



**VILLAGE OF MERRICKVILLE-WOLFORD**

**Agenda for Council  
Council Chambers**

Council Meeting 5:30 p.m.

Monday, February 12, 2018

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **In Camera:** 1. Personal matters about an identifiable individual

**The regular Council session will reconvene at 7:00 p.m.**

5. **Minutes:** Approval of the Minutes of the special meeting of January 19, 2018
6. **Public Question Period to Council**
7. **Correspondence:**
8. **Building:** CBO-01-2018 re: Heritage Property Tax Relief Application
9. **Planning:** Official Plan Amendment No. 3 Update
10. **By-Law Enforcement:** By-law 10-2018 re: Appointment of By-law Enforcement Officer
11. **Emergency Planning:** FD-03-2018 re: 2017 Emergency Management Annual Review
12. **Environment:** Minutes of the Rideau Valley Conservation Authority, December 14, 2017
13. **Finance:** FIN-01-2018 re: 2018 Community Grants  
2018 Budget Update
14. **Notices of Motion:**
15. **Unfinished Business:** Resolution re: Support 1% increase to the provincial portion of the HST
16. **Public Question Period to Council**
17. **Next meeting of Council:** February 26, 2018 at 7:00 p.m.
18. **Confirming By-Law:** 11-2018 re: Confirm Proceedings of Council meeting of February 12, 2018
19. **Adjournment.**

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: February 12, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the regular Council meeting of February 12, 2018 as:

\_\_\_ circulated.

\_\_\_ amended.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor



**VILLAGE OF MERRICKVILLE-WOLFORD**

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: February 12, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford moves to "In Camera" at \_\_\_\_\_ in order to address a matter pertaining to:

\_\_\_\_\_ security of the property of the municipality or local board,

personal matters about an identifiable individual, including municipal or local board employees,

\_\_\_\_\_ a proposed or pending acquisition of land for municipal or local board purposes,

\_\_\_\_\_ a proposed or pending possible disposal of municipal or local board land,

\_\_\_\_\_ labour relations or employee negotiations

\_\_\_\_\_ litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board,

\_\_\_\_\_ receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose,

\_\_\_\_\_ A matter in respect of which a Council, board or local committee or other body may hold a closed meeting under another Act. 2001 c.25, s.239 (2)

\_\_\_\_\_ the subject matter relates to the consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act* if the council, board or commission or other body is the head of an institution for the purposes of that Act. 2001 c. 25, s. 239(3)

\_\_\_\_\_ The meeting is held for the purpose of educating or training the members and is generally regarding \_\_\_\_\_ .2001 c.25 s. 239(4); 2006 c. 32, Sched. A, s. 103(2) and where no member discusses or deals with any matter in a way that materially advances the business or decision making of the council, local board or committee. 2006 c. 32, Sched A, s. 103(1)

Carried / Defeated

\_\_\_\_\_  
 David Nash, Mayor

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: February 12, 2018

For Clerk's use only, if required:

**Recorded Vote**

**Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

the "In Camera" session rise and report, with staff being given direction, and the regular Council session resume at 7:00 p.m.

Carried / Defeated

David Nash, Mayor

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## VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if  
required:

**Recorded Vote**

**Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: February 12, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby  
approve the Minutes of the special Council meeting of January 19, 2018 as:

\_\_\_\_\_circulated.

\_\_\_\_\_amended.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

**The Corporation of the  
Village of Merrickville-Wolford**

Friday, January 19, 2018

A special meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 4:02 p.m. on Friday, January 19, 2018.

**Chaired by:** Mayor David Nash  
**Members of Council:** Councillor Chuck MacInnis  
Councillor Kim Weedmark  
Deputy Mayor Anne Barr  
Councillor Victor Suthren

**Regrets:** Councillor Stephen Ireland  
Councillor David Snowdon

**Staff in Attendance:** None

**Guests in Attendance:** Kristen Argue, Director of Corporate Services, United  
Counties of Leeds and Grenville (Recording Secretary)  
Colleen Hickey, Manager of Human Resources, United  
Counties of Leeds and Grenville

**R-023-18** Moved by Councillor MacInnis, Seconded by Deputy Mayor Barr  
**Be it hereby resolved that:** That Council of the Corporation of the Village of Merrickville-Wolford does hereby appoint Kristen Argue as the Clerk for the during of this special meeting for the purposes of taking minutes.

Carried

**In Camera**

**R-024-18** Moved by Councillor MacInnis, Seconded by Deputy Mayor Barr  
**Be it hereby resolved that:** the Council of the Corporation of the Village of Merrickville-Wolford moves to "In Camera" at 4:05 p.m. in order to address a matter pertaining to:

1. Personal matters about an identifiable individual, including municipal or local board employees.

Carried

**R-025-18** Moved by Councillor Weedmark, Seconded by Councillor MacInnis  
**Be it hereby resolved that:** the "In Camera" session rise and report, with direction provided, and the special Council session resume at 6:14 p.m.

Carried

**Adjournment**

**R-026-18** Moved by Councillor Suthren, Seconded by Councillor Weedmark  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 6:15 p.m. until the next special meeting of Council on Monday, January 22<sup>nd</sup> at 5:00 p.m., or until the call of the Mayor subject to need.

Carried

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David Nash, Mayor

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: February 12<sup>th</sup>, 2018

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford hereby receives report CBO-01-2018; and

THAT Council approve the application for Heritage Property Tax Relief for the property at 206 Colborne Street East, Merrickville, Ontario.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor



## Village of Merrickville - Wolford

Report CBO-01-2018  
of the Chief Building Official  
Date to Council: February 12, 2018  
Action/Information Report to Council

**RE: Heritage Property Tax Relief By-law 06-09**  
As it pertains to 206 Colborne Street East  
Owners: Joe Gallaro and Sally Blackman

**OBJECTIVE:** To provide Council with information necessary to consider the application for Heritage Property Tax Relief for replacement of some existing windows in order to preserve some architectural features of the Heritage designated property at 206 Colborne Street East

### **RECOMENDATION:**

**THAT Council receive report CBO-01-2018; and**

**THAT Council approve the application for Heritage Property Tax Relief for the property at 206 Colborne Street East, Merrickville, Ontario.**

### **BACKGROUND:**

An application on the prescribed form for Heritage Property Tax Relief was filed and fees paid to the Village Offices on February 2<sup>nd</sup> and October 12<sup>th</sup>, 2017 by the owner of the property for replacement of some windows at the subject property.

In accordance to By-law 06-09 (attached at Schedule "A"), "Being a Bylaw to provide tax relief in respect of designated Heritage Properties", Section 4, the owner shall be eligible to receive Heritage Property Tax Relief once per year, every three years, provided that the owner has fulfilled the requirements of the By-law.

### **ANALYSIS:**

The subject building is a one and a half storey detached single dwelling of triple wythe brick construction. The property is located within the "R-1 Residential First Density" Zone and is a permitted primary use for that Zone. The legal description is; Plan 6 on the Merrickville Plan of subdivision, Part Lot 2 and Part Lot 3, Block 5, known locally as; 206 Colborne Street East, which matches the legal description provided in the designating By-law.

The property was designated under authority of Section 29 of the *Ontario Heritage Act, 1974*.



The designating By-law number 6-84 (please see attached at Schedule "B") was passed by the Village of Merrickville Council on April 16, 1984. There is evidence that the By-law had been registered on the title of the property.

The reasons in the By-law for the designation of the building were as follows:

*"This one and a half storey brick house with stone foundation with basic rectangular design, single gable, 2 bay side hall plan. There is a bay window to the left. Windows are arched head, with brick arches. The red brick is highlighted with buff brick ornamentation around doors and windows. The porch is a simple but complimentary design."*

The application for Heritage Tax Relief describes the work to be carried out as:

1. New windows west wall; and
2. New windows south wall.

The original windows consisted of wooden single hung vertical sliders with fixed glazing removable storm windows, each with distinctive 2 over 2 mullion pattern. The existing windows glazings are rounded matching the decorative buff brick arching above.

The new replacement windows were custom designed to be installed without alteration to the existing brick fabric or structure. All new windows are low E coated glass, argon filled, sealed thermals with a single vertical mullion matching the original 2 over 2 pattern. The new windows are vertical sliders.

It should be noted that the new windows have been designed with a rounded arch to the glazed portions and match identically to the original.

An inspection of the work was carried out by staff on October 12<sup>th</sup>, 2017 with the owner on site. New replacement windows had been installed to the west and south walls in accordance to the submitted application. All work was revealed to be completed satisfactorily. Photographs are attached at Schedule "C" of the original and replacement windows.

### **BUDGET/LEGAL IMPLICATIONS:**

In the event that Council should approve the application for Heritage Tax Relief, then the tax assessment portion of the Village budget will be reduced by up to a maximum of \$524.00 for this fiscal year for this property.

However, Section 2 of the Heritage Tax Relief Bylaw 06-09 allows Council the option of not approving the application with no legal obligation or implications.

### **INTERDEPARTMENTAL IMPACTS:**

The Treasury Department will be most affected by the approval of this application by Council.

**LINKS TO STRATEGIC PLANS:**

The Village of Merrickville-Wolford Strategic Plan By-law 10-17 as adopted by Council on January 23, 2017, indicates in the "Strengths" section page 11, a specific reference to the Village's Heritage Structures and therefore the preservation of same.

Assistance by Council by administering the Heritage Property Tax Relief By-law to property owners for maintaining and preserving designated Heritage Structures is in keeping with the recognition afforded by the designation of the Rideau Canal as a UNESCO World Heritage Site as emphasized in the Strategic Plan

**CONCLUSION:**

All work has been accurately completed with attention to detail sympathetic to the historic and architectural features as described in the designating By-law. The owner undertook considerable extra expense in order to match the original design of the rounded window design of the new windows.

All the work described under the application was completed prior to the December 31<sup>st</sup>, 2017 deadline in accordance to Section 12 of the By-law.

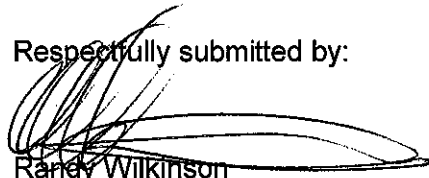
It is the recommendation of staff that Council approve this application for Heritage Tax Relief and grant the Tax Relief subject to the review of the file by the Village Treasury department.

**ATTACHMENTS:**

1. Copy of Heritage Tax Relief By-law 06-09;
2. Copy of Heritage Designation By-law 6-84; and
3. Photos of original and replacement windows.


CAO	N/A
Clerk	Yes
Finance	Yes
Building & MLEO Department	Yes
Public Works & Environmental Department	N/A
Parks, Recreation & Facilities Department	N/A
Planning Department	N/A
Economic Development Department	N/A
Fire Department	N/A
Other:	N/A

Respectfully submitted by:



Randy Wilkinson  
Chief Building Official  
Building and Planning Department

Approved by:



Christina Conklin  
Deputy Clerk

**CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**

**BY-LAW 06-09**

**BEING A BY-LAW TO PROVIDE FOR TAX RELIEF IN RESPECT OF  
DESIGNATED HERITAGE PROPERTY**

**WHEREAS** Section 365.2 of the *Municipal Act*, S.O. 2001, c.25, provides that a local municipality may establish a program to provide tax reductions or refunds in respect of eligible heritage property;

**AND WHEREAS** the establishment of a Heritage Property Tax Relief Program will encourage the restoration and preservation of buildings or structures of historic or architectural value that reveal some of the broad architectural, cultural, social, political, economic, and/or military patterns of the local history of the Village of Merrickville-Wolford, or that has some association with specific events or people that have shaped the details of that history;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD ENACTS AS FOLLOWS:**

**DEFINITIONS.**

1. In this by-law:
  - a) **"Village"** means the Corporation of the Village of Merrickville-Wolford.
  - b) **"Council"** means the Council of the Corporation of the Village of Merrickville-Wolford.
  - c) **"Eligible heritage property"** means a heritage property that is subject to an easement agreement with the Village under section 37 of the Ontario Heritage Act, or an easement agreement with the Ontario Heritage Foundation under section 22 of the Ontario Heritage Act.
  - d) **"Heritage property"** means a building or structure located in the Village of Merrickville-Wolford, and designated under Part IV of the Ontario Heritage Act or part of a heritage conservation district under Part V of the Ontario Heritage Act.
  - e) **"Heritage Property Tax Relief"** means a tax credit that may be applied to an eligible heritage property, that is attributable to,
    - i) The building or structure or portion of the building or structure that is the eligible heritage property; and
    - ii) The land used in connection with the eligible heritage property, as determined by the Village.
  - f) **"Owner(s)"** means the owner, from time to time, of an eligible heritage property, and includes a corporation and partnership and the heirs, executors, administrators and other legal representatives of a person to whom the context can apply according to law.
  - g) **"Program"** means the Heritage Property Tax Relief Program.
  - h) **"M.W.M.H.C."** means the Merrickville-Wolford Municipal Heritage Committee.
  - i) **"CBO"** means the Chief Building Official of the Village of Merrickville-Wolford or designate.

**SUBJECT TO AVAILABLE FUNDING.**

2.
  - a) The Program is subject at all times to the availability of funding. This by-law does not oblige Council to provide funding for the Program, and the Heritage Property Tax Relief contemplated by this by-law may be eliminated by Council through repeal of this by-law at any time with no notice whatsoever to any affected persons.
  - b) The Program funding is limited to the dollar amount approved by Council in the annual municipal budget and is limited to eight (8) residential properties and three (3) commercial or multi residential properties per year.

**MINISTER OF FINANCE.**

3. The Program is subject to any regulations that the Minister of Finance may make governing by-laws on tax refunds and reductions for heritage properties.

#### **FREQUENCY OF TAX RELIEF.**

4. Subject to the conditions set out in this by-law, an Owner shall be eligible to receive Heritage Property Tax Relief once per year, every third year, providing that the Owner meets all of the requirements of this by-law.

#### **APORTIONMENT BY MUNICIPAL PROPERTY ASSESSMENT CORPORATION.**

5. The portion of a property's total assessment that is attributable to the building or structure, or portion of the building or structure, that is eligible heritage property, and the land used in connection with it, may be determined by the Municipal Property Assessment Corporation at the request of the Village.

#### **AMOUNT OF TAX CREDIT.**

6. The amount of the tax credit provided in respect of an eligible heritage property shall be thirty percent (30%) of the taxes for municipal and school purposes levied on property assessed in the residential class and shall be limited to \$524.00 per property per eligible application; and thirty percent (30%) of the taxes for municipal and school purposes levied on property assessed in the commercial or multi-residential classes and shall be limited to \$703.00 per property per eligible application.

#### **FORFEIT OF RIGHTS TO TAX RELIEF.**

7. No subject property can be in tax arrears at any time. Should a property fall into tax arrears during that period of program participation, it shall automatically forfeit any rights to the subject Tax Relief and shall be cancelled from the Program until such time as the situation is satisfactorily remedied.

#### **INSPECTIONS.**

8. In order to be eligible for the Program, the Owner shall consent to the inspection of the property, as and when deemed necessary by the Village and by an individual(s) appointed by the Village. For the purposes of this by-law preliminary inspections shall be conducted by members of the Merrickville-Wolford Heritage Committee and final inspections by the Chief Building Official. IN the event the preliminary inspection cannot be carried out by members of the MWHC, the CBO will conduct said inspection.

#### **APPLICATION.**

9. The Owner of a heritage property may make application to the Program by submitting the prescribed application form to the Merrickville-Wolford Municipal Heritage Committee, not later than the last day of April in the year in which the owner is seeking to obtain the Heritage Property Tax Relief. The Merrickville-Wolford Municipal Heritage Committee shall enroll the eligible heritage property in the Program in the order in which the applications are received.

#### **PAYMENT OF THE TAX CREDIT.**

10. Payment shall be made to the applicant in the form of a cheque upon the receipt and approval by the M.W.M.H.C. of :

- (a) Receipts for supplies used to repair/maintain the property;
- (b) Paid invoices for services obtained to repair/maintain the property.

#### **FEES.**

11. As part of the application/renewal process, the Owner must submit the appropriate fee as follows:

- (a) \$25.00 application fee for property assessed in the residential class;
- (b) \$40.00 application fee for property assessed in the commercial or multi-residential classes.

**NON-COMPLIANCE.**

12. In the event that the Merrickville-Wolford Municipal Heritage Committee determines that the applicant has not completed the work as set out in the application by the deadline of December 31<sup>st</sup> in the applicable year, the application and funding requested will be forfeited for non-compliance.

**NOTIFICATION OF MINISTER.**

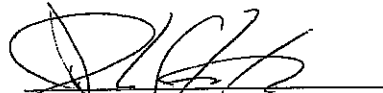
13. The Clerk is hereby directed to give notice of this by-law to the Minister of Finance within thirty (30) days of the date of enactment.

**EFFECTIVE DATE.**

14. This by-law shall come into force and take effect on the day of enactment.

**READ** a first and second time this 23<sup>th</sup> day of March, 2009.

**READ** a third and final time and passed this 23<sup>th</sup> day of March, 2009.

  
\_\_\_\_\_  
J. Douglas Struthers  
MAYOR

  
\_\_\_\_\_  
Jill E. Eagle  
CLERK

CORPORATION OF THE VILLAGE OF MERRICKVILLE

By-Law Number 6-84

A BY-LAW TO DESIGNATE PROPERTIES AS BEING OF ARCHITECTURAL AND/OR HISTORICAL VALUE AND INTEREST.

WHEREAS section 29 of The Ontario Heritage Act, 1974 authorizes the council of a municipality to enact by-laws to designate real property, including all buildings and structures thereon, to be of architectural or historical value or interest; and

WHEREAS the council of the Corporation of the Village of Merrickville has caused to be served on the owners of the lands and premises of lots shown on Schedule A - E of this by-law and upon the Ontario Heritage Foundation notice of intention to so designate the aforesaid real property and has caused such notice of intention to be published in the same newspaper having general circulation in the municipality once for each of three consecutive weeks; and

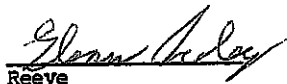
WHEREAS the reasons for designation are set in Schedules A,B,C,D,E, hereto.

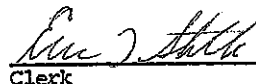
WHEREAS no notice of objection to the proposed designations has been served on the clerk of the municipality.

THEREFORE the council of the Corporation of the Village of Merrickville enacts as follows:

- 1) There is designated as being of architectural and/or historical value or interest the properties shown on Schedules A,B,C,D,E of this By-Law.
- 2) The municipal solicitor is hereby authorized to cause a copy of this by-law to be registered against the property described in Schedules A to E in the proper land registry office.
- 3) The clerk is hereby authorized to cause a copy of this by-law to be served of the owners of the aforesaid property and on the Ontario Heritage Foundation and to cause notice of the passing of this by-law to be published in the same newspaper having general circulation in the municipality once for each of three consecutive weeks.

Read a first, second and third time and passed this 16 day of April 1984.

  
Reeve

  
Clerk

CORPORATION OF THE VILLAGE OF MERRICKVILLE

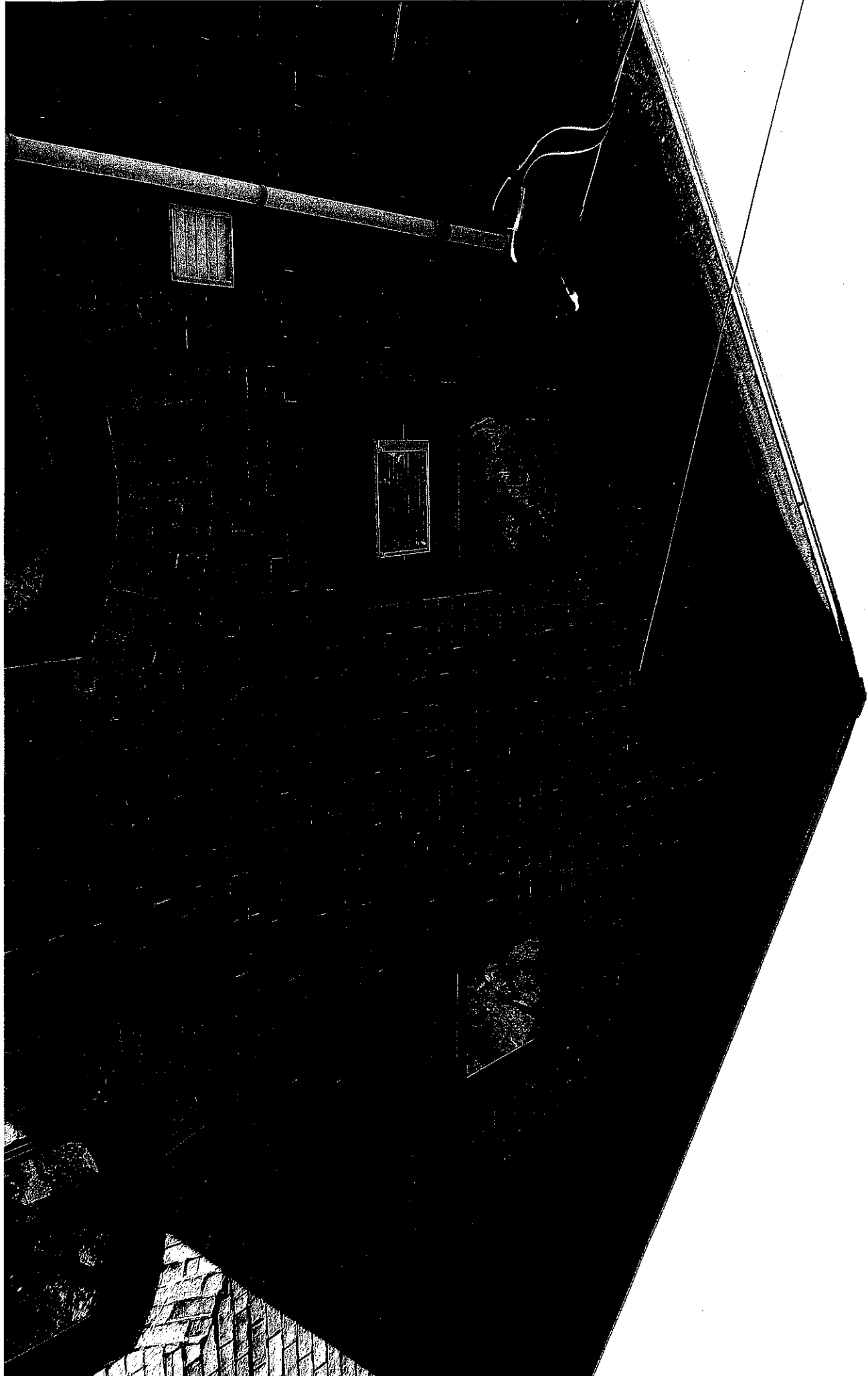
Schedule "A" to by-law 6-84

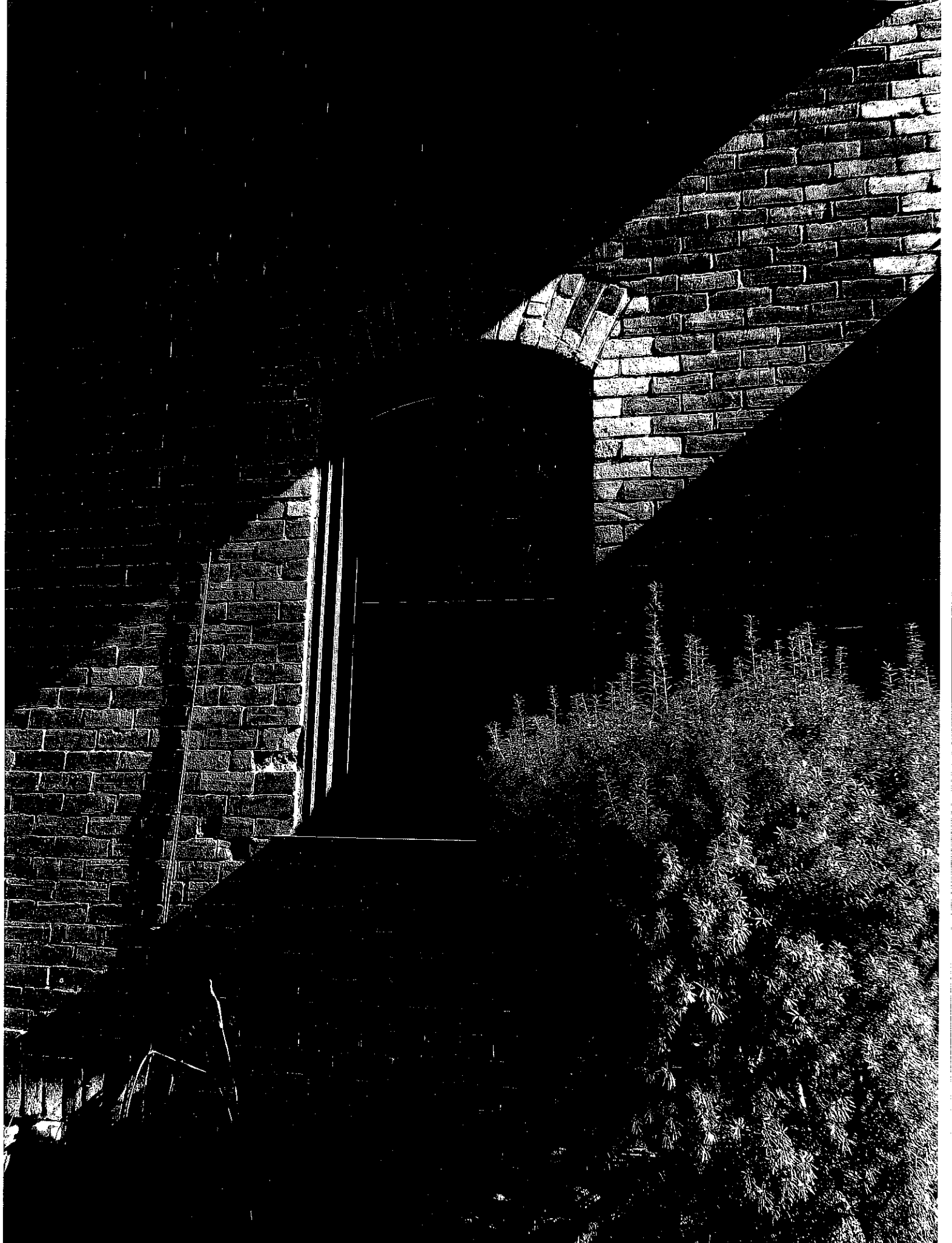
Nigel Hutchins lot 3 Colborne Street East

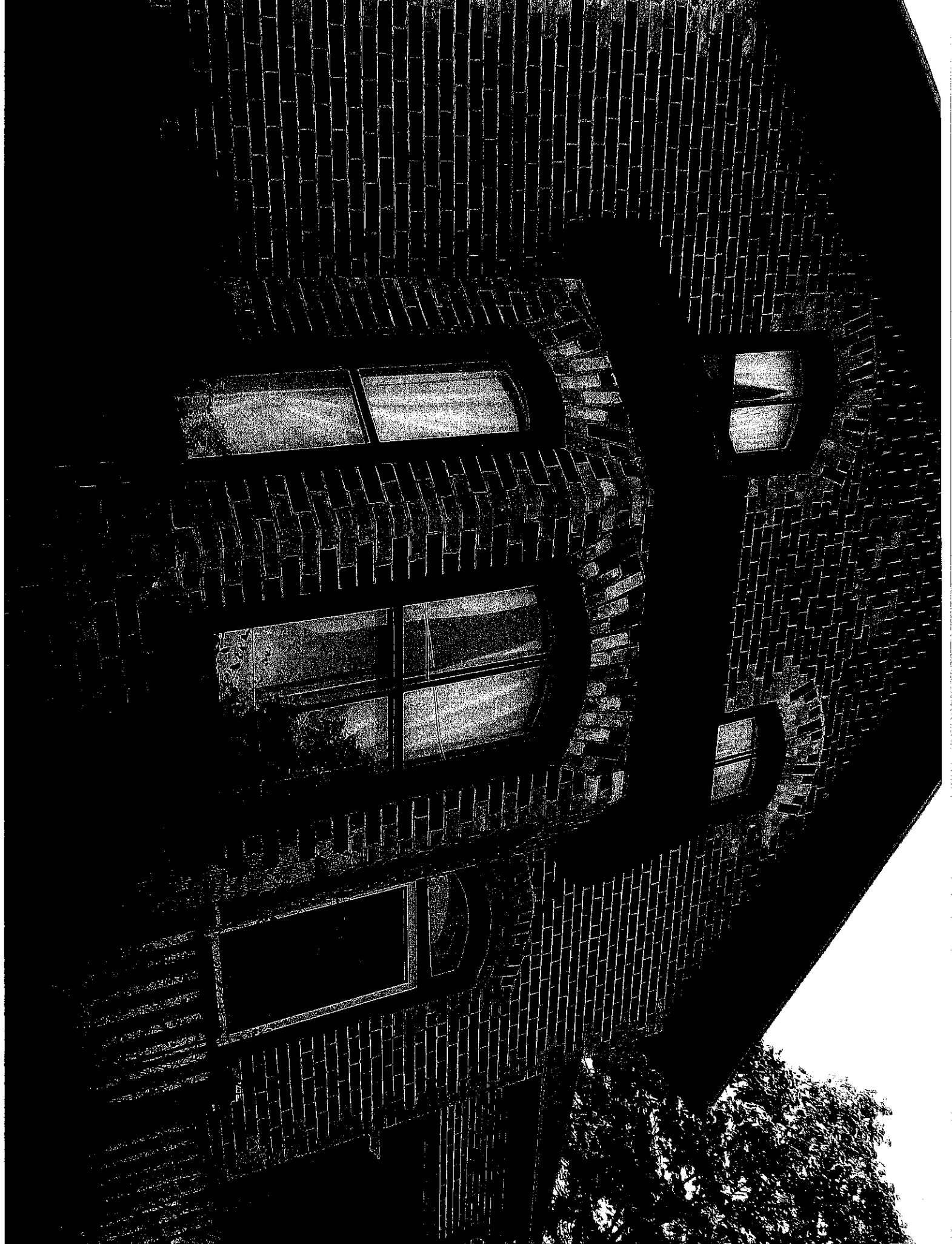
This is a 1½ storey brick house with stone foundation with basic rectangular design, single gable, 2 bay side hall plan. There is a bay window to the left. Windows are arched head, with brick arches. The red brick is highlighted with buff brick ornamentation around doors and windows. The porch is simple but complimentary design.

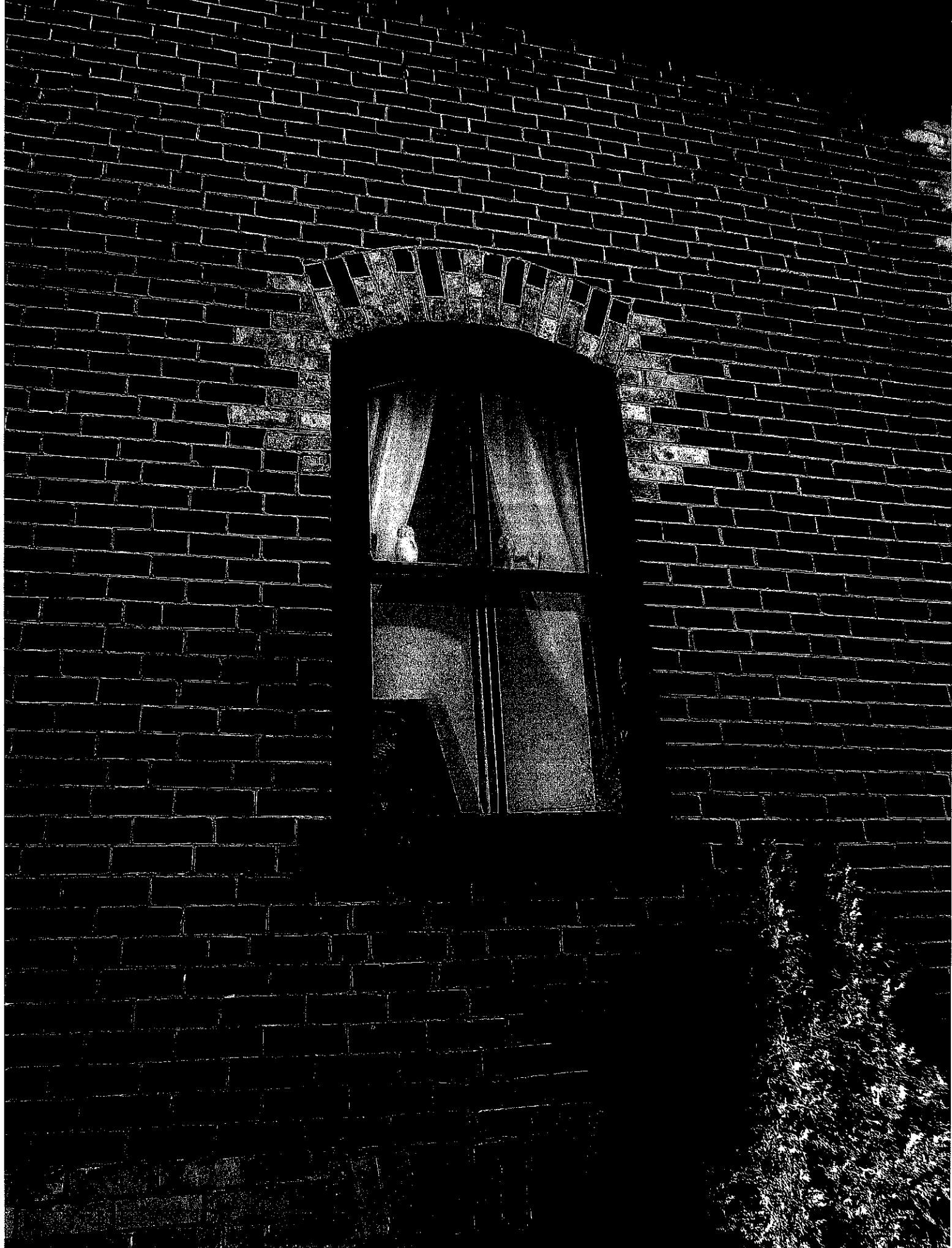


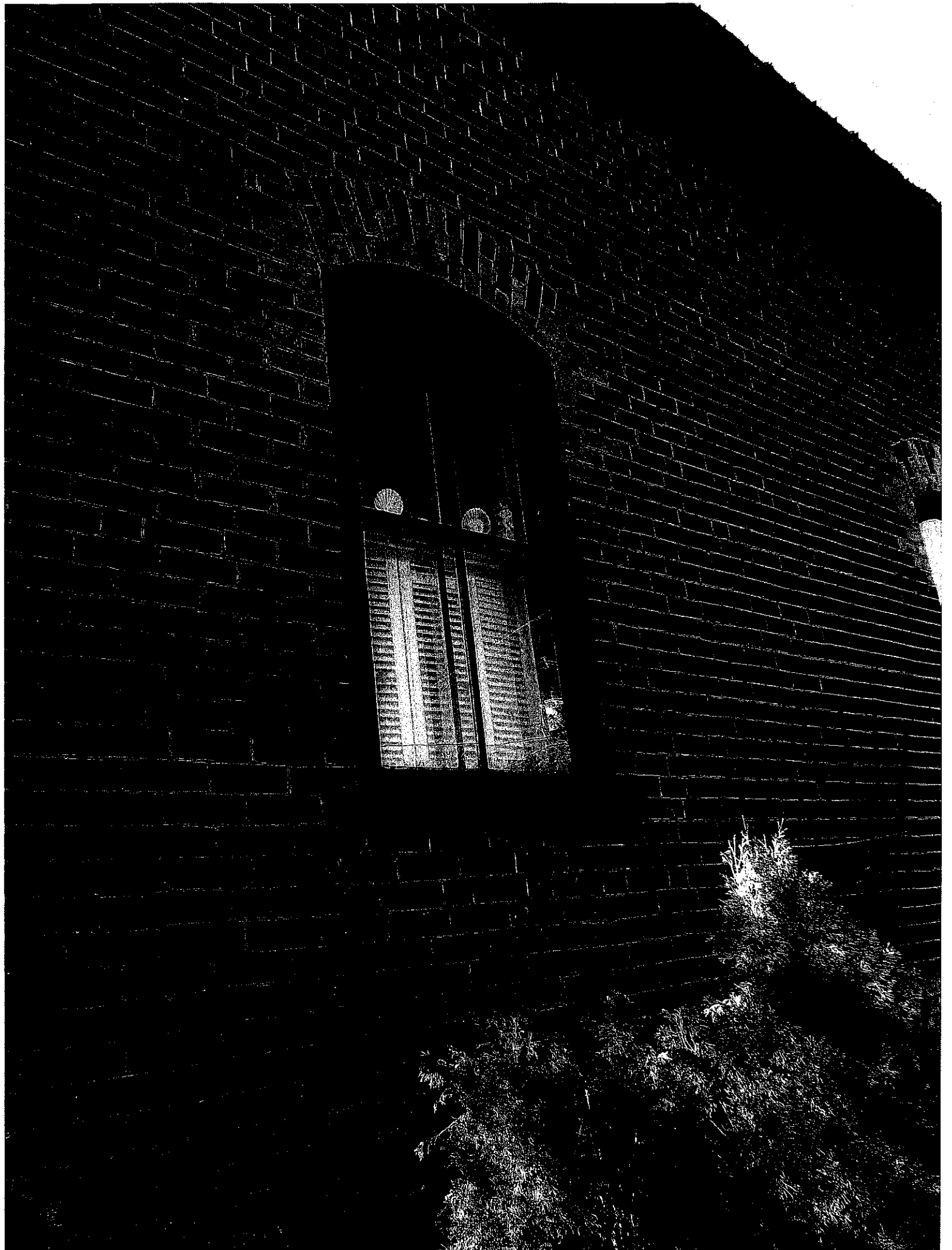














United Counties of Leeds and Grenville

Public Works Division  
Consent Granting Authority  
Forestry  
Planning  
Roads

25 Central Ave. W., Suite 100  
Brockville, ON K6V 4N6  
T 613-342-3840  
800-770-2170  
TTY 800-539-8685  
F 613-342-2101  
www.leedsgrenville.com

January 29, 2018

Mr. John Regan, CAO/Clerk  
Village of Merrickville-Wolford  
P.O. Box 340, 317 Brock Street West  
Merrickville, ON  
K0G 1N0



**RE: Notice of Decision on Official Plan Amendment No. 3 to the  
Official Plan for the Village of Merrickville-Wolford  
Counties File No. LOPA-MW-17-01**

Dear Mr. Regan:

Please find enclosed a Notice of Decision given on January 29, 2018, under Subsections 17(34) and (35) of the *Planning Act* with respect to Amendment No. 3 to the Official Plan for the Village of Merrickville-Wolford. A copy of the decision is attached.

You will receive final confirmation of the status of the decision on the Official Plan Amendment following the 20 day appeal period.

Should you have any questions regarding the above information, please contact me at 613-342-3840, ext. 2419 or Cherie.Mills@uclg.on.ca.

Yours truly,

Cherie Mills, MCIP, RPP  
Manager of Planning Services

Encl. (copy of notice, and decision)

where lifestyle  
grows good business

synonyme de **qualité de vie**  
et de réussite en affaires



**Date of Decision:** January 29, 2018  
**Date of Notice:** January 29, 2018  
**Last Date of Appeal:** February 20, 2018

Counties File No.: LOPA-MW-17-01  
**Municipality:** Village of Merrickville-Wolford  
**Applicant:** Village of Merrickville-Wolford  
**Subject Lands:** Part of Lots 11 and 12, Concession 1  
Village of Merrickville-Wolford

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## **Notice of Decision**

### **With respect to an Official Plan Amendment Subsection 17(34) of the Planning Act**

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A decision was made on the date noted above to approve all of Amendment No. 3 to the Official Plan for the Village of Merrickville-Wolford, as adopted by By-law No. 04-2018.

#### **Purpose and Effect of the Official Plan Amendment:**

The subject lands are located on Part of Lots 11 and 12, Concession 1 in Former Wolford in the Village of Merrickville-Wolford. The purpose of the Official Plan Amendment is to correct Official Plan mapping errors on the lands adjacent to and those that are part of the existing municipal waste disposal site. A small portion of the waste disposal site adjacent to County Road 16 is to be designated as Waste Disposal. There is also a portion of the adjacent lands to the west that were designated as Waste Disposal. These adjacent lands are not owned by the municipality and are not part of the waste disposal site. These adjacent lands are to be redesignated as Rural.

#### **Effect of Written Submissions on the Decision:**

There were no written comments received by the approval authority from the public or agencies on this Official Plan Amendment. Two members of the public spoke at the public meeting. One was the owner of the property to the west, who is in support of the redesignation of a portion of his property to correct a mapping error. The other member of the public asked a question regarding how often the adjacent business would have trucks on the road. There were no changes to the amendment as a result of the public meeting comments.

#### **When and How to File an Appeal:**

Any appeal to the Ontario Municipal Board must be received by the Manager of Planning Services of the United Counties of Leeds and Grenville no later than 20 days from the date of this notice, as shown above as the last date of appeal.

The appeal should be sent to the Manager of Planning Services, United Counties of Leeds and Grenville, at the address shown below and it must:

1. set out the specific part of the proposed official plan amendment to which the appeal applies;
2. set out the reasons for the appeal;
3. be accompanied by the fee prescribed under the Ontario Municipal Board Act in the amount of \$300.00 payable by certified cheque to the Minister of Finance.

**Who Can File An Appeal:**

Only individuals, corporations or public bodies may appeal a decision of the approval authority to the Ontario Municipal Board. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or the group on its behalf.

No person or public body shall be added as a party to the hearing of the appeal unless, before the plan or plan amendment was adopted, the person or public body made oral submissions at a public meeting or written submissions to the council or, in the opinion of the Ontario Municipal Board, there are reasonable grounds to add the person or public body as a party.

**When the Decision is Final:**

The decision of the Corporation of the United Counties of Leeds and Grenville is final if a notice of appeal is not received on or before the last date for filing a notice of appeal.

**Other Related Applications:**

Zoning By-law Amendment (Village File No. ZBA 5-17) approved by By-law No. 34-17.

**Additional Information:**

Additional information about the application is available for public inspection during regular office hours (8:00 am to 4:00 pm) at the Planning Services Department of the United Counties of Leeds and Grenville at the address noted below. Information is also available from the Village of Merrickville-Wolford municipal office.

Please call Cherie Mills, Manager of Planning Services at (613) 342-3840, extension 2419, if you have any questions.

**Mailing Address for Filing a Notice of Appeal:**

United Counties of Leeds and Grenville  
25 Central Avenue West, Suite 100  
Brockville, Ontario K6V 4N6  
Attention: Manager of Planning Services



**DECISION**  
**WITH RESPECT TO OFFICIAL PLAN AMENDMENT NO. 3**  
**TO THE**  
**OFFICIAL PLAN OF THE VILLAGE OF MERRICKVILLE-WOLFORD**  
**UNDER SECTION 17(34) OF THE PLANNING ACT**

---

Amendment No. 3 to the Official Plan of the Village of Merrickville-Wolford, as adopted by By-law No. 04-2018, is hereby approved under Section 17(34) of the Planning Act, as amended.

Dated at Brockville, Ontario this 29th day of January, 2018



Cherie Mills, MCIP, RPP  
Manager of Planning Services  
United Counties of Leeds and Grenville

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Incorporated  
Wolford 1850  
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Amalgamated 1998



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Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if  
required:

**Recorded Vote**

**Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: February 12, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:** By-Law 10-2018, being a by-law to appoint a Municipal By-Law Enforcement Officer, be read a first and second time, and that By-Law 10-2018 be read a third and final time and passed.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

**CORPORATION OF THE VILLAGE OF MERRICKVILLE – WOLFORD  
BY-LAW NO. 10-2018**

**BEING** a By-Law to appoint a Municipal By-Law Enforcement Officer

**WHEREAS** Section 15 of the Police Services Act, chapter p.15 R.S.O. 1990 does authorize that a Municipal Council may appoint persons to enforce the By-Laws of a Municipality and that Municipal By-Law Enforcement Officers are Peace Officers for the purpose of enforcing Municipal By-Laws;

**AND WHEREAS** the Council of the Corporation of the Village of Merrickville - Wolford has in the past and does now deem it expedient and in the best interests of the Municipality to appoint a Municipal By-Law Enforcement Officer within the boundaries of the Village of Merrickville-Wolford;

**NOW THEREFORE** the Council of the Corporation of the Village of Merrickville – Wolford does enact as follows:

1. Jerry Jopling is hereby appointed as a Municipal By-Law Enforcement Officer for the Village of Merrickville – Wolford;
2. The Municipal By-Law Enforcement Officer is hereby responsible for the enforcement of the By-Laws of the Corporation of the Village of Merrickville – Wolford;
3. The Municipal By-Law Enforcement Officer shall share in the enforcement of the Village Property Standards By-Law No. 22-03 with the Chief Building Official who shall have primary responsibility of enforcement;
4. The Municipal By-Law Enforcement Officer will hereby report to the Chief Building Official of the Village;
5. The Municipal By-Law Enforcement Officer may be suspended or dismissed with cause by the Chief Administrative Officer/Clerk; and
6. This By-Law shall be deemed to come into force and effect on the 12<sup>th</sup> day of February, 2018.

**READ** a first and second time this 12<sup>th</sup> day of February, 2018

**READ** a third and final time and passed this 12<sup>th</sup> day of February, 2018

\_\_\_\_\_  
David Nash, MAYOR

\_\_\_\_\_  
Christina Conklin, DEPUTY CLERK

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: February 12<sup>th</sup>, 2018

For Clerk's use only, if  
required:

**Recorded Vote  
Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford hereby receives report FD-03-2018, being the 2017 Emergency Management Program Annual Review, for information purposes.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor



**Village of Merrickville - Wolford**  
Information Report to Council  
Emergency Management Program Committee  
Report FD-03-2018  
Date to Council: February 12, 2018

**RE: 2017 Emergency Management Program Annual Review**

**OBJECTIVE:** To provide Council and the public with an update regarding the Emergency Management Planning activities in 2017.

**RECOMMENDATION:**

**THAT Council receive report FD-03-2018, being the 2017 Emergency Management Program Annual Review, for information purposes.**

**BACKGROUND:**

The *Emergency Management and Civil Protection Act*, Section 2.1(1), states that "Every municipality shall develop and implement an emergency management program". Further, O. Reg. 380/04, paragraph 11(6), states that the Emergency Management Program Committee (EMPC) shall conduct an annual review of the municipality's Emergency Management Program and shall make recommendations to Council for its revision, if necessary. In order to remain compliant with the above-referenced legislation, FD-03-2018 is the annual report to Council for 2017.

**ANALYSIS**

The Village of Merrickville-Wolford covers an area of 213.8 square kilometers and has a population of approximately 3,067 (2016 census). The Village of Merrickville-Wolford is mostly comprised of a rural area (200 km/sq.). The remaining area is residential and commercial. There are no major 400 series highways in the Municipality, however, two rail lines pass to the north and west of the Village. While conducting a review of the Hazard Information and Risk Assessment (HIRA) for our Municipality, natural, human and transportation are the areas that have been identified as our key areas of potential hazards.

The past year has seen a marked improvement in our resiliency and preparedness in our Emergency Management Program. Through collaboration, training and a commitment to preparedness, we have enhanced our capacity and capability to respond to an emergency.

The Community Emergency Management Coordinator (CEMC) and Deputy Clerk met with our Office of the Fire Marshal and Emergency Management (OFMEM) Field Officer, Lisa Harvey, on February 15, 2017. Ms. Harvey provided recommendations, guidance and facilitation in establishing an improved EMPC, Emergency Control Group and Emergency Plan. Ms. Harvey suggested that the Deputy Clerk become the primary CEMC while moving the Fire Chief to the Alternate CEMC position as the reality is that most likely the Fire Chief would be on scene in case of an emergency and would therefore not be able to attend at the Emergency Operations Centre (EOC) or be able to initiate contact with the Emergency Control Group. Ms. Harvey's assistance with the above is much appreciated.

We assessed the functionality of our EOC and improved our legacy phone line capacity by providing two separate lines in case of a loss of power over our current phone system. Updated supplies and resources for the EOC include media monitoring, AV systems for benchmarks and action items, computer stations for documentation and recording of chronological events, and hard copies of documents required for declarations, personal logs, registration, identification and security. The EOC was set up to allow for a collaborative business cycle as well as individual resource areas for allied agencies and technical support resources.

The Merrickville Public Library has been identified as our media reception and press release/information session area. Emergency power will be installed at the Library through a Generlink system. Our alternate EOC (Eastons Corners) is also being upgraded with alternate power source capability to ensure continuity of service and a more efficient establishment of our secondary EOC, if required.

## **TRAINING**

With a commitment to continuing education, the Village hosted a Basic Emergency Management (BEM) program for the Committee members, administrative staff and firefighters (Sept 13 & 14, 2017 – 16 hours). This program was well received and improved the awareness of the entire team regarding the roles, responsibilities and understanding of our Emergency Management Program for Merrickville-Wolford, as well as reinforced the importance of business continuity during a disaster.

The new CEMC and Alternate CEMC attended the United Counties of Leeds and Grenville training session (Sept. 7, 2017 – 4 hours) that provided information regarding Social Services roles, responsibilities and resources, Red Cross Society reception centers and resources, as well as an O.P.P. presentation regarding resources and provincial police capacity. The Alternate CEMC attended the Loyalist Sector meeting in Trenton on October 5, 2017.

The mandatory Committee training and tabletop exercise was conducted on November 29, 2017 (5 hours). All Committee members and Field Officer, Lisa Harvey, were in attendance for the session. This exercise focused on the need to recognize the benefits of activating the Emergency Control Group and the Emergency Plan. The exercise provided a scenario of an emergency occurring within the Village, followed by a secondary emergency. This challenged the Committee to think "outside the box" and led to clarity regarding County, Provincial and Federal resources that are available as

well as approximate timeframes to have the resources on scene. The training exercise was well received and all members felt better prepared and informed of their roles and responsibilities within our program.

**LINKS TO STRATEGIC PLANS:**

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025. The priorities of the strategic plan that can be linked to this report are as follows:

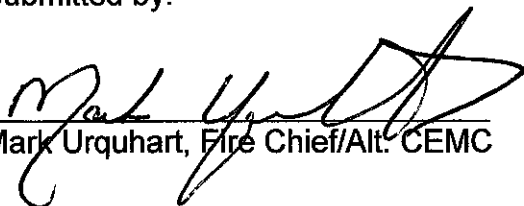
**Ensuring efficient, effective services and civic engagement:** By meeting legislative requirements and ensuring an Emergency Management Program is in place, as well as keeping the members of the Emergency Management Program Committee well trained as to what to do in the unfortunate case of an emergency within the Village, assists with ensuring safety precautions and measures are in place to protect citizens. Making this information available to Council and the public ensures transparency and is in keeping with the priority to ensure efficient and effective services are being delivered to the residents of Merrickville-Wolford.

**CONCLUSION**

In 2017, the Emergency Management Program for Merrickville-Wolford has evolved and continues to move forward with personal and corporate preparedness, staff training and logistics. In 2018, there will be a focus devoted to strengthening resiliency, capacity and depth. With education comes understanding and the ability to ensure that alternates are available, prepared and able to step into other roles or responsibilities, if needed. If you fail to plan, you plan to fail. The Village of Merrickville-Wolford is taking Emergency Management Planning very seriously.

REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	NA
Deputy Clerk / CEMC	Yes
Finance	NA
Building Control & MLEO Department	NA
Public Works & Environmental	NA
Parks, Recreation & Facilities	NA
Planning Department	NA
Economic Development Department	NA
Fire Department	Yes
Other:	NA

Submitted by:

  
 Mark Urquhart, Fire Chief/Alt. CEMC

Approved by:

  
 Christina Conklin, Deputy Clerk/CEMC

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: February 12, 2018

For Clerk's use only, if  
required:

**Recorded Vote  
Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Rideau Valley Conservation Authority dated December 14, 2017, for information purposes.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor



**RIDEAU VALLEY CONSERVATION AUTHORITY**  
**Box 599, 3889 Rideau Valley Drive**  
**Manotick, Ontario, K4M 1A5**  
**(613) 692-3571, 1-800-267-3504**

**APPROVED MINUTES**

**Board of Directors    10/17    December 14, 2017**

<b>Present:</b>	Anne Barr Gerry Boycé Barclay Cormack Erin Greco Victor Heese Pieter Leenhouts Sharon Mousseau Ralph Pentland Tom Scott	Pat Barr Judy Brown Vince Carroll Ed Hand Andy Jozefowicz Scott Moffatt Lyle Pederson Ray Scissons
<b>Staff:</b>	Sommer Casgrain-Robertson Terry Davidson Ewan Hardie Shelley Macpherson	Dan Cooper Diane Downey Glen McDonald Sarah Wayne
<b>Regrets:</b>	Jeff Banks Joe Gallipeau Gerald Schwinghamer	Brian Campbell Dale McLenaghan

**1.0 Agenda Review**

Lyle Pederson called the meeting to order at 6:30 pm and reviewed the Agenda.

**2.0 Adoption of Agenda**

<b>Motion 1-171214</b>	<b>Moved by:</b>	Andy Jozefowicz
	<b>Seconded by:</b>	Victor Heese

That the Board of Directors of the Rideau Valley Conservation Authority adopts the Agenda as circulated.

**Motion Carried**

**3.0 Declaration of Interest**

There were no declarations of interest declared.

**4.0 Approval of Minutes of November 23, 2017**

<b>Motion 2-171214</b>	<b>Moved by:</b>	Gerry Boyce
	<b>Seconded by:</b>	Pieter Leenhouts

That the Board of Directors of the Rideau Valley Conservation Authority approves the Minutes of the Board of Directors Meeting #9/17, November 23, 2017 as circulated.

**Motion Carried**

**5.0 Business Arising from the Minutes**

There was no business arising.

**6.0 Accessible Customer Service Policy**

General Manager Sommer Casgrain-Robertson responded to Board Member inquiries stating that all staff are currently trained and compliant with legislation; however, some Board Members still need to complete training. The updates do not require any additional training for existing staff, but rather clarifies a few changes in terms of volunteer training.

<b>Motion 3-171214</b>	<b>Moved by:</b>	Vince Carroll
	<b>Seconded by:</b>	Barclay Cormack

That the Board of Directors of the Rideau Valley Conservation Authority approve the updated Accessible Customer Service Policy.

**Motion Carried**

**7.0 2018 Draft Budget**

Sommer Casgrain-Robertson presented the revised draft budget for 2018. Final numbers were calculated for the Rideau River Ice Management special levy and updated in this version of the budget. Upon Board approval, staff will circulate to member municipalities for comment.

**Motion 4-171123**

**Moved by:**

Judy Brown

**Seconded by:**

Victor Heese

That the Board of Directors of the Rideau Valley Conservation Authority approve the draft budget, revenue breakout and levy apportionment sheet for circulation to member municipalities for their review and consideration prior to RVCA's March 22, 2018 meeting.

**Motion Carried**

**8.0 Reserves Policy**

Financial Services Manager Sarah Wayne presented a draft policy for RVCA's reserves and answered questions. RVCA follows standard accounting procedures, however a reserve policy provides greater clarity for the Board and direction to staff as recommended by the auditors.

**Motion 5-171214**

**Moved by:**

Ray Scissons

**Seconded by:**

Judy Brown

That the Board of Directors of the Rideau Valley Conservation Authority approve the attached Reserves Policy.

**Motion Carried**

**9.0 Deferred Revenue Policy**

Financial Services Manager Sarah Wayne also presented a draft policy for RVCA's deferred revenue and answered questions. Again, RVCA follows standard accounting procedures, however a policy provides greater clarity for the Board and direction to staff as recommended by the auditors.

**Motion 6-171214**

**Moved by:**

Tom Scott

**Seconded by:**

Victor Heese

That the Board of Directors of the Rideau Valley Conservation Authority approve the attached Deferred Revenue Policy.

**Motion Carried**

## 10.0 Program Reviews and Analysis of Future Payroll Costs

Sarah Wayne explained the analysis she had prepared for future payroll costs and answered questions from members. Discussion took place that the identified gap would be addressed through program changes and other cost saving measures leading up to the 2019 budget.

Chair Lyle Pederson looked to board members for discussion and feedback on the final set of program reviews. Staff responded to questions from members and notes were taken of Board feedback. Chair Pederson then provided a summary of the Board's feedback to the program reviews presented in October, November and December.

**Motion 7-171214**

**Moved by:**

Ralph Pentland

**Seconded by:**

Judy Brown

That the Board of Directors of the Rideau Valley Conservation Authority receive the attached program reviews for Watershed Science and Engineering Services, Conservation Land Management Services and Corporate Services.

**Motion Carried**

## 11.0 Meetings

a) Conservation Ontario Council: December 11, 2017 (Toronto)

Chair Pederson reported that Council had received a good draft Administrative By-law that was prepared for individual conservation authorities to use when preparing their own by-law to comply with the new requirement under the *Conservation Authorities Act*. He also reported that Council requested that the support municipalities provide to Conservation Authorities be prominent in a MOU being prepared between Conservation Ontario and the MNRF. Finally, he informed the Board that Council had approved a letter to the MNRF expressing concern regarding their planned closure of the Ontario Tree Seed Facility.

Barclay Cormack, who had made the Board aware of the Seed Plant Facility closure at their last meeting, indicated that the Ferguson Forest Centre Board of Directors will likely meet in February or March 2018 to discuss the planned closure and how the Forest Centre will navigate through these changes. Sommer Casgrain-Robertson indicated that staff would prepare a letter from RVCA to MNRF regarding the closure for Board consideration in January.

Upcoming:

b) RVCA Board of Directors Meeting: Thursday, January 25, 2018  
(Manotick)

#### **12.0 Member Inquiries**

An inquiry was made about the changes to the *Conservation Authorities Act* and if this would change RVCA's approach to accessing private property. Sommer Casgrain-Robertson indicated that RVCA has a policy for staff accessing private property and does not anticipate any changes.

A request was made that staff who attended the Latornell Conservation Symposium this year provide the Board with feedback from the conference. Staff responded that they would look in to having staff provide feedback.

A member noted that Conservation Authorities had not been represented at the National Roundtable on Flood Risk held in Regina in November. Staff responded that they would raise this with Conservation Ontario.

#### **13.0 New Business**

Chair Pederson informed the Board that Bill 139 had been passed by the Provincial Legislature on December 12, 2017 resulting in an updated *Conservation Authorities Act*.

#### **14.0 Adjournment**

The Chair adjourned the meeting at 9:08 p.m. on a motion by Ray Scissons which was seconded by Pieter Leenhouts.

---

**Lyle Pederson**  
Chair

---

**Diane Downey**  
Recording Secretary

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: February 12, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-01-2018 regarding 2018 Community Grants; and

That Council approves the allocation of grants to groups, as attached, under the Community Grants and Donations Policy, as proposed during the 2018 budget deliberations.

Carried / Defeated

David Nash, Mayor

For Clerk's use only, if required:

**Recorded Vote**

**Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N



## Village of Merrickville - Wolford

Report FIN-01-2018  
Finance Department

Date to Council: February 12, 2018  
Action/Information Report to Council

**RE: 2018 Community Grants**

**OBJECTIVE:** To provide Council with an overview of the 2018 Community Grant applications that were received, together with staff's recommendations regarding the allocation of the 2018 Community Grants.

### **RECOMMENDATION:**

**THAT Council receive report FIN-01-2018 regarding 2018 Community Grants; and**

**THAT Council approves the allocation of grants to groups, as attached, under the Community Grants and Donations Policy, as proposed during the 2018 budget deliberations.**

### **BACKGROUND:**

In 2017, Council directed staff to invite applications from local groups for grants under the Community Grants budget line, to review the received requests and provide a report to Council recommending grants. This was a change from the previous practice where Council would review the various requests for grants under the Community Grants budget line. The requests were not consistent in format or background information for Council review. In 2018, Council directed staff to continue with the new procedure, but with earlier deadlines for applications and review to accommodate the timelines of the requesting groups.

### **ANALYSIS:**

In fall 2017, staff distributed the grant application form to past recipients, posted it to the municipal website, social media and at the municipal office, with a closing date of November 30, 2017.

Eleven applications were received and the total grants requested came to \$23,950. On January 15, 2018, a review committee met to review the applications. Please refer to Attachment "A" for the summary of the recommendations.

Going forward, the review committee recommends additions to the application form and the development of a more detailed evaluation rubric (suggestions listed in Attachment "B"), to assist in future reviews and to improve accountability.

**BUDGET/LEGAL IMPLICATIONS:**

The proposed 2018 budget includes a line item of \$13,650 toward community grants.

**INTERDEPARTMENTAL IMPACTS:**

Not applicable.

**LINKS TO STRATEGIC PLANS:**

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

**Promoting healthy living**

By granting monies to support community events, the Village is promoting healthy living by assisting to bring something for everyone to the Village which promotes aging in place as well as attracting and retaining a younger demographic to encourage diversity and sustainability in the community.

**Building a progressive, growing economy**

Supporting local groups and events that draw tourism to the Village is a way to attract businesses to the area and create a supportive business-friendly environment that retains, grows and diversifies our economy.

**Ensuring efficient, effective services and civic engagement**

The new grant application system has enhanced municipal communications practices and improved connectivity with the community (D.3.1.). From a time management aspect, the new system saves interruptions throughout the year as the process is streamlined at the beginning of the year.

**CONCLUSION:**

It is recommended that Council approve the recommendations as outlined in Attachment "A" to this report, both monetary and in-kind, to the various applicants for 2018 Community Grants.

**ATTACHMENTS:**

Attachment "A": 2018 Community Grants Summary of Recommendations

Attachment "B": Recommendations for future applications

Submitted on behalf of the 2018 Community Grants Review Committee by:

  
Christina Conklin, Deputy Clerk



	<b>Community Group</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>In kind request</b>
		<b>Approved</b>	<b>ASK</b>	<b>RECOMMEND</b>	
<b>1</b>	Lions Club - Canal Fest	\$ 3,000	\$ 3,000	\$ 1,000	
<b>2</b>	Jazzfest		\$ 1,000	\$ 750	YES
<b>3</b>	Artist Guild		\$ 750	\$ 750	
<b>4</b>	Agricultural Society	\$ 4,000	\$ 4,000	\$ 4,000	
<b>5</b>	Car Show	\$ -	\$ -	\$ -	YES
<b>6</b>	Christmas in Merrickville	\$ 4,500	\$ 4,500	\$ 2,000	YES
<b>7</b>	Merrickville Heritage Classic	\$ 500	\$ 1,000	\$ 500	YES
<b>8</b>	Two Rivers Food Hub	\$ 1,000	\$ 2,000	\$ -	
<b>9</b>	Merrickville-Wolford in Bloom	\$ 5,000	\$ 5,000	\$ 3,650	YES
<b>10</b>	The Sons of Martha (April historical rock opera)		\$ 1,200	\$ -	
<b>11</b>	Friends of the Rideau	\$ 1,500	\$ 1,500	\$ 1,000	
	<b>Total</b>	<b>\$ 19,500</b>	<b>\$ 23,950</b>	<b>\$ 13,650</b>	
	<b>Budget(s)</b>	<b>\$ 13,650</b>	<b>\$ 13,650</b>	<b>\$ 13,650</b>	

## Attachment "B"

### Recommendations for changes to Community Grant Application Form:

- Require that applicants provide a more detailed description of what they intend to use the grant for (i.e. "to purchase needed equipment"/"for additional marketing"/"to fund specific new program", rather than just a description of the event)
- Require applicants who have previously received grants to detail how the grant was used, and the impact the grant had

### Suggestions for Criteria for an Application Evaluation Rubric

- For community events/special events/seasonal or time-limited events/to assist with new ventures (e.g. farmer's market)
- Events in Merrickville-Wolford
- Application from established group
- Aligns with Strategic Plan
- New initiatives, rather than ongoing funding
- Requests for "seed money" for projects that have the potential to become self-sustaining in future and/or that can leverage other funding/volunteers/etc.
- Impact of previous grants/Success of previous events
- In-kind requests, if possible to accommodate

### "Seed Loans"

The committee also suggests that Council consider "seed loans" for the future, in addition to grants (i.e. making funds available as seed money for new ventures, which the recipients would repay from the success of the venture).



**VILLAGE OF MERRICKVILLE-WOLFORD**

<b>For Clerk's use only, if required:</b>		
<b>Recorded Vote Requested By:</b>		
Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: February 12, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

WHEREAS Ontarians identify infrastructure and transit as the biggest problems facing their municipal government and Ontarians already pay the highest property taxes in the country;

AND WHEREAS municipalities have limited authority to make changes that are needed to reduce the cost of delivering municipal services and financing infrastructure projects;

AND WHEREAS a ten-year projection (2016-2025) of municipal expenditures against inflationary property tax and user fee increases shows there to be an unfunded average annual need of \$4.9 billion to fix local infrastructure and provide for municipal operating needs;

AND WHEREAS this gap calculation presumes all existing and multi-year planned federal and provincial transfers to municipal governments will be fulfilled;

AND WHEREAS each municipal government in Ontario faces unique issues, fiscal health is a challenge shared by all municipal governments, regardless of size;

AND WHEREAS diversifying municipal revenues strengthens municipal long-term infrastructure planning and financing and would reduce the vulnerability of municipal governments to any federal or provincial changes and their own respective fiscal health;

AND WHEREAS a 1% increase to the provincial portion of the HST, adjusted for low income rebates, would result in about \$2.5 billion in new revenue would be distributed equitably to help every municipal government in Ontario fund their infrastructure and services with greater predictability;

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Merrickville 1860  
Amalgamated 1998

Telephone (613) 269-4791  
Facsimile (613) 269-3095



## VILLAGE OF MERRICKVILLE-WOLFORD

**THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford supports the Association of Municipalities of Ontario in its efforts to secure this new source of revenue to help fund critical municipal services like roads, bridges, transit, clean water and other services.**

Carried / Defeated

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David Nash, Mayor

*The following has been copied from [www.thelocalshare.ca](http://www.thelocalshare.ca)*

Our community needs a greater local share. You depend on municipal services every day, but municipal governments only collect 9% of all taxes. Property taxes can't keep up with growing local needs. The local share needs to be bigger. Ontario municipal governments are calling for a new 1% sales tax devoted to local infrastructure services such as roads, bridges and transit.

#### **ANNUAL MUNICIPAL GAP WHY NOW?**

The Association of Municipalities of Ontario (AMO) estimates that municipal governments face an annual shortfall of about \$4.9 billion dollars for the next 10 years to maintain current services and address the infrastructure gap.

#### **GROWING NEEDS, SERVICES & COSTS**

Municipal governments work around the clock to provide critical services, like good roads, clean drinking water, and safe communities. But growing needs and costs are putting too much pressure on property taxes.

#### **WHY NOW?**

Municipal governments need a variety of dependable funding sources to build strong communities today and in the future.

#### **YOUR TAX DOLLAR WHY NOW?**

Municipal governments own more of Ontario's infrastructure than the federal or provincial governments. Our roads, bridges and other assets are in need of repair and investment — work that's been delayed too long. More extreme weather and an aging population mean that we need to invest more in services like public works and long-term care. Many costs are beyond municipal control, such as electricity and insurance — which are growing faster than inflation.

#### **WHY NOW? THE LOCAL SHARE \$0.09**

Municipal governments provide services such as police, fire and ambulance services, roads and bridges, public transit, water and wastewater treatment, recreational programs, waste management, social housing, and public health. Funding comes from property taxes, user fees and transfers from the provincial and federal governments.

#### **THE PROVINCIAL SHARE \$0.44**

The provincial government provides services such as healthcare, education and social services. Funding comes from income taxes, corporate taxes, sales taxes, payroll taxes and federal transfers.

#### **THE FEDERAL SHARE \$0.47**

The federal government provides for Canada's social safety net and delivers services such as foreign affairs, national defence, immigration and the RCMP. It also provides transfers to provincial governments. Funding comes from income tax, corporate tax, sales tax, and payroll tax.

### **SMALL CHANGE WITH BIG IMPACT**

If municipal governments try to close the \$4.9 billion gap using property taxes alone, those bills might need to double over the next decade. That hurts everyone — seniors and low-income Ontarians hardest of all. A dedicated 1% sales tax could generate \$2.5 billion annually for local infrastructure and services. This would help to bridge the gap, while helping municipal governments manage the pressure on property taxes.

### **FUNDING THE 21ST CENTURY**

While new to Canada, municipal sales taxes are used around the world to provide predictable revenue that grows with the economy. This ensures that everyone who uses municipal services — residents, businesses and tourists — helps to pay for them. Special measures would protect those with low incomes. To build communities for the future, we need a new and modern approach to funding municipal services.

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## VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: February 12, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:** By-Law 11-2018, being a by-law to confirm the proceedings of the Council meeting of February 12, 2018, be read a first and second time, and that By-Law 11-2018 be read a third and final time and passed.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

**THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**

**BY-LAW 11-2018**

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON FEBRUARY 12, 2018

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on February 12, 2018 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on February 12, 2018 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 12<sup>th</sup> day of February, 2018.

\_\_\_\_\_  
David Nash, Mayor

\_\_\_\_\_  
Christina Conklin, Deputy Clerk



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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: February 12, 2018

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at p.m. until the next regular meeting of Council on Monday, February 26, 2018 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried / Defeated

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David Nash, Mayor