

**The Corporation of the
Village of Merrickville-Wolford**

March 14, 2016

A regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 7:00 pm on Monday, March 14, 2016.

Chaired by: Mayor David Nash

Members of Council: Deputy Mayor Anne Barr
Councillor Stephen A. Ireland
Councillor David Snowdon
Councillor Kim Weedmark
Councillor Victor Suthren
Councillor Chuck MacInnis

Staff in Attendance: Arie Hoogenboom Clerk
Shawn Mason, Treasurer, and

Members of the public were in attendance.

Press in Attendance: Hilary Thompson, North Grenville Times.

Disclosure of Pecuniary Interest and the general nature thereof:

Mayor Nash indicated that he had an interest in the Merrickville Bridge to Canada as he sits on that group.

Additions to the Agenda: None.

Mayor Nash noted that, because of the full agenda, there would not be a 3rd "Open Question Period".

Resolutions:

R-040-16 Moved by V. Suthren, Seconded by K. Weedmark
Be it hereby resolved that: The agenda of the regular council meeting of March 14, 2016 be adopted as amended. Carried.

Approval of the minutes:

Councillor Ireland noted that minutes of February 18, 2016 should read that Deputy Mayor Barr was absent.

Mayor Nash noted that the minutes of February 8, 2016 should read "... Contractor Meeting re: Landfill and ..." under Additions to the Agenda.

R-041-16 Moved by A. Barr, Seconded by S. Ireland
Be it hereby resolved that: The minutes of the regular council meeting of February 8, and of the special council meeting of February 18, 2016 be adopted as amended. Carried.

Delegations: Audrey Bridge, Merrickville Bridge to Canada, Refugee initiative.
Mary Kate, 2015 Library annual report.
Robert LeBlanc, OCWA, 2015 Drinking water system annual report.

R-042-16 Moved by D. Snowdon, Seconded by S. Ireland
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby support the efforts of Merrickville Bridge to Canada in sponsoring Syrian refugees to our area. Carried.

R-043-16 Moved by V. Suthren, Seconded by A. Barr
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive and file the 2015 Library Annual Report and commend the Library Board and Head Librarian for an excellent year. Carried.

R-044-16 Moved by C. MacInnis, Seconded by A. Barr
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive and file the 2015 drinking water system annual report prepared by the Ontario Clean Water Agency. Carried.

Open Question Period:

Carol Pike, 318 Brock Street West.

She indicated that since receiving the notice of sodium in the drinking water, her husband's health has taken a turn for the worst. Mayor Nash indicated that the CAO will get back to her.

Boards and Committees:

Members of Council commented on the Planning Committee minutes of January and the Library Board minutes of January and February. Mayor Nash noted that the Trails Committee was a subcommittee of the Recreation Committee; it needed a liaison with Council; Deputy Mayor Barr agreed to continue to serve in this capacity.

Property, Finance and Administration:

The 2016-2021 drinking water system financial plan as prepared by the Treasurer was reviewed by Council. Staff noted that the plan involved best guess numbers and was a provincial requirement.

R-045-16

Moved by A. Barr, Seconded by V. Suthren

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the 2016-2021 financial plan re: municipal drinking water system (as attached).

Carried.

The CAO spoke to his report on the current complaints policy and Procedural By-Law and received some direction from Council to bring forward a complaints policy for the next meeting.

R-046-16

Moved by K. Weedmark, Seconded by S. Ireland

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct staff to prepare a revised complaint policy and procedural bylaw, as per the staff memo of March 8, 2016.

Carried.

The CAO noted the proposed changes to the ATV-ORV By-Law and asked for direction on the outstanding issue of allowing ATV-ORV into the Village to access food and fuel. Following discussion, a recorded vote was requested and taken.

R-047-16

Moved by S. Ireland, Seconded by C. MacInnis

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct staff to include provisions for ATV-ORV to access the Village for food and fuel in the draft bylaw.

	Yes	No
Barr		x
MacInnis		x
Ireland	x	
Suthren		x
Weedmark		x
Snowdon	x	
Nash		x

Defeated.

Staff will make the final adjustments to the By-Law and bring it forward to the next meeting. The By-Law will include a sunset clause so that it is reviewed by Council after one year.

Council considered a report from the CAO/Clerk respecting the potential closure and sale of additional surplus unopened road allowances. Following discussion, it was determined that the impacted residents would be advised in writing that the municipality will be deferring any further action on this issue.

Lottery licensing officer:

R-048-16

Moved by K. Weedmark, Seconded by V. Suthren

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby appoint Arie Hoogenboom as Municipal Lottery Licensing Officer for the duration of his employment contract as Interim CAO/Clerk with the Corporation.

Carried

Recreation cost sharing:

The CAO/Clerk provided a written and verbal report on a recent meeting attended in Smiths Falls by CAO's and Mayors on recreation cost sharing with Smiths Falls. Additional information and a new sharing formula is expected to be forwarded in the near future.

Public Survey and Town Hall meetings:

Council reviewed a draft public survey and notice of public budget meetings in Merrickville, April 5th, and Eastons Corners, April 6th, and authorized the CAO to proceed.

Cheque list:

Questions were asked and responded to by staff.

R-049-16

Moved by D. Snowdon, Seconded by C. MacInnis

Be it hereby resolved that: The list of accounts of March 9, 2016 for the month of February 2016 be approved as circulated, in the amount of \$357,163.44.

Carried

Protection to Persons and Property:

A memo to reappoint Mr. Wilkinson as the CBO and Drainage Superintendent was presented as a housekeeping issue with a bylaw drafted.

Public Works:

Grader purchase:

Council discussed the staff report respecting the purchase of a used grader to replace the current 1995 Champion and directed the CAO/Clerk to follow-up.

R-050-16

Moved by A. Barr, Seconded by V. Suthren

Be it hereby resolved that: The Council of the Corporation of the Village

of Merrickville-Wolford does hereby approve the pre-budget approval of sole sourcing the purchase of a class "B" grader and direct staff to proceed with the purchase, as per the staff memo of March 8, 2016.
Carried

Roses Bridge guiderail:

Discussion on a report from the CAO/Clerk on the guiderails at Roses Bridge took place. Council considered the option of having the adjacent property owner pay 100% of the cost of reinstalling the former cable guiderail but opted to take no further changes. The CAO/Clerk will advise the Corewyns accordingly.

R-051-16

Moved by C. MacInnis, Seconded by A. Barr

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct staff to write to the Corewyns that the municipality will not be taking any further action on their complaints, as per the staff memo of March 8, 2016.

Carried

R-052-16

Moved by K. Weedmark, Seconded by V. Suthren

Be it hereby resolved that: By-Law 06-16, being a By-Law to appoint Randall Edward Wilkinson as Chief Building Official and Drainage Superintendent, be read a first and second time, and that By-Law 06-16 be read a third and final time and passed.

Carried

Environment:

Mayor Nash questioned the timing of distribution for landfill passes and the recycling schedule. The CAO/Clerk noted that this would be raised to staff with an alternate distribution to be arranged.

The CAO/Clerk discussed his memo on the future water and wastewater rates and the need to continue to increase rates to reach self-sufficiency. Council opted to carry this discussion forward to the next meeting.

As well, the proposed RVCA subwatershed partnership and By-Law was deferred to March 30th.

By-Laws

R-053-16

Moved by C. MacInnis, Seconded by S. Ireland

Be it hereby resolved that: By-Law 08-16, being a By-Law to appoint the firm of Craig, Keen, Despatie & Markell of Cornwall, ON, as the auditors for the Municipal Corporation and the Library Board for the years 2015 to 2018 inclusively, be read a first and second time, and that By-Law 08-16 be read a third and final time and passed.

Carried

Open Question Period:

Mike Zaversenuke, 223 Main St W.

He asked for clarification as to whether or not ATV's would be allowed in the downtown core of Merrickville. Mayor Nash indicated that it would not be allowed and for public comments to be sent to the Clerk.

In-Camera

R-054-16

Moved by V. Suthren, Seconded by D. Snowdon

Be it hereby resolved that: this Council moves to "In Camera" in order to address a matter pertaining to: personal matters about an identifiable individual, including municipal or local board employees; and litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board.

Carried.

R-055-16

Moved by V. Suthren, Seconded by C. MacInnis

Be it hereby resolved that: the "In Camera" session rise and report, with staff being given direction, and the regular council session resume.

Carried.

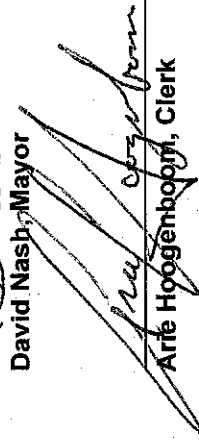
R-056-16

Moved by K. Weedmark, Seconded by D. Snowdon

Be it hereby resolved that: This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 11:00pm until the regular meeting of council on Wednesday, March 30, 2016 at 7:00 pm, or until the call of the Mayor subject to need.

Carried.


David Nash, Mayor


Arlie Hoogenboom, Clerk

**Village of Merrickville-Wolford
Merrickville Drinking Water System - Financial Plan
For the Period January 2016 to December 2021**

	Note Numbers	Projected 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021
Water System Revenues							
Fees - Water	(Note #1)	278,260	306,086	336,695	370,364	407,400	448,141
Fees - Connection Charges	(Note #2)	550	550	550	550	550	550
Fees - Certificates	(Note #3)	50	50	50	50	50	50
Fees - Miscellaneous	(Note #3)	1,800	1,800	1,800	1,800	1,800	1,800
Penalty - Water	(Note #3)	4,500	4,500	4,500	4,500	4,500	4,500
Capital Charges	(Note #9)	31,000	31,000	31,000	31,000	31,000	31,000
Total Revenues:		316,160	343,986	374,595	408,264	445,300	486,041

	Note Numbers	Budget 2016	Budget 2017	Budget 2018	Budget 2019	Budget 2020	Budget 2021
Water System Expenditures							
Service Contracts - Meter contract	(Note #3 & #4)	2,000	2,040	2,081	2,122	2,165	2,208
Insurance - Municipality	(Note #3 & #4)	8,055	8,216	8,380	8,548	8,719	8,893
Office Supplies	(Note #3 & #4)	400	400	400	400	400	400
Administrative Costs	(Note #3 & #4)	21,500	21,930	22,369	22,816	23,272	23,738
Line Breaks	(Note #5)	43,000	43,000	43,000	43,000	43,000	43,000
OCWA Contract	(Note #6)	282,799	288,455	294,224	300,109	306,111	312,233
Maintenance - Hydrant flushing	(Note #7)	4,600	4,692	4,786	4,882	4,979	5,079
Capital Purchases	(Note #8)	59,300	58,355	54,772	60,597	44,886	49,699
Debt Charges	(Note #9)	29,496	29,496	29,496	29,496	29,496	29,496
Total Expenses:		451,150	456,584	459,508	471,970	463,028	474,746
Surplus (Deficit) for the year:		(134,990)	(112,598)	(84,913)	(63,705)	(17,728)	11,295

	08/2011-2015	2016	2017	2018	2019	2020	2021
Debt - Financed \$473,000.							
Payments	127,816	29,496	29,496	29,496	29,496	29,496	29,496
Principal amount	52,984	13,563	14,095	14,647	15,221	15,818	16,437
Interest - 3.85%/annum	74,832	15,933	15,401	14,849	14,275	13,678	13,059
Balance	420,011	406,448	392,353	377,706	362,485	346,668	330,230

	Net Book Value:	2016	2017	2018	2019	2020	2021
Water Assets-							
Water Treatment Plant (2000) - (40 year amortization)		99,008	99,008	99,008	99,008	99,008	99,008
2000-2015 Amortization (16 years) ->		2,277,173	2,178,165	2,079,158	1,980,150	1,881,143	1,782,135
Distribution System - Main Street Watermain (2011) - (80 year amortization)		868	868	868	868	868	868
2011-2015 accrued amortization (5 yrs)		1,040,911	1,040,043	1,039,175	1,038,306	1,037,438	1,036,570

- Notes:**
- #1 The amount for 2016 is identified in the 2016 budget yet to be approved by Council.
 - #2 The proposed amounts for 2017 to 2021 are the previous year budget amount plus a 10% annual increase to be approved by Council.
 - #3 The proposed amounts for 2016 to 2021 are estimated based on the ratio of Water to Wastewater accounts, approximately 53.8% for water, of the proposed 2016 budget yet to be approved by council.
 - #4 The proposed amounts for 2016 to 2021 are the previous year budget amount plus a 2% increase to cover inflation and other cost increases.
 - #5 Four year average of actual cost from 2013 to 2015 - \$46,000
 - #6 Budget provided annually by OCWA, 2017-2021 increased by 2% inflation.
 - #7 2016 budget based on 2015 actual; 2017-2021 increased by 2% inflation.
 - #8 The capital amounts are for routine small capital items that need to be replaced as per OCWA's projections. Significant outlays are not anticipated in the near future.
 - #9 Annual P&I payments on \$473,000 financed at 3.85%/annum for 25 years.