



VILLAGE OF MERRICKVILLE-WOLFORD

**Agenda for Council
Council Chambers**

Council Meeting 5:30 p.m.

Monday, January 29, 2018

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **In Camera:** 1. Personal matters about an identifiable individual.

Regular Council Session resumes at 7:00 p.m.

5. **Minutes:** Approval of the Minutes of the regular Council meeting of January 8, 2017
6. **Public Question Period to Council**
7. **Delegations:** 1. Merrickville and District Chamber of Commerce; and
2. Merrickville-Wolford in Bloom.
8. **Correspondence:** Letter from the Association of Ontario Road Supervisors, January 23, 2018
9. **Planning:** Resolution re: Application for Consent No. B-6-18; and
Letter from the United Counties of Leeds and Grenville re: Consent Condition
10. **Fire Department:** FD-01-2018 re: Fire Apparatus Replacement and Fleet Status; and
FD-02-2018 re: 2017 4th Quarter and Year-End Report.
11. **Library:** Minutes of the Merrickville Public Library Board of December 5, 2017
12. **Finance:** Discussion re: 2018 Draft Operational Budget
13. **Notices of Motion:** Resolution re: 2018 Council Meeting Schedule Amendment; and
Resolution re: Support 1% increase to the provincial portion of the HST
14. **Public Question Period to Council**
15. **Next meeting of Council:** February 12, 2018 at 7:00 p.m.
16. **Confirming By-Law:** 07-2018 re: Confirm Proceedings of Council meeting of January 29, 2018
17. **Adjournment.**

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote

Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: January 29, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the regular Council meeting of January 29, 2018 as:

___ circulated.

___ amended.

Carried / Defeated

David Nash, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: January 29, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford moves to "In Camera" at _____ in order to address a matter pertaining to:

_____ security of the property of the municipality or local board,

personal matters about an identifiable individual, including municipal or local board employees,

_____ a proposed or pending acquisition of land for municipal or local board purposes,

_____ a proposed or pending possible disposal of municipal or local board land,

_____ labour relations or employee negotiations

_____ litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board,

_____ receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose,

_____ A matter in respect of which a Council, board or local committee or other body may hold a closed meeting under another Act. 2001 c.25, s.239 (2)

_____ the subject matter relates to the consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act* if the council, board or commission or other body is the head of an institution for the purposes of that Act. 2001 c. 25,s. 239(3)

_____ The meeting is held for the purpose of educating or training the members and is generally regarding _____ .2001 c.25 s. 239(4); 2006 c. 32, Sched. A, s. 103(2) and where no member discusses or deals with any matter in a way that materially advances the business or decision making of the council, local board or committee. 2006 c. 32, Sched A, s. 103(1)

Carried / Defeated

 David Nash, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

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Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: January 29, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby rise and report from the "In Camera" session at _____ p.m., with staff being given direction, and will recess until the regular Council session resumes at 7:00 p.m.

Carried / Defeated

David Nash, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote

Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: January 29, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of January 8, 2018 as:

_____circulated.

_____amended.

Carried / Defeated

David Nash, Mayor

**The Corporation of the
Village of Merrickville-Wolford**

Monday, January 8, 2018

A regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 7:00 p.m. on Monday, January 8, 2018.

Chaired by: Mayor David Nash
Members of Council: Councillor Chuck MacInnis
Councillor Stephen Ireland
Councillor Kim Weedmark
Councillor David Snowdon
Deputy Mayor Anne Barr
Councillor Vic Suthren

Staff in Attendance: John Regan, CAO/Clerk
Christina Conklin, Deputy Clerk
Sheila Kehoe, Manager of Finance/Treasurer
Dave Powers, Manager of Public Works
Mark Urquhart, Fire Chief
Randy Wilkinson, Chief Building Official

Disclosure of Pecuniary Interest and the general nature thereof: None

Approval of Agenda

R-001-18 Moved by Councillor Suthren, Seconded by Councillor Weedmark
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the regular Council meeting of January 8, 2018, as amended.

Carried

Minutes

R-002-18 Moved by Councillor Weedmark, Seconded by Councillor Snowdon
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the special Council meeting of December 18, 2017, as circulated.

Carried

2018 Draft Budget Review

R-003-18 Moved by Councillor Suthren, Seconded by Councillor Snowdon
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive and approve the 2018 Draft Budget.

Mayor Nash requested a recorded vote:

Deputy Mayor Barr: Yay
Councillor Ireland: Nay
Councillor MacInnis: Nay
Councillor Snowdon: Yay
Councillor Suthren: Yay
Councillor Weedmark: Nay
Mayor Nash: Nay

Defeated.

Correspondence

R-004-18 Moved by Councillor MacInnis, Seconded by Councillor Snowdon

WHEREAS the volume of traffic along Highway 401 through Eastern Ontario is at the point where the current four-lane design is inadequate;

AND WHEREAS the congestion due to the rising number of commercial and regular vehicles is putting the safety of motorists and first responders at risk;

AND WHEREAS since May 2017 there have been 12 fatal crashes on Highway 401 between Trenton and Cornwall that have claimed the lives of 16 people and injured 18 others;

AND WHEREAS these collisions result in prolonged closures of the highway that put a strain on emergency resources and create dangerous conditions on secondary roads not designed for heavy traffic volumes;

AND WHEREAS expanding Highway 401 to six lanes through Eastern Ontario is essential to public safety and supporting the region's economy;

AND WHEREAS in response to the dangerous situation on the highway through Eastern Ontario, the Minister of Transportation stated: "At this time, the ministry does not have plans to widen Highway 401 through this area."

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford supports expanding Highway 401 through Eastern Ontario to six lanes and that the Ministry of Transportation add the expansion plans to its Southern Highways Program;

AND FURTHER THAT copies of this resolution be sent to the Minister of Transportation, the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA) and the Members of Provincial Parliament representing Eastern Ontario.

Carried.

R-005-18 Moved by Councillor Suthren, Seconded by Deputy Mayor Barr

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby authorize Mayor Nash to sign the letter to Reverend Gallinger and the Merrickville United Church Council dated January 5th, 2018 to indicate Council's support of the creation of a Merrickville Centre for Arts and Culture.

Carried.

Recreation

R-006-18 Moved by Councillor Weedmark, Seconded by Councillor MacInnis

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Recreation Advisory Committee dated November 7th, 2017, for information purposes.

Carried.

Environment

R-007-18 Moved by Councillor Snowdon, Seconded by Councillor Suthren

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Environmental Advisory Committee dated November 23, 2017, for information purposes.

Carried.

Planning

R-008-18 Moved by Councillor Snowdon, Seconded by Deputy Mayor Barr

Be it hereby resolved that: By-Law 04-2018, being a by-law to adopt Official Plan Amendment No. 3, be read a first and second time, and that By-law 04-2018 be read a third and final time and passed.

Carried.

Economic Development

R-009-18 Moved by Councillor Suthren, Seconded by Deputy Mayor Barr

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Industry, Tourism and Economic Development Advisory Committee dated October 30, 2017 and November 20, 2017, for information purposes.

Carried.

Library

R-010-18 Moved by Councillor Suthren, Seconded by Councillor MacInnis

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Merrickville Public Library Board dated November 14, 2017, for information purposes.

Carried.

Canada Day

R-011-18 Moved by Councillor Weedmark, Seconded by Councillor Ireland

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby accept the resignation of Mark and Shelley Scullino from the Canada Day Committee.

Carried.

Clerk's Department

R-012-18 Moved by Councillor Ireland, Seconded by Councillor MacInnis

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report DEPC-01-2018 regarding the 2018 Council Meeting Schedule; and

That Council does hereby approve the 2018 Council Meeting Schedule as follows:

January 8 th	July 23 rd
January 29 th	August 27 th
February 12 th	September 10 th
February 26 th	September 24 th
March 12 th	October 9 th
March 26 th	October 22 nd
April 9 th	November 13 th
April 23 rd	November 26 th
May 14 th	December 10 th
May 28 th	
June 4 th	
June 25 th	

Carried.

R-013-18 Moved by Councillor Suthren, Seconded by Councillor MacInnis

Be it hereby resolved that: By-Law 03-2018, being a by-law to appoint the members and chair of the Emergency Management Program Committee, be read a first and second time, and that By-Law 03-2018 be read a third and final time and passed.

Carried.

Finance

R-014-18 Moved by Councillor Snowdon, Seconded by Councillor MacInnis

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct staff to prepare a 2018 working operating budget with an increase that does not exceed 1.75%.

Carried.

R-015-18 Moved by Councillor Weedmark, Seconded by Councillor MacInnis

Be it hereby resolved that: By-Law 01-2018, being the 2018 Borrowing By-Law, be read a first and second time, and that By-Law 01-2018 be read a third and final time and passed.

Carried.

R-016-18 Moved by Councillor Weedmark, Seconded by Councillor MacInnis

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Unaudited Projected Schedule of Reserves and Reserve Funds as at December 31, 2017, for information purposes.

Carried.

Notices of Motion

R-017-18 Moved by Councillor Weedmark, Seconded by Councillor Ireland

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the transfer of \$2,326.00, being the unused balance of

what was allocated in 2017 to the Communities in Bloom Committee, be transferred to Merrickville-Wolford in Bloom.

Deferred to January 29, 2018.

Recess

R-018-18 Moved by Councillor Snowdon, Seconded by Councillor Ireland

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby recess the Council meeting at 8:59 p.m. for 10 minutes and resume at 9:08 p.m.

Carried.

In Camera

R-019-18 Moved by Councillor Suthren, Seconded by Councillor Snowdon

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford moves to "In Camera" at 9:07 p.m. in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees.

Carried.

R-020-18 Moved by Councillor Suthren, Seconded by Councillor Weedmark

Be it hereby resolved that: "In Camera" session rise and report, with staff being given direction, and the regular council session resume at 10:04 p.m.

Carried.

Confirming By-Law

R-021-18 Moved by Councillor Suthren, Seconded by Councillor Snowdon

Be it hereby resolved that: By-Law 02-2018, being a by-law to confirm the proceedings of the Council meeting of January 8, 2018, be read a first and second time, and that By-Law 02-2018 be read a third and final time and passed.

Carried.

Adjournment:

R-022-18 Moved by Councillor Snowdon, Seconded by Councillor MacInnis

Be it hereby resolved that: This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 10:00 p.m. until the next regular meeting of Council on Monday, January 29, 2018 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried.

David Nash, Mayor

Sheena Earl, Deputy Clerk

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For Clerk's use only, if required:

Recorded Vote

Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: January 29, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

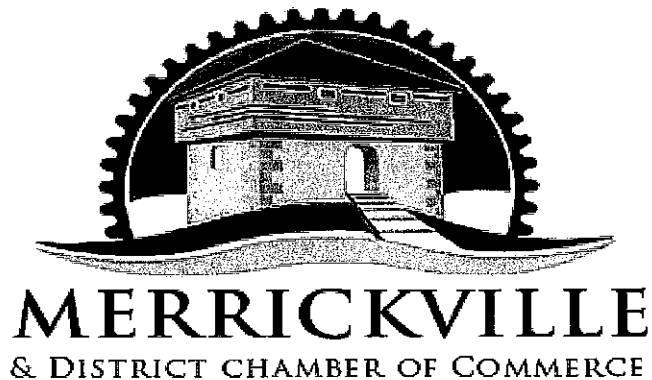
Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of the Merrickville and District Chamber of Commerce.

Carried / Defeated

David Nash, Mayor



Dear Mayor Nash and Council:

Merrickville & District Chamber of Commerce Submission (January 29, 2018)

Thank you for giving us this opportunity to appear before you and to address a number of concerns of the business community.

Short History

In the 1980-1990's the Village of Merrickville experienced a great revival. Drawn by inexpensive real estate and the natural beauty of the area, a number of entrepreneurs set up shop. A glass blower came, Mrs McGarrigle set up shop, as did Rowland Leather, Gads Hill, The Baldachin Inn, The Knock Knock Shoppe, Village Metalsmiths and Millisle Bed & Breakfast and many others were created, Larkspur Lane was built as was Sam Jakes Inn with its 32 rooms.

These and other entrepreneurs brought with them a desire to succeed. They set about raising the standard of the village. Posts were erected on St Lawrence street to hold flowers and flags and the Blockhouse parkette was built and paid for by volunteers.

It was a heady time and it redefined the village as a tourist destination. The legacy of that time defines the streetscape of the village today.

Current Economy

For the past ten years or more, the village economy has been on a decline. Anchor businesses have closed, and are for sale. Shop turnover is high. Businesses report slow sales, slim margins and a drop in traffic.

One can cite many reasons for the decline, and each closure or sale has its own story. At the end of the day, however, the Merrickville economy has shrunk.

Other villages have adopted the Merrickville Tourist Formula and become competitors. Meanwhile property and water taxes in Merrickville have risen to be the highest in the area and have resulted in an exodus of residents and businesses.

The Chamber of Commerce

The Chamber of Commerce is a non profit entity that currently has 80 members and represents the business community which is critical to the health and welfare of the village for retailers and residents alike. Businesses enable the residents of the municipality to enjoy a higher standard of living that a village with a core population of less than 1000 people would normally have as businesses subsidize the municipality by paying higher property taxes and higher water and sewer rates than residents.

The decline of the economy was not only seen by the businesses but also felt by them. There has been a feeling for some time that earlier edge that Merrickville had was slipping away. The core business owners felt something needed to be done. The Chamber was the natural vehicle. The Chamber was revamped and a dedicated team was assembled with the understanding that they would commit at least two years to the task.

The new Board saw two major areas that needed attention. First, internal Chamber matters needed correcting and updating. Second, was working with the Village to bring the streetscape of the village back to a professional level and to do whatever it takes to turn around the economy.

We were very successful with the first part. We increased our membership, printed professional Tourist Map (distributed 30,000 copies) and advertised Merrickville-Wolford as a tourist destination in print, social media and on radio. We held "meet and greet" events with all members and our Website and Facebook electronic media were updated and an electronic notice board was established.

The second part, the work with the Village has proven to be less successful and very disappointing. By design or by accident the Village seems to go out of its way to exclude the Chamber so we feel that businesses are not recognized as a critical element of economic development in the community.

1) The Economic Development and Tourism Committee of Council does not have a Chamber member. It does not have a member that operates a business in Merrickville-Wolford. We have been unable to correct this oversight despite numerous requests.

2) The Teeny Tiny Economic Conference hosted by the Village of Merrickville and dealing with the Eastern Ontario Economy excluded the Chamber. Not only were we not asked to participate but barred from the event and not allowed to even have a table to distribute village economic information.

3) A Chinese business delegation came to the Village and the Mayor held a dinner for them but the Chamber was not invited so our local businesses were not represented and missed out on an economic and networking opportunity.

4) We asked for a review of the Sign By Laws with regard to the sandwich boards and the banana banners two years ago and submitted two proposals for consideration. After six months of work by a committee of council with no solutions or feedback, a councilor suggested we hire a consultant at what cost. It is our belief that these issues can be solved locally.

5) The public washroom/info centre must also be mentioned. The Lion's offer of \$100,000 was not taken seriously. To say there was "no demonstrated need" is to misunderstand the issue completely and ignore a petition of almost 900 citizens.

6) The wording of the waivers the village is asking volunteers to sign is a problem as the waiver currently includes clauses that stipulate only people without medical problems or sanity issues can volunteer for village supported events. Such forms are not used by other municipalities.

7) The flags on St. Lawrence Street have been a Chamber responsibility for over 25 years. This past year it became a problem. Why? The Chamber has an insurance policy of \$2 million to cover such activity. There seems to be no interest in resolving this important issue for our stores on St. Lawrence Street. The Village policy has resulted in Merrickville-Wolford being the only municipality in Canada celebrating Canada 150 by forbidding the flying of Canadian flags. Flags are a promotional tool used by business to create interest and attract people to the event and their businesses so are an essential element in the marketing of village businesses

The list could go on.

Policy rules that permit other Merrickville groups to climb (Christmas In Merrickville), dig (Trails), or construct (Lions) seem not to be available to the Chamber. The spirit of cooperation and respect is missing. If this is not attended to we risk losing the volunteers that the community depends on.

We feel confident that the Merrickville Council and the Chamber have the same goals when it comes to improving the economic health of the village. We look forward to your feedback and suggestions for improved cooperation between the Council and Chamber.

Karl Fiege, President of Merrickville and District Chamber of Commerce

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: January 29, 2018

For Clerk's use only, if required:

Recorded Vote

Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of Merrickville-Wolford in Bloom.

Carried / Defeated

David Nash, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

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Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - 017 - 18

Date: January 8, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the transfer of \$2,326.00, being the unused balance of what was allocated in 2017 to the Communities in Bloom Committee, be transferred to Merrickville-Wolford in Bloom.

Carried / Defeated

David Nash, Mayor

*Deferred to
Jan 29/18
DN*

RECEIVED
JAN 22 2018

Dear Mayor and Council,

The Merrickville-Wolford in Bloom Committee is a dedicated group of twelve core volunteers putting in considerable time and effort to represent our community on the national stage in the 2018 Communities in Bloom competition.

We have gained a great deal of experience and feedback from the 2017 competition that we are keen to carry forward into the upcoming year. We are also eager to work in close collaboration with Council and municipal staff, which we consider essential to fulfilling our mandate of scoring top marks in the competition while improving our community. Evidence of such collaboration between municipalities and their volunteers is in fact one of the main components of the judging criteria.

Enclosed with this letter are some quotes retrieved from other Communities in Bloom competitors, highlighting the positive outcomes, and experiences which were the result of a positive working relationship with their respective municipalities, as well as the successful collaborative efforts, and support of other local volunteer groups and committees. Merrickville-Wolford in Bloom is no exception and, as you will see from the enclosed letters of support from other local groups, we plan on working together on mutual initiatives to ensure our success in the 2018 National Competition.

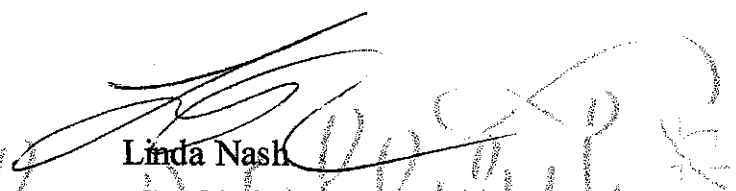
We had previously been assured that the leftover funding from 2017 would be available to us in 2018, and so we have unanimously voted to allocate those funds towards increasing our efforts in the hamlets, and surrounding areas this year, in keeping with feedback received from the judges.

We are more than happy to share our 2018 workplan with Council in hopes of gaining support for these projects. It is our hope that Council can recognize what our Committee members are trying to accomplish, and not rescind our 2017 funding, as this will result in our diverting significant volunteer time and effort towards fundraising rather than our mandated and planned community improvement projects.

Sincerely,



Christopher Scullino
Co-Chair



Linda Nash
Co-Chair

On behalf of the Merrickville-Wolford in Bloom Committee

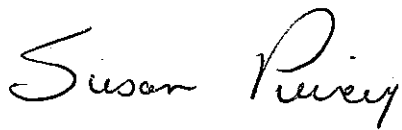
January 15, 2018

Village of Merrickville-Wolford
317 Brock St. W.
Merrickville, ON K0G 1N0

Attn: Council Members

Please accept this letter in support of the Merrickville-Wolford Communities in Bloom Committee. The beautification of communities everywhere is always a welcome sight. The work of this committee has done Merrickville-Wolford proud, winning the prestigious 5blooms designation in 2017. Co-Chairs Christopher Scullino and Linda Nash are to be congratulated on a job well done.

Sincerely,
MERRICKVILLE'S JAZZ FEST



Susan Piercey,
Director



January 15, 2018

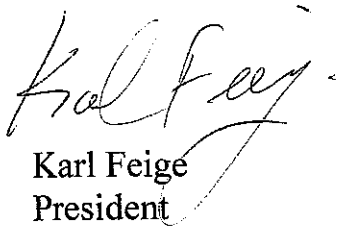
Mayor Nash and Councillors
Village of Merrickville-Wolford
17 Brock Street West
Merrickville Ontario

Dear Mr. Mayor and Councillors:

The Merrickville-Wolford Chamber of Commerce is pleased to support the Merrickville-Wolford in Bloom application before Council.

The great work and accomplishments of this group last year should not go unrewarded. We are very thankful that they are up to the challenge again. The beauty of the Village is our number one tourist asset.

Thank you for your attention to this matter.



Karl Feige
President



The Royal Canadian Legion Branch 245
229 Main St. West
P.O. Box 345
Merrickville, Ont.
K0G 1N0

January 18, 2018

Merrickville-Wolford Communities in Bloom Committee

Dear Sirs and Madames:

It is with pleasure that the Royal Canadian Legion Merrickville Branch 245 provides support for the initiatives and work of the *Merrickville-Wolford Communities in Bloom* committee in our community.

Sincerely,

Lee Horning
President
Royal Canadian Legion
Merrickville Br. 245



January 19th, 2018

Village of Merrickville-Wolford

317 Brock St. W

Merrickville, Ontario

K0G 1N0

Attn: Council Members

This letter is being submitted on behalf of Christmas in Merrickville in support of Merrickville-Wolford Communities in Bloom Committee. The beautification of our Village and surrounding area is of utmost importance.

Financial support is crucial to the important projects this committee engages in for the community. The co-chairs and committee members are a dedicated group of individuals that have taken our Village to National and International stage and recognition.

This is evident by our 2nd place finish and five (5) Blooms designation awarded by Communities in Bloom in 2017

Sincerely

A handwritten signature in black ink, appearing to read "Mark Scullino". The signature is stylized and cursive.

Mark Scullino
2016 and 2017 CiM Coordinator

“Communities in Bloom has provided an additional perspective to the sharing, caring and sense of pride to the place we call home, Jasper National Park. The impact is seen in the extra care and attention given our residential and commercial spaces throughout the community delivering upon Jasper’s reputation as a world class destination with a welcoming spirit. Communities in Bloom helps to showcase our community and The Jasper Park Chamber of Commerce is very pleased and proud to be part of our local CIB committee.”

Wayne Hnatyshin, President Jasper Park Chamber of Commerce – Jasper, AB

“The Communities in Bloom program has enhanced a sense of community pride in Millet. Our dedicated volunteers are making a definite difference in our Community. We are a better Community due to Communities in Bloom.”

His Worship, Mayor Rob Lorenson – Town of Millet, AB

“The Town of Beaumont was very excited and proud to have received five blooms in the national competition category for communities with a population of 9,000 to 20,000. These results were achieved through the incredible efforts of our community volunteers, our business community sponsorship, and our Town staff, leadership, and Council. The residents of Beaumont and our staff continue to take pride in beautifying our community and together we wish to showcase Beaumont- a community of choice.”

Mayor Bérubé – Town of Beaumont, AB

“Our community has been involved with Communities in Bloom for a few years now and the benefits to the community seem endless. First and foremost, CIB promotes a sense of community pride and ownership as many volunteer their time to many projects. The community looks eye appealing to those visiting or new to the community as green spaces and Xeriscapes are well maintained. CIB encompasses many different categories, taking into account many aspects of the community from floral displays to our landfill, each of which are a piece of a puzzle that fit together to form a beautiful picture all year long. Our volunteers and committee look forward to every new year to discover what new projects will be put forward for us to dig in and complete!”

Sharon Schauenberg - CiB committee member - Assiniboia, SK

“Ayant participé à Collectivités en fleurs chaque année depuis le début, nous avons remporté de nombreux succès qui reflètent la grande sensibilité environnementale de l'ensemble de notre communauté. Qu'on parle du secteur commercial, de l'institutionnel, du résidentiel ou du municipal, ce concours canadien a largement contribué à développer un fort sentiment d'appartenance chez tous les citoyens autant que chez les employés. Nous sommes honorés d'avoir reçu, au fil des ans, autant de mentions spéciales qui sont devenues le prétexte par excellence afin que tous se donnent la main pour embellir sans cesse le caractère champêtre de notre ville. Aujourd'hui, nous avons de quoi être fiers de notre coin de pays où il fait bon vivre en harmonie avec la nature.

Mairesse Madeleine Leduc – Ville de Rosemère, QC

“The Town of Antigonish's experience in the Communities in Bloom program has been a very positive one for the residents and our business community. The overall feeling of civic pride in what we have accomplished is evident throughout our town. The challenge is to keep getting better.”

Liz Chisholm, Councilor and Chair of Beautification Committee - Town of Antigonish, NS

“Communities in Bloom has been an energizing force in Pugwash. Villagers collaborate easily with our group focussing on civic pride, community development, and recognition of community contributors. It's been a wonderful way for newcomers to the community to get to know others, learn the village history, and work together with long time residents on civic projects. Winning 5 Blooms and being the 2014 National Winner in our population category has been a great boost to involvement.”

Maureen Leahey - Chair, Pugwash Communities in Bloom - Pugwash, Nova Scotia

“Entering Communities in Bloom has helped to promote Prestatyn further afield and has given us a new perspective and new ideas as to how to improve our town. The programme has assisted in providing the discipline to ensure Prestatyn is always aiming for higher standards. As always, it is the community first and foremost which needs to give itself a pat on the back for our success - thank you.”

James Davies, Chairman - Prestatyn in Bloom UK

National Edition

Édition nationale



Village of Merrickville-Wolford

Ontario

Up to 4,500



Recognition for
Multigenerational CiB Committee

Bob Lewis

National Chair / *Président*

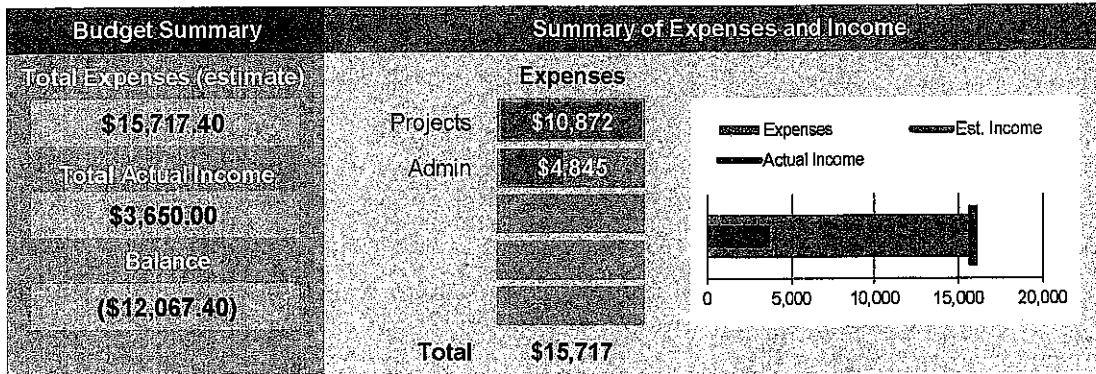


CANADA 150

Raymond Carrière

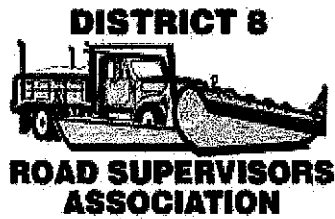
Président fondateur / *Founding President*

Merrickville-Wolford in Bloom 2018 Budget ESTIMATE



Expenses				
description	category	quantity	unit cost	amount
Hanging Baskets 45 Wire (5yr Life reusable)	Projects	45	11.12	500.40
Landfill Flowers	Projects	1	300.00	300.00
Post Office Flowers	Projects	1	300.00	300.00
Cenotaph Flowers	Projects	1	300.00	300.00
Edible Garden	Projects	1	300.00	300.00
MAD Gardners (Library)	Projects	1	300.00	300.00
Stage 1 Parkette	Projects	1	5,000.00	5,000.00
Wolford Ward Specific (Remaining Funds)	Projects	1	2,672.00	2,672.00
Tree Planting W/EAC	Projects	1	700.00	700.00
Community Centre/Eastons Corners	Projects	1	500.00	500.00
Admin/Misc	Admin	1	500.00	500.00
CiB Registration	Admin	1	700.00	700.00
Incorporation	Admin	1	745.00	745.00
insurance (yr)	Admin	1	500.00	500.00
Judges Tour/Mileage	Admin	1	400.00	400.00
Gala/Awards (2)	Admin	1	2,000.00	2,000.00
Total Expenses				\$ 15,717.40

Income / Funding					
description	unit cost	estimate qty	estimate amt	actual qty	actual amount
Village of Merrickville-Wolford Grant \$3650 (Year 3 of 3 Year commitment)	3,650.00	1	3,650.00	1	3,650.00
Fundraising- Village Chef , Seed Sales, Donations	5,000.00	1	5,000.00	0	-
2017 Surplus (Wolford ward)	2,672.00	1	2,672.00	0	-
Grants Communities in Bloom	1,000.00	1	1,500.00	0	-
Corporate Donations	500.00	1	500.00	0	-
In kind Donations	2,500.00	1	2,500.00	0	-
Total			\$ 15,822.00	Total \$ 3,650.00	



AORS
PROMOTING KNOWLEDGE. PURSUING EXCELLENCE

January 23, 2018

Head of Council and Council Members,

SAVE THE DATE – 2018 AORS Tradeshow

On behalf of District 8 Road Supervisors Association and AORS, it is my great pleasure to invite you and your municipal staff to the 2018 Association of Road Supervisors' Annual Municipal Trade Show. This year's Trade Show will be hosted in the City of Belleville at the Quinte Sports and Wellness Centre on June 6th & 7th.

This event is a great opportunity for learning, networking, and professional development, not to mention admission is FREE of charge. A great way to maximize training budgets and without the registration costs!

As the largest municipal public works trade show in Ontario, this two-day Trade Show provides an opportunity to build professional relationships and discover new tools and technologies within the municipal industry, which can turn into significant cost savings and leading edge opportunities for municipalities.

With over 300 exhibitors, there is relevant information for everyone; from front line workers, to management staff, and members of Council. Please encourage your municipal staff to attend.

This FREE event will not disappoint, so mark your calendar and we'll see you there!

Best Regards,

Joseph D. Reid CET CRS-S
2018 AORS Tradeshow Chairperson
District 8 Road Supervisors' Association
jreid@city.belleville.on.ca

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: January 29, 2018

For Clerk's use only, if
required:

**Recorded Vote
Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Application for Consent B-6-18 of Sheldon Robert and Lisa Hale regarding 1171 Pioneer Road.

Carried / Defeated

David Nash, Mayor

Planning Advisory Committee

Resolution Number: R - 04 - 18

Date: Jan 15/18

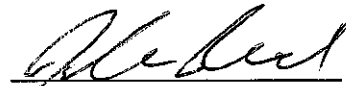
Moved by: _____ Tim Molloy _____

Seconded by: _____ Rod Fournier _____

Be it hereby resolved that:

The Planning Advisory Committee of the Village of Merrickville-Wolford does hereby recommend that the Council of the Corporation of the Village of Merrickville-Wolford approve the Application for Consent of Sheldon Robert and Lisa Hale regarding 1171 Pioneer Road.

Carried / Defeated



John Ireland, Chair



United Counties of Leeds and Grenville

Public Works Division
Consent Granting Authority
Forestry
Planning
Roads

25 Central Ave. W., Suite 100
Brockville, ON K6V 4N6
T 613-342-3840
800-770-2170
TTY 800-539-8685
F 613-342-2101
www.leedsgrenville.com

November 10, 2017

Mr. Randy Wilkinson, CBCO
Village of Merrickville-Wolford
P.O. Box 340, 317 Brock Street West
Merrickville, ON
K0G 1N0

By email only

**RE: Consent Condition Inquiry
Village of Merrickville-Wolford**

Dear Mr. Wilkinson:

Thank you for your letter of November 3, 2017 which was received in our offices on November 7, 2017. The 0.3 metre reserve condition on agricultural lands along County Roads has been in place for quite a while but we understand your concerns and will be reviewing the issue as part of the new Public Works Director's future review of policies and procedures.

Please find below the following responses to your questions:

1. It is under the authority of the *Planning Act* that the Consent Granting Authority can stipulate those conditions on granting a severance that it deems to be reasonable and can be completed within the year period. The purpose of the 0.3 metre reserve is to control access onto the County Road. We agree that the 0.3 metre reserve is not a road widening or an expropriation. The request for the 0.3 metre reserve is a temporary legal deeding of the property to the Counties. At a future date, should circumstances change the reserve may be returned to the land owner.
2. In terms of meeting the provisions of the Township's Zoning By-law, you may wish to get the opinion of your planner. From my reading of your zoning by-law, it appears that Section 3.6.1.5 may be used in the case of the 0.3 metre reserve across the retained lot being given to the Counties by a severance. It reads:

Notwithstanding anything in this By-law no person shall reduce any lot in areas or frontage, either by conveyance or other alienation of title of any portion thereof so as to contravene any of the provisions of this By-law. **However, no person shall be deemed to have contravened any provision of this by-law by reason of the fact that any part or parts of any lot has or have been conveyed to or acquired by any Public Authority.**

where lifestyle
grows good business

synonyme de **qualité de vie**
et de **réussite en affaires**



It should also be noted that as the consent conditions require a rezoning, you may wish to recognize this specific situation in the zoning amendment.

3. A zoning by-law amendment of the remnant agricultural parcels to prohibit new dwellings is required in both the Merrickville-Wolford Official Plan (Section 3.7.2.1.2) and the Counties Official Plan (Section 3.2.5 c). These Official Plan policies both implement the Planning Act and the 2014 Provincial Policy Statement which strictly controls severances of agricultural lands and prohibits new residential dwellings in order to preserve agricultural land.
4. For the zoning by-law amendment, the fees and timelines are set by the municipality who must meet the regulations of the *Planning Act* in processing the amendment. If the applicant is having a surveyor and lawyer deal with the consent and deeds in the lot creation, there are likely some cost savings in overlap of the consent and rezoning requirements.

We also advise that multiple consent conditions can be completed at the same time. If the rezoning is complete in three months, there are nine months remaining to complete the other conditions. The timelines of the consent process are dictated by the *Planning Act* so additional time cannot be authorized by the Consent Granting Authority to complete the consent.

We appreciate hearing your concerns and we recognize that there are many regulations that are placed on an applicant. As we mentioned above, the Counties Public Works Department will be reviewing our policies and procedures in the future in order to streamline and improve our processes in terms of applicant cost and time.

Should you have any questions regarding the above information, please contact me at 613-342-3840, ext. 2419 or Cherie.Mills@uclg.on.ca.

Yours truly,

A handwritten signature in black ink, appearing to read "Cherie Mills".

Cherie Mills, MCIP, RPP
Manager of Planning Services

.cc Arup Mukherjee, Director of Public Works, United Counties of Leeds and Grenville by email

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: January 29, 2018

For Clerk's use only, if required:
Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FD-01-2018 regarding fire apparatus replacement and fleet status, for information purposes.

Carried / Defeated

David Nash, Mayor



Village of Merrickville-Wolford

Report FD - 01 - 2018
Merrickville Fire Department
Information Report to Council
Date to Council: January 29, 2018

RE: Fire Apparatus Replacement & Fleet Status

OBJECTIVE: To provide Council with an update regarding the current Fleet status of the Merrickville Fire Department, for information purposes.

RECOMMENDATION:

THAT: Council receives report FD-01-2018 for information purposes.

BACKGROUND:

In keeping with the Village's commitment of openness and transparency to Council and the public, it is deemed prudent to report fire apparatus replacement requirements in order to keep Fire Underwriters Survey (FUS) grading recognition standard to ensure that insurance grading does not adversely affect the insurance rating for property owners in Merrickville-Wolford.

The focus of the Merrickville Fire Department (MFD) is the protection of all firefighters and citizens in Merrickville-Wolford. This is accomplished by the dedication and time committed to training, equipment maintenance and regular inspection by all members. Ensuring that the training program(s), equipment, regular maintenance, annual testing/certification following current best practice and applicable National Fire Protection Association (NFPA) standards. The MFD recently acquired a new 2016 Pumper/Tanker that replaced 2 older (1980's) units.

ANALYSIS:

To ensure the safety of firefighters, residents and visitors, the Merrickville Fire Department has maintained 2 Initial Attack Units, 2 Water Tankers and Support vehicles. ***Please note: The Support Vehicles have been provided by the fundraising efforts of the Merrickville Firefighter's Association and support of local and regional industry.*** These units are maintained through the operational annual budget.

CURRENT FLEET STATUS:

Initial Attack

2006 – Spartan 75' Ladder with 1250 gallon per minute (gpm) pump, 7,126 kilometers

1991 – Spartan Pumper with 1050 (gpm) pump. 23,751 kilometers

Note: *Pumps are tested on an annual basis by a third-party contractor recognized by FUS. Both units/pumps were tested and passed July 10, 2017.*

Water Tankers

1998 – Spartan Tanker, 3000-gallon tank, 500 (gpm) portable Honda pump, 40,311 kilometers

2016 – International Pumper /Tanker, 2500-gallon tank with 1050 (gpm) pump, 2,049 kilometers

Support Vehicles

2000 – GMC Rescue. 10,597 kilometers

2003 – Chevrolet 3500 (1 tonne) Personal Van. 73,495 kilometers

2008 – Dodge Pick-up (Brush Truck). 172,202 kilometers

Please see attached as Schedule "A" a report from the Fire Underwriters Survey (FUS) entitled "Technical Bulletin, Ladders and Aerials: When are they required or needed?", for ease of reference. Some key points of the report are outlined below:

"Response areas with 5 buildings that are 3 stories or 10.7 meters (35 feet)"

"The needed length of an aerial ladder, an elevating platform and elevating stream device shall be determined by the height of the tallest building"

Please see attached as Schedule "B" a report from the Fire Underwriters Survey entitled "Technical Bulletin, Insurance grading recognition of used or rebuilt Fire Apparatus", for ease of reference. Some key points of the report are outlined below:

"Medium communities' are defined as an incorporated or unincorporated community that has:

- *a populated area (or multiple areas) with a density of at least 200 people per square kilometer; and/or*
- *a total population of 1,000 or greater."*

Medium Sized Cities “Apparatus Age”

0 -15 Years	First line duty
16 – 20	Second line duty
20 – 25	No credit in grading or reserve
26 – 29	No credit in grading or reserve

BUDGET/LEGAL IMPLICATIONS:

Due to the financial impact of these capital purchases, consideration to a corporate strategic asset management program will assist in future replacement requirements.

Financial considerations based on individual units:

Please see attached as Schedule “C” a Fleet Replacement Schedule for the Merrickville Fire Department.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement: With adoption of a strategic asset and apparatus replacement plan, the Municipality can ensure an appropriate level of firefighting capacity as well as effective service to maintain appropriate insurance premiums for residents and industry. Making this information available to Council and the public ensures transparency and is in keeping with the priority to ensure efficient and effective services are being delivered to the residents of Merrickville-Wolford.

CONCLUSION:

It is staff’s recommendation that Council allocate the necessary to fund and ensure the prompt replacement of the Merrickville Fire Department fleet as per the recommendations outlined in the Fire Underwriters Survey reports to ensure maintenance of fire insurance grading recognition.

ATTACHMENTS:

Schedule A - FUS, Technical Bulletin, Ladders and Aerials: When are they required or needed?

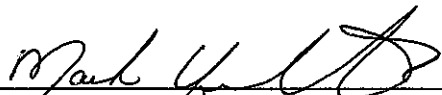
Schedule B - FUS, Technical Bulletin, Insurance grading recognition of used or rebuilt Fire Apparatus

Schedule C – Merrickville Fire Department Fleet Replacement Schedule as of January 1, 2018

REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	Yes
Clerk	Yes
Finance	Yes
Building Control & BLEO Department	NA
Public Works & Environmental Department	NA
Parks, Recreation & Facilities Department	NA
Planning Department	NA
Economic Development Department	NA
Fire Department	NA
Other:	NA

Submitted by:

Approved by:


Mark Urquhart, AEMCA
Fire Chief/Alt. CEMC

John Regan, CAO/Clerk

SCHEDULE "A" to Report FD-01-2018



TECHNICAL BULLETIN

FIRE UNDERWRITERS SURVEY™

A Service to Insurers and Municipalities

LADDERS AND AERIALS: WHEN ARE THEY REQUIRED OR NEEDED?

Numerous standards are used to determine the need for aerial apparatus and ladder equipment within communities. This type of apparatus is typically needed to provide a reasonable level of response within a community when buildings of an increased risk profile (fire) are permitted to be constructed within the community.

Please find the following information regarding the requirements for aerial apparatus/ladder companies from the Fire Underwriters Survey Classification Standard for Public Fire Protection.

Fire Underwriters Survey

Ladder/Service company operations are normally intended to provide primary property protection operations of

- 1.) Forcible entry;
- 2.) Utility shut-off;
- 3.) Ladder placement;
- 4.) Ventilation;
- 5.) Salvage and Overhaul;
- 6.) Lighting.

Response areas with 5 buildings that are 3 stories or 10.7 metres (35 feet) or more in height, or districts that have a Basic Fire Flow greater than 15,000 LPM (3,300 IGPM), or any combination of these criteria, should have a ladder company. The height of all buildings in the community, including those protected by automatic sprinklers, is considered when determining the number of needed ladder companies.

When no individual response area/district alone needs a ladder company, at least one ladder company is needed if the sum of buildings in the fire protection area meets the above criteria."

The needed length of an aerial ladder, an elevating platform and an elevating stream device shall be determined by the height of the tallest building in the ladder/service district (fire protection area) used to determine the need for a ladder company. One storey normally equals at least 3 metres (10 feet). Building setback is not to be considered in the height determination. An allowance is built into the ladder design for normal access. The maximum height needed for grading purposes shall be 30.5 metres (100 feet).



Fire Underwriters Survey™

Exception: When the height of the tallest building is 15.2 metres (50 feet) or less no credit shall be given for an aerial ladder, elevating platform or elevating stream device that has a length less than 15.2 metres (50 feet). This provision is necessary to ensure that the water stream from an elevating stream device has additional "reach" for large area, low height buildings, and the aerial ladder or elevating platform may be extended to compensate for possible topographical conditions that may exist. See Fire Underwriters Survey - Table of Effective Response (attached).

Furthermore, please find the following information regarding communities' need for aerial apparatus/ladder companies within the National Fire Protection Association.

NFPA

Response Capabilities: The fire department should be prepared to provide the necessary response of apparatus, equipment and staffing to control the anticipated routine fire load for its community.

NFPA Fire Protection Handbook, 20th Edition cites the following apparatus response for each designated condition:

HIGH-HAZARD OCCUPANCIES (schools, hospitals, nursing homes, explosive plants, refineries, high-rise buildings, and other high-risk or large fire potential occupancies):

At least four pumpers, two ladder trucks (or combination apparatus with equivalent capabilities), two chief officers, and other specialized apparatus as may be needed to cope with the combustibles involved; not fewer than 24 firefighters and two chief officers.

MEDIUM-HAZARD OCCUPANCIES (apartments, offices, mercantile and industrial occupancies not normally requiring extensive rescue or firefighting forces):

At least three pumpers, one ladder truck (or combination apparatus with equivalent capabilities), one chief officer, and other specialized apparatus as may be needed or available; not fewer than 16 firefighters and one chief officer.

LOW-HAZARD OCCUPANCIES (one-, two-, or three-family dwellings and scattered small businesses and industrial occupancies):



At least two pumpers, one ladder truck (or combination apparatus with equivalent capabilities), one chief officer, and other specialized apparatus as may be needed or available; not fewer than 12 firefighters and one chief officer.

In addition to the previous references, the following excerpt from the 2012 Building Code is also important to consider when selecting the appropriate level of fire department response capacity and building design requirements with regard to built-in protection levels (passive and active fire protection systems).

Excerpt: National Building Code 2012

A-3 Application of Part 3.

In applying the requirements of this Part, it is intended that they be applied with discretion to buildings of unusual configuration that do not clearly conform to the specific requirements, or to buildings in which processes are carried out which make compliance with particular requirements in this Part impracticable. The definition of "building" as it applies to this Code is general and encompasses most structures, including those which would not normally be considered as buildings in the layman's sense. This occurs more often in industrial uses, particularly those involving manufacturing facilities and equipment that require specialized design that may make it impracticable to follow the specific requirements of this Part. Steel mills, aluminum plants, refining, power generation and liquid storage facilities are examples. A water tank or an oil refinery, for example, has no floor area, so it is obvious that requirements for exits from floor areas would not apply. Requirements for structural fire protection in large steel mills and pulp and paper mills, particularly in certain portions, may not be practicable to achieve in terms of the construction normally used and the operations for which the space is to be used. In other portions of the same building, however, it may be quite reasonable to require that the provisions of this Part be applied (e.g., the office portions). Similarly, areas of industrial occupancy which may be occupied only periodically by service staff, such as equipment penthouses, normally would not need to have the same type of exit facility as floor areas occupied on a continuing basis. It is expected that judgment will be exercised in evaluating the application of a requirement in those cases when extenuating circumstances require special consideration, provided the occupants' safety is not endangered.

The provisions in this Part for fire protection features installed in buildings are intended to provide a minimum acceptable level of public safety. It is intended that all fire protection features of a building, whether required or not, will be designed in conformance with good fire protection engineering practice and will meet the appropriate installation requirements in relevant standards. Good design is necessary to ensure that the level of public safety established by the Code requirements will not be reduced by a voluntary installation.



Firefighting Assumptions

The requirements of this Part are based on the assumption that firefighting capabilities are available in the event of a fire emergency. These firefighting capabilities may take the form of a paid or volunteer public fire department or in some cases a private fire brigade. If these firefighting capabilities are not available, additional fire safety measures may be required.

Firefighting capability can vary from municipality to municipality. Generally, larger municipalities have greater firefighting capability than smaller ones. Similarly, older, well established municipalities may have better firefighting facilities than newly formed or rapidly growing ones. The level of municipal fire protection considered to be adequate will normally depend on both the size of the municipality (i.e., the number of buildings to be protected) and the size of buildings within that municipality. Since larger buildings tend to be located in larger municipalities, they are generally, but not always, favoured with a higher level of municipal protection.

Although it is reasonable to consider that some level of municipal firefighting capability was assumed in developing the fire safety provisions in Part 3, this was not done on a consistent or defined basis. The requirements in the Code, while developed in the light of commonly prevailing municipal fire protection levels, do not attempt to relate the size of building to the level of municipal protection. **The responsibility for controlling the maximum size of building to be permitted in a municipality in relation to local firefighting capability rests with the municipality. If a proposed building is too large, either in terms of floor area or building height, to receive reasonable protection from the municipal fire department, fire protection requirements in addition to those prescribed in this Code, may be necessary to compensate for this deficiency.** Automatic sprinkler protection may be one option to be considered.

Alternatively, the municipality may, in light of its firefighting capability, elect to introduce zoning restrictions to ensure that the maximum building size is related to available municipal fire protection facilities. This is, by necessity, a somewhat arbitrary decision and should be made in consultation with the local firefighting service, who should have an appreciation of their capability to fight fires.

The requirements of Subsection 3.2.3. are intended to prevent fire spread from thermal radiation assuming there is adequate firefighting available. It has been found that periods of from 10 to 30 minutes usually elapse between the outbreak of fire in a building that is not protected with an automatic sprinkler system and the attainment of high radiation levels. During this period, the specified spatial separations should prove adequate to inhibit ignition of an exposed building face or the interior of an adjacent building by radiation. Subsequently, however, reduction of the fire intensity by firefighting and the protective wetting of the exposed building face will often be necessary as supplementary measures to inhibit fire spread.



Fire Underwriters Survey™

In the case of a building that is sprinklered throughout, the automatic sprinkler system should control the fire to an extent that radiation to neighbouring buildings should be minimal. Although there will be some radiation effect on a sprinklered building from a fire in a neighbouring building, the internal sprinkler system should control any fires that might be ignited in the building and thereby minimize the possibility of the fire spreading into the exposed building. NFPA 80A, "Protection of Buildings from Exterior Fire Exposures," provides additional information on the possibility of fire spread at building exteriors.

The water supply requirements for fire protection installations depend on the requirements of any automatic sprinkler installations and also on the number of fire streams that may be needed at any fire, having regard to the length of time the streams will have to be used. Both these factors are largely influenced by the conditions at the building to be equipped, and the quantity and pressure of water needed for the protection of both the interior and exterior of the building must be ascertained before the water supply is decided upon. Acceptable water supplies may be a public waterworks system that has adequate pressure and discharge capacity, automatic fire pumps, pressure tanks, manually controlled fire pumps in combination with pressure tanks, gravity tanks, and manually controlled fire pumps operated by remote control devices at each hose station.

For further information regarding the acceptability of emergency apparatus for fire insurance grading purposes, please contact:

Western Canada	Quebec	Ontario	Atlantic Canada
Fire Underwriters Survey 3999 Henning Drive Burnaby, BC V5C 6P9 1-800-665-5661	Fire Underwriters Survey 255, boul. Crémazie E Montreal, Quebec H2M 1M2 1-800-263-5361	Fire Underwriters Survey 175 Commerce Valley Drive, West Markham, Ontario L3T 7P6 1-800-268-8080	Fire Underwriters Survey 238 Brownlow Avenue, Suite 300 Dartmouth, Nova Scotia B3B 1Y2 1-877-634-8564

POWERED BY **opta**

AN SCM COMPANY

Western region 1-877-255-5240
Central region 1-800-268-8080
Eastern region 1-800-263-5361

fus@optaintel.ca
fireunderwriters.ca
optaintel.ca

SCHEDULE "B" to Report FD-01-2018



TECHNICAL BULLETIN

FIRE UNDERWRITERS SURVEY™

A Service to Insurers and Municipalities

INSURANCE GRADING RECOGNITION OF USED OR REBUILT FIRE APPARATUS

The performance ability and overall acceptability of older apparatus has been debated between municipal administrations, the public fire service and many others for years. Fire Underwriters Survey (FUS) has reviewed experiences across Canada and in other countries and has developed a standard for acceptance of apparatus as the apparatus becomes less reliable with age and use.

The public fire service is unique compared to other emergency services in that fire apparatus vehicles are not continuously in use. However, when in use, the apparatus is subject to considerable mechanical stress due to the nature of its function. This stress does not normally manifest itself on the exterior of the equipment. It is effectively masked in most departments by a higher standard of aesthetic care and maintenance. Lack of replacement parts further complicates long term use of apparatus. Truck and pump manufacturers maintain a parts inventory for each model year for a finite time. After that period, obtaining necessary parts may be difficult. This parts shortage is particularly acute with fire apparatus due to the narrow market for these devices.

Fire Underwriters Survey lengthy experience in evaluating fire apparatus indicates that apparatus should be designed to an acceptable standard. The standard that is accepted throughout Canada by Fire Underwriters Survey is the Underwriters' Laboratories of Canada (ULC) Standard S515 (most updated version) titled, "Automobile Fire Fighting Apparatus," which was adopted as a National Standard of Canada in September 2004. Alternatively, NFPA 1901, the Standard for Automotive Fire Apparatus (most updated version) is also accepted by Fire Underwriters Survey with respect to apparatus design. Fire apparatus should be built by recognized manufacturers and tested by a suitably accredited third party.

Fire apparatus should respond to first alarms for the first fifteen years of service. During this period it has reasonably been shown that apparatus effectively responds and performs as designed without failure at least 95% of the time. For the next five years, it should be held in reserve status for use at major fires or used as a temporary replacement for out-of-service first line apparatus. Apparatus should be retired from service at twenty years of age. Present practice indicates the recommended service periods and protocols are usually followed by the first purchaser. However, at the end of that period, the apparatus is either traded in on new apparatus or sold to another fire department. At this juncture, the unit may have one or more faults which preclude effective use for emergency service. These deficiencies include:

- a. Inadequate braking system
- b. Slow pick-up and acceleration
- c. Structurally weakened chassis due to constant load bearing and/or overloading
- d. Pump wear



FUS has modified its application of the age requirement for used or rebuilt apparatus. Due to municipal budget constraints within small communities we have continued to recognize apparatus over twenty years of age, provided the truck successfully meets the recommended annual tests and has been deemed to be in excellent mechanical condition. The specified service tests are outlined below under the heading "Recommended Service Tests for Used or Modified Fire Apparatus". Testing and apparatus maintenance should only be completed by a technician who is certified to an appropriate level in accordance with NFPA 1071, *Standard for Emergency Vehicle Technician Professional Qualifications*.

Insurance grading recognition may be extended for a limited period of time if we receive documentation verifying that the apparatus has successfully passed the specified tests. If the apparatus does not pass the required tests or experiences long periods of "downtime" we may request the municipal authority to replace the equipment with new or newer apparatus. If replacement does not occur, fire insurance grading recognition may be revoked for the specific apparatus which may adversely affect the fire insurance grades of the community. This can also affect the rates of insurance for property owners throughout the community.

Table 1 Service Schedule for Fire Apparatus For Fire Insurance Grading Purposes

Apparatus Age	Major Cities ³	Medium Sized Cities ⁴	Small Communities ⁵ and Rural Centres
0 – 15 Years	First Line Duty	First Line Duty	First Line Duty
16 – 20 Years	Reserve	2 nd Line Duty	First Line Duty
20 – 25 Years ¹	No Credit in Grading	No Credit in Grading or Reserve ²	No Credit in Grading or 2 nd Line Duty ²
26 – 29 Years ¹	No Credit in Grading	No Credit in Grading or Reserve ²	No Credit in Grading or Reserve ²
30 Years +	No Credit in Grading	No Credit in Grading	No Credit in Grading

¹ All listed fire apparatus 20 years of age and older are required to be service tested by recognized testing agency on an annual basis to be eligible for grading recognition. (NFPA 1071)

² Exceptions to age status may be considered in a small to medium sized communities and rural centres conditionally, when apparatus condition is acceptable and apparatus successfully passes required testing.

³ Major Cities are defined as an incorporated or unincorporated community that has:

- a populated area (or multiple areas) with a density of at least 400 people per square kilometre; AND
- a total population of 100,000 or greater.

⁴ Medium Communities are defined as an incorporated or unincorporated community that has:

- a populated area (or multiple areas) with a density of at least 200 people per square kilometre; AND/OR
- a total population of 1,000 or greater.

⁵ Small Communities are defined as an incorporated or unincorporated community that has:

- no populated areas with densities that exceed 200 people per square kilometre; AND
- does not have a total population in excess of 1,000.



Table 2 Frequency of Listed Fire Apparatus Acceptance and Service Tests

	<i>Frequency of Test</i>					
	@ Time of Purchase New or Used	Annual Basis	@ 15 Years	@ 20 Years <i>See Note 4</i>	20 to 25 Years (annually)	After Extensive Repairs <i>See Note 5</i>
Recommended For Fire Insurance Purposes	Acceptance Test if new; Service Test if used & < 20 Years	Service Test	Acceptance Test	Acceptance Test	Acceptance Test	Acceptance or Service Test depending on extent of repair
Required For Fire Insurance Purposes	Acceptance Test if new; Service Test if used & < 20 Years	No Test Required	No Test Required	Acceptance Test	Acceptance Test	Acceptance or Service Test depending on extent of repair
Factor in FUS Grading	Yes	Yes	Yes	Yes	Yes	Yes
Required By Listing Agency	Acceptance Test	No	No	No	N/A	Acceptance Test
Required By NFPA <i>See Note 6</i>	Acceptance Test	Annual Service Test	Annual Service Test	Annual Service Test	Annual Service Test	Service Test

Note 1: See: 'Service Tests for Used or Rebuilt Fire Apparatus' for description of applicable tests

Note 2: Acceptance Tests consist of 60 minute capacity and 30 minute pressure tests

Note 3: Service Tests consist of 20 minute capacity test and 10 minute pressure test in addition to other listed tests

Note 4: Apparatus exceeding 20 years of age may not be considered to be eligible for insurance grading purposes regardless of testing. Application must be made in writing to Fire Underwriters Survey for an extension of the grade-able life of the apparatus.

Note 5: Testing after extensive repairs should occur regardless of apparatus age within reason.

Note 6: Acceptance Tests: See NFPA 1901, Standard for Automotive Fire Apparatus

Service Tests: See NFPA 1911, Standard for Service Tests of Fire Pump Systems on Fire Apparatus, Article 5.1



SERVICE TESTS FOR USED OR MODIFIED FIRE APPARATUS

The intent of this document is to ensure that all used or modified fire apparatus, equipped with a pump or used for tanker service, essentially meet the requirements of Underwriters' Laboratories of Canada (ULC) "Standard for Automobile Fire Fighting Apparatus" S515-04 or subsequent (current) editions of the Standard. Full adherence with the following specified tests is recommended when purchasing used apparatus.

Weight Tests

Load Balance Test:

When fully laden (including a 460kg (1000 lbs) personnel weight, full fuel and water tanks, specified load of hose and miscellaneous equipment), the vehicle shall have a load balance of 22% to 50% of total vehicle mass on the front axle and 50% to 78% of this mass on the rear axle.

Distribution of mass of 33% and 67% respectively on the front and rear axles is preferable for a vehicle having dual rear tires or tandem rear axles.

For a vehicle having tandem rear axles and dual tires on each axle, a loading of between 18% and 25% on the front axle with the balance of mass on the rear axles is permissible.

Road Tests

Acceleration Tests:

2.1.1) From a standing start, the apparatus shall attain a true speed of 55 km/h (35 mph) within 25 seconds for Pumpers carrying up to 3,150 litres (700 gallons) of water.

For apparatus carrying in excess of 3,150 litres (700 gallons) or apparatus equipped with aerial ladders or elevating platforms, a true speed of 55 km/h (35 mph) in 30 seconds should be attained.

2.1.2) The vehicle should attain a top speed of at least 80 km/h (50mph).

Braking Test:

The service brakes shall be capable of bringing the fully laden apparatus to a complete stop from an initial speed of 30 km/h (20 mph) in a distance not exceeding 9 metres (30 feet) by actual measurement. The test should be conducted on a dry, hard surfaced road that is free of loose material, oil and grease.



Pump Performance Tests

Hydrostatic Test

Recent evidence of hydrostatic testing of the pump for 10 minutes at a minimum pressure of 3,400 kPa (500 psi). APPLICABLE TO NEW OR REBUILT PUMPS ONLY (see 3.3).

Priming and Suction Capability Tests

Vacuum Test:

The pump priming device, with a capped suction at least 6 metres (20 feet) long, shall develop -75 kPa (22 inches of mercury) at altitudes up to 300 metres (1000 feet) and hold the vacuum with a drop of not in excess of 34 kPa (10 inches of mercury) in 10 minutes.

For every 300 metres (1000 feet) of elevation, the required vacuum shall be reduced 3.4 kPa (1 inch mercury).

The primer shall not be used after the 10-minute test period has been started. The test shall be made with discharge outlets uncapped.

Suction Capability Test:

The pump (in parallel or series) when dry, shall be capable of taking suction and discharging water with a lift of not more than 3 metres (10 feet) through 6 metres (20 feet) of suction hose of appropriate size, in not more than 30 seconds and not over 45 seconds for 6000 L/min (1320 lgpm) or larger capacity pumps. Where front or rear suction is provided on midship pumps, an additional 10 seconds priming time will be allowed. The test shall be conducted with all discharge caps removed.

Pump Performance

Capacity Test:

Consists of drafting water (preferably with a 10 feet lift) and pumping the rated capacity at 1000 kPa (150 psi) net pump pressure for a continuous period of at least 1 hour.

Pressure Test:

Under the same conditions as in 3.3.1 above pumping 50% of the rated capacity at 1700 kPa (250 psi) net pump pressure for at least ½ hour



For additional information on the above noted tests and test procedures, the following documents provide useful data:

- Underwriters Laboratories of Canada (ULC) publication titled S515 Standard for Automobile Fire Fighting Apparatus, latest edition.
- Fire Underwriters Survey (FUS) publication titled Fire Stream Tables and Testing Data latest edition.
- International Fire Service Training Association (IFSTA) publication titled Fire Department Pumping Apparatus, latest edition.
- National Fire Protection Association (NFPA) 1901 Standard for Automotive Fire Apparatus, latest edition.
- National Fire Protection Association (NFPA) 1911 Standard for the Inspection, Maintenance, Testing, and Retirement of In-Service Automotive Fire Apparatus, latest edition.
- National Fire Protection Association (NFPA) 1912 Standard for Fire Apparatus Refurbishing, latest edition.

For further information regarding the acceptability of emergency apparatus for fire insurance grading purposes, please contact:

Western Canada	Quebec	Ontario	Atlantic Canada
Fire Underwriters Survey 3999 Henning Drive Burnaby, BC V5C 6P9 1-800-665-5661	Fire Underwriters Survey 255, boul. Crémazie E Montreal, Quebec H2M 1M2 1-800-263-5361	Fire Underwriters Survey 175 Commerce Valley Drive, West Markham, Ontario L3T 7P6 1-800- 268-8080	Fire Underwriters Survey 238 Brownlow Avenue, Suite 300 Dartmouth, Nova Scotia B3B 1Y2 1-877-634-8564

SCHEDULE "C" to Report FD-01-2018

Type of Vehicle	Year	Kilometers	Expected life	Replacement Date	Approximate current value	Approximate replacement value	Amount required for budget per year
Initial Attack							
Spartan Pumper	1991	23,751	20 years	2011	\$25,000	\$450k - \$650k	\$550,000*
Spartan Ladder - 75 foot	2006	7,126	20 years	2026	\$250,000	\$750k - \$1M	\$97,222
Water Tankers							
Spartan Tanker - 3,000 gallon	1998	40,311	20 years	2018	\$75,000	\$350k- \$450k	\$400,000*
International Pumper Tanker	2016	2,049	20 years	2036	\$325,000	\$350k - \$450k	\$22,222
Support Vehicles							
GMC Rescue Unit	2000	10,597	25 years	2025	\$10,000	\$100k - \$250k	\$25,000
Chevrolet 3500 Medical Unit	2003	73,495	25 years	2028	\$7,500	\$75k - \$100k	\$8,750
Dodge Ram Brush Truck	2008	172,202	20 years	2028	\$5,000	\$75k - \$100k	\$8,750

*These vehicles have surpassed the Fire Underwriters Survey life expectancy and should be considered as priorities for replacement.

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: January 29, 2018

For Clerk's use only, if
required:

Recorded Vote

Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FD-02-2018, the 2017 fourth quarter and year-end report of the Merrickville Fire Department, for information purposes.

Carried / Defeated

David Nash, Mayor



Village of Merrickville-Wolford

Report FD-02-2018
Merrickville Fire Department
Information Report to Council
Date to Council: January 29, 2018

RE: 4th Quarter Report (Oct. 1st to Dec. 31st) and Year End Comparison

OBJECTIVE: To provide Council with an update regarding the fourth quarter results and year end comparison of the Merrickville Fire Department, for information purposes.

RECOMMENDATION:

THAT: Council receives report FD-02-2018, for information purposes.

BACKGROUND:

In keeping with the Village's commitment of openness and transparency to Council and the public, it is deemed prudent to report quarterly statistics as well as a year-end update in order to keep Council and the public informed of the progress of the Merrickville Fire Department (MFD).

ANALYSIS:

The fourth quarter has seen a slight decrease in emergency calls from 2016 due to fewer medical assist calls, motor vehicle collisions and structure fires.

The Department responds to approximately 80 calls for service each year. Seasonal and tourist activity traditionally sees an increase in call volume over the 2nd & 3rd quarters. The calls are primarily responses to medical assists (due to paramedics having to respond from Smiths Falls or Kemptville), motor vehicle collisions and fire/carbon monoxide alarms. **(Reference: Appendix A for 4th quarter call statistics).**

The focus of the Merrickville Fire Department is the protection of all firefighters and citizens in Merrickville-Wolford. This is accomplished by the dedication and time committed to training and equipment maintenance/inspection by all members. Ensuring that the training program(s) for the firefighters is attainable, accessible and to a recognized provincial standard is critical to the level of service expected from the citizens we serve. The MFD has adopted the National Fire Protection Association (NFPA) Firefighter 1 & 2, 1001 Training Program and has been following this for the past 3 years. Training occurs every second Tuesday evening and vehicle/equipment checks and drill nights occur on the opposite Tuesday nights for each of the four platoons over a two-month period.

Firefighter Hours:

Total Training hours: 1st Quarter = **406 hours**
 2nd Quarter = **192 hours**
 3rd Quarter = **296 hours**
 4th Quarter = **190 hours**

Total 2017 = 1084

(**Note:** 1st Quarter increased training hours was due to weekend 4-hour training sessions held for Ice Water Rescue Training/Recertification and Emergency Patient Care Recertification.)

Total Part-Time (paid) Chief hours: 1st Quarter = **286 hours**
 2nd Quarter = **286 hours**
 3rd Quarter = **286 hours**
 4th Quarter = **286 hours**

Total 2017 = 1144

Total Emergency Call hours: 1st Quarter = **243 hours**
 2nd Quarter = **151 hours**
 3rd Quarter = **298 hours**
 4th Quarter = **175 hours**

Total 2017 = 867

(**Note:** Two structure fires in the 3rd quarter increased call hours due to time on scene.)

The Firefighters receive an honorarium/hourly rate for their attendance at training and fire calls. It is realized these dedicated members still give freely of their time in support of the citizens of Merrickville-Wolford. In the fourth quarter, the firefighters have assisted with Halloween festivities, providing hotdogs and refreshments for our "Trick or Treaters" at the Community Center, which was a nice option for a quick dinner for parents to get to collecting the goodies quicker! They also organized the Santa Claus Parade as well as hotdogs and refreshments afterwards with Santa. **These events totaled 163 additional volunteer hours for the community.** It is very humbling as Chief to see the community support and dedication that our members provide to the citizens and visitors to Merrickville-Wolford beyond the fire call.

Vehicles and Equipment

Our 18 Self Contained Breathing Apparatus (SCBA's) were inspected and tested by a third-party provider. They were found to be in good shape and well maintained. The technician that conducts this service across Ontario remarked on the status of our equipment. He noted that the SCBA's were the "cleanest and most well-maintained he

has inspected/serviced this year". I commend our members for their diligence in looking after one of the most important pieces of their personal protective equipment (PPE).

We also completed hydrostatic testing on half of our SCBA aluminum 2216 psi cylinders. These cylinders are required to be hydrostatically tested by an authorized provider every 5 years. The remainder (approx. 20 cylinders) are required to be tested prior to June of 2018.

Burning Permits

The Village of Merrickville-Wolford, in recognizing and abiding by Ontario Regulation 388/97 made under the *Fire Protection and Prevention Act, 1997*, has implemented a by-law to prescribe the precautions and conditions under which fires may be set in open air.

After public consultation and review of comments forwarded by a number of residents, we have implemented an Open-Air Burning Permit that is permissive, user-friendly and is aligned with current legislation and local by-laws. The permits are free and available online, at the municipal office, or library if residents are unable to access the electronic version. The permit is effective for one year and allows for ease of notifying the Fire Department when burning as well as informing the individual of the current fire risk and immediately notifying them if there is a burning ban in effect. It is the responsibility of the individual burning to notify the Fire Department by calling 613-706-2330 when they plan on burning. Exemptions to the burning permit are a small contained fire supervised at all times and used to cook food in a grill or barbeque.

In 2017, 343 Burn Permits were issued. All permits expired as of December 31, 2017. The applicant is required to renew their permit for 2018. This reinforces the expectations and requirements for safe burning within Merrickville-Wolford. In 2018, the burn permits will remain free of charge, as was enjoyed in 2017. **This system has been reflected in an increase to the Fire Prevention budget line by \$1500.00, annually.**

YEAR IN REVIEW – 2017

The year 2017 has been a busy year for the Merrickville Fire Department (MFD). Although our emergency call volume has been the lowest we have seen in many years, this has been echoed by the other departments in Leeds & Grenville as well. Please see attached at Schedule "B", the yearly comparison of calls from 2016 to 2017. What will 2018 hold in store? Well, the first week of 2018 had the MFD respond to 7 calls, just over 10% of last year's total call volume. We are hoping this will not be the trend for 2018.

The year began with the announcement of the retirement of Chief Bob Foster, who celebrated over 39 years of combined service with the MFD and Ottawa Fire Service. Bob retired March 1st with Deputy Chief Urquhart stepping in as the acting Chief. Bob's dedication and support is continuing with his involvement on the County PTSD and Crisis Intervention Team, as well as being an auxiliary member of the MFD, assisting with training and logistics. We did take his pager away for Ann's sake.

March was a solemn month for the MFD with the passing of Robert (Bobby) Knox. With over 30 years of dedicated service and a unique grin and calm composure in the most stressful situations, he is a face that is missed, but never forgotten. A memorial service was held on March 18, 2017 celebrating his life and commitment to family and his community. Rest in Peace, Bobby.

April saw an application process and interviews for the position of Chief for the MFD. On April 10, 2017 Mark Urquhart was approved by Council and appointed as Chief for the MFD. Mark brings over 30 years of experience in Pre-hospital Care as a Paramedic and over 25 years as a Volunteer Firefighter/Officer.

With a suggestion and information from our Deputy Clerk and support from the MFD, we established a Burning Permit system for Merrickville-Wolford. This system is permissive, user friendly and aligned with the current legislation and local by-laws. The new system saw 343 permits issued to residents in 2017. This was at no cost to the resident (some municipalities charge up to \$15.00 per permit, annually). Although we had a very rainy spring, the MFD responded to no grass/brush fires and had no complaints for non-reported burning, therefore, reducing nuisance calls and unintentional fires. Thanks again to our Deputy Clerk for an effective solution.

To improve access to a sustainable water source, the MFD is continuing with the establishment of dry hydrants throughout the Municipality. This allows for shorter tanker shuttle operations during fire situations. In 2017, a dry hydrant was installed on Pioneer Road, bringing our total to 5 accessible dry hydrants. This year, another dry hydrant is planned for the north side of the locks supplying an alternate source and increased supply if required for the residents in that area.

We took delivery of a 2016 2500-gallon Pumper/Tanker to replace two older 1980's units. Members have been trained and the unit has been an excellent addition to our fleet and capacity to provide a portable water supply to our residents in Merrickville-Wolford.

The Firefighters Association has once again demonstrated their support and commitment beyond the call for service. In 2017, the Association donated over \$7,000.00 with the addition of equipment for Auto Extrication, Ice Water Rescue and improved emergency lighting on our Brush Truck. This improves the safety of the firefighters and public when dealing with road incidents. The Association is also contributing to the purchase of a UTV for off road incidents and accessing our rural community for fires and medical assistance calls. This unit will assist in transporting paramedics to injured individuals in remote locations, as well as providing safe transport of the patient and paramedic back to the ambulance. As quoted by Chief Foster, "There is no greater service to one's community than that of a Volunteer Firefighter". As Chief, there is no greater privilege than to lead these invaluable community-focused individuals.

The MFD is committed to the protection of persons and property in Merrickville-Wolford. As Chief, my job is to ensure that all members return from every call safe, physically

and mentally well to continue answering the call in the service to all residents and visitors to Merrickville-Wolford, "Jewel of the Rideau".

BUDGET/LEGAL IMPLICATIONS:

To date, the financial expenditures for the fourth quarter have aligned with the overall approved 2017 budget and final figures should reflect a surplus. Overages in PPE and mandatory annual testing and certification of equipment will reflect deficits.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement: By being able to compare data from previous years, trends may be identified which may be further analyzed to conclude if there are issues that may need to be dealt with. Making this information available to Council and the public ensures transparency and is in keeping with the priority to ensure efficient and effective services are being delivered to the residents of Merrickville-Wolford.

CONCLUSION:

This report is for information purposes only.

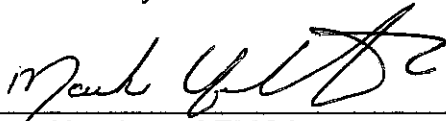
ATTACHMENTS:

Schedule "A" - Graph comparing 4th quarter results from 2016 and 2017

Schedule "B" – Graph Year Totals – 2016 and 2017

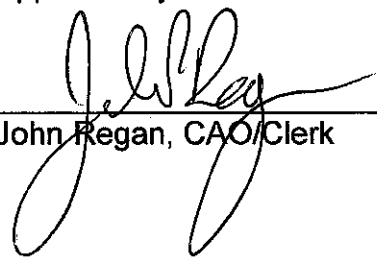
REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	Yes
Clerk	Yes
Finance	NA
Building Control & BLEO Department	NA
Public Works & Environmental Department	NA
Parks, Recreation & Facilities Department	NA
Planning Department	NA
Economic Development Department	NA
Fire Department	NA
Other:	NA

Submitted by:



Mark Urquhart, AEMCA
Fire Chief/Alt. CEMC

Approved by:

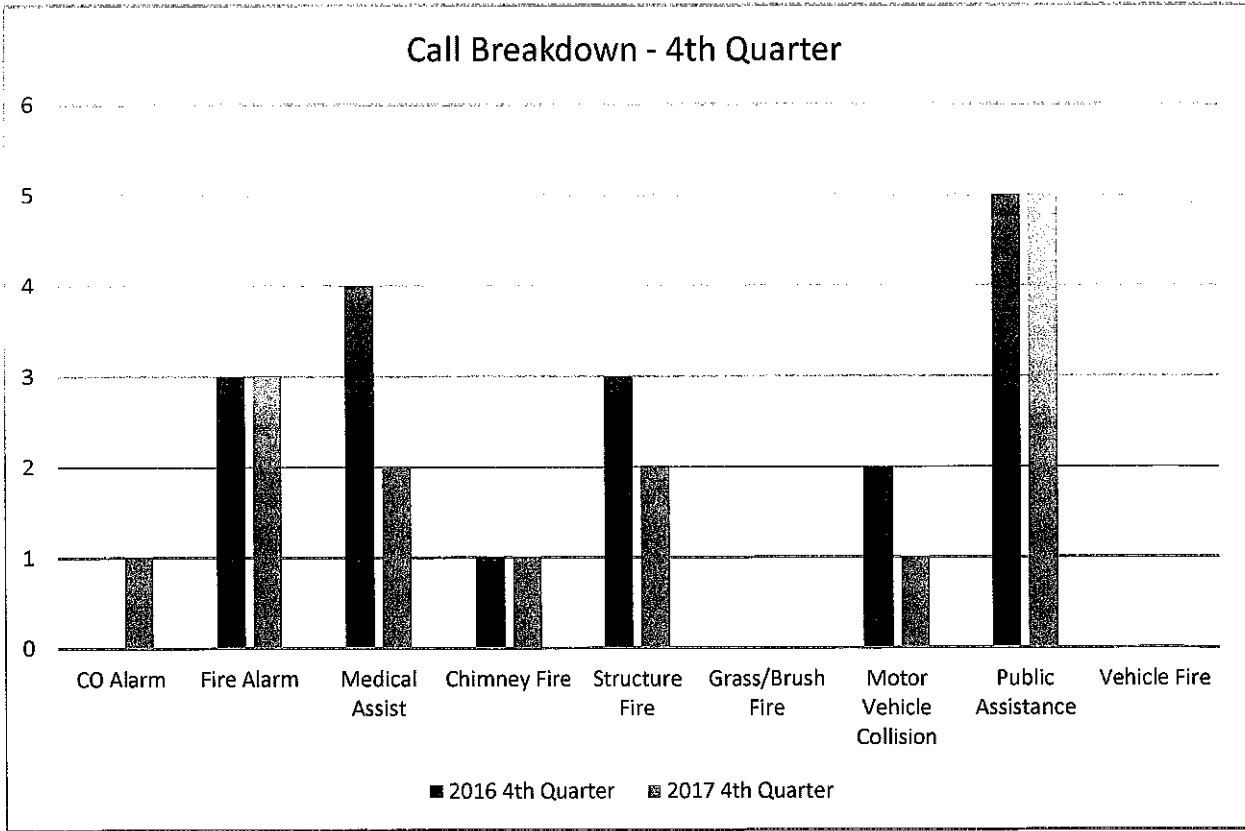


John Regan, CAO/Clerk

Schedule "A" to FD-02-2018

	2016 4th Quarter	2017 4th Quarter
CO Alarm	0	1
Fire Alarm	3	3
Medical Assist	4	2
Chimney Fire	1	1
Structure Fire	3	2
Grass/Brush Fire	0	0
Motor Vehicle Collision	2	1
Public Assistance	5	5
Vehicle Fire	0	0

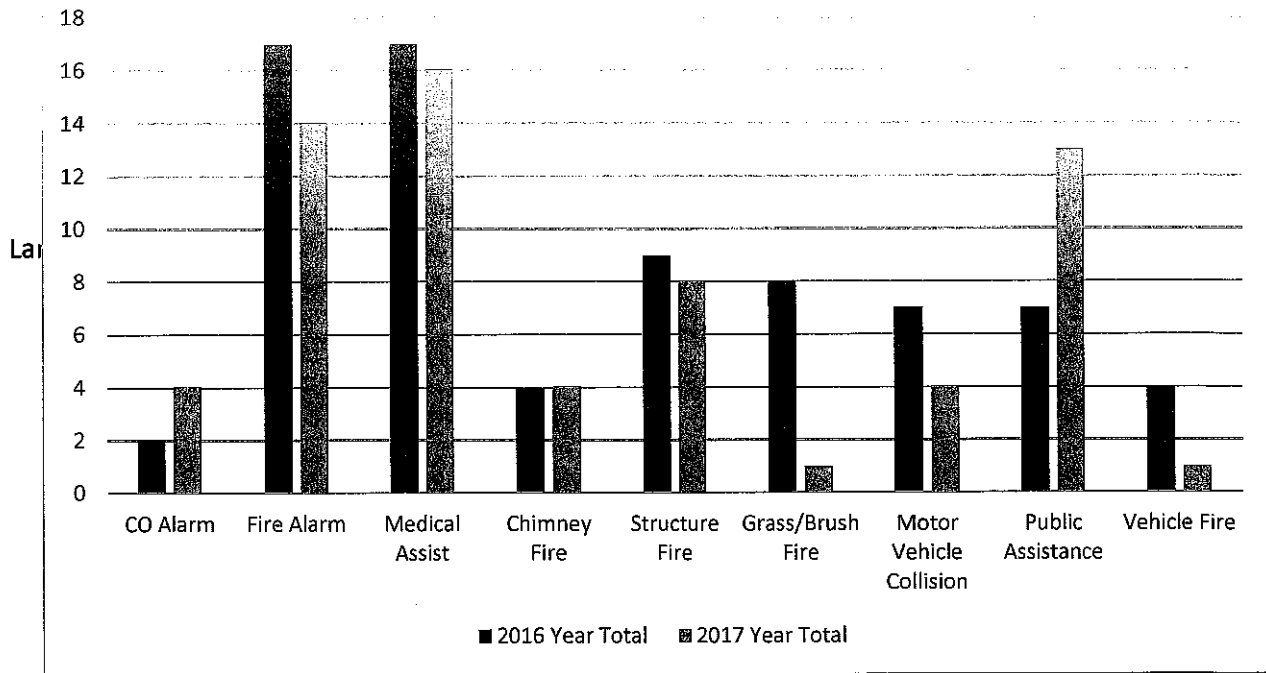
Call Breakdown - 4th Quarter



Schedule "B" to FD-02-2018

	2016 Year Total	2017 Year Total
CO Alarm	2	4
Fire Alarm	17	14
Medical Assist	17	16
Chimney Fire	4	4
Structure Fire	9	8
Grass/Brush Fire	8	1
Motor Vehicle Collision	7	4
Public Assistance	7	13
Vehicle Fire	4	1

Call Breakdown - Year Total



Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: January 29, 2018

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Merrickville Public Library Board dated December 5, 2017, for information purposes.

Carried / Defeated

David Nash, Mayor

MERRICKVILLE PUBLIC LIBRARY

Merrickville Public Library Board's meeting was held Dec. 5, 2017 at 12:30 p.m. at the library.

Present: M-W: John Harris, Carole Roberts, Victor Suthren.

Montague: Wendy Simpson-Lewis

and Mary Kate Laphen (Librarian)

Regrets: Brian Reid, Sue Birta,

Meeting called to order at 12:40 pm. John Harris agreed to be Acting Chair for the meeting.

1. Conflict of Interest: None.

2. Adoption of Agenda: ADOPTED.

3. Approval of Minutes: Minutes from Nov. 14/17 meeting – APPROVED.

4. Correspondence: None.

5. Questions/ Presentations from Public: None

6. Friends of the Library Report: Deferred.

7. Librarian's Report: see below.

8. Other Business:

a) **Updates:**

i. **Building:**

- **Painting:** Probably won't happen in 2017, as Public Works seems unlikely to have time.
- **Front Porch:** the board that is also our front step has cracked. Public Works has made a short-term repair, but it will need it be replaced in the spring.
- **Bench:** A community member would like to donate a bench for our porch in memory of a family member. This would replace the bench we lost to vandalism.

ii. **ILDS Grant/Firewall Server:** Have purchased a new computer, which will allow us to juggle our existing computers and replace our firewall server.

iii. **Accessibility Compliance Report:** This has been submitted for the library, and Mary Kate has assisted in submitting this for the municipality.

iv. **Planned Giving:** Brian and John have both been having informal discussions with their contacts to gather information about our next steps. Will discuss at the January meeting.

v. **Lions' Plaque:** This seems to have been delayed. John will make inquiries.

vi. **Library Statistics:** John expects to have some comparative statistics ready for the January meeting.

vii. **Holiday Hours:** The library will be open Dec. 27-29 in the afternoon.

a) **Budget 2018:** This has been submitted to the municipal Treasurer, and will be discussed at the upcoming Council meeting. Mary Kate will attend.

b) **Salary Grid:** We have been advised that the library board needs to adopt its own official salary grid. Draft grid was distributed for review. To satisfy pay equity requirements, the salary for library positions will be based on the municipal salary grid for positions deemed equivalent.

Motion to approve grid by Carole Roberts, seconded by Vic Suthren - APPROVED.

c) **Strategic Plan Workplan:** Suggested addition for 2018: celebrating the 10th anniversary of the Lion's donation of the new library building. Additional discussion of the workplan deferred to the January meeting.

9. Next meeting: Tues, January 9, 2018 at 12:30 at the Library.

Meeting concluded.

NOTE: The board carried out the CEO performance review immediately following the meeting.

Librarian _____

Chairperson _____

Librarian's Report for Oct-Nov/17

Statistics:

Nov	2017	2016	2015	2014
Patrons	1218 -15% w/mtgs 1227 -16.5%	1440 +8.5% w/mtgs 1470	1325 +5% w/mtgs 1347	1259 +13%
(Kids/Youth)	360 (114 / 246)	413 (111 / 302)	338 (132 / 206)	346
(Progs)	139-in (19 prgs in) 42-out of Lib (6-prgs, 0 CV)	183-in (25 prgs, 2 CV- in) 17-out of Lib (3-prgs)	86-in (14 prgs + 1.CV- in) 22- out of Lib (3 prgs)	114-in (13 prgs in) 42-out of Lib, (6 prgs)
Mtg Rm users	9 (2 mtgs)	30 (4 mtgs)	22 (3 mtgs)	21 (3 mtgs)
Circulation	2158 -10% OverDrive: 275(circ) TOTAL: 2433 -7%	2410 +0.5% OverDrive: 215(circ) TOTAL: 2625	2394 -13.5% OverDrive: 207 (circ) TOTAL: 2601	2769 +10.5% OverDrive: 264(circ) TOTAL: 3033
(Adult/Child)	(A-1502, J-623, T-33)	(A-1542, J-802, T-66)	(A-1588, J-738, T-68)	(A-1605, J-1118, T-45)
Internet use (+wireless):	311 -20.5% (238 / 55w / 18 Tab)	392 +21% (327 / 53w / 12 EL)	324 -9% (257 / 59w / 8 EL)	357 +50.5% (306 / 39w / 12 EL)
ILLs borrowed/lent:	89 / 95	113 / 88	101 / 68	84 / 78

November was rather slow pretty much across the board this year, particularly towards the end of the month (for visits).

Programs & Services:

Children's Programs:

StoryTime: Attendance has been up and down this month, but is going well.

Lego Club: Has been doing well in Nov, but is likely to be slow in Dec.

Read To Every Kid: This has slowed down, but the books are still circulating.

Afterschool Youth Group: Were letting this lie until the new year.

Coding for Kids: This is just finishing up, but are planning another session in the new year.

Art Workshops: Much the same.

Christmas in Merrickville: The Juice Jam was not well attended. I will be talking to Christmas in Merrickville about this. The green screen photo shoot at the Community Centre (during the hot dogs after the parade) went well and we got some nice feedback.

PlayGroup: Continuing to do my weekly story visits.

Daycare: Continuing monthly visits to the toddlers and preschoolers & loan of books.

Schools: Have scheduled Christmas visits to Merrickville, Wolford, and Montague schools. Will do some additional publicity for our programs for older kids (art, coding) through the schools.

Groups (Cubs, Brownies, etc): n/a.

Adult Programs:

Library Book Club: Our book club continues to be enthusiastic and well attended.

Off The Shelf: Continues to have an enthusiastic audience.

Friday Movies: are on hiatus for December

Mac Workshop: The November Mac computer workshop got a good turnout, so will be doing another in Jan.

Photoshop Workshop: Hoping to get this going in the new year.

Museum Passes: The passes are still getting regular use. There will be changes to the way the museums run the passes for the Museums of Science & Technology, Agriculture, and Space & Aviation, which will result in us having fewer passes available. This will be unfortunate next summer.

Internet: Use continues to be fairly steady. It is down from last year, but much the same as last month.

InterLibrary Loans: Have picked up a bit from last month; but there is still lots of demand for book clubs.

Seniors Home: Rosebridge Manor still getting books (month loan). Hilltop is getting books rather irregularly

Pools: The new DVD pool is in.

Meeting Room: The meeting room was used by library programs, the Fair Board, the Knitting Club.

eResources: OverDrive use is holding steady. It seems to be up from last year.

Collection: Spending is on track. Have put in the winter bestseller order. Am about to do some year end shopping for DVDs and kids' books (at the big Scholastic sale). A community member has offered to donate money to build up our French collection. We are looking into the best way to do this.

Volunteers: The volunteer situation is good. The volunteers were all delighted with their gift certificates.

Donations: See under Collections above. Tax receipts have been given out for all donations to date.

Facilities: see Building Update (item #8a). A mouse was found drowned in one of the toilets. Traps have been set, but so far there have been no additional signs of rodent life.

Publicity/Outreach: Am doing the usual Phoenix column, the webpage, Facebook updates, signs, and flyers.

Partnerships/Outreach:

- Participated in meeting with the Trails Society re: creating a permanent Story Trail in Merrickville.
- Library hosted Juice Jam for Christmas in Merrickville & did Xmas photos at the Firefighters' Christmas event.
- Municipality: continuing to assist with accessibility (compliance report), social media, and liaison with theatre group re: the white boxcar.
- Made an emergency loan of the library's projector for a Chamber of Commerce Korea Day event
- Attended the session on the United Church's future.

Professional Development, Meetings, etc: Participated in the municipal Emergency Management Training exercise. Have registered for the OLA Superconference at the end of January. Continue to attend municipal Senior Management Team meetings regularly; budget meetings are upcoming.

Grants, etc: We have received the Public Library Operating Grant for 2017.

Plans for month: Will be doing Christmas visits to the schools; end of year collection shopping (DVDs, Scholastic sale); and attending at least one municipal budget meeting. Will be setting up the new computer when it arrives. Will be on vacation between Christmas Eve and New Year (library on reduced hours). Plus the usual library business.

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Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: January 29, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby amend to 2018 Council Meeting Schedule as follows:

The regular Council meeting scheduled for Monday, October 22, 2018 is hereby rescheduled to take place on Tuesday, October 23, 2018, due to the municipal elections.

Carried / Defeated

David Nash, Mayor



VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: January 29, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

WHEREAS Ontarians identify infrastructure and transit as the biggest problems facing their municipal government and Ontarians already pay the highest property taxes in the country;

AND WHEREAS municipalities have limited authority to make changes that are needed to reduce the cost of delivering municipal services and financing infrastructure projects;

AND WHEREAS a ten-year projection (2016-2025) of municipal expenditures against inflationary property tax and user fee increases shows there to be an unfunded average annual need of \$4.9 billion to fix local infrastructure and provide for municipal operating needs;

AND WHEREAS this gap calculation presumes all existing and multi-year planned federal and provincial transfers to municipal governments will be fulfilled;

AND WHEREAS each municipal government in Ontario faces unique issues, fiscal health is a challenge shared by all municipal governments, regardless of size;

AND WHEREAS diversifying municipal revenues strengthens municipal long-term infrastructure planning and financing and would reduce the vulnerability of municipal governments to any federal or provincial changes and their own respective fiscal health;

AND WHEREAS a 1% increase to the provincial portion of the HST, adjusted for low income rebates, would result in about \$2.5 billion in new revenue would be distributed equitably to help every municipal government in Ontario fund their infrastructure and services with greater predictability;

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VILLAGE OF MERRICKVILLE-WOLFORD

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford supports the Association of Municipalities of Ontario in its efforts to secure this new source of revenue to help fund critical municipal services like roads, bridges, transit, clean water and other services.

Carried / Defeated

David Nash, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: January 29, 2018

For Clerk's use only, if required:

Recorded Vote

Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that: By-Law 07-2018, being a by-law to confirm the proceedings of the Council meeting of January 29, 2018, be read a first and second time, and that By-Law 07-2018 be read a third and final time and passed.

Carried / Defeated

David Nash, Mayor

THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

BY-LAW 07-2018

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON JANUARY 29, 2018

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on January 29, 2018 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on January 29, 2018 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 29th day of January, 2018.

David Nash, Mayor

Sheena Earl, Deputy Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote

Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: January 29, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does hereby adjourn at _____ p.m. until the next regular meeting of Council on Monday, February 12, 2018 at 7:00 p.m. or until the call of the Mayor subject to need.

Carried / Defeated

David Nash, Mayor