

**The Corporation of the Village of Merrickville-Wolford  
Special Meeting Monday January 15, 2024, 9:00 a.m.  
Municipal Council Chambers  
317 Brock St. W. Merrickville, Ontario K0G 1N0**

**Members Present**

Mayor Michael Cameron  
Deputy Mayor Anne Barr  
Councillor Margaret Gural  
Councillor Stephen Ireland (1:00 pm.)  
Councillor Ronnie Maitland

**Staff Present**

(Interim) C.A.O./Clerk Darlene Plumley  
Treasurer Kirsten Rahm  
Tax Collector Suzanne Jackman

Important notice: This meeting was held in person and recorded and livestreamed electronically on the "Village of Merrickville-Wolford" YouTube channel;  
[https://www.youtube.com/channel/UC\\_OEkw3yIMarGSHGeNecrQg](https://www.youtube.com/channel/UC_OEkw3yIMarGSHGeNecrQg)

No Disclosure of Pecuniary Interest and the General Nature Thereof was stated.

The Purpose of the Meeting was to promote education and training of Council and Staff.

Mayor Cameron turned the meeting over to **Nigel Bellchamber** of N. G. Bellchamber & Association.

The Morning Sessions dealt with;

- **First unit:** Introduction including local government origins, powers, and exercise thereof, limitations and opportunities.
- **Second unit:** Roles and Responsibilities including Councillors, Heads, Staff, Committees and Boards, Public, media etc.

A one-hour recess for Lunch Period took place at noon and the meeting resumed at 1:00 pm.

The afternoon Sessions dealt with;

- **Third unit:** Municipal Finance including provincial rules, budgets, revenues, property tax, asset management....
- **Fourth unit:** Meetings, Open and Closed, Committees, Minutes, best practices, closed meetings, provincial requirements....

- **Fifth unit:** Codes of Conduct, conflict of interest, incivility, workplace harassment, Integrity Commissioner role, Closed meeting Investigator, Ombudsman, Accountability and Transparency mandated policies....

Adjournment was introduced at 4:30 pm.

Next meetings of Council:

Special Council Meeting January 16, 2024, 5:00 pm. till 8:00 pm. Strategic Planning

Committee of the Whole, Thursday January 25, 2024, 2:00 pm.

Regular Council, Monday, February 12, 2024, 7:00 p.m.