

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3096

VILLAGE OF MERRICKVILLE-WOLFORD

**Agenda for Council
Council Chambers**

Council Meeting 7:00 p.m.

Monday, March 9, 2020

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **Public Question Period to Council**
5. **Minutes:**
 - Approval of Minutes of special Council meeting of February 19, 2020
 - Approval of Minutes of regular Council meeting of February 24, 2020
 - Approval of Minutes of special Council meeting of February 26, 2020
 - Approval of Minutes of special Council meeting of February 27, 2020
 - Approval of Minutes of special Council meeting of March 3, 2020
6. **Correspondence:** Letter from Minister Steve Clark re: Provincial Policy Statement
7. **By-law:** Merrickville Artists' Guild re: Exemption from Sign By-law 24-2010
8. **Finance:** MNP 2019 Auditor Engagement Letter and Service Plan Report
9. **Planning:** By-law 16-2020 re: Establish Planning Advisory Committee
Resolutions of Support re: Provincially Significant Wetlands
10. **CAO:** CAO-01-2020 re: Heritage Advisory Committee Information
11. **Building:** Letter from Mr. & Mrs. Ellison re: Application for Heritage Addition
12. **Notice of Motion:** Bill 156, Security from Trespass and Protecting Food Safety Act
13. **Public Question Period to Council**
14. **Next meeting of Council:** March 10, 2020 at 6:00 p.m.
15. **Confirming By-Law:** 18-2020 re: Confirm Proceedings of Council meeting of March 9, 2020
16. **Adjournment.**

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: March 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the regular Council meeting of March 9, 2020 as:

___ circulated.

___ amended.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: March 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the following Minutes of the special Council meeting of February 19, 2020 as:

___circulated.

___amended.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

**The Corporation of the
Village of Merrickville-Wolford**

Wednesday, February 19, 2020

A special meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 6:00 p.m. on Wednesday, February 19, 2020.

Chaired by: Mayor J. Douglas Struthers
Members of Council: Deputy Mayor Michael Cameron
Councillor Don Halpenny
Councillor Bob Foster

Staff in Attendance: Doug Robertson, CAO/Clerk
Christina Conklin, Deputy Clerk
Randy Wilkinson, Chief Building Official

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-048-20 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the special Council meeting of February 19, 2020, as circulated.

Carried.

Public Question Period to Council: No questions.

Public Meeting:

R-049-20 Moved by Councillor Halpenny, Seconded by Councillor Foster

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to a Public Meeting under Section 34(12) of the *Planning Act*.

Carried.

Note: Council moved to the public meeting at 6:04 p.m.

Mayor Struthers stated that the Village has received an application to amend the Zoning By-law and gave notice that a person or public body who would otherwise have an ability to appeal the decision of Council to the Local Planning Appeal Tribunal but does not make oral submissions at a public meeting or make written submissions to Council before the proposed Zoning By-law Amendment is passed, the person or public body is not entitled to appeal the decision to the Local Planning Appeal Tribunal.

Mayor Struthers further gave notice that if a person or public body does not make oral submissions at a public meeting or make written submissions to Council before the proposed Zoning By-law Amendment is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Mayor Struthers further advised that should a person or public body wish to be notified of Council's decision with respect to the proposed Zoning By-law Amendment that they must request, in writing to the CAO/Clerk, to be notified or to complete the sign-in sheet at the back of Council Chambers with contact information. Mayor Struthers further advised that any person may attend the public meeting and make written or verbal representation either in support of or in opposition to the proposed Zoning By-law Amendment.

Mayor Struthers called on Mr. Doug Grant, the planning consultant, to make a presentation to Council regarding the proposed Zoning By-law Amendment.

Note: Councillor Molloy joined the meeting at 6:10 p.m.

Mr. Grant provided an overview of the proposed Zoning By-law Amendment with respect to the property known locally as 109 Brock Street West, in the Village of Merrickville.

Mayor Struthers called for questions from Council. Councillor Molloy inquired whether the property could be converted back to a commercial use in the future. Mr. Grant indicated that this would be possible.

Mayor Struthers called a first, second and third time for members of the public to speak in support of the application. There were no members of the public in the gallery.

Mayor Struthers called a first, second and third time for members of the public to speak in opposition of the application. There were no members of public in the gallery.

Mayor Struthers inquired whether CAO/Clerk/Director, Economic Development, Doug Robertson, had received any written submissions with respect to the application. Mr. Robertson indicated that no written submissions had been received.

R-050-20 Moved by Councillor Foster, Seconded by Councillor Halpenny
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby return to the regular session of the special Council meeting.

Carried.

Note: Council returned to the regular session at 6:20 p.m.

By-laws:

R-051-20 Moved by Councillor Foster, Seconded by Councillor Molloy
Be it hereby resolved that: By-law 11-2020, being a by-law to amend Zoning By-law 23-08, be read a first and second time, and that By-law 11-2020 be read a third and final time and passed.

Carried.

By-law Enforcement:

R-042-20 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby exempt Curbex Media from Sign By-law 24-2010 for the purpose of an oversized sign to be placed on property known locally as 306 Read Street, Merrickville, as outlined on the map provided from February 12th to April 12th, 2020.

Carried.

In Camera:

R-052-20 Moved by Councillor Foster, Seconded by Councillor Halpenny

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to an "In-Camera" session at 6:24 p.m. under Section 239 (2) of the *Municipal Act, 2001*, as amended, to address matters pertaining to:

1. Personal matters about an identifiable individual, including municipal or local board employees;
2. The security of the property of the municipality or local board; and
3. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried.

Rise and Report:

R-053-20 Moved by Councillor Halpenny, Seconded by Councillor Foster

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby rise and report from the "In-Camera" session, with staff being given direction, at 6:55 p.m.

Carried.

Confirming By-Law

R-054-20 Moved by Councillor Halpenny, Seconded by Councillor Molloy

Be it hereby resolved that: By-law 08-2020, being a by-law to confirm the proceedings of the Council meeting of February 19, 2020, be read a first and second time, and that By-law 08-2020 be read a third and final time and passed.

Carried.

Adjournment

R-055-20 Moved by Councillor Foster, Seconded by Councillor Molloy

Be it hereby resolved that: This special meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 7:00 p.m. until the next regular meeting of Council on Monday, February 24, 2020 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: March 9, 2020

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of February 24, 2020 as:

_____circulated.

_____amended.

Carried / Defeated

J. Douglas Struthers, Mayor

**The Corporation of the
Village of Merrickville-Wolford**

Monday, February 24, 2020

A regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 7:00 p.m. on Monday, February 24, 2020.

Chaired by: Mayor J. Douglas Struthers
Members of Council: Deputy Mayor Michael Cameron
Councillor Don Halpenny
Councillor Timothy Molloy
Councillor Bob Foster

Staff in Attendance: Doug Robertson, CAO/Clerk
Christina Conklin, Deputy Clerk
Randy Wilkinson, Chief Building Official
Brad Cole, Manager of Operations/Fire Chief
Stacie Lloyd, Economic Development Officer

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-056-20 Moved by Councillor Halpenny, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the regular Council meeting of February 24, 2020, as amended.

Carried.

Note: The agenda was amended to include memo from Stacie Lloyd, Economic Development Officer, to Doug Robertson, CAO/Clerk/Director, Economic Development.

Public Question Period to Council: No questions.

Minutes:

R-057-20 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of February 10, 2020, as circulated.

Carried.

Correspondence:

R-058-20 Moved by Councillor Molloy, Seconded by Councillor Foster
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from the Ministry of the Solicitor General dated February 15, 2020 regarding 2019 Emergency Management Compliance, for information purposes.

Carried.

R-059-20 Moved by Deputy Mayor Cameron, Seconded by Councillor Molloy

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the following correspondence, for information purposes:

1. CAO Robertson's letter to Merrickville District Historical Society dated February 13, 2020; and
2. Merrickville District Historical Society's letter to Council dated January 31, 2020.

Carried.

R-060-20 Moved by Councillor Halpenny, Seconded by Councillor Foster

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive memo from Stacie Lloyd, Economic Development Officer to Doug Robertson, CAO/Clerk/Director, Economic Development, regarding Stephen Duff's "Food, Agriculture and Economic Opportunities in Merrickville-Wolford" presentation dated February 21, 2020, for information purposes.

Carried.

R-040-20 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Community Development Advisory Committee dated January 6, 2020, for information purposes.

Carried.

Public Works:

R-061-20 Moved by Deputy Mayor Cameron, Seconded by Councillor Halpenny

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve March 7th, March 14th, June 6th, June 13th, September 12th and September 19th, 2020 as brush amnesty days at the landfill to allow each property a maximum of one half-ton truck or 4x8 utility trailer of brush free of charge.

Carried.

R-062-20 Moved by Deputy Mayor Cameron, Seconded by Councillor Foster

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby support and approve a Pitch-In event from April 10th to April 24th; and

That Council authorize issuing Pitch-In bags from the municipal office; and

That Council authorize the acceptance of Pitch-In bags at the landfill site during regular landfill hours from April 10th to April 25th.

Carried.

R-063-20 Moved by Councillor Halpenny, Seconded by Councillor Foster
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Jp2g Consultants Inc. dated February 4, 2020 regarding a Waste Optimization Plan, for information purposes.
Carried.

Planning:

R-064-20 Moved by Councillor Halpenny, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Notice of Adoption of New Official Plan, for information purposes.
Carried.

Fire Department:

R-065-20 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FD-01-2020, being the 2019 4th quarter and year-end report of the Merrickville Fire Department, for information purposes.
Carried.

Public Question Period to Council:

D. Dawson inquired whether brush amnesty days allowed for a trailer or truckload of brush one time per year or one per each date.

Confirming By-Law

R-066-20 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: By-law 12-2020, being a by-law to confirm the proceedings of the Council meeting of February 24, 2020, be read a first and second time, and that By-law 12-2020 be read a third and final time and passed.
Carried.

Adjournment

R-067-20 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 7:25 p.m. until the next special meeting of Council on Wednesday, February 26, 2020 at 2:00 p.m., or until the call of the Mayor subject to need.
Carried.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: March 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the following Minutes of the special Council meeting of February 26, 2020 as:

_____circulated.

_____amended.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

**The Corporation of the
Village of Merrickville-Wolford**

Wednesday, February 26, 2020

A special meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 2:00 p.m. on Wednesday, February 26, 2020.

Chaired by: Mayor J. Douglas Struthers
Members of Council: Deputy Mayor Michael Cameron
Councillor Don Halpenny
Councillor Bob Foster
Councillor Timothy Molloy
Staff in Attendance: Doug Robertson, CAO/Clerk
Christina Conklin, Deputy Clerk
Randy Wilkinson, Chief Building Official
Kirsten Rahm, Treasurer
Brad Cole, Fire Chief/Manager, Operations

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-068-20 Moved by Deputy Mayor Cameron, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the special Council meeting of February 26, 2020, as circulated.

Carried.

Finance: A review of the draft 2020 Operating Budget took place.

Confirming By-Law

R-069-20 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: By-law 13-2020, being a by-law to confirm the proceedings of the Council meeting of February 26, 2020, be read a first and second time, and that By-law 13-2020 be read a third and final time and passed.

Carried.

Adjournment

R-070-20 Moved by Councillor Foster, Seconded by Councillor Halpenny
Be it hereby resolved that: This special meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 4:35 p.m. until the next special meeting of Council on Thursday, February 27, 2020 at 1:00 p.m., or until the call of the Mayor subject to need.

Carried.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: March 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the following Minutes of the special Council meeting of February 27, 2020 as:

_____circulated.

_____amended.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

**The Corporation of the
Village of Merrickville-Wolford**

Thursday, February 27, 2020

A special meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 1:00 p.m. on Thursday, February 27, 2020.

Chaired by: Mayor J. Douglas Struthers
Members of Council: Deputy Mayor Michael Cameron
Councillor Don Halpenny
Councillor Bob Foster
Councillor Timothy Molloy
Staff in Attendance: Doug Robertson, CAO/Clerk
Christina Conklin, Deputy Clerk
Randy Wilkinson, Chief Building Official
Kirsten Rahm, Treasurer
Brad Cole, Fire Chief/Manager, Operations

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-071-20 Moved by Councillor Molloy, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the special Council meeting of February 27, 2020, as circulated.

Carried.

In Camera:

R-072-20 Moved by Councillor Halpenny, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to an "In Camera" session under Section 239 (2) of the *Municipal Act, 2001*, as amended, at 1:05 p.m. in order to address the following matters:

1. A position, plan, procedure, criteria or instructions to be applied to negotiations;
2. Labour relations or employee negotiations; and
3. Personal matters about an identifiable individual, including municipal or local board employees.

Carried.

R-073-20 Moved by Councillor Foster, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby rise and report from the "In Camera" session, with staff being given direction, at 2:55 p.m.

Carried.

Finance: A review of the draft 2020 Water and Wastewater, and the 2020 draft Capital Budgets took place.

Confirming By-Law

R-074-20 Moved by Councillor Molloy, Seconded by Deputy Mayor Cameron

Be it hereby resolved that: By-law 14-2020, being a by-law to confirm the proceedings of the Council meeting of February 27, 2020, be read a first and second time, and that By-law 14-2020 be read a third and final time and passed.

Carried.

Adjournment

R-075-20 Moved by Councillor Foster, Seconded by Councillor Halpenny

Be it hereby resolved that: This special meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 3:50 p.m. until the next regular meeting of Council on Monday, March 9, 2020 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: March 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the following Minutes of the special Council meeting of March 3, 2020 as:

___circulated.

___amended.

Carried / Defeated

J. Douglas Struthers, Mayor

**The Corporation of the
Village of Merrickville-Wolford**

Tuesday, March 3, 2020

A special meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 2:00 p.m. on Wednesday, February 26, 2020.

Chaired by: Mayor J. Douglas Struthers
Members of Council: Deputy Mayor Michael Cameron
Councillor Don Halpenny
Councillor Bob Foster
Councillor Timothy Molloy

Staff in Attendance: Doug Robertson, CAO/Clerk
Christina Conklin, Deputy Clerk
Kirsten Rahm, Treasurer
Brad Cole, Fire Chief/Manager, Operations

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-076-20 Moved by Deputy Mayor Cameron, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the special Council meeting of March 3, 2020, as circulated.

Carried.

Finance: A review of the draft 2020 Operating and Capital Budgets took place.

R-077-20 Moved by Councillor Molloy, Seconded by Councillor Foster
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby provide pre-approval of \$91,000.00 in the 2020 Capital Budget for the purpose of the purchase of a Compactor for use at the Landfill Site.

Carried.

Confirming By-Law

R-078-20 Moved by Councillor Foster, Seconded by Councillor Halpenny
Be it hereby resolved that: By-law 15-2020, being a by-law to confirm the proceedings of the Council meeting of March 3, 2020, be read a first and second time, and that By-law 15-2020 be read a third and final time and passed.

Carried.

Adjournment

R-079-20 Moved by Councillor Foster, Seconded by Councillor Molloy

Be it hereby resolved that: This special meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 4:10 p.m. until the next regular meeting of Council on Monday, March 9, 2020 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: March 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from the Honourable Steve Clark, Minister of Municipal Affairs and Housing, regarding Provincial Policy Statement 2020, dated February 28, 2020, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:
Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



February 28, 2020

Dear Head of Council:

RE: Provincial Policy Statement, 2020

Earlier today, the government of Ontario released the Provincial Policy Statement (PPS), 2020. The PPS is an important part of Ontario's land use planning system, setting out the provincial land use policy direction that guides municipal decision-making.

Municipalities play a key role in implementing provincial land use policies through local official plans, zoning by-laws and other planning decisions. The Planning Act requires that decisions on land use planning matters be "consistent with" PPS policies.

The PPS, 2020 supports implementation of **More Homes, More Choice: Ontario's Housing Supply Action Plan** and includes key changes to:

- Encourage an increase in the mix and supply of housing
- Protect the environment and public safety
- Reduce barriers and costs for development and provide greater certainty
- Support rural, northern and Indigenous communities
- Support the economy and job creation

The PPS, 2020 works together with other recent changes to the land use planning system – including changes to the Planning Act through Bill 108, More Homes, More Choice Act, 2019 and **A Place to Grow: Growth Plan for the Greater Golden Horseshoe**. Collectively, these changes support key government priorities of increasing housing supply, supporting job creation and reducing red tape – while continuing to protect Ontarians' health and safety and the environment, including the Greenbelt.

The PPS, 2020 policies will take effect on May 1, 2020. It will replace the Provincial Policy Statement, 2014. In accordance with section 3 of the Planning Act, all decisions affecting land use planning matters made after this date shall be consistent with the PPS, 2020. My ministry will be in touch to provide education and training for municipal staff to support implementation of the new policies.

For more information about the PPS, 2020, please visit ontario.ca/PPS where you will find:

- A digital version of the PPS, 2020
- A link to the decision notice on the Environment Registry of Ontario (ERO #019-0279)

If you have any questions about the Provincial Policy Statement, 2020, please contact the ministry at provincialplanning@ontario.ca or by calling 1-877-711-8208.

Sincerely,

A handwritten signature in black ink that reads "Steve Clark". The signature is written in a cursive, flowing style.

Steve Clark
Minister

c: Planning Head, Planning Board Secretary-Treasurer, and/or Clerks

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: March 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby exempt the Merrickville Artists' Guild (MAG) from Sign By-law 24-2010 from April 16th to April 19th for the purpose of placing signs at the locations indicated on the attached map.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:
Recorded Vote Requested By:

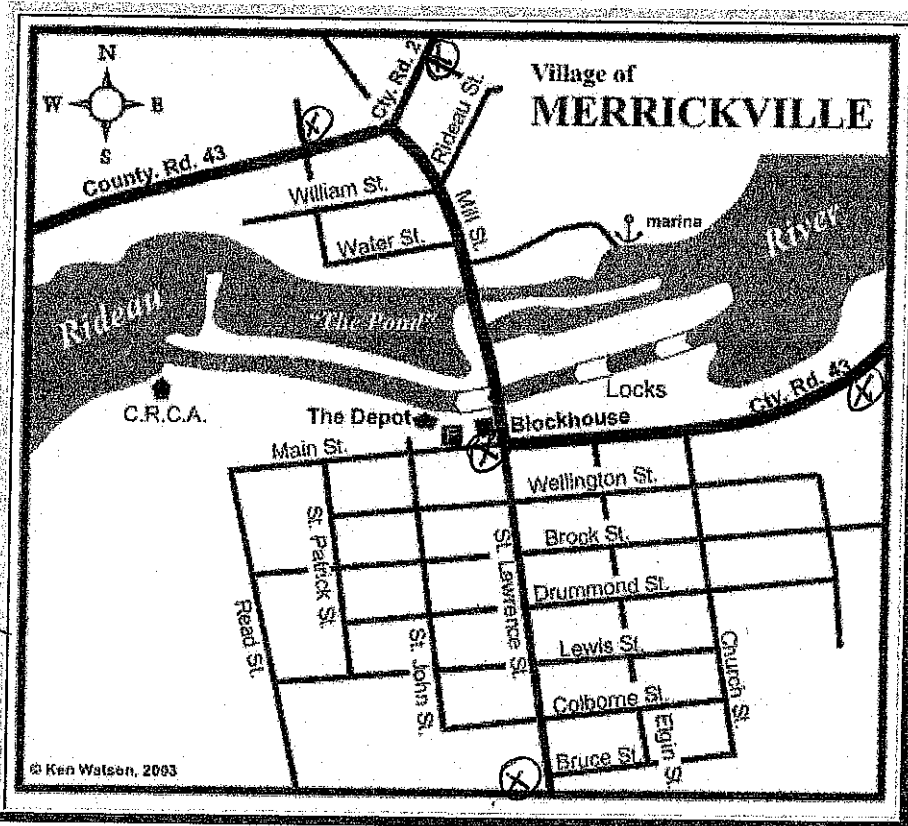
Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N



- HOME
- About
- Land
- Water
- Activities
- History
- Visuals
- General
- NEW

Your location: Rideau Canal Home Page > History > Communities > Village of Merrickville

Village of Merrickville



Signs for Art Exhibition shown with an (X)
 5 signs in total:

- ① Hwy 43 entering from Smiths Falls
- ② Broadway St
- ③ Corner of St. Lawrence and Main St
- ④ Hwy 43 entering from Kemptville (parking lot)
- ⑤ Corner of Hwy 15 & St. Lawrence

SERVICES in MERRICKVILLE

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Docking | <input checked="" type="checkbox"/> Grocery Store | <input checked="" type="checkbox"/> Restaurant |
| <input checked="" type="checkbox"/> Marine Services | <input checked="" type="checkbox"/> Liquor Store | <input checked="" type="checkbox"/> Gas Station |
| <input checked="" type="checkbox"/> Bank | <input checked="" type="checkbox"/> Pharmacy | <input checked="" type="checkbox"/> Post Office |
| <input checked="" type="checkbox"/> Bank Machine | <input type="checkbox"/> Laundromat | <input checked="" type="checkbox"/> Doctor/Clinic |



View Merrickville in Google Earth
 (You must already have Google Earth - click here for more info)

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: March 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the following, for information purposes:

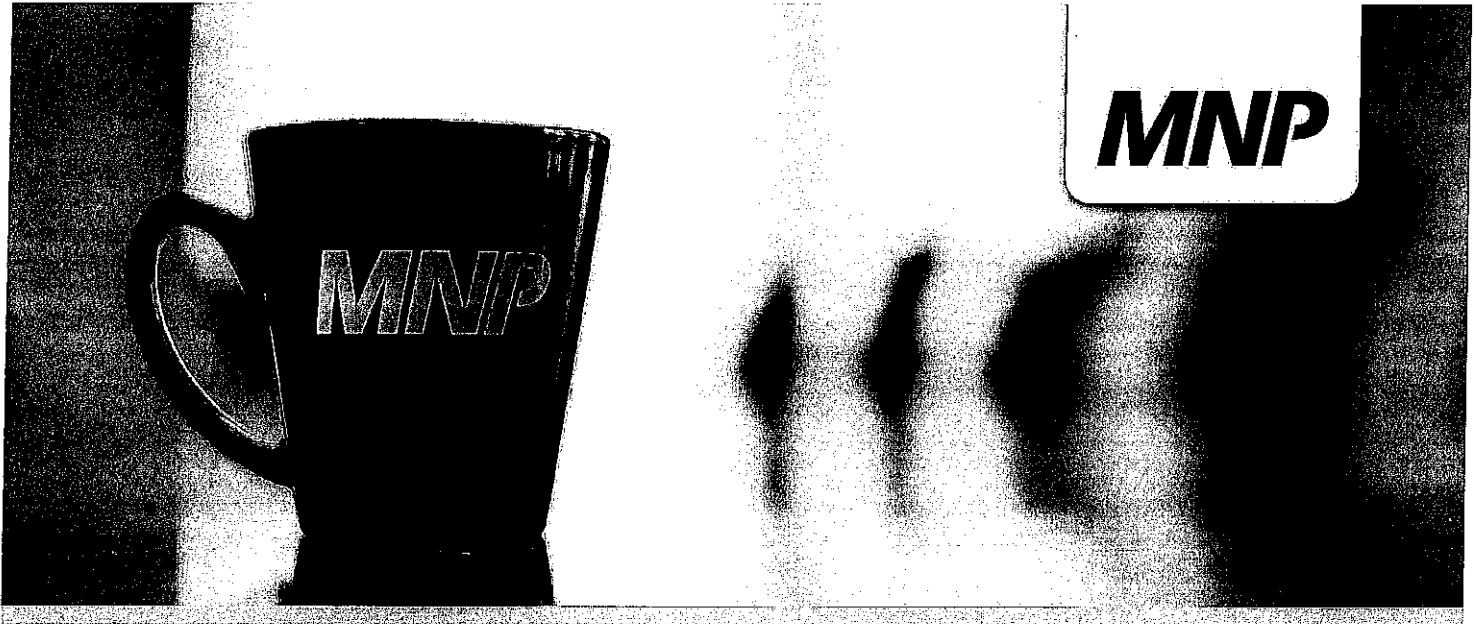
1. MNP 2019 Audit Service Plan Report to Council dated December 31, 2019; and
2. MNP Engagement Letter to Kirsten Rahm, Treasurer, dated December 15, 2019.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:
Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N



The Corporation of the Village of Merrickville-Wolford

2019 Audit Service Plan

Report to Council


December 31, 2019

Ian Murphy, CPA, CA
T: 613.936.3610
E: Ian.Murphy@mnp.ca



ACCOUNTING > CONSULTING > TAX

MNP.ca

Wherever business takes you. 

AUDIT SERVICE PLAN OVERVIEW

We are pleased to present our Audit Service Plan for The Corporation of the Village of Merrickville-Wolford and its subsidiaries ("the Municipality") which outlines the strategy we will follow to provide the Municipality's Council with our Independent Auditor's Report on the December 31, 2019 consolidated financial statements. We are providing this Audit Service Plan to Council on a confidential basis. It is intended solely for the use of Council and is not intended for any other purpose. Accordingly, we disclaim any responsibility to any other party who may rely on this report.

Additional materials provided along with this plan include both our Engagement Letter and draft Independence Communication. Our Engagement Letter is the formal written agreement of the terms of our audit engagement as negotiated with management and outlines our responsibilities under Canadian generally accepted auditing standards. Our draft Independence Communication formally confirms in writing MNP's independence.

TOPICS FOR DISCUSSION

We are committed to providing superior client service by maintaining effective two-way communication. Topics for discussion include, but are not limited to:

- Changes to your business operations and developments in the financial reporting and regulatory environment
- Business plans and strategies
- Any other issues and/or concerns
- Fraud, including how fraud could occur, the risk of fraud and misstatement, and any actual, suspected or alleged fraud
- The management oversight process
- Your specific needs and expectations

THE MNP AUDIT APPROACH

AUDIT MATERIALITY

The scope of our audit work is tailored to reflect the relative size of operations of the Municipality and our assessment of the potential for material misstatements in the Municipality's consolidated financial statements as a whole (and, if applicable, for particular classes of transactions, account balances or disclosures). In determining the scope, we emphasize relative audit risk and materiality, and consider a number of factors, including:

- The size, complexity, and growth of the Municipality;
- Changes within the organization, management or accounting systems; and
- Concerns expressed by management.



We propose to use \$100,000 as overall materiality for audit planning purposes.

AUDITOR'S APPROACH TO INTERNAL CONTROL

For the December 31, 2019 audit, we are planning to place no reliance on the Municipality's accounting system. This level of reliance [is consistent with the prior year end, and] will involve mainly substantive tests of transactions and balances.

KEY CHANGES AND DEVELOPMENTS

Based on our knowledge of the Municipality and our discussions with management, we have noted the recent developments set out below. Our audit strategy has been developed giving consideration to these factors.

ISSUES AND DEVELOPMENTS	SUMMARY
 <p>NEW REPORTING DEVELOPMENTS</p>	<ul style="list-style-type: none"> • 2018 – 2019 Annual Improvements to Public Sector Accounting Standards (Amendment) • PS 1201 Financial Statement Presentation (New) • PS 2601 Foreign Currency Translation (New) • PS 3041 Portfolio Investments (New) • PS 3280 Asset Retirement Obligations (New) • PS 3400 Revenue (New) • PS 3430 Restructuring Transactions (New) • PS 3450 Financial Instruments (New and Amendment)
 <p>NEW ASSURANCE DEVELOPMENTS</p>	<ul style="list-style-type: none"> • CAS 540 Auditing Accounting Estimates and Related Disclosures (New) • CAS 700 Forming an Opinion and Reporting on Financial Statements and CAS 701 Communicating Key Audit Matters in the Independent Auditor's Report (New and Amended) • CAS 700 Forming an Opinion and Reporting on Financial Statements (Amendment) • CAS 700 Forming an Opinion and Reporting on Financial Statements (Amendment) • CSOA 5000 Use of the Practitioner's Communication or Name (Amendment)

Detailed information on Key Changes and Developments are included as Appendix A.

RISK ASSESSMENT

Our audit process focuses on significant risks identified during the pre-planning and planning and risk assessment stage, ensuring that audit procedures are **tailored to your specific circumstances** and appropriately address those risks.

Based on the preliminary risk assessment procedures performed, we have identified the following significant and high risks which will be addressed during our audit. We have also outlined the proposed audit response to address those risks. We will update our risk assessment as the audit progresses for additional risks identified and will inform management of any additional significant risks identified.

SIGNIFICANT RISK AREA	PROPOSED AUDIT RESPONSE
<p>Tax and non-tax receivable</p> <p>Risk of misappropriation of cash paid at front desk</p>	<p>Increase amount of confirmations sent by MNP</p>

SIGNIFICANT RISK AREA	PROPOSED AUDIT RESPONSE
Tax and non-tax receivable Risk of delay in recording/pre-recording of revenue to meet budget	Performs proof in total on taxes revenue and test cut-off on other receivables using a high risk factor
Accounts payable and accrued liabilities Risk of delay in recording/pre-recording of expenses to meet budget	Test cut-off using a high risk factor

AUDIT TEAM

Team member continuity is important in developing a solid relationship with the Municipality, as well as to understanding your business, risks and processes. We also know team member turnover results in lost knowledge. While some team member transition likely is inevitable, we work at reducing this through our promoting practices, learning and training, working closely with team members on career growth and development, and valuing our professionals.

In order to ensure effective communication between Council and MNP, we outline below the key members of our audit team that will be responsible for the audit of The Corporation of the Village of Merrickville-Wolford and the role they will play:

RETURNING TEAM MEMBERS	CONTACT INFORMATION
Ian Murphy, Partner	E: Ian.Murphy@mnp.ca

NEW TEAM MEMBERS	CONTACT INFORMATION
Sam Toka, Senior Manager	E: Sam.Toka@mnp.ca

Our partners and senior management are committed to providing you with the highest level of attention and oversight throughout the terms of this engagement, reflecting MNP's staffing model and client service philosophy. Through consistent attention from leaders, our engagement team will maintain responsibility and authority over all matters of the engagement and will drive service delivery and issue resolution. In addition, the engagement team will be actively involved and have hands-on involvement with service delivery, ensuring engagement objectives will be met.

In order to serve you better and meet our professional responsibilities, we may find it necessary to expand our audit team to include other MNP professionals whose consultation will assist us to evaluate and resolve complex, difficult and/or contentious matters identified during the course of our audit.

Any changes to the audit team will be discussed with you to ensure a seamless process and that all concerned parties' needs are met.

TIMING OF THE AUDIT

KEY DELIVERABLE	EXPECTED DATE
Year-end fieldwork procedures	March 23, 2020 to March 26, 2020
Draft year-end consolidated financial statements to be discussed with management	April 10, 2020
Presentation of December 31, 2019 Audit Findings Report to Council	April 27, 2020
Presentation of Management Letter to Council	April 27, 2020
Issuance of Independent Auditor's Report	April 30, 2020

FEEES AND ASSUMPTIONS

DESCRIPTION	2019 ESTIMATE	2018 ACTUAL
Base audit fee as per our fee quote dated November 19, 2019	\$ 15,000	\$ 14,500

If any significant issues arise during the course of our audit work which indicate a possibility of increased procedures or a change in the audit timetable, these will be discussed with management by the engagement partner, so a mutually agreeable solution can be reached.

Invoices will be rendered as work progresses in accordance with the following schedule:

DESCRIPTION	AMOUNT
Progress billing #1 Completion of interim audit	\$ 3,750
Progress billing #2 Completion of year end field work	\$ 7,500
Final billing – upon release of auditor's report	\$ 3,750

We look forward to discussing our Audit Service Plan with you, as well as any other matters of interest to you.

Sincerely,

MNP LLP

**Chartered Professional Accountants
Licensed Public Accountants**

encls.

APPENDIX A – KEY CHANGES AND DEVELOPMENTS

We would like to bring to your attention the following accounting and auditing developments, which may have some impact on your financial reporting.

ISSUES AND DEVELOPMENTS SUMMARY

NEW REPORTING DEVELOPMENTS

2018 – 2019 Annual Improvements to Public Sector Accounting Standards (Amendment)

In September 2019, the Public Sector Accounting Board (PSAB) issued annual improvements to correct errors in wording or clarify the PSA Handbook and other guidance. The amendments include:

- Removal of due process procedures from the PSA Handbook and other guidance as PSAB's Due Process Manual contains the due process the Board must follow.
- Various amendments to correct inconsistencies and update terminology in affected Standards related to the introduction of the government component category in 2014.
- Various amendments to PS 3060 *Government Partnerships*, mainly to update terminology.
- Other minor amendments to address further inconsistencies or areas requiring clarification, as well as consequential amendments to various other standards.

The amendments are effective for fiscal years beginning on or after April 1, 2020 and should be applied retrospectively. Early adoption is permitted.

PS 1201 Financial Statement Presentation (New)

In June 2011, as a result of the issuance of PS 3450 *Financial Instruments*, the Public Sector Accounting Board (PSAB) issued new PS 1201 *Financial Statement Presentation*, which revises and replaces PS 1200 *Financial Statement Presentation*. The main features of the new standard are:

- Remeasurement gains and losses are reported in a new statement: the statement of remeasurement gains and losses.
- Other comprehensive income arising when a government includes the results of government business enterprises and government business partnerships in its financial statements, is reported in the statement of remeasurement gains and losses.
- Accumulated surplus or deficit is presented as the total of the accumulated operating surplus or deficit and the accumulated remeasurement gains and losses.

The Section is effective in the same period PS 2601 *Foreign Currency Translation* and PS 3450 are adopted. PS 2601 and PS 3450 are to be adopted together and were to be effective for fiscal years beginning on or after April 1, 2019. In March 2018, the Public Sector Accounting Board (PSAB) approved an extension of the effective date to fiscal years beginning on or after April 1, 2021. Early adoption is permitted.

PS 2601 Foreign Currency Translation (New)

In June 2011, as a result of the issuance of PS 3450 *Financial Instruments*, the Public Sector Accounting Board (PSAB) issued new PS 2601 *Foreign Currency Translation*, which revises and replaces PS 2600 *Foreign Currency Translation*. The main features of the new standard are:

- The definition of currency risk is conformed to the definition in PS 3450.
- Removal of the exception relating to the measurement of items on initial recognition that applies when synthetic instrument accounting is used.
- Subsequent to initial recognition, non-monetary foreign currency items included in the fair value category in accordance with PS 3450 are adjusted at each financial statement date to reflect the exchange rate at that date.
- The deferral and amortization of foreign exchange gains and losses relating to long-term foreign currency monetary items is discontinued.
- Exchange gains and losses are recognized in the statement of remeasurement gains and losses until the period of settlement.
- Removal of hedge accounting and the presentation of items as synthetic instruments.

The transitional provisions in this standard were amended in May 2012, effective at the time the standard is initially applied, to clarify application to hedging instruments for government organizations transitioning from the standards in Part V of the CPA Canada Handbook – Accounting. Gains or losses yet to be recognized in net income prior to the transition date associated with designated hedging instruments are accounted for in accumulated remeasurement gains or losses at transition. Additionally, a new transitional provision has been added that applies to government organizations transitioning

APPENDIX A – KEY CHANGES AND DEVELOPMENTS (continued from previous page)

from the standards in Part V with self-sustaining foreign operations. Accumulated other comprehensive income (OCI) from translation of self-sustaining foreign operations is recognized in accumulated remeasurement gains or losses on transition.

The Section is effective in the same period PS 3450 is adopted. PS 2601 and PS 3450 were to be effective for fiscal years beginning on or after April 1, 2019. In March 2018, the Public Sector Accounting Board (PSAB) approved an extension of the effective date to fiscal years beginning on or after April 1, 2021. Early adoption is permitted.

PS 3041 Portfolio Investments (New)

In March 2012, as a result of the issuance of PS 3450 *Financial Instruments*, the Public Sector Accounting Board (PSAB) issued new PS 3041 *Portfolio Investments*, which revises and replaces PS 3030 *Temporary Investments* and PS 3040 *Portfolio Investments*. The main features of the new standard are:

- PS 3041 does not make a distinction between temporary and portfolio investments, and is cross referenced and conformed to the requirements of PS 3450.
- Investments previously within the scope of PS 3030, which are not cash equivalents, are now accounted for within the scope of PS 3041.

This Section is effective in the same period PS 1201 *Financial Statement Presentation*, PS 2601 *Foreign Currency Translation* and PS 3450 are adopted. PS 1201, PS 2601 and PS 3450 are to be adopted together and were to be effective for fiscal years beginning on or after April 1, 2019. In March 2018, the Public Sector Accounting Board (PSAB) approved an extension of the effective date to fiscal years beginning on or after April 1, 2021. Early adoption is permitted.

PS 3280 Asset Retirement Obligations (New)

In August 2018, new PS 3280 *Assets Retirement Obligations* was included in the CPA Canada Public Sector Accounting Handbook (PSA HB). The new PS 3280 establishes standards on how to account for and report a liability for asset retirement obligations (ARO). As asset retirement obligations associated with landfills are included in the scope of new PS 3280, PS 3270 *Solid Waste Landfill Closure and Post-Closure Liability* will be withdrawn.

The main features of this standard are as follows:

- An ARO represents a legal obligation associated with the retirement of a tangible capital asset.
- Asset retirement costs increase the carrying amount of the related tangible capital asset and are expensed in a rational and systematic manner.
- When an asset is no longer in productive use, the associated asset retirement costs are expensed.
- Measurement of the ARO liability should result in the best estimate of the amount required to retire a tangible capital asset at the financial statement date.
- Subsequent measurement of the ARO liability results in either a change in the carrying amount of the related tangible capital asset or an expense. The accounting treatment depends on the nature of the remeasurement and whether the asset remains in productive use.
- The best method to estimate the liability is often a present value technique.

This standard is effective for fiscal years beginning on or after April 1, 2021. Early adoption is permitted.

PS 3400 Revenue (New)

In November 2018, new PS 3400 *Revenue* was included in the CPA Canada Public Sector Accounting Handbook (PSA HB). The new PS 3400 establishes standards on how to account for and report on revenue by distinguishing between revenue arising from transactions that include performance obligations and transactions that do not have performance obligations. The main features of this Section are as follows:

- Performance obligations are enforceable promises to provide specific goods or services to a specific payor.
- Performance obligations can be satisfied at a point in time or over a period of time.
- The new standard outlines five indicators to determine if the revenue would be recognized over a period of time.
- Revenue from a transaction with a performance obligation(s) is recognized when, or as, the entity has satisfied the performance obligation(s).
- Revenue from transactions with no performance obligation is recognized when a public sector entity has the authority to claim or retain an inflow of economic resources and a past event that gives rise to a claim of economic resources has occurred.

Further editorial changes have also been made to other standards as a result of the issuance of PS 3400.

This Section is effective for fiscal years beginning on or after April 1, 2022. Early adoption is permitted.

APPENDIX A + KEY CHANGES AND DEVELOPMENTS (continued from previous page)

PS 3430 Restructuring Transactions (New)

In June 2015, new PS 3430 *Restructuring Transactions* was included in the CPA Canada Public Sector Accounting Handbook (PSA HB). The new Section establishes standards for recognizing and measuring assets and liabilities transferred in a restructuring transaction. The main features of this standard are as follows:

- A restructuring transaction is defined separately from an acquisition. The key distinction between the two is the absence of an exchange of consideration in a restructuring transaction.
- A restructuring transaction is defined as a transfer of an integrated set of assets and/or liabilities, together with related program or operating responsibilities that does not involve an exchange of consideration.
- Individual assets and liabilities transferred in a restructuring transaction are derecognized by the transferor at their carrying amount and recognized by the recipient at their carrying amount with applicable adjustments.
- The increase in net assets or net liabilities resulting from recognition and derecognition of individual assets and liabilities received from all transferors, and transferred to all recipients in a restructuring transaction, is recognized as revenue or as an expense.
- Restructuring-related costs are recognized as expenses when incurred.
- Individual assets and liabilities received in a restructuring transaction are initially classified based on the accounting policies and circumstances of the recipient at the restructuring date.
- The financial position and results of operations prior to the restructuring date are not restated.
- Disclosure of information about the transferred assets, liabilities and related operations prior to the restructuring date by the recipient is encouraged but not required.

The Section is effective for new restructuring transactions that occur in fiscal periods beginning on or after April 1, 2018. Early application is permitted.

PS 3450 Financial Instruments (New and Amendment)

In June 2011, the Public Sector Accounting Board (PSAB) issued new PS 3450 *Financial Instruments*. The new standard establishes requirements for recognition, measurement, derecognition, presentation and disclosure of financial assets and financial liabilities, including derivatives. The main features of the new standard are:

- Financial instruments are classified into two measurement categories: fair value, or cost or amortized cost.
 - Almost all derivatives, including embedded derivatives not closely related to the host contract, are measured at fair value.
 - Portfolio investments in equity instruments quoted in an active market are measured at fair value.
 - Other financial assets and financial liabilities are generally measured at cost or amortized cost.
 - An entity may elect to measure any group of financial assets or financial liabilities (or both) at fair value when the entity has a risk management or investment strategy to manage those items on a fair value basis.
- Remeasurement gains and losses on financial instruments measured at fair value are reported in the statement of remeasurement gains and losses until the financial instrument is derecognized.
- Budget to actual comparisons are not required within the statement of remeasurement gains and losses;
- Financial liabilities are derecognized when, and only when, they are extinguished.
- Financial assets and financial liabilities are only offset and reported on a net basis if a legally enforceable right to set off the recognized amounts exists, and the entity intends to settle on a net basis or realize/settle the amounts simultaneously.

In May 2012, the transitional provisions for this Section were amended, effective at the time the standard is initially applied, to clarify that the measurement provisions are applied prospectively. Adjustments to previous carrying amounts are recognized in opening accumulated remeasurement gains or losses. Additionally, a new transitional provision has been added that applies to government organizations transitioning from the standards in Part V of the CPA Canada Handbook – Accounting with items classified as available for sale. Accumulated other comprehensive income (OCI) from items classified as available for sale is recognized in accumulated remeasurement gains or losses on transition.

PS 3450 was to be effective for fiscal years beginning on or after April 1, 2019. In March 2018, the Public Sector Accounting Board (PSAB) approved an extension of the effective date to fiscal years beginning on or after April 1, 2021. In the period that a public sector entity applies PS 3450, it also applies PS 1201, PS 2601 and PS 3041. Early adoption is permitted.

NEW ASSURANCE DEVELOPMENTS

APPENDIX A – KEY CHANGES AND DEVELOPMENTS (continued from previous page)

CAS 540 Auditing Accounting Estimates and Related Disclosures (New)

In March 2019, the Auditing and Assurance Standards Board (AASB) revised and replaced CAS 540 *Auditing Accounting Estimates, Including Fair Value Accounting Estimates, and Related Disclosures*. The revised CAS 540 incorporates changes to establish more robust requirements and appropriately detailed guidance to foster audit quality by driving auditors to perform appropriate procedures in relation to accounting estimates and related disclosures.

This revised CAS:

- Introduces the concept of inherent risk factors, including estimation uncertainty, complexity, subjectivity and others;
- Introduces a separate assessment of inherent risk and control risk for accounting estimates;
- Explicitly recognizes the spectrum of inherent risk;
- Enhances requirements for risk assessment procedures related to obtaining an understanding of the entity and its environment, including internal control;
- Introduces objectives-based work effort requirements to design and perform further audit procedures to respond to assessed risks of material misstatement;
- Enhances the “stand-back” requirements by adding an evaluation of corroborative and contradictory audit evidence obtained regarding the accounting estimates;
- Enhances requirements to obtain audit evidence about whether the disclosures are reasonable; and
- Includes a requirement to consider matters regarding accounting estimates when communicating with those charged with governance.

As a result of issuing revised CAS 540, the following standards have been amended to clarify the auditor’s responsibilities regarding auditing accounting estimates and related disclosures:

- CAS 500 *Audit Evidence*;
- CAS 700 *Forming an Opinion and Reporting on Financial Statements*; and
- CAS 701 *Communicating Key Audit Matters in the Independent Auditor’s Report*.

Further editorial changes have also been made to other standards as a consequence of revising CAS 540.

The revised CAS 540 is effective for audits of financial statements for periods beginning on or after December 15, 2019. Earlier application is permitted.

CAS 700 Forming an Opinion and Reporting on Financial Statements and CAS 701 Communicating Key Audit Matters in the Independent Auditor’s Report (New and Amended)

In June 2017, the Auditing and Assurance Standards Board (AASB) issued amendments to CAS 700, new CAS 701, and several other amendments to Canadian Auditing Standards (CASs) relating to auditor reporting. The new and amended auditor reporting standards are intended to result in an auditor’s report that increases confidence in the audit and the financial statements.

The auditor’s report in CAS 700 and other related standards has been restructured as follows:

- The Auditor’s Opinion section is required to be presented first, followed by the **Basis of Opinion** section;
- Enhanced disclosure on going concern is required in accordance with CAS 570 *Going Concern*, including:
 - A description of the respective responsibilities of management and the auditor for going concern;
 - A separate section when a material uncertainty exists and is adequately disclosed, under the heading “Material Uncertainty Related to Going Concern”;
- Disclosure of Key Audit Matters when required by law or regulation in accordance with CAS 701 *Communicating Key Audit Matters in the Independent Auditor’s Report*;
- For listed entities, a statement about the auditor’s independence and fulfillment of relevant ethical responsibilities;
- An enhanced description of the auditor’s responsibilities and key features of an audit is provided. Certain components of the description of the auditor’s responsibilities may be presented in an appendix to the auditor’s report or, where law, regulation or national auditing standards expressly permit, by reference in the auditor’s report to a website of an appropriate authority.

CAS 701 addresses the auditor’s responsibility to communicate key audit matters in the auditor’s report including the auditor’s judgment as to what to communicate and the form and content of such communication.

As a result of the new auditor reporting requirements outlined in amended CAS 700 and 701, the following standards have been revised and replaced:

- CAS 260 *Communication with Those Charged with Governance*;

APPENDIX A – KEY CHANGES AND DEVELOPMENTS (continued from previous page)

- CAS 570 *Going Concern*;
- CAS 705 *Modifications to the Opinion in the Independent Auditor's Report*;
- CAS 706 *Emphasis of Matter Paragraphs and Other Matter Paragraphs in the Independent Auditor's Report*;
- CAS 800 *Special Considerations – Audits of Financial Statements Prepared in Accordance with Special Purpose Frameworks*;
- CAS 805 *Special Considerations – Audits of Single Financial Statements and Specific Elements, Accounts or Items of a Financial Statement*, and
- CAS 810 *Engagements to Report on Summary Financial Statements*.

Further editorial changes have also been made to other standards as a result of the new and amended auditor reporting standards.

The new and amended auditor reporting standards are effective for audits of financial statements for periods ending on or after December 15, 2018. Earlier application is permitted. The reporting of key audit matters under CAS 701 is only applied in circumstances when the auditor decides to communicate key audit matters in the auditor's report or when required by law or regulation.

The effective dates of CAS 260, CAS 570, CAS 700, CAS 701, CAS 705, CAS 706, CAS 800, CAS 805 and CAS 810 differ from the effective dates of the corresponding International Standards on Auditing (ISAs).

CAS 700 Forming an Opinion and Reporting on Financial Statements (Amendment)

In December 2018, the Auditing and Assurance Standards Board (AASB) issued amendments to CAS 700. The amendments require communication of key audit matters in the auditor's report in accordance with CAS 701, *Communicating Key Audit Matters in the Independent Auditor's Report*, for audits of complete sets of general purpose financial statements of entities listed on the Toronto Stock Exchange, other than entities required to comply with National Instrument 81-106, *Investment Fund Continuous Disclosure*. Editorial changes have also been made to other standards as a result of the revision made to CAS 700.

The amendments are effective for audits of financial statements for periods ending on or after December 15, 2020. Earlier application is permitted.

CAS 700 Forming an Opinion and Reporting on Financial Statements (Amendment)

In March 2019, the Auditing and Assurance Standards Board (AASB) issued an amendment to CAS 700. The amendment defers by one year the requirement to disclose the engagement partner's name in paragraph 46 for audits of financial statements conducted in accordance with Canadian generally accepted auditing standards (GAAS) when the name of the engagement partner is submitted on Form AP, *Auditor Reporting of Certain Audit Participants*, for filing with the US Public Company Accounting Oversight Board (PCAOB). Therefore, paragraph 46 does not apply to audits of financial statements of affected filers for periods ending before December 15, 2019.

The amendment is effective immediately.

CSOA 5000 Use of the Practitioner's Communication or Name (Amendment)

In March 2019, the Auditing and Assurance Standards Board (AASB) issued amendments to Canadian Standard on Association (CSOA) 5000 *Use of the Practitioner's Communication or Name* to reflect the scope of revised s.7170 *Auditor's Consent to the Use of the Auditor's Report in Connection with a Designated Document*. The amendments replace the reference to a business acquisition report with a reference to a designated document in dealing with specific aspects of association. The amendments also remove the sentence dealing with providing consent under the previous s.7500 *Auditor's Consent to the Use of the Auditor's Report in Connection with Designated Documents*, which was replaced by revised s.7170.

The amendments are effective immediately.



December 15, 2019

Kirsten Rahm, Treasurer
The Corporation of the Village of Merrickville-Wolford
317 Brock Street West
P.O Box 340
Merrickville, ON K0G 1N0

Dear Ms Rahm:

This letter will confirm the arrangements discussed with you regarding the services we will render to The Corporation of the Village of Merrickville-Wolford (the "Municipality") commencing with the fiscal year ending December 31, 2019.

Our responsibilities

We will audit the consolidated financial statements of The Corporation of the Village of Merrickville-Wolford for the year ended December 31, 2019.

Our audit will be conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we will plan and perform our audit to obtain reasonable, but not absolute, assurance that the consolidated financial statements taken as a whole are free of material misstatement, whether caused by fraud or error.

Our responsibilities, objective, scope, independence and the inherent limitations of an audit conducted in accordance with Canadian generally accepted auditing standards are detailed in Appendix A, which forms part of our mutual understanding of the terms of this engagement.

Management's responsibilities

The operations of the Municipality are under the control of management, which has responsibility for the accurate recording of transactions and the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards. This includes the design, implementation and maintenance of internal controls relating to the preparation and presentation of the consolidated financial statements.

Appendix B, which describes in detail management's responsibilities with respect to this engagement, forms part of our mutual understanding of the terms of this engagement.

Reporting

Unless unanticipated difficulties are encountered, our report will be substantially in the form illustrated in Appendix C.

Fees and expenses

Our fees and expenses are discussed in detail in Appendix D.

Other matters

We will, as permitted by the Code of Professional Conduct, provide additional services upon request, in areas such as taxation, leadership and human resource management, communication, marketing, strategic planning, financial management and technology consulting.

Our standard terms and conditions, included as Appendix E, form part of our mutual understanding of the terms of this engagement. In the event that you choose to terminate this engagement based on the terms outlined in Appendix E, we reserve the right to notify all financial statement users of the change.

The privacy and security of the personal information you provide is important to us. We strive to ensure the strictest compliance with all applicable provincial and federal standards of protection and disclosure of personal information by any and all of our employees, agents, divisions and/or affiliates (referred to collectively as "MNP"). You may review our privacy policy at www.mnp.ca. We will not collect, use, or disclose any of your personal information without your knowledge and consent, unless required to do so by legal authority or the applicable provincial Code of Professional Conduct.

By signing this engagement letter you agree that for the purposes of this engagement MNP may collect, use, and disclose personal information in accordance with our privacy policy. You also agree that MNP may collect and use personal information from you for the purposes of providing other services or informing you of other opportunities from time to time ("Other Matters"). Personal information that is not relevant to the purposes of this engagement or to any Other Matters will not be disclosed to anyone for any reason without your further prior consent.

In accordance with professional regulations (and by Firm policy), our client files must be periodically reviewed by provincial or national practice inspectors and by other Firm personnel to ensure we are adhering to professional and Firm standards. Confidentiality of client information will be maintained throughout this process.

The arrangements outlined in this letter and its appendices will continue in effect from year to year, unless changed in writing.

We believe the foregoing correctly sets forth our understanding, but if you have any questions, please let us know. If you find the arrangements acceptable, please acknowledge your agreement to the understanding by signing and returning the engagement letter to us.

It is a pleasure for us to be of service to you. We look forward to many years of association with you and The Corporation of the Village of Merrickville-Wolford.

Sincerely,

MNP LLP

**Chartered Professional Accountants
Licensed Public Accountants**

encls.

RESPONSE:

This letter correctly sets forth the understanding of The Corporation of the Village of Merrickville-Wolford.

[Signature]
Officer Signature

Treasurer/Manager
Title *off Finance*

Dec 23/19
Date

Appendix A: Our Audit Responsibilities, Objective, Scope and Limitations

The following details our responsibilities as auditors and the objective, scope, independence and inherent limitations of an audit conducted in accordance with Canadian generally accepted auditing standards.

Our responsibilities, objective and scope

Our audit will be planned and performed to obtain reasonable assurance that the consolidated financial statements taken as a whole are free of material misstatement, whether caused by fraud or error. If any of the following matters are identified, they will be communicated to the appropriate level of management:

- Misstatements, resulting from error, other than immaterial misstatements;
- Fraud or any information obtained that indicates that a fraud may exist;
- Material uncertainties related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern;
- Any evidence obtained that indicates non-compliance or possible non-compliance with laws and regulations has occurred;
- Significant deficiencies in the design or implementation of controls to prevent and detect fraud or misstatements; and
- Related party transactions identified that are not in the normal course of operations and that involve significant judgments made by management concerning measurement or disclosure.

The matters communicated will be those that we identify during the course of our audit. Audits do not usually identify all matters that may be of interest to management in discharging its responsibilities. The type and significance of the matter to be communicated will determine the level of management to which the communication is directed.

Furthermore, we will consider the Municipality's controls over financial reporting for the purpose of identifying types of potential misstatement, considering factors that affect the risks of material misstatement, and determining the nature, timing and extent of auditing procedures necessary for expressing our opinion on the consolidated financial statements. This consideration will not be sufficient to enable us to render an opinion on the effectiveness of controls over financial reporting nor to identify all significant deficiencies in the Municipality's system of financial controls.

Independence

The Code of Professional Conduct require that we are independent when conducting this engagement. We will communicate to the Council any relationships between the Municipality (including related entities) and MNP LLP ("MNP") that, in our professional judgment, may reasonably be thought to bear on our independence.

Further, we will confirm in writing our independence with respect to the Municipality.

If matters should arise during this engagement that can reasonably be assumed to have impaired our independence, we may need to withdraw from this engagement.

Audit limitations

An audit involves performing procedures to obtain audit evidence regarding the amounts and disclosures in the consolidated financial statements. This includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation, structure and content of the consolidated financial statements, including disclosures.

It is important to recognize that an auditor cannot obtain absolute assurance that material misstatements in the consolidated financial statements will be detected because of factors such as the use of judgment, selective testing of data, inherent limitations of controls, and the fact that much of the audit evidence available is persuasive rather than conclusive in nature.

Furthermore, because of the nature of fraud, including attempts at concealment through collusion and forgery, an

Appendix A: Our Audit Responsibilities, Objective, Scope and Limitations *(continued from previous page)*

audit designed and executed in accordance with Canadian generally accepted auditing standards may not detect a material misstatement due to fraud.

While effective controls reduce the likelihood that misstatements will occur and remain undetected, they do not eliminate that possibility. Therefore, we cannot guarantee that fraud, misstatements and non-compliance with laws and regulations, if present, will be detected when conducting an audit in accordance with Canadian generally accepted auditing standards.

The audit of the consolidated financial statements and the issuance of our audit opinion are solely for the use of the Municipality and those to whom our report is specifically addressed. We make no representations of any kind to any third party in respect of these consolidated financial statements and we accept no responsibility for their use by any third party. If our name is to be used in connection with the consolidated financial statements, you will attach our independent audit report when distributing the consolidated financial statements to third parties.

We ask that our names be used only with our consent and that any information to which we have attached a communication be issued with that communication unless otherwise agreed to by us.

Appendix B: Management Responsibilities

During the course of our audit, you will be required to provide and make available complete information that is relevant to the preparation and presentation of the consolidated financial statements, including:

- Financial records and related data, including data relevant to disclosures made in the consolidated financial statements;
- Copies of all minutes of meetings of council;
- Access to personnel to whom we may direct our inquiries;
- Information relating to any known or possible instances of non-compliance with laws, legislative or regulatory requirements (including financial reporting requirements);
- Information relating to all related parties and related party transactions; and
- Allowing access to those within the entity from whom the auditor determines it necessary to obtain audit evidence.

Management's responsibility with respect to fraud and misstatement includes:

- The design and implementation of controls for its prevention and detection;
- An assessment of the risk that the consolidated financial statements may be materially misstated;
- Disclosure of situations where fraud or suspected fraud involving management, employees who have significant roles in controls, or others, where the fraud could have a material effect on the consolidated financial statements, have been identified or allegations have been made; and
- Communicating your belief that the effects of any uncorrected consolidated financial statement misstatements aggregated during the audit are immaterial, both individually and in the aggregate, to the consolidated financial statements taken as a whole.

In accordance with Canadian generally accepted auditing standards, we will request a letter of representation from management at the close of our audit in order to confirm oral representations given to us and reduce the possibility of misunderstanding concerning matters that are the subject of the representations. These representations are used as evidence to assist us in deriving reasonable conclusions upon which our audit opinion is based.

If the Municipality plans any reproduction or publication of our report, or a portion thereof, printer's proofs of the complete documents should be submitted to us in sufficient time for our review, prior to making such documents publicly available. It will also be necessary for you to furnish us with a copy of the printed report. Further, it is agreed that in any electronic distribution, for example on The Corporation of the Village of Merrickville-Wolford's website, management is solely responsible for the accurate and complete reproduction of our report and the subject matter on which we reported, and for informing us of any subsequent changes to such documents. However, we are responsible to read the documents to ensure accuracy, and consider the appropriateness of other information accompanying the audited consolidated financial statements, upon initial posting.



Appendix C: Illustrative Independent Auditor's Report

To the Members of Council, Inhabitants and Ratepayers of The Corporation of the Village of Merrickville-Wolford:

Opinion

We have audited the consolidated financial statements of The Corporation of the Village of Merrickville-Wolford and its subsidiaries (the "Municipality"), which comprise the consolidated statement of financial position as at December 31, 2019, and the consolidated statements of financial activities, changes in net financial assets, cash flows and the related schedules for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Municipality as at December 31, 2019, and the results of its consolidated operations and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

Appendix C: Illustrative Independent Auditor's Report *(continued from previous page)*

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Municipality to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Cornwall, Ontario

Chartered Professional Accountants

Licensed Public Accountants

Illustrative Example

Appendix D: Fees and Expenses

Our fees are determined on the basis of time spent on the engagement at the tariff rates of various members of our team. Any disbursements will be added to the billing.

The estimate of fees for the audit services to be provided are \$14,500.

Invoices will be rendered as work progresses in accordance with the following schedule:

Progress billing #1 – at completion of interim audit	\$	3750
Progress billing #2 at completion of year end field work	\$	7500
Final billing – upon release of the Independent Auditor's Report	\$	3750

In signing this letter, you acknowledge your approval of the above billing schedule and amounts. Invoices expected to be issued that do not adhere to this schedule, or are in excess of the amounts noted above, will be discussed with you for your approval. Fees collected will be applied to overdue invoices first, followed by subsequently issued invoices in order of issuance. If payment is not received in accordance with the above schedule, we will at our discretion cease all work until the scheduled payments are received.

Our estimated fees are based on our past experience and our knowledge of the Municipality. This estimate relies on the following assumptions:

- No significant deficiencies in internal controls which cause procedures to be extended;
- No major unadjusted misstatement(s) or un-reconciled balances;
- Significantly all adjusting entries are completed prior to trial balance and journal entries being provided to the audit team;
- All management and required staff are available as needed;
- Information and working papers required are provided in the mutually agreed form and timing; and
- There are no changes to the agreed upon engagement timetable and reporting requirements.

We will ask that your personnel, to the extent possible, prepare various schedules and analysis, and make various invoices and other documents available to our team. This assistance will facilitate the progress of our work and minimize the cost of our service to you.

If any significant issues arise during the course of our audit work which indicate a possibility of increased procedures or a change in the audit timetable, these will be discussed with management by the practitioner leading your engagement so a mutually agreeable solution can be reached. In accordance with our standard terms and conditions, included as Appendix E, if significant changes to the arrangements set forth in this engagement letter are required, any change in scope of the engagement will need to be agreed in writing, in a "Change Order" agreement.

Appendix E: Standard Terms and Conditions

The following standard terms and conditions and the engagement letter to which they are attached form one agreement and set out the terms and conditions upon which MNP LLP ("MNP") will provide services to you (the "Municipality").

1. **Timely Performance** - MNP will use all reasonable efforts to complete, within any agreed-upon time frame, the performance of the services described in the engagement letter to which these terms and conditions are attached. However, MNP shall not be liable for failures or delays in performance that arise from causes beyond our control, including the untimely performance by the Municipality of its obligations as set out in the engagement letter.
2. **Right to Terminate Services** - The Municipality may terminate the engagement upon 30 days written notice. If this occurs, the Municipality shall pay for time and expenses incurred by MNP up to the termination date, together with reasonable time and expenses incurred to bring the services to a close in a prompt and orderly manner. Should the Municipality not fulfil its obligations as set out herein and in the engagement letter, and in the event that the Municipality fails to remedy such default within 30 days following receipt of notice from MNP to that effect, MNP may, upon written notification and without prejudice to its other rights and resources, terminate provision of our services as described in the engagement letter. In such case, MNP shall not be responsible for any loss, costs, expenses, or damages resulting from such termination.
3. **Change Order** - If, subsequent to the date of this engagement letter, the Municipality requires significant changes to the arrangements set forth in this engagement letter, the Municipality will be required to agree to the change in scope of the engagement in writing, in a "Change Order" agreement. The "Change Order" agreement will set forth the revised arrangements and scope of services to be performed and any related additional fees associated.
4. **Fees** - Any fee estimates by MNP take into account the agreed-upon level of preparation and assistance from the Municipality's personnel. MNP undertakes to advise the Municipality's management on a timely basis should this preparation and assistance not be provided, or should any other circumstances arise which cause actual time to exceed the estimate.
5. **Administrative Expenses** - Administrative expenses include costs such as long distance telephone and telecommunication charges, photocopying, delivery, postage, and clerical assistance. These expenses are based on a percentage of our fees for professional services (5%). Where applicable, federal, provincial, or other goods and services or sales taxes have been paid on these expenses. Other major costs such as travel, meals, accommodation and other significant expenses will be charged as incurred.
6. **Billing** - Bills will be rendered as indicated in the letter above. Accounts are due and payable upon receipt. Interest may be charged on the balance of any accounts remaining unpaid for more than 30 days, at a rate of 1.5% per month (19.56% per annum).
7. **Taxes** - All fees and other charges do not include any applicable federal, provincial, or other goods and services or sales taxes, or any other taxes or duties whether presently in force or imposed in the future. The Municipality shall assume and pay any such taxes or duties, without deduction from the fees and charges hereunder.
8. **Governing Law** - The engagement will be governed and construed in accordance with the laws of the Province of Ontario, and shall be deemed in all respects to be an Ontario contract. The Municipality and MNP submit to the courts of that jurisdiction with respect to all matters arising under or by virtue of this Agreement.

Appendix E: Standard Terms and Conditions *(continued from previous page)*

9. **Working Papers** - MNP owns all working papers and files, other materials, reports and work created, developed or performed during the course of the engagement, including intellectual property used in the preparation thereof. We will provide management with a copy of all practitioner-prepared working papers necessary for the Municipality's accounting records. MNP may develop software, including spreadsheets, documents, databases, and other electronic tools, to assist us with our assignment. As these tools and working papers were developed specifically for our purposes and without consideration of any purpose for which the Municipality might use them, any such tools which may be provided to the Municipality, will be made available on an "as is" basis only, at our discretion, and should not be distributed to or shared with any third party. Except as indicated in the Code of Professional Conduct or by any legal proceeding, we have no responsibility to share our working papers with you or with any other parties.
10. **Out-sourcing** - MNP may out-source to third party service providers certain data-entry functions. To protect our clients, we have imposed detailed contractual obligations on these service providers regarding the safeguarding, confidentiality and security of your personal information. Nevertheless, our service provider may be required by the applicable laws of a foreign country to disclose personal information in its custody to that country's government or agencies pursuant to a lawful court order made in that country.
11. **Nature of the Limited Liability Partnership (LLP)** - MNP is a registered limited liability partnership, as permitted by legislation enacted in our governing jurisdiction of the Province of Alberta. This legislation provides that a partner of an LLP is not personally liable for any of the debts, obligations, or liabilities of the LLP or any of the other partners which may arise as a result of any negligent act or omission of another partner of the LLP, or by any employee of the partnership, unless such act or omission is committed by the partner him or herself or by a person under the partner's direct supervision and control. All partners of an LLP remain personally liable for any acts or omissions arising as a result of their own negligence, and for the acts or omissions of those directly under their supervision or control, and shall continue to be subject to unlimited personal liability for all of the other liabilities of the partnership. The legislation does not reduce or limit in any way the liability of the partnership itself, and all of the partnership's assets and insurance coverage remain at risk.
12. **Release and Limitation of Liability** - The Municipality and MNP agree to the following with respect to MNP's liability to the Municipality:
 - a. In any action, claim, loss or damage arising out of the engagement, the Municipality agrees that MNP's liability will be several and not joint and the Municipality may only claim payment from MNP of MNP's proportionate share of the total liability based on the degree of fault of MNP as finally determined by a court of competent jurisdiction.
 - b. Other than for matters finally determined to have resulted from the gross negligence, fraud or willful misconduct of MNP, whether the claim be in tort, contract, or otherwise:
 - i. MNP shall not be liable to the Municipality and the Municipality releases MNP for all claims, damages, costs, charges and expenses (including legal fees and disbursements) incurred or suffered by the Municipality related to, arising out of, or in any way associated with the engagement to the extent that the aggregate of such amounts is in excess of the total professional fees paid by the Municipality to MNP in connection with this engagement during the 12 month period commencing from the date of the engagement letter to which these terms and conditions are attached; and,
 - ii. MNP shall not be liable to the Municipality for any consequential, indirect, lost profit or similar damages, or failure to realize expected savings, relating to MNP's services provided under the engagement letter to which these terms and conditions are attached.

Appendix E: Standard Terms and Conditions *(continued from previous page)*

13. **Indemnity** - The Municipality agrees to jointly and severally indemnify and hold harmless MNP against:
- a. All claims, damages, costs, charges and expenses (including legal fees and disbursements) which are related to, arise out of, or are in any way associated with the engagement, whether the claims are civil, penal, regulatory, or administrative in nature, other than those finally determined by a court of competent jurisdiction to have resulted from MNP's gross negligence, fraud or willful misconduct; and,
 - b. Notwithstanding "a.," all claims, damages, costs, charges and expenses (including legal fees and disbursements) which are related to, arise out of, or are in any way associated with the engagement, whether the claims are civil, penal, regulatory, or administrative in nature, that arise from or are based on any deliberate misstatement or omission in any material, information or representation supplied or approved by any officer or member of the Board of Directors of the Municipality.

For the purposes of paragraph 12. and 13., "MNP" shall mean MNP LLP and its directors, officers, partners, professional corporations, employees, subsidiaries and affiliates and to the extent providing services under the engagement letter to which these terms are attached, MNP LLP, its member firms, and all of their partners, principals, members, owners, directors, staff and agents; and in all cases any successor or assignee.

14. **Survival of Terms** - The Municipality and MNP agree that clauses 12. and 13. will survive termination of the engagement.
15. **Electronic Communications** - Unless the Municipality prefers we use a particular manner of communication and specifies as much in writing, MNP will use whatever form of communication it deems most efficient in the circumstances. In many instances, this will involve the use of internet e-mail. With respect to internet e-mail, MNP and the Municipality both acknowledge that neither party has control over the performance, reliability, availability, or security of internet e-mail. Additionally, MNP staff may be required or requested to work from your offices during which visits access to and use of and reliance upon your electronic environment (including but not limited to, your network, Internet, and extranet resources) is necessitated. The Municipality accepts that MNP shall not be liable for any loss, damage, expense, harm or inconvenience resulting from any loss, delay, interception, corruption, security breach, delivery failure, incompatibility, incompleteness or alteration of any document or transmission arising from the use of e-mail or the transmission of any document outside of MNP's electronic environment.
16. **Confirmation.com** - By signing this engagement letter, you agree to the use by MNP of Capital Confirmation Inc. ("CCI") as a third party service provider and the use of CCI's platform (the "Platform") to prepare, request and receive confirmations required to perform the engagement. You acknowledge and agree that data being uploaded/downloaded via the Platform may reside on servers located in the United States and that CCI could be required to disclose data, including personal information, in its custody to the United States government, government agencies, courts or law enforcement or regulatory agencies pursuant to the laws of the United States. MNP shall not be liable for any loss or damage arising from your or MNP's use of CCI as a service provider or use of the Platform, including any losses relating to CCI's collection, use, disclosure or loss of your data or personal information. You agree to pay all fees for requesting and receiving confirmations. For more information, you can review the third party service provider's Terms and Conditions and Privacy Policy on CCI's website at: <https://www.confirmation.com/>

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Incorporated
Wolford 1850
Merrickville 1860
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Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: March 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that: By-law 16-2020, being a by-law to establish a Planning Advisory Committee, be read a first and second time, and that By-law 16-2020 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

BY-LAW 16-2020

BEING A BY-LAW TO ESTABLISH A PLANNING ADVISORY COMMITTEE

WHEREAS Section 5(3) of the *Municipal Act, 2001*, states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Section 8 (2) of the *Planning Act*, R.S.O. 1990 c. P. 13, as amended, provides that the council of a lower-tier municipality may appoint a planning advisory committee;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford deems it expedient to appoint a planning advisory committee;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. A Planning Advisory Committee is hereby established as per the Terms of Reference as attached and which forms part of this by-law as Schedule "A".
2. Any by-laws that do not conform with this by-law are hereby repealed.
3. This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 9th day of March, 2020.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk



MERRICKVILLE-WOLFORD
Jewel of the Rideau

**Terms of Reference
Planning Advisory Committee
Schedule "A" to By-law 16-2020**

Definition:

"Planning Advisory Committee" will mean the same as referred to in the *Planning Act*, R.S.O. 1990, c. P. 13, Section 8.

Mission:

The mission of the Planning Advisory Committee (PAC) is to provide Council with recommendations and guidance in areas related to land use planning.

Objectives/Powers of Committee:

- To review, as necessary, the provisions of the Official Plan and Zoning By-law and related municipal policies and to recommend to Council amendments which would be in the best interests of the Village.
- To review and provide Council with recommendations on applications for Official Plan Amendments and Zoning By-law Amendments.
- To review and provide Council with recommendations on applications for approval of Draft Plans of Subdivision.
- To review and provide recommendations to Council on any other planning matters as requested by Council.

Composition:

As per Section 8 (4) of the *Planning Act*, the members of a planning advisory committee shall be chosen by Council and shall include at least one resident of the municipality who is neither a member of a municipal council nor an employee of the municipality. Council shall appoint at large, by resolution or by by-law, not fewer than five (5) persons from the municipality to the Planning Advisory Committee for a term of office concurrent with the term of Council. The following will apply to the Planning Advisory Committee:

- a. The selection of the members shall be through a public application process.
- b. The members will be regarded as private citizens and do not represent their employers or any advocacy group in their capacity as a member.
- c. A minimum of five (5) residents shall be appointed by Council.
- d. One (1) Council Liaison shall be appointed by Council as non-voting member.
- e. The Head of Council (Mayor) is "ex officio".
- f. The Council shall forthwith fill any vacancy.
- g. The Committee shall appoint a Secretary to the Committee, who may be either a member of the Committee or a Village Staff Member.

Quorum:

A majority of the members constitutes a quorum for transacting the Committee's business. No meeting shall proceed without a quorum.

Motions:

Decisions made during Planning Advisory Committee meetings will follow the process of making a motion, having it seconded and then having it voted on by the Committee.

Meetings:

Meetings of the Committee shall be governed by the Village's Procedural By-law 30-17, any applicable legislation, and Robert's Rules of Order.

The Committee shall hold regular, monthly meetings insofar as practicable or meet at the call of the Secretary.

All meetings are open to the public and subject to the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990, c. M 56, as amended.

Chair and Deputy Chair:

The Committee shall, at the first meeting of a new term, elect a chair and a deputy chair from amongst themselves.

Role of Members:

The roles of the members of the Planning Advisory Committee include, but are not limited to:

- Attending meetings as scheduled and additional meetings as necessary;
- Participating actively in discussions and planning and sharing the workload of the Committee;
- Providing timely regrets to the chair if unable to attend a meeting; and
- Declaring any conflict of interest in accordance with the Municipal Conflict of Interest Act R.S.O. 1990, c.M50, as amended, and excluding themselves from any discussion and/or voting where such a conflict exists or may exist.

Conflicts of Interest:

Members shall abide by the rules outlined within the Municipal Conflict of Interest Act R.S.O. c.M50 and shall disclose the pecuniary interest to the chair in the public agenda and excuse himself or herself from meetings for the duration of the discussion and voting (if any) with respect to that matter.

Budget:

All monies required for any reason pertaining to the Committee carrying out its duties must be approved by Council. The Committee shall, by September 15th of the preceding year, provide the Village Treasurer with a draft budget for Council's consideration during the budgeting process.

All approved budget items shall be administered by the Village, through the direction of Council.

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: March 9, 2020

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the following with respect to Council's Resolution No. R-029-2020 regarding Provincially Significant Wetlands designations, for information purposes:

1. Township of Ryerson's Resolution No. 6 dated February 18, 2020;
2. Township of Malahide's Resolution dated February 20, 2020;
3. Township of Armour's Resolution No. 4 dated February 25, 2020;
4. Municipality of Dutton Dunwich's Resolution No. 2020.03.12 dated February 12, 2020;
5. Wollaston Township's Resolution No. 25 dated February 10, 2020;
6. Municipality of West Nipissing Resolution No. 2020/080 dated February 25, 2020;
7. Township of Laird's Resolution No. 21-20 dated February 20, 2020;
8. City of St. Catharines' correspondence dated March 4, 2020;
9. Township of Addington Highlands correspondence dated February 20, 2020;
10. Township of Howick's Resolution No. 68-20 dated February 18, 2020;
11. Township of Rideau Lakes Recommendation No. 46-2020 dated February 10, 2020; and

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Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

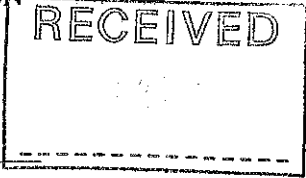
12. Email correspondence from the Honourable Doug Ford, Premier of Ontario,
dated February 24, 2020.

Carried / Defeated

J. Douglas Struthers, Mayor



CORPORATION OF THE TOWNSHIP OF RYERSON



Date: Feb 18, 2020 Resolution No. 6

Moved by: Celia Finley

Seconded by: Barb Marlow

Be it resolved that the Council of the Corporation of the Township of Ryerson support the resolution of the Village of Merrickville-Wolford with respect to concerns about the expansion of the Provincially Significant Wetlands designations in its Official Plan provisions.

Carried Defeated George Sterling (Chair Signature)

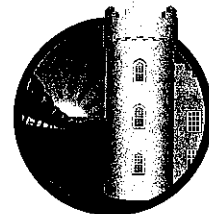
Recorded Vote Requested by: _____

RECORDED VOTE					
Vote called by Clerk in random order, Chair to vote last					
Members of Council		Yea	Nay	Abstention	Absent
Councillors	Penny Brandt				
	Celia Finley				
	Barb Marlow				
	Delynne Patterson				
Mayor	George Sterling				

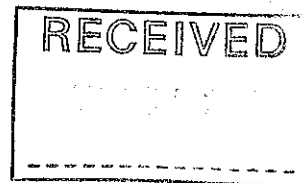
87 John Street South
Aylmer ON N5H 2C3
Telephone: 519-773-5344
Fax: 519-773-5334
www.malahide.ca

the **TOWNSHIP** of
MALAHIDE

A proud tradition, a bright future.



February 24, 2020



Village of Merrickville-Wolford
317 Brock Street West, P.O. Box 340
Merrickville, ON K0G 1N0

Dear Sirs:

RE: Wetlands Designations

At its regular meeting held on February 20, 2020, the Malahide Township Council passed the following Resolution:

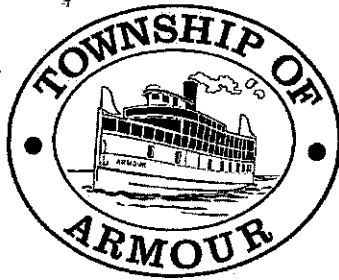
THAT the Village of Merrickville-Wolford resolution requesting the Ministry of Natural Resources and Forestry to provide supporting evidence with respect to the expansion of wetlands designations be supported.

Please do not hesitate to contact this office if you require any further information or documentation.

Yours very truly,
TOWNSHIP OF MALAHIDE

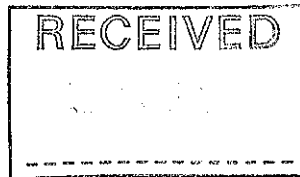
A handwritten signature in black ink, appearing to read "M. Casavecchia-Somers". The signature is written in a cursive, flowing style.

M. CASAVECCHIA-SOMERS, D.P.A., C.M.O., CMM III
Chief Administrative Officer/Clerk



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0



(705) 382-3332
(705) 382-2954
Fax: (705) 382-2068
Email: info@armourtownship.ca
Website: www.armourtownship.ca

February 26, 2020

Village of Merrickville-Wolford
317 Brock Street West
P.O Box 340
Merrickville, ON
K0G 1N0

Re: Support Resolution

At its meeting held on February 25, 2020, the Township of Armour passed Resolution #4 approving the support in request that the Ministry of Natural Resources and Forestry provide the Village with supporting evidence with respect to the expansion of their wetland designation.

A copy of Council's Resolution #4 dated February 25, 2020 is attached for your consideration.

Sincerely,

Danika Hammond
Administrative Assistant



CORPORATION OF THE TOWNSHIP OF ARMOUR

RESOLUTION

Date: February 25, 2020

Motion # 4.

That the Council of the Township of Armour supports the Village of Merrickville-Wolford and requests that the Ministry of Natural Resources and Forestry provide the Village with supporting evidence with respect to the expansion of their wetland designations.

Moved by:

Blakelock, Rod	<input checked="" type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
MacPhail, Bob	<input type="checkbox"/>
Ward, Rod	<input checked="" type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Seconded by:

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input checked="" type="checkbox"/>
MacPhail, Bob	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated

[Handwritten Signature]

Declaration of Pecuniary Interest by:

Recorded vote requested by:

Recorded Vote:

Blakelock, Rod
 Brandt, Jerry
 MacPhail, Bob
 Ward, Rod
 Whitwell, Wendy

For	Opposed
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>



COUNCIL RESOLUTION

13

Res: 2020.03. 12

Wednesday, February 12, 2020

Moved by: *Ken Loveland*

Seconded by: *Mike Hentz*

WHEREAS municipalities Province-wide are concerned that Provincially Significant Wetlands designations have been expanded without the Ministry of Natural Resources and Forestry having provided supporting evidence to justify said expansion;

AND THAT The Council of the Municipality of Dutton Dunwich supports the resolution passed by the Village of Merrickville-Wolford requesting that the Ministry of Natural Resources and Forestry provide supporting evidence with respect to the expansion of the Provincially Significant Wetlands and re-evaluate subject properties without delay;

AND FURTHER THAT this resolution be forwarded to all local Conservation Authorities, County of Elgin and the Village of Merrickville-Wolford.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
P. Cornell	___	___
A. Drouillard	___	___
K. Loveland	___	___
M. Hentz	___	___
B. Purcell – Mayor	___	___

CARRIED:
[Signature]
Mayor

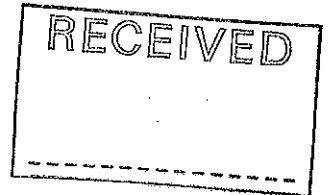
DEFEATED:

Mayor



P.O. Box 99
Coe Hill, ON K0L 1P0
Tel: 613-337-5731
Fax: 613-337-5789
Email: clerk@wollaston.ca

WOLLASTON TOWNSHIP



February 10, 2020

Village of Merrickville-Wolford
317 Brock Street West
P.O. Box 340
Merrickville, Ontario
K0G 1N0

Dear Sir or Madam:

RE: Provincially Significant Wetlands Designation

The Council of the Township of Wollaston met on Monday February 10, 2020 and at that time I presented to them for their consideration your resolution from January 27, 2020 in regards to the above described matter.

I am pleased to inform you that Council passed the attached resolution in support of your efforts and have forwarded a copy of the resolution to the various Ministries and Agencies listed in your resolution as a show of support.

I trust that this is sufficient information for your files. However should you require additional information on this matter please contact this office at 613-337-5731.

Sincerely

Brenda Vader, AMCT
Clerk
Township of Wollaston

cc: Ministries and Agencies

Resolution No. 25

Moved by: Tim Conlin

Seconded by: Lynn Kruger

Be it resolved that the Council of the Township of Wollaston ask staff to support the motions for Item (j), (k), (i) in Section 12, February 10, 2020 Agenda.

-Carried –



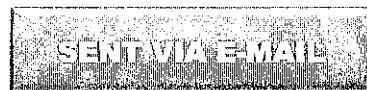
West Nipissing Ovest

Joie de vivre

The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ovest
101-225, rue Holditch Street, Sturgeon Falls, ON P2B 1T1

P/T (705) 753-2250 (1-800-263-5359)
F/TC (705) 753-3950

March 3, 2020



Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Honourable Premier Ford:

SUBJECT: PROVINCIALLY SIGNIFICANT WETLANDS DESIGNATION

At its regular meeting held on February 25, 2020, Council for the Municipality of West Nipissing passed resolution **2020/080**, attached hereto. The resolution supports a request circulated by the Village of Merrickville-Wolford, asking the Ministry of Natural Resources and Forestry to respectfully review its practices and procedures to include a requirement to provide supporting evidence, to impacted municipalities, when designating Provincially Significant Wetlands within their boundaries.

We trust the enclosed is self-explanatory.

Respectfully,

Deputy Clerk / Assistant to the
Chief Administrative Officer

\Encl.

cc: Minister of Natural Resources and Forestry
Minister of Municipal Affairs and Housing
Association of Municipalities of Ontario (AMO)
Rural Ontario Municipal Association (ROMA)
Ontario Municipalities



The Corporation of the Municipality of West Nipissing / La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2020 / 0 8 0

FEBRUARY 25, 2020

Moved by / Proposé par : [Signature]

Seconded by / Appuyé par : [Signature]

WHEREAS the Municipality of West Nipissing received resolution no. R-029-20 from the Village of Merrickville-Wolford, attached hereto; pertaining to the Ministry of Natural Resources and Forestry's practices and procedures when designating of Provincially Significant Wetlands;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing supports the Village of Merrickville-Wolford requesting that the Ministry of Natural Resources and Forestry to respectfully provide supporting evidence with respect to the expansion of wetlands designations within their boundaries;

BE IT FURTHER RESOLVED THAT Council for the Municipality of West Nipissing calls upon the Ministry of Natural Resources and Forestry to respectfully review its practices and procedures to include a requirement to provide supporting evidence, to impacted municipalities, when designating Provincially Significant Wetlands within their boundaries;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Natural Resources and Forestry, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA) and all Ontario municipalities.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: [Signature]
DEFEATED:
DEFERRED OR TABLED:

The Corporation of the Township of Laird
Incorporated 1891

Clerk-Treasurer
Phyllis L. MacKay, A.M.C.T.

Mayor
Richard (Dick) Beitz

February 25, 2020

Hon. Doug Ford, Premier
Legislative Building Rm 281, Queen's Park
Toronto, Ontario
M7A 1A1

Dear Premier Ford:

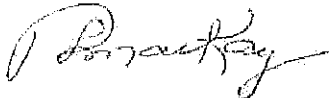
Re: Provincially Significant Wetlands

Further to the attached correspondence received from the Corporation of the Village of Merrickville-Wolford's dated February 5, 2020, this is to advise that Laird Council passed motion 21-20 on February 20, 2020 which stated the following:

"That council supports the Village of Merrickville-Wolford in its concerns regarding the Ministry of Natural Resources and Forestry designating Provincially Significant Wetland in the Provincial Policy Statement without the provision of supporting evidence."

If you require further information, please contact our office.

Yours truly,



Phyllis L. MacKay
Clerk-Treasurer

Enclosure

cc. Village of Merrickville-Wolford
Honourable John Yakabuski, Minister of Natural Resources and Forestry
Honourable Steve Clark, Minister of Municipal Affairs and Housing
Andy Brown, CAO of the United Counties of Leeds and Grenville
Association of Municipalities of Ontario
Rural Ontario Municipal Association

TOWNSHIP OF LAIRD

Motion Number:

21-20

Date: Feb 20/20

Moved by: FRANK

Seconded by: *[Signature]*

That council supports the Village of Merrickville-Wolford in its concerns regarding the Ministry of Natural Resources and Forestry designating Provincially Significant Wetland in the Provincial Policy Statement without the provision of supporting evidence.

RECORDED VOTE

For Motion Against Motion

.....
.....
.....

Signed: *[Signature]*
(Mayor)



March 4, 2020

Doug Robertson, MBA
CAO/Clerk/Director, Economic Development
Village of Merrickville-Wolford
317 Brock Street West, PO. Box 340
Merrickville, Ontario
K0G1N0

Sent via email: cao@merrickville-wolford.ca

**Re: Provincially Significant Wetlands Designation
Our File: 35.11.2**

Dear Mr. Robertson,

Please be advised that the Council of the City of St. Catharines, at its meeting held on February 24, 2020, endorsed the following resolution from the Village of Merrickville-Wolford:

WHEREAS the Village of Merrickville—Wolford is endeavouring to adopt a new Official Plan as required per Section 17 of the Planning Act and the Village is required to incorporate the Provincial Policy Statements of the Act;

AND WHEREAS the Provincial Policy Statements require the Village to provide in its Official Plan the updated provisions of new and expanded Provincially Significant Wetlands designations;

AND WHEREAS the Council of the Corporation of the Village of Merrickville—Wolford is concerned that the expansion of these wetlands is detrimentally affecting certain landowners and the Village's assessment base;

AND WHEREAS the Council of the Corporation of the Village of Merrickville—Wolford is concerned that designations of Provincially Significant Wetlands have occurred throughout the Province of Ontario without the provision of supporting evidence;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned about the expansion of the Provincially Significant Wetlands in the Northeast quadrant of the Village;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that these wetlands designations have been expanded without the Ministry of Natural Resources and Forestry having provided to the Village supporting evidence to justify said expansion;



NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford does hereby respectfully request that the Ministry of Natural Resources and Forestry provide the Village with supporting evidence with respect to the expansion of these wetlands designations;

AND THAT the Ministry of Natural Resources and Forestry re-evaluate the subject properties without delay;

AND THAT a copy of this resolution be sent to the Honourable Premier Doug Ford, Minister of Natural Resources and Forestry, the Minister of Municipal Affairs and Housing, the United Counties of Leeds and Grenville, the Association of Municipalities of Ontario and the Rural Ontario Municipal Association and all Ontario municipalities. If you have any questions, please contact the Office of the City Clerk at extension 1524.

A handwritten signature in cursive script, appearing to read "Bonnie Nistico-Dunk".

Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:kn



Township of Addington Highlands

February 20, 2020

The Village of Merrickville-Wolford
317 Brock St. W.
P.O. Box 340
Merrickville, ON M7A 1A1
e-mailed to: cao@Merrickville-wolford.ca

Re: Provincially Significant Wetlands Designation

Dear Mr. Robertson,

Please be advised that at their February 18, 2020 meeting, the Council of the Corporation of the Township of Addington Highlands resolved to support your resolution respectfully requesting that the Ministry of Natural Resources and Forestry provide the Village with supporting evidence with respect to the expansion of wetlands designations.

I trust you will find this letter of support satisfactory.

Sincerely,

Christine Reed
CAO/Clerk-Treasurer

cc. Hon. John Yakabuski, Minister of Natural Resources and Forestry – john.yakabuski@pc.ola.org
Hon. Steve Clark, Minister of Municipal Affairs and Housing – steve.clark@pc.ola.org
Daryl Kramp, MPP Hastings-Lennox & Addington – daryl.kramp@pc.ola.org

From: Carol Watson

Sent: Thursday, February 20, 2020 3:27 PM

To: Doug Robertson <cao@Merrickville-wolford.ca>

Cc: john.yakabuski@pc.ola.org; steve.clark@pc.ola.org; amo@amo.on.ca; roma@roma.on.ca; "premier@ontario.ca" (premier@ontario.ca)' <premier@ontario.ca>

Subject: RE: Resolution Regarding Provincially Significant Wetlands Designation

Please be advised that correspondence received from Village of Merrickville-Wolford requesting support to resolution regarding Provincially Significant Wetlands Designation was discussed at the February 18, 2020 Howick Council meeting. The following resolution was passed:

Moved by Councillor Hargrave; Seconded by Councillor Illman:

Be it resolved that Council support the Village of Merrickville-Wolford's resolution requesting the Ministry of Natural Resources and Forestry provide supporting evidence with respect to the expansion of wetlands designations and re-evaluate subject properties without delay. Carried. Resolution No. 68-20

If you require anything further, please contact this office, thank you.

Carol Watson, Clerk
Township of Howick
44816 Harriston Road, RR 1
Gorrie, Ontario N0G 1X0
Phone: 519 335-3208 ext 2
Fax: 519 335-6208



At the Regular Meeting of the Municipal Services (Public Works/Planning/Community & Leisure Services) Committee of The Corporation of the Township of Rideau Lakes held Monday, February 10, 2020, the following Recommendation was passed:

RECOMMENDATION #46-2020

Moved By: Councillor Pollard
Seconded By: Councillor Bresee

To pass a Resolution that:

The Municipal Services Committee Recommends that Council support the position of Merrickville-Wolford and encourages the Ministry of Natural Resources and Forestry to use an evidence-based approach to wetland identification and designation;

AND FURTHER Recommends that wetlands need to also be considered in the context of current and past beaver activity.

RECORDED VOTE:

YES

Councillor Banks

Councillor Delaney
Councillor Livingston
Councillor Maxwell
Councillor Pollard

Deputy Mayor Lavoie

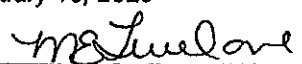
NO

Councillor Bresee

Councillor Smith

Carried.

Signed: Arie Hoogenboom, Mayor

Certified to be a true copy of the original
Date: February 10, 2020
Signature: 
Title: Clerk, The Corporation of the Township of Rideau Lakes

Christina Conklin

From: Doug Robertson
Sent: Friday, March 6, 2020 4:22 PM
To: Christina Conklin
Subject: FW: An email from the Premier of Ontario

From: Doug Ford <Premier.Correspondence@ontario.ca>
Sent: Monday, February 24, 2020 8:43 AM
To: Doug Robertson <cao@Merrickville-wolford.ca>
Subject: An email from the Premier of Ontario

Dear Mr. Robertson:

Thanks for your letter about council's resolution dealing with wetlands designation. I appreciate hearing council's views on the issue.

I note that you've sent a copy of council's resolution to the Honourable John Yakabuski, Minister of Natural Resources and Forestry. I'm sure the minister will also take council's views into consideration.

Thanks again for the information.

Doug Ford
Premier of Ontario

Please note that this email account is not monitored. For further inquiries, kindly direct your online message through <<https://correspondence.premier.gov.on.ca/en/feedback/default.aspx>>.

This email contains information intended only for the use of the individual named above. If you have received this email in error, we would appreciate it if you could advise us through the Premier's website at <<https://correspondence.premier.gov.on.ca/en/feedback/default.aspx>> and destroy all copies of this message. Thank you.

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: March 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CAO-01-2020 regarding Council's request for information regarding the Heritage Advisory Committee (HAC), for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:
Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N



Village of Merrickville - Wolford

Information Report to Council
Heritage Advisory Committee
Report CAO-01-2020
Date to Council: March 9, 2020

RE: Request for Information re: Heritage Advisory Committee

OBJECTIVE: To provide Council with information requested at their meeting of February 10, 2020, regarding the Heritage Advisory Committee.

RECOMMENDATION:

THAT Council receive report CAO-01-2020 regarding Council's request for information regarding the Heritage Advisory Committee (HAC), for information purposes.

BACKGROUND:

At the Council meeting of February 10, 2020, the Council Liaison for the Heritage Advisory Committee brought forward a motion that read as follows:

"Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the request of the Heritage Advisory Committee to hold a follow-on meeting to their inaugural meeting of January 28, 2020 to discuss the following issues of interest:

- 1. The potential for training opportunities regarding the Ontario Heritage Act;*
- 2. The potential re-establishment of the Annual Walkabout of Heritage Properties, with photographs;*
- 3. The potential review of the status of the Heritage Tax Relief Program and process; and*
- 4. The potential for creating a Heritage Communication Strategy."*

Council voted on the motion above, and the motion was defeated.

Council provided direction to staff to bring forward By-law 41-2019, being the by-law to Establish a Heritage Advisory Committee, together with accompanying Terms of Reference for Council's review. Council further requested clarity regarding the Heritage Tax Relief Program and potential training opportunities with respect to the *Ontario Heritage Act*.

ANALYSIS

On June 10, 2019, Council passed By-law 41-2019, being a by-law to establish a Heritage Advisory Committee as well as to adopt the Terms of Reference for the Committee. As per Council's request, please see attached By-law 41-2019 as Schedule "A" to this report.

Further, Council requested that staff bring forward clarity with respect to the Heritage Tax Relief Program. On March 23, 2009, Council passed By-law 06-09 under Section 365.2 of the *Municipal Act, 2001* in order to provide tax relief in respect of designated heritage property within the Village (attached hereto as Schedule "B"). The purpose of the Program is to encourage the restoration and preservation of buildings or structures of historic or architectural value. Staff can provide that, since the Heritage Tax Relief Program was put into place in 2009, \$7,519.49 has been rebated to residents or owners of designated heritage properties within the Village.

Staff have further searched for training opportunities associated with the *Ontario Heritage Act*, however, were not able to find any such training opportunities available in the area at this time.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025. The priorities of the strategic plan that can be linked to this report are as follows:

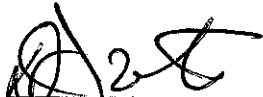
Ensuring efficient, effective services and civic engagement: By providing requested information to Council in a timely manner, Council are able to make informed decisions in a transparent and open forum which aligns with the priority to ensure efficient and effective services are being delivered to the residents of Merrickville-Wolford.

CONCLUSION

This report has been provided to Council for information purposes and it is recommended that Council formally receive it as such.

REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	Yes
Deputy Clerk / CEMC	Yes
Finance	Yes
Building Control & MLEO Department	NA
Public Works & Environmental	NA
Parks, Recreation & Facilities	NA
Planning Department	NA
Economic Development Department	NA
Fire Department	NA
Other:	NA

Submitted by:



 Doug Robertson
 CAO/Clerk/Director, Economic Development

THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD
BY-LAW 41-2019

BEING A BY-LAW TO ESTABLISH A HERITAGE ADVISORY COMMITTEE

WHEREAS Section 5(3) of the *Municipal Act, 2001*, as amended, states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Section 11(1) of the *Municipal Act, 2001*, as amended, provides that a lower-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS Section 11(3) of the *Municipal Act, 2001*, as amended, provides that a lower-tier municipality may pass by-laws regarding culture, parks, recreation and heritage;

AND WHEREAS Section 28 (1) of the *Ontario Heritage Act*, R.S.O. 1990, c. O.18, as amended, provides the council of a municipality may, by by-law, establish a municipal heritage committee to advise and assist the council on matters relating to Parts IV and V of the *Ontario Heritage Act* and other such matters as the council may specify by by-law;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford deems it appropriate to establish a Heritage Advisory Committee;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. A Heritage Advisory Committee is hereby established and the attached Terms of Reference are hereby adopted and form part of this by-law as Schedule "A".
2. Any by-laws that do not conform with this by-law are hereby repealed.
3. This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 10th day of June, 2019.



J. Douglas Struthers, Mayor



Doug Robertson, CAO/Clerk



MERRICKVILLE-WOLFORD
Jewel of the Rideau

**Terms of Reference
Heritage Advisory Committee
Schedule "A" to By-law 41-2019**

Mission:

The Village of Merrickville-Wolford's Heritage Advisory Committee's mission is to advise Council regarding heritage issues including the protection, enhancement, preservation and conservation of the Village's heritage and historically significant environments while adhering to the *Ontario Heritage Act* (i.e., "the Act") and all other applicable legislation and policies.

Objectives:

To assist Council as follows:

- To advise and assist Council on all matters as required in the *Ontario Heritage Act*, R.S.O. 1990;
- To report and advise Council regarding any direction received from Council pertaining to certain projects or reviews;
- To respond to Council's legislated consultation of the Committee regarding the heritage designation process for individual properties and districts, applications to alter the designated properties, applications to demolish or remove designated properties and applications to repeal designation by-laws; and
- To promote strategic initiatives as directed by Council regarding the protection of heritage.

Composition:

The Heritage Advisory Committee shall include, but not be limited to:

- a. Five (5) Voting Members selected at large through a public application process who will be regarded as private citizens and do not represent their employers or advocacy group in their capacity as a member;
- b. One (1) Council Liaison to be appointed by Council; and
- c. Head of Council (Mayor – ex officio).

All members shall be appointed to the Committee by Council by way of resolution.

Terms of Office:

Membership shall align with regular municipal elections (every four years) and the Committee will expire at the end of a term of Council.

Quorum:

A quorum shall consist of 50 percent of the voting members. No meeting shall proceed without quorum present.

Motions:

Decisions made during Heritage Advisory Committee meetings will follow the process of making a motion, having it seconded and having it voted on and passed by the majority of the Committee.

Meetings:

Meetings of the Committee shall be governed by the Procedural By-law 30-17, applicable legislation, and Robert's Rules of Order.

The Committee shall meet only as required by Council in accordance with the legislation.

All meetings are open to the public.

Chair:

The Committee shall, at the first meeting of a new term, appoint a chairperson.

The Committee chairperson shall be responsible for:

- Facilitating meetings;
- Appointing a secretary of the Committee at the first meeting of a new term to take Minutes of all Committee meetings;
- Providing all necessary documentation and/or requests to Council through the Council Liaison; and
- Ensuring completion of tasks by Committee Members.

Role of Members:

The members of the Heritage Advisory Committee roles include, but are not limited to:

- Attending regular meetings as scheduled and additional meetings as necessary;
- Participating in discussions and planning and sharing the workload of the Committee;
- Providing expertise in their professional area of responsibility;
- Providing regrets to the chairperson if unable to attend a meeting;
- Declaring any conflict of interest in accordance with the *Municipal Conflict of Interest Act* and excluding themselves from any discussion and/or voting where such a conflict exists or may exist.

Reporting to the Municipal Council:

The Heritage Advisory Committee shall report to Council:

- 1) Through the minutes of the meetings; and
- 2) As deemed necessary by the Committee for submission through the Council Liaison; and
- 3) As requested by Council.

Conflicts of Interest:

Members shall abide by the rules outlined within the *Municipal Conflict of Interest Act* and shall disclose any pecuniary interest to the chairperson and absent himself or herself from meetings for the duration of the discussion and voting (if any) with respect to that matter.

Budget:

All monies required for any reason pertaining to the Committee carrying out its duties must be approved by Council. All requests must be submitted by September 15th of the preceding year.

All approved budget items shall be administered by the Village, through direction of Council.

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

BY-LAW 06-09

**BEING A BY-LAW TO PROVIDE FOR TAX RELIEF IN RESPECT OF
DESIGNATED HERITAGE PROPERTY**

WHEREAS Section 365.2 of the *Municipal Act*, S.O. 2001, c.25, provides that a local municipality may establish a program to provide tax reductions or refunds in respect of eligible heritage property;

AND WHEREAS the establishment of a Heritage Property Tax Relief Program will encourage the restoration and preservation of buildings or structures of historic or architectural value that reveal some of the broad architectural, cultural, social, political, economic, and/or military patterns of the local history of the Village of Merrickville-Wolford, or that has some association with specific events or people that have shaped the details of that history;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD ENACTS AS FOLLOWS:

DEFINITIONS.

1. In this by-law:
 - a) **"Village"** means the Corporation of the Village of Merrickville-Wolford.
 - b) **"Council"** means the Council of the Corporation of the Village of Merrickville-Wolford.
 - c) **"Eligible heritage property"** means a heritage property that is subject to an easement agreement with the Village under section 37 of the Ontario Heritage Act, or an easement agreement with the Ontario Heritage Foundation under section 22 of the Ontario Heritage Act.
 - d) **"Heritage property"** means a building or structure located in the Village of Merrickville-Wolford, and designated under Part IV of the Ontario Heritage Act or part of a heritage conservation district under Part V of the Ontario Heritage Act.
 - e) **"Heritage Property Tax Relief"** means a tax credit that may be applied to an eligible heritage property, that is attributable to,
 - i) The building or structure or portion of the building or structure that is the eligible heritage property; and
 - ii) The land used in connection with the eligible heritage property, as determined by the Village.
 - f) **"Owner(s)"** means the owner, from time to time, of an eligible heritage property, and includes a corporation and partnership and the heirs, executors, administrators and other legal representatives of a person to whom the context can apply according to law.
 - g) **"Program"** means the Heritage Property Tax Relief Program.
 - h) **"M.W.M.H.C."** means the Merrickville-Wolford Municipal Heritage Committee.
 - i) **"CBO"** means the Chief Building Official of the Village of Merrickville-Wolford or designate.

SUBJECT TO AVAILABLE FUNDING.

2.
 - a) The Program is subject at all times to the availability of funding. This by-law does not oblige Council to provide funding for the Program, and the Heritage Property Tax Relief contemplated by this by-law may be eliminated by Council through repeal of this by-law at any time with no notice whatsoever to any affected persons.
 - b) The Program funding is limited to the dollar amount approved by Council in the annual municipal budget and is limited to eight (8) residential properties and three (3) commercial or multi residential properties per year.

MINISTER OF FINANCE.

3. The Program is subject to any regulations that the Minister of Finance may make governing by-laws on tax refunds and reductions for heritage properties.

FREQUENCY OF TAX RELIEF.

4. Subject to the conditions set out in this by-law, an Owner shall be eligible to receive Heritage Property Tax Relief once per year, every third year, providing that the Owner meets all of the requirements of this by-law.

APORTIONMENT BY MUNICIPAL PROPERTY ASSESSMENT CORPORATION.

5. The portion of a property's total assessment that is attributable to the building or structure, or portion of the building or structure, that is eligible heritage property, and the land used in connection with it, may be determined by the Municipal Property Assessment Corporation at the request of the Village.

AMOUNT OF TAX CREDIT.

6. The amount of the tax credit provided in respect of an eligible heritage property shall be thirty percent (30%) of the taxes for municipal and school purposes levied on property assessed in the residential class and shall be limited to \$524.00 per property per eligible application; and thirty percent (30%) of the taxes for municipal and school purposes levied on property assessed in the commercial or multi-residential classes and shall be limited to \$703.00 per property per eligible application.

FORFEIT OF RIGHTS TO TAX RELIEF.

7. No subject property can be in tax arrears at any time. Should a property fall into tax arrears during that period of program participation, it shall automatically forfeit any rights to the subject Tax Relief and shall be cancelled from the Program until such time as the situation is satisfactorily remedied.

INSPECTIONS.

8. In order to be eligible for the Program, the Owner shall consent to the inspection of the property, as and when deemed necessary by the Village and by an individual(s) appointed by the Village. For the purposes of this by-law preliminary inspections shall be conducted by members of the Merrickville-Wolford Heritage Committee and final inspections by the Chief Building Official. IN the event the preliminary inspection cannot be carried out by members of the MWHC, the CBO will conduct said inspection.

APPLICATION.

9. The Owner of a heritage property may make application to the Program by submitting the prescribed application form to the Merrickville-Wolford Municipal Heritage Committee, not later than the last day of April in the year in which the owner is seeking to obtain the Heritage Property Tax Relief. The Merrickville-Wolford Municipal Heritage Committee shall enroll the eligible heritage property in the Program in the order in which the applications are received.

PAYMENT OF THE TAX CREDIT.

10. Payment shall be made to the applicant in the form of a cheque upon the receipt and approval by the M.W.M.H.C. of:

- (a) Receipts for supplies used to repair/maintain the property;
- (b) Paid invoices for services obtained to repair/maintain the property.

FEES.

11. As part of the application/renewal process, the Owner must submit the appropriate fee as follows:

- (a) \$25.00 application fee for property assessed in the residential class;
- (b) \$40.00 application fee for property assessed in the commercial or multi-residential classes.

NON-COMPLIANCE.

12. In the event that the Merrickville-Wolford Municipal Heritage Committee determines that the applicant has not completed the work as set out in the application by the deadline of December 31st in the applicable year, the application and funding requested will be forfeited for non-compliance.

NOTIFICATION OF MINISTER.

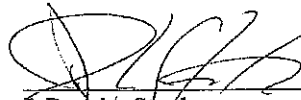
13. The Clerk is hereby directed to give notice of this by-law to the Minister of Finance within thirty (30) days of the date of enactment.

EFFECTIVE DATE.

14. This by-law shall come into force and take effect on the day of enactment.

READ a first and second time this 23th day of March, 2009.

READ a third and final time and passed this 23th day of March, 2009.



J. Douglas Struthers
MAYOR



Jill E. Eagle
CLERK

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Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: March 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Bill and Gail Ellison dated February 20, 2020 with respect to a request for approval of an addition to a designated heritage property, for information purposes; and

That Council does hereby refer the request to the Heritage Advisory Committee and direct the Heritage Advisory Committee to provide a recommendation to Council with respect to same.

Carried / Defeated

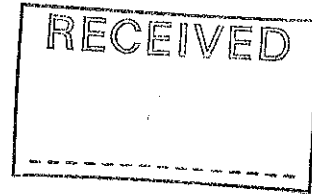
J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Bill and Gail Ellison,
106 Brock Street East,
Merrickville, Ontario,
K0G1N0



February 20, 2020

Council Members,
The Village of Merrickville-Wolford,
317 Brock Street, West,
Merrickville, Ontario

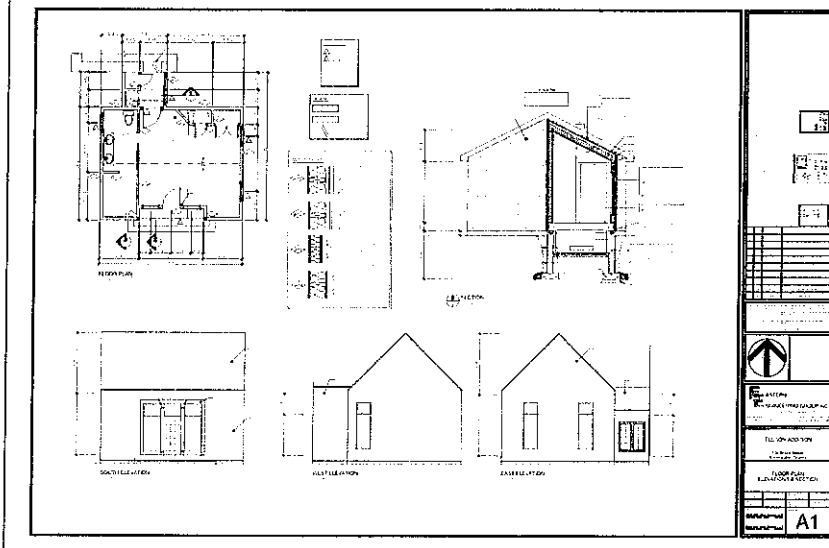
Request for approval of an addition at the back of a designated heritage home as per Section 33 of the Ontario Heritage Act.

Dear Council Members,

We are the owners of the designated heritage home at 106 Brock Street East, also known as the Stephen Merrick House. This Greek Revival house was built about 1850. One of the special features of this house is its interior, which has largely been unaltered over the 170 years of the house's history. We are currently repairing and restoring the original features of the house's interior. We hope to avoid significantly altering the original Greek Revival floor plan of the house.

The house's floor plan does not have a main floor bathroom or bedroom and to add these features would mean chopping up the original floor plan and we do not want to do that. We asked Eastern Engineering Group to design a 600 square foot addition at the back of the house with a bedroom and bathroom. This addition will be tucked behind the main house and connected by a six foot breezeway.

The materials used would be wood siding with a metal roof. The windows and door are similar in design to the windows and doors of the existing house.



A copy of the engineered plans along with a request for a building permit have been submitted to Randy Wilkinson.

Sincerely,

Bill and Gail Ellison

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: March 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Southwest Middlesex dated February 13, 2020 and correspondence from the Township of Madoc dated February 11, 2020 regarding support for Bill 156, Security from Trespass and Protecting Food Safety Act, 2019, for information purposes; and

That Council does hereby support the intent of Bill 156 and endorses the Resolution of Southwest Middlesex.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N



February 13, 2020

To:

The Honourable Doug Ford, Premier of Ontario,
The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs,
The Honourable Steve Clark, Minister of Municipal Affairs and Housing,
Andrea Horwath, Leader of the New Democratic Party of Ontario,
John Fraser, Interim Leader of the Liberal Party of Ontario,
Mike Schreiner, Leader of the Green Party of Ontario,
Monte McNaughton, MPP, Middlesex-Kent;
Association of Municipalities of Ontario; and
Ontario municipalities

RE: Southwest Middlesex Resolution regarding Government Bill 156

Please be advised that at its February 12, 2020 meeting, the Council of the Municipality of Southwest Middlesex passed the following resolution regarding Bill 156, *Security from Trespass and Protecting Food Safety Act, 2019*:

Moved by Councillor McGill
Seconded by Councillor Cowell

Whereas the Provincial Government of Ontario is considering Bill 156, *Security from Trespass and Protecting Food Safety Act, 2019*; and

Whereas Bill 156 is intended to protect farms, farm operations, and food safety and security by addressing unwanted trespassing; and

Whereas Ontario farmers are increasingly under threat of unwanted trespassers who are illegally entering property, barns and buildings, and safety of drivers of motor vehicles transporting farm animals which threatens the health and safety of the farm, employees, livestock and crops; and

Whereas additional protection for the agri-food industry to protect the security of the food chain, the farm owners, family and employees is the purpose of the *Security from Trespass and Protecting Food Safety Act, 2019*; and

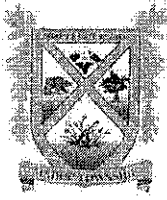
Whereas unwanted trespassing occurs on all types of farm operations, including grain farmers, which has the potential to impact the safety and security of people and the food chain;

Now Therefore Be It Resolved That the Municipality of Southwest Middlesex supports the intent of Bill 156 and requests that the Province of Ontario expanding Bill 156 to identify and include protections against trespass for grain farm operations; and

That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, Andrea Horwath, Leader of the New Democratic Party of Ontario, John Fraser, Interim Leader of the Liberal Party of Ontario, Mike Schreiner, Leader of the Green Party of Ontario, and Monte McNaughton, MPP, Middlesex-Kent; and

That a copy of this motion be sent to the Association of Municipalities of Ontario (AMO), and Ontario municipalities.

Carried



The Corporation of the Township of Madoc

15651 Highway 62, P.O. Box 503, Madoc, Ontario K0K 2K0

www.madoc.ca

613-473-2677

Fax: 613-473-5580

February 11, 2020

Hon. Ernie Hardeman
Minister of Agriculture, Food & Rural Affairs
77 Grenville Street, 11th Floor
Toronto, Ontario M5S 1B3

Via Email: minister.omafra@ontario.ca

Dear Minister Hardeman,

Ontario farms have come under increasing threat from trespassers and activists who illegally enter property, barns and buildings, causing significant disruptions to the entire agri-food sector. These activists are trespassing under fake pretenses to gain entrance onto farm properties. They have seized private property and threatened the health and safety of Ontario farms, employees, livestock and crops. These individuals and organizations are causing health and safety concerns and undue stress to Ontario farmers, their families and their businesses. Once peaceful protests have escalated to trespassing, invading, barn break-ins and harassment. These incidents distress farmers, their families and employees, and threaten the health of the livestock and crops when activists breach biosecurity protocols, ultimately putting the entire food system at risk.

We strongly support the new proposed legislation, *Bill 156: Security from Trespass and Protecting Food Safety Act*. This new legislation is an important way to keep our farm and food supply safe for all Ontarians. Bill 156 provides a balanced approach to protecting farms while recognizing a citizen's right to protest. This new legislation will ensure farm businesses have a legal standing to protect their farm, family and employees, livestock, crops and ultimately the entire food system. *Bill 156: Security from Trespass and Protecting Food Safety Act* is good news for Ontario's agri-food industry

Sincerely,

Loyde Blackburn
Reeve, Madoc Township

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: March 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that: By-law 18-2020, being a by-law to confirm the proceedings of the Council meeting of March 9, 2020, be read a first and second time, and that By-law 18-2020 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

BY-LAW 18-2020

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON MARCH 9, 2020

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on March 9, 2020 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on March 9, 2020 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 9th day of March, 2020.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: March 9, 2020

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at p.m. until the next special meeting of Council on Tuesday, March 10, 2020 at 6:00 p.m., or until the call of the Mayor subject to need.

Carried / Defeated

J. Douglas Struthers, Mayor