

MERRICKVILLE PUBLIC LIBRARY

Merrickville Public Library Board's meeting was held May 10, 2016 at 12:30 p.m. at the library.

Present: M-W: Brian Reid, Sue Birta, John Harris, Carole Roberts, Victor Suthren,

Montague: Wendy Simpson-Lewis

and Mary Kate Laphen (Librarian)

Absent:

Meeting called to order at 12:40 pm.

1. Conflict of Interest: None.

2. Adoption of Agenda: ADOPTED.

3. Approval of Minutes: Minutes from Apr. 12/16 meeting – APPROVED.

4. Correspondence: None.

5. Questions/ Presentations from Public: None

6. Friends of the Library Report: The Friends raised over \$700 at the Garage Sale. The plant sale is coming up May 28.

7. Librarian's Report: see below.

8. Financial Statement:

- **Question re: 2014 Audited Financial Statement:** Statement continues to be under review due to problems with the auditor.

9. Other Business:

a. Updates:

- **Budget 2016:** The budget has been passed as proposed.
- **2015 Annual Report:** The presentation to Montague Council went well, and the reeve said some very complimentary things about our library.
- **Pay Equity:** We've been advised to wait to talk to the new treasurer about this.
- **Website Redesign:** The new website is up and running.

b. Planning:

- Discussion of target groups and ways to connect with them. See Report of discussion.
- Mary Kate has requested help re: work on the building, as this is outside her area of expertise and will be time-consuming. One of the volunteers has offered to help re: furnishings for the meeting room. Further discussion deferred to next month.
- Discussion re: investment options will have to be addressed to the new treasurer..

10. Next meeting: Tues, June 14 at 12:30 at the Library. Legislated Policies will be reviewed.

Meeting concluded.

Librarian _____

Chairperson _____

Librarian's Report for Apr-May/16

Statistics:

April	2016	2015	2014	2013
Patrons	1538 +20% w/mtgs 1582	1283 +17.5% (1301 w/mtgs)	1091 -9%	1197 +8%
(Kids/Youth)	491 (151 / 340) +33.5%	367 (150 / 217) +31.5%	(279)	(322)
(Progs)	147-in (18 prgs- in) 55- out of Lib (5 prgs + 1 CV- out)	(128-in, 34-out of Lib) (15 prgs in / 5-prgs + 0 CV out)	102-in (10 prgs in) 73-out of Lib, (5-prgs + 2CV out)	133-in, (11 prgs + 1 CV in) 56-out, (3-prgs + 1CV out)
Mtg Rm users	44 (8 mtgs)	18 (3 mtgs)	78 (8 mtgs)	36 (6 mtgs)
Circulation	2647 +4% 2887 w/ ebks	2542 -6% (2704 w/ebks)	2715 -4%	2822 0%
(Adult/Child)	(A-1775, J-806, T-66)	(A-1723, J-760, T-59)	(A-1717, J-946, T-52)	(A-2012, J-712, T-98)
Internet use (+wireless):	320 -10% (251 / 65w / 4 EL)	357 +39% (285 / 61w / 11 EL)	257 -17.5% (218 / 34w / 5 EL)	312 +17% (242/ 59w/ 11 EL)
ILL borrowed/lent	148 / 91	83 (B) / 98 (L)	145 / 83	123 / 99
E-collection use (approx.)	OverDrive: 240 (circ) Eresources: : 52 sessns 221 searches	OverDrive: 162 (circ) Eresources: 14 sessions 39 searches	OverDrive: 118 (circ) Eresources: 75 sessions 421 searches	OverDrive: 116 (circ) Eresources: 50 sessns

April visits were up from last year, largely due to a continued increase in youth visits. The library is currently the cool place to go after school on Wednesdays, but we are also getting more youth visits on other days of the week. Internet use was down somewhat from last year, but it was particularly high then.

Programs & Services:

Children's Programs:

StoryTime: Is continuing about the same.

Lego Club: Is continuing about the same.

Drama Club: continues to go well and continues to encourage our general Wed popularity.

Youth Group: This hasn't been doing as well this spring. The timeslot may be a problem. But we are getting lots of youth in the library.

Art Workshop: These are going well, although attendance was lower this month (again may be a timeslot problem). However, there's still a lot of interest

Tech Programs: Stop motion workshop scheduled for this month. A lot of interest, but low registration, so far. But it will be worthwhile to develop the programming.

PlayGroup: I am continuing my weekly story visits; but there were some cancellations this month.

Daycare: Continuing monthly visits to the toddlers and preschoolers & loan of books.

Schools: We are still providing books for some teachers. I was invited to visit the Merrickville kindergarten class. Also went to Kindergarten registration.

Groups (Cubs, Brownies, etc): The butterfly garden has been started. The Cubs had an ceremony (with cake!) to break ground.

Adult Programs:

Library Book Club: Our book club continues to go well.

Off The Shelf: is still going well, although attendance is somewhat lower in the spring.

Movie Club: continues to have small but enthusiastic audiences. Some new people have come.

Museum Passes: Are continuing to do well – esp. the Aquatarium pass.

Internet: Use was a bit slow this month, possibly due to nicer weather.

InterLibrary Loans: We had an unusually high number of incoming loans this month.

Seniors Home: Rosebridge Manor still getting books (month loan). No loans to Hilltop this month.

Pools: The new DVD is in. Pools continue to be popular.

Meeting Room: The meeting room use was up this month. It was used by library programs, the Fair Board, the Knitting Club, the Scout leaders, and the Friends of the Library.

Collection: I am weeding the adult fiction; the withdrawnn books have been sent to Better World Books. I will be attending the big Scholastic sale this week to buy kids books for the summer.

Volunteers: The volunteer situation continues to be good. I will be looking into substitutes for the volunteers who go away in the summer. One of the volunteers has offered to help with finding new furnishings for the meeting room.

Donations: Merrickville Goes Green has donated \$500 for a collection of “green living” books! I will be ordering titles for this in the near future.

Facilities: Public works has had someone in to look at the library roof, and at the exterior lighting. One of the benches on the porch has been wrecked by “persons unknown”. I have had to replace our vacuums (one purchased, one donated).

Publicity/Outreach: The new website is up! Usual column in the Phoenix this month, as well as our webpage news, Facebook updates, signs, and flyers. There was an article in the paper about the butterfly garden.

Partnerships/Outreach: Worked with the Scouting group on butterfly garden. Am coordinating with the school re: drama club. I am now managing the municipal facebook page, as well as the library’s. I continue to attend managers’ meetings with the Village, and have met the new treasurer.

Professional Development, Meetings, etc: I went to Community Outreach meeting & workshop yesterday. The next small libraries’ meeting is early June.

Grants, etc: The Annual Survey/Provincial Grant website is now open for submitting data. I have most of the data ready, and plan to work on it this month – will not be able to complete until some data comes in from SOLS.

Plans for month: start planning for the Summer program (needs some rethinking), work on the Annual Survey, any immediate follow up re: building work and target groups - plus the usual.