

## MERRICKVILLE PUBLIC LIBRARY

Merrickville Public Library Board's meeting was held Mar. 14, 2013 at 7:00 p.m. at the library.

Present: M-W: John Harris, Brian Reid,

Montague: Dianne Coates, Elaine Empey

and Mary Kate Laphen (Librarian)

Absent: Sue Birta, Victor Suthren

Meeting called to order at 7:05 pm.

**1. Declaration of Conflict of Interest (pecuniary):** None.

**2. Adoption of Agenda:** ACCEPTED.

**3. Approval of Minutes:** Feb. 21, 2013 minutes – APPROVED.

**4. Correspondence:** None.

**5. Questions/ Presentations from Public:** None.

**6. Financial Statement:** Reviewed year-end financial report from municipal Treasurer. Reviewed financial summary for Annual Report - APPROVED.

**7. Friends of the Library Report:** Deferred.

**8. Librarian's Report :** see below

- Discussion of other adult programming ideas.

**9. Other Business:**

**a. Policy Review:** Reviewed amended Internet & Wireless Policy. Approved as amended.

**b. FYI- Ebook pricing article:** Short discussion of the problems of ebook pricing for libraries.

**c. Building Report:** Have not yet received report from architectural student. Discussion of various small building problems.

**d. Annual Report:** Final approval of completed Annual Report. Mary Kate will make appointment to present to Council & will inform Board of dates.

**e. Strategic Planning:** Confirmed date of next Strategic Planning meeting (Wed., Apr. 3 at 1:30 pm).

**f. SOLS Trustee Meeting:** Elaine is planning to attend the upcoming meeting on Apr. 20th and looking for things to report. Suggested she take the Community Needs Assessment Report & the Annual Report, and say that we are working on strategic planning.

**10. Next meeting:** Apr. 11, 2013. Meeting concluded.

\_\_\_\_\_ Librarian

\_\_\_\_\_ Chairperson

## Librarian's Report for Feb-Mar /13

### Statistics:

January	2013	2012	2011	2110
Patrons	1018 +5%	966 +7%	903 -10%	1002
(Kids/Teens)	(220/70)	(183/51)	(191 / 65)	(217 / 75)
(Progs)	(136-in, 58-out)	(92-in, 1cv, 41-out)	(89-in, 38-out)	(88- in, 71-out)
(# of progs)	(12-in, 5-out)			
Meeting Rm users	25	35	15	45
Circulation	2560 -4.5%	2683 +3%	2602 +2%	2548
(Adult/Child)	(A-1378, J-751,T-134)	(A-1699, J-872, T-112)	(A-1587, J-905, T-110)	(A-1474, J-924, T-150)
Internet (+wireless):	263 +0%	261 +24%	210 -12%	240
	(185+76w+3EL)	(212+10EL+39w)	(166+5EL+39w)	(213+27w)
ILL borrowed/lent:	122/106	92 /80	67 / 69	69 / 71
E-collection (approx)	91 Overdrive	209+ sessions	106 sessions	
	+ 59 eresource sessions			

February Statistics:	2013	2012	2011	2010
Patrons	1027 -3%	1057 +15%	913 -5%	963
(Kids/Teens)	(200/45)	(208 / 59)	(185 / 88)	(194 / 83)
(Progs)	(166-in, 86-out)	(119-in, 47-out)	(68-in, 70-out)	(116- in, 68-out)
(# of progs)	(12-in, 5+ 2CV-out)	(class visits - 1in)	(class visits-2 out,+1 KReg)	
Meeting Rm users	22	40	25	59
Circulation	2475 -16.5%	2967 +13%	2613 +14.5	2282
(Adult/Child)	(A1617, J-756-T-102)	(A-1797, J-1012, T-158)	(A-1534, J-971, T-108)	(A-1329, J-837, T-116)
Internet (+wireless):	266 -3%	274 +31%	208 -4%	217
	(206+50w+10EL)	(234+7EL+33w)	(146+24EL+38w)	(190+27w)
ILL borrowed/lent:	72/78	83/81	108/72	98/ 48
E-collection use	85 Overdrive	178 sessions	458 sessions	
	+ 131 eresource sessions			

Library visits for Jan. and Feb. were much the same as last year (up a bit in Jan, down a bit in Feb). Circulation for both months was down from last year - particularly Feb (the drop here was largely in kids' books), but programs and wireless internet use are doing well. Evenings have been generally slow over the winter.

### Programs & Services:

**StoryTime:** Going well. Attendance is up and down with the weather/illness.

**Lego Club:** small but enthusiastic attendance.

**PlayGroup:** continuing my regular weekly story visits.

**Daycare:** Continuing monthly visits & loan of books.

**Schools:** Continuing to lend books to some teachers at Merrickville & Wolford schools. Did a class e-resource tutorial for teacher at MPS.

**Groups (Cubs, Brownies, etc):** N/A.

**March Break:** is underway. Have had good turnouts for programs. Hasn't been too expensive or time-consuming.

**Off The Shelf:** continues monthly until summer.

**Wellness Talks:** continuing to go well (attendance is better). We're experimenting with an afternoon time slot.

**Tax Seminar for Seniors:** went well. Attendance was fairly good. Not sure Income Tax Basics (this month) will do as well, but at least we've made the effort.

**New Adult Info Seminars:** Continuing to go well. Attendance is fairly good, and we are getting positive feedback from attendees.

**Library Book Club:** One book club is doing well, but the other one is withering - members are interested, but don't come to the meetings. They are considering trying a different time slot.

**Museum Passes:** Have picked up over March Break.

**Internet:** continuing fairly busy. In-library wireless use continues to do well.

**InterLibrary Loans.** Continuing busy.

**Seniors Home:** Rosebridge Manor still getting books (month loan).

**Pools:** New LP pool has just arrived. DVD pool will be switching from 6 to 4 rotations per year.

**Meeting Room:** Used by library programs and book clubs, as well as Fair Board, Knitting Club, Soccer Club.

**eResources:** eBooks are continuing to do all right. The other eResources are generally low, but may pick up after the class tutorial.

**Collection:** Have put in the big spring/summer bestsellers order. Have finished weeding the Adult Fiction. Must get in touch with the Historical Society re: new Alice Hughes' material.

**Volunteers:** All is well. May be getting another new volunteer to help with the genealogy scanning. Need to do some accessibility training with volunteers.

**Donations:** Nothing new. A few books "adopted".

**Facilities:** The new server is a work in progress. The grapevine says that we may be getting town water & sewer, but it seems not to be in this year's municipal budget.

**Publicity/Outreach:** Doing the usual publicity (Phoenix, website, Facebook page, flyers & signs), plus some extra through schools for March Break. Still having problems getting items included in the EMC.

**Professional Development, Meetings, etc:** have a Small Libraries Committee meeting later this month.

Have met with the Read To Every Kid book selection committee to pick the books for this fall's campaign.

**Grants, etc:** Information is ready for the Annual Survey (for the Provincial Grant), except the financial (just received). Will pull that together tomorrow or next week.

**Plans for month:** Finish Annual Survey data. Present Annual Report to Councils. Prep for strategic planning meeting. Catch up with storage room & old files. Plan for Adopt-a-Book. Plus the usual library business.