



Blockhouse Museum Municipal Services Board

2 pm on February 8, 2024

Council Chambers

1. Call to Order

2. Disclosure of Pecuniary Interest and Nature Thereof

3. Approval of the Agenda

Moved by

Seconded by

4. Business Items

- a. Minutes - Joint meeting of MSB and MDHS held Dec 14, 2023
 - i. Need to amend and/or approve
 - ii. Status update on written agreement between two organizations
- b. Hiring update for summer staff and determining dates for letters of offer
 - i. Canada Summer Jobs and Young Canada Works
 - ii. Carleton University Internship
- c. Recordkeeping
 - i. Access to shared folder
- d. Operational Manual for Summer 2024

5. New Business

- a. Informing Parks Canada of change in operator /points of contact for Merrickville Blockhouse Museum

- i. <https://parks.canada.ca/lhn-nhs/on/rideau/histoire-history/merrickvilleblockhouse>

6. Next Meeting Date

- a. Thursday, March 8, 2024, 2:00 pm

7. Adjournment

Moved by

That the Merrickville-Wolford Museum Board does hereby adjourn the joint board meeting at _____ p.m.