



Heritage & Planning Advisory Committee

**Minutes of the Special Meeting on
March 14 2024 – 7pm
Council Chambers**

Present: Jane Graham, Chris Eyton, Rory Blaisdell, Kim Weedmark, Brian Fitzpatrick, Council Liaison Anne Barr

Regrets: Tanya Prinsep, Omar Simonyi, Natalie Desrosiers, Dan Breithaupt

Call to Order

The meeting was called to order at 7:05 p.m.

The purpose of this meeting is to review the proposed changes to the designated property at 105 Brock St E, Merrickville, Ontario and to make recommendations to Council regarding the suitability of the alterations.

1. Disclosure of Pecuniary Interest and Nature Thereof

None Declared.

2. Approval of the Agenda

Moved by Chris Eyton

Seconded by Brian Fitzpatrick

That the Heritage & Planning Advisory Committee does hereby approve the agenda, as circulated.

Carried.

3. Background Material & Review

Committee members were provided with the following material prior to the meeting:

1. A full set of construction drawings showing the proposed alterations to 105 Brock St E
2. A “letter of intent” from the property owners which outlines the steps they have taken prior to requesting a building permit and the values/priorities that are behind the proposed alterations
3. A copy of the text of the designating by-law
4. Excerpts from *Standards and Guidelines for the Conservation of Historic Places in Canada, 2nd Edition* (<https://www.historicplaces.ca/media/18072/81468-parks-s+g-eng-web2.pdf>) intended to guide the discussion.

These documents are provided under separate cover as part of the package to Council

4. Discussion

The committee recognizes that the heritage defining elements for this property appear to be limited to the ‘stacked-plank wall’ construction method of the original portion of the house.

From the documents provided by the property owners, the committee determined that:

1. That the intended primary treatment of the heritage defining elements at 105 Brock St E is to be preservation as defined in the ‘Standards and Guidelines’ document: *the action or process of protecting, maintaining, and/or stabilizing the existing materials, form, and integrity of an historic place, or of an individual component, while protecting its heritage value*
2. That the proposed work at 105 Brock St E needs to follow the General Standards 1 through 9 from the ‘Standards and Guidelines’ document, pg 22, as applicable.
3. That the work, as described in the documentation provided by the owners, generally meets the standards for preservation of the heritage defining characteristics at 105 Brock St E.
4. That the size, configuration, and finishes of the proposed additions to the building follow the general guidelines for conservation of heritage properties.

The Committee discussed the nature of the stack-plank original walls and recommend that the owners review the guidelines for preservation of exterior

walls as described in the 'Standards and Guidelines' document, Section 4.3.4. Specifically, as they relate to on-going preservation and maintenance.

5. Recommendations

Given the nature of the proposed alterations and their compliance with recognized standards and guidelines, The Committee recommends that Council approves this project as submitted.

Caution: should the work require direct alterations to original stack-plank exterior walls, the work must document, protect, and preserve as much as possible any affected character defining elements.

Moved by Kim Weedmark, Second by Chris Eyton

Carried.

6. Adjournment

Moved by Brian Fitzpatrick

That the Heritage & Planning Advisory Committee does hereby adjourn the meeting at 7:55 p.m.