of Council:** October 15, 2019 at 6:00 p.m. - Official Plan Public Meeting
11. **Confirming By-Law:** 54-2019 re: Confirm Proceedings of Council meeting of October 10, 2019
12. **Adjournment.**

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 19

Date: October 10, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

### Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the special Council meeting of October 10, 2019 as:

\_\_\_ circulated.

\_\_\_ amended.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

**Recorded Vote Requested By:**

|           |   |   |
|-----------|---|---|
| Cameron   | Y | N |
| Foster    | Y | N |
| Halpenny  | Y | N |
| Molloy    | Y | N |
| Struthers | Y | N |

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

### Recorded Vote Requested By:

|           |   |   |
|-----------|---|---|
| Cameron   | Y | N |
| Foster    | Y | N |
| Halpenny  | Y | N |
| Molloy    | Y | N |
| Struthers | Y | N |

Resolution Number: R - - 19

Date: October 10, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

### Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to an "In-Camera" session at \_\_\_\_\_ p.m. under Section 239 (2) of the *Municipal Act, 2001*, as amended, to address matters pertaining to:

1. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
2. Personal matters about an identifiable individual, including municipal or local board employees;
3. Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board; and
4. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried / Defeated

J. Douglas Struthers, Mayor

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if  
required:

**Recorded Vote Requested**

**By:**

|           |   |   |
|-----------|---|---|
| Cameron   | Y | N |
| Foster    | Y | N |
| Halpenny  | Y | N |
| Molloy    | Y | N |
| Struthers | Y | N |

Resolution Number: R - - 19

Date: October 10, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby rise and report from the "In Camera" session, with staff being given direction, at \_\_\_\_\_ p.m., and resume the regular Council session.

Carried / Defeated

\_\_\_\_\_  
J. Douglas Struthers, Mayor

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

**VILLAGE OF MERRICKVILLE-WOLFORD**

For Clerk's use only, if required:

**Recorded Vote Requested By:**

|           |   |   |
|-----------|---|---|
| Cameron   | Y | N |
| Foster    | Y | N |
| Halpenny  | Y | N |
| Molloy    | Y | N |
| Struthers | Y | N |

Resolution Number: R - - 19

Date: October 10, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of September 23, 2019 as:

\_\_\_\_\_circulated.

\_\_\_\_\_amended.

Carried / Defeated

\_\_\_\_\_  
J. Douglas Struthers, Mayor

**The Corporation of the  
Village of Merrickville-Wolford**

Monday, September 23, 2019

A regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 6:00 p.m. on Monday, September 23, 2019.

**Chaired by:** Mayor J. Douglas Struthers  
**Members of Council:** Deputy Mayor Michael Cameron  
Councillor Bob Foster  
Councillor Don Halpenny  
Councillor Timothy Molloy

**Staff in Attendance:** Doug Robertson, CAO/Clerk  
Christina Conklin, Deputy Clerk  
Kirsten Rahm, Treasurer  
Randy Wilkinson, Chief Building Official

**Disclosure of Pecuniary Interest and the general nature thereof:** None.

**Approval of Agenda**

**R-309-19** Moved by Deputy Mayor Cameron, Seconded by Councillor Foster  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the regular Council meeting of September 23, 2019, as circulated.

Carried.

**In Camera:**

**R-310-19** Moved by Councillor Halpenny, Seconded by Councillor Molloy  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to an "In-Camera" session at 6:01 p.m. under Section 239 (2) of the *Municipal Act, 2001*, as amended, to address matters pertaining to:

1. Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board;
2. Personal matters about an identifiable individual, including municipal or local board employees; and
3. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on by or on behalf of the municipality or local board.

Carried.

**R-311-19** Moved by Councillor Foster, Seconded by Councillor Halpenny  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby rise and report from the "In-Camera" session, with staff being given direction, at 7:05 p.m., with the regular Council session to resume at 7:10 p.m.

Carried.

**Minutes:**

**R-312-19** Moved by Councillor Foster, Seconded by Deputy Mayor Cameron  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of September 23, 2019, as circulated.

Carried.

**Public Question Period:**

D. Bower inquired as to the status of the development on Drummond Street and the nature thereof.

**Library Board:**

**R-313-19** Moved by Deputy Mayor Cameron, Seconded by Councillor Foster  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Merrickville Public Library Board dated June 13, 2019, for information purposes.

Carried.

**By-law Enforcement:**

**R-314-19** Moved by Councillor Halpenny, Seconded by Deputy Mayor Cameron  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby exempt the Merrickville Jazz Fest from Sign By-law 24-2010 as outlined on the list of locations provided for the purpose of the 2019 Merrickville Jazz Fest in October, 2019.

Carried.

**Building/Planning:**

**R-315-19** Moved by Councillor Foster, Seconded by Deputy Mayor Cameron  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Planning Advisory Committee dated August 19, 2019, for information purposes.

Carried.

**R-316-19** Moved by Councillor Foster, Seconded by Deputy Mayor Cameron  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive Resolution R-11-19 of the Planning Advisory Committee; and

That Council does hereby recommend that application for consent B-72-19 be approved by the approval authority with a condition that a 3-foot right of way easement be applied to the east side of 109 Brock Street West for the sole purpose of building maintenance.

Carried.

**Finance:**

**R-317-19** Moved by Councillor Halpenny, Seconded by Councillor Molloy

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-27-2019 regarding unsuccessful tax sales; and

That Council authorize the following property described as Roll # 07 14 711 025 07901 0000, PT LT 15 CON 7 Wolford be vested in the name of the municipality; and

That the Treasurer or delegate be authorized to remove from the tax roll outstanding property taxes (including penalties, interest and other charges) in the amount of \$11, 324.63 and any additional levies, penalties or charges that may be incurred from the date of this report until the date of actual write-off, for Roll # 07 14 711 025 07901 0000.

Carried.

**R-318-19** Moved by Councillor Halpenny, Seconded by Councillor Molloy

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-27-2019 regarding unsuccessful tax sales; and

That Council authorize the Treasurer not to vest the property described as Roll # 07 14 711 025 10801 0000 PT LT 27 CON 8 Wolford; and

That property taxes (including penalties, interest and other charges) for the following property totalling \$11,335.77, and any additional levies, penalties or charges that may be added from the date of this report be approved for a write-off as uncollectable due to a failed tax sale for Roll # 07 14 711 025 10801 0000.

Carried.

**Main Street Revitalization Ad Hoc Committee:**

**R-319-19** Moved by Deputy Mayor Cameron, Seconded by Councillor Foster

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Final Report of the Main Street Revitalization Initiative Ad Hoc Committee, for information purposes.

**R-320-19** Moved by Councillor Molloy, Seconded by Deputy Mayor Cameron

**Be it hereby resolved that:** By-law 53-2019, being a by-law to repeal By-law 43-2019, the establishing by-law for the Main Street Revitalization Ad Hoc Committee, be read a first and second time, and that By-law 53-2019 be read a third and final time and passed.

Carried.

**Public Question Period to Council:** No questions.



**Confirming By-Law**

**R-321-19** Moved by Councillor Foster, Seconded by Councillor Molloy

**Be it hereby resolved that:** By-law 52-2019, being a by-law to confirm the proceedings of the Council meeting of September 23, 2019, be read a first and second time, and that By-law 52-2019 be read a third and final time and passed.

Carried.

**Adjournment**

**R-322-19** Moved by Councillor Molloy, Seconded by Councillor Halpenny

**Be it hereby resolved that:** This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 7:35 p.m. until the next regular meeting of Council on Tuesday, October 15, 2019 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried.

---

J. Douglas Struthers, Mayor

---

Doug Robertson, CAO/Clerk

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

**Recorded Vote Requested By:**

|           |   |   |
|-----------|---|---|
| Cameron   | Y | N |
| Foster    | Y | N |
| Halpenny  | Y | N |
| Molloy    | Y | N |
| Struthers | Y | N |

Resolution Number: R - - 19

Date: October 10, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

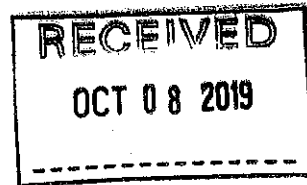
### Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Judy Carroll, Treasurer for the Merrickville Agricultural Society, dated October 7, 2019, for information purposes.

Carried / Defeated

---

J. Douglas Struthers, Mayor



**Merrickville Agricultural Society**  
Box 595, Merrickville, ON K0G 1N0  
treasurer.mas2019@gmail.com

October 7, 2019

Mayor Doug Struthers and  
Members of Council  
Village of Merrickville-Wolford  
317 Brock St  
PO Box 340  
Merrickville, ON K0G 1N0

Dear Mayor Struthers and Members of Council:

We would like to take this opportunity to thank you for your contribution of \$6,500.00 in Community Grant Funding this year. With the extra funds we were able to purchase tents for shelter in our livestock tie up area and the Kid's Zone which we had to rent in the past. This investment will save that expense in future years. Your ongoing support and presence at the fair and our fundraising events this year was very much appreciated.

Our Annual General Meeting was held in January this year and it was a somber gathering. We had \$6,000.00 in our bank and we owed a private loan of \$10,000.00. We questioned ourselves if it would even be possible to have a 181<sup>st</sup> Merrickville Agricultural Fair this year when we were starting in the negative. It was very evident that we had to ramp up our fundraising and apply for grant money through sources we hadn't tapped in previous years.

After our Spring Fling dinner and dance, which is our main fundraising event, we were able to pay off the outstanding loan. We still questioned the possibility of running the fair this year but we forged ahead running several smaller fundraising events and ended up raising just over \$17,000.00 and we were able to secure \$13,000.00 in grant funds.

We were very fortunate to partner with the Merrickville United Arts Centre (MUAC) to bring two wonderful bands for the concert Friday night. Unfortunately the weather was not in our favor and attendance was not what we had hoped. We were able to shake that disappointment off as the weather was wonderful for the rest of the weekend and MUAC's motorcycle show was a wonderful addition to the events for Saturday.

Although we were not able to bring a midway to the fair this year due to the cost, we had a wonderful kids zone set up with a few inflatables and all sorts of activities for the children all at no extra cost. We had an Adventure Pass for the children to complete for the chance to win two

bicycles. Sunday was our dairy day and the Grenville Dairy Producers brought Maple the Cow for display and interactive fun for the children as well as provided cartons of milk for all to enjoy.

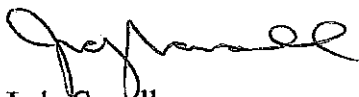
We are very proud of what we accomplished this year. We were able to provide a venue for members of the 4-H clubs to show their sheep, poultry, beef and dairy as well as open beef and dairy livestock shows. Friday we had our children's horse show, Saturday the Canadian Pony Club held their Prince Philip Games with teams from the United States attending. Sunday the heavy horses, hackneys and Canadian horses competed. Our truck and tractor pull on Saturday and the horse pull on Sunday were all well attended. We hope to increase the number of exhibitors for the car show on Sunday, unfortunately this year there were other competing events, we are very appreciative to those who brought their cars out.

Our hall exhibitors are very important to us as well, this is a place to showcase crafts, baking and gardening expertise in friendly competition. Our hope is to fill the hall next year.

We were very fortunate that our wonderful sponsors knew we needed help this year, as we do every year, to be able to keep our agricultural roots alive and well. Sponsorship money enables us to provide prize money, ribbons, banners and trophies to our exhibitors. The smiles we see during the various shows is really what this is all about. To see the list of our 2019 sponsors please visit our website [www.merrickvillefair.ca](http://www.merrickvillefair.ca).

Thank you again for your contribution this year and we hope that you will consider an annual commitment to the fair as part of your budget deliberations.

Sincerely yours



Judy Carroll  
Treasurer

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

**Recorded Vote Requested By:**

|           |   |   |
|-----------|---|---|
| Cameron   | Y | N |
| Foster    | Y | N |
| Halpenny  | Y | N |
| Molloy    | Y | N |
| Struthers | Y | N |

Resolution Number: R - - 19

Date: October 10, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

### Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Ken Shelley, Vice President of Asset Management for Park View Homes; and

That Council does hereby authorize brush clearing to be permitted on the Village's unmaintained road allowances as indicated on the attached site plan upon Park View Homes providing satisfactory written proof of insurance which names the Corporation of the Village of Merrickville-Wolford as an additional insured party.

Carried / Defeated

\_\_\_\_\_  
J. Douglas Struthers, Mayor



Village of Merrickville-Wolford

To Honorable Mayor and members of council:

We submit this letter as both as information and request , and trust the format provides clarity:

- Pview is progressing on the various requirements for our draft plan approval submission of the purchased lands ..site plan attached
- We had commissioned an Environmental Impact Statement of these lands, so we had knowledge that at full buildout , would not negatively impact or compromise any potential natural heritage features which may be present . This study concluded there are no negative impacts, as no significant woodland , wetland or habitat areas.
- The engineering study is very dependant on accurate topographical information, as storm water management, storm and sanitary sewers , along with specific drainage plans are based on the topography of lands
- The majority of the lands are covered in buckthorn brush, and mixed thicket vegetation.
- We need to clear the land, and wish to proceed so the extensive topographical work is accomplished prior to winter setting in.
- Realize ownership of these lands provides the means to remove this brush
- Because of the nature of the development, unopened road allowances would be part of the brush clearing, and would request Towns permission to access these areas as part of the clearing exercise

We need to organize this endeavour, which anticipate would begin sometime this month . Trust that this communication clarifies our intentions.

With kind regards

**Ken Shelley**

*VP of Asset Management*

Park View Homes, 6750 Fourth Line Rd, North Gower, Ontario K0A 2T0

C 1-613-709-4271 | T 1-613-489-3838 | Web: [parkviewhomes.info](http://parkviewhomes.info)

Phone: 613-489-3838 | Fax: 613-489-3169 | 6750 Fourth Line Road, North Gower, ON, K0A2T0  
[parkviewhomes.info](http://parkviewhomes.info)

1 BEFORE THIS PLAN IS BE  
 DEPOSITED UNDER THE  
 LAND TITLES ACT

PLAN 158  
 RECEIVED AND REGISTERED.

DATE: \_\_\_\_\_ DATE: \_\_\_\_\_

GEORGE H. BRACKEN  
 CHARTERED LAND SURVEYOR

ADMONITION FOR  
 LAND REGISTER FOR THE  
 LAND TITLES  
 DIVISION OF ONTARIO (No. 15)

| LAND TITLES SCHEDULE |                |            |                       |
|----------------------|----------------|------------|-----------------------|
| PLAN                 | LOT            | CONVEYANCE | TYPE                  |
| 1                    | PART OF LOT 13 | A          | PART OF ACRES-SEVERED |
| 2                    |                |            |                       |

PLAN 2 IS SUBJECT TO A NOTE OF MORTGAGE REG. NO. 1000000

SCALE 1:100

NOTES:  
 1. ALL DIMENSIONS ARE IN METERS AND SHALL BE TAKEN AS SHOWN ON THIS PLAN AND IN NOTES  
 AND CAN BE CONVERTED TO FEET BY DIVISION BY 0.3048

GENERAL REMARKS:  
 1. THE PLAN IS A PLAN OF A PART OF A LOT AND DOES NOT SHOW THE ENTIRE LOT OR THE ENTIRE  
 BLOCK OR THE ENTIRE TRACT OF LAND.

- LOT 130
- 1. 130/130
  - 2. 130/130
  - 3. 130/130
  - 4. 130/130
  - 5. 130/130
  - 6. 130/130
  - 7. 130/130
  - 8. 130/130
  - 9. 130/130
  - 10. 130/130
  - 11. 130/130
  - 12. 130/130
  - 13. 130/130
  - 14. 130/130
  - 15. 130/130
  - 16. 130/130
  - 17. 130/130
  - 18. 130/130
  - 19. 130/130
  - 20. 130/130
  - 21. 130/130
  - 22. 130/130
  - 23. 130/130
  - 24. 130/130
  - 25. 130/130
  - 26. 130/130
  - 27. 130/130
  - 28. 130/130
  - 29. 130/130
  - 30. 130/130
  - 31. 130/130
  - 32. 130/130
  - 33. 130/130
  - 34. 130/130
  - 35. 130/130
  - 36. 130/130
  - 37. 130/130
  - 38. 130/130
  - 39. 130/130
  - 40. 130/130
  - 41. 130/130
  - 42. 130/130
  - 43. 130/130
  - 44. 130/130
  - 45. 130/130
  - 46. 130/130
  - 47. 130/130
  - 48. 130/130
  - 49. 130/130
  - 50. 130/130
  - 51. 130/130
  - 52. 130/130
  - 53. 130/130
  - 54. 130/130
  - 55. 130/130
  - 56. 130/130
  - 57. 130/130
  - 58. 130/130
  - 59. 130/130
  - 60. 130/130
  - 61. 130/130
  - 62. 130/130
  - 63. 130/130
  - 64. 130/130
  - 65. 130/130
  - 66. 130/130
  - 67. 130/130
  - 68. 130/130
  - 69. 130/130
  - 70. 130/130
  - 71. 130/130
  - 72. 130/130
  - 73. 130/130
  - 74. 130/130
  - 75. 130/130
  - 76. 130/130
  - 77. 130/130
  - 78. 130/130
  - 79. 130/130
  - 80. 130/130
  - 81. 130/130
  - 82. 130/130
  - 83. 130/130
  - 84. 130/130
  - 85. 130/130
  - 86. 130/130
  - 87. 130/130
  - 88. 130/130
  - 89. 130/130
  - 90. 130/130
  - 91. 130/130
  - 92. 130/130
  - 93. 130/130
  - 94. 130/130
  - 95. 130/130
  - 96. 130/130
  - 97. 130/130
  - 98. 130/130
  - 99. 130/130
  - 100. 130/130

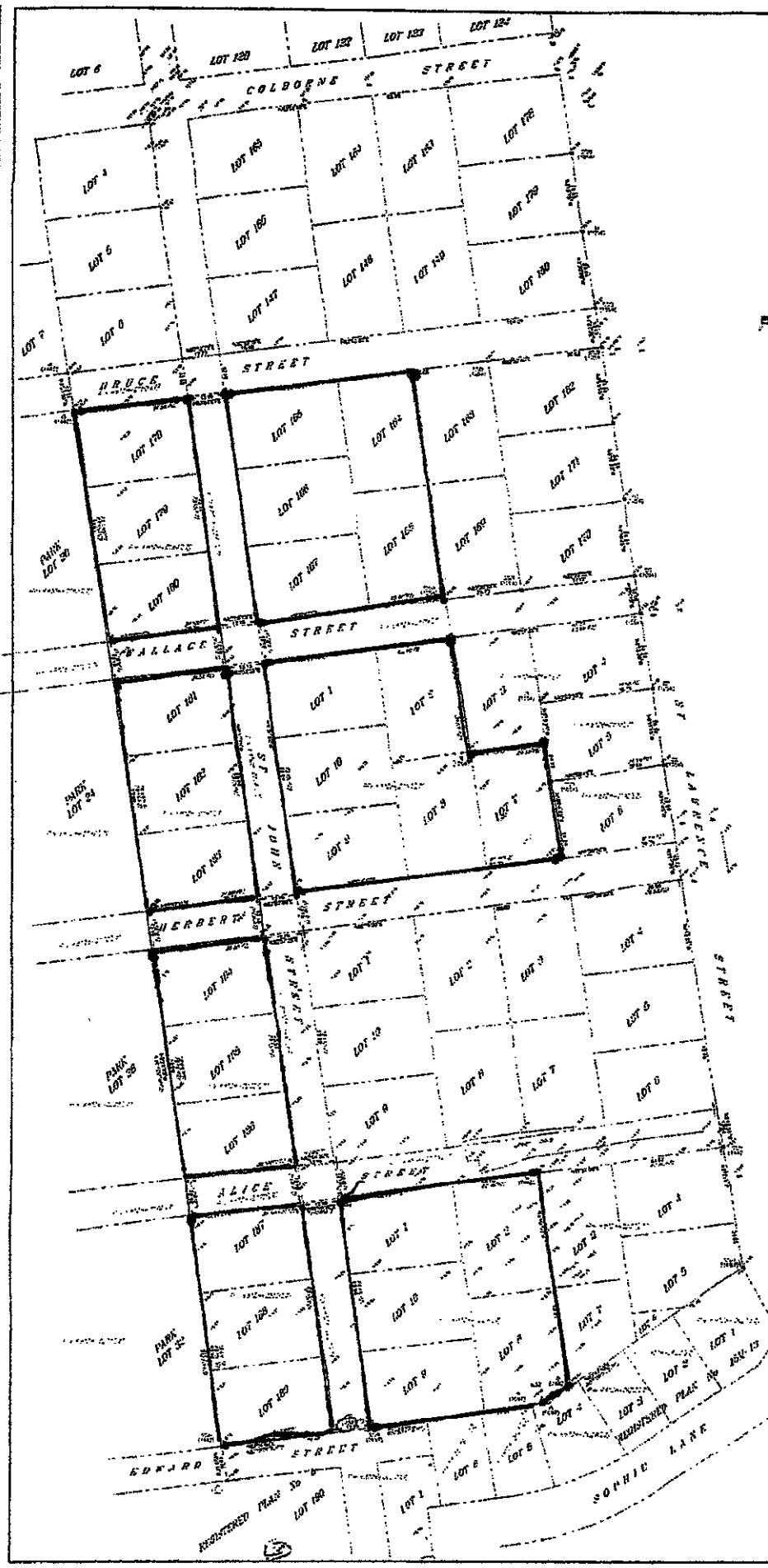
GENERAL REMARKS:  
 1. THE PLAN IS A PLAN OF A PART OF A LOT AND DOES NOT SHOW THE ENTIRE LOT OR THE ENTIRE  
 BLOCK OR THE ENTIRE TRACT OF LAND.

George Bracken Limited  
 CHARTERED LAND SURVEYORS  
 407 KING STREET, WEST  
 SUITE 1000  
 TORONTO, ONTARIO M5X 1C5

DATE: \_\_\_\_\_

SCALE: 1:100

PROJECT: \_\_\_\_\_



Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 19

Date: October 10, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report PW-06-2019 regarding the potential purchase of a 1995 Ford Garbage Compactor for use at the Landfill; and

That Council does hereby approve the transfer of \$5,000.00 from the Equipment Reserve for the purchase of the Compactor.

Carried / Defeated

---

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

**Recorded Vote Requested**

**By:**

|           |   |   |
|-----------|---|---|
| Cameron   | Y | N |
| Foster    | Y | N |
| Halpenny  | Y | N |
| Molloy    | Y | N |
| Struthers | Y | N |





## Village of Merrickville-Wolford

Report PW-06-2019  
Public Works Department  
Date to Council: October 10, 2019  
Information Report to Council

### RE: Potential Purchase of 1995 Ford Garbage Compactor

**OBJECTIVE:** To provide Council with information on a used 1995 Ford Garbage Compactor to replace the inoperable current truck for use at the Landfill.

### RECOMMENDATION:

**THAT: Council receive report PW-06-2019 regarding the potential purchase of a 1995 Ford Garbage Compactor for use at the Landfill; and**

**\_\_\_\_\_ THAT Council does hereby approve the transfer of \$5,000.00 from the Equipment Reserve for the purchase of the Compactor.**

### BACKGROUND:

The 2008 Sterling Garbage Truck currently owned by the Village was purchased from Glenview Iron and Metal in June of 2017 has been taken out of service. The truck has a blown engine and the cost to purchase one used engine and have it installed would be approximately \$20,000. Staff have been advised by several mechanics that there are other issues with the rear compactor of the vehicle that would also need to be addressed in the very near future at an unknown cost to the Village.

As such, the Public Works Manager looked into alternative options and has identified a potential solution with the least significant financial impact.

### ANALYSIS:

As it is in keeping with best practices and staff's ongoing commitment to keeping costs low, staff have identified a viable option for replacement of the garbage compactor through the location of a used 1995 Ford Garbage Compactor from Limerick Environmental services that they have taken out of service. The truck cannot be used on the road anymore due to the cab not passing an MTO safety. However, for the Village's purposes, the vehicle will only be used at the Landfill Site and not on the roadways so the vehicle will not require an MTO safety, but will be made safe for employees to use.

In order to identify any potential issues and to perform due diligence, the compactor was fully inspected by Herb White Automotive at the current location of the vehicle in Brockville and was found to be in very good working condition. All mechanical parts were tested to make sure they are safe to operate, and it has been recommended by Herb White Automotive to purchase the vehicle for use at the Landfill Site. While staff safety is the main focus of this Department, we currently have an open dump truck for a temporary fix at the site, and this practice is not recommended by staff for a long-term solution to the problem.

**BUDGET/LEGAL IMPLICATIONS:**

The budget implication would be the transfer of \$5,000 from the Equipment Reserve for the purchase of the Compactor.

**LINKS TO STRATEGIC PLANS:**

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

**Ensuring efficient, effective services and civic engagement:** By offering a great customer service experience and instilling confidence in municipal spending by being able to make this information available to Council and the public ensures transparency and is in keeping with the priority to ensure efficient and effective services are being delivered to the residents of Merrickville-Wolford.

**CONCLUSION:**

The purchase of the used compactor will allow staff to maintain a safe and efficient level of service that our residents are accustomed to within the Village of Merrickville-Wolford.

| REQUIRED AND RECEIVED COMMENTS FROM:<br>Yes, or Not applicable |     |
|--|-----|
| CAO  | Yes |
| Clerk  | Yes |
| Finance  | Yes |
| Building Control & BLEO Department                             | NA  |
| Public Works & Environmental                                   | NA  |
| Parks, Recreation & Facilities                                 | Yes |
| Planning Department  | NA  |
| Economic Development Department                                | NA  |
| Fire Department  | NA  |
| Other:   | NA  |

Submitted by:



---

Brad Cole,  
Acting Manager of Public Works

Approved by:



---

Doug Robertson,  
CAO/Clerk/Director of Economic  
Development

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

**Recorded Vote Requested By:**

|           |   |   |
|-----------|---|---|
| Cameron   | Y | N |
| Foster    | Y | N |
| Halpenny  | Y | N |
| Molloy    | Y | N |
| Struthers | Y | N |

Resolution Number: R - - 19

Date: October 10, 2019

Moved by: Cameron Foster Halpenny Molloy

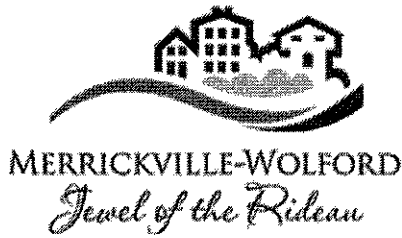
Seconded by: Cameron Foster Halpenny Molloy

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-28-2019, regarding the results of the HST Audit, for information purposes.

Carried / Defeated

\_\_\_\_\_  
J. Douglas Struthers, Mayor



**Village of Merrickville - Wolford**

**Report FIN-28-2019  
Finance Department  
Information Report to Council  
Date of Council Meeting: October 10, 2019**

RE: HST Audit

**OBJECTIVE:** For information purposes.

**RECOMMENDATION:**

**\_\_\_ THAT: Council receive report FIN-28-2019 for information purposes.**

**BACKGROUND:**

On March 13, 2019, staff were notified that the Village of Merrickville-Wolford would be subject to an HST audit for the period from October 1, 2016 to December 31, 2018. The audit was conducted by the Canada Revenue Agency (CRA) HST audit division, which concluded on September 10, 2019. The amount owing is \$51,189.65.

**ANALYSIS:**

Municipalities can recover 86.469% of the HST paid. Rebates are filed quarterly. The amount municipalities collect in HST is subtracted from the amounts paid, resulting in quarterly rebates.

During the HST audit, staff provided the requested documents to the HST audit division. The audit focused on HST rebates claimed from 2016-2018. Upon reviewing the documents, the CRA made adjustments to our HST rebates, resulting in the Village owing \$51,189.65 in HST and rebate adjustments.

**BUDGET/LEGAL IMPLICATIONS:**

The amount of \$51,189.65 is an unbudgeted expense. Staff recommend using the working fund reserve to cover the amount owing, if the Village does not have a sufficient operating surplus for 2019 to absorb the expense.

**LINKS TO STRATEGIC PLANS:**

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

**Ensuring efficient, effective services and civic engagement:**

Making information available to Council ensures transparency and is in keeping with the priority to ensure efficient and effective services are being delivered to the residents of Merrickville-Wolford.

**CONCLUSION:**

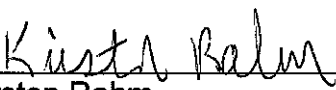
This report is provided for information purposes. If funds are needed to cover the expense, staff will bring forward a resolution at year-end, requesting a transfer from the working fund reserve.

**ATTACHMENTS:**

None

Submitted by:

Approved by:

  
\_\_\_\_\_  
Kirsten Rahm,  
Manager of Finance - Treasurer

  
\_\_\_\_\_  
Doug Robertson, CAO/Clerk

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if  
required:

**Recorded Vote Requested  
By:**

|           |   |   |
|-----------|---|---|
| Cameron   | Y | N |
| Foster    | Y | N |
| Halpenny  | Y | N |
| Molloy    | Y | N |
| Struthers | Y | N |

Resolution Number: R - - 19

Date: October 10, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-29-2019 regarding the 2020 Budget Schedule; and

That Council does hereby approve the 2020 Budget Schedule as provided in FIN-29-2019.

Carried / Defeated

---

J. Douglas Struthers, Mayor



# Village of Merrickville-Wolford

Report FIN-29-2019  
Finance Department  
Information Report to Council

**RE: 2020 Budget Schedule**

**OBJECTIVE:** To set the schedule for the 2020 budget.

## **RECOMMENDATION:**

**THAT:** Council receive the report FIN-29-2019 and approve the 2020 Budget Schedule.

## **BACKGROUND:**

Annually, the municipality sets a draft budget schedule. Staff has begun the process of reviewing past budgets with actuals to determine the 2020 budget estimates.

## **ANALYSIS:**

Staff are working to have the 2020 budget passed in mid January. Attached is a schedule with budget dates and actions for Council's consideration.

## **BUDGET/LEGAL IMPLICATIONS:**

Not applicable.

## **LINKS TO STRATEGIC PLANS:**

The priorities of the strategic plan that can be linked to this report are as follows:

**Ensuring efficient, effective services and civic engagement:** The development of the annual budget sets the priorities for the municipality.

## **CONCLUSION:**

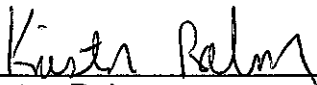
Staff are recommending Council receive and approve the 2020 budget schedule.



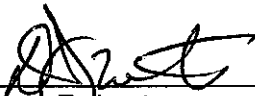
**ATTACHMENTS:**

2020 Budget Timetable

Submitted by:

  
\_\_\_\_\_  
Kirsten Rahm,  
Manager of Finance – Treasurer

Approved by:

  
\_\_\_\_\_  
Doug Robertson,  
CAO/Clerk



## 2020 Budget Timetable

|   |                 |
|---|-----------------|
| <ul style="list-style-type: none"> <li>• Year-to-date variance reports distributed to SMT by Treasurer</li> </ul>   | October 7, 2019 |
| <ul style="list-style-type: none"> <li>• Submission of draft operating and capital budgets to Treasurer</li> </ul>  | October 25      |
| <ul style="list-style-type: none"> <li>• Finance review and compilation of draft budget</li> </ul>  | November 8      |
| <ul style="list-style-type: none"> <li>• CAO and Treasurer review of budget</li> </ul>  | Mid November    |
| <ul style="list-style-type: none"> <li>• Working Meeting: Operating draft budget presented to Council.             <ul style="list-style-type: none"> <li>○ Public is welcome to observe, and they will have an opportunity to ask questions at the Draft Budget Presentation Session.</li> </ul> </li> </ul> | Late November   |
| <ul style="list-style-type: none"> <li>• Working Meeting: Capital draft budget presented to Council.             <ul style="list-style-type: none"> <li>○ Public is welcome to observe, and they will have an opportunity to ask questions at the Draft Budget Presentation Session.</li> </ul> </li> </ul>   | Late November   |
| <ul style="list-style-type: none"> <li>• Draft Budget Presentation Sessions. The draft budget will be presented and individuals in the Municipality will have the opportunity to ask questions.</li> </ul>  | Mid December    |
| <ul style="list-style-type: none"> <li>• Final draft budget working meeting</li> </ul>  | Early January   |
| <ul style="list-style-type: none"> <li>• Final budget approval – at regular council meeting.</li> </ul>   | Mid January     |

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

**Recorded Vote Requested By:**

|           |   |   |
|-----------|---|---|
| Cameron   | Y | N |
| Foster    | Y | N |
| Halpenny  | Y | N |
| Molloy    | Y | N |
| Struthers | Y | N |

Resolution Number: R - - 19

Date: October 10, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

**Be it hereby resolved that:** By-law 55-2019, being a By-law to amend Section 3.3 a) of the Procedure By-law 30-17, be read a first and second time, and that By-law 55-2019 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

**CORPORATION OF THE VILLAGE OF MERRICKVILLE - WOLFORD**

**BY-LAW NO. 55-2019**

**BEING** a By-law to amend By-law 30-17 of the Corporation of the Village of Merrickville-Wolford, commonly referred to as the "Procedural By-law"

**WHEREAS** section 5(3), the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a Council may exercise its powers by By-law;

**AND WHEREAS** the Council of the Village of Merrickville - Wolford did pass By-law 30-17, a procedure by-law for the conduct of Council business;

**AND WHEREAS** the Council of the Corporation of the Village of Merrickville-Wolford does deem it in the best interest of the municipality to amend Section 3.3 a) of By-Law 30-17, regarding the procedure to cancel and rescheduling of Council meetings;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Village of Merrickville-Wolford enacts as follows:

1. Section 3.3 a) of By-law 30-17 is hereby amended as follows:
  - 4.6 Cancellation and Rescheduling of Council Meetings
    - a) The Clerk, in consultation with the Mayor, is hereby authorized to cancel or reschedule any regular or special Council meeting.
2. This by-law shall be consolidated with By-law 30-17, for ease of reference.

**THIS BY-LAW** shall be deemed to come into force upon passing.

**READ** a first and second time this 10<sup>th</sup> day of October, 2019

**READ** a third and final time and passed this 10<sup>th</sup> day of October, 2019

---

J. Douglas Struthers  
MAYOR

---

Doug Robertson  
CAO/CLERK/Director of Economic  
Development



**CORPORATION OF THE VILLAGE OF MERRICKVILLE - WOLFORD**

**BY-LAW No. 58-2019**

This By-Law may be cited as the Heavy Motor Vehicle By-Law

**BEING** a By-Law to regulate and prohibit the use of "Heavy Motor Vehicles" on certain Municipal Streets or Highways within the Village of Merrickville-Wolford

**WHEREAS** the Village of Merrickville - Wolford has determined that specific streets or highways should not be used by heavy motor vehicles

**AND WHEREAS** Section 27 (1) of the *Municipal Act, 2001*, as amended, provides for a Municipal Council to control traffic on highways over which it has jurisdiction

**NOW THEREFOR** the Council of the Corporation of the Village of Merrickville - Wolford does enact as follows that:

1. For the purposes of this By-Law:
  - a) "By-Law Enforcement Officer" shall mean a By-Law Enforcement Officer as appointed by the Council of the Village of Merrickville-Wolford;
  - b) "Defined Street" means those streets within the Village of Merrickville-Wolford or parts thereof as set out in Schedule 'A' hereto;
  - c) "Heavy Motor Vehicle" means any motor vehicle, having a Gross Vehicle Weight Rating (GVWR) inclusive of any trailer drawn in excess of 5,000 kilograms;
  - d) "Recognized Authority" shall mean a Police Officer, Fire Official, Provincially or Federally authorized Officer or By-Law Enforcement Officer; and,
  - e) "Trailer" means a vehicle that is at any time drawn upon a street or highway by a motor vehicle, except an implement of husbandry, a mobile home, another motor vehicle or any device not designated to transport property.
2. As attached herein, Schedule 'A' and Schedule 'B' shall form part of this By-Law.
3.
  - a) No person shall operate a Heavy Motor Vehicle upon a Defined Street as set out in schedule 'A'.
  - b) No person who is an owner of a Heavy Motor Vehicle shall allow the operation of a Heavy Motor Vehicle on a Defined Street.

4. Notwithstanding the foregoing, this By-Law does not prohibit the following Heavy Motor Vehicles from operating upon a Defined Street:
  - a) Vehicles owned, operated, or contracted by the Village of Merrickville-Wolford, any school board or any agents thereof;
  - b) Emergency vehicles;
  - c) Vehicles necessary for the installation or maintenance of public utilities including telephone, natural gas, water, hydro and cable television or satellite services; and,
  - d) Vehicles whose destination for delivery or pick-up of goods and/or the provision of services is located on a Defined Street as per Schedule 'A'.
5. There shall be fines as set in Schedule 'B'.
6. There shall be a voluntary payment for each Heavy Motor Vehicle infraction notice issued as set out in 'Schedule B' to this By-Law.
7. Nothing as set out in section 5 and 6 above shall prevent the Corporation of the Village of Merrickville-Wolford from applying to the Court for higher fines for repeat offences.
8. Any person who contravenes any provision of this by-law shall be guilty of an offence and shall be liable, upon conviction, to such fine or penalty as is provided in Schedule 'B' and/or the provisions of the Provincial Offences Act, as amended, as well as any other applicable law, exclusive of costs, for each offence.
9. Upon registering a conviction for a contravention of any provision of this by-law, the Superior Court of Justice, may in addition to any other remedy and to any penalty imposed by this by-law, make an order prohibiting the continuation or repetition of the offence by the person convicted, pursuant to Section 444 of the Ontario Municipal Act, R.S.O., 2001, as amended.
10. This By-Law shall not apply during the activation by a Recognized Authority of a designated Emergency Detour Route (EDR) impacting a Defined Street.
11. By-Law 19-14 is hereby repealed.
12. This By-Law shall come into force and effect upon passage thereof.
13. Where a court of competent jurisdiction should determine that a section of this By-Law is invalid, the remainder of the By-Law shall remain in force and effect.

14. This By-Law may be cited as the "Heavy Motor Vehicle By-Law".

**READ** a first and second time this \_\_\_\_ day of \_\_\_\_\_

**READ** a third and final time and passed this \_\_\_\_ day of \_\_\_\_\_

---

J. Douglas Struthers  
MAYOR

---

Doug Robertson  
CAO/CLERK



## **SCHEDULE 'A' to By-Law 58-2019**

The use of Heavy Motor Vehicles, including a trailer, are prohibited on the following defined streets;

1. Charlotte Street
2. Collar Hill Road, extending south from Brock Street East to the north limit of HF McLean Road
3. Julia Street
4. Church Street
5. Elgin Street, extending south from the south limit of Main Street East
6. Wellington Street East
7. Brock Street East
8. Drummond Street East
9. Lewis Street East
10. Colbourne Street East
11. Bruce Street East

**SCHEDULE "B" to By-Law 58-2019**  
Set fines for the use under Part 1 of the Provincial Offences Act

| Item | COLUMN 1<br>Short Form Wording  | COLUMN 2<br>Provision Creating or<br>Defining Offence | COLUMN<br>3<br>Set Fine |
|------|---|---|-------------------------|
| 1    | Operating a heavy motor vehicle on restricted street                  | 3. a)   | \$100.00                |
| 2    | Owning a heavy motor vehicle that is operating on a restricted street | 3. b)   | \$150.00                |



**THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**

**BY-LAW 54-2019**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON OCTOBER 10, 2019**

**WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;**

**AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on October 10, 2019 be confirmed and adopted by by-law;**

**NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:**

- 1. The proceedings and actions of Council at its meeting held on October 10, 2019 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.**
- 2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.**

**This by-law shall come into force and take effect immediately upon the final passing thereof.**

**Read a first, second and third time and passed on the 10<sup>th</sup> day of October, 2019.**

\_\_\_\_\_  
**J. Douglas Struthers, Mayor**

\_\_\_\_\_  
**Doug Robertson, CAO/Clerk**

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

**Recorded Vote Requested By:**

|           |   |   |
|-----------|---|---|
| Cameron   | Y | N |
| Foster    | Y | N |
| Halpenny  | Y | N |
| Molloy    | Y | N |
| Struthers | Y | N |

Resolution Number: R - - 19

Date: October 10, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

### Be it hereby resolved that:

This special meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at . . . . . p.m. until the next meeting of Council on Tuesday, October 15, 2019 at 6:00 p.m., being the Public Meeting regarding the Official Plan, or until the call of the Mayor subject to need.

Carried / Defeated

---

J. Douglas Struthers, Mayor