

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - 308 - 21

Date: November 8, 2021

Moved by:

Cameron

Foster

Molloy

Seconded by:

Cameron

Foster

Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive an Outdoor Rink Maintenance Policy for information purposes; and

That Council hereby approves the Outdoor Rink Maintenance Policy.

Carried / Defeated

J. Douglas Struthers, Mayor

VILLAGE OF MERRICKVILLE-WOLFORD
OUTDOOR RINKS MAINTENANCE POLICY

1.0 Purpose

1.1 This policy is to establish the following guidelines for unsupervised Outdoor Municipal Rinks operated by the Village of Merrickville-Wolford (i.e., the "Village") in Merrickville and Easton's Corners regarding:

1.1.1 opening and closing dates

1.1.2 operating times

1.1.3 standards of service, including maintenance, equipment, amenities and staffing as well as flooding times.

2.0 Persons Affected

2.1 This policy applies to all employees including, but not limited to, the Manager of Operations and Operations Department staff, volunteers and external service providers.

3.0 Policy Statement

It is the policy of the Village to ensure that:

3.1 Unsupervised Outdoor Rinks

3.1.1 Operational Practices / Principles

- i. The Village is responsible for preparing and maintaining ice surfaces for Outdoor Rinks and may rely upon the services of Village staff, external service providers for this purpose at the discretion of the Manager of Operations in accordance with other Village policies.
- ii. At the discretion of the Manager of Operations or his/her delegate, Outdoor Rinks are given secondary priority in the allocation of municipal operational resources relative to other services which may impact public/staff safety and municipal liability including, but not limited to, the maintenance of safe passable streets and sidewalks, maintenance of municipal buildings and equipment, response to emergency situations, etc.
- iii. Snow clearing from the ice surface will be conducted, when possible, after the snow event ends, after all other municipal snow clearing priorities have been addressed at the sole discretion of the Manager of Operations.
- iv. The Manager of Operations or his/her delegate may, at the Manager of Operations' sole discretion, close any Outdoor Rink without notice to ensure the protection and safety of the public and staff, to protect the Village from liability and/or to protect and maintain public infrastructure, facilities, and equipment.
- v. The Manager of Operations or his/her delegate may, at the Manager of Operations' sole discretion and authority, without notice direct any occupant, spectator, or user of an

Outdoor Rink to exit the premises to ensure the protection and safety of the public and staff, to protect the Village from liability and/or to protect and maintain public infrastructure, facilities and equipment.

- vi. Notwithstanding the Operating Hours stipulated in S. 3.1.3, the Manager of Operations or his/her delegate may, at the Manager of Operations' sole discretion, vary the opening and closing dates of any Outdoor Rink and the Operating Hours of any Outdoor Rink as he or she deems expedient and beneficial with consideration to optimizing the public useability of an Outdoor Rink, to adapt to weather fluctuations and/or to accommodate the appropriate allocation of municipal operational resources.

3.1.2 Operating Season and Operational Practices

Unless otherwise determined by the Village, Outdoor Rinks:

- i. Are opened no earlier than the 3rd week of December (weather permitting) and remain open no later than the end of the first week of March weather permitting.
- ii. Are flooded to produce ice when there is sufficient frost in the ground, typically when the weather is consistently forecasted to include five to seven consecutive days of minus ten degrees Celsius or lower overnight with temperatures rising to no more than minus 4 degrees Celsius during the day during the same period.
- iii. May be equipped with such boards, fencing, signage and/or other such infrastructure as deemed necessary to protect spectators and users of the rink.

3.1.3 Operating Hours

- i. Unless otherwise determined by the Village or to accommodate maintenance activities as determined by the Manager of Operations, Outdoor Rinks are open to the public from 9am to 10 pm seven days a week, in accordance with the provisions of the Village's noise by-law.
- ii. Outdoor Rinks in Merrickville and Easton's Corners may be utilized for pleasure skating and hockey in accordance with Schedule 'A' (attached).

3.1.4 Services

- i. Village staff, external service providers will only be on site to flood and maintain the ice surface and perform the other maintenance tasks explicitly described within the Outdoor Rinks Policy.
- ii. The Village's Outdoor Rinks are "unsupervised" during the open operating hours stipulated in this policy.

2021-2022 Skating Timetable

(Weather permitting) open 9am to 10pm daily

Monday to Friday

9:00 a.m. - 12:00 p.m.	Schools
12:00 p.m. - 3:00 p.m.	Family skating
3:00 p.m. - 6:00 p.m.	Hockey
6:00 p.m. - 8:00 p.m.	Family skating
8:00 p.m. - 10:00 p.m.	Hockey

Saturday & Sunday

9:00 a.m. - 12:00 p.m.	Hockey
12:00 p.m. - 4:00 p.m.	Family skating
4:00 p.m. - 6:00 p.m.	Hockey
6:00 p.m. - 8:00 p.m.	Family skating
8:00 p.m. - 10:00 p.m.	Hockey

Monday, February 21, 2022, Family Day
Family skating, 9:00 a.m. to 3:00 p.m.