

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3096

VILLAGE OF MERRICKVILLE-WOLFORD

**Agenda for Council
Council Chambers**

Council Meeting 7:00 p.m.

Monday, February 24, 2020

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **Public Question Period to Council**
5. **Minutes:** Approval of Minutes of regular Council meeting of February 10, 2020
6. **Correspondence:** Chief of Emergency Management re: 2019 Compliance dated February 15, 2020; and
CAO correspondence to Merrickville District Historical Society (MDHS) dated February 13, 2020 and MDHS correspondence to Council dated January 31, 2020
7. **Public Works:** Resolution re: 2020 Brush Amnesty Days;
Resolution re: 2020 Pitch-in Week;
Correspondence from Jp2g Consultants Inc. re: Waste Optimization Plan
8. **Planning:** Notice of Adoption of Official Plan
9. **Fire Dept.:** FD-01-2020 re: 2019 4th Quarter and Year-end Report
10. **Public Question Period to Council**
11. **Next meeting of Council:** February 26, 2020 at 2:00 p.m.
12. **Confirming By-Law:** 12-2020 re: Confirm Proceedings of Council meeting of February 24, 2020
13. **Adjournment.**

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: February 24, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the regular Council meeting of February 24, 2020 as:

___ circulated.

___ amended.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: February 24, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby
approve the Minutes of the regular Council meeting of February 10, 2020 as:

_____circulated.

_____amended.

Carried / Defeated

J. Douglas Struthers, Mayor

**The Corporation of the
Village of Merrickville-Wolford**

Monday, February 10, 2020

A regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 7:00 p.m. on Monday, February 10, 2020.

Chaired by: Mayor J. Douglas Struthers
Members of Council: Deputy Mayor Michael Cameron
Councillor Don Halpenny
Councillor Timothy Molloy
Councillor Bob Foster

Staff in Attendance: Doug Robertson, CAO/Clerk
Christina Conklin, Deputy Clerk
Randy Wilkinson, Chief Building Official
Brad Cole, Manager of Operations/Fire Chief
Kirsten Rahm, Treasurer

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-033-20 Moved by Councillor Molloy, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the regular Council meeting of February 10, 2020, as circulated.

Carried.

Delegation:

R-034-20 Moved by Councillor Foster, Seconded by Councillor Halpenny
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of Ian Ross of Enbridge Gas Inc. regarding the potential for natural gas expansion, for information purposes.

Carried.

Public Question Period to Council:

M. Zaversenuke inquired how the Village would enforce current building codes once the revised Official Plan is approved as it pertains to pre-WWII designs.

S. Hart inquired whether it would be possible to include a portion of the forest on her property in the revised Official Plan as a significant woodland.

Planning:

R-035-20 Moved by Councillor Molloy, Seconded by Councillor Halpenny
Be it hereby resolved that: By-law 10-2020, being a by-law to adopt a revised Official Plan for the Village of Merrickville-Wolford, be read a first and second time, and that By-law 10-2020 be read a third and final time and passed.

Carried.

Minutes:

- R-036-20** Moved by Deputy Mayor Cameron, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of January 27, 2020, as circulated.

Carried.

Correspondence:

- R-037-20** Moved by Councillor Foster, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Ann Martin, President of the Merrickville District Historical Society, dated January 21, 2020, for information purposes.

Carried.

- R-038-20** Moved by Deputy Mayor Cameron, Seconded by Councillor Foster
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Robbie Giles dated February 7, 2020, for information purposes.

Carried.

Committees:

- R-039-20** Moved by Deputy Mayor Cameron, Seconded by Councillor Halpenny
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Recreation, Health and Wellness Advisory Committee dated November 28, 2019, for information purposes.

Carried.

- R-040-20** Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Community Development Advisory Committee dated January 6, 2020, for information purposes.

Carried.

Public Works:

- R-041-20** Moved by Councillor Foster, Seconded by Councillor Halpenny
Be it hereby resolved that: By-law 06-2020, being a by-law to appoint Brad Cole as a Municipal By-law Enforcement Officer, be read a first and second time, and that By-law 06-2020 be read a third and final time and passed.

Carried.

By-law Enforcement:

- R-042-20** Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby exempt Curbex Media from Sign By-law 24-2010 for the purpose of an oversized sign to be placed on property known locally as 306 Read

Street, Merrickville, as outlined on the map provided from February 12th to April 12th, 2020.

Carried.

Finance:

R-043-20 Moved by Councillor Foster, Seconded by Councillor Halpenny

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-04-2020 regarding the 2020 water and wastewater rates; and

That Council gives favourable consideration to By-law 09-2020, being a by-law to amend By-law 24-03, to adopt the 2020 Water and Wastewater Rates.

Carried.

R-044-20 Moved by Councillor Foster, Seconded by Councillor Molloy

Be it hereby resolved that: By-law 09-2020, being a by-law to amend Schedules "A" and "B" of By-law 24-03 to adopt the 2020 Water and Wastewater Rates, be read a first and second time, and that By-law 09-2020 be read a third and final time and passed.

Carried.

Notice of Motion:

R-045-20 Moved by Councillor Molloy, Seconded by Deputy Mayor Cameron

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the request of the Heritage Advisory Committee to hold a follow-on meeting to their inaugural meeting of January 28, 2020 to discuss the following issues of interest:

1. The potential for training opportunities regarding the *Ontario Heritage Act*;
2. The potential re-establishment of the Annual Walkabout of Heritage Properties, with photographs;
3. The potential review of the status of the Heritage Tax Relief Program and process; and
4. The potential for creating a Heritage Communication Strategy.

Defeated.

Public Question Period to Council:

M. Zaversenuke inquired whether Council or staff had started the process to hire a consultant for the water and wastewater review.

P. Watson inquired whether there would be upcoming relief of water and wastewater rates in the coming years and whether the previously borrowed \$1.2 million that was not used for the construction of the water and wastewater treatment plant was reflected in monthly water and wastewater bills.

A. Barr inquired whether the draft Minutes of the Heritage Advisory Committee could be presented to Council for further context and whether the Heritage Advisory Committee would have an opportunity to review the Minutes prior to them being circulated to Council.

Confirming By-Law

R-046-20 Moved by Councillor Halpenny, Seconded by Councillor Foster

Be it hereby resolved that: By-law 07-2020, being a by-law to confirm the proceedings of the Council meeting of February 10, 2020, be read a first and second time, and that By-law 07-2020 be read a third and final time and passed.

Carried.

Adjournment

R-047-20 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron

Be it hereby resolved that: This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 8:25 p.m. until the next special meeting of Council on Wednesday, February 19, 2020 at 6:00 p.m., or until the call of the Mayor subject to need.

Carried.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: February 24, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from the Ministry of the Solicitor General dated February 15, 2020 regarding 2019 Emergency Management Compliance, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Ministry of the Solicitor General

Office of the Fire Marshal and
Emergency Management

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1100
Fax: 647-329-1143

Ministère du Solliciteur général

Bureau du commissaire des incendies
et de la gestion des situations
d'urgence

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tél. : 647-329-1100
Télééc. : 647-329-1143



February 15, 2020

Your Worship Doug Struthers
Village of Merrickville-Wolford
P.O. Box 340, 317 Brock St. W.
Merrickville, ON K0G1N0

Dear Mayor:

As the Chief of Emergency Management for Ontario, it is incumbent on me to monitor, coordinate and assist municipalities with their respective municipal emergency management programs in accordance with the Emergency Management and Civil Protection Act (EMCPA). To confirm municipalities are in compliance with the EMCPA, every municipality in Ontario submits a compliance package to Emergency Management Ontario on a yearly basis.

The Office of the Fire Marshal and Emergency Management (OFMEM) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and has determined that your municipality was compliant with the EMCPA in 2019.

The safety of your citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. You are to be congratulated on your municipality's efforts in achieving compliance in 2019. I look forward to continuing to work with you to ensure your continued compliance in 2020.

If you have any questions or concerns about this letter, please contact your Emergency Management Field Officer; their contact information is below.

Name: TeresaAlonzi
Email: teresa.alonzi2@ontario.ca
Phone: 613-329-0807

Sincerely,

A handwritten signature in black ink, appearing to read "D. Browne", with a long horizontal flourish extending to the right.

Douglas Browne
Chief of Emergency Management

cc: Christina Conklin - CEMC
Teresa Alonzi - Field Officer - Loyalist Sector

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:
Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: February 24, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the following correspondence, for information purposes:

1. CAO Robertson's letter to Merrickville District Historical Society dated February 13, 2020; and
2. Merrickville District Historical Society's letter to Council dated January 31, 2020.

Carried / Defeated

J. Douglas Struthers, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

February 13, 2020

Merrickville & District Historical Society Executive Committee
P.O. Box 294
Merrickville, ON, K0G 1N0
Attention: Ann Martin, President

Dear Ms. Martin:

Re: Blockhouse Museum

Thank you for your correspondence addressed to Council and myself dated January 21, 2020. Your letter was received by Council at their meeting of February 10, 2020 and Council has directed staff to respond to your letter in order to reiterate our correspondence to you on November 11, 2019. In the letter, we indicated that the Village highly values the contribution that the Merrickville & District Historical Society (MDHS) and Blockhouse Museum make to the community and the Village remains willing to assist MDHS with the items that you have raised.

As previously indicated in our letter and as agreed to in our September 16, 2019 meeting, I have initiated communications with Parks Canada regarding the building maintenance issues that you have raised and I am confident that Parks Canada will pursue rectifying these issues as soon as possible. Staff have accounted for legal fees to review agreements between Parks Canada, the Village and MDHS in the Village's 2020 draft budget. As discussed previously, the Village anticipates initiating a review of the respective agreements between the parties as early as possible in 2020, subject to Council approval. Also as agreed previously, Village staff would be happy to provide assistance to MDHS regarding Health and Safety Training, payroll processing, the development and advertising of job postings and developing grant applications.

With respect to the Canada Summer Jobs Grant Program, we remind you that the deadline for applications is **February 24th at 3:00 p.m.** Our Treasurer has indicated that the Village typically does not receive approval for all requested summer student positions and is only eligible to receive 50% of funding for any approved positions under this program. In contrast, as you may be aware from the many applications submitted by MDHS over the years, MDHS is eligible to receive 100% of funding for any approved summer student positions for the Blockhouse Museum. This is a significant financial difference. Also, a combined application from the Village and MDHS may result in a lower total number of approved positions in comparison to our respective organizations applying separately. Please note that the federal government provides each applicant with confidential login credentials and it does not appear to be permissible for Village staff to apply on behalf of MDHS.

Given the above, Village staff are proceeding to submit a separate Canada Summer Grant Program application for the Village's summer students and we strongly encourage MDHS to do the same before the application deadline passes on February 24th. While I believe that you have routinely applied for this funding independently for many years, should you wish assistance in the application process we remain willing to help where possible.

Regarding the Young Canada Work program to which MDHS has applied in the past and, as your letter indicates, has traditionally yielded MDHS with two students, the Village is not eligible to apply for this funding and cannot advise you on it. Again, we would strongly encourage you to continue to pursue this funding source as you have done in the past.

As you know, the Village does not own the Blockhouse, nor do we govern MDHS. The Blockhouse is owned by Parks Canada and MDHS is governed by your own Executive Committee. As such, the Village must rely upon the goodwill and cooperation of the other two parties involved in this partnership for it to continue successfully.

The Village is certainly concerned about MDHS's recent sense of urgency on the matters that you have raised and MDHS's feeling that they warrant closing a museum that is such an integral part of a UNESCO World Heritage Site. As you have indicated, we have enjoyed a successful, collaborative working relationship for approximately a half century that has greatly benefited the community. While we accept that the Village cannot prevent you from taking this course of action, we strongly encourage you not to do so and look forward to continuing with our successful, collaborative relationship.

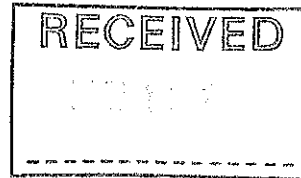
Once again, I thank you for your correspondence and believe that reasonable collaborative efforts between the Village, Parks Canada and MDHS will address the concerns of all parties. The Village remains ready to assist where possible, however please understand that some issues noted in your correspondence will take time.

Yours truly,



Doug Robertson MBA
CAO/Clerk/Director, Economic Development
cao@merrickville-wolford.ca
(613) 269-4791

Copy: Mayor Douglas Struthers and Council



31 January 2020

Mayor and Councillors
 Village of Merrickville-Wolford
 317 Brock St. W.
 POB 340
 Merrickville, ON K0G 1N0

Dear Mayor and Council,

This year the Merrickville and District Historical Society opened the Blockhouse Museum to 9,432 visitors during the spring, summer and fall of 2019.

As is our arrangement the Merrickville and District Historical Society (MDHS) is providing to the Village of Merrickville-Wolford a summary accounting of the financial status between our two organizations as a result of operations during the 2019 season.

We have reconciled our records and determined that the Society has already remitted \$10,538.72 to the Village of Merrickville-Wolford in 2019.

We continue to follow the same process as in prior years whereby the Village provides payroll services and pays MDHS' summer student blockhouse staff and MDHS reimburses the Village the amount of grants received for these students.

To date, we have transferred the following amounts for student wages:

January 2019	\$2,500.00	25% of Young Canada Works Grant (E. Robinson)
23 October 2019	\$8,038.72	75% of Young Canada Works Grant (L. Pilon and A.
Total Transferred to Village of Merrickville-Wolford ytd	\$10,538.72	

We are still awaiting the following grant money and will be deducting some of our expenses relating to the operation of the Blockhouse Museum, as we have traditionally done.

Young Canada Works	\$1,926.89	25% remaining - Young Canada Works Grant
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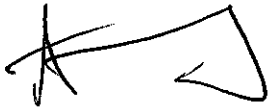
Canada Summer Jobs	\$8,312.00	(A. Erhayel and T. Dunning)
Health and Safety Training for summer staff	-\$384.63	Provided by MDHS
Blockhouse Museum Opening Day	-\$321.48	Honorariums for Presenters
Total to be transferred to Village of M-W	\$9,532.78	

During the course of the summer, **\$2,575.50** was collected in donations at the Blockhouse Museums during the time the summer students were employed and this amount has already been transferred to the Village of Merrickville-Wolford. This is less than last year's total of \$3,022.35.

As in past years, the Village has assisted MDHS with the payment of rental space for its archives at the Burritt's Rapids Community Hall. We are moving into year 3 of a 5-year lease which was renegotiated in 2017. Our rental costs are \$3,000/year and we will be invoicing the Village in January 2020 for this amount.

MDHS greatly appreciates the ongoing cooperation of the Village of Merrickville-Wolford. In addition to the staff at the Village office, particularly Suzanne Jackman, we would also like to acknowledge the considerable, and ongoing, support of Mary Kate Laphen and the staff at the Merrickville Public Library.

Sincerely,



Andrew McKay
Treasurer, Merrickville and District Historical Society
info@merrickvillehistory.org

Encl: Summary Accounting of MDHS and Village of Merrickville-Wolford 2019 (Village Recociliation).

Village Reconciliation 2019

31-Oct-19

Credit

Owed by MDHS to the Village	Owed To Village	Paid to Village	Balance Due	Detail
1 As of November 2018	\$2,500.00		\$2,500.00	Last payment re E Robinson
2 Received from YCW 18 March and paid 20 March		\$2,500.00	\$0.00	Paid to Village 20 March 2019
3 Received from YCW for 2019 27 Sept 2019	\$8,038.72		\$8,038.72	First Installment re YCW
4 Paid to Village October 2019		\$8,038.72	\$0.00	First Installment re YCW
5 Received from CSJ 1 November 2019	\$8,312.00		\$8,312.00	
6 To be paid by YCW	\$1,926.89		\$10,238.89	
7 Total Owed by Village to MDHS			\$9,532.78	
8 Cheque to Village on 27 January 2020		→ \$706.11	\$0.00	
		→ \$9,532.78		
Owed by Village to MDHS				
Blockhouse opening Festival				
9 Cheque 1737 (Marie Voutsinds-Celtic Allegro for Blockhouse Festival)			\$100.00	
10 Cheque 1738 (Renfrew Board of Education)			\$100.00	
11 Health and safety Training			\$384.63	
12 Blockhouse Festival Sign			\$121.48	
13 Village funding for Archives Rent				
14 Total owed by Village to MDHS		→	<u>\$706.11</u>	(line 7 above)

MDHS owes the Village \$7,272.13

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VILLAGE OF MERRICKVILLE-WOLFORD

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Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: February 24, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve March 7th, March 14th, June 6th, June 13th, September 12th and September 19th, 2020 as brush amnesty days at the landfill to allow each property a maximum of one half-ton truck or 4x8 utility trailer of brush free of charge.

Carried / Defeated

J. Douglas Struthers, Mayor

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required:
**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: February 24, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby support and approve a Pitch-In event from April 10th to April 24th; and

That Council authorize issuing Pitch-In bags from the municipal office; and

That Council authorize the acceptance of Pitch-In bags at the landfill site during regular landfill hours from April 10th to April 25th.

Carried / Defeated

J. Douglas Struthers, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: February 24, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Jp2g Consultants Inc. dated February 4, 2020 regarding a Waste Optimization Plan, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:
Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N



Jp2g Consultants Inc.

ENGINEERS • PLANNERS • PROJECT MANAGERS

1150 Morrison Drive, Suite 410, Ottawa, ON, K2H 8S9
T 613-828-7800, F 613-828-2600, www.jp2g.com

Project No. 17-6018D

February 4, 2020

Village of Merrickville-Wolford
317 Brock Street West
Merrickville, ON K0G 1N0

Attention: Brad Cole
Manager Operations

**Re: Merrickville-Wolford Waste Disposal Site and Environmental Centre
Waste Optimization Plan**

Dear Brad:

It is understood the Village is contemplating a 2020 budget for a study to identify how to improve their waste management programs, increase waste diversion rates and ensure best practices for waste disposal. The scope of a Waste Optimization Study would involve a more in depth evaluation of options and initiatives, than those presented in the Integrated Waste Management Plan and Waste Recycling Strategy dated October, 2011. That study was prepared as a requirement for funding waste diversion programs under Waste Diversion Ontario (WDO) and the study was funded under the WDO Continuous Improvement Fund. Many of the recommendations of the study have been implemented by the Village.

There is presently ongoing change to the WDO programs in their administration and through legislation. It would be our recommendation that until the requirements and funding levels are better defined, it would be premature to complete an optimization study.

In 2016, the Province of Ontario proclaimed the *Waste Free Ontario Act*, which consists of the *Resource Recovery and Circular Economy Act* and the *Waste Diversion Transition Act*. As a response to the challenges under the *Waste Diversion Ontario* program, the province is currently under a transitional state to move towards a circular economy. There plans to be a significant shift towards producer responsibility for end-of-life products and resource recovery.

Additional materials to be considered for diversion from disposal under the *Recovery and Circular Economy Act* includes small appliances, electrical tools, batteries, fluorescent bulbs and tubes, mattresses, carpets, clothing and other textiles furniture and other bulky items. Regulations and programs have not been established these materials listed above. Between 2020 – 2022 the *Recovery and Circular Economy Act* plans to have new compliance programs in place for the collection of tires, batteries, electrical and electronic equipment, and hazardous or special materials. The blue box transition is proposed from 2023 to 2025.

For further details on the province's plans and proposed target dates visit the Resource Productivity and Recovery Authority website <https://rpra.ca/>, and the Province of Ontario's Waste Management portal <https://www.ontario.ca/page/strategy-waste-free-ontario-building-circular-economy>



That being said we would be pleased to review your current waste management operations at the Waste Disposal Site and identify opportunities for improvement.

If you have any questions, please contact me.

Yours very truly,

Jp2g Consultants Inc.

ENGINEERS ■ PLANNERS ■ PROJECT MANAGERS

A handwritten signature in black ink, appearing to read 'K. Mooder', written over a light grey grid background.

Kevin J. Mooder, MCIP, RPP
Principal | Environmental Services

KJM/jlp

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Resolution Number: R - - 20

Date: February 24, 2020

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Notice of Adoption of New Official Plan, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

VILLAGE OF MERRICKVILLE-WOLFORD
NOTICE OF ADOPTION
Of
NEW OFFICIAL PLAN

TAKE NOTICE THAT THE Council of the Corporation of the Village of Merrickville-Wolford, having held Open Houses on October 7 and 8, 2019 and a Public Meeting on October 15, 2019 under Section 17 of the Planning Act, has passed By-law No 10-2020 to adopt the new Village of Merrickville-Wolford Official Plan on the 10th day of February, 2020.

PURPOSE AND EFFECT of the new Village of Merrickville-Wolford Official Plan is to guide future development within the Village for the planning period to the year 2031. The new Official Plan will replace the Official Plan approved in 2008. The new Official Plan is required to bring the Village's Official Plan into conformity to provincial plans, ensuring it has regard for matters of provincial interest and is consistent with the Provincial Policy Statement. The new Official Plan will be in conformity with the new Official Plan for the United Counties of Leeds and Grenville. It is also intended to address local planning matters.

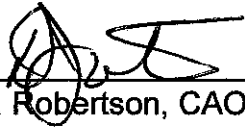
COMMENTS RECEIVED during the public consultation process have been considered by Council and changes made where appropriate. Specifically, comments on Provincially Significant Wetlands have been reviewed with the appropriate authorities who have confirmed the boundaries of the wetlands. Council has also suggested to the Province of Ontario that they undertake a review of wetland boundaries. Concerns regarding elements of Appendix A have been considered but no changes made to the Plan.

TAKE NOTICE that any person or public body is entitled to receive notice of the decision of the approval authority (United Counties of Leeds Grenville) regarding the new Official Plan if a written request to be notified of the decision is made to the approval authority at the following address:

Manager of Planning Services, United Counties of Leeds & Grenville
25 Central Ave West, Suite 100, Brockville, ON, K6V 4N6

TAKE NOTICE that a copy of the complete new Official Plan is available for inspection during normal business hours at the Municipal Office, 317 Brock Street West, Merrickville, ON. A copy of the complete new Official Plan is also posted on the Village website at: <https://www.merrickville-wolford.ca/office-and-council/document-library/planning-and-development>.

DATED AT THE VILLAGE OF MERRICKVILLE-WOLFORD THIS 21st DAY OF
FEBRUARY 2020.



D. Robertson, CAO/Clerk/Director, Economic Development
Village of Merrickville-Wolford

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: February 24, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FD-01-2020, being the 2019 4th quarter and year-end report of the Merrickville Fire Department, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor



Village of Merrickville-Wolford

Report FD-01-2020
Merrickville Fire Department
Information Report to Council
Date to Council: February 24, 2020

RE: 4th Quarter Report from (September 1st to December 31st) and 2019 year-end report

OBJECTIVE: To provide Council with an update regarding the fourth quarter and 2019 year-end of the Merrickville Fire Department, for information purposes.

RECOMMENDATION:

THAT: Council receives report FD-01-2020, being the fourth quarter and 2019 year-end report of the Fire Department, for information purposes.

BACKGROUND:

In keeping with the Village's commitment of openness and transparency to Council and the public, it is deemed prudent to report quarterly statistics to keep Council and the public informed of the progress of the Merrickville Fire Department (MFD).

ANALYSIS:

The MFD responds to approximately 65- 80 calls for service each year. Seasonal and tourist activity traditionally provides an increase in call volume over the 2nd & 3rd quarters. The calls are primarily responses to medical assists (due to paramedics having to respond from Smiths Falls or Kemptville), motor vehicle collisions and fire/carbon monoxide alarms. The fourth quarter has seen the call volume increase by 4 calls over the same time period in 2018. The Department has seen an increase to 76 calls over the previous year's 65 calls for emergency service. **(Reference: Appendix A for 4th quarter call statistics).**

The focus of the Merrickville Fire Department is the protection of all firefighters, citizens and visitors in Merrickville-Wolford. This is accomplished by the dedication and time committed to training and equipment maintenance/inspection by all members. Ensuring that the training program(s) for the firefighters is attainable, accessible and to a recognized provincial standard is critical to the level of service expected from the citizens we serve. The MFD has adopted the National Fire Protection Association (NFPA) Firefighter 1 & 2, 1001 Training Program and has been following this for the past 5 years. Training occurs every second Tuesday evening and vehicle/equipment checks, and drill nights occur on the opposite Tuesday nights for each of the three

platoons over a two-month period. The Department has hired 5 probationary recruits and they continue to work towards their Firefighter 1 certification.

FIREFIGHTER HOURS:

Total Training hours: 4th Quarter = **220 hours**

Total Emergency Call hours: 4th Quarter = **150 hours**

VEHICLES AND EQUIPMENT:

The vehicle used by the Manager, Operations/Fire Chief has been outfitted with a full red and blue light and siren system the truck can be utilized to respond to emergencies. The vehicle is now known as Unit 1 and carries medical equipment and a defibrillator for first response. The Manager, Operations/Fire Chief has continued to be able to improve the response time for emergency calls by 5 minutes in most cases allowing time to assess the scene and stage incoming apparatus as they arrive.

The fourth quarter saw the completion of annual testing for all the self-contained breathing apparatus (SCBA). The cascade system and air quality also passed testing this quarter. Regular inspection and annual testing of individual Personal Protective Equipment (PPE) is ongoing and the 10-year life span of this equipment is monitored and replaced as required under the NFPA Standards.

The brush truck was changed over from the water pump skid unit to the truck cap with inside LED lighting for winter rural responses. The vehicle also underwent a new wiring harness to allow for the electric brakes on the new trailer purchased to haul the UTV to emergency scenes.

All small equipment generators, pumps and scene lighting was inspected and serviced this quarter with all maintenance done in house under the guidance of a certified mechanic. All fire apparatus was inspected and prepared for proper winter operation.

BURNING PERMITS

The Village of Merrickville-Wolford, in recognizing and abiding by Ontario Regulation 388/97 made under the *Fire Protection and Prevention Act, 1997*, has implemented a by-law to prescribe the precautions and conditions under which fires may be set in open air.

The Open-Air Burning Permit system is permissive, user-friendly and is aligned with current legislation and local by-laws. The permits are still free and available online, at the municipal office or library if residents are unable to access the electronic version. The permit is effective for one year and allows for ease of notifying the MFD when burning as well as informing the individual of the current fire risk and immediately notifying them if there is a burning ban in effect. It is the responsibility of the individual burning to notify the Fire Department by calling **613-706-2330** when they plan on burning. Exemptions to the burning permit are a small contained fire supervised always

and used to cook food in a grill or barbeque. In the fourth quarter of 2019, 25 permits were issued and in all of 2019, 379 permits have been issued.

ASSOCIATION AND DEPARTMENT INITIATIVES

As recognized in the past, the MFD members are dedicated to the service of their community and their support goes well beyond answering the call for emergencies. Over the past quarter, members have contributed many hours of their own time for voluntary service for events such as the Halloween party for kids, the holiday train, Christmas in Merrickville and children's Christmas party. By providing and helping with these events the Firefighters stay engaged in the community in a positive social aspect.

The Association, through their dedication to the Village, has once again fundraised money through various events. The Association is now working towards purchasing a new thermal imaging camera for improved Firefighter safety and ease of heat and fire detection within a structure.

The Department held an open house on October 29th to help promote fire safety and fire prevention through education. There was a meet and greet with the members, and equipment displays as well as fire extinguisher training for all to learn the safe way to operate an extinguisher.

BUDGET/LEGAL IMPLICATIONS:

To date, the financial expenditures for the fourth quarter have aligned with the approved 2019 budget.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement: By being able to compare data from previous years, trends may be identified which may be further analyzed to conclude if there are issues that may need to be addressed. Making this information available to Council and the public ensures transparency and is in keeping with the priority to ensure efficient and effective services are being delivered to the residents of Merrickville-Wolford.

CONCLUSION:

This report is for information purposes only.

ATTACHMENTS:

Schedule "A" - Graph of 4th Quarter Calls

REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	Yes
Clerk	Yes
Finance	NA
Building Control & BLEO Department	NA
Public Works & Environmental Department	NA
Parks, Recreation & Facilities Department	NA
Planning Department	NA
Economic Development Department	NA
Fire Department	NA
Other:	NA

Submitted by:



Brad Cole
Manager, Operations/Fire Chief/Ait. CEMC

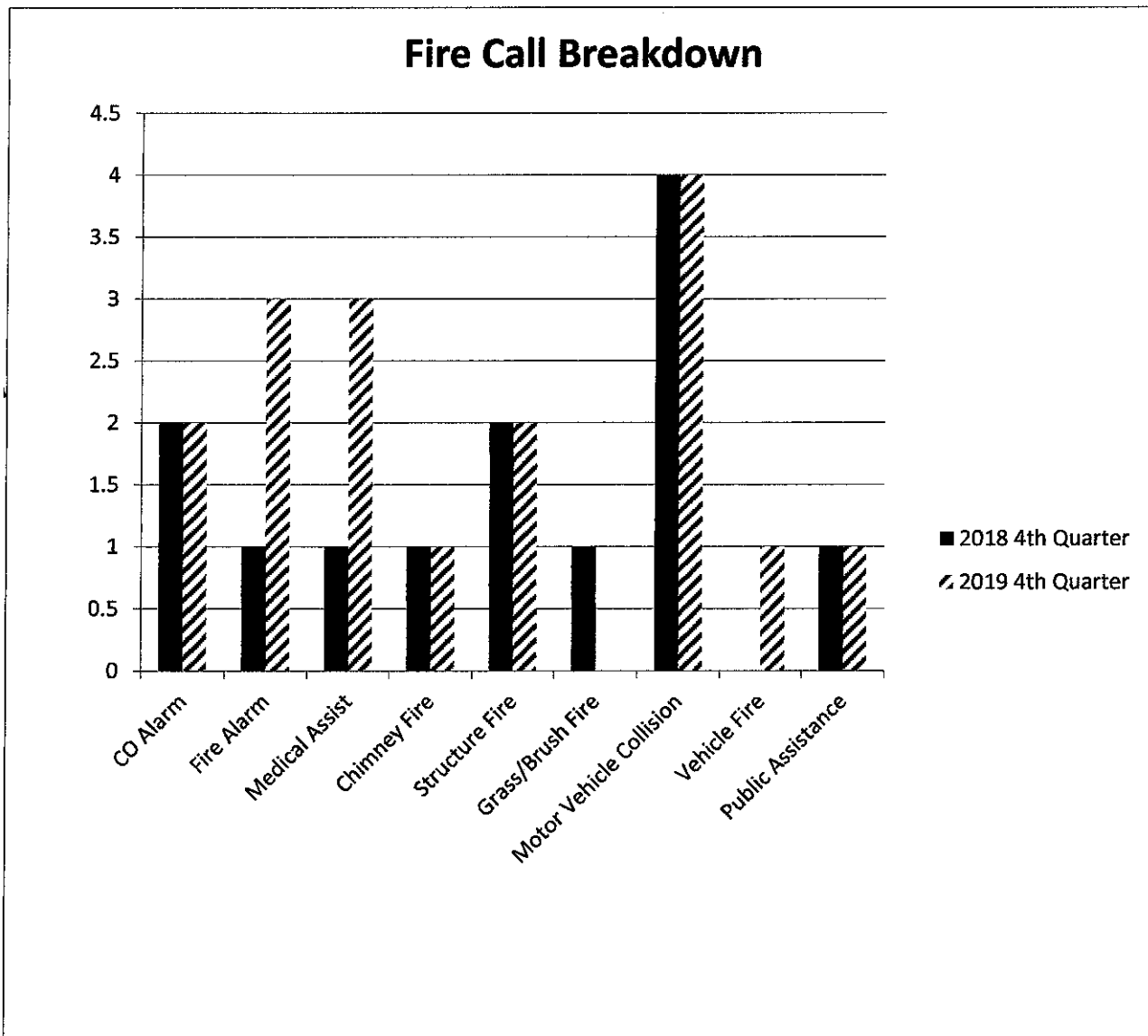
Approved by:



Doug Robertson,
CAO/Clerk/Director of Economic
Development

Schedule "A" to FD -01-2020

	2018 4th Quarter	2019 4th Quarter
CO Alarm	2	2
Fire Alarm	1	3
Medical Assist	1	3
Chimney Fire	1	1
Structure Fire	2	2
Grass/Brush Fire	1	0
Motor Vehicle Collision	4	4
Vehicle Fire	0	1
Public Assistance	1	1



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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: February 24, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that: By-law 12-2020, being a by-law to confirm the proceedings of the Council meeting of February 24, 2020, be read a first and second time, and that By-law 12-2020 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

BY-LAW 12-2020

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON FEBRUARY 24, 2020

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on February 24, 2020 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on February 24, 2020 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 24th day of February, 2020.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: February 24, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at _____ p.m. until the next special meeting of Council on Wednesday, February 26, 2020 at 2:00 p.m., or until the call of the Mayor subject to need.

Carried / Defeated

J. Douglas Struthers, Mayor