



VILLAGE OF MERRICKVILLE-WOLFORD

Agenda for Council Council Chambers

Council Meeting 7:00 p.m.

Monday, April 24, 2017

Public Meeting re: Zoning By-Law Amendment 7:30 p.m.

1. **Disclosure of Pecuniary Interest and the general nature thereof**
2. **Approval of Agenda:** Approval of the Agenda of April 24, 2017
3. **Minutes:** Approval of the Minutes of the regular meeting of April 10, 2017; and
Approval of the Minutes of the special meeting of April 18, 2017
4. **Delegations:** None.
5. **Public Question Period to Council**
6. **Correspondence:** Letter from Sylvia Jones, MPP re: infrastructure
Letter from Heather Dallaire and Dan Wood re: public washrooms
Letter from Mike Zaversenuke re: public washrooms
7. **Library:** Merrickville Public Library Board Minutes of March 7, 2017
8. **Canada Day:** Canada Day Committee Minutes of March 14, 2017
9. **Building:** CBO-06-2017 report re: 2017, 1st quarter results
10. **Fire:** FD-04-2017 report re: 2017, 1st quarter results
11. **Finance:** FIN-05-2017 report & By-Law 23-17 re: 2017 tax rate;
FIN-06-2017 report re: 2017 PSAB expenses (O. Reg. 284/09);
FIN-07-2017 report re: 2017 Community Grants; and
FIN-08-2017 report re: Lions Club Campground
12. **Recreation:** Report from the Recreation Advisory Committee regarding the Smiths
Falls Recreation Agreement; and
Recreation Advisory Committee Minutes of April 11, 2017
13. **CAO:** Action Items
14. **Mayor:** Proclamation re: Senior's Month
15. **By-Laws:** 24-17 re: Zoning By-Law Amendment
25-17 re: Change in Council Composition
16. **Notices of Motion:** Resolution re: Trails Committee
Resolution re: Report from staff on Farmer's Market permissions
Resolution re: Requesting delegation from CFDC Valley Heartland

(Cont'd on next page)

17. Unfinished Business:

18. Public/Media Question Period

19. Announcement to/from Council

20. In Camera: 1. Personal matters about an identifiable individual

21. Nomination: Resolution re: 2017 Senior of the Year Award

22. Next meeting of Council: **Monday, May 8, 2017 at 7:00 p.m.**

23. Adjournment.

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: April 24, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The agenda of the regular Council meeting of April 24, 2017 be adopted as circulated / amended.

Carried / Defeated

David Nash, Mayor

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Resolution Number: R - 17

Date: April 24, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The minutes of the regular Council meeting of April 10, 2017 and the special Council meeting of April 18, 2017 be approved as circulated / amended.

Carried / Defeated

David Nash, Mayor

**The Corporation of the
Village of Merrickville-Wolford**

Monday, April 10, 2017

A regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 7:00 p.m. on Monday, April 10, 2017.

Chaired by: Mayor David Nash

Members of Council: Deputy Mayor Anne Barr
Councillor Chuck MacInnis
Councillor Stephen Ireland
Councillor Victor Suthren
Councillor Kim Weedmark

Regrets: Councillor David Snowdon

Staff in Attendance: John Regan, CAO/Clerk
Christina Conklin, Deputy Clerk
Andy Boffee, By-law Enforcement Officer
Randy Wilkinson, CBO
Sheila Kehoe, Treasurer
Mark Urquhart, Acting Fire Chief
Dave Powers, Public Works Manager

Press in Attendance: None.

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-097-17 Moved by Councillor Suthren, Seconded by Councillor MacInnis
Be it hereby resolved that: the agenda of the regular council meeting of April 10, 2017 be adopted as amended.

Carried.

Approval of Minutes

R-098-17 Moved by Councillor Ireland, Seconded by Councillor MacInnis
Be it hereby resolved that: The minutes of the regular Council meeting held on March 27, 2017 be approved as circulated.

Carried.

Delegations: None.

Public Question Period to Council: None.

Public Works:

R-099-17 Moved by Councillor Suthren, Seconded by Councillor Ireland
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report PW-02-2017; and

Council approves Smiths Construction to proceed with a double surface application treatment to Putnam Road.

Carried.

R-100-17 Moved by Councillor MacInnis, Seconded by Councillor Weedmark
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report PW-03-2017; and

Council authorizes Public Works to include an additional rink attendant for the 2017-2018 skating season.

Carried.

R-101-17 Moved by Deputy Mayor Barr, Seconded by Councillor Suthren
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report PW-04-2017, the first quarter report of 2017, for information purposes.

Carried.

By-Law Enforcement:

R-102-17 Moved by Councillor MacInnis, Seconded by Councillor Ireland
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report BLEO-01-2017, the first quarter report of 2017, for information purposes.

Carried.

R-103-17 Moved by Councillor MacInnis, Seconded by Councillor Suthren
Be it hereby resolved that: By-Law 19-17, being a by-law to amend By-Law 27-1989 commonly referred to as the "Parking By-Law", be read a first and second time, and that By-Law 19-17 be read a third and final time and passed.

Carried.

Building:

R-104-17 Moved by Deputy Mayor Barr, Seconded by Councillor Weedmark
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CBO-04-2017; and

Council consider passing By-Law 21-17 regarding a Site Plan Control Agreement.

Carried.

R-105-17 Moved by Deputy Mayor Barr, Seconded by Councillor Weedmark
Be it hereby resolved that: By-Law 21-17, being a by-law to authorize the execution of a site plan control agreement between the Village of Merrickville-Wolford and Stephen and Janet Jones be read a first and second time, and that By-Law 21-17 be read a third and final time and passed.

Carried.

By-Laws:

R-106-17 Moved by Councillor Ireland, Seconded by Councillor MacInnis
Be it hereby resolved that: By-Law 20-17, being a by-law to authorize voting by internet and telephone for the 2018 municipal election, be read a first and second time, and that By-Law 20-17 be read a third and final time and passed.

Carried.

CAO:

R-107-17 Moved by Councillor Suthren, Seconded by Councillor MacInnis
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct the Industry, Tourism and Economic Development Advisory Committee to further investigate public washroom options.
Carried.

R-108-17 Moved by Deputy Mayor Barr, Seconded by Councillor MacInnis
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CAO-05-2017; and

Directs staff to get quotes for renovations to the rink house washrooms to make them accessible and barrier-free

Carried.

R-109-17 Moved by Councillor Suthren, Seconded by Councillor MacInnis
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CAO-06-2017; and

Directs staff to create a by-law to change Council composition for the upcoming 2018 municipal elections to 5 members, the Head of Council and 2 from Merrickville Ward, 2 from Wolford Ward.

Carried.

R-110-17 Moved by Deputy Mayor Barr, Seconded by Councillor MacInnis
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby support the multi-level Business Retention and Expansion (BR+E) project with respect to the United Counties of Leeds and Grenville's application to the Rural Economic Development Program; and

That Council authorizes the provision of \$10,000.00 from the 2017 budget to contribute to this collaborative regional effort.

Carried.

R-111-17 Moved by Councillor Suthren, Seconded by Councillor MacInnis
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve changing the regular Council meeting dates as follows:

Moving the Monday, May 22, 2017 meeting to Tuesday, May 23, 2017 due to the "Victoria Day" statutory holiday;

Moving the Monday, October 9, 2017 meeting to Tuesday, October 10, 2017 due to the "Thanksgiving Day" statutory holiday;

Moving the Monday, November 13, 2017 meeting to Tuesday, November 14, 2017 due to "Remembrance Day" being observed on November 13, 2017; and

Cancels the December 25, 2017 meeting due to the "Christmas Day" statutory holiday.
Carried.

Notices of Motion:

1. Deputy Mayor Barr made a notice of motion regarding a delegation from CFDC Valley Heartland.
2. Deputy Mayor Barr made a notice of motion regarding the Trails Committee becoming a full Committee of Council.
3. Deputy Mayor Barr made a notice of motion regarding land use in Merrickville for a Farmer's market.

Unfinished business:

R-112-17 Moved by Councillor MacInnis, Seconded by Councillor Suthren
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby defer the decision regarding the Smiths Falls Recreation Agreement; and

Council directs the Recreation Advisory Committee to write a report to Council providing an opinion as to whether or not Council should enter into the Smiths Falls Recreation Agreement; and

Council directs the Recreation Advisory Committee to bring the report to Council at the April 24, 2017 Council meeting.

Carried.

Public Question Period to Council:

A resident inquired about the collection of fines from Quebec residents.

Announcements from Council:

Councillor Ireland thanked staff for arranging the MPAC information session.

Councillor Weedmark passed on the Merrickville Agricultural Society's gratitude they expressed to the Municipality at the recent Spring Fling event.

Mayor Nash commented that he has received positive feedback with respect to the CAO's articles in the Phoenix.

In Camera:

R-113-17 Moved by Councillor Weedmark, Seconded by Councillor Suthren
Be it hereby resolved that: this Council moves to "In Camera" at 9:25 p.m. in order to address matters pertaining to:

Personal matters about an identifiable individual, including municipal or local board employees; and

Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board.

Carried.

R-114-17 Moved by Councillor Suthren, Seconded by Councillor Weedmark
Be it hereby resolved that: the "In-Camera" session rise and report, with staff being given direction, and the regular council session resume at 9:32 p.m.

Carried.

Appointment:

R-115-17 Moved by Councillor MacInnis, Seconded by Councillor Weedmark

Be it hereby resolved that: By-Law 22-17, being a by-law to appoint a Fire Chief, be read a first and second time, and that By-Law 22-17 be read a third and final time and passed.

Carried.

Adjournment:

R-116-17 Moved by Councillor MacInnis, Seconded by Councillor Suthren

Be it hereby resolved that: this regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 9:37 p.m. until the next regular meeting of Council on Monday, April 24, 2017 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried.

David Nash, Mayor

John Regan, Clerk

**The Corporation of the
Village of Merrickville-Wolford**

Tuesday, April 18, 2017

A special meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 5:45 p.m. on Tuesday, April 18, 2017.

Chaired by: Mayor David Nash

Council Members: Deputy Mayor Anne Barr

Councillor Kim Weedmark

Councillor Chuck MacInnis

Councillor Stephen Ireland

Regrets: Councillor David Snowdon

Absent: Councillor Victor Suthren

Staff in Attendance: John Regan, CAO/Clerk
Christina Conklin, Deputy Clerk

Press in Attendance: None.

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-117-17 Moved by Councillor MacInnis, Seconded by Councillor Weedmark

Be it hereby resolved that: the agenda of the special council meeting of April 18, 2017 be adopted as circulated.

Carried.

In Camera:

R-118-17 Moved by Councillor Weedmark, Seconded by Councillor Ireland

Be it hereby resolved that: this Council moves to "In Camera" at 5:46 p.m. in order to address matters pertaining to:

Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board.

Carried.

R-119-17 Moved by Councillor Weedmark, Seconded by Councillor MacInnis

Be it hereby resolved that: the "In-Camera" session rise and report, with staff being given direction, and the regular council session resume at 6:10 p.m.

Carried.

Adjournment:

R-120-17 Moved by Councillor Ireland, Seconded by Councillor Weedmark
Be it hereby resolved that: this special meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 6:11 p.m. until the next regular meeting of Council on Monday, April 24, 2017 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried.

David Nash, Mayor

John Regan, Clerk



Sylvia Jones, MPP
Dufferin-Caledon

Room 443, Legislative Building
Toronto, Ontario M7A1A8

Tel: 416-325-1898

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E-Mail: sylvia.jonesla@pc.ola.org

March 9th, 2017

Mayor David Nash and Council
Village of Merrickville–Wolford
317 Brock Street West PO Box 340
Merrickville, ON
K0G 1N0

Dear Mayor Nash and Council,

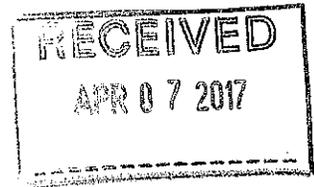
I am writing to you as the new Progressive Conservative Critic for Infrastructure. In my role as the critic for infrastructure, I will be looking to hold the provincial government to account on its announcements and plans for infrastructure projects across the province. Municipalities, like yours, are an important partner in helping define Ontario's infrastructure needs.

If you have concerns about the provincial government's approach to infrastructure, be it delays or red tape, I want to hear from you. Ensuring that the government is held to account is essential as it ensures that the government invests transparently and in the areas that Ontarians need. If you would like to meet with me to discuss these issues in person, please contact my office at sylvia.jonesqp@pc.ola.org or 416-325-1898.

Sincerely,

A handwritten signature in black ink, appearing to be "Sylvia Jones".

Sylvia Jones, MPP
Dufferin-Caledon
Deputy Leader of the PC Caucus
Progressive Conservative Critic for Infrastructure



April 5 / 2017

To the Merrickville/Wolford Council

The Knock Knock Shoppe and The Merry Christmas Shoppe support the recent proposal for a public washroom. Our business washrooms, because of limited storage space and location, are unfortunately not accessible to the public. Recently, a young couple, on their hands and knees, changed their new baby on the floor of our shop and appologized for being in the way. We have had our retail business in the village for twenty seven years. Many of our regular customers are in their senior years, and need a washroom on very short notice. Central public washrooms with change tables for babies are very much needed and long overdue. On behalf of our customers both local and visitors to the village, the sooner, the better.

Sincerely,

A handwritten signature in black ink, appearing to read "H. Dallaire".

Heather Dallaire

A handwritten signature in black ink, appearing to read "Dan Wood".

Dan Wood

Owners/Operators

To: Merrickville – Wolford Mayor Nash and Council
From: Mike Zaversenuke
223 Main Street West, Merrickville, Ontario, K0G 1N0
Date: April 9, 2017

This letter is in response to the lack of public and handicapped/wheelchair accessible washrooms in the Village of Merrickville-Wolford.

It is not acceptable that private businesses in Merrickville should have to subsidize the Village itself, other businesses in the Village or Village events e.g. Christmas in Merrickville, etc. by providing washroom facilities to people who are not necessarily paying customers.

Most businesses in the Village, other than restaurants and the gas station, do not provide washroom facilities for their customers. Instead the expectation is that others should absorb this significant expense by providing these amenities for other businesses' customers. Washroom expenses incurred are not only the additional utility charges (water/sewer) but also include the expense of additional cleaning, cleaning supplies and wear and tear which are significant expenses.

The onus is on the Village administration, not the businesses, to provide public washroom facilities for residents and guests that we invite to this village.

Portable toilets are not acceptable and are an embarrassment to the residents of the Village. They smell in hot weather, are unsanitary and are not handicapped/wheelchair accessible. This in a Village that encourages tourists to visit the numerous events held during the year and we should have proper washroom facilities for them.

The reasoning for not supporting the creation of public washrooms (in a previous letter to Council by Carlos Card) was increased taxes and loss of exorbitant water/sewer revenues obtained from the penalized businesses who currently provide washrooms for the public.

I suggest that providing public washrooms is an expense that the village should incur as a price of doing municipal business. Visitors and residents use public washrooms (Wolford residents aren't going to drive home if they have to use a washroom). It is the responsibility of the Village to provide the services needed by all (including public washrooms).

I ask that the Mayor and Council support the creation of a public washroom in Merrickville-Wolford and also that any businesses who can demonstrate additional water/sewer costs during the year be given a deduction in their water bills.

Regards, 
Mike Zaversenuke

MERRICKVILLE PUBLIC LIBRARY

Merrickville Public Library Board's meeting was held Mar. 7, 2017 at 12:30 p.m. at the library.

Present: M-W: Brian Reid, Sue Birta, John Harris, Victor Suthren.

Montague: Wendy Simpson-Lewis.

and Mary Kate Laphen (Librarian)

Absent: Carole Roberts,

Meeting called to order at 12:45 pm.

1. Conflict of Interest: None.

2. Adoption of Agenda: ADOPTED.

3. Approval of Minutes: Minutes from Feb. 14/17 meeting – APPROVED.

4. Correspondence:

- **Follow-up re: Montague Resolution:** Montague Council has shared its resolution re: continued provincial internet funding with other municipalities, and it has been adopted by some of these.

5. Questions/ Presentations from Public: None

6. Friends of the Library Report: The Friends will be meeting soon to plan their spring fundraisers (plant sale, garage sale).

7. Librarian's Report: see notes below.

8. Other Business:

A. Updates:

a. **Annual Report Presentations:** Mary Kate presented the report to Merrickville-Wolford Council on Feb. 27. It was well-received. She is scheduled to present to Montague Council at their Mar. 21 meeting.

b. **Capacity-Building Grant:** Most of the purchases have been made. The remainder are in the works. Deadline is Mar. 31.

c. **Building:**

- o **Lights:** This is moving forward at last. The electrician is awaiting some equipment and then the work should get done.
- o **Exterior Sign:** Brian and John went ahead and have added a frame to the sign.

d. **Community Engagement:**

- Re: Montague
 - i. Mary Kate and Wendy will be meeting with the Forget-Me-Not Club this week
 - ii. Must follow up with community partners and other groups that have been contacted
 - iii. Should look into possible partners re: municipal strategic plan

B. Friends of Library 25th Anniversary: Further discussion of ideas. Will consult with the Friends about some of these ideas.

C. Merrickville-Wolford Strategic Plan: Reviewed and discussed the areas of the implementation plan, as follow-up from municipal meeting (Feb. 28). Mary Kate will compile the current ideas and send out to the board for review and comments. Mary Kate will submit the updated report before the end of the month.

D. Other Business:

9. Next meeting: Tues, Apr. 11, 2017 at 12:30 at the Library.

Meeting concluded.

Librarian _____

Chairperson _____

Librarian's Report for Feb-Mar/17

Statistics:

February	2017	2016	2015	2014
Patrons	1225 +1% w/mtgs 1243	1211 +17% w/mtgs 1234	1033 +20.5%	856 -16.5%
(Kids/Youth)	321 (120 / 201)	299 (125 / 174)	280 (111/169) +57%	178
(Progs)	194-in (19 prgs, 1 CV in,)	104-in (13 prgs, 1 CV - in)	(81-in, 83-out of Lib)	(95-in, 70-out of Lib)

	18-out of Lib (2-prgs, 0 CVs out)	54- out of Lib (3 prgs+ 2 CV - out)	(12 prgs in / 5-prgs + 3 CV out)	(11 prgs + 1 group visit in / 5-prgs + 2 CVs out)
Mtg Rm users	18 (3 mtgs)	23 (4 mtgs)	42 (4 mtgs)	29 (5 meetings)
Circulation	2037 -16% 2312 w/ ebks	2492 -3.5% 2726 w/ ebks	2583 +19%	2165 -12.5%
(Adult/Child)	(A-1366, J-621, T-50)	(A-1683, J-759, T-50)	(A-1469, J-790, T-68)	(A-1531, J-584, T-50)
Internet use (+wireless):	298 +8% (255 / 39w / 4 EL)	275 -20% (223 / 46w / 6 EL)	343 +51.5% (258 / 75w / 10 EL)	226 -15% (198 / 25w / 3 EL)
ILLs borrowed/lent:	111 / 66	94 / 104	81 / 79	92 / 90
E-collection use (approx.)	OverDrive: 275 (circ) Eresources: deferred	OverDrive: 234 (circ) Eresources: : 88 ssns 140 searches	OverDrive: 213 (circ) Eresources: 13 sessns 103 searches	OverDrive: 142(circ) Eresources: 95 ssns 319 searches

Visits were up a bit from last February, although evenings continued quite slow. Programs were up substantially (number of programs and attendance). Circulation was down this month for both children and adults, although ILLs and ebooks continue to do well.

Programs & Services: Children's Programs

StoryTime: Attendance has been up lately. There are a number of babies coming, so I have asked about interest in a baby program.

Lego Club: this is up and down, but continues to be a nice Saturday activity.

Afterschool Youth Group: Mostly the kids are hanging out, but some are working on making a movie trailer

Art Workshop: This is doing very well and was full again this month.

March Break: publicity and preparations are under way. We have a lot of good activities planned

Coding for Kids: will start again after March Break.

Schools: nothing new this month.

Daycare: Continuing monthly visits and book loans to the toddlers and preschoolers.

Groups (Cubs, Brownies, etc): n/a.

Programs & Services: Adult Programs

Library Book Club / Off The Shelf / Friday Movies: continue to go well. Movie attendance was up in Jan.

Art Workshops: The new adult art workshop continues to go well.

Museum Passes: still popular. Aquatarium pass will be changing from a free pass to a discount pass in April.

Internet: Continues to be well-used.

InterLibrary Loans: Still quite busy.

Seniors Home: Continuing to send books to Rosebridge Manor and Hilltop.

Pools: still popular. LP pool rotated in Feb.

Meeting Room: The meeting room was used by the Fair Board, Knitters, and a school parent committee, as well as for library programs.

Collection: Have put in the big Spring-Summer order. Received some more parenting books from Merrickville School. Finished weeding the kids' picture books.

Volunteers: The volunteer situation is good. Have started doing basic accessibility customer service training with presenters.

Donations: received a \$1000 donation, plus a couple of smaller donations (one for Canada Reads books).

Facilities: No new issues. Have narrowed down furniture possibilities for the meeting room; and the lighting is still pending (see above).

Publicity/Outreach: Usual info on programs, with a particular focus on March Break in Phoenix, webpage, Facebook page, signs, flyers, and on school facebook/newsletter.

Partnerships/Outreach: Meeting with the Montague Forget-Me-Nots this week. Have been working on the library's input re: the municipal strategic plan.

Professional Development, Meetings, etc: Participated in a webinar on outcome measurement (Project Outcome) and a small libraries committee teleconference. Upcoming: Read To Every Kid book selection meeting this month, and an Outreach meeting in May.

Grants, etc: The funds from the Capacity Building grant are mostly spent. I will finish the last after March Break. Deadline is Mar. 31; post project report due by Apr. 28.

Plans for month: March Break programs; finish spending for Capacity Building Grant; submit feedback re: municipal strategic plan operation plan; present Annual Report to Montague Council, continue with community engagement; plus the usual.

Canada Day Committee
Tuesday, March 14, 2017
5:40 p.m.
Council Office

Minutes

Present: Mayor David Nash, Don Halpenny, Mark Scullino, Shelley Scullino.

Staff: Frederick J. Martin, Administrative Assistant.

Public: Robyn Griff.

Mayor Nash welcomed everyone to the meeting.

M. Scullino volunteered to be Chair.

F. Martin volunteered to be Secretary.

1. Disclosure of pecuniary interest and the general nature thereof: none.

2. Adoption of the agenda

Moved by Mayor Nash and seconded by S. Scullino.

Carried.

3. Introductions: Members introduced themselves.

4. Review Terms of Reference.

It was agreed to add "actively and physically" after "participate... in the programs"

5. Review the schedule of events, duties and responsibilities

Each Committee member reviewed their assigned responsibilities.

It was agreed to undertake a survey after Canada Day, with questions on: suggestions on improving the day's activities; whether or not to have vendors; the type of entertainment.

Mayor Nash indicated that Company of Fools had agreed to hold a play, either inside the Community Centre or on the fairgrounds (weather permitting). They would pass the hat for donations.

Suggestions:

- Donate difference between RCMP and Kemptville pipe band to the Legion to cover the cost of the meal.
- Invite the Lions and the Legion to name a representative to the Committee.
- Review scheduling of the church bells ringing.
- Ask Parks Canada to waive application fee for 2017.

6. Review the Strategic plan.

M. Scullino to undertake.

7. New business. None.

8. Date of next meeting

Thursday, April 6, at 5:30 p.m. in the Council Office.

9. Adjournment.

Moved by Mayor Nash and seconded by S. Scullino.

Carried.

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Incorporated
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Merrickville 1860
Amalgamated 1998



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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: April 24, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CBO-06-2017, the first quarter report of the building department, for information purposes.

Carried / Defeated

David Nash, Mayor



Village of Merrickville-Wolford

Report CBO-06-2017
Planning and Building Department
Information Report to Council

RE: Quarterly Report up to and including March 31, 2017

OBJECTIVE: To update Council with respect to the functions of the Building and Planning Department for the first quarter of 2017 compared to the first quarter results of 2016.

RECOMMENDATION:

That Council review the report of this department for information purposes.

BACKGROUND:

The Building and Planning Department regularly receives and reviews various applications for construction permits as well as those for planning.

The review of permit applications plus the issuance (or refusal of the issuance) of construction permits typically requires site inspections and approvals as mandated under the Building Code. These results are attached in Schedules "A" and "B"

Similarly, Schedule "A" includes the review of planning applications including Minor Variances, Zoning/Official Plans and consents which can require site inspections to facilitate compliance with Village planning documents and processing as applicable under the Planning Act

ANALYSIS:

In considering the graphs appended to this report, it appears that the first quarter of 2017 had has seen a higher number of zoning and minor variance applications.

Applications for consents and site plan control are about the same as 2016.

All of the above may be considered as a positive sign to be interpreted as a vector towards orderly development.

With respect to the construction permits issued and inspections carried out, there was very little difference in numbers.

However, the total value of construction and amount of fees collected are down somewhat from the same time period in 2016.

It must be noted that the year 2016 was a busy year for overall construction and a standout from previous years. It is anticipated that 2017 will also be positive for construction and development for the Village.

BUDGET/LEGAL IMPLICATIONS:

The budget implications are identified in the 2017 municipal budget.

The legal implications are non-applicable.

LINKS TO STRATEGIC PLANS:

The Village of Merrickville-Wolford Strategic Plan Bylaw 10-17, as adopted by Council on January 23, 2017 provides on Page 26 of the document a specific basis for Performance Monitoring with Macro Indicators such as population growth being directly tied to Housing Starts.

One theme consistently mentioned throughout the Plan is that of “Growing the Economy” and by association, that there is a need for orderly growth of the residential and commercial aspects of the Village “to ensure its financial viability” This orderly growth is accomplished in many ways through well thought out approvals of consents, site plan agreements as well as zoning and official plan amendments.

CONCLUSION:

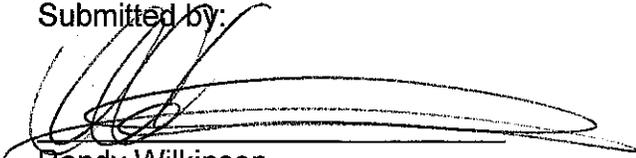
It is anticipated that the upcoming year shall witness increasing construction permit activity and as a function of that activity, further planning applications.

ATTACHMENTS:

Schedules “A” and “B”- comparisons of 1st quarter results from 2016 and 2017

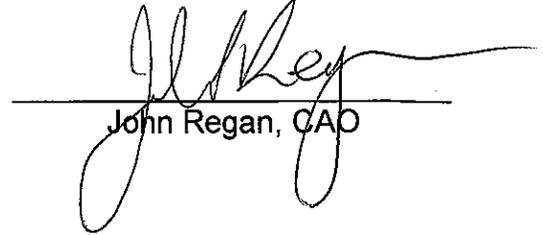
REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	Yes
Clerk	Yes
Finance	N/A
Building Control & BLEO Department	Yes
Public Works & Environmental Department	NA
Parks, Recreation & Facilities Department	N/A
Planning Department	Yes
Economic Development Department	NA
Fire Department	NA
Other:	NA

Submitted by:



Randy Wilkinson
Chief Building Official

Approved by:

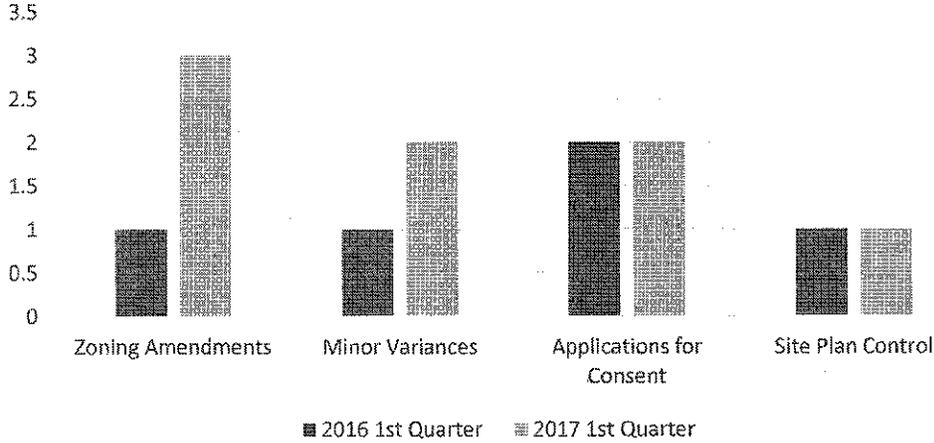


John Regan, CAO

Schedule "A" to CBO-06-2017

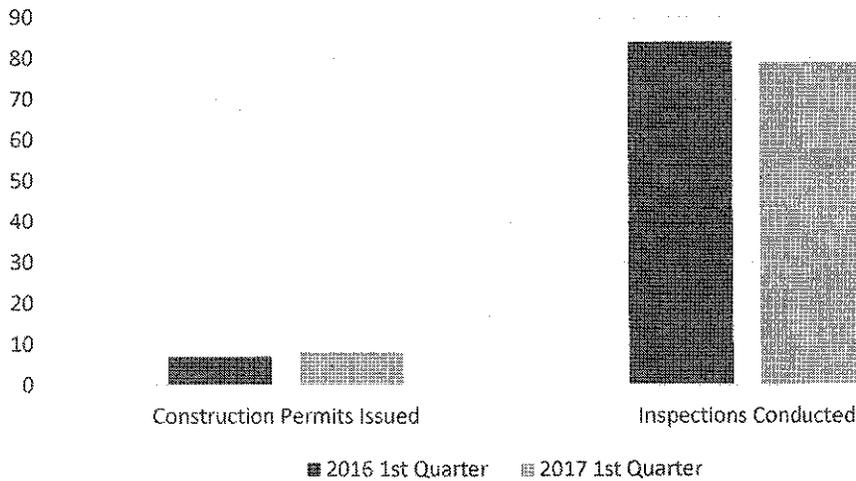
	2016 1st Quarter	2017 1st Quarter
Zoning Amendments	1	3
Minor Variances	1	2
Applications for Consent	2	2
Site Plan Control	1	1

Planning Applications Received/Facilitated



	2016 1st Quarter	2017 1st Quarter
Construction Permits Issued	7	8
Inspections Conducted	84	79

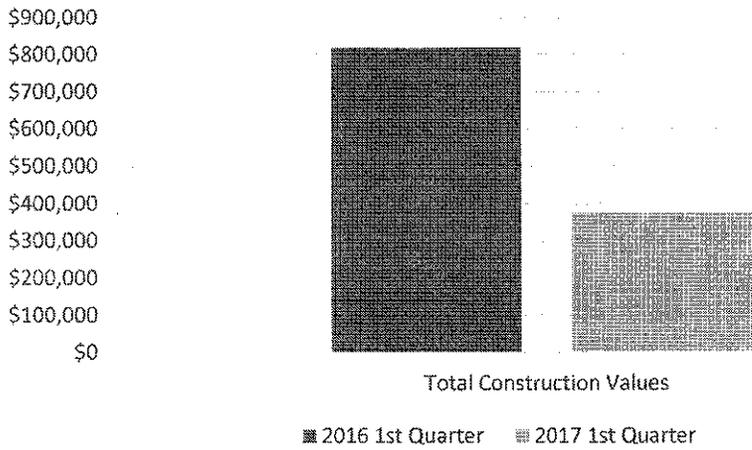
Permits and Inspections



Schedule "B" to CBO-06-2017

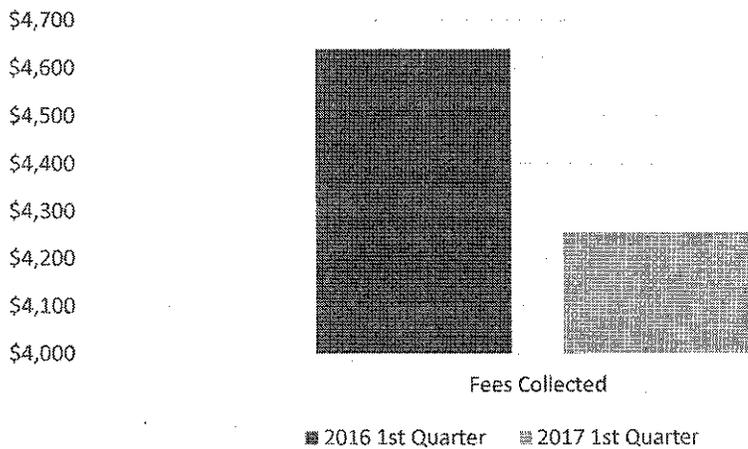
	2016 1st Quarter	2017 1st Quarter
Total Construction Values	\$817,000	\$373,000

Total Value of Construction



	2016 1st Quarter	2017 1st Quarter
Fees Collected	\$4,640	\$4,254

Fees Collected



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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: April 24, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FD-04-2017, the first quarter report of the fire department, for information purposes.

Carried / Defeated

David Nash, Mayor



Village of Merrickville-Wolford

Report FD-04-2017
Merrickville Fire Department
Information Report to Council

RE: Quarterly Report January 1 to March 31, 2017

OBJECTIVE: For information purposes.

RECOMMENDATION:

THAT: Council receives report FD-04-2017 for information purposes.

BACKGROUND:

The First Quarter has been very active for the MFD and the Department has seen many changes and events over the past 3 months.

The Department consists of 26 Members and is in the process of bringing 4 new recruits on to the roster. 2017 has seen our roster reduced by the passing of Firefighter Robert (Bobby) Knox, who served the MFD for over 30 years. Bobby will be dearly missed, but never forgotten. We also have had 2 members resign due to relocation and work commitments.

The Department responds to approximately 80 calls for service each year. Seasonal and tourist activity sees an increase in call volume over the 2nd & 3rd quarters, traditionally. The primary responses are Medical Assist (due to Paramedics having to respond from Smiths Falls or Kemptville), Motor Vehicle Collisions and Fire/Co Alarms. **(Reference: Appendix A for Call Statistics).**

The focus of the MFD is the protection of all Firefighters and Citizens in Merrickville-Wolford. This is accomplished by the dedication and time committed to training and equipment maintenance and inspection. Ensuring that the training program(s) for the Firefighters is attainable, accessible and to a recognized Provincial Standard is critical to the level of service expected from our citizens we serve. The MFD has adopted the National Fire Protection Association (NFPA) Firefighter 1 & 2, 1001 training program and has been following this for the past 3 years. Training occurs every 2nd Tuesday evening and Vehicle/Equipment Checks and Drill Nights occur on the opposite Tuesday nights for each of the 4 platoons over a 2 month period.

Total Training hours for 1st Quarter = **406** Firefighter hours
Total Part-Time Chief hours for 1st Quarter = **286** hours

Total Emergency Call hours for 1st Quarter = **243** Firefighter hours

Firefighter's Association provided funding to enhance the equipment level for our Auto Extrication and Ice Water Rescue programs. The financial contribution is in excess of \$6,000.00. The exact figure will be provided when backordered items are received. Staff have been trained on the new equipment on our regular training nights.

The new 2500-gallon Pumper/Tanker is scheduled to be delivered in late April. Training will commence immediately post-delivery. This will replace the 1988 Kodiak 1800-gallon Tanker that is being re-serviced to Public Works for road watering operations.

PTSD mandatory program is completed and will be forwarded to the MOL for the April 23, 2017 deadline.

The Fire Department has been working on a public education program on Dry Hydrants and locations (map for the Merrickville-Wolford website) as well as insurance benefits for rate payers. A 4th Dry Hydrant will be requested in the 2018 budget year.

Effective March 1, 2017, Fire Chief Robert (Bob) Foster retired as Chief of the Merrickville Fire Department (MFD) and a career in the fire service spanning over 39 years. Bob was a career firefighter with the Ottawa Fire Service, retiring in December of 2011 to accept the position of Fire Chief in January 2012 for the MFD. Bob had also spent 12 years as a Volunteer firefighter/training officer with the MFD in the 90's. Over his tenure as Chief, our department has seen growth in membership, training and equipment. The Chief's leadership has developed the department and improved the level of service provided to our citizens and visitors to Merrickville-Wolford. His experience and guidance has provided the members the capacity and capability to respond to the incidents and situations that our citizens call for to assistance in their time of need. Quote: "There is no greater service in one's community than that of a Volunteer Firefighter" - Chief Bob Foster.

Some of the accomplishments of Chief Foster included the implementation of a nationally recognized training program for all of our Volunteer Firefighters and establishing 3 Dry Hydrants (Dry Hydrant; a device that allows the Fire Department to access water from a static water source 12 months of the year) in Merrickville, Jasper and County Rd 41 & 15. These invaluable accesses to water throughout the year assist our citizens in that area with a potential reduction in insurance premiums, not to mention the closer access to water in the event of an emergency. Chief Foster has also worked very diligently with the County Fire Chiefs with development of a Mental Wellness program for all firefighters. PTSD has been recognized as a significant issue with all of our first responders. Chief Foster is still maintaining his participation with this program and being a member of the team assisting our First Responders in Leeds & Grenville. We wish Bob a well-deserved retirement. Best of Health & Happiness!

Effective April 10, 2017 council appointed Mark Urquhart as Fire Chief for the Village of Merrickville-Wolford.

ANALYSIS:

Vehicles and Equipment

All vehicles have received their annual MTO Safeties required for Commercial vehicle operations. Ongoing testing of Firefighter PPE, SCBA's, Pumps, Air Filling Station and Ladders have been completed or scheduled for inspection in 2017.

Burning Permit

The Village of Merrickville-Wolford, in recognizing and abiding by Ontario Regulation 388/97 made under the Fire Protection and Prevention Act 1997, has implemented a by-law to prescribe the precautions and conditions under which fires may be set in open air.

After public consultation and review of comments forwarded by a number of residents, we have implemented an Open-Air Fire Permit that is permissive, user friendly and aligned with current legislation and local by-laws. The Permit system is FREE and available online, at our Municipal office or Library if you are unable to access the electronic version. The Permit is effective for 1 year and allows for ease of notifying the Fire Department when burning as well as informing the individual of the current fire risk and immediately notifying them if there is a burning ban in effect. It is the responsibility of the individual burning to notify the Fire Department by calling (613) 706-2330 when they plan on burning. Exemptions to the burning permit are a small contained fire supervised at all times and used to cook food in a grill or barbeque.

To date 116 Burn Permits have been issued. To date we have had no grass/brush fires within Merrickville-Wolford requiring a response from MFD.

BUDGET/LEGAL IMPLICATIONS:

To date, the financial expenditures for the first Quarter have aligned with the approved 2017 budget.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement: By being able to compare data from previous years, trends may be identified which may be further analyzed to conclude if there are issues that may need to be identified. Making this information available to Council and the public ensures transparency and is in keeping with the priority to ensure efficient and effective services are being delivered to the residents of Merrickville-Wolford.

CONCLUSION:

This report is for information purposes only.

ATTACHMENTS:

Schedule "A" - Graph comparing 1st quarter results from 2016 and 2017

REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	Yes
Clerk	Yes
Finance	Yes
Building Control & BLEO Department	NA
Public Works & Environmental Department	NA
Parks, Recreation & Facilities Department	NA
Planning Department	NA
Economic Development Department	NA
Fire Department	NA
Other:	NA

Submitted by:

Approved by:

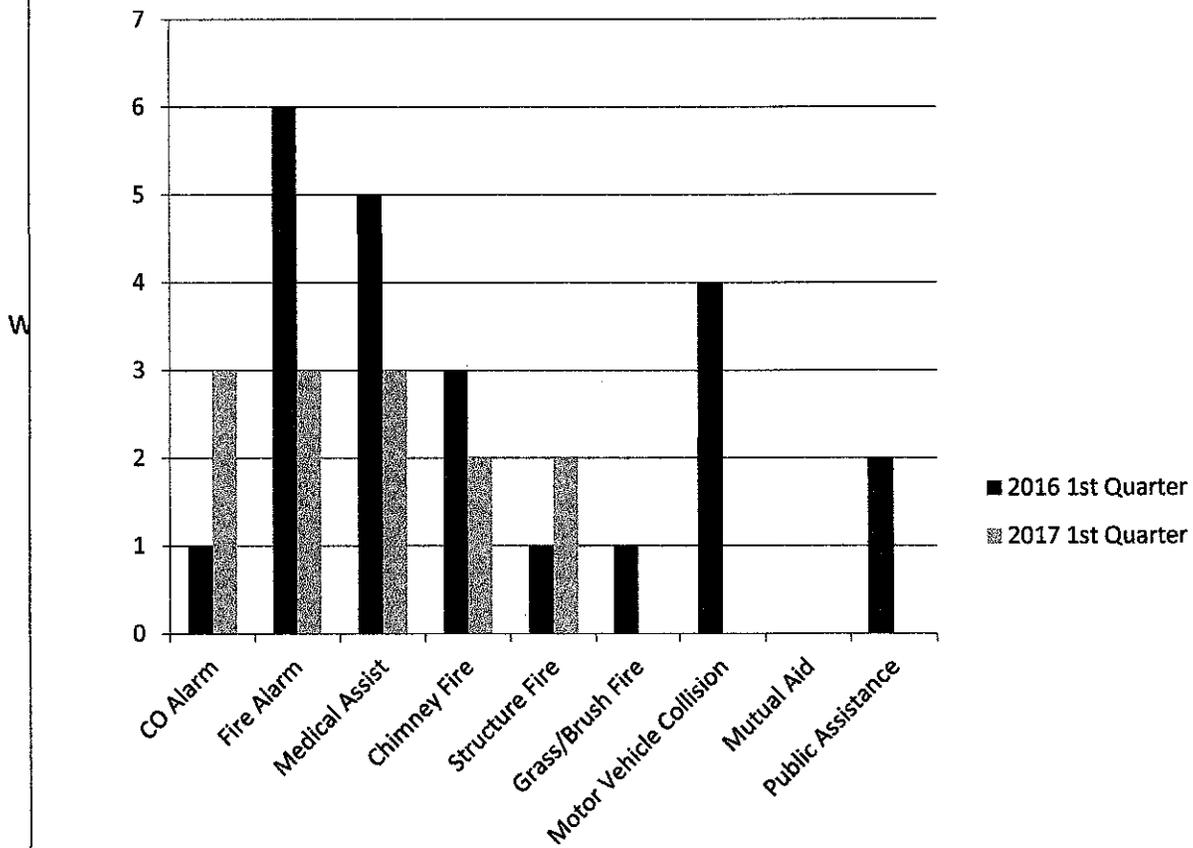
Mark Urquhart, AEMCA
Fire Chief/Alt. CEMC

John Regan, CAO

Schedule "A" to FD-04-2017

	2016 1st Quarter	2017 1st Quarter
CO Alarm	1	3
Fire Alarm	6	3
Medical Assist	5	3
Chimney Fire	3	2
Structure Fire	1	2
Grass/Brush Fire	1	0
Motor Vehicle Collision	4	0
Mutual Aid	0	0
Public Assistance	2	0

Fire Call Breakdown



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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: April 24, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-05-2017 regarding the 2017 tax rates.

Carried / Defeated

David Nash, Mayor



Village of Merrickville-Wolford

Report FIN-05-2017
Finance Department
Information Report to Council

RE: 2017 Tax Rates

OBJECTIVE: To set the 2017 property tax rates for all tax classes.

RECOMMENDATION:

THAT: Council receive report FIN-05-2017 and adopt By-law 23-17 to set the 2017 tax rates for municipal purposes.

BACKGROUND:

On January 23, 2017, Council adopted the 2017 municipal budget that required the municipal taxation levy at \$2,863,248. The resulting tax rate was a municipal tax rate increase of 4.09%.

ANALYSIS:

The United Counties of Leeds and Grenville have passed By-law #17-03 to set the county tax rate with a 2% increase. The Province of Ontario has set the education tax rates with a tax rate decrease of 4.79%.

The combined 2017 Merrickville-Wolford tax rate increase for residential property owners is 2.30%. A residential home valued at \$100,000 will pay an annual levy of \$1,390.86 or an increase of \$31.33 from 2016.

The final tax bills for all property tax classes will be issued and mailed in early July with tax dates of July 31st and September 29th.

BUDGET/LEGAL IMPLICATIONS:

The 2017 municipal budget as adopted established the tax levy of \$2,863,248.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement

Throughout the budgeting process, civic engagement was heavily encouraged and public meetings were held explaining the budget and answering questions from residents as to the tax rate increase.

CONCLUSION:

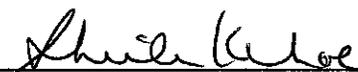
It is recommended that Council receive the report and also adopt and pass By-Law 23-17, being the 2017 tax rate by-law as attached at Schedule "A".

ATTACHMENTS:

Schedule "A" – tax rate by-law

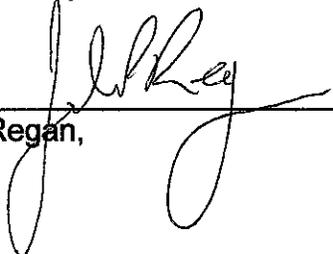
REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	Yes
Clerk	Yes
Finance	Yes
Building Control & BLEO Department	NA
Public Works & Environmental Department	NA
Parks, Recreation & Facilities Department	Yes
Planning Department	NA
Economic Development Department	NA
Fire Department	NA
Other:	NA

Submitted by:



Sheila Kehoe,
Manager of Finance-Treasurer

Approved by:



John Regan,
CAO

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: April 24, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that: By-Law 23-17, being a By-Law to set the 2017 tax rate, be read a first and second time, and that By-Law 23-17 be read a third and final time and passed.

Carried / Defeated

David Nash, Mayor

**CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD
BY-LAW NO. 23 – 17**

BEING a By-Law to levy and assess on the rateable property in the Village of Merrickville-Wolford a sufficient sum of money to meet all valid debts of the said Corporation within the year 2017,

WHEREAS the Municipal Act 2001, Section 290, as amended, provides that the council of a local municipality shall in each year prepare and adopt estimates of all sums required during the year for the purposes of the municipality;

AND WHEREAS the estimate of all sums which may be required for the lawful purpose of the Corporation of the Village of Merrickville-Wolford and the amounts to be raised by taxation in accordance with the last revised assessment roll for the year 2017 have been made and presented to the Municipal Council of the said Village and are hereby adopted by the said Council;

AND WHEREAS the Municipal Act 2001, Section 312 (2), as amended, provides that for the purposes of raising the general local municipal levy, the council of the municipality shall each year, pass a by-law levying a separate tax rate as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipal purposes;

AND WHEREAS the Corporation of the United Counties of Leeds and Grenville has passed a by-law to set tax ratios and to set tax rate reductions for prescribed property subclasses for the county and local municipal purposes for the year 2017;

AND WHEREAS the Corporation of the United Counties of Leeds and Grenville has passed a by-law to adopt estimates and sums required for the purposes of the upper tier municipality and to provide a levy on area municipalities;

AND WHEREAS an interim levy was made upon all real property before the adoption of the estimates for the current year in accordance with By-law No 23-2017;

AND WHEREAS the Province of Ontario has passed Regulations establishing education tax rates for 2017;

NOW THEREFOR the Council of the Corporation of the Village of Merrickville-Wolford does enact as follows:

1. For the year 2017, the Corporation of the Village of Merrickville-Wolford shall levy upon the Residential Assessment, Multi-Residential Assessment, Commercial Assessment, Shopping Centre Assessment, Industrial Assessment, Pipeline Assessment, Farmland Assessment, New Construction and Managed Forest Assessment the rates of taxation per current value assessment for general purposes as set out in Schedule "A"

2. The taxes levied on all classes for the year 2017 shall be installments payable on the 31st day of July, 2017 and the 29th day of September, 2017 and shall be reduced by the amount of the interim levy for 2017.
3. That pursuant to Section 345 (2) of the Municipal Act 2001, as amended, penalty shall be imposed at a rate of 1.25% per month on any amount of taxes outstanding on the first day of the month following the due date of each installment and thereafter interest shall be imposed at a rate of 1.25% per month on any amount of taxes outstanding on the first day of each calendar month. Such charges shall be levied and collected in the same manner as if it had been originally imposed.

THIS BY-LAW shall be deemed to come into force on the 1st day of January, 2017.

READ a first and second time this 24th day of April, 2017.

READ a third and final time and passed this 24th day of April, 2017.

David Nash, MAYOR

John Regan, CAO/Clerk

Realty Tax Class	RTC/Q	2017 Assessment	County Tax Ratio	Weighted Assessment	2017 Rate	Levied Amounts
RESIDENTIAL FULL	RT	\$ 304,073,368	1.0000	\$ 304,073,368	0.00840994	\$ 2,557,238
MULTI-RESIDENTIAL	MT	\$ 2,184,500	1.0000	\$ 2,184,500	0.00840994	\$ 18,372
COMMERCIAL FULL	CT	\$ 17,607,620	1.3464	\$ 23,706,900	0.01132314	\$ 199,374
COMMERCIAL EXCESS LAND	CU	\$ -	0.9425	\$ -	0.00792620	\$ -
COMMERCIAL VACANT LAND	CX	\$ 571,000	0.9425	\$ 538,156	0.00792620	\$ 4,526
COMMERCIAL - NEW CONSTRUCTION - F	XT	\$ 473,750	1.3464	\$ 637,857	0.01132314	\$ 5,364
INDUSTRIAL FULL	IT	\$ 1,569,425	1.8114	\$ 2,842,856	0.01523377	\$ 23,908
INDUSTRIAL EXCESS LAND	IU	\$ -	1.1774	\$ -	0.00990195	\$ -
INDUSTRIAL VACANT LAND	IX	\$ 39,375	1.1774	\$ 46,361	0.00990195	\$ 390
INDUSTRIAL	IH	\$ -	1.8114	\$ -	0.01523377	\$ -
PIPELINE	PT	\$ 790,750	1.6551	\$ 1,308,770	0.01391929	\$ 11,007
FARMLAND	FT	\$ 19,861,955	0.2500	\$ 4,965,489	0.00210249	\$ 41,759
MANAGED FORESTS	TT	\$ 622,825	0.2500	\$ 155,706	0.00210249	\$ 1,309
TOTALS:		<u>\$ 347,794,568</u>		<u>\$ 340,459,963</u>		<u>\$ 2,863,247</u>

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: April 24, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt report FIN-06-2017 reflecting the 2017 PSAB expenses as required under Ontario Regulation 284/09.

Carried / Defeated

David Nash, Mayor



Village of Merrickville - Wolford

Report FIN-06-2017
Finance Department
Information Report to Council

RE: Ontario Regulation 284/09

OBJECTIVE: That Council adopt the report reflecting the 2017 PSAB expenses as per Ontario Regulation 284/09.

RECOMMENDATION:

THAT: Council adopt the report reflecting the 2017 budget as adjusted to reflect the PSAB expenses as required under Ontario Regulation 284/09.

BACKGROUND:

Under Ontario Regulation 284/09, the Municipality, before adopting a budget for the year, must prepare a report to provide the cash basis budget and to adopt an adjusted budget that identifies the following: amortization, post employment benefits, solid waste landfill closure and post-closure expenses. This report must be adopted by Council resolution.

ANALYSIS:

The Village of Merrickville-Wolford adopted By-law #9-17 on January 23rd, 2017 to adopt the 2017 budget. One of the four areas that must be identified are post-employment benefits. The Village does not provide this benefit. It has no impact on the accumulated surplus and is excluded from this report.

The municipal budget excluded the following expenses:

1. The estimates for closure and post-closure costs for the landfill site are \$2,810,000 with \$822,957 accrued at the end of 2016.
2. The amortization of capital expenses is estimated at \$741,470 based on the unaudited actuals of 2016.

BUDGET/LEGAL IMPLICATIONS:

None.

INTERDEPARTMENTAL IMPACTS:

Not applicable.

ALTERNATIVES:

There are no alternatives as the report is a requirement of Ontario Regulation 284/09.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement

Being compliant with Ontario Regulations is a requirement of the Village and staff are providing effective services by ensuring these requirements are met.

CONCLUSION:

For information purposes.

ATTACHMENTS:

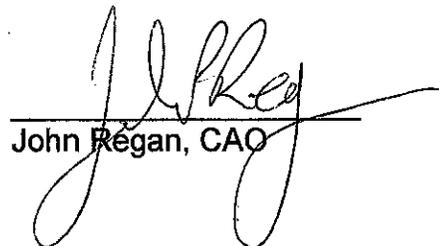
None

REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	Yes
Clerk	NA
Finance	Yes
Building Control & MLEO Department	NA
Public Works & Environmental Department	NA
Parks, Recreation & Facilities Department	NA
Planning Department	NA
Economic Development Department	NA
Fire Department	NA
Other:	NA

Respectfully submitted by:

Approved by:


Sheila Kehoe, Treasurer


John Regan, CAO

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: April 24, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-07-2017 regarding 2017 Community Grants; and

Approves the allocation of grants to groups as attached under the Community Grants and Donations Policy as approved during the 2017 budget deliberations.

Carried / Defeated

David Nash, Mayor



Village of Merrickville - Wolford

Report FIN-07-2017
Finance Department
Information Report to Council

RE: 2017 Community Grants

OBJECTIVE: That Council adopt the report recommending the 2017 allocation to the various applicants for Community Groups.

RECOMMENDATION:

THAT Council receive report FIN-07-2017 regarding 2017 Community Grants; and

THAT Council approves the allocation of grants to groups, as attached, under the Community Grants and Donations Policy as approved during the 2017 budget deliberations.

BACKGROUND:

The Village of Merrickville-Wolford adopted the 2017 budget By-Law #9-17 on January 23rd, 2017. In the past, Council would review the various requests for grants under the Community Grants budget line. The requests were not consistent in format or background information for Council review. For 2017, Council directed staff to perform the review process and provide a report to Council recommending grants.

ANALYSIS:

In early March, staff reviewed and updated the Community Grants policy that included developing a comprehensive application form. The application form (Attachment "A") requested a variety of information including information about the organization, the event planned and any monetary and in-kind grant requests.

The application was distributed to all past recipients and posted to the municipal website, social media and at the municipal office with a closing date of March 31, 2017.

Eight applications were received and the total grants requested came to \$12,235. On April 12th, 2017, a review committee met with most applicants in attendance to review the applications. Please refer to Attachment "B" for the summary of the recommendations.

BUDGET/LEGAL IMPLICATIONS:

The 2017 budget approved \$10,000 toward community grants.

INTERDEPARTMENTAL IMPACTS:

Not applicable.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Promoting healthy living

By granting monies to support community events, the Village is promoting healthy living by assisting to bring something for everyone to the Village which promotes aging in place as well as attracting and retaining a younger demographic to encourage diversity and sustainability in the community.

Building a progressive, growing economy

Supporting local groups and events that draw tourism to the Village is a way to attract businesses to the area and create a supportive business-friendly environment that retains, grows and diversifies our economy.

Protecting heritage, rural and natural environments

Supporting groups such as the ones listed in Attachment "B" will, by extension, assist them in achieving their goals. For example, by assisting a group such as Merrickville Goes Green, the Village is keeping to its priority of enhancing and protecting the natural environment.

Ensuring efficient, effective services and civic engagement

By implementing a new grant application system, the Village has enhanced municipal communications practices and improved connectivity with the community (D.3.1.). From a time management aspect, the new system saves interruptions throughout the year as the process is streamlined at the beginning of the year.

CONCLUSION:

It is recommended that Council adopt the report recommending the 2017 grants, both monetary and in-kind, to the various applicants for 2017 Community Grants.

ATTACHMENTS:

Attachment "A": Community Grants Application Form

Attachment "B": Community Grants Summary

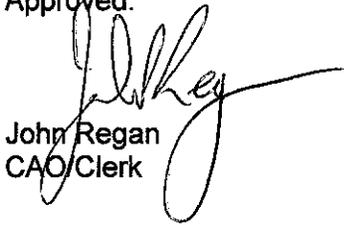
REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	Yes
Clerk	NA
Finance	Yes
Building Control & MLEO Department	NA
Public Works & Environmental Department	NA
Parks, Recreation & Facilities Department	NA
Planning Department	NA
Economic Development Department	NA
Fire Department	NA
Other:	NA

Respectfully submitted:



Sheila Kehoe
Manager of Finance-Treasurer

Approved:



John Regan
CAO/Clerk



Grant Application Form

Special Event / Community Event

Application deadline: **MARCH 31 2017**

Please ensure that you provide full, completed and clear answers to the questions on this form; failure to provide the required information may result in your group being ineligible. Missing or unclear information may result in the application being delayed or rejected.

Use a combination of this form and support sheets/documents as needed. Please label your attachments according to the section on this form.

PART A – GENERAL INFORMATION

SECTION 1 – Community Agency / Organization Name and Contact Information.

Name of agency/organization:

Mailing address:

Contact person and title:

Tel #

Email

Cell #

Website

SECTION 2 – General Information

Number of members _____ Membership fee, if applicable: Yes No

Type of organization: Registered charity Non-profit organization No Status

Incorporated as Non-profit organization? Yes No

In operation since:

SECTION 3 – Objectives of your Organization.

Describe the Mission, Purpose and Objectives of your Organization:

What is the main sector of your organization services (check one?)

- Arts and culture Beautification/horticulture Environment
 Heritage/History Sports/Recreation

PART B – FUNDING INFORMATION

SECTION 1 – Grant Request

Amount of grant request: \$ _____

Are you asking for in-kind services, such as but not limited to: municipal facilities, material (ie: photocopies), resources (ie: barricades), other? Yes No

If “yes”, please provide information.

Is this your first time asking for a grant and/or in-kind services? Yes No

If “no”, last request was:

Year:

Amount and in-kind services requested:

Amount and in-kind services received:

What is the purpose of the grant? Provide an overview of the service-event your agency/organization provides to the community of Merrickville-Wolford and how this supports Council’s strategic priorities. Please include the benefits the community would receive as a result of this grant. Also include who within the community would benefit.

When and where is the event to be held?

Approximately how large an attendance/audience is expected? _____

Is there an entrance fee? Yes No

SECTION 2 – Project Funding

Will the Village of Merrickville-Wolford be the primary funding source of this event? Yes No

If “no”, indicate what other sources funding has been received or applied for, such as other levels of government, fundraising, donations, other. (Use a separate page if necessary)

What will be the implication if the grant and/or in-kind services are not approved?

SECTION 3 – Volunteers

How many volunteers are expected to be actively involved during the event? _____

Are you planning to use your current roster of volunteers? Yes No

Will you recruit and train new volunteers? Yes No

How will you track volunteer contributions?

SECTION 4 – Proposed Workplan (Please use the table below)

Keep in mind the simplicity or complexity of your event to guide you about the level of information you provide. This information is important during the application review. List all approvals, licenses, permits that may be needed for your project-event. Also, describe how you will address any insurance or liability issues.

Activities that need to be completed	Date activities need to be completed	How activities will be completed

NOTE: The approval process is contingent upon a copy of your financial statement for the previous year being attached to this application form. If you received grant and/or in-kind services last year, your financial statement shall clearly identify "Village of Merrickville-Wolford" grant and/or in-kind services.

PART C - CHECKLIST

- Last year's budget This year's budget List of officers and titles
 Constitution Last year's financial statement, signed by two officers

PART D - SIGNATURES OF TWO OFFICERS IS REQUIRED

We, the undersigned, declare that we have been authorized to file this application form and that to the best of our knowledge, all answers provided in the application form contained in the document and materials attached, are true and complete.

Signature _____

Signature _____

Position _____

Position _____

Date _____

Date _____

2017 Merrickville-Wolford Community Grants

	Name	Event Date(s)	Grant Request	In Kind Request	Yes/No	Grant
1	Motocycle Show	25-Jun-17	350	CC Kitchen, barricades & garbage cans	yes	350
2	Agricultural Society	Aug 11 - 13/17	4,000		yes	4,000
3	Friends of the Rideau	June - August/17	1,500		yes	1,500
4	Car Show	09-Jul-17		community centre & grounds, rink & traffic control	yes	
5	Christmas in Merrickville	02-Dec-17	3,500	traffic control items, picnic tables & fire barrels	yes	1,175
6	Merrickville Heritage Classic	April 28 - 29/17	500	community centre & grounds & traffic control	yes	500
7	Merrickville Goes Green	Summer 2017	1,475		yes	1,475
8	Two Rivers Food Hub	year round	1,000		yes	1,000
			<u>12,325</u>			<u>10,000</u>



VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: April 24, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-08-2017 regarding the Lions Club Campground; and

_____ Council authorizes the annual write-off effective 2016 for the following:

1. The annual total municipal taxes for the Lions Club Campground;
2. The annual fees paid to Parks Canada; and
3. The water/sewer user fees applicable for the winter/spring utility billings.

OR

_____ Council maintain the status quo for the applicable annual taxes and fees for the campground.

Carried / Defeated

David Nash, Mayor



Village of Merrickville - Wolford

Report FIN-08-2017
Finance Department
Information Report to Council

RE: Lions Club Campground

OBJECTIVE: That Council receive the report regarding the Lions Club Campground.

RECOMMENDATION:

THAT Council receive the report regarding the Lions Club Campground, and

THAT Council authorizes the annual write off effective 2016 for the following:

- the annual total municipal taxes for the Lions Club Campground,
- the annual fees paid to Parks Canada, and
- the water/sewer user fees applicable for the winter/spring utility billings

OR

THAT Council maintain the status quo for the applicable annual taxes and fees for the campground.

BACKGROUND:

The Lions Club made a presentation to Council on March 27, 2017 requesting the municipality write-off both the 2016 and future annual taxes for the use of the campground and also the fees paid to the Rideau Canal as per the lease agreement. Council directed that staff provide a report regarding the financial implications of this request.

With respect to the property taxes, although the federal properties are exempt from taxation as the Federal government pay an amount in lieu of taxation, Section 18 of the Assessment Act, states that any tenants of the Federal Crown are to be assessed as taxable as if they were the owner of the property. In this case, the portion of the property occupied by the Lions Club is classed as residential similar to other campgrounds in the province. The 2016 taxes were \$2,542.33

The lease with Parks Canada stipulates that the Village is to pay an annual fee of \$500 or 5% of the gross annual revenue for the use of the site. The 2016 fees were \$3,606.

In late 2015 since there had been no remittance of fees, the Village paid Parks Canada \$10,599 for the 2013, 2014 and 2015 fees.

ANALYSIS:

The funds raised by the Lions Club through the operation of the campground provides funding to other local events and causes within our community.

Staff have researched the records of the municipality and determined that there is no current agreement in place to refund either the annual taxes nor to waive the annual Parks Canada fees. We have found many old references to waive an amount equivalent to the taxes including a November 2005 Council resolution that provided a grant for that year to the Lions Club.

For the information of Council, over the winter months the Village does not bill the water/sewer minimum bills due to the seasonal usage of the campground. For the winter of 2016/2017, this cost saving to the Lions Club is \$921 approximately. This waiver of water/sewer user fees for the winter/spring requires Council endorsement to write off.

Council should exercise caution when granting relief of taxes and fees as this sets a precedent for other community groups that provide similar valuable impacts to the community.

BUDGET/LEGAL IMPLICATIONS:

The 2017 budget does include a budget line item for the write off of taxes for the Legion and the municipal parking lot but there is not sufficient budget to include any further write-offs. If approved, there would need to be operational efficiencies to offset the impact of this decision.

The impact to the 2017 budget for the 2016 and 2017 taxes and fees, is \$12,296. The water/sewer budget (there is no write off budget account) impact for two winter/spring seasons over 2016 and 2017 would be \$2,239.

The total financial impact for the two year request is \$14,535.

INTERDEPARTMENTAL IMPACTS:

Not applicable.

ALTERNATIVES:

The alternative would be that Council maintain the annual taxes and fees and deny the request from the Lions Club.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Promote healthy living.

Ensuring efficient, effective services and civic engagement.

CONCLUSION:

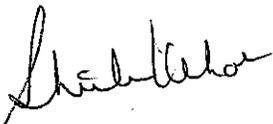
That Council receive the report and consider the two options provided.

ATTACHMENTS:

None

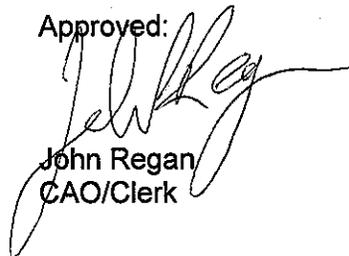
REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	Yes
Clerk	NA
Finance	Yes
Building Control & MLEO Department	NA
Public Works & Environmental Department	NA
Parks, Recreation & Facilities Department	NA
Planning Department	NA
Economic Development Department	NA
Fire Department	NA
Other:	NA

Respectfully submitted:



Sheila Kehoe
Manager of Finance-Treasurer

Approved:



John Regan
CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: April 24, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the report of the Recreation Advisory Committee regarding the Smiths Falls Recreation Agreement.

Carried / Defeated

David Nash, Mayor

Merrickville Recreation Advisory Committee

Response to Resolution R – 17

Council directs the Recreation Advisory Committee to write a report to Council providing an opinion as to whether or not council should enter into the Smiths Falls Recreation Agreement; and Council directs the Recreation Advisory Committee to bring the report to Council at the April 24, 2017 Council Meeting

Response to Resolution:

The opinion of the Recreation Advisory Committee is not to enter the Smiths Falls Recreation Agreement

Background:

Response from Public Survey.

Overall response from the public survey was not in support

Supporting this agreement would benefit 3% of the population in Merrickville-Wolford – *What about the other 97%?*

77% of the respondents indicated that the Smiths Falls Arena was not an essential service

84% of the respondents are not in support of the expense

102/163 responses indicated that their families use Merrickville-Wolford facilities – *how many dollars are budgeted for M-W facilities? As the dollar value has been approved in the current budget for recreation – if the money is not dispersed to Smiths Falls there would be money available for recreation within Merrickville-Wolford*

Areas to consider: Outdoor rinks; Roof over the rink; upgrade to Trails to reduce liability; the beach front; upgrades to roads to make them more bicycle friendly; repair and maintenance of existing ball diamonds, soccer field; fencing for ball diamonds

Believe that the budgeted recreation dollars should stay in Merrickville to enhance or protect our existing facilities/structures or help in the creation of new ones

Link to Strategic Plan

- Make more recreational facilities and options available here so that residents feel satisfied staying here

Concerns regarding the Community Services General Budget 2016

Community Services General Budget is very general and as a result many questions and concerns were noted:

- Administration Salaries were explained to be for 3 people – the breakdown was for 30%, 80% and 60% - then there is regular staff wages understood as front line staff – what is the other payroll expense of \$67,000?
- Total salaries/expenses are \$443,032 – *obviously a yearly cost – perhaps these costs should be streamlined to represent the proportion used for minor hockey – as the portion of the administration costs were done above however done on a seasonal basis opposed to a yearly basis therefore attributing the actual costs to the league*
- The \$28,374 in insurance is the operating insurance – CAO Morris stated at the Council meeting that Merrickville-Wolford would also have to have their own insurance to cover any resident at fault accidents/incidents – as all the other municipalities do – Is this a different insurance – or are the potential partners paying for the Smiths Falls portion as well?
- The Hockey Leagues need to have their own insurance as per Hockey Canada – https://az184419.vo.msecnd.net/hockey-canada/Hockey-Programs/Safety/Insurance/Downloads/hc_insurance_brochure_e.pdf *so would the insurance that each of the potential partners have to pay then cover for use of the track or someone there after hours, or watching an event opposed to participating in a sport?*
- This is for many levels and leagues of hockey, Minor and Adults, not just for children as the original ask seemed to be for
- Understood that all the leagues and skating clubs have league/club fees – should the ice rentals not offset the operating costs?
- Canteen at \$14,000 seems very light as the number of opportunities that revenue could be raised – this figure should be compared to that of other local arenas – a great revenue generator
- Seems to not have any reflection on activity of the Smiths Falls Bears – *would they not be part of the operating costs? There is no noticeable breakdown of any revenues/expenditures for the Bears*

The combination of asks from the Town of Smiths Falls Arenas as well as the Pool in total are roughly equivalent to 1% of the 2% that Council has approved for reserves. The rate payers understand the need for the reserves (in general) "giving away" 1% to a neighbour for so few users it does not seem to be fiscally responsible

**Merrickville-Wolford Recreation Advisory Committee
Minutes**

April 11, 2017

7:00 Council Chambers

Members Present: Don Halpenny (Chair), Mike Cameron, Jan Fitzpatrick, Councillor Ireland, Councillor MacInnis

Guests: Trails Sub Committee representatives: Tim Allen, Anne Tener, Councillor Barr

Staff: Manager of Public Works – Dave Powers

Regrets: Terry Gilhen

Disclosure of Pecuniary Interests: None

Approval of the Agenda

Amendments: Add Smiths Falls Recreation Agreement – Resolution from Council
Add discussion regarding for profit organizations request for Funding

Approval as amended: Moved by Mike Cameron; Seconded by Don Halpenny **Carried**

Approval of Previous Minutes

March 14 minutes approved on-line – Councillor Barr requested the change be made to the February 14, minutes stating Trails Committee a sub committee

Change noted and completed, accepted as Amended **Carried**

Action Items:

- Report from Trails Sub Committee:
 - o Committee has completed and submitted a work-plan for the Strategic Plan
 - o Recognized Tasks A.1.1 as main focus, taking the lead through development of Master Trails Plan including periodic review and updates
 - o Refer to being a supportive role to the following tasks: A1.3, A2.1, A3.1, A3.2, B3.1, C1.2 and D3.1 and have created strategies to complete that role
 - o Will have further discussion once the Economic Development Committee has reviewed the input from all committees
 - o Are meeting within 2 weeks and will forward minutes to the RAC (Recreation Advisory Committee)
 - o Councillor Barr explained that she submitted a notice of motion (at April 10, 2017 Council Meeting) to change the Trails Sub Committee to an Advisory Committee of Council
 - o **Action:** *add minutes of the meetings from the Trails Sub Committee as a standing item to the regular agenda for the RAC from this point on*
 - o Members of the Trails Sub Committee and Councillor Barr excused themselves from the rest of the meeting
 - o Discussion of the Sub Trails Committee vs an Advisory Committee was discussed – Manager of Public Works explained that he did a walk about through the trails with Frank Cowan Company (Insurance provider) and explained the liabilities involved with the trails
 - o Will await the report from Frank Cowan Company for future discussion
 - o Manager of Public Works then discussed skating on the canal and the liability involved – RAC was given written correspondence from Frank Cowan Company to MPW to read – will table this for discussion at the May meeting
 - o **Action:** *add skating on the canal to May meeting and the liability thereof*

Geese on the Beach:

- Councillor MacInnis met with Meaghan McDonald from RVCA at the beach
- Discussed a number of ways to help deter geese from coming up onto the beach
- Looked at naturalizing the shoreline with plants and signage indicating the types of species planted and the aquatic life that inhabits such areas
- Discussed various options to consider such as using dedicated dog walkers p.m. and the following a.m. to deter geese
- Councillor MacInnis is to receive a report with recommendation for the beach area, when it is received will table it for discussion
- Manager of Public Works is going to address this issue with other municipalities such as Prescott, Brockville and others with goose populations to see how they have handled them
- **Action:** address reports from both RVCA and MPW as soon as they are available

Smiths Falls Recreation Agreement – resolution from Council to report on the agreement

Resolution: *write wording as sent by Christina – once available...*

Response: see attached report

New Business and Ideas – Round Table

- Manager of Public Works has been approached by a corporate resident to assist in placing basketball nets in the rink area (when not being used as a rink)
- Details are being worked out and will be put in place once completed

Next Meeting:

Date: May 9, 2017

Time: 7:00

Location: Council Chambers

Meeting Adjourned: 8:40 p.m.

Moved by Mike Cameron, Seconded by Don Halpenny

Carried

DEPARTMENT	ACTION	STATUS	DUE DATE
CAO	A. Negotiate agreements with respondents of Expressions of Interest re: public washrooms	In the process of researching	Summer 2017
BUILDING	B. Gather quotes for renovations to rink house public washrooms		Summer 2017
FINANCE	C. Review Asset Management Plan	CAO, Treasurer, Public Works, Fire Dept. and OCWA working together	Summer 2017
	D. Report to Council re: Lions Club Campground	on April 24th agenda	April 24th
DEPUTY CLERK	E. IT/VOIP System Upgrade	Procurement process complete and consultant is working on a report re: suggested improvements	July 2017
	F. Amend procedural by-law	Researching best practices and specific needs of M-W	May 2017
PUBLIC WORKS	G. Risk Assessment with OCWA	Update coming May 8th	Summer 2017
FIRE	H. PTSD Policy	Chief working with UCLG	April 2017
	I. Map of Dry Hydrants	Has begun drafting	May 2017



VILLAGE OF MERRICKVILLE-WOLFORD
Seniors' Month Proclamation

Seniors' Month
June 1 – 30, 2017

WHEREAS Seniors' Month is an annual province-wide celebration;

WHEREAS seniors have contributed and continue to contribute immensely to the life and vibrancy of this community;

WHEREAS seniors continue to serve as leaders, mentors, volunteers and important and active members of this community;

WHEREAS their contributions, past and present, warrant appreciation and recognition and their stories deserve to be told;

WHEREAS the health and well-being of seniors is in the interest of all and further adds to the health and well-being of the community;

WHEREAS the knowledge and experience seniors pass on to us continues to benefit all;

I, Mayor David Nash, do hereby proclaim June 1-30, 2017 **Seniors' Month** in the Village of Merrickville-Wolford and encourage all citizens to recognize and celebrate the accomplishments of our seniors.

Dated: April 24, 2017

David Nash, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: April 24, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that: By-Law 24-17, being a By-Law to amend Zoning By-Law 23-08, as amended, be read a first and second time, and that By-Law 24-17 be read a third and final time and passed.

Carried / Defeated

David Nash, Mayor

**CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD
BY-LAW No. 24-17**

Being a By-law to Amend Zoning By-law No. 23-08, as Amended

**Charlotte Street
Merrickville Ward**

(Princiotta)

WHEREAS Section 34(1) of the *Planning Act*, R.S.O., 1990, Chapter P.13, authorizes Council to pass by-laws to regulate the use of lands and the character, location and use of buildings and structures within the Village of Merrickville-Wolford;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford deems it advisable to amend Zoning By-law No. 23-08, as amended, as hereinafter set forth;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford enacts as follows:

1. The lands affected by this By-law are shown as outlined by heavy black lines on Schedule "A" which is attached hereto and forms part of this By-law.
2. Schedule "B" to Zoning By-law No. 23-08, as amended, is hereby further amended by changing the zoning of the lands affected by this By-law from "Residential Type 1" (R1) to "Residential Type 2" (R2).

This By-law given its first and second readings on this 24th day of April, 2017

This By-law given its third and final reading and passed under the Corporate Seal on this 24th day of April, 2017.

Mayor (D. Nash)

CAO/Clerk (J. Regan)

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: April 24, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that: By-Law 25-17, being a By-Law to change the size and composition of Council, be read a first and second time, and that By-Law 25-17 be read a third and final time and passed.

Carried / Defeated

David Nash, Mayor

**CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD
BY-LAW NO. 25 – 17**

BEING a By-Law to provide for the reorganization of Council Structure within the Village of Merrickville-Wolford

WHEREAS Section 217(1) of the *Municipal Act, 2001*, as amended, authorizes a local municipality to change the composition of its Council;

AND WHEREAS the Council of The Corporation of the Village of Merrickville-Wolford was established on January 1, 1998 composed of seven (7) members, the Head of Council, known as the Mayor, and six (6) members of Council;

AND WHEREAS the Council of The Corporation of the Village of Merrickville-Wolford was established on January 1, 1998 where the Head of Council and two (2) members of Council were to be elected at large and four (4) members of Council were to be elected by Ward, with two (2) members elected per Ward;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford deems it prudent to make changes to the size and composition of Council;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford does enact as follows:

1. That the size of Council shall be five (5) members;
2. That the Council shall be comprised of two (2) Councillors from each of the two (2) Wards and a Mayor; and
3. That four (4) Councillors shall be elected by Ward and the Mayor shall be elected at large.

THIS BY-LAW shall be deemed to come into force on the day the new Council is organized after the first regular election following the passing of the By-Law

READ a first and second time this 24th day of April, 2017.

READ a third and final time and passed this 24th day of April, 2017.

David Nash, MAYOR

John Regan, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: April 24, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve that the Municipality establish a Committee of Council for the purpose of managing/developing a network of trails within the boundaries of the Municipality and that the current members of the Trails Recreation Advisory Subcommittee be named to the new Committee for the duration of this Council.

Carried / Defeated

David Nash, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: April 24, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct staff to provide a report on the history of and current permissions for holding a Farmer's Market on properties within Merrickville-Wolford in order to provide clarity to Council when discussions arise regarding the formation of any future Farmer's Markets.

Carried / Defeated

David Nash, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: April 24, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby request that representative(s) from CFDC Valley Heartland attend a meeting of Council and provide a presentation on the services that they provide to communities for the purpose of identifying opportunities for economic development; and

That members of the Industry, Tourism and Economic Development Committee be invited to attend the presentation.

Carried / Defeated

David Nash, Mayor



VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: April 24, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

this Council moves to "In Camera" at _____ in order to address a matter pertaining to:

- _____ security of the property of the municipality or local board,
- _____ personal matters about an identifiable individual, including municipal or local board employees,
- _____ a proposed or pending acquisition of land for municipal or local board purposes,
- _____ a proposed or pending possible disposal of municipal or local board land,
- _____ labour relations or employee negotiations
- _____ litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board,
- _____ receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose,
- _____ A matter in respect of which a Council, board or local committee or other body may hold a closed meeting under another Act. 2001 c.25, s.239 (2)
- _____ the subject matter relates to the consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act* if the council, board or commission or other body is the head of an institution for the purposes of that Act. 2001 c. 25,s. 239(3)
- _____ The meeting is held for the purpose of educating or training the members and is generally regarding _____ .2001 c.25 s. 239(4); 2006 c. 32, Sched. A, s. 103(2) and where no member discusses or deals with any matter in a way that materially advances the business or decision making of the council, local board or committee. 2006 c. 32, Sched A, s. 103(1)

Carried / Defeated

David Nash, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: April 24, 2017

Moved by: **Barr Ireland MacInnis Snowdon Suthren Weedmark**

Seconded by: **Barr Ireland MacInnis Snowdon Suthren Weedmark**

Be it hereby resolved that:

the "In Camera" session rise and report, with staff being given direction, and the regular council session resume at _____ a.m. / p.m.

Carried / Defeated

David Nash, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: April 24, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the nomination of _____ for the 2017 Senior of the Year Award.

Carried / Defeated

David Nash, Mayor

Minister of
Seniors Affairs

6th Floor
400 University Avenue
Toronto ON M7A 2R9
Tel.: (416) 314-9710
Fax: (416) 325-4787

Ministre des Affaires
des personnes âgées

6^e étage
400, avenue University
Toronto ON M7A 2R9
Tél.: (416) 314-9710
Télééc.: (416) 325-4787



March 2017

Dear Mayor, Reeve and Members of Council:

I am pleased to invite you to participate in the **2017 Senior of the Year Award**. This annual award was established in 1994 to give each municipality in Ontario the opportunity to **honour one outstanding local senior**, who after the age of 65 has enriched the social, cultural or civic life of his or her community.

Pay tribute to a Senior of the Year award recipient and show how seniors are making a difference in your community!

Make a nomination for **Senior of the Year!**

Deadline is April 30, 2017.

A certificate, provided by the Ontario government, is signed by Her Honour the Honourable Elizabeth Dowdeswell, Lieutenant Governor, myself as Minister of Seniors Affairs, and the local Head of Council.

The Government of Ontario is proud to offer this partnership with the municipalities. Seniors have generously offered their time, knowledge, expertise and more to make this province a great place to live. It is important to recognize their valuable contributions.

If you have questions, please contact the Ontario Honours and Awards Secretariat:

Email: ontariohonoursandawards@ontario.ca
Phone: 416 314-7526
Toll-free: 1 877-832-8622
TTY: 416 327-2391

Thank you in advance for taking the time to consider putting forward the name of a special senior in your community.

Sincerely,

A handwritten signature in black ink, appearing to read "Dipika".

The Honourable Dipika Damerla
Minister

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: April 24, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

This special meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at p.m. until the next regular meeting of council on Monday, May 8, 2017 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried / Defeated

David Nash, Mayor