



**VILLAGE OF MERRICKVILLE-WOLFORD**

**Agenda for Council  
Council Chambers**

Council Meeting 7:00 p.m.

Monday, January 8, 2018

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **Minutes:** Approval of the Minutes of the special meeting of December 18, 2017
5. **Public Question Period to Council**
6. **Correspondence:** Resolution and letter from MPPs dated December 7, 2017;  
Letter from the Embassy of the Republic of Korea dated December 12, 2017;  
Letter from Ernie Hardeman, MPP, dated December 11, 2017;  
Letter from the Merrickville Chamber of Commerce dated January 2, 2018;  
Letter from the Ministry of Finance re: cannabis legalization; and  
Resolution and letter re: Merrickville Centre for Arts and Culture.
7. **Recreation:** Recreation Advisory Committee Minutes of November 7, 2017
8. **Environment:** Environmental Advisory Committee Minutes of November 23, 2017
9. **Planning:** By-law 04-2018 re: Official Plan Amendment No. 3
10. **Economic Develop.:** Industry, Economic Development and Tourism Advisory Committee Minutes of October 30 and November 20, 2017
11. **Library:** Merrickville Public Library Board Minutes of November 14, 2017
12. **Canada Day:** Resolution re: Resignation of Mark and Shelley Scullino
13. **CAO:** Verbal update re: Question on the ballot for elections; and  
Verbal update re: CAO's Phoenix articles.
14. **Clerk's Department:** DEPC-01-2018 re: 2018 Council Meeting Schedule; and  
By-law 03-2018 re: Emergency Management Committee
15. **Finance:** Schedule of Unaudited Projected Reserves and Reserve Funds;  
2018 Draft Budget Summary Review; and  
By-law 01-2018, Borrowing By-Law.
16. **Notices of Motion:** Resolution re: Reallocation of funds to Merrickville-Wolford in Bloom
17. **Public Question Period to Council**
18. **In Camera:** 1. Personal matters about an identifiable individual
19. **Next meeting of Council:** January 29, 2018 at 7:00 p.m.
20. **Confirming By-Law:** 02-2018 re: Confirm Proceedings of Council meeting of January 8, 2018
21. **Adjournment.**

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: January 8, 2018

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the regular Council meeting of January 8, 2018 as:

\_\_\_ circulated.

\_\_\_ amended.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

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## VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: January 8, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the special Council meeting of December 18, 2017 as:

\_\_\_\_\_circulated.

\_\_\_\_\_amended.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

**The Corporation of the  
Village of Merrickville-Wolford**

Monday, December 18, 2017

A special meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 6:00 p.m. on Monday, December 18, 2017.

**Chaired by:** Mayor David Nash  
**Members of Council:** Councillor Chuck MacInnis  
Councillor Stephen Ireland  
Councillor Kim Weedmark  
Councillor David Snowdon  
Deputy Mayor Anne Barr  
Councillor Vic Suthren

**Staff in Attendance:** John Regan, CAO/Clerk  
Christina Conklin, Deputy Clerk  
Sheila Kehoe, Manager of Finance/Treasurer  
Dave Powers, Manager of Public Works  
Mark Urquhart, Fire Chief  
Randy Wilkinson, Chief Building Official  
Andy Boffee, Lead Hand, Public Works  
Mary Kate Laphen, CEO of Merrickville Public Library

**Disclosure of Pecuniary Interest and the general nature thereof:** None

**Approval of Agenda**

**R-317-17** Moved by Councillor Weedmark, Seconded by Councillor Snowdon  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the special Council meeting of December 18, 2017, as circulated.

Carried

**Minutes**

**R-318-17** Moved by Councillor Weedmark, Seconded by Councillor MacInnis  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of November 27, 2017, as circulated.

Carried

**R-319-17** Moved by Councillor Snowdon, Seconded by Councillor Weedmark  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of December 11, 2017, as circulated.

Carried

**2018 Draft Budget Review**

**R-320-17** Moved by Councillor Suthren, Seconded by Deputy Mayor Barr

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the method of reviewing the 2018 draft budget in a tab by tab fashion.

Carried.

**R-321-17** Moved by Councillor Snowdon, Seconded by Councillor Weedmark

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct Mayor Nash, Deputy Mayor Barr and Councillor Snowdon to work with CAO Regan to review the Strategic Plan portion of the 2018 draft budget and provide recommendations to Council regarding same.

Carried.

**Recess**

**R-322-17** Moved by Councillor Weedmark, Seconded by Councillor Snowdon

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby call a brief recess at 8:12 p.m. for 10 minutes to resume at 8:22 p.m.

Carried.

**2018 Draft Budget Review**

**R-323-17** Moved by Councillor MacInnis, Seconded by Councillor Ireland

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct the Environmental Advisory Committee to work with the Public Works Manager to provide a report to Council regarding the landfill user rates and a comprehensive review of the bag tags for both the Merrickville Ward and the Wolford Ward by no later than the end of April 2018.

Carried.

**R-324-17** Moved by Deputy Mayor Barr, Seconded by Councillor Weedmark

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct staff to prepare a report regarding the breakdown of rental fees for the Merrickville Community Centre and the Eastons Corners Community Centre regarding community events organized by community groups.

Carried.

**Confirming By-Law**

**R-325-17** Moved by Councillor Snowdon, Seconded by Councillor MacInnis

**Be it hereby resolved that:** By-Law 42-17, being a by-law to confirm the proceedings of the Council meeting of December 18, 2017, be read a first and second time, and that By-Law 42-17 be read a third and final time and passed.

Carried.

**Adjournment:**

**R-326-17** Moved by Councillor Snowdon, Seconded by Councillor Weedmark

**Be it hereby resolved that:** This special meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 9:25 p.m. until the next regular meeting of Council on Monday, January 8, 2018 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried.

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David Nash, Mayor

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John Regan, CAO

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Resolution Number: R - - 18

Date: January 8, 2018

For Clerk's use only, if required:

**Recorded Vote**

**Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

WHEREAS the volume of traffic along Highway 401 through Eastern Ontario is at the point where the current four-lane design is inadequate;

AND WHEREAS the congestion due to the rising number of commercial and regular vehicles is putting the safety of motorists and first responders at risk;

AND WHEREAS since May 2017 there have been 12 fatal crashes on Highway 401 between Trenton and Cornwall that have claimed the lives of 16 people and injured 18 others;

AND WHEREAS these collisions result in prolonged closures of the highway that put a strain on emergency resources and create dangerous conditions on secondary roads not designed for heavy traffic volumes;

AND WHEREAS expanding Highway 401 to six lanes through Eastern Ontario is essential to public safety and supporting the region's economy;

AND WHEREAS in response to the dangerous situation on the highway through Eastern Ontario, the Minister of Transportation stated: "At this time, the ministry does not have plans to widen Highway 401 through this area."

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford supports expanding Highway 401 through Eastern Ontario to six lanes and that the Ministry of Transportation add the expansion plans to its Southern Highways Program;

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## VILLAGE OF MERRICKVILLE-WOLFORD

**AND FURTHER THAT** copies of this resolution be sent to the Minister of Transportation, the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA) and the Members of Provincial Parliament representing Eastern Ontario.

Carried / Defeated

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David Nash, Mayor





December 7, 2017

Mayor David Nash  
Township of Merrickville-Wolford

**BY EMAIL ONLY**

Dear Mayor Nash:

Recently on Highway 401 near Prescott, a collision involving two tractor-trailers and three other vehicles tragically claimed the lives of two people. Since May alone, there have now been a dozen fatal crashes along the stretch of 401 between Trenton and Cornwall that have claimed the lives of 16 people and injured 18 others.

The carnage on this increasingly busy stretch of highway makes it clear the current four-lane infrastructure is inadequate. The safety of motorists and first responders is being put at risk as a result.

We were shocked last week that rather than detail his ministry's plans to widen the highway through Eastern Ontario to six lanes, Transportation Minister Steven Del Duca stated: *"At this time, the ministry does not have plans to widen Highway 401 through this area."*

As MPPs representing municipalities in Eastern Ontario along the Highway 401 corridor, we find it unacceptable that instead of action the minister's response to this dangerous situation is to say he'll get back to us later. We think our region deserves better.

That's why we're writing to request your municipality pass a resolution to support expanding Highway 401 through Eastern Ontario to six lanes and that the Ministry of Transportation immediately add the expansion plans to its Southern Highways Program. Please find a draft resolution enclosed with this correspondence.

We know congestion on Highway 401 through our region is only going to get worse as the number of commercial and regular vehicles increases. This means more serious accidents, loss of life and prolonged closures of the highway that hurt our economy, strain the resources of emergency responders while creating dangerous conditions when traffic is forced onto secondary roads.

Any response to address this situation must include immediate plans for an expansion of the highway to six lanes. Our communities and the residents we represent can't afford further delays.

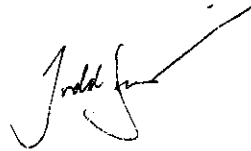
Sincerely,



Steve Clark, MPP  
Leeds-Grenville



Randy Hillier, MPP  
Lanark-Frontenac-  
Lennox and Addington

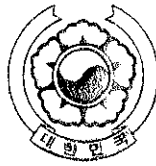


Todd Smith, MPP  
Prince Edward-Hastings

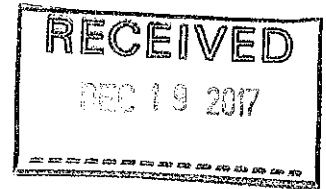


Jim McDonnell, MPP  
Stormont-Dundas-  
South Glengarry

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EMBASSY OF THE REPUBLIC OF KOREA  
OTTAWA



December 12, 2017

His Worship David Nash  
Mayor of Merrickville-Wolford  
317 Brock Street West  
Merrickville, Ontario  
K0G 1N0

Dear Mr. Mayor:

Thank you for your kind letter. It was a pleasure to visit the village of Merrickville-Wolford for the 'Korea Day'.

My staff and I were heartened and encouraged by the warm hospitality shown to us by your village, your schools and your business community.

Thank you also for your very thoughtful gift and gracious words regarding my wife.

I look forward to future visits to Merrickville-Wolford.

Sincerely,

Maengho Shin

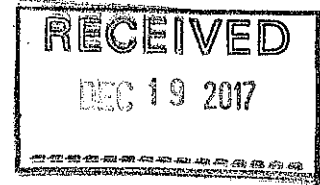
Ambassador

A handwritten signature in black ink, appearing to be "Maengho Shin" written in a stylized, cursive script.

**Ernie Hardeman, MPP**  
**PC Critic for Municipal Affairs and Housing**

December 11, 2017

Mayor David Nash  
Village of Merrickville–Wolford  
317 Brock St. W, Box 340  
Merrickville, ON K0G 1N0



Dear Mayor Nash and members of Council,

As you know, PC Leader Patrick Brown recently released the Ontario PC Platform, called the People's Guarantee. I want to take this opportunity to provide more information on some of the policies that will impact municipalities. I also want to thank municipalities for their input. These policies are based on ideas, suggestions and concerns that we heard from municipal representatives both through our policy process and during the many meetings and conversations we've had.

Below I have outlined some of the most significant policies impacting municipalities.

**Restore the Ontario Municipal Partnership Fund.** We understand the importance of this unconditional grant that municipalities can use to fund their own local priorities so we will restore the \$70 million that has been cut from this fund since 2013.

**Increase transparency by explaining infrastructure decisions.** On numerous occasions, we heard from municipalities about the cost of preparing infrastructure applications that are turned down with no explanation, such as those for the Ontario Community Infrastructure Fund. We will provide feedback on these applications. We will also allow pooling of similar projects so smaller municipalities can benefit from P3 financing.

**Fix the Joint and Several Liability issue.** We know that municipalities are sometimes viewed as having deep pockets and therefore required to pay a far greater portion of settlements than they are responsible for leading to rapidly increasing insurance costs. As Patrick Brown announced at the AMO conference, an Ontario PC government would fix joint and several insurance issues while still ensuring adequate protection for victims.

**Invest in Broadband and Cellular infrastructure.** We understand that infrastructure is necessary to attract new businesses, improve quality of life, and even ensure that emergency calls can be completed. We will invest up to \$100 million into the Ontario Community Infrastructure Fund. The money will be tied specifically to broadband and cellular infrastructure to help rural and smaller municipalities build the necessary infrastructure.

**Increased input into Growth Plans.** Municipalities have told us that they need more input into their growth and intensification targets to ensure that they are appropriate and suit the municipality. We will ensure a planning process that provides proper input into future growth plans.

**Investing \$124 million for recreational infrastructure.** We heard from many municipalities that have aging recreational infrastructure that they cannot afford to upgrade or replace. As part of our commitment to healthy living and supporting municipalities, we will invest \$124 million to build and upgrade this infrastructure including arenas, swimming pools, sports fields, and other recreational infrastructure.

**Restore local planning authority over renewable energy projects.** The *Green Energy Act* started a dangerous precedent of removing local planning authority over renewable energy projects. We do not believe that these projects should be forced on unwilling hosts. An Ontario PC government will restore the local planning authority over renewable energy projects.

**Red Tape.** We understand the burden and costs that excess regulation creates for municipalities. We have committed to address red tape across the government by eliminating two regulations for each new regulation that is introduced. This will lead to smarter regulations that will allow businesses and municipalities to thrive.

If you would like to read the full plan it is available at: [www.ontariopc.ca/peoplesguarantee](http://www.ontariopc.ca/peoplesguarantee).

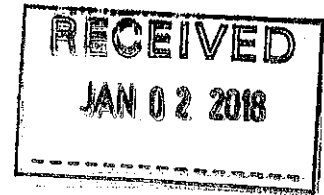
I hope that these policies will help build a strong future for your community and help relieve some of the pressures facing your municipality.

Please let me know if you have any feedback. I would appreciate hearing your thoughts on how these proposals will impact municipalities. As always if you have any questions or if I can be of assistance please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ernie Hardeman', written over a circular stamp or seal.

Ernie Hardeman, MPP  
PC Critic for Municipal Affairs and Housing



January 2, 2018

Dear Mr. Mayor and Councillors,

This letter is in response to comments made at a recent Council meeting regarding the Korea Day event in Merrickville and the need for some clarification.

The Embassy of South Korea twice contacted the Village Office with a request to visit Merrickville as part of their Visits to Small Communities program. The Village of Merrickville did not respond either time. The Embassy then contacted the Merrickville Chamber of Commerce which did respond. We considered it a great honour that the Government of South Korea chose Merrickville for this event.

Given the late calendar in November, planning started almost immediately with the cultural attaché and his staff. The Embassy would cover all expenses: flags, banners, posters, Korean food for the entire Village (A taste of Korea), a film and related miscellaneous costs. The Chamber would arrange and coordinate the day throughout the Village.

In the spirit of friendship and Canadian hospitality, the Chamber decided to add one more event of its own to the day, and invite the Korean Ambassador to lunch in Merrickville. It was the best way to introduce community leaders to the Ambassador and to the embassy staff. The Chamber took on the responsibility for the Korea Day and the lunch invitation and was prepared to look after all aspects of the day, including financial.

From the outset, the Chamber felt that Korean Day in Merrickville should be more of a Village event than a Chamber event. We asked Mayor Nash if he would take part in Korea Day and if so, could the lunch be called the Mayor's Lunch? This would put the Village front and centre for the whole day.

The Mayor offered to spend the entire day with us and asked if there was anything the Village could do to help. We asked for three things: 1) a proclamation, 2) \$600 to contribute to the Mayor's Lunch, and 3) the flying of Korean flags. He said he would have to check with council. The \$600, while helpful, was not imperative; but if it were to be called the Mayor's Lunch, the Village should have a stake in the event.

The request went to the Economic Development Committee which recommended all three items. However, the recommendation was not brought forward to Council by Liaison Councillor Ann Barr who later apologized for having forgotten. The Economic Development Committee again asked that the earlier favorable vote for all three items be taken back to Council. This time, Councillor Barr did bring the cost item to Council and the \$600 contribution was passed. The third item (the flying of Korean flags), recommended by the Economic Development Committee seems not to have been raised. Flags are important to a tourist town and ?????

The Mayor's Lunch was a great success. Over 45 people attended and the Village was well represented. The Mayor and the Ambassador spoke as did other members of the community. The Legion presented the Ambassador with a Canada 150 medal and then following an exchange of gifts everyone was invited to march down St. Lawrence Street with the Ambassador and Lee Horning for a wreath-laying ceremony at the Cenotaph. It was a marvelous sight to see.

The \$600 contribution to the Mayor's Lunch did come and we thank Council for it. Those of you who attended the lunch will know it surely cost more than \$600. The Chamber has received corporate contributions to cover the lunch and the Village's contribution is part of that mix.

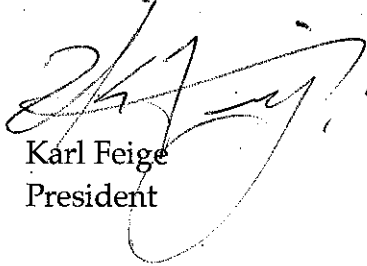
To engage in back-of-the-envelope analyses in a public meeting with incorrect data and questionable assumptions is not very professional and can lead to unwarranted consequences. To suggest that the event should have been held elsewhere is an example of just how out of touch and removed from our business sector some members of this Council have become. It points to a lack of understanding of the size and nature of our request. As a policy, all Chamber events are rotated among available and appropriate members' facilities - all members know this. There is only one ballroom in Merrickville.

The Korea Day in Merrickville was a tremendous success. Over 300 people took part in the all-day celebration. All events were well-attended and all ran very smoothly -- a testament to our community of volunteers. The Korean Embassy was very pleased with their visit to Merrickville and said it was the best such visit yet. What's more, they plan to use the Merrickville template for future events. This was probably a once-in-a-lifetime event but it is already paying dividends with future group visits to Merrickville planned for this summer.

The Chamber will build on the cultural and economic development success of Korea Day. We ask for the support and participation of the Mayor, Council, and Village Administration in this endeavor for the benefit for both residents and businesses of Merrickville-Wolford.

The Chamber and the Village must find a way to work together in a cooperative manner if we are to succeed. We seek the Council's help in this regard.

With respect,

A handwritten signature in black ink, appearing to read 'Karl Feige', written over a large, light-colored scribble or watermark.

Karl Feige  
President





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7 Queen's Park Crescent  
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Télécopieur: 416-325-0374

Dear Heads of Municipal Councils:

Ontario continues to prepare for federal legalization of cannabis by moving ahead with its safe and sensible framework to govern the lawful use and retail distribution of cannabis as a carefully controlled substance within the province. On December 12, 2017, Ontario passed legislation that will regulate the lawful use, sale and distribution of recreational cannabis by the federal government's July 2018 deadline.

I am writing to provide you with an update on the provincial work underway to establish a retail and distribution channel for legal cannabis. I would also like to confirm the Province's commitment to engaging with municipalities on funding to help address the incremental costs associated with the implementation of cannabis legalization in Ontario.

Our objectives in the establishment of the retail and distribution system for legal cannabis are to protect youth and eliminate the illegal market. Municipalities are essential partners in the efforts to achieve these goals.

As noted in my October 27 letter, the various engagements the province has had with municipalities have been beneficial. Over the course of November and December, staff from the Ministry of Finance and the Liquor Control Board of Ontario (LCBO) met with staff of the municipalities identified for the initial cannabis retail stores for July 2018. These meetings provided valuable insights on provincial guidelines and areas of local interests that will inform store siting. I would like to thank the staff of these municipalities for their thoughtful feedback.

With the conclusion of the federal government's consultation with provinces and territories on the tax framework, we now have a better understanding of the revenue share to address the costs of legalization. During those discussions, we negotiated for a greater share of revenue on the basis that both the province and municipalities bear incremental costs. We now look forward to engagement with municipalities on a reasonable distribution of the province's share of the federal excise tax revenue. Given the federal government's forecasts of modest revenue and the Federation of Canadian Municipalities' estimated cost projections, our engagement will need to acknowledge that it appears unlikely there will be enough revenue to fully cover the incremental municipal and provincial costs associated with legalization.

In January 2018, the Ministry of Finance will work with the Association of Municipalities of Ontario and the City of Toronto to launch an engagement process with municipalities on cannabis-related funding. This process will consider what is known about incremental municipal and provincial costs and set out a proposed approach to funding for municipalities that supports our shared policy objectives.

To help guide this engagement, I would like to propose the following principles:

- Address Implementation Costs – An approach to funding should acknowledge that the province and municipalities will incur upfront incremental costs as a result of the federal government's decision to legalize cannabis and that a funding approach should focus on helping to address these costs.
- Respect the Role of Municipalities – An approach to funding should recognize the efforts of municipalities in their areas of jurisdiction associated with the legalization of cannabis.
- Align with the Term of the Federal Tax Framework – An approach to funding should align with the two-year term agreed to between the federal, provincial and territorial governments on the federal excise tax.

As we conclude the holiday season and reflect on the past year, I would like to thank you again for your meaningful engagement with the province as we all prepare for the legalization of cannabis in July 2018. Please accept my best wishes for the New Year.

Sincerely,



Charles Sousa  
Minister

c: The Honourable Yasir Naqvi, Attorney General of Ontario  
The Honourable Bill Mauro, Minister of Municipal Affairs  
Ali Ghiassi, Chief of Staff, Minister's Office, Ministry of Finance  
Scott Thompson, Deputy Minister, Ministry of Finance  
Nicole Stewart, Executive Lead, Cannabis Retail Implementation Project,  
Ministry of Finance  
Lynn Dollin, President, Association of Municipalities of Ontario  
Pat Vanini, Executive Director, Association of Municipalities of Ontario  
Municipal CAOs and City Managers

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**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: January 8, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby authorize Mayor Nash to sign the letter to Reverend Gallinger and the Merrickville United Church Council dated January 5, 2018 to indicate Council's support of the creation of a Merrickville Centre for Arts and Culture.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

January 5, 2018

Dear Reverend Gallinger & Merrickville United Church Council,

This letter is to inform you of the considerable interest expressed by several organizations and individuals in Merrickville-Wolford in the creation of the Merrickville Centre for Arts and Culture (MCAC) which would be housed within the Merrickville United Church. This is in direct response to the Roundtable discussion held on November 15, 2017 and to your letter of October 8, 2017 seeking partners in the community to help ensure the sustainable use of the Church in the short and long term.

An informal dialogue was held on January 3, 2018 with a number of individuals and organizational representatives to discuss the creation of the MCAC. There was overwhelming support for its creation and for its collaboration with the Merrickville United Church. The generous offer of the Canadian Tulip Legacy (CTL) foundation to help offset the Church's operational costs will enable the MCAC to initiate a number of revenue generation activities. These would be supplemented by grant applications to Federal and Provincial governments and to private foundations. A business and operational plan will be developed and an Advisory Committee will be created to guide the activities and goals of the MCAC.

As signatories to this letter, we view the creation of MCAC as a positive step for the community of Merrickville-Wolford. It will benefit the business community by attracting visitors to the area while enhancing the cultural and artistic experiences for residents and visitors alike. Given the holiday season, we may not have been able to consult with all of the groups that would support the MCAC. However, we believe that the groups represented below indicate broad community support for this initiative. We would also like to thank the Merrickville United Church for recognizing the importance of your building to our community and in reaching out to us in seeking a partnership to support its use in a sustainable manner.

Signatories indicating support for the MCAC:

Corporation of the Village of Merrickville-Wolford: \_\_\_\_\_

Merrickville Artists' Guild: \_\_\_\_\_

Merrickville & District Historical Society: \_\_\_\_\_

Theatre Night in Merrickville: \_\_\_\_\_

Merrickville Lions Club: \_\_\_\_\_

Merrickville & District Community Health Centre: \_\_\_\_\_

Merrickville & District Chamber of Commerce: \_\_\_\_\_

Merrickville Jazz Festival: \_\_\_\_\_

Merrickville Children and Adult Choirs: \_\_\_\_\_

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**Recorded Vote**

**Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: January 8, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Recreation Advisory Committee dated November 7, 2017, for information purposes.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

**Merrickville-Wolford Recreation Advisory Committee**

**Meeting Minutes**

**November 7, 2017**

**Council Chambers**

**7:00 p.m.**

**Members Present:** Terry Gilhen (Acting Chair), Mike Cameron Jan Fitzpatrick, Councilor Ireland, Councilor MacInnis

**Regrets:** Don Halpenny, Dave Powers

1. Call to Order at 7:00 p.m.
2. Disclosure of Pecuniary Interest: None
3. Approval/Additions to Agenda –  
    Moved by Mike Cameron, Seconded by Jan Fitzpatrick **Carried**
4. Delegations: none
5. Approval of Previous Minutes: September 12, 2017
  - a. Approved on-line – forwarded to Staff
6. Business Arising – at the October Council Meeting there was a discussion of the Healthy Living component of the Strategic Plan for budget purposes – Discussion was accepted and moved to go to budget discussion
7. Strategic Plan: Implementation Plan presented to Council October 10, 2017 and was approved in principle.
8. Trails Sub Committee – Councilor MacInnis shared an email from Tim Allen asking for volunteers to sit on the executive on the Merrickville District Trails Society – Councilor MacInnis to forward email to Committee Members
9. Action Items – creation of Master plan – will discuss in detail at December Meeting (will look at developing an overall recreation plan to feed into the strategic plan supporting disabilities, recreation facilities and programs, residential needs for seniors and families)
10. Round Table – New Business
  - Councilor MacInnis received a letter from Mayor Pankow regarding the Smiths Falls agreement and a payment in lieu of not adopting the agreement
  - This letter is going to be on the agenda at the November 20<sup>th</sup> Council Meeting.
  - Terry attended the Recreation Summit in Smiths Falls November 2, 2017
    - o Focus was on technology and recreation
11. Next Meeting: December 12, 2017  
Adjournment: moved by Mike Cameron at 8:10 p.m., Seconded by Jan Fitzpatrick **Carried**

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Merrickville 1860  
Amalgamated 1998



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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: January 8, 2018

For Clerk's use only, if  
required:

**Recorded Vote  
Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Environmental Advisory Committee dated November 23, 2017, for information purposes.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor



# Environmental Advisory Committee (EAC)

November 23, 2017 at 5:30 PM

**Present:** Anney de Gobeo, Claire Sexton, Carol Williams, Steve Ireland, Chuck MacInnis & Gary Brown

**Absent:** Shelley Innes until further notice.

**Regrets:** Andy Boffee

## Call to Order

The meeting was called to order by Gary Brown at 5:40 PM.

## Approval/Additions to Agenda

The agenda was approved with suggested change of Chuck updating the group about a process change for resolutions. Moved by Claire and seconded by Anney.

**Approval of Minutes:** Done by email.

**Agenda change:** Chuck notified the group about the addition of a Resolution Form that can be submitted prior to meeting minutes for more prompt action by Council.

## Old Business

- **Communities in Bloom Update:** Claire provided the group with "Communities in Bloom Results Recommendation Summary for the EAC" (see attached). The information includes key recommendations most of which align with proposed EAC strategies for the Strategic Plan. **NOTE:** EAC is very supportive of the Communities in Bloom committee's recommendations and the hard work they are doing.
- One of the priorities identified is native tree planting - Communities in Bloom recommended working with local expert Diana Beresford-Kroeger.
- Chuck to send committee a map of municipality-owned properties in order for EAC to identify areas for tree planting.

**ACTION ITEM: EAC to meet twice in January 2017(11 and 25) in order to develop a work plan based on action items in the Strategic Plan.**

- **ED-19 Update:** There have been rumors but no there is no official update at this time.
- **Operational Plan Update:** No details at this point; however, there are two public budget presentations and a Council meeting in January 2017.

**Adjournment:** Meeting adjourned by Gary at 6:40 PM.

**Next Meeting:** January 11, 2018 at 5:30 PM.

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: January 8, 2018

For Clerk's use only, if  
required:

**Recorded Vote  
Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:** By-law 04-2018, being a by-law to adopt Official Plan Amendment No. 3, be read a first and second time, and that By-law 04-2018 be read a third and final time and passed.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

**CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD  
BY-LAW No. 04-2018**

**Being a By-law to adopt Official Plan Amendment No. 3**

---

The Council of the Corporation of the Village of Merrickville-Wolford, under Section 17(22) of the Planning Act, hereby enacts as follows:

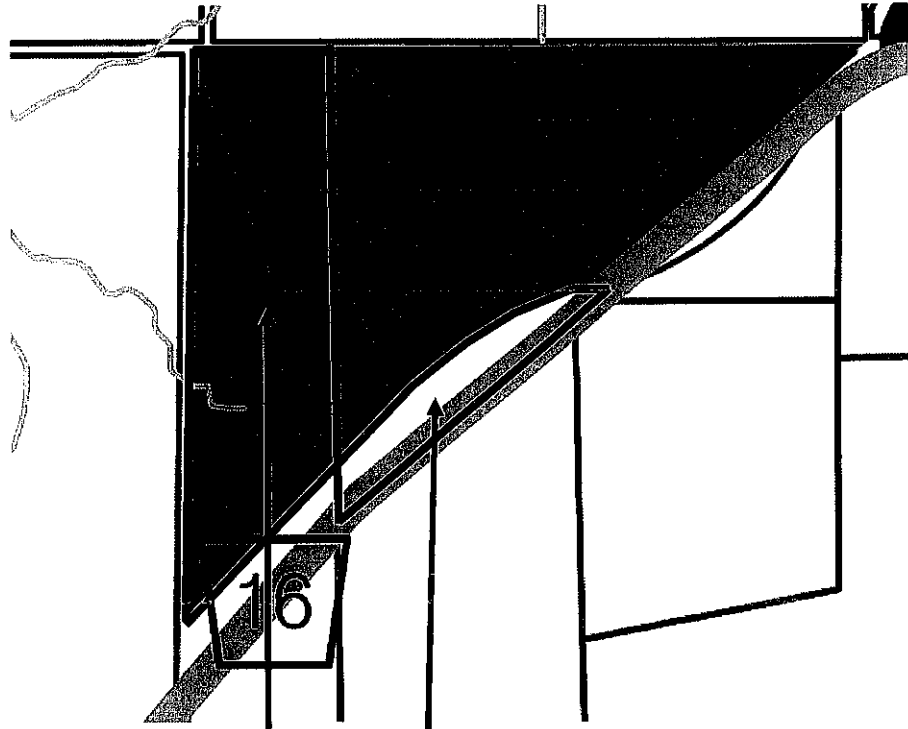
1. The Amendment No. 3 to the Official Plan of the Village of Merrickville-Wolford consisting of the attached map is hereby adopted.
2. The Clerk is hereby authorized to notify persons or agencies requiring such notification under Section 17(23) of the Planning Act.
3. By-law 35-17 is hereby repealed.
4. This by-law shall come into force and take effect on the day of the final passing thereof.

This By-law given its first and second readings on the 8<sup>th</sup> day of January, 2018.

This By-law given its third and final reading and passed under the Corporate Seal on the 8<sup>th</sup> day of January, 2018

\_\_\_\_\_  
Mayor (D. Nash)

\_\_\_\_\_  
CAO/Clerk (J. Regan)



Area re-designated  
to **RURAL**  
and to **WASTE DISPOSAL SITE**

THIS IS SCHEDULE "A" TO OFFICIAL  
PLAN AMENDMENT No. 3

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk  
Village of Merrickville-Wolford

## **PART B - THE AMENDMENT**

All of this part of the document entitled PART B - THE AMENDMENT, consisting of the following map and explanatory text constitutes Amendment No. 3 to the Official Plan of the Village of Merrickville-Wolford.

### Details of the Amendment

Section 1: Schedule "A-1", Rural Area Land Use Plan, is hereby amended by re-designating the areas as shown on Schedule A of this Amendment to *Rural* and *Waste Disposal Site*.

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: January 8, 2018

For Clerk's use only, if  
required:

**Recorded Vote  
Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Industry, Tourism and Economic Development Advisory Committee dated October 30, 2017 and November 20, 2017, for information purposes.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

## FINAL MINUTES

Industry, Tourism and Economic Development Committee

Monday, Oct 30, 2017

Present: Jane Graham, John Regan, Dave Snowdon, Ian Donald, Terry Gilhen, Yves Grandmaitre, Anne Barr

Regrets: Cheri Kemp-Long

Working Group members: Mike Zaversenuke, Mark Scullino

1. Welcome and additions/approval of agenda

- Approved with the addition of Korea Day

2. Declaration of pecuniary interest

- None

3. Single topic: 2018 Budget for 4 projects identified in Strategic Plan

- In preparation for the special Council review meeting of the Strategic Plan budget, specifics for the Ec Dev portion of the plan need to be supplied
- As a precursor to tonight's meeting, Jane, Terry and Yves met informally for a preliminary discussion to possibly narrow the choices. Results of this discussion lead to a proposed focus into two priorities: Tourism strategy and Business Development Strategy
- Jane indicates a further need to coordinate with the Chamber on common items such as potential funding applications.
- John informs the group that the County has received conditional approval for the funding to perform a BR&E study, in which Merrickville-Wolford is a partner since it offered to contribute \$10K to the study, if successful in receiving funding. County is waiting for ministerial approval.
- Anne mentions that the BR&E will require volunteers and as such in kind value should be identified for Council
- Terry inquired about opportunities to piggy back on the BR&E to complement some of the other efforts to be undertaken. If possible this will be considered when the details for the study are worked out.
- Concerns about the size of the total ask (\$120K) for all projects are discussed.
- Agreement among the group that to respect budget constraints and taking into account the likelihood of a successful approval for the BR&E, focus should be on

the Business Strategy first, including providing in-kind resources for the BR&E and investigate the potential of performing a tourist/visitor survey in parallel.

- Note that the funds asked for from Council at this time are not to perform specific tourist initiatives but to acquire data, through surveys and other tools, to assist in prioritizing and determining relevancy of identified initiatives.

**MOTION:** Motion is passed to ask Council to approve \$5K for the Business Development Initiative. Yves seconds, all in favor. Motion carried

- In regards to the Tourism Strategy, the requested budget is for the following:

- hire 2 summer students to do in depth survey in areas not covered by the BR&E. **Budget \$16K** (does not include federal Student Employment grants)
- Printed material. **Budget \$5K**
- 2 community forums where stakeholders (Health center, the various festivals, Lions, etc.) beyond the businesses have an opportunity to voice their opinions. **Budget \$5K**
- marketing **Budget \$4K**

- Chair asked for input from the working groups:

1) Mike offers a few suggestions:

- incorporate the existing groups such as the Historical Society/Blockhouse and Friends of The Rideau / Depot staff in performing survey
- see if certain activities can be done in parallel. I.e. since the students will be speaking with guests/tourists, this may be an opportunity to speak about Merrickville-Wolford
- identify funding opportunities and apply now
- prepare a list of shovel ready projects

2) Mark suggestions:

- involve event groups earlier and consider them same as "businesses"
- consider that events organized by volunteer groups reduce costs to the municipality if it were to organize same events
- There is a lack of data re when an event occurs, size of group, make-up, origin of visitor, money spent within the Village etc.



**MOTION:** Motion is to ask Council to approve a total of \$30K for the purpose of collecting tourism/guest data from all stakeholders, which would be utilized to further the Tourism Initiatives. Yves seconds, all in favor. Motion carried.

4. Information – Nov 17 NG Summit

- John, Anne and Jane will be attending the NG Economic Summit taking place on Nov 27<sup>th</sup>.
- There is also a Tourism summit coming up organized by Leeds Grenville and Thousand Islands.

5. Korea invite

- Anne circulated a memo from the Chamber as well as emails regarding a Korea day invitation from the Korean Embassy to take place in Merrickville
- This is a Village to Village program started by Korea
- Anne requested input from Ec Dev in regards to participating in this request from the Embassy. Unanimously the group felt that this would be a good undertaking to pursue
- Anne will take back to council

Next Meeting Nov 20<sup>th</sup> 5:00pm Council Chambers

Meeting adjourned at 7:21pm

## Final Minutes

### Industry, Tourism and Economic Development Committee

5:00 pm, Monday, Nov 20, 2017, Council Chambers, Read St. Merrickville

Present: Jane Graham, John Regan (CAO), Ian Donald, Terry Gilhen, Cheri Kemp-Long, Anne Barr (Councilor, Council Liaison), Mike Zavernuske (working group, Chamber liaison)

Regrets: Dave Snowdon

Note: CAO provided step by step insight as to new and required meeting procedures in light of the new and recently adopted procedural bylaw.

1. Welcome and additions/approval of agenda  
Addition: Korea day recap and request by the Chamber
2. Declaration of pecuniary interest  
None
3. Topics:
  - i) Korea Day
    - Very well received by the Korean delegation and very well attended
    - Round table economic discussions attended by a handful of notable businesses (McGarrigle's, Gray Art Glass, 1840 Guesthouse, The Foundry among others). Main take away is the interest in experiential visits by Korean tourists and that experiential videos are the best promotional tools.
    - There was inquiry (originated by Chamber Liaison) as to why the motion passed at the last EcDev meeting in support of the Chamber's financial ask for Korea day was not brought forward during the Council deliberations. Council liaison admitted that in the heat of the discussions this fact was not mentioned by her. She proceeded to apologize for this error. CAO did mention that he believes hearing the mayor mentioning the support from EcDev during same Council meeting. After some discussion motion was passed asking Council to reconsider the earlier decision not to financially support the monetary request from the Chamber.

- ii) RED application for EDO due Nov 30
  - John indicates having spent considerable time over weekend and during the day including phone conversation with Katie Nolan regarding the application
  - Katie indicated a high level of satisfaction with the text and content and was highly supportive of the application.
  - Note that start date for all activities would be late Q2/2018 as results of the application would not be received until early Q2.
  - Confirmed that this would be a contract position
  - John took group through the application, looking for suggestions and comments, including all financials
  - Chamber liaison was given opportunity and commented as well
  - Letters of support from various organizations will be sought
  - Some members of EcDev will provide further text revisions in the next day or two with an anticipated completion of a final draft Wednesday.

4. Date and time next meeting

- Monday Dec 11<sup>th</sup>, 5pm, Council Chambers

5. Adjourn

- Motion to adjourn passed 6:42pm

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: January 8, 2018

For Clerk's use only, if  
required:

**Recorded Vote**

**Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Merrickville Public Library Board dated November 14, 2017, for information purposes.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

## MERRICKVILLE PUBLIC LIBRARY

Merrickville Public Library Board's meeting was held Nov. 14, 2017 at 12:30 p.m. at the library.

Present: M-W: Brian Reid, Sue Birta, John Harris, Carole Roberts, Victor Suthren.

Montague: Wendy Simpson-Lewis  
and Mary Kate Laphen (Librarian)

Regrets:

Meeting called to order at 12:35 pm.

**1. Conflict of Interest:** None.

**2. Adoption of Agenda:** ADOPTED.

**3. Approval of Minutes:** Minutes from Oct 10/17 meeting – APPROVED.

**4. Correspondence:**

**5. Questions/ Presentations from Public:** None

**6. Friends of the Library Report:** The Friends' had their AGM on Oct. 27. Gyn Wylie is the new president.

The plaque was presented and there was a nice photo in the NG Times. The Friends decided to pay for both the new tables and the new chairs for the meeting room as their big 25<sup>th</sup> anniversary project.

**7. Librarian's Report:** see below.

**8. Other Business:**

**a) Updates:**

**i. Building:**

- **Painting:** Have talked to Public Works and showed what we want done. Brad hopes to get to this before the busy snow season. Need to figure out what paint and supplies are needed.
- **Server:** We will go ahead with plans to replace our firewall server, due to its advanced age.

**ii. Resolution to Transfer Funds:** Resolution to transfer the donation received from the Kathleen Brown Fund to reserves - APPROVED.

**iii. ILDS Grant:** Continuing to consider options for this

**iv. Planned Giving:** John is continuing to pursue additional information through his contacts, in spite of an initial setback.

**v. Lions' Plaque:** Repainting this is in the works.

**vi. Library Statistics:** John is looking at the provincial library statistics and hopes to have some comparative statistic information for the Dec. or Jan. meeting

**vii. Book Launch:** Vic would like to hold the launch for his new book at the Library (next August). This was met with enthusiasm and congratulations all around.

**b) December Hours:**

**i. Thursday Evening Closing:** As Dec. evenings have a history of being very slow, Mary Kate would like to experiment with closing the library on Thursday evenings in December.

**ii. Holiday Hours:** Mary Kate will be on vacation between Christmas and New Year's. Open days during this period will be determined based on Linda's availability.

**c) Open House - Review:** Reviewed Wendy's notes from discussion with the public during the Open House.

**d) Performance Reviews:** The board will meet after the December board meeting to do the CEO performance review. Mary Kate will forward the review template. Three board members will then set a meeting date to go over the review with Mary Kate. After this is completed, Mary Kate will do the staff performance review in December or early January.

**e) Budget 2018:** Reviewed and discussed the draft budget. Motion to approve the budget by Vic Suthren; seconded by Carole Roberts – APPROVED. Mary Kate will forward the board's proposed budget to the Treasurer for the upcoming budget meetings.

**9. Next meeting:**

- The date of the next board meeting has been changed to **Tues, Dec. 5, 2017** at 12:30 at the Library. To be followed by the CEO performance review.

Meeting concluded.

Librarian \_\_\_\_\_

Chairperson \_\_\_\_\_

## Librarian's Report for Oct-Nov/17

### Statistics:

Oct	2017	2016	2015	2014
<b>Patrons</b>	<b>1346 +10%</b> w/mtgs <b>1371 +12%</b>	<b>1221 -19%</b> w/mtgs 1230	<b>1512 +9%</b> w/mtgs 1530	<b>1388 +2%</b>
<b>(Kids/Youth)</b>	<b>370 (154 / 216)</b>	<b>383 (101 / 282)</b>	<b>436 (190 / 246)</b>	<b>444</b>
<b>(Progs)</b>	162-in (17 prgs in) 302-out of Lib (7-prgs, 12 CV)	143-in (18 prgs in) 325-out of Lib (6-prgs, 11 CV)	142-in (20 prgs + 3 CVs- in) 299- out of Lib (4-prgs + 14 CV - out)	121-in (16 prgs in) 253-out of Lib, (4 prgs + 12 CVs out)
<b>Mtg Rm users</b>	<b>25 (3 mtgs)</b>	<b>9 (2 mtgs)</b>	<b>18 (2 mtgs)</b>	<b>14 (2 mtgs)</b>
<b>Circulation</b>	<b>2492 +7.5%</b> OverDrive: 276(circ) <b>TOTAL: 2768 +7%</b>	<b>2312 -12%</b> OverDrive: 267(circ) <b>TOTAL: 2579 -7%</b>	<b>2623 -8%</b> OverDrive: 162(circ) <b>TOTAL: 2785</b>	<b>2846 +0.5%</b> OverDrive: 180(circ) <b>TOTAL: 3026</b>
<b>(Adult/Child)</b>	(A-1739, J-708, T-45)	(A-1444, J-814, T-54)	(A-1701, J-860, T-62)	(A-1550, J-1229, T-67)
<b>Internet use (+wireless):</b>	<b>303 0%</b> (233 / 45w / 25 Tab)	<b>303 -22%</b> (297 / 29w / 7 EL)	<b>387 -11%</b> (298 / 74w / 15 EL)	<b>434 +26%</b> (367 / 48w / 19 EL)
<b>ILLs borrowed/lent:</b>	<b>79 / 86</b>	<b>96 / 87</b>	<b>121 / 125</b>	<b>86 / 87</b>

October visits and circulation are up from last year. Library use was unpredictable with some very busy and some very slow days. Afterschool visits are down from last year, but still continuing.

### Programs & Services:

#### Children's Programs:

**StoryTime:** Attendance has been up this month. Some new families are coming, but it is still unpredictable.

**Lego Club:** Continues as a Sat. morning drop-in. Attendance is very irregular.

**Read To Every Kid:** The books have been circulating well this month.

**Afterschool Youth Group:** We are getting fewer kids afterschool on Wednesdays. But some of these kids are also coming other days. Will try some activities on Wednesday afternoons in the new year.

**Coding for Kids:** This is going well, and there is enthusiasm for another session in the new year.

**Art Workshops:** Gloria has started these up again. They are going well, but could use a few more kids,

**Halloween Activities:** Did a Halloween storytime for the Daycare's book sale, but there weren't a lot of people at it. The green screen photo shoot at the Firefighters' Halloween Party was a hit. With the help of CAO John Regan, we took photos of 55 kids. There was a lot of positive feedback from the parents when they got the pictures.

**PlayGroup:** Continuing to do my weekly story visits. Their numbers have picked up recently.

**Daycare:** Continuing monthly visits to the toddlers and preschoolers & loan of books.

**Schools:** Did Halloween visits to Merrickville, Wolford, and Montague schools, which went were very popular, and publicized the library.

**Groups (Cubs, Brownies, etc):** n/a.

#### Adult Programs:

**Library Book Club:** Our book club continues to be enthusiastic and well attended.

**Off The Shelf:** Continues to have an enthusiastic audience.

**Friday Movies:** still very low attendance. Won't run in Dec., and will reconsider for the new year.

**Mac Workshop:** Bob Gray has offered to run another Mac computer help workshops

**Photoshop Workshop:** We have someone to run a workshop, and a potential audience, but am having difficulty moving this forward. At this point will revisit in January.

**Museum Passes:** Continuing to get use. The Science and Tech museum will reopen soon, which is spurring new interest.

**Internet:** Use continues to be fairly steady.

**InterLibrary Loans:** Were lower than expected in October; but there is still lots of demand for book clubs.

**Seniors Home:** Rosebridge Manor still getting books (month loan). Hilltop is getting books rather irregularly

**Pools:** The LP pool has just rotated; the DVD pool will switch next week.

**Meeting Room:** The meeting room was used by library programs, the Fair Board, the Knitting Club, and the ESL teachers, and the Friends of the Library. Diana Beresford-Kroeger did another presentation using the library's Skype

**eResources:** OverDrive use is holding steady. eResources will be more expensive in future, due to a change in how the fees are calculated. We will be using ILDS grant money for these. Will be dropping a few, and trying a couple of new ones.

**Collection:** Spending is on track. Am about to put in the winter bestseller order. Am considering some updating of the kids' nonfiction collection, and will be looking at DVDs. Have weeded the adult fiction.

**Volunteers:** The volunteer situation is good. Am about to distribute our appreciation gift certificates.

**Donations:** Have received a couple of end of year donations.

**Facilities:** see Building Update (item #8a).

**Publicity/Outreach:** Am doing the usual Phoenix column, the webpage, Facebook updates, signs, and flyers. Other publicity this month was our annual Open House, and the NG Times article about the Friends.

**Partnerships/Outreach:** Worked with the schools, daycare, and firefighters re: Halloween activities. Have set up a meeting with the Trails Society re: creating a permanent Story Trail in Merrickville. Re: municipality – am continuing to do the municipal Facebook page and Twitter. Am acting as liaison between the village and the theatre group, and working with the CAO on accessibility requirements, etc, as time permits.

**Professional Development, Meetings, etc:** Went to the mini-symposium in Perth in Oct. Will be participating in a day of municipal Emergency Management Training in Nov. Continue to attend municipal Senior Management Team meetings regularly; budget meetings are upcoming. Hope to attend the OLA Superconference early next year.

**Grants, etc:** Have received the grant from Montague. Still working on the ILDS grant.

**Plans for month:** Need to do end of year collection shopping (DVDs, Scholastic sale in Dec); and set up Christmas visits to schools. Hoping to move forward on ILDS planning and replacing server, and painting. Re: municipality: need to work on accessibility report, attend budget meetings, and emergency management training. Plus the usual library business.

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**VILLAGE OF MERRICKVILLE-WOLFORD**

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: January 8, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby accept the resignation of Mark and Shelley Scullino from the Canada Day Committee.

Carried / Defeated

David Nash, Mayor



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**VILLAGE OF MERRICKVILLE-WOLFORD**

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**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: January 8, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report DEPC-01-2018 regarding the 2018 Council Meeting Schedule; and

That Council does hereby approve the 2018 Council Meeting Schedule as follows:

- |                           |                            |
|---------------------------|----------------------------|
| January 8 <sup>th</sup>   | July 23 <sup>rd</sup>      |
| January 29 <sup>th</sup>  | August 27 <sup>th</sup>    |
| February 12 <sup>th</sup> | September 10 <sup>th</sup> |
| February 26 <sup>th</sup> | September 24 <sup>th</sup> |
| March 12 <sup>th</sup>    | October 9 <sup>th</sup>    |
| March 26 <sup>th</sup>    | October 22 <sup>nd</sup>   |
| April 9 <sup>th</sup>     | November 13 <sup>th</sup>  |
| April 23 <sup>rd</sup>    | November 26 <sup>th</sup>  |
| May 14 <sup>th</sup>      | December 10 <sup>th</sup>  |
| May 28 <sup>th</sup>      |                            |
| June 4 <sup>th</sup>      |                            |
| June 25 <sup>th</sup>     |                            |

Carried / Defeated

David Nash, Mayor



**Village of Merrickville - Wolford**

**Report DEPC-01-2018  
of the Clerk's Department  
Information Report to Council  
Date: January 8, 2017**

**RE: 2018 Council Meeting Schedule**

**OBJECTIVE:** To provide Council with a proposed Council Meeting Schedule for 2018.

**RECOMMENDATION:**

**THAT** Council receive report DEPC-01-2018 regarding the 2018 Council Meeting Schedule; and

**THAT** Council does hereby approve the 2018 Council Meeting Schedule as follows:

January 8 <sup>th</sup>	July 23 <sup>rd</sup>
January 29 <sup>th</sup>	August 27 <sup>th</sup>
February 12 <sup>th</sup>	September 10 <sup>th</sup>
February 26 <sup>th</sup>	September 24 <sup>th</sup>
March 12 <sup>th</sup>	October 9 <sup>th</sup>
March 26 <sup>th</sup>	October 22 <sup>nd</sup>
April 9 <sup>th</sup>	November 13 <sup>th</sup>
April 23 <sup>rd</sup>	November 26 <sup>th</sup>
May 14 <sup>th</sup>	December 10 <sup>th</sup>
May 28 <sup>th</sup>	
June 4 <sup>th</sup>	
June 25 <sup>th</sup>	

**BACKGROUND:**

As per Section 3.6 of By-Law 30-17, the Procedure By-Law for the Village of Merrickville-Wolford, regular Council meetings are to be held at 7:00 p.m. on the second and fourth Mondays of each month, except as altered by way of Council resolution.

**ANALYSIS:**

Setting a schedule of regular Council meetings early in the year is beneficial as it is a proactive way of addressing potential scheduling issues and can allow for greater public notice well in advance of a change in the date of a meeting.

In 2018, potential conflicts with the regularly scheduled second and fourth Mondays of each month have been identified and are outlined as follows:

The fourth Monday in January falls on the 22<sup>nd</sup>. The Rural Ontario Municipal Association (ROMA) Annual Conference is scheduled from the 21<sup>st</sup> to the 23<sup>rd</sup> of January.

Therefore, it is proposed in the above schedule that the regular meeting of Council take place on January 29<sup>th</sup> in order maximize Council Members' attendance.

The second Monday in June falls on the 11<sup>th</sup>. The Association of Municipal Managers, Clerks and Treasurers of Ontario (AMTCO) Annual Conference is scheduled from the 10<sup>th</sup> to 13<sup>th</sup> of June. Therefore, it is proposed in the above schedule that the regular meeting of Council take place on June 4<sup>th</sup> in order to maximize attendance.

In 2017, Council made the decision to hold one meeting in the summer months of July and August. Therefore, the regularly scheduled meetings for the second Mondays of July and August have been omitted in the proposed schedule above.

Thanksgiving falls on Monday, October 8<sup>th</sup> and, as such, the proposed schedule above reflects a regular Council meeting on Tuesday, October 9<sup>th</sup>.

Similarly, Remembrance Day will be observed on November 12<sup>th</sup> resulting in the proposed meeting date of Tuesday, November 13<sup>th</sup>.

As the fourth Monday of December falls on Christmas Eve, this meeting has been left off of the proposed schedule above.

It is important to note that the schedule may be changed at any time through a resolution of Council. Also, the Mayor reserves the right to call a meeting of Council, subject to need.

**BUDGET/LEGAL IMPLICATIONS:**

Not applicable.

**INTERDEPARTMENTAL IMPACTS:**

Not applicable.

**LINKS TO STRATEGIC PLANS:**

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

- Ensuring efficient, effective services and civic engagement.

By adopting a Council Meeting Schedule early in the year, efficient and effective services are being ensured in that Staff and Council are better able to plan for attendance. Also, by providing this information to the public in advance, Council is ensuring citizens have notice of Council meetings which can increase civic engagement.

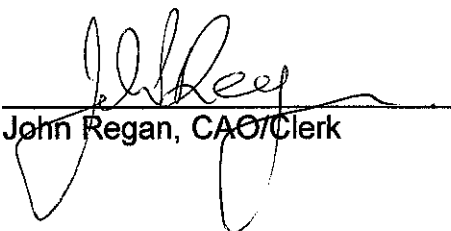
**ATTACHMENTS:**

Not applicable.

Submitted by:

  
\_\_\_\_\_  
Christina Conklin, Deputy Clerk

Approved by:

  
\_\_\_\_\_  
John Regan, CAO/Clerk

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Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



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Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: January 8, 2018

For Clerk's use only, if  
required:

**Recorded Vote  
Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:** By-Law 03-2018, being a by-law to appoint the members and chair of the Emergency Management Program Committee, be read a first and second time, and that By-Law 03-2018 be read a third and final time and passed.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

**THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**

**BY-LAW 03-2018**

**BEING A BY-LAW TO APPOINT THE MEMBERS AND CHAIR OF THE EMERGENCY  
MANAGEMENT PROGRAM COMMITTEE**

WHEREAS under the *Emergency Management and Civil Protection Act*, R.S.O. 1990, and Ontario Regulation 380/04 (the "Act") every municipality in the province is required to appoint, by by-law, an Emergency Management Program Committee and the Chairperson for the Committee;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The persons from time to time holding the following positions in the Municipality, or their designates, shall be members of the Emergency Management Program Committee:
  - a. Chief Administrative Officer (CAO);
  - b. CEMC and Alternates CEMCs;
  - c. Manager of Public Works;
  - d. Manager of Finance/Treasurer;
  - e. Fire Chief;
  - f. Emergency Information Officer;
  - g. Recording Clerk; and
  - h. Head of Council (Mayor)
2. The CAO is hereby appointed as Chair of the Emergency Management Program Committee.
3. The Emergency Management Program Committee Terms of References are Schedule "A" to this by-law.
4. Any by-law that is not in conformance with this by-law is hereby repealed.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 8<sup>th</sup> day of January, 2018.

---

David Nash, Mayor

---

John Regan, CAO/Clerk



MERRICKVILLE-WOLFORD  
*Jewel of the Rideau*

**Terms of Reference  
Emergency Management Program Committee  
Schedule "A" to By-law 03-2018**

**Mission:**

The Village of Merrickville-Wolford's Emergency Management Program Committee is a Committee of Council whose mission is to oversee the development, implementation, maintenance and continuous improvement of the Village's Emergency Management Program (EMP) including the municipal emergency response plan, public education programs, training, and exercises. The Committee is also accountable for the annual review of the Village's Emergency Management Program.

**Objectives:**

- To create and maintain an Emergency Management Program which conforms to the *Emergency Management and Civil Protection Act* (EMCPA) and includes the five core components namely: mitigation, prevention, preparedness, response, and recovery;
- To open and maintain appropriate lines of communication between the Municipal Emergency Control Group (MECG) and all Support Agencies;
- To make provisions for the extraordinary arrangements and measures that may have to be taken to reduce impacts to public safety, the environment, property and the economy of the Village of Merrickville-Wolford that may occur as the result of an emergency;
- To advise Council on the development and implementation of the Village's Emergency Management Program; and
- To serve as an advocate for the larger population and provide public education on risks to public safety and on public preparedness for emergencies.

**Composition:**

The Emergency Management Program Committee shall include, but not be limited to:

- a. Chief Administrative Officer (CAO);
- b. Community Emergency Management Coordinator (CEMC) and Alternate CEMCs;
- c. Manager of Public Works;
- d. Manager of Finance/Treasurer;
- e. Fire Chief;
- f. Emergency Information Officer;
- g. Recording Clerk; and

h. Head of Council (Mayor).

**Terms of Office:**

As a provincially legislated Committee, the Committee will not expire at the end of a term of Council in order to maintain compliance.

**Quorum:**

A quorum shall consist of 50 percent of the voting members who are listed above.

**Motions:**

Decisions made during Emergency Management Program Committee meetings will follow the process of making a motion, having it seconded and having it voted on and passed by the Committee.

Meetings of the Committee shall be governed by the Procedural By-law 30-17, applicable legislation, and Robert's Rules of Order.

**Chair:**

The CAO is appointed as the chairperson of the Emergency Management Program Committee. In the absence of the CAO at a given meeting, the CEMC will be the chairperson for that meeting.

The Committee chairperson shall be responsible for:

- Establishing a regular meeting schedule;
- Facilitating meetings; and
- Ensuring completion of tasks by Committee Members.

**Role of Members:**

The members of the Emergency Management Program Committee roles include, but are not limited to:

- Attending regular meetings as scheduled and additional meetings as necessary;
- Participating in discussions and planning and sharing the workload of the Committee;
- Providing expertise in their professional area of responsibility;
- Providing regrets to the chairperson if unable to attend a meeting;
- Declaring any conflict of interest in accordance with the *Municipal Conflict of Interest Act* and excluding themselves from any discussion and/or voting where such a conflict exists or may exist.

**Sub-Committee:**

The Emergency Management Program Committee may, from time to time, appoint a subcommittee from the Emergency Management Program Committee members for specific purposes. The subcommittee will report back to the Emergency Management Program Committee through a spokesperson or written summary.

**Reporting to the Municipal Council:**

The Emergency Management Program Committee shall report to Council:

- 1) Through the minutes of the meetings;



or

- 2) As deemed necessary by the Committee for submission.

**Frequency of Meetings:**

The meetings of the Committee shall consist of two (2) meetings per year or at the call of the Chair.

**Closed Sessions:**

Due to the nature of activity, portions of a meeting may be closed from time to time.

**Conflicts of Interest:**

Members shall abide by the rules outlined within the *Municipal Conflict of Interest Act* and shall disclose the pecuniary interest to the Chair in the public agenda and absent himself or herself from meetings for the duration of the discussion and voting (if any) with respect to that matter.

**Budget:**

Funds for the Emergency Management Program are included in the budget for Emergency Planning.

**Activities and Responsibilities:**

1. Develop, implement and maintain an Emergency Response Plan as required by Section 3(1) of the *Emergency Management and Civil Protection Act*.
2. Provide training programs and exercises for employees of the Municipality and other persons with respect to the provision of necessary services and the procedures to be followed in emergency response and recovery activities.
3. Provide public education on risks to public safety and on public preparedness for emergencies.
4. Conduct an annual review of the Hazard Identification and Risk Assessment (HIRA) priorities and make recommendations for any changes.
5. Conduct an annual review of the Critical Infrastructure List, noting key infrastructure required to maintain a continuity of operations within the Municipality, and make recommendations for any changes.
6. Address any other element required by the standards for emergency management programs.
7. Conduct an annual review of the Emergency Management Program and make recommendations for revisions as necessary as per legislation.

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: January 8, 2018

For Clerk's use only, if required:

**Recorded Vote**

**Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Unaudited Projected Schedule of Reserves and Reserve Funds as at December 31, 2017, for information purposes.

Carried / Defeated

David Nash, Mayor

**VILLAGE OF MERRICKVILLE-WOLFORD**  
**Schedule of Reserves and Reserve Funds**  
**As at December 31, 2017**

**2017 YE**  
**Unaudited Projected**

<b>Working Funds</b>	\$	572,878
<b>Capital Infrastructure</b>	\$	59,723
<b>2018 Election</b>	\$	18,000
<b>Self Insurance/Legal (Deductible)</b>	\$	110,000
<b>Capital Contingency</b>	\$	85,179
<b>Environment - Water/Sewer</b>	\$	8,690
<b>Public Works</b>	\$	3,320
<b>Landfill Closure</b>	\$	185,000
<b>Vehicle Replacement</b>	\$	268,489
<b>Museum</b>	\$	2,884
<b>Carry Forward</b>	\$	40,000

VILLAGE OF MERRICKVILLE-WOLFORD  
Schedule of Reserves and Reserve Funds  
As at December 31, 2017

2017 YE  
Unaudited Projected

Hospital	\$	45,000
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Recreation	\$	26,875
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Gas Tax	-\$	68,750
---------	-----	--------

**TOTAL RESERVES:** \$ 1,357,289

**RESERVE FUNDS:**

Parkland	\$	61,711
----------	----	--------

**TOTAL RESERVE FUNDS:** 61,711

**TOTAL:** \$ 1,419,000

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: January 8, 2018

For Clerk's use only, if required:

**Recorded Vote**

**Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive and approve the 2018 Draft Budget.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

**Village of Merrickville-Wolford  
2018 DRAFT Budget Summary**

**2017 FINAL BUDGET**

**2018 DRAFT BUDGET**

**OPERATING**

Tax Levy	Revenue	2,863,248	2,940,884
Fees/Grants/PIL	Revenue	458,830	474,454
Misc & Grants/Levies (incl Crossing Guard)	Revenue	0	0
	Expenditure	55,103	48,766
Council	Revenue	0	0
	Expenditure	87,472	80,707
Administration	Revenue	237,650	262,550
	Expenditure	765,372	810,520
Fire	Revenue	6,500	6,500
	Expenditure	277,112	298,359
Emergency Measures	Revenue	0	0
	Expenditure	0	9,200
Police	Revenue	18,155	18,807
	Expenditure	461,779	469,185
By Law	Revenue	4,000	3,800
	Expenditure	58,527	52,463
Public Works	Revenue	9,000	9,000
	Expenditure	1,217,580	1,216,711
Waste Management	Revenue	113,050	131,050
	Expenditure	204,187	192,315
Recreation	Revenue	25,370	27,370
	Expenditure	154,822	139,087
Building	Revenue	69,382	79,039
	Expenditure	59,959	81,460
Planning	Revenue	8,900	8,900
	Expenditure	22,000	22,000
Economic Development & Tourism	Revenue	140	140
	Expenditure	60,650	44,700

**Village of Merrickville-Wolford  
2018 DRAFT Budget Summary**

Strategic Plan Initiatives	Revenue		50,000
	Expenditure	25,000	101,800
Museum	Revenue	16,000	16,000
	Expenditure	28,312	36,921
Library	Expenditure	83,100	88,000
<b>Capital Infrastructure Reserve</b>		55,000	59,000
Reserve contribution equivalent to 2% tax levy			
	Totals	-3,830,225	-4,028,494
		3,615,975	3,751,194
Net Operating Budget		214,250	277,300
 <b>CAPITAL</b>	Revenue	-566,250	-318,000
	Expenditure	780,500	595,300
	Net Capital Budget	214,250	277,300
 <b>WATER/WASTEWATER</b>	Revenue	-1,103,549	-1,312,558
	Expenditure	1,103,549	1,312,558
Net Water/Wastewater Budget		0	0
 <b>TOTAL BUDGET</b>	Revenue	-5,500,024	-5,659,052
	Expenditure	5,500,024	5,659,052
	Net Budget	0	0

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: January 8, 2018

For Clerk's use only, if  
required:

**Recorded Vote  
Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:** By-Law 01-2018, being the 2018 Borrowing By-Law, be read a first and second time, and that By-Law 01-2018 be read a third and final time and passed.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor



**CORPORATION OF THE VILLAGE OF MERRICKVILLE - WOLFORD  
BY - LAW No. 01- 2018**

**ONTARIO MUNICIPAL CORPORATIONS - BORROWING BY-LAW**

**BEING** a By-Law to authorize the Municipality to borrow up to \$2,000,000 during the January 1, 2018 to September 30, 2018 period and up to \$1,000,000 during the October 1, 2018 to December 31, 2018 period in order to finance the Village's Current Operating Expenditures on an interim basis;

**WHEREAS** Sections 407 (1) and (2) of the Municipal Act, S.O. 2001, c.25, as amended, authorize Council to pass a by-law authorizing the municipality to borrow from time to time by way of promissory note or bankers' acceptance such sums as Council considers necessary to meet the current expenditures of the Corporation for the year until the taxes are collected and other revenues are received, provided the amounts borrowed between January 1 and September 30 and between October 1 and December 31 of the year do not exceed fifty per cent (50%) and twenty five per cent (25%), respectively, of the total estimated revenues of the corporation as set forth in the budget adopted for the prior year;

**AND WHEREAS** Council deems it necessary to authorize the borrowing together with any similar borrowings that have not been repaid, a maximum of \$2,000,000 during the period between January 1, 2018 and September 30, 2018, and a maximum of \$1,000,000 during the period between October 1, 2018, and December 31, 2018 in order to meet the current operating expenditures of the Corporation until the taxes are collected, such sums representing not more than fifty percent (50%) and twenty-five percent (25%), respectively, of the estimated revenue of the Corporation as set forth in the budget adopted for the prior year;

**AND WHEREAS** Council deems it expedient to pass a by-law for such purposes;

**NOW THEREFORE** the Council of the Corporation of the Village of Merrickville-Wolford does enact as follows:

1. The Mayor and Treasurer of the Corporation are hereby authorized under the seal of the Corporation, to borrow by way of promissory note or banker's acceptance a sum not exceeding \$2,000,000 between January 1, 2018 and September 30, 2018 and \$1,000,000 between October 1, 2018 and December 31, 2018 for the purpose of meeting the current operating expenditures of the Corporation until the taxes are collected.
2. Despite the provisions of Section 1 of this By-law, the amounts that may be borrowed during the times and for the purposes mentioned in Section 1 of this By-law, together with the total of any similar borrowings that have not been repaid, shall not, except with the approval of the Ontario Municipal Board, exceed during the period between January 1, 2018 and September 30, 2018, and during the period between October 1, 2018 and December 31, 2018, fifty percent (50%) and twenty-five percent (25%), respectively, of the uncollected balance of the estimated revenues of the Corporation as set forth in the budget adopted for the prior year.
3. The Mayor and Treasurer are hereby authorized to pay or allow the bank or banks or any other person, firm or corporation that lends money to the Corporation, interest on the sums borrowed at such rates of interest and on such other terms as may be arranged by the Treasurer and adopted by Council.
4. The promissory note, or notes, debentures, covenants or agreements sealed with

the seal of the Corporation and signed on behalf of the Corporation by the Mayor and Treasurer may be given to the said bank or banks, person, firm or corporation as aforesaid as security for the repayment of the amounts borrowed with interest thereon as aforesaid.

5. This By-law shall come into force and take effect on January 1, 2018

**READ** a first and second time this 8<sup>th</sup> day of January 2018.

**READ** a third and final time and passed this 8<sup>th</sup> day of January 2018.

---

**David B. Nash, Mayor**

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**John Regan, CAO/Clerk**

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**VILLAGE OF MERRICKVILLE-WOLFORD**

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MaInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: January 8, 2018

Moved by: Barr Ireland MaInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MaInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the transfer of \$2,326.00, being the unused balance of what was allocated in 2017 to the Communities in Bloom Committee, be transferred to Merrickville-Wolford in Bloom.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor



## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: January 8, 2018

For Clerk's use only, if  
required:

**Recorded Vote**

**Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford moves to "In Camera" at \_\_\_\_\_ in order to address a matter pertaining to:

\_\_\_\_\_ security of the property of the municipality or local board,

\_\_\_\_\_ personal matters about an identifiable individual, including municipal or local board employees,

\_\_\_\_\_ a proposed or pending acquisition of land for municipal or local board purposes,

\_\_\_\_\_ a proposed or pending possible disposal of municipal or local board land,

\_\_\_\_\_ labour relations or employee negotiations

\_\_\_\_\_ litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board,

\_\_\_\_\_ receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose,

\_\_\_\_\_ A matter in respect of which a Council, board or local committee or other body may hold a closed meeting under another Act. 2001 c.25, s.239 (2)

\_\_\_\_\_ the subject matter relates to the consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act* if the council, board or commission or other body is the head of an institution for the purposes of that Act. 2001 c. 25, s. 239(3)

\_\_\_\_\_ The meeting is held for the purpose of educating or training the members and is generally regarding \_\_\_\_\_ .2001 c.25 s. 239(4); 2006 c. 32, Sched. A, s. 103(2) and where no member discusses or deals with any matter in a way that materially advances the business or decision making of the council, local board or committee. 2006 c. 32, Sched A, s. 103(1)

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

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**VILLAGE OF MERRICKVILLE-WOLFORD**

Resolution Number: R - - 18

Date: January 8, 2018

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

the "In Camera" session rise and report, with staff being given direction, and the regular council session resume at \_\_\_\_\_ a.m. / p.m.

Carried / Defeated

David Nash, Mayor

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**VILLAGE OF MERRICKVILLE-WOLFORD**

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: January 8, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:** By-Law 02-2018, being a by-law to confirm the proceedings of the Council meeting of January 8, 2018, be read a first and second time, and that By-Law 02-2018 be read a third and final time and passed.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

**THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**

**BY-LAW 02-2018**

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON JANUARY 8, 2018

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on January 8, 2018 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on January 8, 2018 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 8<sup>th</sup> day of January, 2018.

---

David Nash, Mayor

---

John Regan, CAO/Clerk

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Wolford 1850  
Merrickville 1860  
Amalgamated 1998



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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: January 8, 2018

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at \_\_\_\_\_ p.m. until the next regular meeting of Council on Monday, January 29, 2018 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor