



VILLAGE OF MERRICKVILLE-WOLFORD

**Agenda for Council
Council Chambers**

Council Meeting 7:00 p.m.

Monday, June 24, 2019

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **Proclamation:** Lions Club of Merrickville Day – June 29th
5. **Minutes:** Approval of Minutes of the regular Council meeting of June 10, 2019
6. **Public Question Period to Council**
7. **Correspondence:** Ministry of the Solicitor General re: R.I.D.E. Grant dated June 11, 2019; and Merrickville Agricultural Society dated June 10, 2019
8. **Library Board:** Library Board Minutes of May 9, 2019; and Resolution re: Appoint Montague Representative and Council Liaison
9. **Planning:** Planning Advisory Committee Resolution R-08-2019; Planning Advisory Committee Resolution R-09-2019; Planning Advisory Committee Minutes of May 21, 2019; CBO-07-2019 re: Rideau Community Health Centre; and CBO-08-2019 re: Official Plan Timeline Update
10. **Finance:** FIN-23-2019 re: Temporary Water Service
11. **By-laws:** 43-2019 re: Establish Main Street Revitalization Ad Hoc Committee
12. **Notices of Motion:**
13. **Public Question Period to Council**
14. **Next meeting of Council:** July 22, 2019 at 7:00 p.m.
15. **Confirming By-Law:** 42-2019 re: Confirm Proceedings of Council meeting of June 24, 2019
16. **Adjournment.**

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Merrickville 1860
Amalgamated 1998



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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 19

Date: June 24, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the regular Council meeting of June 24, 2019 as:

___ circulated.

___ amended.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:
Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N



VILLAGE OF MERRICKVILLE-WOLFORD
Proclamation

WHEREAS the Lions Club of Merrickville has been and continues to be an active community group within the Village of Merrickville-Wolford;

AND WHEREAS examples of their significant contributions to the Village include the donation of the Merrickville Public Library Building and the annual organization of events such as Canalfest and the Christmas Hamper Drive;

AND WHEREAS the Lions Club of Merrickville supports local groups including youth organizations, local schools, community initiatives and festivities;

AND WHEREAS the achievements of the Lions Club of Merrickville has enhanced the quality of life for residents of the Village;

AND WHEREAS in 2019 the Lions Club of Merrickville will be celebrating its 65th Anniversary of Service;

AND WHEREAS the Charter of the Lions Club of Merrickville was signed on June 29, 1954;

BE IT RESOLVED that I, J. Douglas Struthers, Mayor of the Village of Merrickville-Wolford, do hereby proclaim June 29th as Lions Club of Merrickville Day.

Date of Proclamation: June 24, 2019

Signature: _____
J. Douglas Struthers, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: June 24, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of June 10, 2019 as:

___circulated.

___amended.

Carried / Defeated

J. Douglas Struthers, Mayor

**The Corporation of the
Village of Merrickville-Wolford**

Monday, June 10, 2019

A regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 7:00 p.m. on Monday, May 27, 2019.

Chaired by: Mayor J. Douglas Struthers
Members of Council: Deputy Mayor Michael Cameron
Councillor Bob Foster
Councillor Don Halpenny
Councillor Timothy Molloy

Staff in Attendance: Doug Robertson, CAO/Clerk
Kirsten Rahm, Treasurer

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-208-19 Moved by Councillor Foster, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the regular Council meeting of June 10, 2019, as amended.

Carried.

Note: The agenda was amended to include a Notice of Motion from Deputy Mayor Cameron.

Delegation:

R-209-19 Moved by Deputy Mayor Cameron, Seconded by Councillor Halpenny
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive and approve the draft Financial Statements as prepared by MNP LLP, for the year ending December 31, 2018.

Carried.

Minutes:

R-210-19 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of May 27, 2019, as circulated.

Carried.

R-211-19 Moved by Councillor Halpenny, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the special Council meeting of June 3, 2019, as circulated.

Carried.

Public Question Period: No questions.

Correspondence:

R-212-19 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from North Grenville District High School dated May 2, 2019; and

That Council does hereby approve the Village of Merrickville-Wolford Citizenship Award to be presented by Mayor Struthers in the amount of \$135.00, including the costs for engraving the plaque.

Carried.

R-213-19 Moved by Councillor Molloy, Seconded by Deputy Mayor Cameron

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive AMO Communications Policy Update dated June 7, 2019 and correspondence from the Honourable Steve Clark, Minister of Municipal Affairs and Housing dated June 7, 2019, for information purposes; and

That a copy of this correspondence be forwarded to the Planning Advisory Committee.

Carried.

R-214-19 Moved by Deputy Mayor Cameron, Seconded by Councillor Molloy

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Danielle Grenon dated May 28, 2019 regarding TNT-Buds Incorporated's cannabis micro-cultivation license application, for information purposes.

Carried.

R-215-19 Moved by Councillor Molloy, Seconded by Deputy Mayor Cameron

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Councillor Halpenny regarding the Community Centres received May 14, 2019, for information purposes.

Carried.

Public Works:

R-216-19 Moved by Deputy Mayor Cameron, Seconded by Councillor Foster

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report PW-03-2019, regarding Waste Diversion Statistics from 2016 through 2018, for information purposes.

Carried.

Finance:

R-217-19 Moved by Councillor Halpenny, Seconded by Deputy Mayor Cameron

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-21-2019 regarding the 2019 Community Grant Applications and allocates the funds from the Community Grant Line Item to be distributed as follows:

1. Merrickville Agricultural Society	Cash: \$ 6500	In-kind: \$ 100
2. Run Merrickville	Cash: \$ 483	In-kind: \$
3. Merrickville Cooperative Playgroup	Cash: \$ 81	In-kind: \$ 360
4. Ecole Ste-Marguerite-Bourgeoys	Cash: \$	In-kind: \$ 200
5. Merrickville Public School AC	Cash: \$	In-kind: \$ 200
6. Paramedic Ride	Cash: \$	In-kind: \$ 200
7. Friends of the Rideau	Cash: \$ 1500	In-kind: \$
8. Merrickville Tulip Festival	Cash: \$ 241	In-kind: \$
9. Merrickville-Wolford in Bloom	Cash: \$ 1616	In-kind: \$ 250
10. Christmas in Merrickville	Cash: \$ 2171	In-kind: \$
11. Merrickville Day Nursery School	Cash: \$	In-kind: \$
12. Merrickville's Jazz Fest	Cash: \$ 483	In-kind: \$ 100
13. Canal fest (Lion's Club)	Cash: \$ 965	In-kind: \$

Carried.

By-laws:

R-218-19 Moved by Deputy Mayor Cameron, Seconded by Councillor Molloy

Be it hereby resolved that: By-law 37-2019, being a by-law to establish a Recreation, Health and Wellness Advisory Committee, be read a first and second time, and that By-law 37-2019 be read a third and final time and passed.

Carried.

R-219-19 Moved by Councillor Halpenny, Seconded by Councillor Foster

Be it hereby resolved that: By-law 38-2019, being a by-law to establish a Community Development Advisory Committee, be read a first and second time, and that By-law 38-2019 be read a third and final time and passed.

Carried.

R-220-19 Moved by Deputy Mayor Cameron, Seconded by Councillor Molloy

Be it hereby resolved that: By-law 39-2019, being a by-law to establish an Environment Advisory Committee, be read a first and second time, and that By-law 39-2019 be read a third and final time and passed.

Carried.

R-221-19 Moved by Councillor Halpenny, Seconded by Deputy Mayor Cameron

Be it hereby resolved that: By-law 40-2019, being a by-law to establish an Agricultural Advisory Committee, be read a first and second time, and that By-law 40-2019 be read a third and final time and passed.

Carried.

R-222-19 Moved by Councillor Foster, Seconded by Councillor Molloy
Be it hereby resolved that: By-law 41-2019, being a by-law to establish a Heritage Advisory Committee, be read a first and second time, and that By-law 41-2019 be read a third and final time and passed.

Carried.

Notices of Motion: Deputy Mayor Cameron gave notice of a motion to be brought forward at the next Council meeting regarding the provision of grant information to Council.

Public Question Period to Council:

Y. Grandmaitre inquired as to whether he will receive a written answer to his previous question regarding the water and sewer charges for the Friends of the Rideau.

B. Fitzpatrick inquired as to why some of the grant applications were marked as "N/A" for in-kind services.

In Camera:

R-223-19 Moved by Councillor Molloy, Seconded by Councillor Foster
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to an "In-Camera" session at 7:55 p.m. under Section 239 (2) of the *Municipal Act, 2001*, as amended, to address matters pertaining to:

1. Personal matters about an identifiable individual, including municipal or local board employees.

Carried.

Note: Members of the public were asked to leave the Council Chamber at this time.

R-224-19 Moved by Councillor Foster, Seconded by Councillor Halpenny
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby rise and report from the "In-Camera" session, with staff being given direction, and the regular Council session resume at 8:20 p.m.

Carried.

Note: Members of the public were now able to reenter the Council Chamber.

Committee Appointments:

R-225-19 Moved by Councillor Foster, Seconded by Councillor Halpenny
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby appoint the following individuals to the Main Street Revitalization Ad Hoc Committee:

Paula Hurtubise
Bruce Perron
Yves Grandmaitre
Kevin Bridge
Connie Adams

Carried.

Confirming By-Law

R-226-19 Moved by Deputy Mayor Cameron, Seconded by Councillor Foster

Be it hereby resolved that: By-law 36-2019, being a by-law to confirm the proceedings of the Council meeting of June 10, 2019, be read a first and second time, and that By-law 36-2019 be read a third and final time and passed.

Carried.

Adjournment

R-227-19 Moved by Deputy Mayor Cameron, Seconded by Councillor Foster

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 8:25 p.m. until the next regular meeting of Council on Monday, June 24, 2019 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: June 24, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from the Ministry of the Solicitor General regarding the Reduce Impaired Driving Everywhere (R.I.D.E.) Grant Allocation dated June 11, 2019; and

That Council does hereby direct the Chief Administrative Officer to execute the Ontario Transfer Payment Agreement associated with same.

Carried / Defeated

J. Douglas Struthers, Mayor

Ministry of the Solicitor General

Public Safety Division
External Relations Branch

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3
Tel.: 416 314-3010
Fax: 416 314-3092

Ministère du Solliciteur général

Division de la sécurité publique
Direction des relations extérieures

25, rue Grosvenor
12^e étage
Toronto ON M7A 2H3
Tél.: 416 314-3010
Télééc.: 416 314-3092



June 11, 2019

Mr. Douglas Robertson
CAO/Clerk/Economic Development Director
Village of Merrickville-Wolford Police Services Board
317 Brock Street West
Merrickville ON K0G 1N0

Dear Mr. Robertson:

Re: Reduce Impaired Driving Everywhere (R.I.D.E.) Grant Allocation for 2019-2020

As you know, protecting the people of Ontario and keeping communities safe is a top priority for this government. That is why we have committed to provide frontline police with the tools, resources and supports they need to protect our communities.

I am pleased to inform you that **Village of Merrickville-Wolford Police Services Board** has been granted an allocation of **\$6,640.00** under the R.I.D.E. Grant Program for the 2019-2020 fiscal year. This grant is intended to enhance the regular R.I.D.E. program currently being conducted by the **OPP Grenville County (Merrickville Wolford)** to offset the costs for sworn officers' overtime and paid duty.

Attached is a copy of the R.I.D.E. Grant contractual agreement, which covers the period from April 1, 2019 and ending March 31, 2020. Execution of this agreement is a precondition for the reimbursement of claims you will make under your R.I.D.E. Grant Program and binds you to specific requirements as referred to in Article 7 and stipulated in Schedule D (Budget, Payment Plan and Reporting).

Please have the authorized signatory for the grantee sign the agreement and return **two original signed** copies along with **proof of your general liability insurance** (\$5 million), indemnifying "Her Majesty the Queen in Right of Ontario, her Ministers, Agents, Appointees and Employees", as per section A10.2 of the agreement, by **July 31, 2019**, to:

Ms. Yoko Iwasaki
Community Safety Analyst
Program Development Section, External Relations Branch
Public Safety Division
Ministry of the Solicitor General
12th Floor, 25 Grosvenor Street
Toronto ON M7A 2H3

.../2

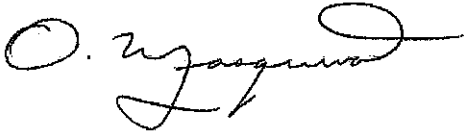
Mr. Douglas Robertson
Page Two

Your copy of the fully executed contract will be returned to you as soon as possible.

Regrettably, impaired driving is one of the leading causes of criminal death and injury in our society. The R.I.D.E. program continues to be an effective deterrent against drinking and driving and remains an important program to educate the public.

Thank you for your support and participation in this valuable initiative.

Sincerely,

A handwritten signature in cursive script, appearing to read "O. Mosquera". The signature is written in black ink and is positioned above the typed name and title.

Oscar Mosquera
Manager
Program Development Section
External Relations Branch

Enclosure

c: **OPP Grenville County (Merrickville Wolford)**

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:		
Recorded Vote Requested By:		
Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: June 24, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Rose Lamingman, Secretary of the Merrickville Agricultural Society dated June 10, 2019; and

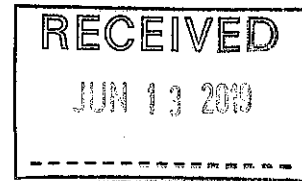
That Council does hereby grant exemptions for the Merrickville Agricultural Fair to take place on August 9th to 11th, 2019, as follows:

From Noise By-law 23-03: Friday, August 9, 2019 from 5:00 p.m. to 2:00 a.m.
 Saturday, August 10, 2019 from 12:00 p.m. to 2:00 a.m.
 Sunday, August 11, 2019 from 12:00 p.m. to 6:00 p.m.

From Sign By-law 24-10: Northwest Corner of Main and St. Lawrence Streets
 106 Read Street
 Highway 43 on Boundary
 County Road 16, North Side, West of 2068
 County Road 15, opposite 18392.

Carried / Defeated

J. Douglas Struthers, Mayor



June 10, 2019

Dear Mayor Struthers and Councillors of Merrickville- Wolford Council,

The Merrickville Agricultural Society is requesting an exemption from the Noise By-Law during the Merrickville Fair weekend on August 9,10,11 /19.

Please be advised that we will be hosting a Bavarian Garden outdoors under a tent on the Fairgrounds.

Dates and times are as follows:

Friday Aug. 9/19 from 5pm to 2am

Saturday Aug. 10/19 from 12 noon to 2am

Sunday Aug. 11/19 from 12 noon to 6pm

Thank -you for your consideration in this manner from the Directors of the Merrickville Agricultural Society.

Sincerely,

A handwritten signature in cursive script that reads "Rose Lamingman". The signature is written in black ink and is positioned below the word "Sincerely,".

Rose Lamingman Secretary MAS

MERRICKVILLE PUBLIC LIBRARY

Merrickville Public Library Board's meeting was held May 9, 2019 at 12:30 p.m. at the library.

Present: M-W: Brian Reid, John Harris, Timothy Molloy, Carole Roberts, Victor Suthren

Montague: Wendy Simpson-Lewis

and Mary Kate Laphen (Librarian)

Regrets:

Meeting called to order at 12:37 pm.

1. Declaration of Pecuniary Interest: None.

2. Adoption of Agenda: with addition of 2 items under Other Business. Moved by Vic; seconded by Carole. ADOPTED.

3. Approval of Minutes:

- Apr. 11/19 meeting minutes – Moved by Wendy; seconded by John. APPROVED.

6. Correspondence: None

7. Questions/ Presentations from Public: None

8. Friends of the Library Report: The Friends' Garage Sale (during Merrickville Garage Sale) made \$1000.

9. Librarian's Report: see below.

10. Other Business:

i. Resolution re: salaries. Resolution to authorize the wage increase approved in the 2019 budget.

Moved by Vic; seconded by Carole. APPROVED. Mary Kate to forward to the payroll department.

ii. Updates:

- **Cuts to SOLS/OLS-N:** Brief review of the current situation re: the recent budget cuts. The delivery service has been cut, but there is no additional information on interlibrary loans or any further service cuts/changes yet. More information should be available soon.
- Timothy mentioned that a municipal resolution opposing the SOLS cuts is on the agenda for the next Merrickville-Wolford Council meeting.

iii. Policy Review –

- Reviewed and amended the following policies as needed:

- | | |
|----------------------------------|--|
| a. Policy Creation Policy | m. Teen Services Policy |
| b. Planning Policy | n. Programming Policy |
| c. Advocacy Policy | o. InterLibrary Loan Policy – <i>deferred</i>
<i>pending more information from SOLS</i> |
| d. Public Relations Policy | p. Reference Services Policy |
| e. Sponsorship Policy | q. Local History/Genealogy Policy |
| f. Volunteer Policy | r. Internet & Wireless Use Policy |
| g. Training Policy | s. Facilities & Meeting Room Policy |
| h. Use of Technology Policy | t. Political Elections Policy |
| i. Privacy Policy | u. Emergency Policy & Procedures |
| j. Circulation Policy | v. Personnel Policy |
| k. Collection Development Policy | |
| l. Children's Services Policy | |

- **Motion to approve reviewed policies** - Moved by Vic, seconded by Carole – APPROVED.

- Purchasing Policy - deferred to next meeting due to lack of time

iv. Meeting with possible donor – The board authorized Brian and John (and Mary Kate) to meet with a resident who is interested in donating to the library.

11. Next meeting: Thurs, June 13, 2019 at 12:30 at the Library.

Meeting concluded.

Librarian _____

Chairperson _____

Librarian's Report for Apr-May /19

Statistics:

April	2019	2018	2017	2016
Patrons	1230 w/mtgs 1239 -6.5%	1287 -8.5% w/mtgs 1326 -7%	1409 -11% w/mtgs 1427	1538 +20% w/mtgs 1582
(Kids/Youth)	398 (108 / 290)	358 (97 / 261)	447 (154 / 293)	491 (151 / 340) +33.5%
(Progs)	137-in (11 prgs, 1 CV - in) 37-out of Lib, (5 progs)	149-in (22 prgs in) 65-out of Lib (4-prgs, 2 CVs out)	201-in (28 prgs) 41-out of Lib (3-prgs, 1 CVs out)	147-in (18 prgs- in) 55- out of Lib (5 prgs + 1 CV- out)
Mtg Rm users	9 (1 mtg)	39 (6 mtgs)	18 (3 mtgs)	44 (8 mtgs)
Circulation	2091 -5% OverDrive: 455 (circ) TOTAL 2546 +1.5%	2202 +4.5% OverDrive: 302 (circ) TOTAL: 2504 +2.5%	2107 -20% OverDrive: 330 TOTAL: 2437	2647 +4% OverDrive: 240 TOTAL: 2887
(Adult/Child)	(A-1378, J-689 T-24)	(A-1572, J-587, T-47)	(A-1442, J-641, T-41)	(A-1775, J-806, T-66)
Internet use (+wireless):	302 -11% (229 / 49w / 24 Tab)	342 +3% (273 / 50w / 19 Tab)	331 +3% (261 / 50w / 20 Tab)	320 -10% (251 / 65w / 4 EL)
ILLs borrowed/lent:	102 / 49	123 / 67	103 / 91	148 / 91

April visits were down from last year, although visits from kids/youth are up. Adult circulation was down, but ebook/eaudio circulation (mostly adult) was up. After school visits are continuing brisk. Interlibrary loans are down for May due to the suspension of this service. Although we ran fewer programs this April, they seem to have had better attendance on the whole.

Programs & Services:

Children's Programs:

StoryTime: Continues to do well. Some new kids have started coming.

Lego Club/Tech Club: Still sporadic.

Summer Reading Club: Have started planning activities for this summer

PlayGroup: Continue to do story visits most weeks.

Daycare: Continuing monthly visits to the toddlers and preschoolers & loan of books on request.

Schools: Am putting together a story walk for the Merrickville kindergarten classes, at the request of one of the teachers. Will be able to reuse for summer storytime

Adult Programs:

Library Book Club: Everything was fine, but all the book clubs are concerned as to how the cuts to interlibrary loan will affect them. The library book club has a work-around for this month.

Off The Shelf: This continues to go well and there was a capacity crowd for April's poetry night.

Friday Movies: Audience continues to be lower now that spring has arrived. May not run in June.

Museum Passes: Still moving, but not as briskly.

Internet: The spring upswing in use is continuing.

InterLibrary Loans: Currently suspended due to the SOLS cuts. All the libraries are working to get all the books back to their homes via mail. There has been a lot of concern and unhappiness from the public re: this cut. We do not yet know what this will look like going forward.

Seniors Home: Rosebridge Manor still getting books (month loan).

Pools: These are also affected by the cuts to the SOLS delivery service. The upcoming rotations have been deferred while "Plan B" is being formulated.

Meeting Room: In addition to programs, this was used by the Fair Board and by some of the kids after school.

Collection: Our in-library puzzle, has inspired some patrons to suggest we add circulating puzzles. Several have offered to donate puzzles, so we are going to run a pilot project.

Volunteers: The volunteer situation is fine. They continue to process books, shelve, package ILLs, work on

the genealogy collection, etc..

Donations: One of our patrons has expressed interest in making a large donation to the library.

Facilities: Spoke to Randy (CBO) re: exterior work. Nothing has happened yet, but he will be following up with this and will let us know. Have purchased the new vacuum and meeting room curtains (sponsored by the Friends). Next will address the computer situation.

Publicity/Outreach: There was an article in the NG Times about the 2018 Annual Report, and I was interviewed for an article about the SOLS cuts. Usual publicity in the Phoenix, website, Facebook updates, signs, and flyers.

Partnerships/Outreach: Partnering with the Lions and Merrickville-Wolford in Bloom for Tulip Festival (paper tulip making workshops). The MAG Photography group wants to partner with the library to lend "analog" cameras, etc. Details of this still need to be hashed out.

Professional Development, Meetings, etc: The Small Libraries meeting and the Community Outreach group meeting are coming up this month.

Grants, etc: n/a

Plans for month: Review the remaining policies for next month. Planning with the Photography group. Shop for computers. Complete the Charitable Tax Return (once audited financial statement is available). Continue planning for the Summer Program. Continue to publicize Kanopy. More on programming, outreach, marketing as time permits. Plus the usual library business.

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Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: June 24, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby appoint the following members to the Merrickville Public Library Board:

Wendy Simpson Lewis; and

Timothy Molloy.

Carried / Defeated

J. Douglas Struthers, Mayor

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Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
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Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: June 24, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive Resolution R-08-2019 of the Planning Advisory Committee dated June 17, 2019; and

That Council does hereby approve the amendment to Schedule "A" of the existing site plan agreement regarding 305 Broadway Street West.

Carried / Defeated

J. Douglas Struthers, Mayor

PLANNING ADVISORY COMMITTEE

Resolution Number; R-⁰⁸.....-19

Date; June 17.....2019

Moved by; Ian Kirk Stewart Hamill Rod Fournier Kim Weedmark

Seconded by; Ian Kirk Stewart Hamill Rod Fournier Kim Weedmark

Be it hereby resolved that;

The Planning Advisory Committee of the Village of Merrickville-Wolford does hereby;

recommend that Council approve the amendment to the existing site plan agreement at 305 Broadway Street West

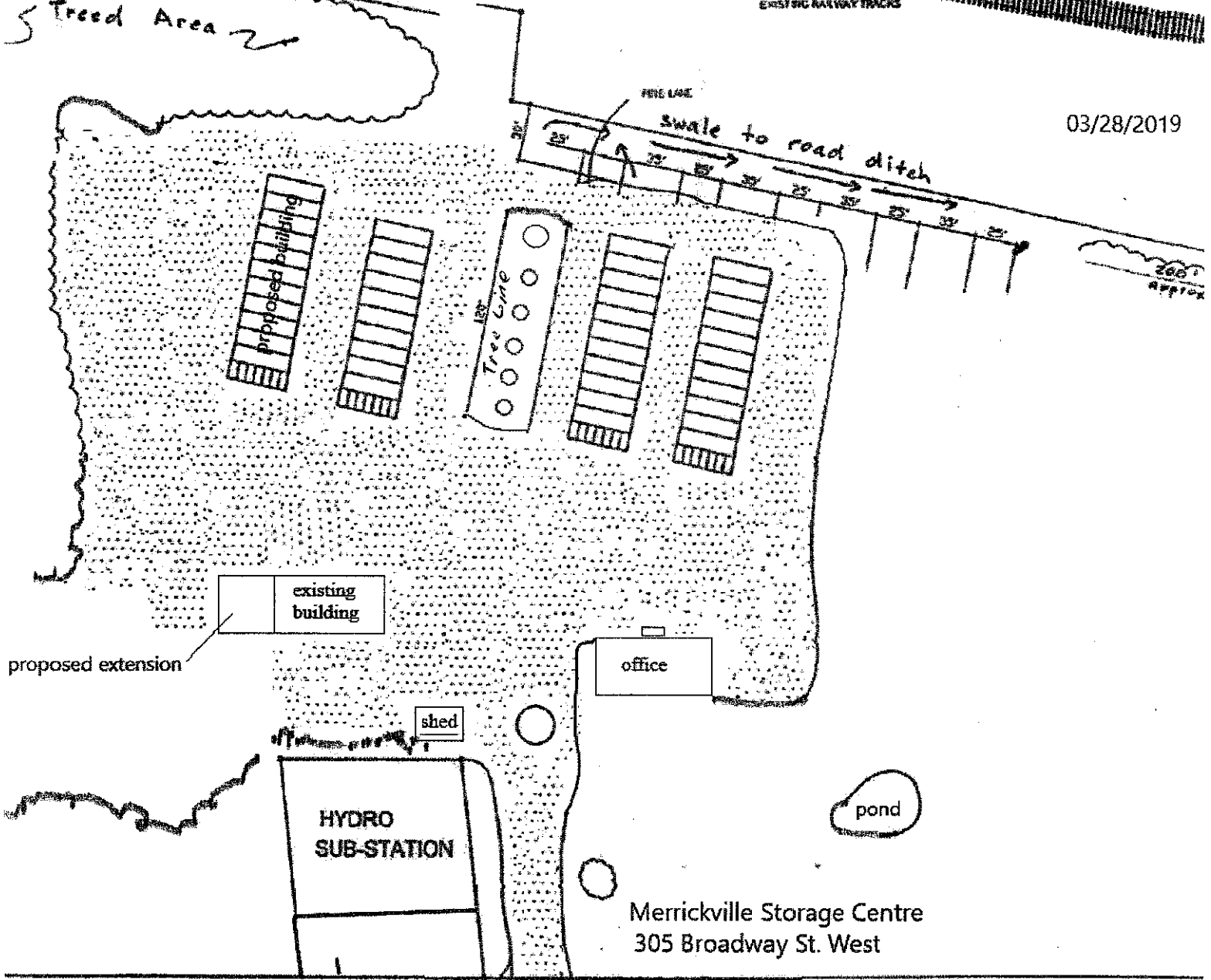
Carried/Defeated

[Signature]
.....
John Ireland, Chair

Tree Area

EXISTING RAILWAY TRACKS

03/28/2019



HWY #43/BROADWAY ST. WEST

Merrickville Storage Centre
305 Broadway St. West

TED DINSMORE

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



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Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:
**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: June 24, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive Resolution R-09-2019 of the Planning Advisory Committee dated June 17, 2019, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

PLANNING ADVISORY COMMITTEE

Resolution Number; R-⁰⁹.....-19

Date;...^{June 17}.....2019

Moved by; Ian Kirk Stewart Hamill Rod Fournier Kim Weedmark

Seconded by; Ian Kirk Stewart Hamill Rod Fournier Kim Weedmark

Be it hereby resolved that;

The Planning Advisory Committee of the Village of Merrickville-Wolford does hereby;

subject to the requirements as set out in the memorandum from the Village Planner dated June 17, 2019, and in accordance with any other applicable requirements from other authorities, that the Committee recommends in principle that the lands legally described as Blocks 45, 46, 69, 70, 72, 73 on Plan 6 may be developed.

Carried/Defeated


John Ireland, Chair

MEMORANDUM

DATE: June 17, 2019

TO: R. Wilkinson

CC: D. Robertson

FROM: D. Grant

RE: BASILLE DEVELOPMENT PROPOSAL MEMO REPORT

1. Introduction and Understanding

Further to your request, the following is a preliminary planning analysis of the above noted development proposal, and our recommendation as to how best to proceed with the development approval process.

It is our understanding that the proposal is to partially repeal the deeming by-law on Blocks 45, 46, 69, 70 and 72 on Plan 6, thereby "re-instating" the road and lot configuration so that the land can be developed. The attached sketch shows the land in question and the resulting road and lot configuration that would result.

2. Preliminary Planning Analysis

The foregoing approach to developing the land is based on the assumption that the road and lot configuration that is shown on Plan 6 is viable, and this cannot be known without more detailed studies to answer the following questions:

- Can the land be serviced (sewer and water) based on the existing road configuration?
- How is stormwater management to be provided, and can it be provided based on the existing road configuration?
- Are the intersections of Streets A and B with Collar Street (Collar Hill Road) located so that there is safe access (adequate sight lines) to the interior lands?
- Are the lots properly dimensioned to accommodate the proposed housing – note that all of the streets, including Collar Hill Road need to be widened in order to meet Village standards?
- Are there any environmental issues that need to be addressed which might impact on the road and lot configuration?
- What are the (conceptual) plans for Blocks 45 and 46 – note that the answer to this question might impact the answers to the other listed questions.

3. Conclusions

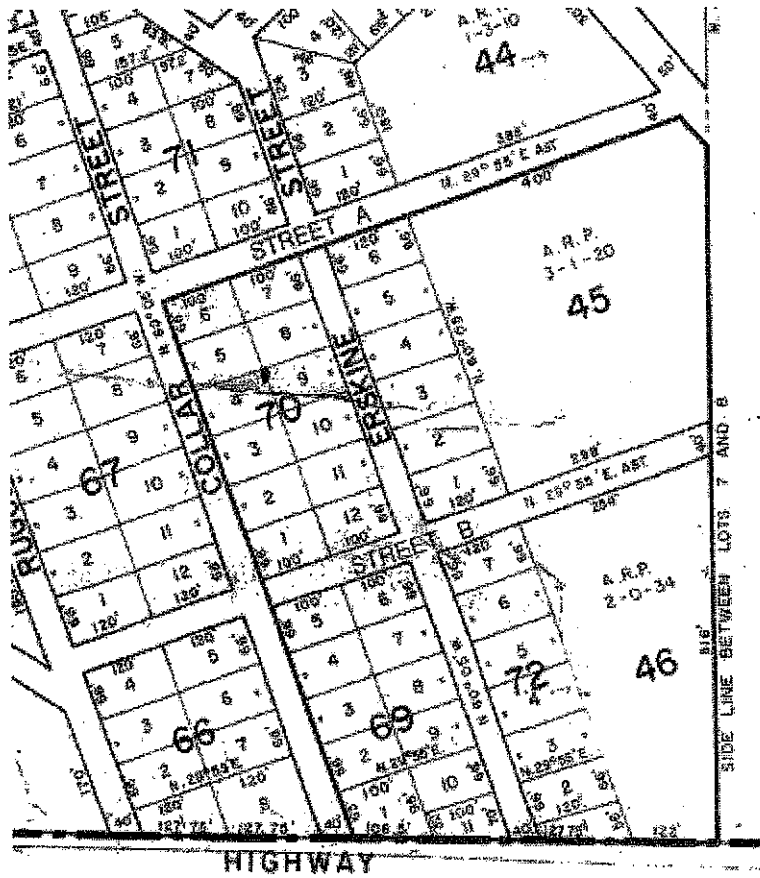
It is not possible to answer the foregoing questions without conducting certain studies. Accordingly, we recommend that the applicant submit the following studies:

- Servicing Options Report
- Preliminary Stormwater Management Report

- Environmental Impact Statement (to be scoped in consultation with RVCA)
- Traffic Impact Assessment

Once these studies have been submitted, it will be possible to determine whether a plan of subdivision application is required (as in the case of the McLeans Landing subdivision) or whether the existing Plan 6 can serve as the basis for development (as is currently being investigated for the St. John Street development proposal).

I trust that the foregoing is helpful. Please do not hesitate to contact me if you have any questions or require additional information.



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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:
**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: June 24, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Planning Advisory Committee dated May 21, 2019, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

PLANNING ADVISORY COMMITTEE MEETING MINUTES

Village of Merrickville-Wolford Council Chambers
317 Brock Street West

Date of Meeting; May 21st, 2019 at 7:00pm

Present; (Committee Members) Chairman John Ireland, Stewart Hamill, Rod Fournier, Ian Kirk, Kim Weedmark, Tim Molloy

Secretary to Committee, Randy Wilkinson (Staff),

Regrets; None

Members of the Public; Yves Grandmaitre, Pat Watson

1. Call to Order:

Call to order by Chairman John Ireland at 7:02pm.

2. Agenda:

Moved by Rod Fournier and seconded by Stewart Hamill to approve the date agenda. Carried.

3. Declaration of Pecuniary Interest:

There was no declaration of pecuniary interest.

4. Review of Previous Minutes;

The previous minutes of the meeting of April 15th, 2019 were reviewed by the Committee. Moved by Kim Weedmark and seconded by Ian Kirk to approve the previous minutes, as presented. Carried.

5. Old Business;

There was no old business before the Committee.

6. New Business/Delegations;

- a) Wilson Basille appeared before the Committee to revisit his proposed residential development of Blocks 45, 46, 69, 70, 72 and 73, Plan 6 on the east side of Collar Hill Road. At the suggestion of staff, Wilson attended the Land Registry Offices in Prescott and obtained for the Committee the (former) Village of Merrickville Subdivision Control Bylaw from 1969. The old Bylaw appears to be still valid and is registered against the property's title. There was some discussion on how the enabling legislation for the Bylaw has been changed drastically by today's Planning Act. Wilson was seeking agreement in principle for the Committee to recommend that Council lift the old Bylaw on the subject lands in order to permit the development. It was suggested by Randy Wilkinson and Kim Weedmark that the Committee exercise caution in recommending this request to Council as no draft site plans have been submitted. There was further discussion on the Sewage Treatment Plant capacity and also on the minimum 16m road widths provided for in the Village Official Plan. Wilson agreed to obtain independent legal and planning opinions.
- b) The email correspondence dated April 16th, 2019 from Robbie Giles was reviewed by the

Committee.

- c) Notice of Decision from the Consent Granting Authority re; B-3-19 (Hanna) was reviewed by the Committee.
- d) Notice of Decision from the Consent Granting Authority re; B-4-19 (Rideau Community Health Services) was reviewed by the Committee.
- e) The Upper Canada District School Board correspondence of May 16th, 2019 was reviewed by the Committee.

7. Ongoing Business

The dates for review of the latest draft of the Official Plan were discussed and Randy Wilkinson shall confirm with the Committee, the dates of either June 7th or 13th as well as meeting locations.

8. Round Table;

9. Date of Next Meeting;

The date of the next regular Planning Advisory Committee meeting shall be June 17th, 2019 at 7:00pm

10. Adjournment;

A motion for adjournment was put forward by Kim Weedmark at 8:18pm.

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: June 24, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CBO-07-2019, regarding the transfer of land located at 354 Read Street to Rideau Community Health Services (RCHS), for information purposes; and

That Council direct staff to complete the process of transferring the subject lands to RCHS; and

That Council direct staff to undertake the process of creating a new license to facilitate the continuation of the existing parking provisions.

Carried / Defeated

J. Douglas Struthers, Mayor



Village of Merrickville-Wolford

Report CBO-07-2019
Planning and Building Department
Information Report to Council
Date of Council Meeting: June 24, 2019

RE: Transfer of lands to Rideau Community Health Services, 354 Read Street

OBJECTIVE: To provide Council with additional information pertaining to the transfer of land ownership and to request Council's direction regarding this matter.

RECOMMENDATION:

1. That Council receive report CBO-07-2019, regarding the transfer of land located at 354 Read Street to Rideau Community Health Services (RCHS), for information purposes; and,
2. That Council direct staff to complete the process of transferring the subject lands to RCHS; and,
3. That Council direct staff to undertake the process of creating a new license to facilitate the continuation of the existing parking provisions.

BACKGROUND:

The existing Health Services building known civically as 354 Read Street is a one-storey medical office of approximately 9500 sq. ft. in area. The property is zoned as "O-1" Open Space and designated similarly in the Village's Official Plan. The United Counties' Official Plan recognizes the lands as an urban settlement area. A medical clinic is a permitted use in all those documents.

The building was constructed by the then Merrickville District Community Health Centre in 1999 and completed for occupancy that same year. The building, although owned by the Health Centre, was constructed upon Village-owned lands facilitated through a lease arrangement with the Village Council of the day.

The lease arrangement allowed for a maximum term of 49 years for the Medical Health Centre to continuously occupy the Village lands described therein as Part 1 on Registered Plan 15R-9723. The parking area described on the lease arrangement as being Part 2 on 15R-9723 would continue to be property of the Village. The parking area was deemed in the lease as "shared areas or licensed lands". The use of the parking lot continues to be shared amicably by the RCHS and the Village.

ANALYSIS:

In March 2018, representatives of the RCHS approached the Village for the purposes of terminating the lease and obtaining ownership of the lands described as Part 1 on Plan 15R-9723 (see attached March 18, 2018 letter from Jacques Pelletier). The parcel of land has been reviewed for Zoning By-law compliance with respect to the use, lot area, yard/setbacks and building height as well as other applicable provisions of the By-law. The parking area requirement is also in compliance to the By-law.

It is the understanding of staff through meetings with the RCHS that obtaining legal ownership of the subject lands will assist them in securing funding from the Ministry of Health and Long-Term Care. Further clarification can be found by

The RCHS has agreed, in writing, to bear all costs associated with the severance including, but not limited to, such items as application fees, legal registrations and surveying.

General Chronology of Events

During the term of the previous Council, the RCHS requested that the Village give consideration to severing the lands upon which the building sits being Part 1 on Plan 9723 and transferring the ownership from the Corporation of the Village of Merrickville-Wolford to the RCHS.

RCHS representatives were directed to the Village's Planning Advisory Committee (PAC). During their regular meeting of June 18th, 2018, the PAC passed resolution R-018-18 (copy attached) indicating support of the proposed transfer of ownership.

At their regular meeting of June 25th, 2018, Council received the recommendation of PAC and passed resolution R-224-18 (copy attached), thereby directing staff to move forward with the transfer of the ownership of the lands subject to the RCHS agreeing to carry all associated costs.

A representative of the RCHS attended a regular meeting of PAC on July 16th, 2018 for the purposes of reviewing a draft severance application and clarifying the *Planning Act* process. The application was reviewed for Zoning By-law compliance.

The formal application was recommended for approval by PAC under their resolution R-06-19 (copy attached).

The severance application was formally submitted to the Consent Granting Authority (CGA) in Brockville and the hearing was held on April 17th, 2019. The application was approved and the appeal period ended in early May with no appeals received by the CGA.

BUDGET/LEGAL IMPLICATIONS:

The budget implications to the Village are the potential for garnering assessment on the property and building after it is entirely owned by the RCHS.

The legal implications are minimal and it should be noted any liability for an accident suffered upon their newly acquired lands shall then be the responsibility of the RCHS and no longer the responsibility of the Village.

LINKS TO STRATEGIC PLANS:

The Village's Strategic Plan identifies on page 11, certain strengths of the community as follows:

*The community also has many important and unique assets which will provide a sound foundation for its future development. These include its heritage structures, natural resources and, artists and artisans, **health services** and its strategic location.*

The transfer of ownership of the lands to the RCHS can help facilitate the financial viability of this community asset. It is important that the RCHS remain within the Village.

CONCLUSION

It would be the recommendation of staff:

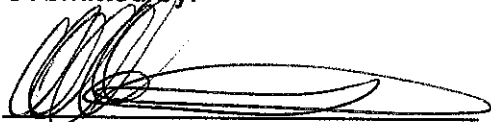
1. To allow the transfer of ownership of the lands known as Part 1 on Plan 9723 from the Village of Merrickville-Wolford to the Rideau Community Health Services.
2. That the existing lease arrangement be dissolved and a new license agreement be created outlining the continuance of parking on the Village-owned property known as Part 2 on 15R-9723.

ATTACHMENTS:

1. Letter from RCHS dated March 15, 2018;
2. PAC Resolution R-018-18;
3. Council Resolution R-224-18; and
4. Letter from RCHS dated May 30, 2019.

REQUIRED AND RECEIVED COMMENTS FROM: Yes or N/A (Not applicable)	
CAO	Yes
Clerk	Yes
Finance	N/A
Building & BLEO Department	Yes
Public Works & Environmental Department	NA
Parks, Recreation & Facilities Department	N/A
Planning Department	Yes
Economic Development Department	NA
Fire Department	NA
Other:	NA

Submitted by:

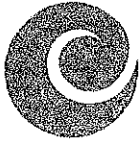


Randy Wilkinson
Chief Building Official

Approved by:



Doug Robertson
CAO/Clerk/Director of Economic
Development



Rideau Community
Health Services

March 15, 2018

Mayor David Nash,
Members of council,
Village of Merrickville Wolford
317 Brock St West, Merrickville

Re: Request to transfer municipal land to Rideau Community Health Services. Part of lots 4, 5 & 6, Block 28, part of Brock and Read St. Registered Plan 6.

Dear Mayor Nash and members of council,

It has been 20 years since construction began on the Merrickville District Community Health Centre (MDCHC) building. Funding for the 1.2 million dollar project was part of a Federal, Provincial, local infrastructure program. The local 1/3 contribution included the municipality providing the land with the MDCHC Board borrowing the balance (\$250,000). The municipality retained ownership of the land and leased it to MDCHC, now Rideau Community Health Services (RCHS), for 50 years at one dollar a year.

After 20 years of use RCHS would like to formally request that the Village transfer ownership of this parcel of land (survey attached) to RCHS. RCHS is keen to see this transfer happen in as expeditious a manner as possible.

RCHS has proudly served the greater Merrickville area since 1974 through. Its Merrickville District Centre is here to stay as an essential component of our health network. Ownership of the building and the land is in the strategic interest of RCHS in the long term.

We would be pleased to meet with you and members of council, staff and Village planner as required to discuss the most efficient process in achieving this goal.

On behalf of the Board of Directors I thank you for your attention to this sensitive matter. RCHS Executive Director, Peter McKenna, pmckenna@rideauchs.ca and I, jcqs pelletier@gmail.com will be the point people on this matter if you need to contact us.

Sincerely,

Jacques Pelletier, Chair

Cc Arie Hoogenboom, Acting CAO/Clerk
Peter McKenna, Executive Director, RCHS

354 Read Street, P.O. Box 550, Merrickville, ON K0G 1N0 Tel: 613-269-3400 Fax: 613-269-4958 www.RideauCHS.ca



Ontario's Community
Health Centres

Planning Advisory Committee

Resolution Number: R - 018- 18

2018

Moved by: K. Weedmark C. MacInnis I. Kirk S. Hamill T. Molloy R. Fournier

Seconded by: K. Weedmark C. MacInnis I. Kirk S. Hamill T. Molloy R. Fournier

Be it hereby resolved that:

The Planning Committee of the Village of Merrickville-Wolford ~~does hereby~~ *is in support*
of the proposed transfer of ownership of the Health
Centre lands to the Rideau Community Health
Services.

Carried / Defeated


John Ireland, Chair

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's Use only, if
required:

**Recorded Vote
Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - 004 - 18

Date: June 25, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive PAC Resolution R-018-18 regarding transfer of ownership of the Health Centre lands to the Rideau Community Health Services; and approve moving forward with this transfer subject to Rideau Community Health Services carrying the associated costs.

Carried / Defeated


David Nash, Mayor



**Rideau Community
Health Services**

May 30, 2019

Mayor Doug Struthers,
Members of council,
Village of Merrickville-Wolford
317 Brock St West, Merrickville

Re: Additional information with regards to transfer municipal land to Rideau Community Health Services: part of lots 4, 5 & 6, Block 28, part of Brock and Read St. Registered Plan 6.

Dear Mayor Struthers and members of Council,

We are pleased to offer you additional information with regards to the above request for further information before this matter comes back to Council. Included with this letter is a copy of our original letter to the former Council dated March 15, 2018, as well as a copy of the 50-year lease for the land. /

We are requesting this land transfer so our agency, Rideau Community Health Services (RCHS), can have full use of its building asset. The building itself has an estimated value of \$2M presently, but without ownership of the land, it has no value and it makes the Health Centre vulnerable.

1. RCHS and its Merrickville and District Community Health Centre need this asset to ensure it can be maintained and renovated when necessary so it can remain a top-class provider that is critical to the district and region. The province of Ontario and its Health Ministry are facing significant pressures to reduce expenditures. At this time, and for the foreseeable future, we do not expect to have access to any significant Health Ministry capital funds to maintain, repair or renovate our Merrickville Health Centre. When major capital expenses eventually arise, we would want our organization to have the use of its building as collateral to access private funding/grants something that would be made possible if the agency owns the land.
2. The Ontario Health Ministry is presently undertaking a major structural reform amongst its service providers and regional authorities. By now Council would be aware that the Local Health Integration Networks (LHINs) are being disbanded. As well, new Ontario Health Teams are being formed; they will include all service partners such as hospitals and local community health agencies. This reform will ultimately lead to amalgamations and a rationalization of resources. In this context, RCHS is an

important player and a leader. It needs to present a solid plan to authorities and its interested partners. Ownership of the Merrickville Health Centre and the land it sits on solidifies our Merrickville Health Centre in such a context. In this era of cost cutting, amalgamations and outright closing of facilities and organizations, owning the land on which our Merrickville Centre sits, and thus being able to keep the building up to date is another way to ensure it stays in Merrickville.

3. Our present arrangement with the Village of Merrickville-Wolford with regards to the land is essentially based on a 50-year lease. We are now into the 21st year, which means that we have 29 years left. We respectfully suggest that the Health Ministry will be looking beyond the goodwill of future Merrickville-Wolford Councils when making long-term decisions on service providers and buildings it will support and invest in.

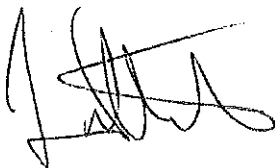
We presume Council understands from what precedes that RCHS wants to ensure the Merrickville and District Community Health Centre stays in Merrickville in the coming years, and beyond the time left of its land lease. We believe owning the land our building sits on is another way to consolidate its future in this community.

The land at present is of no use to the Village as the health Centre's building sits on it. The health centre is not leaving Merrickville. It would seem to us it only makes sense the Village transfer ownership of the land.

We will be pleased to meet with you and members of Council when this issue is brought back for discussion.

On behalf of the RCHS Board of Directors, we thank you for your attention to this matter and hope it can finally be resolved for the benefit of the 3,000 clients served by the Merrickville Community Health Centre.

Respectfully,



Jacques Pelletier
Board Chair



Michele Bellows
Chief Executive Officer



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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: June 24, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CBO-08-2019, regarding the required process for the public review of the new Official Plan, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor



Village of Merrickville-Wolford

Report CBO-08-2019
Planning and Building Department
Information Report to Council
Date of Council Meeting: June 24th, 2019

RE: Introductory and Open House Meetings for the Public Review of the proposed Official Plan

OBJECTIVE: To provide Council with an update regarding timing to finalize the Village's proposed new Official Plan.

RECOMMENDATION:

That Council receive report CBO-08-2019, regarding the required process for the public review of the new Official Plan, for information purposes.

BACKGROUND:

The Village's existing Official Plan was adopted in 2007 and the Plan is required to be revised. The legislated purpose of this revision is to ensure conformity with provincial plans, to have regard for matters of provincial interest, and to be consistent with Provincial Policy Statements.

On April 23, 2019, Council passed the following Resolution R-148-19:

"Be it hereby resolved that the Council of the Corporation of the Village of Merrickville-Wolford does hereby receive resolution R-07-19 of the Planning Advisory Committee; and

That Council does hereby direct the Chief Administrative Officer to contact the Village Planner to arrange a date to hold an open house for the new Official Plan in the month of July, 2019."

ANALYSIS:

In advance of holding a public open house, Section 26 of the *Planning Act* stipulates that **Council shall:**

1. Consult with the approval authority (the United Counties of Leeds and Grenville) and other prescribed bodies as to the nature of the proposed revisions; and
2. Hold a special public meeting of council to discuss the proposed revisions.

The Village has consulted with the United Counties and the other required authorities in accordance to the *Act*.

At this time, the special public meeting of Council to discuss the proposed Official Plan is the next step in the process. This special meeting must deal only with the proposed Official Plan and no other subject matter. The *Planning Act* requires that the notice of the special meeting shall be published at least once a week in each of two separate weeks, and the last publication shall take place at least 30 days before the date of the special meeting. In order to comply with the *Planning Act* notice requirements, it is anticipated that the special Council meeting will occur in late August, at the earliest, following which new dates for the Open Houses will be able to be chosen.

BUDGET/LEGAL IMPLICATIONS:

The costs to revise the Official Plan were set aside in the 2017 Budget.

The legal implications are unknown at this time.

It should be noted that a municipality's failure to adopt a new Official Plan within the prescribed timelines may result in the approval authority imposing a new Official Plan upon the Village, thus eliminating the local council's decision-making process.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement

Being compliant with the requirements as provided through applicable legislation, including the *Planning Act*, ensures the Village's commitment to good governance and efficient development.

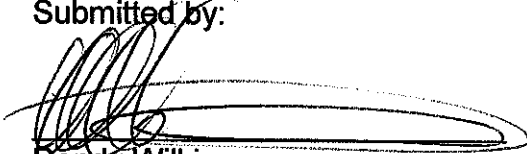
CONCLUSION

It has been determined by the Counties' Planner that the special meeting of Council must be held prior to the holding of any open houses. As such, the previously selected dates of July 23rd and 24th for the open houses are no longer compliant with the *Act*. Staff felt it prudent to inform Council of the status of the new Official Plan and the next steps required.

ATTACHMENTS:

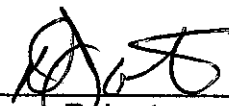
REQUIRED AND RECEIVED COMMENTS FROM: Yes or N/A (Not applicable)	
CAO	Yes
Clerk	Yes
Finance	N/A
Building & BLEO Department	Yes
Public Works & Environmental Department	NA
Parks, Recreation & Facilities Department	N/A
Planning Department	Yes
Economic Development Department	NA
Fire Department	NA
Other:	NA

Submitted by:



Randy Wilkinson,
Chief Building Official

Approved by:



Doug Robertson
CAO/Clerk/Director of Economic
Development

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - 19

Date: June 24, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-23-2019 regarding Temporary Water Service during the Drummond, Lewis and St. Patrick Streets Rehabilitation Project; and

That Council direct staff to issue base rate only utility bills to affected customers during the billing periods of which they are connected to the temporary water service.

Carried / Defeated

J. Douglas Struthers, Mayor



MERRICKVILLE-WOLFORD
Jewel of the Rideau

Village of Merrickville - Wolford

**Report FIN-23-2019
Finance Department
Information Report to Council
Date of Council Meeting: June 24, 2019**

RE: Temporary Water Service During Reconstruction

OBJECTIVE: To seek Council approval regarding the utility billing approach to be applied to ratepayers affected by the Drummond, Lewis and St. Patrick Streets Rehabilitation Project.

RECOMMENDATION:

_____ THAT: Council does hereby receive report FIN-23-2019, regarding Temporary Water Service During the Drummond, Lewis and St. Patrick Streets Rehabilitation Project; and

_____ THAT: Council direct staff to issue base rate only utility bills to affected customers during the billing periods of which they are connected to the temporary water service.

BACKGROUND:

Construction has begun on the Drummond, Lewis and St. Patrick Streets Rehabilitation Project. The Village of Merrickville-Wolford has retained Clarence McDonald Excavation Ltd. to complete the work. Part of the work includes the rehabilitation and replacement of watermains. In order to complete this work, properties in the construction area are being placed on temporary water service until the new watermain is brought into service.

ANALYSIS:

Staff would like to make Council aware of the impact of the temporary water service on utility bills. In accordance with Bylaw #24-03, residents are billed a base monthly rate that includes 7.5 cubic metres of potable water per month, plus a usage fee for each additional cubic meter consumed. The base rate for Commercial properties includes 15 cubic metres of water, plus a usage fee for each additional cubic meter consumed. Utility bills are issued every two months (i.e., the "billing period") and water meter readings during the first week of each billing period are used to determine the additional cubic metres of water consumed.

During the watermain reconstruction, affected properties will be placed on temporary water services which bypass water meters. This means that additional consumption cannot be measured. Properties on the streets that are being reconstructed as well as

some surrounding properties will be impacted by this temporary service, resulting in potential increased incidents of discoloured water and warm water.

It is proposed by staff that all affected customers should receive base rate only utility bills while they are connected to the temporary service. No charges will be applied for additional consumption.

An explanation regarding this approach will be included in affected ratepayers' utility bills for the May-June, 2019 billing period.

BUDGET/LEGAL IMPLICATIONS:

The Rehabilitation Project is reflected in the 2019 budget. However, there will be some loss of water revenue during the construction. This is roughly estimated to total approximately \$1,200 to \$1,400, subject to usage fluctuations.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement:

Making financial information available to Council and the public ensures transparency and is in keeping with the priority to ensure efficient and effective services are being delivered to the residents of Merrickville-Wolford.

CONCLUSION:

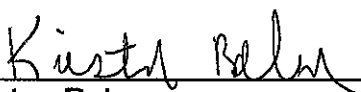
Staff recommends that Council direct staff to issue base rate only utility bills to affected customers during the watermain construction.

ATTACHMENTS:

None.

Submitted by:

Approved by:



Kirsten Rahm,
Manager of Finance - Treasurer



Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:		
Recorded Vote Requested		
By:		
Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: June 24, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that: By-law 43-2019, being a by-law to establish a Main Street Revitalization Ad Hoc Committee, be read a first and second time, and that By-law 43-2019 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD
BY-LAW 43-2019

**BEING A BY-LAW TO ESTABLISH A MAIN STREET REVITALIZATION AD HOC
COMMITTEE**

WHEREAS Section 5(3) of the *Municipal Act, 2001*, as amended, states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Section 11(1) of the *Municipal Act, 2001*, as amended, provides that a lower-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS the Village of Merrickville-Wolford was allocated funds for the purposes of the Main Street Revitalization Initiative;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford deems it appropriate to establish an ad hoc committee in order to receive recommendations regarding the most beneficial use of these funds for the Village;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. A Main Street Revitalization Ad Hoc Committee is hereby established and the attached Terms of Reference are hereby adopted and form part of this by-law as Schedule "A" with the Eligible Projects as Schedule "B" and Eligible and Ineligible Costs as Schedule "C"; and
2. This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 24th day of June, 2019.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk



MERRICKVILLE-WOLFORD
Jewel of the Rideau

Terms of Reference
Main Street Revitalization Ad Hoc Committee
Schedule "A" to By-law 43-2019

Mission:

To provide Council with options regarding the allocation of the Main Street Revitalization Grant in the amount of \$40,358.75 to ensure the funds will be utilized to the maximum benefit for the Village of Merrickville-Wolford.

Objectives:

To assist Council as follows:

- To identify projects and initiatives that fall within the parameters of the grant as outlined in Schedule "B" and Schedule "C" attached hereto and that can be implemented within the timelines specified in the grant agreement; and
- To prepare a report to Council in advance of the regular Council meeting of July 22, 2019 which outlines specific options and projects the Committee feels will best make use of the granted funds and provides recommendations to Council, including benefits and concerns associated with the recommendations.

Composition:

Five (5) interested members of the community were appointed by Council resolution on June 10, 2019 following a public "Request for Volunteers" process.

Length of Term:

Once satisfied with the work and report of the Committee, Council will repeal By-law 43-2019 which will dissolve of the Committee.

Quorum:

A quorum shall consist of 50 percent of the voting members. No meeting shall proceed without quorum present.

Motions:

Decisions made during Main Street Revitalization Ad Hoc Committee meetings will follow the process of making a motion, having it seconded and having it voted on and passed by the majority of the Committee.

Meetings:

Meetings of the Committee should be called on a regular basis by the Chair, once one is chosen from amongst the Committee. All meetings are open to the public and notice of the meetings will be provided through the posting of an agenda on the Village's website and on the bulleting board in the municipal office.

Chair:

The Committee shall, at the first meeting, appoint a chairperson.

The Committee chairperson shall be responsible for:

- Facilitating meetings;
- Appointing a Secretary of the Committee at the first meeting to take Minutes of the Committee meetings;
- Ensuring completion of tasks and the adherence to timelines.

Role of Members:

The members of the Committee roles include, but are not limited to:

- Attending meetings as required;
- Participating in discussions;
- Planning and sharing the workload of the Committee;
- Providing expertise in their professional area of responsibility;
- Providing regrets to the chairperson if unable to attend a meeting; and
- Declaring any conflict of interest in accordance with the *Municipal Conflict of Interest Act* and excluding themselves from any discussion and/or voting where such a conflict exists or may exist.

Reporting to the Municipal Council:

The Main Street Revitalization Ad Hoc Committee shall report to Council:

- 1) Through minutes of the meetings to be received by Council;
- 2) Through the provision of reports to Council; and
- 3) As otherwise requested by Council.

Conflicts of Interest:

Members shall abide by the rules outlined within the *Municipal Conflict of Interest Act* and shall disclose any pecuniary interest to the chairperson and absent himself or herself from meetings for the duration of the discussion and voting (if any) with respect to that matter.

Budget:

The Village was granted \$40,358.75 to assist with this initiative. All items shall be administered by the Village, through direction of Council.

SCHEDULE B ELIGIBLE PROJECTS

Funding is to be directed to Eligible Projects to support revitalization activities within main street areas, as defined through an existing Community Improvement Plan or any other municipal land use planning policy. Funding can be used in one or both of the following categories:

- 1. Community Improvement Plan** – construction, renewal, renovation or redevelopment or material enhancement activities that implement priority financial incentives in existing Community Improvement Plans such as:
 - a. Commercial building façade improvements
 - b. Preservation and adaptive reuse of heritage and industrial buildings
 - c. Provision of affordable housing
 - d. Space conversion for residential and commercial uses
 - e. Structural improvements to buildings (e.g. Building Code upgrades)
 - f. Improvement of community energy efficiency
 - g. Accessibility enhancements

- 2. Other Municipal Land Use Planning Policy** – construction, renewal or material enhancement activities to fund strategic Municipal Physical Infrastructure and promotional projects such as:
 - a. Signage – wayfinding/directional, and gateway.
 - b. Streetscaping and landscape improvements – lighting, banners, murals, street furniture, interpretive elements, public art, urban forestation, accessibility, telecommunications/broadband equipment, parking, active transportation infrastructure (e.g. bike racks/storage, cycling lanes and paths) and pedestrian walkways/trails.
 - c. Marketing plan implementation – business attraction and promotion activities, special events.

**SCHEDULE C
ELIGIBLE AND INELIGIBLE COSTS**

1. Eligible Costs include:

- a. Costs directly and reasonably incurred on or after April 1, 2018 up to and including the Project Completion Date by the Recipient for construction, renewal, renovation or redevelopment or material enhancement activities funded under existing Community Improvement Plan financial incentive programs.
- b. Costs directly and reasonably incurred on or after April 1, 2018 up to and including the Project Completion Date by the Recipient for construction, renewal or material enhancement activities funded under the Municipal Physical Infrastructure category including projects in downtown or main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy that will support the success of small businesses in main street areas.

2. Ineligible Costs include:

- a. Costs incurred prior to Effective Date or after the Project Completion Date;
- b. Any costs associated with providing the Annual and Results Reports to AMO;
- c. Any costs associated with lobbying Ontario, including other Ministries, agencies and organizations of the Government of Ontario;
- d. Costs associated with construction, renewal, renovation or redevelopment or material enhancement of all things in the following categories: highways, short-sea shipping, short-line rail, regional or local airports, and brownfield redevelopment;
- e. Costs of infrastructure construction, renewal, renovation or redevelopment or material enhancement that do not improve energy efficiency, accessibility, aesthetics or marketability of small businesses within an Recipient's main street areas; or that do not encourage strategic public investments in municipal and other public infrastructure within main street areas that will benefit small businesses; or that otherwise will likely fail to contribute to the success of main street businesses;
- f. Costs of infrastructure construction, renewal, renovation or redevelopment or material enhancement outside of the Recipient's main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy;
- g. The cost of leasing of equipment by the Recipient, any overhead costs, including salaries and other employment benefits of any employees of the Recipient, its direct or indirect operating or administrative costs of Recipients, and more specifically its costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by its staff, except in accordance with Eligible Costs above;
- h. Taxes, to which the Recipient is eligible for a tax rebate;
- i. Purchase of land or any interest therein, and related costs; and,
- j. Routine repair and maintenance Municipal Physical Infrastructure.

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:
Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: June 24, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that: By-law 42-2019, being a by-law to confirm the proceedings of the Council meeting of June 24, 2019, be read a first and second time, and that By-law 42-2019 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

BY-LAW 42-2019

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON JUNE 24, 2019

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on June 24, 2019 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on June 24, 2019 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 24th day of June, 2019.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:
**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: June 24, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at p.m. until the next regular meeting of Council on Monday, July 22, 2019 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried / Defeated

J. Douglas Struthers, Mayor