

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

BY-LAW NO. 12-2021

BEING a By-law to adopt a Memorial Bench and Tree Policy for the Corporation of the Village of Merrickville-Wolford

AND WHEREAS Section 5(3) of the *Municipal Act, 2001*, as amended, states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford does hereby deem it prudent to adopt a policy with respect to the provision of memorial benches and trees throughout the municipality;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford does hereby enact as follows that:

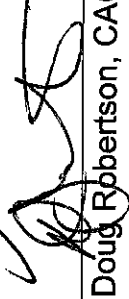
1. Attached hereto and forming Schedule "A" to this by-law is hereby adopted as the "Memorial Bench and Tree Policy" for the Village of Merrickville-Wolford.
2. This by-law shall come into full force and effect upon the date of its passing.

READ a first and second time this 8th day of March, 2021.

READ a third and final time and passed this 8th day of March, 2021.



J. Douglas Struthers, Mayor



Doug Robertson, CAO/Clerk



MERRICKVILLE-WOLFORD
Jewel of the Rideau

Memorial Bench and Tree Policy

1. Purpose

The purpose of the Memorial Bench and Tree Program is as a facilitation tool to assist in celebrating the people, groups, events and achievements that have brought positive change and difference to our community through planting trees or dedicating park benches. These items will reside in our parks for many years, allowing residents and visitors to enjoy the natural environment.

2. Program Requirements

Requests for the Memorial Bench and Tree Program will be accepted by the Village on the provided form. All applications will be received and approved on a first come, first served basis.

3. Donation Options

a) Bench – Parks & Open Spaces

Benches will be purchased by the Village in accordance with the Village's Procurement Policy and installed by Village Staff. Bench designs will be selected to maintain continuity with the existing Village-owned street furniture. High quality cast iron (black) ends with maintenance free (hardwood) slats will be incorporated. Bench designs which comply with safety requirements will be selected. The bench will be anchored on footings appropriate to the location (to be installed by Village staff).

b) Trees – Parks & Open Spaces

Trees are required to be one of the following species, and are to be supplied by the requestor:

- Linden
- Hard maples
- Sugar maples
- Flowering Crab
- Sunburst Locust
- Crimson King Maple
- Honey Locust
- Oak or other nut-producing trees (Butternut, Walnut, etc.)
- Colorado Blue Spruce
- Scotch Pine

4. Fees and Charges

Fees and charges for the individual donation options can be found in Schedule 'A' of this policy. Schedule 'A' will be updated as needed pending the approval of new rates as part of the fees and charges review process.

5. Location

The Village of Merrickville-Wolford has many parks and facilities available for trees and benches where they will be well looked after. Not all park areas are suitable for dedicated planting or bench placement. Every effort will be made to comply with the request of the contributor. The Village reserves the right to determine and limit the locations of a bench, tree or plaque.

6. Installation

Tree(s) will be planted by Village staff to Village standards and specifications in the fall of each year.

Benches will be installed by Village staff in the months of June through October to avoid frost conditions.

Memorial benches and trees with an accompanying plaque will be installed by Village staff in the designated area. Benches and trees without a plaque will be located throughout Village parks and open spaces. Optimal tree-planting locations will be selected by Village staff to ensure the most appropriate growing environment for the tree type. Benches and trees will be located to coincide with the general scheme of the park or open space.

7. Ownership and Maintenance

Donated benches, trees and plaques will become the property of the Village of Merrickville-Wolford and will be maintained by the Village.

In the event that the donated tree should die, become diseased or vandalized, the Village will not be responsible for the replacement of the tree.

In the event that the donated bench (plaque not included) is destroyed, vandalized, or is no longer safe for use, the Village will not be responsible for the replacement of the bench. Benches are removed and stored by Village staff during the winter months to extend the longevity of the bench and protect the bench from the winter elements.

After the selection is made and payment has been received in full, the planting/installation of the tree and/or bench and placement of the plaque will take place. Village staff will contact the applicant once installation is complete.

This is a non-profit program for the beautification of Village parks and open spaces.



Village of Merrickville- Wolford
Memorial Tree/Bench Request Form

First Name _____
Last Name _____
Address _____ PO Box _____
City _____ Postal Code _____
Telephone _____ Email _____
Type of Tree Requested _____
Type of Bench Requested (Park, Open Space) _____
Requested Location (Parks, Green Space – please include map showing requested location)

Plaque Information (Name, Date, Verse – 10 word limit)

Total Payment: \$ _____

Applicant's Signature _____ Date _____

Please email the completed form to reception@merrickville-wolford.ca or mail to the address below. There may be additional charges for special orders. Please make cheques payable to the Village of Merrickville-Wolford and return the request form to:

Village of Merrickville-Wolford
P.O. Box 340, 317 Brock Street West
Merrickville, ON, K0G 1N0

Office Use Only:
Approved By: _____ Date: _____
Approved Location _____ Installation/Planting Timeframe: _____
Utility Locates: _____

Schedule 'A' – Fees and Charges

Installation of Tree	per unit	\$50.00
Memorial Bench	per unit	\$1500.00
Plaque for Bench	per unit	To be determined based on size and wording

* All fees are inclusive of HST