



MERRICKVILLE-WOLFORD

Town of the Rideau

Construction/Demolition Permit Application Requirements

\$100 Deposit required with submission of Application

All applicants must provide the following information, as applicable, prior to the review of an application for a permit

1. A completed construction permit application accompanied with:
 - a. Two sets of construction plans.
 - b. Any information as required by the Chief Building Official.
2. A site plan showing the location of all:
 - a. Existing neighboring barns and gravel pits/quarries.
 - b. Existing and proposed building setbacks to lot lines and to other buildings.
 - c. Power lines above and below grade.
 - d. Septic systems, wells, water/sewer utilities and easements.
3. Written approvals for roadway access from Provincial Highways, County authorities or Municipal Roads Superintendent, as applicable.
4. Rideau Valley Conservation Authority contact information: 613-692-3571, email; inforvca.ca
5. Deed / title to the land(s), severance conditions.
6. Ontario New Home Warranty Plan Act Declaration.
7. Payment of all permit fees, lot levy, culvert fee(s), civic number, damage/performance deposit.
8. Satisfactory soils bearing report.
9. Manufacturer's specifications on both the heat or energy recovery ventilator and furnace/heating apparatus, as well as ventilation requirements as calculated by the Mechanical Designer.

Note: Applicants are reminded that the installation of home occupations may cause a change in property assessment and the residential rate of water use may be changed to commercial in the Merrickville Ward.

Some construction plans must be drawn by a person who is qualified under division C, part 3 of the Ontario Building Code and/or a Professional Engineer.

For further information, please contact:
Dan Halladay, Chief Building Official.

Tel: 613-269-4791, Ext 258 Email: cho@merrickville-wolford.ca

Application for a Permit to Construct or Demolish

This form is authorized under subsection 8(1.1) of the Building Code Act, 1992

For use by Principal Authority	
Application number	Permit number (if different)
Date received	Roll number

Application submitted to: _____
 (Name of municipality, upper-tier municipality, board of health or conservation authority)

A. Project information

Building number, street name	Postal code	Unit number	Lot/con.
Municipality	Plan number/other description		
Project value est. \$	Area of work (m ²)		

B. Purpose of application

New construction
 Addition to an existing building
 Alteration/repair
 Demolition
 Conditional Permit

Proposed use of building _____ Current use of building _____

Description of proposed work _____

C. Applicant

Applicant is Owner or Authorized agent of owner

Last name	First name	Corporation or partnership	
Street address	Unit number	Lot/con.	
Municipality	Postal code	Province	E-mail
Telephone number	Fax	Cell number	

D. Owner (if different from applicant)

Last name	First name	Corporation or partnership
Street address	Unit number	Lot/con.
Municipality	Postal code	Province
Telephone number	Fax	Cell number

E. Builder (Optional)

Last name	First name	Corporation or partnership (if applicable)	
Street address	Unit number	Lot/con.	
Municipality	Postal code	Province	E-mail
Telephone number	Fax	Cell number	

F. Tarion Warranty Corporation (Ontario New Home Warranty Program)

i. Is proposed construction for a new home as defined in the Ontario New Home Warranties Plan Act? If no, go to section G.	<input type="radio"/> Yes	<input type="radio"/> No
ii. Is registration required under the Ontario New Home Warranties Plan Act?	<input type="radio"/> Yes	<input type="radio"/> No
iii. If yes to (ii) provide registration number(s):		

G. Required Schedules

- i) Attach Schedule 1 for each individual who reviews and takes responsibility for design activities.
- ii) Attach Schedule 2 where application is to construct on-site, install or repair a sewage system.

H. Completeness and compliance with applicable law

i) This application meets all the requirements of clauses 1.3.1.3(5) (a) to (d) of Division C of the Building Code (the application is made in the correct form and by the owner or authorized agent, all applicable fields have been completed on the application and required schedules, and all required schedules are submitted). Payment has been made of all fees that are required, under the applicable by-law, resolution or regulation made under clause 7(1)(c) of the Building Code Act, 1992, to be paid when the application is made.	<input type="radio"/> Yes	<input type="radio"/> No
ii) This application is accompanied by the plans and specifications prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the Building Code Act, 1992.	<input type="radio"/> Yes	<input type="radio"/> No
iii) This application is accompanied by the information and documents prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the Building Code Act, 1992 which enable the chief building official to determine whether the proposed building, construction or demolition will contravene any applicable law.	<input type="radio"/> Yes	<input type="radio"/> No
iv) The proposed building, construction or demolition will not contravene any applicable law.	<input type="radio"/> Yes	<input type="radio"/> No

I. Declaration of applicant

_____ declare that:

(print name)

1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.

Date _____ Signature of applicant _____

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the Building Code Act, 1992, and will be used in the administration and enforcement of the Building Code Act, 1992. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor, Toronto, M5G 2E5 (416) 585-6666.

Schedule 1: Designer Information

Use one form for each individual who reviews and takes responsibility for design activities with respect to the project.

A. Project Information					
Building number, street name		Unit no.	Lot/con.		
Municipality	Postal code	Plan number/ other description			
B. Individual who reviews and takes responsibility for design activities					
Name		Firm			
Street address		Unit no.	Lot/con.		
Municipality	Postal code	Province	E-mail		
Telephone number	Fax number	Cell number			
C. Design activities undertaken by individual identified in Section B. [Building Code Table 3.5.2.1 of Division C]					
<input type="checkbox"/> House <input type="checkbox"/> Small Buildings <input type="checkbox"/> Large Buildings <input type="checkbox"/> Complex Buildings		<input type="checkbox"/> HVAC – House <input type="checkbox"/> Building Services <input type="checkbox"/> Detection, Lighting and Power <input type="checkbox"/> Fire Protection		<input type="checkbox"/> Building Structural <input type="checkbox"/> Plumbing – House <input type="checkbox"/> Plumbing – All Buildings <input type="checkbox"/> On-site Sewage Systems	
Description of designer's work					
D. Declaration of Designer					
I review and take responsibility for the design work on behalf of a firm registered under subsection 3.2.4 of Division C, of the Building Code, I am qualified, and the firm is registered, in the appropriate classes/categories.		declare that (choose one as appropriate):			
Individual BCIN: _____					
Firm BCIN: _____					
I review and take responsibility for the design and am qualified in the appropriate category as an "other designer" under subsection 3.2.5. of Division C, of the Building Code.					
Individual BCIN: _____					
Basis for exemption from registration: _____					
The design work is exempt from the registration and qualification requirements of the Building Code.					
Basis for exemption from registration and qualification: _____					
I certify that:					
1. The information contained in this schedule is true to the best of my knowledge.					
2. I have submitted this application with the knowledge and consent of the firm.					
Date	Signature of Designer				

NOTE:

1. For the purposes of this form, "individual" means the "person" referred to in Clause 3.2.4.7(1) (e) of Division C, Article 3.2.5.1. of Division C, and all other persons who are exempt from qualification under Subsections 3.2.4, and 3.2.5. of Division C.
2. Schedule 1 is not required to be completed by a holder of a license, temporary license, or a certificate of practice, issued by the Ontario Association of Architects. Schedule 1 is also not required to be completed by a holder of a license to practise, a limited license to practise, or a certificate of authorization, issued by the Association of Professional Engineers of Ontario.

Schedule 2: Sewage System Installer Information

A. Project Information					
Building number, street name		Postal code	Plan number/ other description		Unit number Lot/con.
Municipality					
B. Sewage system installer					
Is the installer of the sewage system engaged in the business of constructing on-site, installing, repairing, servicing, cleaning or emptying sewage systems, in accordance with Building Code Article 3.3.1.1, Division C?					
<input type="radio"/> Yes (Continue to Section C)		<input type="radio"/> No (Continue to Section E)		<input type="radio"/> Installer unknown at time of application (Continue to Section E)	
C. Registered installer information (where answer to B is "Yes")					
Name		BCIN			
Street address		Unit number	Lot/con.		
Municipality	Postal code	Province	E-mail		
Telephone number	Fax	Call number			
D. Qualified supervisor information (where answer to section B is "Yes")					
Name of qualified supervisor(s)		Building Code Identification Number (BCIN)			
E. Declaration of Applicant					
I _____ (print name)		declare that:			
I am the applicant for the permit to construct the sewage system. If the installer is unknown at time of application, I shall submit a new Schedule 2 prior to construction when the installer is known;					
OR					
I am the holder of the permit to construct the sewage system, and am submitting a new Schedule 2, now that the installer is known.					
I certify that:					
1. The information contained in this schedule is true to the best of my knowledge.					
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.					
Date _____		Signature of applicant _____			

Energy Efficiency Design Summary: Performance & Other Acceptable Compliance Methods

(Building Code Part 9, Residential)

This form is used by a designer to demonstrate that the energy efficiency design of a house complies with the building code using the Performance or Other Acceptable Compliance Methods described in Subsections 3.1.2. and 3.1.3. of SB-12.

This form must accurately reflect the information contained on the drawings and specifications being submitted. Refer to Supplementary Standard SB-12 for details about building code compliance requirements. Further information about energy efficiency requirements for new buildings is available from the provincial building code website or the municipal building department.

For use by Principal Authority:	For use by Municipality:
Building Number	Building Number
Street Name	Street Name
Postal Code	Postal Code
Reg. Plan Number / other designation	Reg. Plan Number / other designation
Unit Number	Unit Number
LCR/CA	LCR/CA

A. Project Information

B. Compliance Option [Indicate the building code compliance option being employed in this house design]	
<input type="checkbox"/> SB-12 Performance* [SB-12 - 3.1.2.] * Attach energy performance results using an approved software (see guide)	<input type="checkbox"/> ENERGY STAR®* [SB-12 - 3.1.3.] * Attach Builder Option Package [BOP] form
<input type="checkbox"/> R-2000®* [SB-12 - 3.1.3.] * Attach R-2000 HOT2000 Report	

C. Project Building Design Conditions

Climatic Zone (SB-12)	Heating Equipment Efficiency	Space Heating Fuel Source	
<input type="checkbox"/> Zone 1 (< 5000 degree days)	<input type="checkbox"/> ≥ 92% AFUE	<input type="checkbox"/> Gas	<input type="checkbox"/> Propane
<input type="checkbox"/> Zone 2 (≥ 5000 degree days)	<input type="checkbox"/> ≥ 84% < 92% AFUE	<input type="checkbox"/> Oil	<input type="checkbox"/> Electric
<input type="checkbox"/> Zone 3 (≥ 5000 degree days)		<input type="checkbox"/> Electric	<input type="checkbox"/> Solid Fuel
<input type="checkbox"/> Zone 4 (≥ 5000 degree days)		<input type="checkbox"/> Earth Energy	
Ratio of Windows, Skylights, & Glass (W, S & G) to Wall Area	Other Building Characteristics		
Area of walls = _____ m ² or _____ ft ²	<input type="checkbox"/> Log/Post&Beam	<input type="checkbox"/> ICF Above Grade	<input type="checkbox"/> ICF Basement
Area of W, S & G = _____ m ² or _____ ft ²	<input type="checkbox"/> Slab-on-ground	<input type="checkbox"/> Walkout Basement	
	<input type="checkbox"/> Air Conditioning	<input type="checkbox"/> Combo Unit	
	<input type="checkbox"/> Air Source Heat Pump (ASHP)		
	<input type="checkbox"/> Ground Source Heat Pump (GSHP)		
	<input type="checkbox"/> W, S & G % = _____		

SB-12 Performance Reference Building Design Package indicating the prescriptive package to be compared for compliance: _____
 SB-12 Referenced Building Package (input design package): Package: _____ Table: _____

D. Building Specifications

[Provide values and ratings of the energy efficiency components proposed, or attach ENERGY STAR BOP form]

Building Component	Minimum RSI or Maximum U-Value ⁽¹⁾	Nominal	Effective	Building Component	Efficiency Ratings
Thermal Insulation				Windows & Doors Provide U-Value ⁽¹⁾ or ER rating	
Ceiling with Attic Space				Windows/Sliding Glass Doors	
Ceiling without Attic Space				Skylights/Glazed Roofs	
Exposed Floor				Mechanicals	
Walls Above Grade				Heating Equip.(AFUE)	
Basement Walls				HRV Efficiency (SRE% at 0° C)	
Slab (all >600mm below grade)				DHW Heater (EF)	
Slab (edge only <600mm below grade)				DWHR (CSA B55.1 (min. 42% efficiency))	# Shower's _____
Slab (all <600mm below grade, or heated)				Combined Space / Dom. Water Heating	

(1) U value to be provided in either W/(m²·K) or Btu/(h·ft²·°F) but not both.

E. Performance Design Verification [Subsection 3.1.2. Performance Compliance]

The annual energy consumption using Subsection 3.1.1. SB-12 Reference Building Package is _____ GJ (1 GJ =1000MJ)

The annual energy consumption of this house as designed is _____ GJ

The software used to simulate the annual energy use of the building is: _____

The building is being designed using an air tightness baseline of:

- OBC reference ACH, NLA or NLR default values (no depressurization test required)
- Targeted ACH, NLA or NLR. Depressurization test to meet _____ ACH50 or NLR or NLA

Reduction of overall thermal performance of the proposed building envelope is not more than 25% of the envelope of the compliance package it is compared against (3.1.2.1.(6)).

Standard Operating Conditions Applied (A-3.1.2.1 - 4.6.2)

Reduced Operating Conditions for Zero-rated homes Applied (A-3.1.2.1 - 4.6.2.5)

On Site Renewable(s): Solar _____

Other Types: _____

F. ENERGY STAR or R-2000 Performance Design Verification [Subsection 3.1.3. Other Acceptable Compliance Methods]

The NRCan "ENERGY STAR for New Homes Standard Version 12.6" technical requirements, applied to this building design result in the building performance meeting or exceeding the prescriptive performance requirements of the Supplementary Standard SB12 (A-3.1.3.1).

The NRCan "2012 R-2000 Standard" technical requirements, applied to this building design result in the building performance meeting or exceeding the prescriptive performance requirements of the Supplementary Standard SB12 (A-3.1.3.1).

Performance Energy Modeling Professional

Energy Evaluator/Advisor/Rater/CEM Name and company: _____ Accreditation or Evaluator/Advisor/Rater License # _____

ENERGY STAR or R-2000

Energy Evaluator/Advisor/Rater/ Name and company: _____ Evaluator/Advisor/Rater License # _____

G. Designer(s) [name(s) & BCIN(s), if applicable, of person(s) providing information herein to substantiate that design meets the building code]

Qualifier: Designer: Declaration of designer to have reviewed and take responsibility for the design work.

Name	BCIN	Signature

Guide to the Energy Efficiency Design Summary Form for Performance & Other Acceptable Compliance Methods

COMPLETING THE FORM

B. Compliance Options

Indicate the compliance option being used.

- SB-12 Performance refers to the method of compliance in Subsection 3.1.2. of SB-12. Using this approach the designer must use recognized energy simulation software (such as HOT2000 V10.51 or newer), and submit documents which show that the annual energy use of the proposed building is equal to or less than a prescriptive (referenced) building package.
- ENERGY STAR houses must be designed to ENERGY STAR requirements and verified on completion by a licensed energy evaluator and/or service organization. The ENERGY STAR BOP form must be submitted with the permit documents.
- R-2000 houses must be designed to the R-2000 Standard and verified on completion by a licensed energy evaluator and/or service organization. The HOT2000 report must be submitted with the permit documents.

C. Project Design Conditions

Climatic Zone: The number of degree days for Ontario cities is contained in Supplementary Standard SB-1 Windows, Skylights and Glass Doors. If the ratio of the total gross area of windows, sidelights, skylights, glazing in doors and sliding glass doors to the total gross area of walls is more than 17%, higher efficiency glazing is required. The total area is the sum of all the structural rough openings. Some exceptions apply. Refer to 3.1.1.1. of SB-12 for further details.

Fuel Source and Heating Equipment Efficiency: The fuel source and efficiency of the proposed heating equipment must be specified in order to determine which SB-12 Prescriptive compliance package table applies. **Other Building Conditions:** These construction conditions affect SB-12 Prescriptive compliance requirements.

D. Building Specifications

Thermal Insulation: Indicate the RSI or R-value being proposed where they apply to the house design. Refer to SB-12 for further details.

E. Performance Design Summary

A summary of the performance design applicable only to the SB-12 Performance option.

F. ENERGY STAR or R-2000 Performance Method

Design to ENERGY STAR or R-2000 Standards.

G. House Designer

The building code requires designers providing information about whether a building complies with the building code to have a BCIN. Exemptions apply to architects, engineers and owners designing their own house.

BUILDING CODE REQUIREMENTS FOR AIRTIGHTNESS IN NEW HOUSES

All houses must comply with increased air barrier requirements in the building code. Notice of air barrier completion must be provided and an inspection conducted prior to it being covered.

The air leakage rates in Table 3.1.2.1. are not requirements. The Table is not intended to require or suggest that the building meet those airtightness targets. They are provided only as default or reference values for the purpose of annual energy simulations, should the builder/owner decide to perform such simulations. They are given in three different metrics; ACH, NLA, NLR. Any one of them can be used. They can be used as a default values for both a reference and proposed building or, where an air leakage test is conducted and credit for airtightness is claimed, the airtightness values in Table 3.1.2.1. can be used for the reference building and the actual leakage rates obtained from the air leakage test can be used as inputs for the proposed building.

OBC Reference Default Air Leakage Rates (Table 3.1.2.1.)

Detached dwelling	3.0 ACH50	NLA 2.12 cm ³ /m ³	NLR 1.32 L/s/m ²
Attached dwelling	3.5 ACH50	NLA 2.27 cm ³ /m ³	NLR 1.44 L/s/m ²

The building code requires that a blower door test be conducted to verify the air tightness of the house during construction if the SB-12 Performance option is used and an air tightness of less than 3.0 ACH @ 50 Pa (or NLA or NLR equivalent) in the case of detached houses, or 3.5 ACH @ 50 Pa (or NLA or NLR equivalent) in the case of attached houses is necessary to meet the required energy efficiency standard.

ENERGY EFFICIENCY LABELING FOR NEW HOUSES

ENERGY STAR and R-2000 may issue labels for new homes constructed under their energy efficiency programs. The building code does not currently regulate or require new home labeling.

Village of Merrickville-Wolford

Proposed Setback / Zoning Form

Permit #: _____

Roll Number: 0714 _____

Civic Address: _____

Current Zoning: _____

Front Yard Setback (Road): _____ m/ft **OR** Front Yard Setback (Lakeshore) _____

Side Yard Setback #1: _____ m Side Yard Setback #2: _____

Rear Yard Setback: _____

Owner/Agent (please print) _____ Date _____

Signature _____

Village of Merrickville-Wolford

Setback Waiver

Permit #: _____

Roll Number: 0714 _____

Civic Address:: _____

To the Village of Merrickville-Wolford: _____

The Owner/Agent hereby acknowledges that the issuance of a building permit and/or a general site review by the Building Department staff is not confirmation that all required zoning and property setbacks have been adhered to. This includes, but is not limited to, separation of structures to the high-water mark, lot lines, septic systems and other structures. It is understood that it is the sole responsibility of the owner/agent to meet the zoning and property setback requirements and that the Township takes no responsibility should problems arise due to building placement.

Owner/Agent (please print) _____ Date _____

Signature _____

Village of Merrickville-Wolford

Occupancy Notice

Permit #:

Roll Number: 0714 _____

Civic Address: _____

To the Village of Merrickville-Wolford: _____

The owner(s) hereby acknowledge that due to new requirements of the Ontario Building Code (Division C, Part 1, Article 1.3.3.4.); an occupancy permit must be in place prior to any occupancy of a seasonal or permanent residence effective January 1, 2012.

The owner(s) further acknowledges that failure to comply with this requirement is an offence and upon conviction, the owner(s) may be liable to the payment of fines and such other remedies as the courts may impose.

Owner/Agent (please print)

Date

Signature

Village of Merrickville-Wolford

Letter of Direction/Authorization

Permit #:

Roll Number: 0714

Civic Address:

To the Village of Merrickville-Wolford: _____

The Owner(s) of the above noted property herein direct and authorizes:

to act as my/our Agent in regard to the Application for a Building Permit for the construction of a building, addition, solid fuel application, deck or any other structure or demolition requiring a Building Permit at the above location _____

Date

Owner #1 (please print)

Signature

Owner #2 (please print)

Signature

Owner #3 (please print)

Signature

NEW CONSTRUCTION AND/OR ADDITIONS AND/OR RENOVATIONS

Supplementary Tax Bill

When you build a new home/cottage or make any additions or improvements to your property, remember to make allowance for a Supplementary Tax Bill in your budget plans.

For the first 12 to 24 months after occupying a newly constructed home, property tax bills may cover the **land only**, not the building, until the Municipal Property Assessment Corporation (MPAC) is able to complete an assessment of the home. There may be a considerable delay from your occupancy and/or completion date until you receive a tax bill that includes the new build, addition and/or improvements.

Once the property is assessed with the new build, addition and/or improvements, the property owner will receive a **"Property Assessment Notice"** from MPAC. A Supplementary Tax Bill will follow with taxes covering the new assessment from the date of occupancy and/or completion. Residents are strongly encouraged to budget for this billing. If your mortgage payment includes taxes, the Supplementary Tax Bill will be sent to the financial institution dealing with payments.



Application for 9-1-1 Sign

Name of property owner: _____
Telephone and cell: _____
Lot and Concession: _____
Road name: _____
Mailing address: _____

Office use only

Construction permit No.: _____
Property roll No.: _____
9-1-1 assigned number: _____ Colour: _____
Purpose: New/Proposed dwelling Farm land entrance Other: (specify)
Village receipt/invoice No.: _____
Comment: _____

Date: _____ Signature: _____

cc: Village of Merrickville-Wolford Fire Department
Village of Merrickville-Wolford Public Works
K. Fraser, V. Adams or C. Home, GIS - UCLG FAX: 613-342-2101
Canada Post, Merrickville Office



Application for Entrance Way

Building Permit No. _____

Fees Paid: _____

Applicant: _____

Address: _____

Phone: _____

Municipal Road: _____ Lot: _____ Conc: _____

A typical entranceway installation is for up to an 18" diameter culvert approximately 26' long. Where no culvert is required, the entranceway shall consist of one load of crushed stone as local conditions dictate.

All proposed entranceways are subject to inspection and approval prior to installation by the Manager of Public Works, and additional costs may be required.

To determine the location of a proposed entranceway, the owner shall place a stake at the centre of the proposed entranceway.

REMARKS:

Public Works Manager
Village of Merrickville-Wolford

Chief Building Official
Village of Merrickville-Wolford

Dated at _____, this _____ day of _____, 20____,
I hereby agree to the above-conditions and have paid the prescribed fees.

Signature of Owner or Authorized Agent

317 Brock Street West, P.O. Box 340, Merrickville, Ontario K0G1N0
Telephone (613) 269-4791 www.merrickville-wolford.ca



Environmental Services Department
613-269-3247

Date: _____ Street _____ Lot No _____

Owner _____ Contractor _____

Tel. _____ Tel. _____

Mailing add. _____ Mailing add. _____

Type of work performed _____

Permit issued by _____ Date _____

Please Connect Disconnect to/from municipal water/sewer system

Permit and/or Trench requirements.

1. Water service and sanitary drain pipes to be drawn on the sketch and measurements shown.
2. Water and sanitary piping installations require a minimum backfill of cover not less than 2 metres (7ft).
3. No service piping will be backfilled until inspected and approved by Environmental Services Department (E.S.D.) staff.
4. **Pipe sizing:**
 - a) **Residential required service pipe sizing.**
 - Water service: 3/4" type 'k' copper pipe; water meter must be obtained from E.S.D. and be installed with external "read" button at a location approved by E.S.D. This will all be inspected prior to E.S.D. turning on water service.
 - Sanitary sewer: 5" x SDR 28PVC pipe
 - Storm sewer: minimum 2" ABS pressure pipe (or 4" ABS gravity drainage).
 - b) **Industrial or multi residential pipe sizing.**
 - Size of service piping will depend on required demand as proposed.
 - Request shall be approved by E.S.D. prior to installation.
5. Damage to service installations owned by the Village: all repair costs will be charged back to the property owner.

Permission is hereby granted to the applicant under By-Law 2-88 (as amended) and the Schedules (as amended) thereto to install the services designated above within the limits of the trench at the above location. Receipt of the **inspection fee of \$30.00** is hereby acknowledged to cover the cost of inspection.

Installation inspected
Installation approved
Water meter installed and approved

Signatures:

Environmental Services Department

Property owner

Contractor