



**VILLAGE OF MERRICKVILLE-WOLFORD**

**Agenda for Council  
Council Chambers**

Council Meeting 5:30 p.m.

Monday, April 9, 2018

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **In Camera:**
  1. Personal matters about identifiable individuals

**\*\*The regular Council session will reconvene at 7:00 p.m.**

5. **Minutes:** Approval of the Minutes of the regular meeting of March 26, 2018
6. **Public Question Period to Council**
7. **Delegations:**
  1. Mike Boomhouwer re: Cancellation of Fees for Soccer Fields; and
  2. Kemptville & District Home Support re: Request for In-Kind Services
8. **Public Works:** PW-03-2018 re: 2013 Volvo Motor Grader
9. **Correspondence:** Resolution re: "A Chance Animal Rescue" Canteen at LCBO
10. **Library:** Federation of Ontario Public Libraries News Release dated March 28, 2018
11. **Interim CAO:** Merrickville Water and Wastewater Operating Authority selection process
12. **Finance:** 2018 Budget Review; and  
Resolution re: 2017 Surplus/Deficit
13. **Environment:** Resolution re: Pitch-In 2018
14. **Old Business:** Report re: Streetscaping (to be provided at table)
15. **Notices of Motion:** Theatre Night in Merrickville's proposal to renovate the Community Center
16. **Public Question Period to Council**
17. **Next meeting of Council:** Monday, April 23, 2018 at 7:00 p.m.
18. **Confirming By-Law:** 18-2018 re: Confirm Proceedings of Council meeting of April 9, 2018
19. **Adjournment.**

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: April 9, 2018

For Clerk's use only, if required

### Recorded Vote

### Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

### Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the regular Council meeting of April 9, 2018 as:

\_\_\_ circulated.

\_\_\_ amended.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

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Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

### Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford moves to "In Camera" at \_\_\_\_\_ in order to address a matter pertaining to:

\_\_\_\_\_ security of the property of the municipality or local board,

☒ X \_\_\_\_\_ personal matters about an identifiable individual, including municipal or local board employees,

\_\_\_\_\_ a proposed or pending acquisition of land for municipal or local board purposes,

\_\_\_\_\_ a proposed or pending possible disposal of municipal or local board land,

\_\_\_\_\_ labour relations or employee negotiations

\_\_\_\_\_ litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board,

\_\_\_\_\_ receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose,

\_\_\_\_\_ A matter in respect of which a Council, board or local committee or other body may hold a closed meeting under another Act. 2001 c.25, s.239 (2)

\_\_\_\_\_ the subject matter relates to the consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act* if the council, board or commission or other body is the head of an institution for the purposes of that Act. 2001 c. 25, s. 239(3)

\_\_\_\_\_ The meeting is held for the purpose of educating or training the members and is generally regarding \_\_\_\_\_ .2001 c.25 s. 239(4); 2006 c. 32, Sched. A, s. 103(2) and where no member discusses or deals with any matter in a way that materially advances the business or decision making of the council, local board or committee. 2006 c. 32, Sched A, s. 103(1)

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

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Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

### Be it hereby resolved that:

the "In Camera" session rise and report at \_\_\_\_\_ p.m. with staff being given direction, and the regular Council session resume at 7:00 p.m.

Carried / Defeated

David Nash, Mayor

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Date: April 9, 2018

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Requested By:**

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Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of March 26, 2018 as:

\_\_\_\_\_circulated.

\_\_\_\_\_amended.

Carried / Defeated

David Nash, Mayor

**The Corporation of the  
Village of Merrickville-Wolford**

Monday, March 26, 2018

A regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 6:00 p.m. on Monday, March 26, 2018.

**Chaired by:** Mayor David Nash  
**Members of Council:** Councillor Chuck MacInnis  
Councillor Stephen Ireland  
Councillor Kim Weedmark  
Deputy Mayor Anne Barr  
Councillor Vic Suthren  
Councillor David Snowdon

**Staff in Attendance:** Arie Hoogenboom, Interim CAO/Clerk/Treasurer

**Disclosure of Pecuniary Interest and the general nature thereof:** None

**Approval of Agenda**

**R-103-18** Moved by Councillor Snowdon, Seconded by Councillor Suthren  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the regular Council meeting of March 26, 2018, as amended.

Carried

**In Camera**

**R-104-18** Moved by Councillor Weedmark, Seconded by Councillor Snowdon  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to "In Camera" at 6:05 p.m. in order to address a matter pertaining to personal matters about identifiable individuals, including municipal or local board employees, and a proposed or pending possible disposal of municipal or local board land.

Carried

**R-105-18** Moved by Councillor Snowdon, Seconded by Councillor Suthren  
**Be it hereby resolved that:** the "In Camera" session rise and report at 6:55 p.m. with staff being given direction, and the regular Council session resume at 7:00 p.m.

Carried

**Note:** The regular Council session resumed at 7:00 p.m.  
Additional staff now in attendance are Deputy Clerk, Christina Conklin, and Manager of Public Works, Dave Powers.

**Minutes**

**R-106-18** Moved by Councillor Ireland, Seconded by Councillor MacInnis  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of March 12, 2018, as amended.

Carried

**Public Question Period to Council:**

A resident inquired as to when more information would be available regarding the infrastructure expansion project.

**Public Works:**

**R-107-18** Moved by Councillor Suthren, Seconded by Deputy Mayor Barr  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CAO-02-2018 from the Interim CAO/Clerk/Treasurer, Arie Hoogenboom, respecting a citizen's complaint about excessive snow removal; and

That Council direct staff to review the current snowplowing and snow removal policy, By-law 2-88, as amended, and bring forward any recommendations for the 2018-19 snow removal season.

Carried.

**R-108-18** Moved by Deputy Mayor Barr, Seconded by Councillor Ireland  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report PW-01-2018; and

\_\_\_ That Council approve the estimated \$19,391 repair of the grader to enable it to be sold.

Or

\_\_\_ That Council approve the replacement of the grader's engine at an estimated cost of \$90,326, with a possible maximum rebate on the existing engine of \$35,859.

Deferred.

**R-109-18** Moved by Councillor Suthren, Seconded by Councillor Ireland  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report PW-02-2018, the 2017 fourth quarter results of the Public Works Department, for information purposes.

Carried.

**Library:**

**R-110-18** Moved by Councillor Snowdon, Seconded by Councillor MacInnis

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the 2017 Annual Report of the Merrickville Public Library for information purposes.

Carried.

**R-111-18** Moved by Councillor Suthren, Seconded by Deputy Mayor Barr

WHEREAS public libraries provide safe, inclusive and vibrant community spaces where everyone is welcome to learn, work, connect and have fun;

AND WHEREAS the Merrickville-Wolford Public Library engages with the community to provide a center of learning and recreation;

AND WHEREAS the Merrickville-Wolford Public Library continues to have a limited resource budget despite increased hours, expanded programming and a growing membership;

AND WHEREAS the Merrickville-Wolford Public Library continues to manage public resources with the utmost care and is committed to the sustainability of its services;

THEREFORE Be it hereby resolved that the Council of the Corporation of the Village of Merrickville-Wolford hereby urges the Province of Ontario to recognize the contribution of local libraries within their communities and to seize the 20-year budget freeze to local libraries in acknowledgment of the services they offer to all residents; and

THAT Council urges the Province of Ontario to reinstate adequate and appropriate funding for local libraries, increasing each year going forward in line with the Consumer Price Index; and

THAT a copy of this resolution be sent to the Minister of Tourism, Culture and Sport, the Ontario Minister of Municipal Affairs, to the local MPP, to the Ontario Library Association, and to the Federation of Ontario Public Libraries.

Carried.

**Building and Planning:**

**R-112-18** Moved by Councillor Weedmark, Seconded by Councillor MacInnis

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CBO-02-2018, the 2017 fourth quarter results of the Building and Planning Department, as well as the annual permit statistics, for information purposes.

Carried.

**R-113-18** Moved by Councillor Snowden, Seconded by Deputy Mayor Barr

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CBO-03-2018; and

That Council approve the application for Heritage Property Tax Relief for the property at 106 Colborne Street East, Merrickville, Ontario.



Carried.

**Economic Development:**

**R-114-18** Moved by Councillor MacInnis, Seconded by Councillor Weedmark

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Industry, Economic Development and Tourism Advisory Committee dated January 15, 2018 and February 20, 2018, for information purposes.

Carried.

**R-115-18** Moved by Councillor MacInnis, Seconded by Councillor Snowdon

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby support the Re-enactment event to be held from May 18<sup>th</sup> to May 21<sup>st</sup>, 2018; and

That Council will waive the rental fees for the Community Centre and Fairgrounds for the purposes of the event.

Defeated.

**Finance:**

**R-116-18** Moved by Councillor Snowdon, Seconded by Deputy Mayor Barr

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct staff to set the following lines in the budget, in advance of the 2018 budget approval, as follows:

17-8241 Cenotaph/Parkette	\$1,000.00; and
17-8252 Flowers and Planters	\$7,000.00.

Carried.

**Notice of Motion:**

**R-117-18** Moved by Deputy Mayor Barr, Seconded by Councillor Weedmark

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby confirm streetscaping to include: flower baskets and barrels, public garden spaces, trees, banners and flags as well as any other elements that are intentionally placed on public property throughout the landscape to add visual impact; and

Council does hereby request that Merrickville-Wolford in Bloom take the leading role in collaboration and consultation with all stakeholders in matters relating to the above, including municipal staff and the Merrickville Chamber of Commerce.

Deferred.

**Canada Day:**

**R-118-18** Moved by Councillor Suthren, Seconded by Councillor Snowdon

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the correspondence of Robyn Griff, Chair of the Canada Day Committee, requesting an additional \$2,000.00 be set aside for the 2018 Canada Day celebration; and

That Council does hereby direct staff to increase the Canada Day line item in the 2018 Operating Budget by \$2,000.00 to a total of \$12,000.00, in advance of the 2018 budget approval.

Carried.

**CAO:**

**R-119-18** Moved by Councillor Suthren, Seconded by Deputy Mayor Barr

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive and adopt report CAO-01-2018 from the Interim CAO/Clerk/Treasurer, Arie Hoogenboom, respecting staff remuneration and adjust the schedule of salary and wages grid as recommended, effective January 1, 2018.

Carried.

**Public Question Period to Council:**

A resident inquired regarding the Public Works' Fleet Maintenance Program.

A resident inquired regarding current staffing issues.

A resident inquired regarding the potential of leasing a grader.

A resident inquired regarding whether the Finance Committee had an opportunity to meet regarding the 2018 budget.

**In Camera**

**R-120-18** Moved by Councillor Suthren, Seconded by Councillor Snowdon

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to "In Camera" at 9:10 p.m. in order to address a matter pertaining to personal matters about identifiable individuals, including municipal or local board employees, and a proposed or pending possible disposal of municipal or local board land.

Carried

**R-121-18** Moved by Councillor Suthren, Seconded by Councillor Snowdon

**Be it hereby resolved that:** the "In Camera" session rise and report with staff being given direction, and the regular Council session resume at 9:30 p.m.

Carried

**Confirming By-Law**

**R-122-18** Moved by Councillor Weedmark, Seconded by Councillor Snowdon

**Be it hereby resolved that:** By-law 17-2018, being a by-law to confirm the proceedings of the Council meeting of March 26, 2018, be read a first and second time, and that By-law 17-2018 be read a third and final time and passed.

Carried.

**Adjournment**

**R-123-18** Moved by Councillor MacInnis, Seconded by Deputy Mayor Barr

**Be it hereby resolved that:** This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 9:31 p.m. until the next regular meeting of Council on Monday, April 9, 2018 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried.

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David Nash, Mayor

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Arie Hoogenboom, Interim CAO/Clerk/Treasurer

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: April 9, 2018

For Clerk's use only, if required:

**Recorded Vote**

**Requested By:**

Barr.	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of Mike Boomhouwer regarding a request to cancel the fees for the Merrickville Soccer Fields; and

\_\_\_\_ That Council approves the cancellation of fees for the Merrickville Soccer Fields.

OR

\_\_\_\_ That Council remains status quo with respect to the fees for the Merrickville Soccer Fields.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

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Resolution Number: R - - 18

Date: April 9, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of Kemptville & District Home Support; and

\_\_\_\_ That Council approves the \$500 in-kind contribution to the Seniors Active Living Centre program this year.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor



## VILLAGE OF MERRICKVILLE-WOLFORD

March 28, 2018

Ministry of Seniors Affairs  
777 Bay Street, Suite 601C  
Toronto ON M7A 2J4

To the Seniors Active Living Centre review committee:

As Mayor of Merrickville-Wolford I represent a primarily rural constituency and understand the needs of seniors in the area and the potential isolation for some as a result of living in a less populated area. I fully support Kemptville & District Home Support's proposal for a Seniors Active Living Centre, as it will help to reduce this isolation and encourage active living for seniors.

Kemptville & District Home Support (KDHSI) currently provides Community Support Services (CSS) in the Municipality of North Grenville; additionally, they also provide some services for the residents of Merrickville that the CSS agency covering this area cannot provide. KDHSI is well situated to be the provider of a Seniors Active Living Centre in the area.

The Village of Merrickville-Wolford has their next Council meeting on April 9<sup>th</sup> and KDHSI's request for \$500 of in-kind funding will be on the agenda.

If there is anything further that I can be of assistance in with this proposal please feel free to contact me.

Respectfully,

Mayor David Nash



KEMPTVILLE & DISTRICT  
**HOME SUPPORT**

**Providing  
Community Support Services  
since 1981**

# KDHSI Services and Programs

- *Meals on Wheels*
- *Diners' Club*
- *Escorted Transportation*
- *Friendly Visiting*
- *Foot Care Clinics*
- *Social activities*
- *Parkinson Support Group*
- *Telephone Checks*
- *Home Help/Home Maintenance*
- *Income Tax Assistance*
- *Advocacy & Referrals*





**2016/2017:**

Meals on Wheels

**4,019 meals delivered**

Crisis Intervention

**115 days of support**

Foot Care

**747 appointments**

Escorted Transportation

**3,287 drives**

Friendly Visits & Telephone Checks

**776 contacts made**

Home Help/Home Maintenance

**34 matches**

Diners' Club, Art Class, Create-a-Card, Bingo, Bridge, Euchre, Skip-Bo,  
Parkinson Support Group and the famous Sing'n Seniors

**4,056 attendance days**

**Other 2017 Activities include (which is over and above current funding):**

Exercise classes; Income Tax assistance; Computer mentoring/training; Lending Library;  
Canada 150 Mosaic Bus Trip; Elder Abuse Awareness Seminar with Grenville OPP; Frauds/ Scams and Internet  
Safety sessions with Constable Cathy Lindsay;  
Information sessions with Fire Prevention Officer Shannon Armitage.



## **Seniors Active Living Centres Act, 2017**

### **Quick Facts**

- Recent census data confirms there are now more seniors than children across the country.
- As announced in the 2017 Budget, the province is investing \$8 million over three years, to create the 40 new centres.
- Ontario provides \$11.5 million in annual funding to support these centres.

# **Seniors Active Living Centres Act, 2017**

## **S.O. 2017, CHAPTER 11**

## **SCHEDULE 6**

(3) No payment shall be made to an approved operator with respect to an approved program that the operator will maintain and operate in a municipality unless one of the following, as the Minister determines, directs payment to the operator of a sum equal to at least the amount determined in accordance with subsection (5) or, if the Minister approves, contributes personal property or services that are equivalent in value to at least that amount:

1. The council of any one municipality.
2. The council of any one municipality, together with the councils of one or more contiguous municipalities.
3. The other entities, if any, that are prescribed.

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### **Amount of contribution**

(5) Subject to the regulations, the amount mentioned in subsection (3) or (4) is,

- (a) the amount equal to 20 per cent of the net annual cost to the approved operator of maintaining and operating the approved program.

### **Seniors Active Living Centre proposed activities**

- ✓ **Trivia**
- ✓ Relaxation, Art, quiet techniques
- ✓ **Blood pressure checks**
- ✓ Chair yoga
- ✓ **Tai chi**
- ✓ Bus trips
- ✓ **Theatre trips**

**Local: Kemptville, Merrickville**

- ✓ Movie matinees at NGMC 'Urbandale' theatre
- ✓ **Information sessions**  
**OPP, Fire Department, lawyers, hearing clinics**
- ✓ 'Sports' pickle ball; shuffleboard (with a portable playing surface)
- ✓ **Armchair travelling**
- ✓ Computer mentoring
- ✓ **Income tax clinics**
- ✓ Singers
- ✓ **Book and puzzle exchange**



This proposal addresses ongoing requests from seniors in Merrickville & North Grenville by including 6 bus trips/year in the list of activities.



KEMPTVILLE & DISTRICT  
HOME SUPPORT

## Budget for Seniors Active Living Centre - pilot project

expenses	month	year	income	amount	revenue	
tel/fax/internet/copy	\$ 160.00	\$ 1,920.00	SALC		\$ 32,903.50	
			fundraising		\$ 6,092.10	
admin:ins, membership; audit;		\$ 2,607.00	membership	150 \$ 5.00	\$ 750.00	
staff (SALC NEW)	\$ 2,250.00	\$ 27,000.00	activity fees	20 \$ 45.00	\$ 900.00	
trans staff/vol/client	\$ 250.00	\$ 3,000.00	bus trips 6 @ \$2,000		\$ 12,000.00	\$ 13,650.00
advertising promo	\$ 150.00	\$ 1,800.00				
rental	\$ 940.00	\$ 11,280.00	cash/in-kind MNG		\$ 3,500.00	property tax
activity expenses		\$ 2,700.00	cash		\$ 9,161.40	rebate
bus trips 6 @ \$2,000		\$ 12,000.00			\$ 5,521.40	
in kind incl rental		\$ 3,500.00	cash/in-kind MW		\$ 500.00	\$ 13,161.40
total		\$ 65,807.00			\$ 65,807.00	
20% municipal		\$ 13,161.40				
50% SALC max \$42,700		\$ 32,903.50				
KDHSI		\$ 19,742.10				

total	\$ 65,807.00
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20% municipal	\$ 13,161.40
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50% SALC max \$42,700	\$ 32,903.50
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KDHSI	\$ 19,742.10
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cash/in-kind including rental	\$ 3,500.00
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cash Municipality of North Grenville	\$ 9,161.40
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	\$ 12,661.40
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cash/in-kind Merrickville Wolford	\$ 500.00
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	\$ 13,161.40
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*Thank You*

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Snowdon	Y	N
Suthren	Y	N
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Resolution Number: R - - 18

Date: April 9, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report PW-03-2018 regarding the 2013 Volvo Motor Grader; and

\_\_\_\_ That Council approves the replacement of the Grader's engine at an estimated cost of \$87,671 with a possible maximum rebate on the existing engine of \$35,859.

OR

\_\_\_\_ That Council approves the estimated \$15,391 repair of the Grader to enable it to be sold.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor



## Village of Merrickville - Wolford

Report to Council

From Dave Powers Manager Public Works

PW-03-2018

Date of Council Meeting: April 9th 2018

**RE: The 2013 Volvo Motor Grader**

**OBJECTIVE:** To explore other options in regards to 2013 Volvo Motor Grader and PW-01-18 report.

### **RECOMMENDATION:**

**THAT:** Council Receive Report PW-03-2018.

\_\_\_\_\_ **THAT:** Approve the replacement of the graders engine at an estimated cost of **\$87,671** with a possible maximum rebate on the existing engine of **\$35,859**.

**OR**

\_\_\_\_\_ **THAT:** Council approve the estimated **\$15,391** repair of the grader to enable it to be sold.

### **BACKGROUND:**

On 26<sup>th</sup> March 2018 following the engine failure of the 2013 Volvo Motor Grader (VMG), a report was submitted to Council outlining the facts of the failure and the options available to the Municipality for repair. Council directed staff to explore other options in regards to the Municipality's operation of a Motor Grader and raised further questions regarding the VMG, including:

- 1) Explain the Exhaust Gas Recirculation (EGR) cooler failure.
- 2) Explain oil change procedure following new engine installation into the VMG.
- 3) Produce comparison evidence to value of VMG as stated in PW-01-18.
- 4) Rent a new/used Motor Grader.
- 5) Lease to buy a new Motor Grader.
- 6) Purchase a used Motor Grader with warranty options.
- 7) Contract out all Motor Grader Services for the Municipality.

## **Response to Questions Raised**

### **1) Explain the EGR cooler failure;**

The Exhaust Gas Recirculation (EGR) is an anti-pollution device, aimed primarily at reducing the amount of nitrogen oxide (NOx) emitting out of the vehicle's exhaust pipe. The engine produces nitrogen as part of the combustion process. As the temperatures inside the engine increase, this nitrogen and the oxygen in the engine's combustion chamber can chemically combine to form nitrogen oxides. NOx reacts with sunlight to cause pollution.

Exhaust Gas Recirculation works by recirculating a controlled portion of an engine's exhaust fumes back through the engine. These recycled, carbon dioxide-rich exhaust fumes cool the combustion chambers within the engine. This cooling effect lowers the combustion chamber temperature. These recycled exhaust fumes also displace some of the oxygen that would otherwise be drawn into the engine from the surrounding atmosphere. Because the combustion chamber is cooler and because there's less oxygen, less NOx is produced.

The exhaust gases from the vehicle's engine contain much more than just carbon dioxide: they also contain dozens of chemical by-products, left behind after the fuel was burnt inside the engine. One of these by-products is a fine dust, known as particulates. This dust is mostly unburnt carbon fuel, the lead mechanic at Pratt Diesel detected these particulates in the liquid cooling system of the VMG, indicating failure of the EGR.

Three of the most common consequences of not having a correctly functioning EGR are: high fuel consumption, turbocharger failure and/or total engine failure.

**If the Municipality is to keep the grader, the defect would clearly need rectifying.**

### **2) Explain oil change procedure following new engine installation into the VMG;**

There are no specific warranty conditions attributed to a new engine and oil changes. The Municipality would continue with changing the engine oil at around two hundred and fifty hours which far exceeds the recommended period of five hundred hours.

The previous report PW-01-2018, Option 2, alluded that a new engine comes with a three-year or 6000-hour warranty, if certain criteria is met. That means that Strongco would be present during the startup of the engine and download of new software to the VMG to fulfill the warranty criteria.

3) Produce comparison evidence to value of VMG stated in PW-01-2018

On the 16th of November 2017, Dysart Municipality sold via auction a 2013 Volvo G960B Motor Grader, serial number VCG960BP0S579021. The Grader had 2,770 hours and came with 12' snow wing, mid-mount scarifier, front dozer blade and a rear-mount packer. The Grader had recently had a complete new exhaust system.

The grader sold for:

Sold amount	C \$100,200.00
Tax (HST: 13.0000%):	C \$13,677.30
Buyer's Premium (5.00%):	C \$5,010.00
Total price:	C \$118,887.30

This example has 1,990 less hours and additional attachable equipment, therefore perceivably more valuable than the VMG.

4) Rent a new/used Motor Grader

The cost to rent a new/used Motor Grader from Nortrax of Ottawa is **\$9500.00 + HST** and preventive maintenance, per month.

5) Lease to buy a new Motor Grader

There is an option for rent to purchase, where the price of the new/used Motor Grader is established up front and 85% of rent paid would be applied to the purchase price to reduce the buyout at the end of the rental. Rental terms are usually not longer than twelve months.

6) Purchase a used Motor Grader with warranty options

This is subject to what is available on the market at time of acquisition.  
An example of what is currently available:

2014, 770G John Deere with 4700 hours, a twelve-foot snow wing and twelve-month powertrain warranty is currently on the market for **\$235,000.00**.

7) Contract out all motor Grader Services for the Municipality

A Request for Quote was distributed (PW-2018-05) to contract out all motor grader services including operator and was based on eight hundred hours per year.

The lowest quote received for winter hourly rate, including standby, was **\$110**.

The lowest quote received for gravel road maintenance hourly rate was **\$110**.

The lowest quote received for call in availability of a Grader is \$100 per hour.

Based on eight hundred hours a year the cost implication would be **\$88,000.00 +HST** per year.

To provide past history, the Champion Motor Grader was used for twenty years by the Municipality before being traded for the VMG. It would be fair to compare the cost of a new Motor Grader against contracting the service out for the twenty-year life span of a brand-new Motor Grader.

- 1) New Motor Grader: \$375,000.00 plus running costs on average \$6,000.00 per year, total \$495,000.00. (\$24,750.00 per year for 20 years)
- 2) Contract service out over twenty years, total \$1,760,000.00. + HST (\$88,000.00 per year)

#### **OPTIONS:**

- 1) To repair the defected bearing and reinstall the engine for an estimated \$15,391. This would be carried out by Pratt Diesel where the VMG is currently located. The repair comes with no warranty and is an option only if the VMG is to be sold as it is not a long-term solution.
- 2) To reinstall a new engine for an estimated \$87,671, with the possible maximum rebate of \$35,859 for the old engine. The new engine comes with a 3-year/6000 hour warranty and comes as a complete unit. Only ancillaries such as hoses, starter motor and alternator would need to be taken from the old engine. The engine would be supplied by Strongco and fitted by Pratt Diesel. This option rectifies the issue over the bearing spinning in the block and is a long-term solution. The old engine core would be returned to Strongco and a rebate, pending inspection, of up to \$35,859 is possible.

#### **ANALYSIS:**

The estimated value of the VMG is likely a maximum of \$100,000.00 at auction. With this in mind, it is questionable to put \$51,000+ into a five-year-old Grader that may be only worth \$100,000.00 or less. However, this option comes with a 3 year or 6000-hour warranty for the engine.

The other option is to repair the engine for an estimated cost of \$15,391. There is no warranty with this option and it does not remedy the faults with the exhaust gas recirculator. The cost of these items is estimated at \$12,000+. However, this repair is not necessary if the Grader is to be sold.

The most realistic approach would be to sell the Grader at auction and put the funds towards a replacement grader that would offer more long-term asset value.

### **Financial Implications:**

There are further financial implications in that we are having to hire a grader on an hourly basis whilst the VMG is out of service. The total to date for the hire is \$7,500. We will soon be at the time where the VMG should be at its busiest. The estimated time for delivery and installation of a new engine is six to eight weeks. Public Works has also contacted our neighboring municipalities to inquire about options of grading municipal boundary roads and rental options for grading services.

Should Council choose option one or two, there would be impact to the finance department as both exceed the amount in the proposed 2018 budget.

### **Breakdown of quotes**

#### **Pratt Diesel**

To supply and fit new engine in VMG, 1-year warranty	\$86,400.00
20 weeks wait for new engine and a return core value of up to	-\$15,000.00
<b>Total</b>	<b>\$71,400.00</b>

#### **Strongco**

To supply and fit new engine in VMG, 3-year warranty	\$88,033.00
6 to 8 weeks for new engine and a return core value of up to.	-\$35,859.00
<b>Total</b>	<b>\$52,174.00</b>

<b>Strongco</b> to supply new engine and <b>Pratt Diesel</b> to fit it to Grader	\$87,671.00
6 to 8 weeks wait for new engine and a return core value of up to	-\$35,859.00
<b>Total</b>	<b>\$51,812.00</b>

<b>Pratt Diesel</b> Repair existing engine and replace in VMG.	<b>\$15,391.00</b>
--	--------------------

#### **Jade Equipment**

To supply second hand engine with 2900 hours <b>90-day warranty</b>	\$39,905.00
And a return core value of	- \$5,000.00
Cost to fit to Grader	\$4,000.00
<b>Total</b>	<b>\$38,905.00 +Shipping</b>

**Conclusion:**

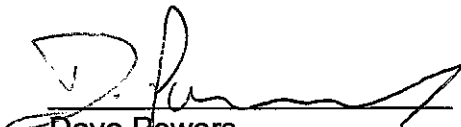
Purchasing a second-hand piece of equipment is not risk-free and, in this case, it has had unpredictable financial implications.

It may be advantageous to seek another second-hand grader, with manufacturer warranty options, which are currently in the region of \$235,000.00.

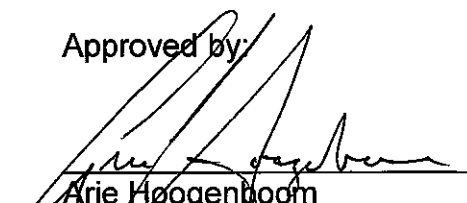
A timely and immediate decision is needed as the VMG is currently disassembled in the repair shop and has been incurring storage fees. Also, the Municipality is currently hiring a grader incurring further costs.

REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	Yes
Clerk	Yes
Finance	NA
Building Control & MLEO Department	NA
Public Works & Environmental Department	NA
Parks, Recreation & Facilities Department	NA
Planning Department	NA
Economic Development Department	NA
Fire Department	NA
Other:	NA

Submitted by:

  
Dave Powers,  
Manager of Public Works

Approved by:

  
Arie Hoogenboom  
Interim CAO/Clerk/Treasurer



Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



## VILLAGE OF MERRICKVILLE-WOLFORD

Telephone (613) 269-4791  
Facsimile (613) 269-3095

For Clerk's use only, if required:

**Recorded Vote**

**Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: April 9, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby grant an exemption from By-Law 26-07 to "A Chance Animal Rescue" to allow it to operate an itinerant canteen on the grounds of the Merrickville LCBO as follows:

1. May 5, 2018 between 8:00 a.m. to 3:00 p.m.;
2. June 9, 2018 between 11:00 a.m. to 3:00 p.m.;
3. July 8, 2018 between 11:00 a.m. to 3:00 p.m.; and
4. August 11, 2018 between 11:00 a.m. to 3:00 p.m.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor



To whom it may concern.

I am applying for an itinerant licence  
or permit for the following dates

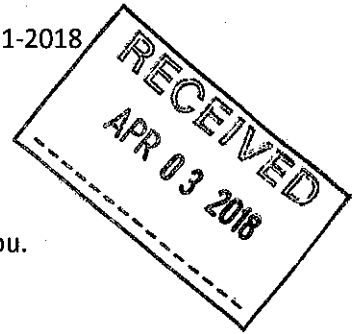
May 5 / 18	- 8 - 3 pm
June 9	- 11 - 3 pm Bike Show
July 8	- 11 - 3 pm car show
aug 11	- 11 - 3 pm

This permit would enable us to have BBQ's  
at the L.C.B.D. lot.

Thank you  
Bonnie Sawdall  
A chance Animal Rescue INC.  
613-269-3477.

To Municipality of Merrick Wolford

March 21-2018



I hereby give permission for the "A Chance Animal Rescue Inc." To have a BBQ's outside on the property of the LCBO, Merrickville On. on the dates they have provided you.

I also give the "A Chance Animal Rescue Inc." The permission to have hold a BBQ and garage sale on the LCBO property during the community garage sale weekend.

Jeff Scobie

Manager

613-269-4623 wk #

613-269-4423 fax#

LCBO Merrickville On.

A handwritten signature in black ink, consisting of a stylized 'J' and 'S'.

Jeff Scobie

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For Clerk's use only, if required:

**Recorded Vote**

**Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: April 9, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the News Release dated March 28, 2018 from the Federation of Ontario Public Libraries, for information purposes.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

## 20 YEAR FUNDING FREEZE FOR ONTARIO PUBLIC LIBRARIES ENDS

### NEWS RELEASE

**TORONTO, ON** (March 28, 2018): The announcement this afternoon of the 2018 Ontario Budget included a major new sustainable investment of \$79 million over three years in Ontario's Public and First Nations Libraries and in the Digital Public Library. This investment marks the end of a more than two decade funding freeze for Ontario public libraries. This budget provides critically important and sustainable funding for public libraries and their communities throughout Ontario.

"Ontario's libraries are for everyone. This investment recognizes their significant contribution to learning, training, cultural vitality, and digital access for all Ontarians, regardless of where they live," states Kerry Badgley, president, Ontario Library Association (OLA) and board member, North Grenville Public Library.

Public and First Nations Libraries across Ontario rely on funding from both municipal governments and band councils and the Ontario Government for their operating funds. Provincial funding was cut in half in 1996, and the annual base funding from the province for Public and First Nations Libraries has been unchanged until now.

Leading up to this Budget Announcement, the Ontario Library Association (OLA) and Federation of Ontario Public Libraries (FOPL) put forth three funding recommendations for ensuring a modern, sustainable library sector in Ontario. These recommendations were supported by dozens of municipal councils and library boards across the province.

We are thrilled that the government has listened to librarians, local elected representatives and the people of Ontario. The 2018 Ontario Budget increases annual base funding for Public and First Nations Libraries by \$17 million each year for the next three years, a 100% increase over the amount previously fixed since 1996. This budget also pledges \$28 million over the next three years to support the creation of the Digital Public Library.

The Digital Public Library will act as a centralized digital resource that will provide all Ontarians, including those living in rural, First Nations and remote communities, with digital content such as e- books, e-learning, music and audiobooks; research databases; special collections; and accessible and alternative format materials across a common web platform.

"The Digital Public Library ensures that no matter where you live you will be able to access the same world class digital information resources from your library," states Julia Merrit, Chair, Federation of Ontario Public Libraries and CEO Stratford Public Library.

Ontario's library sector looks forward to working with the provincial government in the implementation of the Digital Public Library.

We are also pleased to see an investment of an additional \$500 million over three years to

expand broadband connectivity in rural, First Nations and northern communities.

Although the 2018 Ontario Budget does not address the important need to ensure that all schools in Ontario have a funded and resourced school library, we look forward to the opportunity to work with the Ministry of Education to address this important issue.

Read the 2018 Ontario Budget

-30-

*The **Ontario Library Association (OLA)** is the oldest continually-operating non-profit library association in Canada, with over 5,000 members comprised of library staff and supporters from public, school, academic, and special libraries.*

*The **Federation of Ontario Public Libraries (FOPL)** represents all public library systems in Ontario, including 45 First Nations public libraries, in communities throughout the Province.*

*Together, OLA & FOPL are committed to ensuring that libraries are able to continue to play a critical role in the social, education, cultural and economic success of our communities and schools.*

#### **Media Contact:**

**Shelagh Paterson, MLIS**  
Executive Director  
Ontario Library Association

2 Toronto Street 3<sup>rd</sup> Floor  
Toronto, ON, M5C 2B6  
[spaterson@accessola.com](mailto:spaterson@accessola.com)

OLA: 416-363-3388 ext. 224

**Stephen Abram, MLS, FSLA**  
Executive Director  
Federation of Ontario Public Libraries

5120 Yonge St.  
Toronto, ON M2N 5N9  
[sabram@fopl.ca](mailto:sabram@fopl.ca)

Cell: 416-669-4855  
FOPL: 416-395-0746

**Kerry Badgley**  
President, Ontario Library Association

[Kerry.Badgley@inspection.gc.ca](mailto:Kerry.Badgley@inspection.gc.ca)

**Julia Merritt**  
Chair, Federation of Ontario Public Libraries

[JMerritt@stratford.ca](mailto:JMerritt@stratford.ca)

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## VILLAGE OF MERRICKVILLE-WOLFORD

Telephone (613) 269-4791  
Facsimile (613) 269-3095

For Clerk's use only, if required:

**Recorded Vote**

**Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: April 9, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Proposal of Max Christie, PEng., to assist the Village of Merrickville-Wolford in selecting an Operating Authority for the Merrickville Water and Wastewater Operations; and

That Council authorizes that Max Christie, PEng., be retained at an upset cost of \$4,000.00.

Carried / Defeated

David Nash, Mayor



XIE (Environmental)  
79 River Road  
Napanea, Ontario  
K7R 3H3  
Voice (613) 354-2257  
Fax (613) 354-5760  
[mchristie@xieenvironmental.com](mailto:mchristie@xieenvironmental.com)

6 April, 2018

Arie Hoogenboom  
Interim CAO/Clerk  
Village of Merrickville-Wolford  
317 Brock Street West  
PO Box 340  
Merrickville, ON  
K0G 1N0

**A Proposal to Assist the Village of Merrickville-Wolford  
Regarding Selecting an Operating Authority for the Merrickville Water and  
Wastewater Operations**

I appreciated meeting with you on of 5 April 2018 and as discussed herewith is a proposal to assist the Village of Merrickville-Wolford in selecting an operating authority to operate the village's water and wastewater facilities.

My understanding of the current situation is as follows. The village owns a supply and distribution system, a wastewater collection system and a wastewater treatment system. These are currently operated by OCWA as the operating authority. The village wishes to ascertain if there is an alternative to the existing method of operating these facilities.

As mentioned in our meeting, I have been directly involved in similar situations , the most recent in the Village of Westport which invited proposals from operating companies such as OCWA and neighboring municipalities as well as consideration of the village to become the operating authority using its own staff. In the end the Village chose to operate the facilities with its own staff, based entirely on cost.

If this proposal is accepted I would suggest a similar RFP be issued by Merrickville-Wolford to operating contractors and local municipalities.

Based on one site visit to view the facilities and discussions with yourself and your CAO, preparation of an initial report to council, preparation of the RFP, and review of the proposals submitted and a final report and presentation with recommendations to council, I estimate that 27 hours will be required. If consideration is to be given to the village operating the systems with its own staff another 5 hours would be required. These being upset times.

My rate is \$105/hr and a 5% for contingencies and 45¢/km for travel. Based on these rates the cost to the village would be \$3600.00 with an upset of \$4000.00.





XIE (Environmental)  
79 River Road  
Napanea, Ontario  
K7R 3H3  
Voice (613) 354-2257  
Fax (613) 354-5760  
[mchristie@xieenvironmental.com](mailto:mchristie@xieenvironmental.com)

Should consideration be given to the Village operating the facilities an additional fee of \$550.00 would apply.

For your consideration I have attached the following

- A resume
- A cost summary
- A copy of the draft RFP
- The names of three references.

Your consideration of the above is appreciated. Should there be questions please do not hesitate to call or contact me by email.

Respectively Submitted

M.G. (Max) Christie, PEng

Attachments 4



XIE (Environmental)  
79 River Road  
Napanee, Ontario  
K7R 3H3  
Voice (613) 354-2257  
Fax (613) 354-5760  
mchristie@xieenvironmental.com

**M.G. (Max) Christie, B.Sc. (Mech Engr), M.Eng. (Environmental), P Eng, CD, MSM**

**Principal and Owner of XIE (Environmental)**

XIE (Environmental) provides engineering and management services to water system owners, operators, and design engineers of medium and small water and wastewater systems. His areas of expertise include project management, engineering design, environmental assessment, life cycle maintenance and management, operator and facility certification, quality management and system financial management. Municipal clients include(d) Village of Westport, Town of Greater Napanee, Municipality of Brighton, Township of Alnwick/Haldimand, Town of Smiths Falls, The Township of North Grenville, The City of Quinte West, and His engineering clients include The Thompson Rosemont Group (now WSP), The Greer Galloway Group, G.D. Jewell Engineering Inc. and Metcon Sales and Engineering.

Max Christie attained a B.Sc. (Mech. Eng.) from the University of Alberta. He started his engineering career with the Alberta Department of Highways and then with the Canadian Forces. While serving he undertook post graduate studies in Environmental Engineering (MEng), thence upon graduation lectured and undertook research in environmental engineering and transportation engineering. During his service he was involved with infrastructure management, engineering design, construction management and with providing operational advice on water and wastewater systems operated by the Canadian Forces. He also was responsible on one posting for public works and logistic support to the Canadian Forces serving on the mainland of British Columbia.

In a more general sense, while serving, he held two commanding officer positions, one officer commanding position and was second in command on two postings. His training included attendance two staff colleges and one staff school.

Upon retiring from the forces, he accepted the position of Manager of Greater Napanee Utilities. Greater Napanee Utilities was a public utilities commission operating water and wastewater systems in Greater Napanee and Deseronto. After eight years in that position he moved to work as an engineer with Utilities Kingston and then returned two years later to Greater Napanee Utilities. Thereafter he established XIE (Environmental), which provided engineering and management services to the utility until October 2008. Through XIE (Environmental) he continues to provide engineering and management services to municipal governments and to provide specialist engineering services to consulting engineering firms. In this regard he has worked on numerous environmental assessments and multiple design projects related to water and wastewater systems.

Max's engineering work has included numerous studies of water and wastewater facilities and thence over sight or design of subsequent upgrades. Other work included engineer analysis of water systems as was required after the Walkerton Tragedy, establishing design criteria for sewage lift stations, modeling of water distribution systems, review of treatment capacity of sewage lagoons, analysis and design of wastewater and storm water collection systems. This work all reflected his understanding of operational considerations gained through being directly responsible for water and wastewater systems in Napanee, Deseronto and Quinte West. Likewise he pays particular attention in designing systems to ensure best use of infrastructure including the financial considerations and lifecycle costs. Included in this work was developing operating contracts for water and wastewater systems operated by municipalities.

Max Christie has been very active at the provincial level, working on behalf of the Ontario Municipal Water Association. He is a Past President and Director of the association. He is involved with numerous provincial committees dealing with issues such as public water supply regulation, system licensing and operator accreditation and "modernization of approvals". He was instrumental in developing the Drinking Water Quality Management System now used in Ontario. Further, he has been active in providing the province with advice on the implementation of the licensing protocols that are now being mandated for all water systems in Ontario, this includes operational plans, permits and financial plans. Most recently, Max Christie was appointed Chair of the Quinte Source Protection Region Committee. In this role he chairs a committee of 17 persons representing a cross section of the community. The committee's mandate being to develop source water protection plans for public water supply systems the Quinte Region.

Max Christie was an expert witness to Part I of the Walkerton Inquiry and wrote and commented on papers delivered to Part II of the inquiry. He has written numerous papers and articles on both technical and administrative issues in public water supply and wastewater handling. The most recent in this regard was a handbook prepared for The Ontario Municipal Water Association to provide municipal councillors and non-technical staff with guidance on their responsibilities with regard "statutory standard of care" provisions in the Safe Drinking Water Act.

Max is the recipient of the George Warren Fuller Award from the American Waterworks Association and the Award of Merit and The Don Black Award from the Ontario Municipal Water Association.

Max is a member of the Ontario Water Works Association, the American Water Works Association, and The Water Environment Association. He is a member of the Napanee Rotary Club.

# Estimate of Costs Re Meerrickville Proposal

Item	Activity	Hours	Rate	Disbursements	Travel	Total Cost	Comments
1	Visit Site	5	\$105	5%	\$135	\$686.25	Includes tour of facilities, review current contract, review total costs
2	Prepare RFP	4	\$105	5%		\$441.00	Includes contact with contract operators and nearby municipalities
3	Site meeting	4	\$105	5%	\$135	\$576.00	
4	Responses to queries	2	\$105	5%		\$220.50	
5	Review proposals	3	\$105	5%		\$330.75	
6	Prepare Final Report	4	\$105	5%		\$441.00	Written report for CAO consideration
7	Report to CAO and or council	5	\$105	5%	\$135	\$686.25	Presentation to council if required
8	Contingencies					\$200.00	
9	Total	27				\$3,581.75	Note an upset limit of \$4000.00

Note this estimate is for time to select an operating authority and prepare a M of U.

## **List of References**

Mr. Ted Joynt  
WT & WPCP Superintendent  
Town of Smiths Falls  
PO Box 695  
Smiths Falls, ON  
K7A 4T6  
Phone 613-284-2220  
Email [TJoynt@smithsfalls.ca](mailto:TJoynt@smithsfalls.ca)

Mr. Paul Snider  
Chief Administrative Officer  
Village of Westport  
30 Bedford Street  
PO Box 68  
Westport, ON  
Phone 613-273-2191  
Email [psnider@villageofwestport.ca](mailto:psnider@villageofwestport.ca)

Mr. Todd Harvey  
Operations Manager  
331 Main Street, PO Box 310  
Deseronto, ON  
K0K 1X0  
Phone 613-396-3436  
Email [tharvey@deseronto.ca](mailto:tharvey@deseronto.ca)

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: April 9, 2018

For Clerk's use only, if required:

**Recorded Vote**

**Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the draft 2018 budget and direct staff to prepare the final by-law to adopt the budget based on Option 2 of the attached 2018 Budget Summary.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

**Village of Merrickville-Wolford**  
**2018 DRAFT Budget Summary**

		2017 FINAL BUDGET	2018 DRAFT BUDGET
<b>OPERATING</b>			
Tax Levy	Revenue	2,863,248	2,819,230
Fees/Grants/PIL	Revenue	458,830	474,453
Misc & Grants/Levies (incl Crossing Guard)	Revenue	0	0
	Expenditure	55,103	48,766
Council	Revenue	0	0
	Expenditure	87,472	77,707
Administration	Revenue	237,650	262,550
	Expenditure	765,372	846,705
Fire	Revenue	6,500	7,500
	Expenditure	277,112	288,159
Emergency Measures	Revenue	0	0
	Expenditure	0	5,000
Police	Revenue	18,155	18,807
	Expenditure	461,779	465,185
By Law	Revenue	4,000	3,800
	Expenditure	58,527	52,463
Public Works	Revenue	9,000	9,000
	Expenditure	1,217,580	1,216,211
Waste Management	Revenue	113,050	154,050
	Expenditure	204,187	187,315
Recreation	Revenue	25,370	31,370
	Expenditure	154,822	134,297
Building	Revenue	69,382	91,039
	Expenditure	59,959	79,460
Planning	Revenue	8,900	8,900
	Expenditure	22,000	22,000

**Village of Merrickville-Wolford**  
**2018 DRAFT Budget Summary**

		2017 FINAL BUDGET	2018 DRAFT BUDGET
Economic Development & Tourism	Revenue	140	35,140
	Expenditure	85,650	116,250
Museum	Revenue	16,000	16,000
	Expenditure	28,312	36,921
Library	Revenue	0	
	Expenditure	83,100	84,500
Capital Infrastructure Reserve			
Reserve contribution equivalent to 2% tax levy		55,000	59,000
Totals		-3,830,225	-3,931,839
		3,615,975	3,719,939
Net Operating Budget		214,250	211,900
<b>CAPITAL</b>			
Revenue		-566,250	-2,229,800
Expenditure		780,500	2,441,700
Net Capital Budget		214,250	211,900
<b>WATER/WASTEWATER</b>			
Revenue		-1,103,549	-1,312,558
Expenditure		1,103,549	1,312,558
New Water/Wastewater Budget		0	0
<b>TOTAL BUDGET</b>			
Revenue		-5,500,024	-7,474,197
Expenditure		5,500,024	7,474,197
Net Budget		0	0



Tab 10

**Village of Merrickville-Wolford  
2018 DRAFT Capital Budget**

	Apr 4/18	Funding						
	Draft Budget	Tax Rate	Gas Tax	OCIF	Reserve	Debt	Other Revenue	2019 Budget
ADMINISTRATION:								
1 Kitchen renovation (fridge, stove, cabinets, flooring & paint)  Maintenance updates and replace appliances to existing kitchen in municipal office to meet health and safety needs for the staff lunch area. Public works lunch area currently in the bay area of garage.								30,000
2 Council chambers (audio & furniture)/lobby/accessible bathrooms/flooring & painting  Audio visual system with monitors Paint bathrooms, Council Chambers & upstairs/downstairs Carpet Repair floor sheeting upstairs hallway  Renovations required to provided increased accessibility through audio visual systems with three video monitors. Replace Council tables to make best use of the existing space. Painting and updating bathroom have not been in 17 years. Downstairs bathroom will be accessible to meet current code.	5,000	5,000						47,400
3 Tax/Utility electronic billing Provides another distribution option for ratepayers to provide an electronic billing for the tax and utility billing. There will be future savings in postage. Annual licence fee \$300 (2019)								2,500
4 Municipal Office Generator  Natural gas generator with sufficient power supply to ensure provision of municipal services in the event of a power disruption.	18,000	18,000						
5 Municipal Office asphalt shingles Replace asphalt shingles on north side of municipal office. Deferred from 2017. Front portion completed in 2014.	9,000	9,000						
PLANNING:								
6 Official Plan update Legislated that plan be updated every five years. Last update was twelve years ago. Council R #201-17	25,000				25,000			
PUBLIC WORKS:								
7 OCIF Infrastructure project Drummond/Lewis/Brock Reconstr (PW share) \$1.9 M grant if successful road/watermain/storm/sewer (water/sewer portion in water budget)	2,129,800	-	120,000	1,900,000			109,800	

Tab 10

**Village of Merrickville-Wolford  
2018 DRAFT Capital Budget**

	Apr 4/18	Funding						2019 Budget
	Draft Budget	Tax Rate	Gas Tax	OCIF	Reserve	Debt	Other Revenue	
8 Wellington St East asphalt overlay (Elgin to Church)	16,000	16,000						
9 Armstrong Rd surface treatment Repair culvert low areas and use an asphalt padding (200 m), pulverize & rebuild 350 m with new granular and double surface treatment. Remaining 3,100 m will have single surface treatment.	55,000	5,000	-	50,000				70,000
10 PMW Storage Building Collar Hill Salt Storage Coverall Complete the salt storage area with new coverall 40 x 30. Carry forward from 2017 as base constructed in 2017.	15,000	15,000						
11 Replace 2002 Husqvarna with Zero turn mower 9 yrs old, 2000 hrs. Will improve efficiency and productivity as cutting will be reduced by half.								9,000
12 Loader snow push blade To enable loader to pile roadside snow banks & more efficiently and safely to motorist. Replace two trucks clearing snow. Also, it would be used to clear Fire Hall/municipal/leased parking lots and the snow dump areas.	8,000	8,000						
13 Replace 6 yr old carbide blades for 2013 Volvo grader The blades are a degradable item and the current set is at the end of the useful life. Without new blades, unable to cut compacted gravel to regrade the gravel road system.	5,000	5,000						
14 Walk behind Curb Vacuum Cost effective to purchase rather than manual sweeping of streets with broom and shovel with 2 or 3 equipment operators. Fall 2017, a rented street vacuum for a one month (\$700) trial period proved efficient and cost effective. Time/material cost savings.								6,000
<b>FIRE:</b>								
15 Replace Cascade System Compressor	5,400	6,400						
16 8-100' of 4" rubber hose (pumper/tanker) Completion of stocking new Pumper/Tanker for water supply program. For connection to side ports of hydrants.								6,400
17 Dry Hydrant (Mill St, North side swing bridge) Dry Hydrant - North side of Locks.	4,000	4,000						
<b>LANDFILL:</b>								
18 100 ft of 6 ft chain security fence Replacement fencing will prevent unauthorized access to the landfill site. Will also meet MOE requirements. Deferred from 2017 budget.	5,000	5,000						
19 Replace Bomag Rear Wheel Cleats	15,000	15,000						

Tab 10

**Village of Merrickville-Wolford  
2018 DRAFT Capital Budget**

		Apr 4/18	Funding						
		Draft Budget	Tax Rate	Gas Tax	OCIF	Reserve	Debt	Other Revenue	2019 Budget
RECREATION:									
20	Community Centre Building Hardie Board Siding w architectural features  Replace the exterior with hardie board exterior siding installation for East & South elevations. Defer West & North until 2019. New entrance doors, fascia and soffit. Add an electronic sign to exterior.	50,000	25,000					25,000	40,000
21	Community Centre Outdoor washroom upgrades Install new walls, ceilings, bathroom partitions and fixtures.	25,000	25,000						
22	Merrickville rink accessible washroom upgrades  Complete retrofit of the washroom and to make an accessible facility to meet accessibility standards for public buildings including access ramp and new washroom fixtures as required.								20,000
23	Lions Club Gazebo/Bandshell (electrical) Delegation from Tim Mallory, Lions Club, requesting municipal assistance with the project at Blockhouse park. Endorsed by Council. Trenching done in house by public works.	7,000	7,000						
24	Easton Corners steel roof Replacement of 15 year old leaking roof with steel roof. Cost effective option.	24,000	24,000						
25	Easton Corners paint steel rink building Paint existing steel rink/storage building due to current rusting.	5,000	5,000						
26	Bell Tower @ Easton Corners refurbishment & flag pole  Clean & paint Bell tower Baseball diamond fencing Centennial flag pole Install new bulletin board on Main St.	2,500 4,000 1,500 2,000	10,000						
27	Reid St Asphalt Parking lot As per the Parking Committee recommendations, supply and pave new asphalt at Community Health Centre parking area. Deferred from 2017.								16,000
28	Streetscaping (benches & recycle/garbage bins)  Supply and install two new recycle/garbage receptacles. Improved streetscaping as recommended by the Communities in Bloom.	4,500	4,500						
2018 Draft Budget Total:		2,441,700	211,900	120,000	1,950,000	25,000	-	134,800	247,300

**Village of Merrickville-Wolford**  
**Tax Bill Comparisons**

Assessment of \$100,000	2017	2018		Option 1	Option 2
		Option #1	Option #2	Reduction	Reduction
<b>Residential</b>					
Municipality	840.99	795.02	807.39	5.47%	4.00%
County	370.87	370.87	370.87	0.00%	0.00%
Education	179.00	170.00	170.00	5.03%	5.03%
	<u>1,390.86</u>	<u>1,335.89</u>	<u>1,348.26</u>	<u>3.95%</u>	<u>3.06%</u>
Reduction		54.97	42.60		
		3.95%	3.06%		
<b>Commercial</b>					
Municipality	1,132.31	1,070.42	1,087.07	5.47%	4.00%
County	499.34	499.34	499.34	0.00%	0.00%
Education	1,308.67	1,292.31	1,292.31	1.25%	1.25%
	<u>2,940.32</u>	<u>2,862.07</u>	<u>2,878.72</u>	<u>2.66%</u>	<u>2.10%</u>
Reduction		78.25	61.60		
		2.66%	2.10%		
<b>Industrial</b>					
Municipality	1,523.38	1,440.10	1,462.51	5.47%	4.00%
County	671.79	671.79	671.79	0.00%	0.00%
Education	1,390.00	1,340.00	1,340.00	3.60%	3.60%
	<u>3,585.17</u>	<u>3,451.89</u>	<u>3,474.30</u>	<u>3.72%</u>	<u>3.09%</u>
Reduction		133.28	110.87		
		3.72%	3.09%		

**NOTE:**

Option #2 keeps the levy at the same level as 2017, the 2018 tax rates reduced by 4% (Municipal portion) and allows for an additional contribution to reserves for future capital needs of \$45,000.

	2017	2018
Operating Levy	2,863,248	2,864,230
Capital Levy	214,250	211,900
	<u>3,077,498</u>	<u>3,076,130</u>

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: April 9, 2018

For Clerk's use only, if  
required:

**Recorded Vote**

**Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the transfer of any 2017 surplus to the Working Capital Reserve and approve the transfer from the Working Capital Reserve to fund any deficit from 2017.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

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## VILLAGE OF MERRICKVILLE-WOLFORD

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For Clerk's use only, if required:

**Recorded Vote**

**Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: April 9, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive Resolution Number R-Pitch In 2018-18 of the Environmental Advisory Committee; and

That Council does hereby direct that the Landfill Site accept "Pitch-In" bags of trash from April 21<sup>st</sup> to May 5, 2018, free of charge.

Carried / Defeated

---

David Nash, Mayor

## Environmental Advisory Committee

Resolution Number: R -Pitch In 2018- 18

Date: March 22/18

Moved by: Amey de Goober

Seconded by: Chaise Sexton

Be it hereby resolved that:

The ~~Agricultural~~ <sup>Environmental</sup> Advisory Committee of the Village of Merrickville-Wolford does hereby

recommernd that the Landfill Site accept "Pitch In"  
bags of trash from April 21- May 5 2018 per  
of charge.

Carried / Defeated

Gary Brown  
Gary Brown Chair

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: April 9, 2018

For Clerk's use only, if required:

**Recorded Vote**

**Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby confirm streetscaping to include: flower baskets and barrels, public garden spaces, trees, banners and flags as well as any other elements that that are intentionally placed on public property throughout the landscape to add visual impact; and

Council does hereby request that Merrickville-Wolford in Bloom work in collaboration and consultation with all stakeholders in matters relating to the above, including municipal staff and the Merrickville Chamber of Commerce.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor



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For Clerk's use only, if required:

**Recorded Vote**

**Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: April 9, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby permit Theatre Night in Merrickville to carry out the work as suggested to the Merrickville Community Centre, subject to the Chief Building Official's approval and issuance of a construction permit; and

That Council does hereby waive the fees associated with the construction permit.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

# THEATRE NIGHT IN MERRICKVILLE

## PROPOSED RENOVATIONS UPSTAIRS IN THE MERRICKVILLE COMMUNITY CENTRE

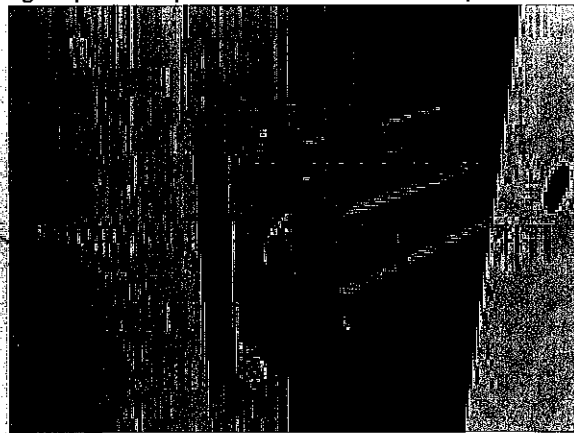
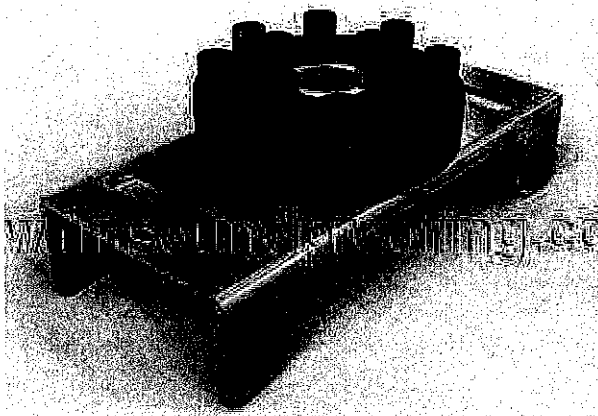
### Description of proposed changes

#### 1. Create a storage area.

Build a wall on the east side of TNIM's upstairs room approximately 6 feet from the existing wall. The wall to be wood-framed with drywall both sides. It will include a large lockable double door and two grille areas of approximately 8 feet by 2 feet high to equalize moisture and temperature with the main area. Walls inside and out will be painted. Hanger rods have already been placed in the area and shelving will be constructed on the inside of the new wall.

#### 2. Create a sound resistant wall.

To reduce the noise transmission between the upstairs room and the main Community Centre hall we would add an "inner layer of sound deadening products to the inside of the room. The windows between would be removed and the main hall opening would be drywalled over. The products proposed include resilient sound isolation clips, furring channels, noiseproofing compounds and sealants and two layers of 5/8 drywall. All air space created by the work will be filled with fibreglass insulation. The inner layer of drywall will require a quick taping and mudding. Exposed drywall will be mudded and painted.



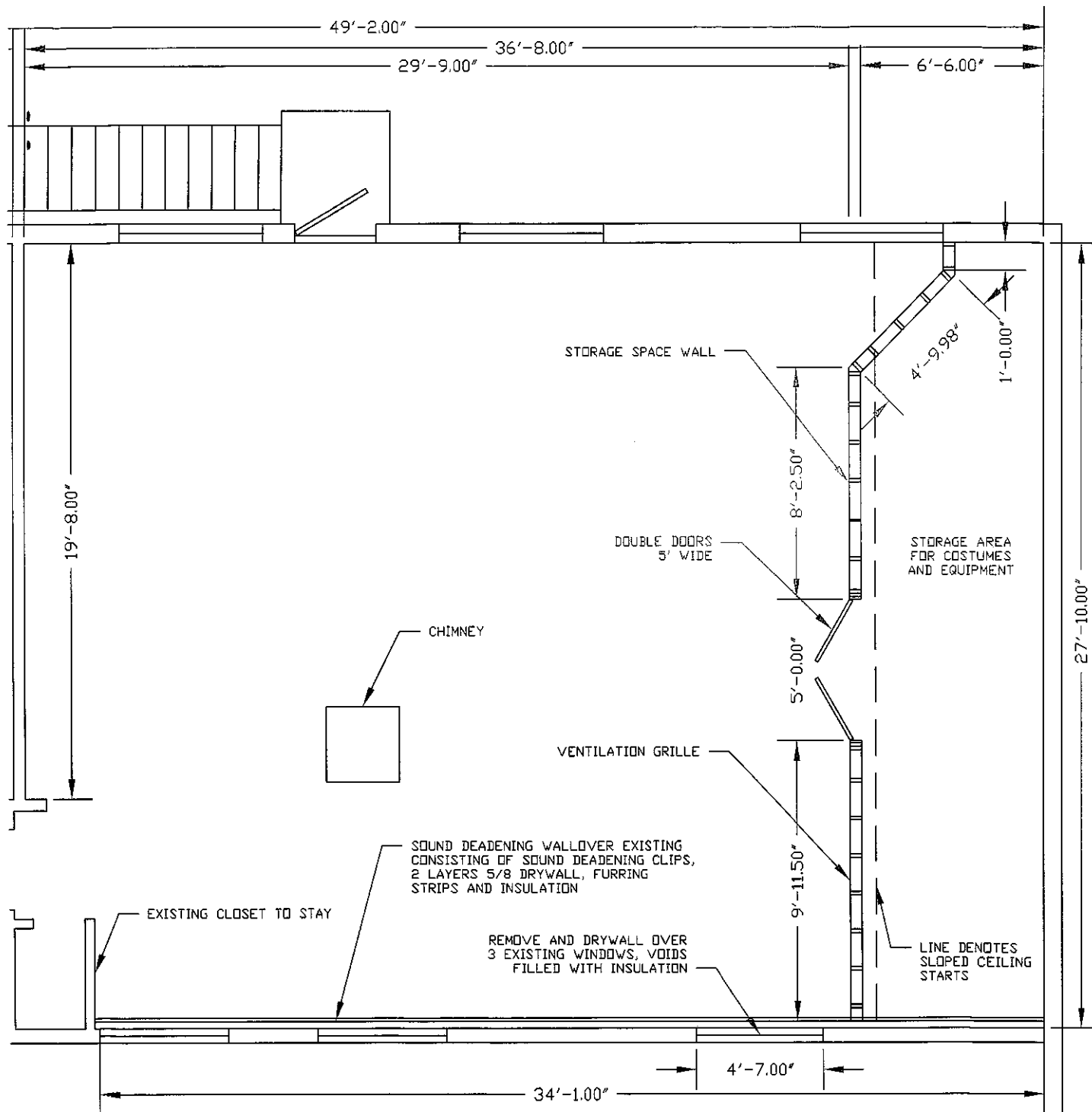
These are pics of the clips and furring channel.

There is no such thing as a perfectly "soundproof" wall however this wall will dramatically reduce the sound transmission characteristics of the wall.

#### 3. Costs.

The cost for materials for these 2 projects is estimated at	\$3,600
We have received a Small Projects grant EODL	<u>\$1,000</u>
For a net cost to TNIM	\$2,600

All work would be by TNIM volunteers.



# THEATRE NIGHT IN MERRICKVILLE UPPER LEVEL - PROPOSED COMMUNITY CENTRE RENOVATIONS

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## VILLAGE OF MERRICKVILLE-WOLFORD

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For Clerk's use only, if required:

**Recorded Vote  
Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: April 9, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:** By-law 18-2018, being a by-law to confirm the proceedings of the Council meeting of April 9, 2018, be read a first and second time, and that By-law 18-2018 be read a third and final time and passed.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

**THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**

**BY-LAW 18-2018**

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON APRIL 9, 2018

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on April 9, 2018 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on April 9, 2018 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 9<sup>th</sup> day of April, 2018.

---

David Nash, Mayor

---

Arie Hoogenboom,  
Interim CAO/Clerk/Treasurer

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: April 9, 2018

For Clerk's use only, if required:

### Recorded Vote

#### Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

### Be it hereby resolved that:

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at p.m. until the next regular meeting of Council on Monday, April 23, 2018 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor