



THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD  
Application for Minor Variance or Permission

**FOR OFFICE USE ONLY**

Date the Application was Received by the Village \_\_\_\_\_

1. Property Owner's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Postal Code: \_\_\_\_\_  
e-mail: \_\_\_\_\_  
Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_  
Cell: \_\_\_\_\_ Fax: \_\_\_\_\_
2. Applicant/Agent Name: \_\_\_\_\_  
Address if different from Owner: \_\_\_\_\_  
Postal Code: \_\_\_\_\_  
e-mail: \_\_\_\_\_  
Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_  
Cell: \_\_\_\_\_ Fax: \_\_\_\_\_
3. Name and address of any mortgages, holders of charges or other encumbrances of the subject lands:  
\_\_\_\_\_
4. Legal Description of Property: Former Municipality \_\_\_\_\_  
  
Lot(s): \_\_\_\_\_ Concession: \_\_\_\_\_  
Lot(s): \_\_\_\_\_ Registered Plan: \_\_\_\_\_  
Part(s): \_\_\_\_\_ Reference Plan: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
Roll Number: \_\_\_\_\_ Survey Attached: Yes / No
5. Are there any easements or restrictive covenants affecting the subject property? Yes / No
6. If yes, please describe the easement or covenant:  
\_\_\_\_\_
7. Dimensions of lands affected: Frontage: \_\_\_\_\_  
Depth: \_\_\_\_\_  
Area: \_\_\_\_\_  
Width of Street: \_\_\_\_\_
8. Nature and extent of relief applied for: \_\_\_\_\_



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9. Why is it not possible to comply with the provisions of the By-Law?

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10. Existing Village of Merrickville-Wolford Official Plan designation of the land:

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11. Existing Village of Merrickville-Wolford Zoning of the land:

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12. Existing County Official Plan Designation:

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13. Other applications submitted with this application:

Official Plan Amendment  Consent  Zoning  Plan Of Subdivision

14. Have the subject lands every been the subject of an application for an official plan amendment, zoning amendment, minor variance or site plan control?

Yes  (please provide details below) No

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15. Existing use of subject property and length of time this use has continued on the subject property if known please provide length of time that the existing use has continued:

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16. Description of all buildings and structures on or proposed for the subject lands (specify ground floor area, gross floor area, number of storeys, width, length, height of buildings as well as distance from side, rear and front lot lines):

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Existing:

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Proposed:

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17. Date of construction of all buildings and structures on subject lands: \_\_\_\_\_

18. Does this application require demolition of an existing building? Yes  No

If yes, please specify: \_\_\_\_\_



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19. Number of Parking Spaces  
 Number of Existing: \_\_\_\_\_ Number of Proposed: \_\_\_\_\_

20. Type of access to the lands and name of road:

Provincial Highway	_____	County Road	_____
Year-Round Municipal Road	_____	Seasonal Municipal Road	_____
Unopened Road Allowance	_____	Private Right-of-Way	_____
Water Access	_____	Other, please specify	_____

21. Services currently available, or to be available:

	Municipal Water	Communal Water	Private Water	Municipal Sewers	Communal Sewers	Private Septic
Existing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proposed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

22. Are Stormwater Sewers present? Yes  No  Proposed

23. Are there any of the following uses or features on the subject lands or within 500 metres of the subject property?

Use or Feature	On a Subject Land?	Within 500 m of Subject Land?
An agriculturally designated area		
A livestock facility (ie. Barn) or manure storage facility		
A landfill site (active or closed)		
A sewage treatment plant/lagoon		
An industrial use		
A licensed pit or quarry or an area designated for aggregate extraction		
A mining hazard		
An active railway line		
A flood plain or other natural hazard		
A natural gas or oil pipeline		
A hydro easement		
A contaminated site		
A well head protection zone		
A provincially significant wetland		
An area of natural and scientific interest (ANSI)		
Fish/Wildlife Habitat		
A designated heritage property		

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613- 269-3095

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**MUST BE COMPLETED IN THE PRESENCE OF A "COMMISSIONER". THE MUNICIPAL CLERK IS AN AUTHORIZED COMMISSIONER.**

I, \_\_\_\_\_ of the \_\_\_\_\_ of \_\_\_\_\_, in the \_\_\_\_\_ of \_\_\_\_\_, hereby solemnly declare that the information contained in this application are on the attached plan and any associated information submitted with this application are, to the best of my belief and knowledge, a true and complete representation of the purpose and intent of this application.

There is a minimum NON-REFUNDABLE fee of \$500.00 (Charges incurred or disbursements over this amount shall be charged to the applicant, plus the costs charged by outside agencies.)

Date: \_\_\_\_\_

Signature of Owner: \_\_\_\_\_

Signature of Agent or Applicant: \_\_\_\_\_

DECLARED BEFORE ME AT THE \_\_\_\_\_ OF \_\_\_\_\_ IN THE \_\_\_\_\_ OF \_\_\_\_\_, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

A COMMISSIONER, ETC: \_\_\_\_\_

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FREEDOM OF INFORMATION/ACCESS TO PROPERTY CONSENT OF OWNER

I, \_\_\_\_\_, being the registered owner of the lands subject of this application for minor variance, and for the purposes of the Freedom of Information and Protection of Privacy Act, hereby authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application. I also authorize and consent to representatives of the Village of Merrickville-Wolford, and the persons and public bodies conferred with under Section 45 (5) of the Planning Act, entering upon the lands subject of this application for the purpose of conducting any site inspections as may be necessary to assist in the evaluation of this application.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner's Signature