



**VILLAGE OF MERRICKVILLE-WOLFORD**

**Agenda for Council  
Council Chambers**

Regular Council Meeting 2:00 p.m.

Monday, September 13, 2021

**\*\*\*IMPORTANT NOTICE: This meeting will be held electronically. To ensure transparency, an audio recording of this meeting will be livestreamed on YouTube on the “Village of Merrickville-Wolford” YouTube channel at [https://www.youtube.com/channel/UC\\_OEkw3yIMarGSHGeNecrQg](https://www.youtube.com/channel/UC_OEkw3yIMarGSHGeNecrQg) and posted on the website following adjournment.\*\*\***

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **Minutes**
  - Approval of Minutes of special Council meeting of August 24, 2021
  - Approval of Minutes of emergency Council meeting of August 26, 2021
  - Receipt of Minutes of Library Board meeting of June 9, 2021
  - Receipt of Minutes of Library Board meeting of July 14, 2021
  - Receipt of Minutes of Library Board meeting of August 18, 2021
5. **Correspondence:**
  - ECO champs sponsorship request
  - Bell Canada Fibre Optic email September 10, 2021
6. **CAO/Clerk:**
  - Council Vacancy declaration
  - Council Liaison to Environmental Advisory Committee
  - Municipal Representative to the Rideau Valley Conservation Board
  - By-Law 47-21 re: Alternative Voting Methods
7. **Public Question Period:** Questions may be emailed to: [mayor@merrickville-wolford.ca](mailto:mayor@merrickville-wolford.ca)
8. **In Camera**
  1. Personal matters about an identifiable individual, including municipal or local board employees; and
  2. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
9. **Next meeting of Council:** Monday, September 27<sup>th</sup>, 2021 at 2:00 PM
10. **Confirming By-Law:** 48-2021 re: Confirm Proceedings of Council meeting of September 13, 2021
11. **Adjournment.**

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: September 13, 2021

Moved by: Cameron Foster Molloy

Seconded by: Cameron Foster Molloy

### Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the regular Council meeting of September 13, 2021 as:

\_\_\_ circulated.

\_\_\_ amended.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required.

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Molloy	Y	N
Struthers	Y	N

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

**VILLAGE OF MERRICKVILLE-WOLFORD**

Resolution Number: R - - 21

Date: September 13, 2021

Moved by: Cameron Foster Molloy

Seconded by: Cameron Foster Molloy

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Cameron	Y	N
Foster	Y	N
Molloy	Y	N
Struthers	Y	N

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the special Council meeting of August 24, 2021 as

\_\_\_\_\_ circulated.

\_\_\_\_\_ amended.

Carried / Defeated

\_\_\_\_\_  
J. Douglas Struthers, Mayor

The Corporation of the Village of Merrickville-Wolford

Tuesday, August 24, 2021, 2:00 p.m.

**Chaired by:** Mayor J. Douglas Struthers  
**Members of Council:** Deputy Mayor Michael Cameron  
Councillor Bob Foster  
Councillor Timothy Molloy

**Staff in Attendance:** Doug Robertson, CAO/Clerk  
Kirsten Rahm, Treasurer/Deputy Clerk  
Stacie Lloyd, Manager, Community Development  
Brad Cole, Firechief/Manager of Operations

**Guests:** Forbes Symon, Jp2g Consultants Inc.

**NOTE:** This meeting was held electronically via Zoom and livestreamed on the Village's YouTube Channel

Mayor Struthers acknowledged with sadness the recent passing of Councillor Don Halpenny and asked Council and staff to take a moment of silence to reflect on his life and contribution to the community.

Disclosure of Pecuniary Interest and the general nature thereof: None.

**Approval of Agenda**

**R-220-21** Moved by Deputy Mayor Cameron, Seconded by Councillor Foster  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the special Council meeting of August 24, 2021.

Carried.

**Minutes:**

**R-221-21** Moved by Councillor Foster, Seconded by Councillor Molloy  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of July 26, 2021 as circulated.

Carried.

**R-222-21** Moved by Councillor Molloy, Seconded by Deputy Mayor Cameron  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the special Council meeting of August 6, 2021 as circulated.

Carried.

**R-223-21** Moved by Deputy Mayor Cameron, Seconded by Councillor Foster  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the Environmental Advisory Committee meeting of June 30, 2021 as circulated.

Carried.

**Motion:**

**R-224-21** Moved by Deputy Mayor Cameron, Seconded by Councillor Foster  
**Whereas** the Council of the Corporation of the Village of Merrickville-Wolford approved \$7632 in the 2021 budget for Canada Day fireworks; and  
**Whereas** the Canada Day celebrations were cancelled because of COVID-19; and  
**Whereas** Council would like to recognize the hard work and perseverance of the Merrickville-Wolford Community;  
**Now Be It Hereby Resolved** that Council approves the reallocation of the firework funds for a fireworks display on August 28, 2021 and execution by the Mayor and/or CAO/Clerk of related approval documents.

Carried.

**Planning:  
R-225-21**

Moved by Councillor Foster, Seconded by Deputy Mayor Cameron  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive Planning Report prepared by Forbes Symon of Jp2g Consultants Inc. dated July 22, 2021 and Municipal Consent Application Questionnaire Form regarding Consent Application Nos. B-109-21 and B-110-21; and  
**That** Council does hereby recommend support of Consent Application Nos. B-109-21 and B-110-21 to the Consent Granting Authority with the standard conditions as identified on the municipal questionnaire.

Carried.

**R-226-21**

Moved by Councillor Foster, Seconded by Councillor Molloy  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive Planning Report prepared by Forbes Symon of Jp2g Consultants Inc. dated August 10, 2021 and Municipal Consent Application Questionnaire Form regarding Consent Application Nos. B-128-20 and B-129-20; and  
**That** Council does hereby recommend support of Consent Application Nos. B-128-20 and B-129-20 to the Consent Granting Authority with the standard conditions as identified on the municipal questionnaire, and the following conditions:

1. That the applicant submit a plot plan, to scale, identifying the building envelop for the proposed lots;
2. That the applicant commission a Final Acoustical Report to be prepared based on the proposed building envelops;
3. That the applicant enter into a Development Agreement with the Village, to be registered on title, which identifies the building envelops and includes the recommendations of the Noise Study and any subsequent Final Acoustical Report.

Carried.

**By-Law  
R-227-21**

Moved by Deputy Mayor Cameron, Seconded by Councillor Molloy  
**Be it Hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby pass By-Law 17-2021, being a By-Law to stop up and permanently close a portion of the Herbert Street Unopened Road Allowance (Plan 6, Part 1, 15R12131), and to authorize the disposition of the aforementioned property to the abutting landowner, 15803893 Ontario Inc. o/a Park View Homes.

Carried.

**Correspondence:**

**R-228-21**

Moved by Councillor Foster, Seconded by Deputy Mayor Cameron  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive a request from the Merrickville Makers Market for In-Kind services in the amount of \$190 for their event on September 11, 2021; and  
**That** Council does hereby approve their request for In-Kind services.

Carried.

**R-229-21**

Moved by Councillor Foster, Seconded by Deputy Mayor Cameron  
**Be it Hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Closed Meeting Investigation Report, dated August 16, 2021, prepared by Aird & Berlis LLP, for information purposes;  
**That** Council does hereby reaffirm its commitment to open and transparent local democracy by continuing to provide a livestream of electronic meetings of Council, where such meetings are to be open to the public; and  
**That** Council does hereby support the Closed Meeting Investigator's recommendations by directing Village staff to develop a policy or protocol regarding electronic meetings of Council, which outlines the various roles and responsibilities of Village staff, Council, and individual members of Council, including addressing the conduct and livestreaming

thereof, in addition to addressing contingencies due to technical difficulties or interruptions in livestreaming.

Carried.

**Finance**  
**R-230-21**

Moved by Deputy Mayor Cameron, Seconded by Councillor Molloy  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-13-2021, being a report regarding the removal of outstanding taxes from the tax roll, for information purposes; and  
**That** the Treasurer or delegate be authorized to remove from the tax roll outstanding property taxes (including penalties, interest and other charges) in the amount of \$1316.38 and any additional levies, penalties or charges that may be added from the date of this report until the date of actual write-off, for Roll #07 14 711 010 10100 0000.

Carried.

**R-231-21**

Moved by Councillor Molloy, Seconded by Councillor Foster  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-14-2021, being the 2<sup>nd</sup> Quarter report of the Finance Department, for information purposes.

Carried.

**Fire Department**

**R-232-21**

Moved by Foster Deputy Mayor Cameron, Seconded by Councillor  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FD-02-2021, being the 2<sup>nd</sup> Quarter report of the Fire Department, for information purposes.

Carried.

**Public Question Period:**

A question was received regarding the motion to reconsider R-197-21. Mayor Struthers answered that at the In Camera session, Council received additional confidential information resulting in Councillor Molloy requesting that Council reconsider the last decision.

A question was received regarding the Self-Contained Breathing Apparatus purchase (SCBA). Mayor Struthers indicated that the Firechief had anticipated that this would be a planned expense in 2022 it was determined after the 2021 budget was passed that they needed to be replaced immediately.

A question was received regarding the closed meeting investigation. Mayor Struthers replied that the investigator followed a process and provided his report as written and received by Council today. Mayor Struthers indicated he is not going to question what the investigator concluded in his report.

A question was received regarding the purchase of the Fire Chief Tahoe vehicle. Mayor Struthers replied that the funds were allocated in the 2021 budget under capital expenses line number 27-3111. The amount also includes back-up cameras for the plow trucks.

A question was received regarding the use of high-speed fibre optics. Mayor Struthers replied that the challenge was not what kind of services we're using, but that the Bell data lines were down and the Village office lost connectivity.

**In-Camera**  
**R-234-21**

Moved by Councillor Foster, Seconded by Deputy Mayor Cameron  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to an "In-Camera" session at 3:00 p.m. under Section 239(2) of the Municipal Act, 2001, as amended, to address matters pertaining to:

1. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
2. Security of the property of the municipality or local board.

Carried.

**Rise and Report**

**R-235-21**

Moved by Deputy Mayor Cameron, Seconded by Councillor Molloy

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby rise and report from the "In-Camera" session of the regular Council meeting, with staff being given direction at 3:28 p.m.

Carried.

**R-236-21**

Moved by Councillor Foster, Seconded by Deputy Mayor Cameron

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby authorize Mayor Struthers and Doug Robertson to execute the agreement with the Town of Smiths Falls for Building Inspector Services as reviewed by Council in the Closed session of August 24, 2021.

Carried.

**Confirming By-Law**

**R-237-21**

Moved by Councillor Foster, Seconded by Councillor Molloy

**Be it hereby resolved that:** By-law 45-2021, being a by-law to confirm the proceedings of the Council meeting of August 24, 2021, be read a first and second time, and that By-law 45-2021 be read a third and final time and passed.

Carried.

**Adjournment**

**R-238-21**

Moved by Deputy Mayor Cameron, Seconded by Councillor Molloy

**Be it hereby resolved that:** This special meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 3:34 p.m. until the next regular meeting of Council on Monday, September 13<sup>th</sup>, 2021 or until the call of the Mayor subject to need.

Carried.

---

J. Douglas Struthers, Mayor

---

Doug Robertson, CAO/Clerk

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

**VILLAGE OF MERRICKVILLE-WOLFORD**

Resolution Number: R - - 21

Date: September 13, 2021

Moved by: Cameron Foster Molloy

Seconded by: Cameron Foster Molloy

For Clerk's use only, if required:		
<b>Recorded Vote Requested By:</b>		
Cameron	Y	N
Foster	Y	N
Molloy	Y	N
Struthers	Y	N

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the emergency Council meeting of August 26, 2021 as

\_\_\_\_\_ circulated.

\_\_\_\_\_ amended.

Carried / Defeated

\_\_\_\_\_  
J. Douglas Struthers, Mayor



The Corporation of the Village of Merrickville-Wolford

Thursday, August 26, 2021, 3:00 p.m.

**Chaired by:** Mayor J. Douglas Struthers  
**Members of Council:** Deputy Mayor Michael Cameron  
Councillor Bob Foster  
Councillor Timothy Molloy

**Staff in Attendance:** Kirsten Rahm, Treasurer/Deputy Clerk  
Brad Cole, Firechief/Manager of Operations

**NOTE:** This meeting was held electronically via Zoom and livestreamed on the Village's YouTube Channel

Disclosure of Pecuniary Interest and the general nature thereof: None.

**Approval of Agenda**

**R-239-21** Moved by Councillor Foster, Seconded by Deputy Mayor Cameron  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the emergency Council meeting of August 26, 2021.

Carried.

**Motion:**

**R-240-21** Moved by Councillor Molloy, Seconded by Councillor Foster  
**Whereas** at the regular Council meeting of August 24, 2021, Council passed resolution R-224-21, approving the reallocation of the firework funds for a fireworks display on August 28, 2021; and

**Now Be It Hereby Resolved** that Council reconsider their decision to have a fireworks display on August 28, 2021.

Carried.

**R-241-21** Moved by Councillor Foster, Seconded by Deputy Mayor Cameron  
**Whereas** at the regular Council meeting of August 24, 2021, Council passed resolution R-224-21, approving the reallocation of the firework funds for a fireworks display on August 28, 2021; and

**Whereas** Council moved a motion to reconsider resolution R-224-21; and  
**Whereas** Council decided to postpone the fireworks on August 28, 2021; and  
**Whereas** the contract allows for a penalty of \$750 plus HST to postpone the fireworks up to and including May 31, 2022; and

**Now Be It Hereby Resolved** that Council approves postponing the fireworks event and incurring a financial loss.

Carried.

**Confirming By-Law**

**R-242-21** Moved by Deputy Mayor Cameron, Seconded by Councillor Molloy  
**Be it hereby resolved that:** By-law 46-2021, being a by-law to confirm the proceedings of the Council meeting of August 26, 2021, be read a first and second time, and that By-law 46-2021 be read a third and final time and passed.

Carried.

**Adjournment**

**R-243-21** Moved by Councillor Foster, Seconded by Councillor Molloy  
**Be it hereby resolved that:** This special meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 3:15 p.m. until the next regular meeting of Council on Monday, September 13<sup>th</sup>, 2021 or until the call of the Mayor subject to need.

Carried.

\_\_\_\_\_  
J. Douglas Struthers, Mayor

\_\_\_\_\_  
Doug Robertson, CAO/Clerk

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: September 13, 2021

Moved by: Cameron Foster Molloy

Seconded by: Cameron Foster Molloy

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Molloy	Y	N
Struthers	Y	N

### Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the following, for information purposes:

1. Merrickville Public Library Board Minutes of June 9, 2021; and
2. Merrickville Public Library Board Minutes of July 14, 2021; and
3. Merrickville Public Library Board Minutes of August 18, 2021.

Carried / Defeated

---

J. Douglas Struthers, Mayor

## MERRICKVILLE PUBLIC LIBRARY

Merrickville Public Library Board's meeting was held on June 9, 2021 at 7:00 pm via Zoom.

Present: M-W: Brian Reid, Carole Roberts, Victor Suthren, John Harris, ,

Montague: Colleen Perkins

and Mary Kate Laphen (Librarian)

Regrets: Timothy Molloy

Other:

Meeting called to order at 7:08 pm.

**1. Declaration of Pecuniary Interest:** None.

**2. Adoption of Agenda:** Addition of the audited financial statement to Other Business (Item 10ii). Moved by Victor; seconded by Carole. ADOPTED.

**3. Approval of Minutes:**

- May 12/21 board meeting – Moved by Carole; seconded by Colleen. APPROVED.
- May 19/21 special meeting – Moved by Victor; seconded by Carole. APPROVED.

**5. Correspondence:** None

**6. Questions/ Presentations from Public:** None

**7. Friends of the Library Report:** Nothing new to report.

**8. Report from Council:** Deferred.

**9. Librarian's Report:** see Librarian's Report (below)

**10. Other Business:**

**i. Updates:**

- **JASI:** We expect to switch over to the new system when we reopen (in July). New cards will be here soon. Still awaiting the online catalogue for the public (OPAC) and the final update to the catalogue, plus there are a few other technical issues still to be resolved.
- **Library Exterior Repairs:**
  - **Roof:** still pending.
  - **RFQ for building work:** Reviewed RFQ for work on the windows, etc. Noted that it may not be possible to find anyone to do this work in 2021.

**ii. Policy Review & related:**

- **MOU with NGPL:** North Grenville Library wishes to formalize our long-standing reciprocal agreement. Both CEO's have collaborated on the proposed Memorandum of Understanding. Reviewed the MOU.  
**Motion to approve:** Moved by Victor, seconded by Carole. APPROVED.
- **Health & Safety Policy and Health & Safety Procedures:** Regular annual review of the Health & Safety Policy and of the Health & Safety Procedures. There were no proposed changes at this time. Related documents and signage have been updated.  
**Motion to approve:** Moved by Victor, seconded by Colleen. APPROVED.
- **COVID Safety Plan Update:** Reviewed updates and reformatting of the library's COVID Safety Plan in light of the upcoming reopening guidelines.
- **Workplace Violence & Harassment Policy & Procedures:** Regular annual review of the Workplace Violence & Harassment Policy & Procedures. Minor revisions proposed to update the wording as per the Ministry of Labour. Did the annual Workplace Risk Assessment. Will look the exterior lights on the building.  
**Motion to approve:** Moved by Carole, seconded by Colleen. APPROVED.
- **Performance Review template revision:** Carole, John, and Mary Kate have updated the CEO job description using the OLS competencies and have aligned it with a streamlined performance review template and more straight-forward rating system. A draft will be distributed for review at the next meeting.

**iii. Financial**

- **Fiduciary Responsibility:** As requested, Mary Kate provided information from OLS on the board's fiduciary responsibility under the Public Libraries Act. This item is for information only.
- **2020 Audited Financial Statement:** Received the Audited Financial Statement for 2020.  
**Motion to approve:** Moved by John, seconded by Victor. APPROVED.

- **Update re: financial info, procedures, etc:** Update on financial information received from municipal staff, and some revised procedures. Due to other demands, John and Mary Kate have not had as much time for this recently, but will continue to work on this over the summer. John suggested the board may wish to create an audit committee; this will be discussed at a future meeting.

**11. In Camera Item:**

- **Personal matters about identifiable individuals, including employees**

Motion to go into an in camera session: Moved by John, seconded by Carole. APPROVED

Direction having been given, the Board concluded the in camera session and returned to the open meeting.

**12. Next meeting:** Wed, September 8, 7:00 pm via Zoom.

**13. Meeting Adjourned.**

Librarian \_\_\_\_\_

Chairperson \_\_\_\_\_

**Statistics**

May	May 2021	Apr 2021	May 2020	May 2019	May 2018
<b>Patrons</b>	328 + 67 Zoom  93 OverDrive users (unique)	369 + 76 Zoom 104 OverDrive users (unique)	101 (porch pick up & phone/erequests) (101 w/mtgs) +OverDrive unique users: 83	1195 w/mtgs 1225 - 13%	1373 -12% w/mtgs 1406 -11%
<b>(Kids/Youth)</b>	7 (1k / 6y)	0 (0k / 0y)	0 (0k / 0y)	358 (96 / 262)	474 (122 / 352)
<b>(Progs)</b>	Take & Make – 8 (1) Seed Library – 12 Virtual Programs 35 (6 progs) 40 views (4 stories -YouTube)	Take & Make – 43 (4) Seed Library – 7 Virtual Programs 37 (3 progs) 56 views (YouTube)	0 (0 Programs in or out) Facebook video - Storytime 173 – 1+ min views 136 – engagement	91-in (13 prgs, 1 CV - in) 67-out of Lib, (5 progs, 1 CV out)	133-in (17 prgs in) 33-out of Lib (4-prgs)
<b>Mtg Rm users</b>	0 in liby ( 0 mtgs) 32 Zoom (5 mtgs)	0 in liby ( 0 mtgs) 39 Zoom (6 mtgs)	0 (0 mtgs)	30 (4 mtg)	33 (5 mtgs)
<b>Circulation</b>	TOTAL: 1653 Lib: 928 OverDrive: 633 (circ) Kanopy 92 (plays)	TOTAL: 1800 Lib: 1041 OverDrive: 655 (circ) Kanopy 104 (plays)	TOTAL: 1232 Lib: 421 OverDrive: 719 (circ) Kanopy 92 (plays)	1812 -10% OverDrive: 464 (circ) TOTAL 2276 - 3%	2016 -14% OverDrive: 324 (circ) TOTAL: 2340 - 11%
<b>(Adult/Child)</b>	(A-611, J&T-313)	(A-696, J&T-345)	(A-242, J-161, T-18)	(A-1186, J-597 T-29)	(A-1227, J-529, T-50)
<b>Internet use (+wireless):</b>	71 (16 / 55 wifi)	99 (16 / 83 wifi)	29 (0 / 29 w / 0 Tabs)	295 -25% (234 / 59w / 16 Tab)	393 -7.5% (320 / 52w / 21 Tab)
<b>ILL borrowed/lent:</b>	69 in / 42 out	61 in / 62 out	0 in / 4 out	9 / 1	116 / 73

The Library has been in lockdown for all of May. May has been a bit slower than April overall. It has been up and down, with some days that were quite slow and some that were relatively busy. It seems to be picking up again in June. The Library will not be reopening until Step 2 (tentatively early July?), but we can continue with

the service we are currently offering until then, with the exception that libraries will no longer need to quarantine books as of Step 1.

**Programs & Services:**

**Seed Library:** People have continued to request seeds, although, as with most of our services, it doesn't do as well as when people can come in the Library. We worked with the Food Cupboard to distribute seeds there as well.

**StoryTime:** I continue to post a weekly story on YouTube; permissions have been extended so this can continue. I will be starting up Outdoor StoryTime once we can do outdoor gatherings.

**Take Home Crafts:** Working on one of these for Father's Day.

**Summer Reading Program:** Continuing to work on the planning for the prize draw and take home crafts. I am considering an outdoor activity or two for August once we are in Step 3, but will decide closer to the time, otherwise will be sticking with take home crafts. Have booked the virtual science workshop for July 8 and am starting to publicize. Will contact the schools re: publicizing the summer program.

**Book Clubs:** We are still getting in books (for 5-7 groups) and hosting Zoom meetings (for 3 groups). Many of the book clubs go on hiatus for the summer.

**Adult Art Group (Zoom):** This is continuing to meet monthly via Library Zoom and is going very well. Gloria Stowell is leading.

**Computer Modelling/Animation Webinar:** This went very well, but only had a few people. May try something similar again.

**Virtual Meeting Room:** We are continuing to host Zoom meetings for community groups, as well for library programs and book clubs. This will probably be in less demand as restrictions ease.

**Internet:** We continue to offer computer use (only one computer and by appointment to minimize risk). This is not used by a lot of people, but is appreciated by those users. We are also doing some printing for people, as well as faxing, copying and scanning.

**InterLibrary Loans:** This service is continuing through lockdown, and continues to be popular, but will likely slow down over the summer.

**Pools:** The DVD pool is rotating later this month. Large Print will rotate in July..

**Seniors Home:** Rosebridge Manor does not want loans at this time.

**Meeting Room:** The meeting room is still being used to house quarantined returns, and extra chairs, etc. We may be able to start allowing small groups to use it shortly. I will consider the ventilation question for the future.

**Collection:** Continuing to add new books. Our catalogue has been loaded in JASI.

**Volunteers:** We are able to starting having volunteers come back as of Step 1. Will stagger this to minimize contact.

**Donations:** We received a donation.

**Facilities:** No new problems. The robins were successfully discouraged from nesting over the entryway.

**Publicity/Outreach:** Had our usual column in the June Phoenix, as well as social media and our website.

The NG Times will no longer be covering/distributed in Merrickville, which is unfortunate since we got some good coverage in it.

**Partnerships/Outreach:** The Trails Society has started putting up their display, and we are working on more stories for the Story Trail over the summer. Continuing our partnerships with Sustainable Merrickville-Wolford re: seed library. Still connecting with Parent Council and the Chamber of Commerce.

**Professional Development, Meetings, etc:** There is a virtual meeting for local libraries later this month..

**Grants, etc:** The Public Library Operating Grant form will be live soon.

**Plans for month/summer:** Reopening to the public! Switching over to JASI once we reopen and getting the summer program up and running are priorities. Will finish submitting the charitable tax return this week (was waiting for the audited financial statement). Will continue to work on the financials with John, and hopefully there will something re: the building work. As well as the usual.

## MERRICKVILLE PUBLIC LIBRARY

Merrickville Public Library Board Special meeting was held July 14, 2021 at 10:00 am via Zoom.

Present: M-W: Brian Reid, Carole Roberts, Victor Suthren, Timothy Molloy,

Montague: Colleen Perkins

and Mary Kate Laphen (Librarian)

Absent: John Harris

1. **Meeting Called to Order:** at 10:06 am

2. **Declaration of Pecuniary Interest:** None.

3. **Adoption of Agenda:** Moved by Victor, seconded by Carole. APPROVED.

4. **Continuing Business:**

- i. **Library Building Exterior Work:** Reviewed proposed Request for Quotation, for work on the exterior of building (see attached).

**Motion to proceed with the RFQ:** Moved by Timothy, seconded by Victor. APPROVED.

4. **Meeting adjourned.**

Next regular board meeting: Wed, Sept 8/21 at 7:00 pm via Zoom.

Librarian \_\_\_\_\_

Chairperson \_\_\_\_\_

## MERRICKVILLE PUBLIC LIBRARY

Merrickville Public Library Board Special meeting was held August 18, 2021 at 12:30 pm via Zoom.

Present: M-W: Brian Reid, Carole Roberts, Victor Suthren, John Harris (by phone)

Montague: Colleen Perkins

and Mary Kate Laphen (Librarian)

Absent: Timothy Molloy,

1. **Meeting Called to Order:** at 12:40 pm

2. **Declaration of Pecuniary Interest:** None.

3. **Adoption of Agenda:** Moved by Victor, seconded by Carole. APPROVED.

4. **Continuing Business:**

- i. **RFQ for Exterior Building Work:** Only one quote was received in response to the RFQ, however it did not include all the information that we had asked for. Given the difficulty in finding available contractors for 2021, the Board discussed whether to ask our responding contractor to revise and resubmit his bid and to move to accept a single quote for this work, or to defer the project and do another RFQ for 2022. Noting that the work has been postponed since 2019 and citing concerns about the effect that further delays would have on the condition of the building, the Board decided to ask the contractor for a revised quote.

**Motion:** to accept a solitary quote for the exterior work outlined in the RFQ, if the contractor resubmits a quote that meets the requirements of the RFQ. Moved by Victor, seconded by Carole. APPROVED.

4. **Meeting adjourned.**

Next regular board meeting: Wed, Sept 8/21 at 7:00 pm via Zoom.

Librarian \_\_\_\_\_

Chairperson \_\_\_\_\_

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: September 13, 2021

Moved by: Cameron Foster Molloy

Seconded by: Cameron Foster Molloy

**Be it hereby resolved that:**

That the Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Robbie Giles re: Eco Champs sponsorship request; and

That Council does hereby approve their request to include the Village of Merrickville-Wolford logo in the Eco Champs promotional materials.

Carried / Defeated

---

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Molloy	Y	N
Struthers	Y	N



## **Kirsten Rahm**

---

**From:** Doug Robertson  
**Sent:** Friday, September 3, 2021 11:12 AM  
**To:** Kirsten Rahm  
**Subject:** FW: Requesting municipal support for ECO CHAMPS

Hi Kirsten, can we include this in the Open Council agenda for Sept 13<sup>th</sup> please?  
Thanks.

Doug

---

**From:** Mayor <[mayor@merrickville-wolford.ca](mailto:mayor@merrickville-wolford.ca)>

**Sent:** Friday, September 3, 2021 11:10 AM

**To:** Robbie Giles <[robbie.giles@outlook.com](mailto:robbie.giles@outlook.com)>; Michael Cameron <[cameron@merrickville-wolford.ca](mailto:cameron@merrickville-wolford.ca)>; Bob Foster <[foster@merrickville-wolford.ca](mailto:foster@merrickville-wolford.ca)>; Timothy Molloy <[timothymolloy51@hotmail.com](mailto:timothymolloy51@hotmail.com)>; Doug Robertson <[cao@merrickville-wolford.ca](mailto:cao@merrickville-wolford.ca)>

**Cc:** Mary Kate Laphen <[merrickville\\_library@bellnet.ca](mailto:merrickville_library@bellnet.ca)>; Andrea Howard <[merrickvillebuglady@gmail.com](mailto:merrickvillebuglady@gmail.com)>; Vic Weatherall <[vweatherall@gmail.com](mailto:vweatherall@gmail.com)>; Anney de Gobeo <[adegobeo@gmail.com](mailto:adegobeo@gmail.com)>

**Subject:** Re: Requesting municipal support for ECO CHAMPS

Good morning Robbie Giles

Thank you so much - a great initiative through the schools to help educate and build awareness to our youth. I will ask Staff to include this opportunity on our next Council Agenda, September 13th. Appreciate your reaching out to us.

Best regards,  
Mayor Struthers

Get [Outlook for iOS](#)

---

**From:** Robbie Giles <[robbie.giles@outlook.com](mailto:robbie.giles@outlook.com)>

**Sent:** Friday, September 3, 2021 11:02:41 AM

**To:** Mayor <[mayor@merrickville-wolford.ca](mailto:mayor@merrickville-wolford.ca)>; Michael Cameron <[cameron@merrickville-wolford.ca](mailto:cameron@merrickville-wolford.ca)>; Bob Foster <[foster@merrickville-wolford.ca](mailto:foster@merrickville-wolford.ca)>; Timothy Molloy <[timothymolloy51@hotmail.com](mailto:timothymolloy51@hotmail.com)>; Doug Robertson <[cao@merrickville-wolford.ca](mailto:cao@merrickville-wolford.ca)>

**Cc:** Mary Kate Laphen <[merrickville\\_library@bellnet.ca](mailto:merrickville_library@bellnet.ca)>; Andrea Howard <[merrickvillebuglady@gmail.com](mailto:merrickvillebuglady@gmail.com)>; Vic Weatherall <[vweatherall@gmail.com](mailto:vweatherall@gmail.com)>; Anney de Gobeo <[adegobeo@gmail.com](mailto:adegobeo@gmail.com)>

**Subject:** Requesting municipal support for ECO CHAMPS

Mayor Struthers and members of Council,

This is a request for your consideration of support for a new local project.

Over the past month several individuals and groups have been working on a youth focussed - local "species at risk" initiative.

Local wildlife biologist Stewart Hamill has gone through the Ontario government's lists and has identified 16 species that are endangered, threatened, or of special concern. He has also identified the locations within Merrickville Wolford where these species are most likely to be seen and/or heard.

The following is an excerpt from a **DRAFT** one pager that is intended as an invitation for teacher, home schooling parents, Scouts and Guides and others to participate.

*Beginning in September, 2021, Merrickville school children, Scouts and Guides, home schooled children and others will be invited to participate in the **M&W ECO CHAMPS - Protecting Our Species At Risk** contest.*

*The contest organizers want to encourage student research, field studies and creativity in describing a selected species at risk and in recommending how best to protect its habitat here in Merrickville-Wolford.*

*Teachers and parents will be provided with the list of wildlife biologist Stewart Hamill's Top Sixteen local species at risk and links to a variety of resources.*

*Submissions may include, but are not limited to: short essays, project records and pictures, field study results and poems that describe a local species at risk. Successful submissions will include their hopes for the protection of that animal, insect or plant, going forward.*

We would love to have the Village of Merrickville Wolford join us as a partner organization.

If you want to support the project with awards, presenters or financially so much the better. Please contact me to discuss any contributions you would like to make.

In the meantime, if Council wants the municipality to be included as a partner organization, please provide me logos in JPEG or EPS format that we can use in our promotional materials as soon as possible.

We're excited about the local focus of the project and hope you will join us in what we think is a positive, worthwhile and collaborative initiative.

Regards,

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: September 13, 2021

Moved by: Cameron Foster Molloy

Seconded by: Cameron Foster Molloy

### Be it hereby resolved that:

That the Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Bell Canada regarding fibre optic internet service.

Carried / Defeated

---

J. Douglas Struthers, Mayor

For Clerk's use only, if required.

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Molloy	Y	N
Struthers	Y	N

## **Doug Robertson**

---

**From:** Godfrey, Jeremy <jeremy.godfrey@bell.ca>  
**Sent:** Friday, September 10, 2021 1:56 PM  
**To:** Doug Robertson  
**Subject:** Bell Fiber - UBF - Merrickville

Good afternoon,

It is my pleasure to notify the Township of Merrickville-Wolford that Bell, in partnership with the Federal Government will be expanding broadband internet service within the Village of Merrickville. This is part of the Universal Broadband Fund (UBF) announced by the Government of Canada earlier this year.

[https://www.ic.gc.ca/eic/site/139.nsf/eng/h\\_00006.html](https://www.ic.gc.ca/eic/site/139.nsf/eng/h_00006.html)

Our project involves a full overlay of fiber optic cable, starting with a rapid relief stream to cover the village proper (south of the Rideau River) before the end of 2021. See below for a coverage map. These upgrades will provide service options that include telephone, Fibe TV and internet speeds up to 1.5 Gbps. At this time we are unable to reach the north side of the river due to sub-standard utility poles. We will be working with the pole owner (Hydro One) to standardize this pole line to reach the north side as part of the next phase of the UBF project.

The second phase of the UBF project will include expanding coverage to all rural area of the Merrickville telephone exchange. This phase is scheduled to be completed over the next 3 years; however, funding could be affected by the results of the upcoming federal election.

Bell will be seeking approval from the Township of Merrickville-Wolford for any installations requiring Municipal Consent (ie. placing new infrastructure within the township right-of-way). We ask for your assistance in processing these MC requests in a timely manner.

Should there be any questions or concerns, please do not hesitate to reach out to myself either by phone or email.

Regards,  
Jeremy



**Bell**

Jeremy Godfrey  
Specialist - Network Provisioning  
T : 613 345-3237 M : 613 340-4887

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

**VILLAGE OF MERRICKVILLE-WOLFORD**

For Clerk's use only, if  
required

**Recorded Vote Requested  
By:**

Cameron	Y	N
Foster	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 21

Date: September 13, 2021

Moved by: Cameron Foster Molloy

Seconded by: Cameron Foster Molloy

**WHEREAS** Council of the Village of Merrickville-Wolford has been informed of the death of Councillor Don Halpenny on August 16, 2021,

**AND WHEREAS** Section 259 (1) of the *Ontario Municipal Act, 2001*, as amended, indicates that the office of a member of a council of a municipality becomes vacant if the member dies,

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Village of Merrickville-Wolford does hereby declare the Council seat held by Don Halpenny, as vacant, effective immediately.

Carried / Defeated

J. Douglas Struthers, Mayor

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: September 13, 2021

Moved by: Cameron Foster Molloy

Seconded by: Cameron Foster Molloy

### Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby appoint the following individual as Council Liaison to the Environmental Advisory Committee:

For Clerk's use only, if required

Recorded Vote Requested  
By:

Cameron	Y	N
Foster	Y	N
Molloy	Y	N
Struthers	Y	N

Carried / Defeated

\_\_\_\_\_  
J. Douglas Struthers, Mayor

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: September 13, 2021

Moved by: Cameron Foster Molloy

Seconded by: Cameron Foster Molloy

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby appoint \_\_\_\_\_ as the Municipal Representative to the Rideau Valley Conservation Authority Board of Directors.

Carried / Defeated

\_\_\_\_\_  
J. Douglas Struthers, Mayor

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Cameron	Y	N
Foster	Y	N
Molloy	Y	N
Struthers	Y	N



Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: September 13, 2021

Moved by: Cameron Foster Molloy

Seconded by: Cameron Foster Molloy

### Be it Hereby resolved that:

That the Council of the Corporation of the Village of Merrickville-Wolford does hereby approve By-Law 47-2021, being a By-Law to authorize voting by internet and telephone for the 2022 Municipal Election.

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Molloy	Y	N
Struthers	Y	N

Carried / Defeated

---

J. Douglas Struthers, Mayor

**CORPORATION OF THE VILLAGE OF MERRICKVILLE - WOLFORD**

**BY-LAW NO. 47 – 21  
BEING A BY-LAW TO AUTHORIZE VOTING BY INTERNET AND  
TELEPHONE FOR THE 2022 MUNICIPAL ELECTION**

**WHEREAS** Section 42(1)a of the Municipal Elections Act, SO 1996 provides that the Council of a local municipality may, by by-law, authorize electors to use an alternative voting method, such as voting by mail or by telephone, that does not require electors to attend at a voting place in order to vote;

**AND WHEREAS** Section 42(1)b of the Municipal Elections Act, SO 1996 provides that Council may, by by-law, authorize the use of an alternate voting method that does not require electors to attend at a voting place in order to vote;

**AND WHEREAS** Council deems it appropriate and in the public interest to conduct the 2022 Municipal Election using vote by Internet and vote by telephone methods to ensure greater accessibility of all voters to exercise their individual and democratic right;

**NOW THEREFORE** the Council of the Corporation of the Village of Merrickville-Wolford enacts as follows:

1. That the use of internet/telephone voting as an alternative voting method that does not require electors to attend at a voting place in order to vote is hereby authorized for the School Board and Municipal Election to be held in 2022;
2. That the alternative voting method of internet/telephone will be used for the advanced polling period;
3. The Clerk/Returning Officer is authorized to enter into agreements with the selected vendor(s) necessary for the election;
4. No proxy voting provisions are applicable at Municipal Elections conducted in accordance with this By-Law; and
6. Any by-law inconsistent to this by-law is hereby repealed.

**THIS BY-LAW** shall be deemed to come into force upon passing.

**READ** a first and second time this 13<sup>th</sup> day of September, 2021.

**READ** a third and final time and passed this 13<sup>th</sup> day of September, 2021.

\_\_\_\_\_  
J. Douglas Struthers  
MAYOR

\_\_\_\_\_  
Doug Robertson  
CAO/CLERK

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: September 13, 2021

Moved by: Cameron Foster Molloy

Seconded by: Cameron Foster Molloy

### Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to an "In-Camera" session at \_\_\_\_\_ p.m. under Section 239 (2) of the *Municipal Act, 2001*, as amended, to address matters pertaining to:

1. Personal matters about an identifiable individual, including municipal or local board employees; and
2. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Molloy	Y	N
Struthers	Y	N

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: September 13, 2021

Moved by: Cameron Foster Molloy

Seconded by: Cameron Foster Molloy

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby rise and report from the "In Camera" session of the regular Council meeting, with staff being given direction, at \_\_\_\_\_ p.m.

Carried / Defeated

\_\_\_\_\_  
J. Douglas Struthers, Mayor

For Clerk's use only, if required

Recorded Vote Requested  
By:

Cameron	Y	N
Foster	Y	N
Molloy	Y	N
Struthers	Y	N

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: September 13, 2021

Moved by: Cameron Foster Molloy

Seconded by: Cameron Foster Molloy

**Be it hereby resolved that:** By-law 48-2021, being a by-law to confirm the proceedings of the Council meeting of September 13, 2021, be read a first and second time, and that By-law 48-2021 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Cameron	Y	N
Foster	Y	N
Molloy	Y	N
Struthers	Y	N

**THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**

**BY-LAW 48-2021**

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON SEPTEMBER 13, 2021

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed prudent that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on September 13, 2021 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on September 13, 2021 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 13<sup>th</sup> day of September, 2021.

\_\_\_\_\_  
J. Douglas Struthers, Mayor

\_\_\_\_\_  
Doug Robertson, CAO/Clerk

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

**VILLAGE OF MERRICKVILLE-WOLFORD**

For Clerk's use only, if required.

**Recorded Vote Requested By:**

Cameron	Y	N
Foster	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 21

Date: September 13, 2021

Moved by: Cameron Foster Molloy

Seconded by: Cameron Foster Molloy

**Be it hereby resolved that:**

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at \_\_\_\_\_ p.m. until the next regular meeting of Council on Monday, September 27<sup>th</sup>, 2021 or until the call of the Mayor subject to need.

Carried / Defeated

\_\_\_\_\_  
J. Douglas Struthers, Mayor