



VILLAGE OF MERRICKVILLE-WOLFORD
Agenda for Council
Council Chambers

Council Meeting 7:00 p.m.

Monday, February 25, 2019

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **Mayor's Update**
5. **Minutes:** Approval of the Minutes of the regular meeting of February 11, 2019
6. **Public Question Period to Council**
7. **Correspondence:** Letter from Robbie Giles, and attachments, dated February 9, 2019;
Letter from Diane Harvey-Hart re: Seniors Fun Day dated February 12, 2019;
Letter from Lori Urquhart re: 4th Heritage Classic dated February 12, 2019;
Letter from Lori Urquhart re: Trivia Night dated February 12, 2019;
Letter from Minister of Finance re: 2019 OMPF dated February 13, 2019;
Letter from Minister of Municipal Affairs and Housing re: Potential Changes to the *Planning Act* and Provincial Policy Statement received on February 15, 2019
8. **Library:** 2018 End of Term Report; and
Merrickville Public Library Board Minutes of January 8th and 17th, 2019
9. **Finance Dept:** Resolution re: Request for Reimbursement – Jane Graham;
Resolution re: Request for Reimbursement – Cheri Kemp-Long; and
Resolution re: Request for Reimbursement – Yves Grandmaitre
10. **CAO:** Resolution re: Committee of Adjustment and Property Standards Committee;
CAO-02-2019 re: Committee Structure
11. **By-laws:** By-law 12-2019 re: Appoint Alternate Member to County Council
12. **Public Question Period to Council**
13. **Next meeting of Council:** March 11, 2019 at 7:00 p.m.
14. **Confirming By-Law:** 11-2019 re: Confirm Proceedings of Council meeting of February 25, 2019
15. **Adjournment.**

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Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: February 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the regular Council meeting of February 25, 2019 as:

___ circulated.

___ amended.

Carried / Defeated

J. Douglas Struthers, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

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Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: February 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of February 11, 2019 as:

_____circulated.

_____amended.

Carried / Defeated

J. Douglas Struthers, Mayor

**The Corporation of the
Village of Merrickville-Wolford**

Monday, February 11, 2019

A regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 7:00 p.m. on Monday, February 11, 2019.

Chaired by: Mayor J. Douglas Struthers
Members of Council: Deputy Mayor Michael Cameron
Councillor Bob Foster
Councillor Don Halpenny
Councillor Timothy Molloy

Staff in Attendance: Doug Robertson, CAO/Clerk
Christina Conklin, Deputy Clerk
Kirsten Rahm, Treasurer

Disclosure of Pecuniary Interest and the general nature thereof: Councillor Molloy declared a conflict of interest regarding the delegation from Theatre Night in Merrickville as he is a member.

Approval of Agenda

R-057-19 Moved by Councillor Molloy, Seconded by Councillor Foster
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the regular Council meeting of February 11, 2019, as circulated.

Carried

Delegations:

R-058-19 Moved by Councillor Foster, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of Helen Steenburg of Theatre Night in Merrickville (TNIM); and

That Council does hereby direct staff to revise the lease agreement that was authorized through By-law 23-16 to include the use of the Eastons Corners Centennial Hall and the fee agreement; and

That Council does hereby direct staff to remove the reference to TNIM in the fee schedule, By-law 19-12.

Carried

Public Question Period: No questions.

Minutes:

- R-059-19** Moved by Councillor Halpenny, Seconded by Councillor Foster
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of January 30, 2019, as circulated.

Carried

Correspondence:

- R-060-19** Moved by Councillor Halpenny, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Steve Clark, the Minister of Municipal Affairs and Housing dated January 31, 2019, for information purposes.

Carried

Finance:

- R-061-19** Moved by Councillor Halpenny, Seconded by Councillor Foster
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-07-2019, for information purposes; and

That Council direct staff to report back providing a draft policy to create consistency related to the waiving of rental fees and the approval of grants.

Carried

- R-062-19** Moved by Councillor Foster, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-08-2019, for information purposes.

Carried

- R-063-19** Moved by Councillor Halpenny, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-09-2019 regarding the Bill 68 Amendments to the Municipal Act regarding Tax Sale Procedures; and

That Council give favourable consideration to By-law 10-2019.

Carried

- R-064-19** Moved by Councillor Foster, Seconded by Councillor Halpenny
Be it hereby resolved that: By-law 10-2019, being a by-law to amend By-law 17-16, be read a first and second time, and that By-law 10-2019 be read a third and final time and passed.

Carried.

R-065-19 Moved by Councillor Foster, Seconded by Councillor Halpenny
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-10-2019 and approve the 2019 Budget Schedule.

Carried

Clerk's Dept.:

R-066-19 Moved by Councillor Molloy, Seconded by Councillor Foster
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report DEPC-04-2019 regarding the appointment of an Integrity Commissioner; and

That Council gives favourable consideration to By-law 09-2019.

Carried.

R-067-19 Moved by Councillor Molloy, Seconded by Councillor Foster
Be it hereby resolved that: By-law 09-2019, being a by-law to appoint Tony Fleming of Cunningham Swan as the Integrity Commissioner for the Village, be read a first and second time, and that By-law 09-2019 be read a third and final time and passed.

Carried

Unfinished Business:

R-068-19 Moved by Councillor Halpenny, Seconded by Councillor Foster
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of Mark Scullino of Christmas in Merrickville; and

That Council does hereby waive the rental fees associated with the Merrickville Community Centre for the purposes of the 2019 Christmas in Merrickville event.

Carried.

Public Question Period to Council

J. Spencer inquired as to the difference in rates between renting the Merrickville Community Centre separately from the fairgrounds as opposed to renting both at the same time, inquired as to the \$20/hour fee for after hours staff time as an additional fee listed, and inquired if these would be reviewed.

I. Wood inquired as to whether the appointment of an Integrity Commissioner would be an additional financial burden to the Village.

P. Watson inquired as to the current number of employees, each employees' salary, pension and benefits information.

Y. Grandmaitre inquired as to whether the revenues for the Merrickville Community Centre would be made available and whether any excess revenue would be used to fund the Merrickville Community Centre maintenance or if excess revenue was going into the working funds reserve.

Confirming By-Law

R-069-19 Moved by Councillor Foster, Seconded by Councillor Halpenny

Be it hereby resolved that: By-law 08-2019, being a by-law to confirm the proceedings of the Council meeting of February 11, 2019, be read a first and second time, and that By-law 08-2019 be read a third and final time and passed.

Carried.

Adjournment

R-070-19 Moved by Councillor Halpenny, Seconded by Councillor Molloy

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 7:50 p.m. until the next regular meeting of Council on Monday, February 25, 2019 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: February 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Robbie Giles dated February 9, 2019, together with attachments, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

Christina Conklin

From: Mayor
Sent: Monday, February 11, 2019 1:22 PM
To: Christina Conklin
Subject: Fw: Correspondence to Council regarding Council's role in dealing with development opportunities & challenges
Attachments: RG response to Council February 9.docx

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Robbie Giles
Sent: Saturday, February 9, 2019 6:02 PM
To: Doug Robertson; Mayor; Timothy Molloy; Michael Cameron; Bob Foster
Subject: Correspondence to Council regarding Council's role in dealing with development opportunities & challenges

Please receive the attached correspondence in the spirit that it is offered. It is intended as constructive input.

Please pass a copy on to Councillor Halpenny.

I am sincerely interested in knowing how Council, apart from staff, sees itself exercising leadership when presented with significant municipal "development" propositions.

You are certainly welcome to contact me if you have questions.

Would you please add this e-mail, its attachments and the previous correspondence, as well as Mr. Robertson's response, to the Council minutes to which they apply.

I look forward to hearing Council's discussion regarding its role, in achieving development, that considers and meets its strategic goals.

Respectfully,

Robbie Giles
120 Aaron Merrick Drive,
Merrickville, ON K0G 1N0
Telephone: :

February 9, 2019

To: Mayor and Council of the Municipality of Merrickville-Wolford
c.c. CAO of the Municipality of Merrickville-Wolford

Subject: Clarifying Council's role in supporting development that considers/meets its strategic goals.

On February 6, 2019, I received an e-mail from CAO Doug Robertson. It began "Thank you for your email dated January 14th, which was subsequently provided to Council at their meeting of January 30th wherein staff was directed to respond to your Inquiries."....

I appreciate the time and effort that Mr. Robertson and his staff has put into the response.

My request of Council was that it would, in its leadership role, devise a way to get out in front of any Phase IV – Phase V development in Merrickville Estates.

On Wednesday, January 30, I asked, specifically, for a Council response to correspondence that was directed to it. As a former municipal manager, I understood the likelihood of Council handing my concerns and questions to staff for their response. It was for that very reason that I asked whether Council was asking staff to provide them with input for their response. I was assured, by the Chair, that that was the case.

I understand Mr. Robertson's perspectives and response. As a manager, he has aptly outlined current conditions and processes.

Council has a leadership role that is future focussed. That perspective allows us to respond to impending risks and opportunities. Council, while meeting their obligations, according to the Municipal Act, are also capable of attending to the Strategic Plan that was created with the input of more than 250 residents.

I would again, ask Council, with the amazing talent and knowledge within its committees, to consider, debate and decide on a methodology for dealing with future developments.

Mr. Robertson's responded to my question:

How does the proposed expansion of Merrickville Estates meet the values and adhere to the core elements of our Strategic Plan?

His response, albeit, somewhat dismissive, was indeed "simply put".

Simply put, the Strategic Plan on page 9, in the first paragraph states, "The community recognizes the need for residential and commercial growth in order to ensure its financial viability".

Council, with a supportive staff, committees and interested public have a challenging role relative to constructively meeting all the expectations and goals laid out in the municipality's strategic plan. I would suggest that there are several routes to "financial viability" within development models.

Council, in its leadership, can regularly reinforce and reaffirm our municipal goals.

Robbie Giles
Monday, February 11, 2019

Publicly accessible and clear processes for input to Council and Committee work and decisions, from a wide variety of stakeholders, is of the utmost importance and would be greatly appreciated.

Respectfully,

Robbie Giles

120 Aaron Merrick Drive
Merrickville, ON K0G 1N0

Strategic Plan References:

The strategic plan, adopted on January 23, 2017 identifies the hopes, dreams and challenges for Merrickville-Wolford of more than 250 residents and business owners. Council's leadership is required to achieve results related to the identified priorities. This plan, unlike many that had been received, previously, by earlier Councils, was created at Council's request. It was intended to help guide municipal decisions .

We have a vision that contributors to the plan believed was worthy of investment of effort, time and resources:

Page # 16

The Road to Success

Merrickville-Wolford Council and administration will be guided in the implementation of this Strategic Plan by the following Vision Statement which expresses the aspirations of the community and will guide the transformative initiatives in this Plan.

Vision

Preserving a quality of life on the Rideau River that is vibrant, natural, rural, and historic.

Page # 8

More generally, residents of all ages in Merrickville-Wolford are seeking to build on existing assets and establish a community that supports physical and mental well-being, preserves local natural beauty, and helps people to pursue their recreational passions.

In this context there is robust demand for building a more environmentally-friendly community which will care better for river and aquifer resources, enhance landfill operations, and take a more active partnership role on energy generation with other stakeholders.

Page # 20

The Priorities of:

- *Promoting Healthy Living,*
- *Building a Progressive, Growing Economy and*
- *Protecting Heritage, Rural, and Natural Environments*

are supported by a base of

- *Ensuring Efficient, Effective Services & Civic Engagement.*

Page # 21

Healthy Community - Ensure a healthy community that considers the wellbeing of people and ecosystems.

Page # 22

Encouraging economic growth by offering a development environment that is welcoming to potential business owners and residents but consistent with the community's overall goals.

Page # 23

A community that preserves local natural beauty and ecosystems.

Community Resilience - Enhance and protect the natural environment

- *Water quality and River Management/Protection*
- *Build an ecologically-oriented beautification plan*

NOTES/ANNEX A:

Page # 28

Although the remaining suggestions were not incorporated in the Plan they were captured in the workshop report and remain as a valued element of the process. They will be taken into consideration by the CAO and staff as well as the responsible Committees of Council when implementing this Strategic Plan.

Page # 31

Protecting Heritage, Rural, and Natural Environments

A community that preserves local natural beauty and ecosystems.

Community Resilience - Enhance and protect the natural environment

- *Remediation Strategy - encouraging tree planting, infill, improving hazardous sites*
- *Develop anti-dumping & littering thrust*
- *Serious look at how MW can make use of existing rail lines*
- *1 stop resource: Coordination among various players and education within the community and the region*
- *Ensure developers adhere to proper transportation & disposal*

From: Doug Robertson

Sent: Wednesday, February 6, 2019 3:53 PM

To: 'Robbie Giles' Mayor <mayor@Merrickville-wolford.ca>; Timothy Molloy <timothymolloy51@hotmail.com>; Bob Foster <foster@Merrickville-wolford.ca>; Michael Cameron <cameron@Merrickville-wolford.ca>

Subject: RE: Merrickville Estates - for your consideration and response

Mr. Giles,

Thank you for your email dated January 14th, which was subsequently provided to Council at their meeting of January 30th wherein staff was directed to respond to your inquiries. Please see the response below.

With respect to the request made by the developer of Merrickville Estates for municipal staff to maintain the portion of Scotch Line Road as it relates to Phase 3 of the development, you are correct in that Scotch Line Road is a municipally-owned unmaintained road. However, the developer was approved in 2006 by the Council in place at that time and the United Counties to develop Phase 3 using this road. In so doing, it did not oblige the Village to maintain the road. The Village was never obliged to maintain the road. In fact, the subdivision agreement is a legal and binding contract that requires the developer to bring the road up to Village standards to the satisfaction of our engineer. The developer was required to pave the road and the subdivision agreement requires that the pavement be in place for at least a one-year warranty period. After that, the road and its fixtures must be inspected and approved by our engineer before the Village will assume the road. This is in keeping with commonly accepted development practices throughout Ontario to ensure that any design and/or construction defects do not become a major expense to taxpayers. A Village agreement to provide snow removal prior to assuming the road will entail unnecessary potential liability not only from civil challenges by the public but also difficulties imposed by the developer should he allege that the Village damaged his pavement, culverts, light standards and electrical boxes, etc. The road would require snow plowing, sanding and salt as well as ongoing monitoring by Public Works staff. While taking these risks into account, Council at their meeting of January 30th directed staff to remain status quo regarding the developer's request to take over the maintenance of Scotch Line Road at this time.

With respect to the numbered questions in your email correspondence, we can advise as follows:

1. Neither the Chief Building Official nor Planning Advisory Committee were formally notified of an expansion into Phases 4 and 5. Mr. Fournier has asked repeatedly over the past few years to have H F McLean Road paved. Paving of H F McLean Road is not a viable option because there is a high, heavy traffic flow with the completion of Phase 2 and the commencement of construction of dwellings in Phase 3, even before taking into account the construction traffic required to finish the roadways for Phases 4 and 5. The developer has not provided any formal documents pertaining to the expansion to date.
2. The new Official Plan is still in draft format. The Planning Advisory Committee has met with the Village Planner weekly in November and well into December on the OP review. We have received from the Planner updates as a result of the review and all have been submitted to the County Planner for her comments. The County Planner has responded in writing and this has been given to our Planner. The expansion of Merrickville Estates is not included, as yet, into the draft.
3. Simply put, the Strategic Plan on page 9, in the first paragraph states, "The community recognizes the need for residential and commercial growth in order to ensure its financial viability".

4. The Village follows the legislated requirements relating to development within the municipality. Staff and Council are committed to transparency and public input. The approval of a subdivision is a very public process with amendments to the Zoning By-law and the implementation of the subdivision itself is spelled out in the Planning Act. The subdivision approval authority is the United Counties of Leeds and Grenville. The process will begin when the developer formally applies which, to date, has not yet happened. Council can expect the submission of various engineering studies sometime after the developer formally applies for subdivision approval.

5. The Village will not initiate the studies as this is a function of the subdivision approval from the United Counties of Leeds and Grenville and is the responsibility of the developer. All impact assessments, engineering, etc. is at the expense of the developer. The natural environment impacts are under the authority of the Rideau Valley Conservation Authority and would be identified as part of their Environmental Assessment. Traffic studies will be carried out by the developer's engineer and are likely to be reviewed by the Village's engineer at the developer's expense.

We trust the above is of assistance to you. Should you have any further questions, please feel free to contact the undersigned.

Yours truly,

Doug Robertson, MBA
CAO/Clerk/Director, Economic Development
Village of Merrickville-Wolford
613-269-4791 ext. 229



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VILLAGE OF MERRICKVILLE-WOLFORD

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**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: February 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

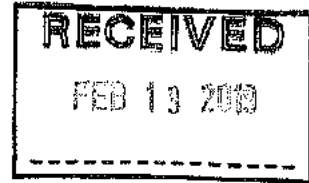
Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Diane Harvey-Hart of Community Living-North Grenville Merrickville Outreach Office dated February 12, 2019; and

That Council does hereby authorize a reduced rate of \$50.00 to be charged for the use of the Merrickville Community Centre on March 25, 2019 for the purpose of a Seniors Fun Day.

Carried / Defeated

J. Douglas Struthers, Mayor



February 12, 2019

Dear: Mayor Struthers:

Attention: Mayor Struthers and Councilor's of Merrickville/Wolford:

I am writing this letter in Request for the use of the Merrickville Community Centre on March 25, 2019. I host the Annual Seniors Fun Day for the Long Term care facilities and the seniors receiving Services through Community Living-North Grenville, whom live in Merrickville- Wolford and surrounding areas. This year we will be providing pancake lunch and local entertainment. Over the years the Seniors Day has been enjoyed with the participation of approx. 65-75 seniors from Merrickville/Wolford and area.

The Village of Merrickville/Wolford's generosity has been acknowledged and gratefully appreciated.

I organize this Seniors Fun Day. I am employed by Community Living North Grenville- Merrickville Outreach Office, a non-profit agency.

I am submitting this letter requesting your consideration for our use of the Community Centre, possibly granting us a reduced rate.

The Merrickville Community Centre is the perfect setting for this event-as it is fully accessible, clean and spacious.

I have enclosed a copy of my employers Insurance Information.

I appreciate your time and considerations.

Respectfully yours,


Diane Harvey-Hart

CL-NG Merrickville Outreach Office

Encl. 1



78 Main Street North, Princeton, ON N0J 1V0 Phone: 800-265-4000 Fax: 519-458-4366

CERTIFICATE OF INSURANCE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder and imposes no liability on the insurer.
This certificate does not amend, extend or alter the coverage afforded by the policies below.

INSURED'S FULL NAME AND MAILING ADDRESS <input type="checkbox"/> Supplementary Schedule COMMUNITY LIVING NORTH GRENVILLE P O BOX 1430 2830 COUNTRY RD. 43 KEMPTVILLE, ON K0G 1J0	BROKER'S FULL NAME AND MAILING ADDRESS Paterson Hadden & Brown Insurance Brokers 2722 County Road 43 Kemptville, ON K0G 1J0
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COVERAGES

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain. The insurance afforded by the policies described herein is subject to all terms, exclusions and conditions of such policies.

LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

TYPE OF INSURANCE	INSURANCE COMPANY AND POLICY NUMBER	EFFECTIVE DATE	EXPIRY DATE	LIMITS OF LIABILITY <small>(Canadian dollars unless indicated otherwise)</small>		
COMMUNITY SERVICES GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE or <input checked="" type="checkbox"/> OCCURRENCE <input checked="" type="checkbox"/> PRODUCTS AND/OR COMPLETED OPERATIONS <input checked="" type="checkbox"/> EMPLOYERS LIABILITY <input checked="" type="checkbox"/> PERSONAL INJURY <input checked="" type="checkbox"/> TENANTS LEGAL LIABILITY <input checked="" type="checkbox"/> NON-OWNED AUTO <input type="checkbox"/> HIRED AUTOMOBILES <input checked="" type="checkbox"/> PROFESSIONAL / MALPRACTICE LIABILITY <input checked="" type="checkbox"/> CROSS LIABILITY <input type="checkbox"/> MARKET CONTRACTUAL <input type="checkbox"/> ENVIRONMENTAL LIABILITY <input type="checkbox"/> CLAIMS MADE	Subscribing Companies as Identified in CP81693A	April 1, 2018	April 1, 2019	BODILY INJURY & PROPERTY DAMAGE EACH OCCURRENCE	\$10,000,000	
				GENERAL AGGREGATE		
	PRODUCTS-COMPLETED OPERATIONS AGG					
	PERSONAL INJURY				INCLUDED	
	MEDICAL PAYMENTS (Any One Person)				\$10,000	
	TENANTS LEGAL LIABILITY				INCLUDED	
	NON-OWNED AUTO	CP81693C	April 1, 2018	April 1, 2019	NON-OWNED AUTO	\$10,000,000
	PROFESSIONAL / MALPRACTICE LIABILITY				\$10,000,000	
	CROSS LIABILITY				OCCURRENCE	AGGREGATE
	ENVIRONMENTAL LIABILITY				LIMIT	AGGREGATE
AUTOMOBILE LIABILITY <input type="checkbox"/> DESCRIBED AUTOMOBILES <input type="checkbox"/> ALL OWNED AUTOMOBILES <input type="checkbox"/> LEASED AUTOMOBILES ** <small>** ALL AUTOMOBILES LEASED IN EXCESS OF 90 DAYS WHERE THE INSURED IS REQUIRED TO PROVIDE INSURANCE</small>				BODILY INJURY AND PROPERTY DAMAGE COMBINED		
				BODILY INJURY (Per Person)		
				BODILY INJURY (Per Accident)		
				PROPERTY DAMAGE		
OTHER <input type="checkbox"/> CLAIMS MADE or <input type="checkbox"/> OCCURRENCE <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				LIMIT	AGGREGATE	
				LIMIT	DEDUCTIBLE	
				OCCURRENCE	AGGREGATE	
					Valuation	
PROPERTY <input type="checkbox"/> PROPERTY 'ALL RISKS' <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Supplementary Schedule						
					Deductibles ALL OTHER	
				EARTHQUAKE	FLOOD	

ADDITIONAL INSURED NAME AND MAILING ADDRESS <input type="checkbox"/> Supplementary Schedule Fax Interest to Insured	DESCRIPTION OF OPERATIONS / LOCATIONS / AUTOMOBILES / SPECIAL ITEMS PROOF OF INSURANCE WITH RESPECT TO SENIORS DAY/PANCAKE BREAKFAST ON MARCH 27, 2018
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CERTIFICATE HOLDER - NAME AND MAILING ADDRESS MERRICKVILLE MEMORIAL COMMUNITY RECREATION CENTRE 106 READ STREET MERRICKVILLE, ON K0G 1N0	CANCELLATION Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavour to mail 30 days written notice to the certificate holder named on the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its brokers or representatives.
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SUBSCRIBING COMPANIES ON BEHALF OF FRANK COWAN COMPANY LIMITED, AS MANAGING GENERAL AGENT INCLUDING BUT NOT LIMITED TO: A.M. BEST RATING The Guarantee Company of North America *A* Temple Insurance Company *A+* Underwriters at Lloyds of London *A*	<div style="text-align: right; margin-bottom: 10px;"> <i>Julie MacDonnell</i> </div> <div style="display: flex; justify-content: space-between;"> 17 February 13, 2019 </div>
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required:
**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: February 25, 2019

Moved by: Cameron Foster Halpenny Molloy

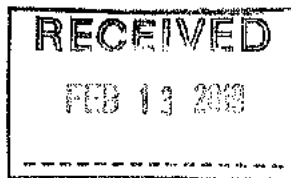
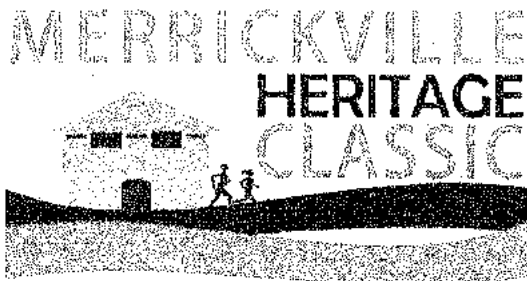
Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Lori Urquhart, Race Director for the Merrickville Heritage Classic, regarding the Fourth Annual Merrickville Heritage Classic, dated February 12, 2019, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor



12 February 2019

Mayor and Council
Village of Merrickville-Wolford
317 Brock St. West
Merrickville, ON K0G 1N0

Dear Mayor Struthers and Members of Council

The organizing committee for Run Merrickville would like to advise you we are planning our Fourth Annual Merrickville Heritage Classic. This is a running/walking event scheduled for April 27, 2019 and features the 2K Blockhouse Run, the 5K Canal Run and the 10K Jewel of the Rideau Run. The start time is 8 a.m.

The goal of the Merrickville Heritage Classic is to encourage people to get outside and become active through recreational running and walking. It's all about promoting a healthy lifestyle through a fun, safe activity.

The top three winners of the 5K and 10K events will be presented with beautiful handcrafted medallions, designed and manufactured in Merrickville by the Alloy Foundry Company Limited (the Village Metalsmiths). All those who register and complete the 2K, 5K or 10K events will receive a participation medallion also designed by the Village Metalsmiths.

Information about our event can be viewed at www.run-merrickville.ca

Our committee appreciates the Council support and we are looking forward to a continuing positive relationship.

The Road Closure Request, Traffic Management Plan, Emergency Medical Plan, the Emergency Action Plan and the Safety & Security Operations Plan for Run Merrickville will be submitted under separate cover to the CAO, the Fire Chief and the Board of Works Manager.

Sincerely

A handwritten signature in black ink, appearing to read "Lori Urquhart".

Lori Urquhart
Race Director

Established 1793
Incorporated
Wolford 1850
Merrickville 1880
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:
**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: February 25, 2019

Moved by: Cameron Foster Halpenny Molloy

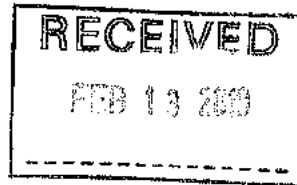
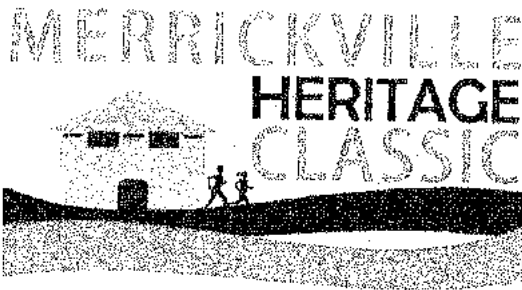
Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Lori Urquhart, Race Director for the Merrickville Heritage Classic, regarding an invitation to the Trivia Night Fundraising Event, dated February 12, 2019, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor



12 February 2019

Mayor and Council
Village of Merrickville-Wolford
317 Brock St. West
Merrickville, ON K0G 1N0

Dear Mayor Struthers and Members of Council

If you are a trivia fan with some spare time, then grab your thinking-cap and come out for a evening of fun and laughs while competing with those around you attempting to drag obscure bits of information from the dark recesses of their brains!

The Organizers of Run Merrickville are once again hosting a trivia night at the Merrickville Community Centre, 106 Read St. This year's event is on Saturday, February 23rd and the purpose is to raise funds for the annual Merrickville Heritage Classic.

Last year approximately 150 people came out and provided keen competition.

It was suggested to the Organizing Committee that Council might be interested in putting together a team to come out and test your memories against your fellow residents! Money raised at Trivia Night will be used to help offset the cost of this year's medals, and help with the purchase of more traffic pylons to enhance runner safety.

It is an evening of tens. Participants form teams of up to 10 people (and create a distinctive team name), the cost is \$10.00 per person, there are ten rounds of ten questions in a variety of categories throughout the evening and the event will close at 10 pm.

We look forward to your participation.

Sincerely

Esri Urquhart
Race Director

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Merrickville 1860
Amalgamated 1998



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Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:
**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: February 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Vic Fedeli, the Minister of Finance, regarding the 2019 Ontario Municipal Partnership Fund (OMPF) dated February 13, 2019, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor



7th Floor, Frost Building South
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Telephone: 416-325-0400
Facsimile: 416-325-0374

7^e étage, Édifice Frost Sud
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Téléphone: 416-325-0400
Télécopieur: 416-325-0374

February 13, 2019

Dear Head of Council:

We are writing to provide you with an update on the 2019 Ontario Municipal Partnership Fund (OMPF).

Recognizing that we are already well into the municipal budget year, the government will be maintaining the current structure of the OMPF for 2019 as well as Transitional Assistance. This means that the program and funding will remain virtually the same as in 2018, while allowing for annual data updates and related adjustments. We heard the concerns of municipalities and that is why we are now providing the certainty they need to begin finalizing their budgets.

Ministry staff are working to finalize data updates to ensure the OMPF continues to be responsive to changing municipal circumstances as is the case under the current program. Allocation notices with funding details for each municipality, as well as supporting material, will be available in mid-March. At that time, the final 2019 funding envelope will also be announced. Consistent with prior years, Transitional Assistance will continue to gradually decline as fewer municipalities require this funding.

As we communicated previously, Ontario inherited a \$15 billion deficit. The rising cost of servicing our massive debt, if left unchecked, will imperil our hospitals, schools and other public services. We cannot allow this to happen. We continue to review government transfer payments, including the OMPF, as we work to put our province back on a sustainable and responsible fiscal path.

In the coming months, we will continue to consult with municipalities to ensure the OMPF program is sustainable and focused on the Northern and rural municipalities that need this funding the most. As we noted in December, the OMPF will be reviewed. For this reason, we are committed to announcing 2020 allocations well in advance of the municipal budget year so that municipalities have appropriate time to plan.

.../cont'd

We respect our municipal partners and remain committed to listening and working together constructively to find smarter and more efficient ways to make life better for our communities.

Sincerely,

Original Signed by

Vic Fedeli
Minister of Finance

c: The Honourable Steve Clark, Minister, Municipal Affairs and Housing
Jamie McGarvey, President, Association of Municipalities of Ontario

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Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



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Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: February 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Steve Clark, the Minister of Municipal Affairs and Housing regarding potential changes to the *Planning Act* and the Provincial Policy Statement received on February 15, 2019, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000
Fax: 416 585-6470

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M6G 2E5
Tél. : 416 585-7000
Télééc. : 416 585-6470



19-2037

Dear Head of Council:

As the consultation on our government's Housing Supply Action Plan has come to a close, I wanted to draw your attention to one part of that work that is focused on land use planning – the need to increase supply and streamline the development approval process to speed up the time it takes to get the right kind of housing built in the right places. We have received some great suggestions in that consultation that will inform potential changes.

Our Government for the People is going to take swift action to streamline the development approvals system. Earlier this year we introduced proposed changes to the Growth Plan for the Greater Golden Horseshoe. These proposed changes are in response to the implementation challenges our government heard about when we took office. Consultation on these changes closes on February 28, 2019.

Given that land use planning and development approvals are critical to achieving housing and job-related priorities in communities across Ontario, my Ministry is also reviewing the *Planning Act* and Provincial Policy Statement to ensure they are calibrated to achieve our streamlining and housing supply objectives.

My intention is to bring forward legislation and concrete policy changes that would impact planning province-wide in the coming months. I encourage you to consider the context of this streamlining work and its focus on the *Planning Act* and the Provincial Policy Statement, as it may help to inform your local actions. You may wish to consider an interim pause on some planning decisions or reviews of major planning documents such as official plans or comprehensive zoning bylaw updates until this work is completed.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Clark".

Steve Clark
Minister

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Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 19

Date: February 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the 2018 End of Term Report of the Merrickville Public Library Board dated December 2018, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:
Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Merrickville Public Library
Board of Directors
End of Term Report - December, 2018

The Board appointed by the Councils of Merrickville-Wolford and Montague Township included:

Brian Reid, Chair

Sue Birta

John Harris

Carole Roberts

Wendy Simpson-Lewis (Montague Representative)

Victor Suthren (Councillor)

Mary-Kate Laphen (CEO)

Meetings were held regularly on the second Tuesday of each month, except for July and August. A quorum was in attendance at all meetings.

The Library's accomplishments during the term are documented in the Library's Annual Reports. This report covers Board-level activities.

Most importantly, the Board addressed all items in its Strategic Plan. While not all were completed, significant progress was made.

During its term the Board:

1. Ensured the 10 year review of the Library building's status
2. Hosted well-attended Annual Open Houses
3. Honoured the Friends of the Library's 25 Anniversary
4. Honoured the Lions Club at the 10th Anniversary of the Library's new building
5. Ensured that the Library's technology is current
6. Sponsored six Art Exhibits and the MAG Workshops
7. Initiated a Planned Giving Campaign; the legal aspects have been covered
8. Initiated steps to begin to ensure the viability of the Library's Reserve Funds

On a regular basis the Board did the following:

- 1. Reviewed monthly Operations Reports**
- 2. Reviewed and approved Financial Reports and accepted the Auditor's Report**
- 3. Reviewed and approved the Annual Budgets**
- 4. Carried out regular liaison with the Friend of the Library**
- 5. Reviewed and developed policies**
- 6. Received training such as AODA**
- 7. Performed Staff Reviews**
- 8. Oversaw building needs**
- 9. Contributed person skills such as computer support**
- 10. Oversaw expenditure of the provincial ILDS grants and other grants**

We suggest that the following areas be dealt with by the next Board:

- 1. Continue to work on Planned Giving**
- 2. Ensure that needed building repairs are carried out**
- 3. Carry out a Community Needs Assessment and develop a new Strategic Plan**

The Board would like to extend its thanks to Mary Kate, Linda, the Friends of the Library and all the volunteers who together make the Library a success.

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Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3085

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required.

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: February 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Merrickville Public Library Board dated January 8, 2019 and January 17, 2019, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

MERRICKVILLE PUBLIC LIBRARY

Merrickville Public Library Board's meeting was held Jan. 8, 2019 at 12:30 p.m. at the library.

Present: M-W: Brian Reid, John Harris, Sue Birta, Carole Roberts, Victor Suthren

Montague: Wendy Simpson-Lewis

and Mary Kate Laphen (Librarian)

Regrets:

Meeting called to order at 12:35 pm.

1. Declaration of Pecuniary Interest: None.

2. Adoption of Agenda: Moved by John, Seconded by Carole. ADOPTED.

3. Approval of Minutes: Minutes from Dec. 11/18 meeting – Moved by Wendy, Seconded by Sue. APPROVED.

4. Correspondence: None

5. Questions/ Presentations from Public: None

6. Friends of the Library Report: The Friends will be taking Mary Kate and Linda out for their annual lunch this month.

7. Librarian's Report: see below.

8. Other Business:

- i. **Budget 2019:** According to the CAO, municipal staff will start working on the budget in January. I should be able to get updated financial information (final year end, projected increases, and such) for the budget soon.
- ii. **Building Work (Exterior):** Have completed some of the more urgent items from the CBO's building report (work on air conditioning enclosure, exterior outlets). I have not been able to schedule a meeting with the CAO, but have exchanged emails re: some of the issues related to the building work. Will continue to follow up on this. Brian has at least one rough estimate of the likely costs of the work.
- iii. **End of Term Report:** Reviewed John's final draft of this report. Motion to approve – Moved by Vic, seconded by Carole. APPROVED.
- iv. **Request for Board Information:** Brian has received a request for information about the mandate/ mission/ meeting schedule and current and upcoming projects from the CAO as part of the committee/board appointment process. Agreed that Mary Kate will send the appropriate information and include a copy of the End of Term Report.
- v. **New Board:** The municipality has not yet called for applications for the boards/committees since they may be restructured, but forms are available online or at the office. Since the library board won't be affected, board members who wish to reapply are encouraged to do so sooner rather than later, and to pass that on to anyone who is interested in applying.
- vi. **Library Reserve Account:** (Information only). John distributed some information from the Public Library Act re: creating a separate bank account. This will be something for the next board to consider, particularly in relation to the planned giving campaign.

9. Next meeting:

- Tues, Feb. 12, 2019 at 12:30 at the Library.

The regular board meeting adjourned and the board went in camera to discuss the CEO's annual performance review.

Brian and Wendy will meet with Mary Kate on Tues, Jan. 15 at 12:30 to go over the review.

Meeting concluded.

Librarian _____

Chairperson _____

Librarian's Report for Dec/18 – Jan/19

Statistics:

Dec	2018	2017	2016	2015
Patrons	871 -3% w/mtgs 886	900 -10% w/mtgs 900	1003 -4.5% w/mtgs 1003	1045 +7% w/mtgs 1061
(Kids/Youth)	160 (46 / 114)	242 (95 / 147)	287 (89 / 198)	338 (103 / 127)
(Progs)	87-in (6 prgs, 2 CV) 201-out of Lib, (4-prgs, 3 CV)	89-in (13 prgs in) 241-out of Lib (3-prgs, 14 CV)	113-in (13 prgs.) 11-out of Lib (2-prgs) 124- CVs (8 visits)	113-in (11 prgs - in) 245- out of Lib (3 prgs + 12 CVs)
Mtg Rm users	15 (1 mtgs)	0 (0 mtgs)	0 (no mtgs)	16 (4 mtgs)
Circulation	1707 +6% OverDrive: 416(circ) TOTAL 2123 -3%	1613 -12% OverDrive: 280(circ) TOTAL: 1893 -8%	1841 -12% OverDrive: 226(circ) TOTAL: 2067	2087 +0 OverDrive: 191(circ) TOTAL: 2278
(Adult/Child)	(A-1356, J-338, T-13)	(A-992, J-360, T-25)	(A-1262, J-521, T-58)	(A-1461, J-572, T-54)
Internet use (+wireless):	162 -28% (124 / 33w / 5 Tab)	225 -24% (191 / 27w / 7 Tab)	295 +33% (237 / 54w / 4 EL)	222 -16.5% (188 / 30w / 4 EL)
ILLs borrowed/lent:	49 / 48	79 / 52	78 / 63	57 / 67

December was slow, similar to last year; however, adult circulation was up quite a bit, as was use of ebooks/eaudiobooks. Internet use and ILLs were unusually slow. There were fewer class visits (see below). We were open for 2 days during the Christmas break and were respectably busy both days.

Programs & Services:

Children's Programs:

StoryTime: Attendance continues to be up and down.

Lego Club: On hiatus for Dec.

Tech Club: On hiatus for Dec.

Read To Every Kid: Running until January. This has been rather slow this year.

PlayGroup: Only met once in Dec. Will be starting up again later in January.

Daycare: Continuing monthly visits to the toddlers and preschoolers & loan of books on request.

Schools: Fewer visits this year, since Wolford school has closed. Did Christmas visits to 3 classes at Merrickville school. Will be scheduling class visits to Montague school for January. Have agreed to help judge the public speaking for Merrickville school in Feb.

Groups (Cubs, Brownies, etc): Nothing new.

Adult Programs:

Library Book Club: Our book club continues to go well. Vic Suthren did an author visit this month (to rave reviews).

Off The Shelf: The Christmas session was very well attended and went well. Posted videos of some of the musical numbers on our Facebook page.

Museum Passes: The passes were popular over the holidays.

Internet: This was unusually slow during December. Not many people in for it.

InterLibrary Loans: Requests were unusually low this month (both incoming and outgoing)..

Seniors Home: Rosebridge Manor still getting books (month loan).

Pools: These continue to be popular.

Meeting Room: There were no meetings this month, other than the Rogue Poets book launch.

Collection: Went to the big Scholastic sale for kids' books. New DVDs are being added. Just received a donation of many CD audiobooks. Have finished weeding the adult fiction.. Spending is on track for the end of the year. Weeding continues as time permits.

Volunteers: The volunteer situation is fine. They continue to process books, shelve, package ILLs, work on the genealogy collection, etc..

Donations: Received a couple more end of year donations.

Facilities: Have had the ballast in another light replaced as well as the electrical work on the external outlets

(as per the CBO report). It was suggested that we may want to consider a mass replacing of the ballasts at some point, however, that can be considered down the road. Another mouse has been trapped.

Publicity/Outreach No Phoenix this month, but I'm continuing to do the webpage, Facebook updates, signs, and flyers.

Partnerships/Outreach: Nothing much new over the holidays. MAG is starting up a Writing Collective and is interested in that involving the library in some to-be-determined capacity. Also, I am no longer doing the municipal social media.

Professional Development, Meetings, etc: OLA conference is coming up. Have been investigating some marketing apps mentioned in the webinars I've participated in.

Grants, etc: Am collecting year-end data for the Annual Library Use Survey (required for the provincial operating grant).

Plans for month: Finishing drafting the budget, continue compiling required year-end data for Library Use Survey and Annual Report, work related to the building project, weed the kids' non-fiction, roll out the new film e-collection, work on programming, go to conference, plus the usual library business.

MERRICKVILLE PUBLIC LIBRARY

Merrickville Public Library Board Special meeting was held Jan. 17, 2019 at 12:30 p.m. at the library.

Present: M-W: Brian Reid, Sue Birta, John Harris, Carole Roberts, Victor Suthren,

Montague: Wendy Simpson-Lewis
and Mary Kate Laphen (Librarian)

Absent:

Meeting called to order at 12:37 pm.

1. Declaration of Pecuniary Interest: None.

2. Adoption of Agenda: APPROVED.

3. Building:

- Reviewed estimated costs for building repair (note: these are rough estimates to give a general idea of probable costs). Discussed various options and budget implications.
- Reviewed possibilities for funding this work and Mary Kate's discussion with CAO re: municipal-library cooperation on this project
- Mary Kate to contact Treasurer re: whether this should be included in the capital budget or as part of the operating budget.

5. Next meeting: Tues, Feb. 12/19 at 12:30 at the Library.

Meeting concluded.

Librarian _____

Chairperson _____

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Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: February 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Jane Graham dated February 8, 2019; and

That Council does hereby approve reimbursement to Ms. Graham in the amount of \$232.40.

Carried / Defeated

J. Douglas Struthers, Mayor

Christina Conklin

From: Jane
Sent: Friday, February 08, 2019 9:38 AM
To: Kirsten Rahm
Cc: Doug Robertson; Christina Conklin
Subject: Re: Ec DEv reimbursement requests

Thanks for explanations.

Please include my email and attachments for council consideration.

I know that we were given electronic copies of draft OP but we needed paper to do the job right. Please submit my request to council, they can decide. My notes do show that costs can be included in RED funding, and appropriately so.

Sent from my iPad

On Feb 7, 2019, at 4:03 PM, Kirsten Rahm <finance@Merrickville-wolford.ca> wrote:

Hi Jane,

Our Committees are advisory in nature and do not have the authority to approve spending. While there is a budget for economic development, it is a municipal budget and not a committee budget. Requests for spending are brought to Council by the Council representative, and approved by Council as a whole. Therefore, your requests need to be presented to Council.

In reference to the Coba invoice, Randy provided the Committee with an electronic copy of the draft official plan.

Kirsten

From: Jane Graham
Sent: February-05-19 3:11 PM
To: Kirsten Rahm <finance@Merrickville-wolford.ca>
Cc: Doug Robertson <cao@Merrickville-wolford.ca>; Christina Conklin <deputyclerk@Merrickville-wolford.ca>
Subject: Ec DEv reimbursement requests

Kirsten (and others)

I am attaching documentation showing that the expenses we are asking to be reimbursed were in fact APPROVED in 2018 budget.

Last year the ITEDAC requested \$30,000 for Visitor tourism strategy which got reduced to \$17,000. I am attaching the pages that you gave us. It very clearly states the summer students etc and factored in "electronic development". As it turned out – we (Yves) applied for a grant and student was primarily paid for by that \$3500 grant. Yves is just asking for reimbursement for the Survey Monkey costs he

incurred for student to input all survey data. Please reimburse his expenses (approx \$200. You have his receipts).

You can also see mention of economic summits. I have asked for my \$29.00 entry fee to the LG Ec Dev summit to be reimbursed. (you have the receipt from Nov 16, 2018.)

I believe that you would use account 17-8307 in chart of accounts for these items.

The Coba invoice for \$ 203.40 (you have receipt dated Dec 4 2018) was for six copies to be made of the draft official plan. The ITEDAC was specifically asked by the CBO to review and make comments/recommendations as to how it relates to the Strategic Plan and Economic development in the Municipality. We held 2 meetings, with the committee and the EDO and submitted our observations last week. Many hours of advance work by each member made it necessary to have hard copy. Currently we have paid out of our own pockets but as volunteers who give a lot of our time – we should be reimbursed.

Again in the approved 2018 budget under Economic Development – printed material is identified.

The Coba invoice and the survey monkey invoice both fall under defined projects within Red grant.

Please submit these requests to council for approval. Also, once 2019 budget is approved – I would like to know the exact correct steps/process when incurring approved expenses. (assuming there is a committee and I am on it ☺)

Thank you,

Jane Graham
Chair, ITEDAC

From: Kirsten Rahm [<mailto:finance@merrickville-wolford.ca>]

Sent: Friday, February 01, 2019 12:06 PM

To: Jane Graham

Subject: Coba invoice

Hi Jane,

We are in receipt of your invoice from Coba Studios. Following a discussion with the CAO, it has been deemed that these are requests for reimbursement of expenses. As these expenses were not part of the 2018 budget, staff do not have the authority to approve your request.

As such, we suggest you submit a letter to Council should you wish to request reimbursement. If the correspondence is received by February 4th, it can be placed on the Agenda for the February 11th Council meeting.

Kirsten Rahm
Manager of Finance/Treasurer
Village of Merrickville-Wolford
T 613-269-4791 X 228
F 613-269-3095
finance@merrickville-wolford.ca

<image001.jpg><image002.jpg>



406 Read St
 Box 552
 Merrickville, ON
 K0G 1N0
 613 269 2022

Invoice #	Date
9240	12/4/2018

Invoice

W.O #	P.O. No.
18-2541	

Invoice To
Jane Graham Merrickville, Ontario K0G 1N0

Quantity	Item	Description	Price Each	Amount
6	Books DRAFT OP	8.5 x 11" - 104 Page (2 sided) colour - 28# text - Clear Cover - 14pt Back - Black Coil Bound - 6 pages 11x17 colour folded - Official Plan	40.00	240.00
	Discount	Quantity Discount / Preferred Customer		-60.00
			Subtotal	CAD 180.00

Transaction Record
 INTERAC
 XXXXXXXXXX
 ATD: A000002771010
 Entry Method: Chip
 12/04/18
 Batch#: 000189
 15:35:40

Ref#: 000023091042
 Inv #: 000798 Appr Code: 001130
 Acct: Chequing
 Total: \$ 203.40

require a 50% deposit
 of order.
 Thank you

GST/HST	CAD 23.40
Payments/Credits	CAD 0.00
Balance Due	CAD 203.40

OO Approved, Thank You!
 Customer Copy

us help you create your story!

3999

*Paid by JANE GRAHAM
 6 COPIES FOR EC DEV COMMITTEE.*

50088219212-822778137-registration.pdf

Event

2018 Economic Development Summit

Date and Time: Friday, 16 November 2018 from 8:30 AM to 3:00 PM (EST)




Location: North Grenville Municipal Centre
285 County Road 44
Kemptville, ON K0G 1J0
Canada

Organized by: Jane Graham

Order Info: Order #822778137. Ordered by Jane Graham on 12 September 2018 10:31 AM

2018 Summit Registration \$29.00
GST+HST (included) \$3.34

Eventbrite Completed

Event Information:

THANK YOU - we're so glad you will be joining us at the 2018 Leeds Grenville Economic Development Summit!

Attached is a copy of your Receipt / Invoice.

Save the trees! A printed copy of your 'ticket' will NOT be required at registration, just your first and last name. Registration begins at 8:30, and a self-serve coat check will be available.

Updated information, and agendas once they are finalized, can be found at www.investleedsgrenville.com/summit2018.

We require 48 hours notice for cancellation.

Questions?
Contact Joanne Poir, Economic Development Administrator
joanne.poir@ucig.on.ca or 613-342-3840 ext. 5362

See you at the Summit!

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: February 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Cheri Kemp-Long dated September 20, 2018; and

That Council does hereby approve reimbursement to Ms. Kemp-Long in the amount of \$384.00.

Carried / Defeated

J. Douglas Struthers, Mayor

From: Cheryl
Sent: Thursday, September 20, 4:46 AM
Subject: Fw: SurveyMonkey Team Payment Received
To: Doug Robertson

Hi Doug

Thought I should let you know - I've apparently been billed for the survey monkey renewal. I thought it had been taken over by the village but seems not. I'll leave it with you as an item for discussion when I get back in october.

Thanks
Cheri

Sent from my BlackBerry — the most secure mobile device — via the Bell Network

From: Survey Monkey — surveymonkey@go.surveymonkey.com
Date: September 15, 2018
Subject: SurveyMonkey Team Payment Received

Thanks so much for renewing your ADVANTAGE subscription. Now that we have m-wstratplancomte-gp's payment, everyone can count on having the tools they need to develop more great insights. For questions about your bill or anything else, please visit our Help Center.

Details:

Billing Name: Cheri Kemp Long
Subscription: September 15, 2018 to September 14, 2019
Total: \$384 CAD

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VILLAGE OF MERRICKVILLE-WOLFORD

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required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: February 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Yves Grandmaitre dated January 28, 2019; and

That Council does hereby approve reimbursement to Mr. Grandmaitre in the amount of \$259.00.

Carried / Defeated

J. Douglas Struthers, Mayor

From: Yves Grandmaltre [<mailto:>]
Sent: Monday, January 28, 2019 1:57 PM
To: 'Christina Conklin'; 'Doug Robertson'; 'Cheri Kemp-Long'
Cc: 'Economic Development Officer'
Subject: RE: Survey Monkey Team Payment Received

Hi Christina,

Here is a transaction recap from the Survey Monkey account. Let me know if you need anything else.
This can be viewed if you log in to Survey Monkey using

User
Password

Thanks
Yves

Invoice	Billing Date	Description	Status	Amount
<u>INV-1487011</u>	15-Jan-19	SurveyMonkey Standard Monthly	Paid	\$37 CAD
<u>INV-1423624</u>	15-Dec-18	SurveyMonkey Standard Monthly	Paid	\$37 CAD
<u>INV-1351178</u>	15-Nov-18	SurveyMonkey Standard Monthly	Paid	\$37 CAD
<u>INV-1278405</u>	15-Oct-18	SurveyMonkey Standard Monthly	Paid	\$37 CAD
<u>INV-1208645</u>	15-Sep-18	SurveyMonkey Standard Monthly	Paid	\$37 CAD
<u>INV-1140974</u>	15-Aug-18	SurveyMonkey Standard Monthly	Paid	\$37 CAD

Invoice #INV-1559443

15-Feb-19

Paid on 15-Feb-19 6:04:00 PM (UTC)

Description	Subscription Period	Months	Amount
Standard Monthly Plan	15-Feb-19 - 14-Mar-19	1	\$37 CAD
			Total: \$37 CAD

Billing Details

Yves Grandmaltre

Ontario

Canada

Username: Merricksurvey

Notes

Subscription Renewal Charge

How to Pay**Payment made on**

15-Feb-19 6:04:00 PM (UTC).

Payment Method: VISA**Card Number (last 4 digits):**

SurveyMonkey Europe UC

2 Shelbourne Buildings, 2nd Floor, Shelbourne Road, Ballsbridge, Dublin 4, Ireland

Our VAT Registration Number IE9223102GH

Contact: billing@surveymonkey.com

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: February 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct staff to issue a Call for Volunteers for the following legislated committees:

1. Committee of Adjustment; and
2. Property Standards Committee.

Carried / Defeated

J. Douglas Struthers, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: February 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CAO-02-2019 regarding Council Advisory Committee Structure; and

That Council does hereby direct staff to draft a Terms of Reference for the following Advisory Committees:

Carried / Defeated

J. Douglas Struthers, Mayor



MERRICKVILLE-WOLFORD
Jewel of the Rideau

Village of Merrickville - Wolford

**Report CAO-02-2019
of the CAO/Clerk's Department
Information/Action Report to Council
Date: February 25, 2019**

RE: Council Advisory Committee Structure

OBJECTIVE: To obtain direction from Council regarding Committee Structure.

RECOMMENDATIONS:

THAT Council does hereby receive report CAO-02-2019, regarding Council Advisory Committee Structure; and

THAT Council does hereby direct staff to draft a Terms of Reference for the following Advisory Committees:

BACKGROUND:

The widely used practice of engaging volunteers on Advisory Committees of Council to seek community input is extremely valuable. It supports Council in aligning decision-making with community values and leverages specialized community knowledge.

In establishing Advisory Committees, Council must consider the structure of the committees as well as the process for appointing committee members. The structure typically reflects the priorities of Council and prevalent issues in the community. By-law 30-2017, the Village's Procedure By-law, outlines the process for selecting members. It states in Section 9 (c) that:

"At the first regular meeting of the new term of Council, or as soon thereafter as is reasonable, Council shall appoint Members to the Committees as required. Stakeholders and citizens shall be recruited in a public and transparent manner."

On October 9, 2018, the former Council passed Resolution R-343-18 as follows:

"Be it hereby resolved that the Council of the Corporation of the Village of Merrickville-Wolford does hereby suspend Section 9 of By-law 30-2017 in order to extend the term of all Advisory Committees for three months past the end of the term of Council."

Note that Resolution R-343-18 did not extend the term of Ad hoc Committees of Council and the Procedure By-law 30-17, Part 1 – General, Section 1.2 Definitions, reads:

"Ad hoc Committee' means a special purpose committee with a limited duration, appointed by Council to carry out a specific task and which is dissolved automatically upon submitting its final report to Council, unless otherwise directed by Council."

On December 10, 2018, Council approved Report CAO-11-2018, Committee Structure Review, which sought direction from Council. It provided a list of the Advisory committees known to be in place at that time and indicated:

"Council will need to decide whether to continue on with this structure or to dissolve the current committees and establish new ones."

As a result of Report CAO-11-2018, staff are seeking further direction from Council in this regard.

ANALYSIS:

Currently, the following committees and boards have been identified:

Required by Legislation

Emergency Management Committee

Committee of Adjustment

Property Standards Committee

Planning Advisory Committee (has been extended to finish Official Plan and Zoning By-law)

Police Services Board

Library Board

Advisory (non-legislated)

Industry, Economic Development and Tourism Advisory Committee (IEDTAC)

Environmental Advisory Committee

Recreation Advisory Committee

Agriculture Advisory Committee

Planning Advisory Committee

Heritage Advisory Committee

Other

Canada Day Committee (permanent committee of Council, established through By-law 12-17)

Trails Sub-Committee (sub-committee of Recreation Advisory Committee)

The legislated committees and boards are being, or have already been, addressed separately from this report.

As noted above, Resolution R-343-18 that Council passed on October 9, 2018 to extend the term of the committees applied explicitly to Advisory Committees and did not extend the term of Ad hoc committees.

Staff have identified two resolutions approved by the previous Council granting the Advisory Committees significant latitude and authority related to self govern which may have contributed to the confusion encountered by staff with committee members. On May 23, 2017, Council approved Resolution R-165-17 which reads (in part):

"The Council of the Corporation of the Village of Merrickville-Wolford does hereby delegate authority to the Industry, Tourism and Economic Development Committee to adjust their composition including their size, any subcommittees or working groups."

On August 8, 2017, Council approved Resolution R-225-17 which reads (in part):

"That Council authorizes all Committees of Council to adjust their composition including their size, any subcommittees or working groups as they see fit to achieve their respective mandates."

It should be noted that through the passing of Procedure By-law 30-17, the terms of reference for all advisory committees were repealed. As such, Council will need to discuss and decide which advisory committees they would like to establish or continue and provide staff with direction to bring back a draft terms of reference for each. The next step would then be to direct staff to issue a call for volunteers as prescribed in the current Procedure By-law. It should be noted that existing advisory committees will expire on February 28, 2019.

CONCLUSIONS:

The committees' structure, mandates, roles and authorities require clarification via a refined or new structure, in addition to the establishment of a clear terms of reference for each committee. Significant consideration may be required to accomplish this effectively.

Aside from the committees provided for in legislation, a committee structure is designed at the will of Council. It is recommended that Council discuss and decide upon a committee structure that will assist in achieving Council's priorities. Of further note, the establishment of committees can be dealt with as a need arises.

BUDGET/LEGAL IMPLICATIONS:

Not applicable.

INTERDEPARTMENTAL IMPACTS:

Not applicable.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:


- Ensuring efficient, effective services and civic engagement.

Volunteer Committees provide valuable resources that are especially needed in Merrickville-Wolford given the shortage of staff. By ensuring that the most relevant needs of the Village are clear through a comprehensive and efficient structure of these committees, initiatives may be brought to Council through Council Liaisons for discussion and direction, therefore moving on action items in an effective and efficient manner. Volunteers who sit on these committees add valuable backgrounds, ideas and skills that allow for these committees to increase civic engagement.

ATTACHMENTS:

None

Submitted by:


per: Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:
Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: February 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that: By-law 12-2019, being a by-law to appoint an alternate member to the Council of the United Counties of Leeds and Grenville be read a first and second time, and that By-law 12-2019 be read a third and final time and passed.

Carried / Defeated

 J. Douglas Struthers, Mayor

CORPORATION OF THE VILLAGE OF MERRICKVILLE - WOLFORD

BY-LAW NO. 12-2019

BEING A BY-LAW TO APPOINT AN ALTERNATE MEMBER TO THE COUNCIL OF THE UNITED COUNTIES OF LEEDS AND GRENVILLE DURING THE ABSENCE OF THE MAYOR

WHEREAS Bill 68, Modernizing Ontario's Municipal Legislation Act 2017 received Royal Assent on May 30, 2017, and amends the Municipal Act, 2001 S.O. 2001, c.25, herein referred to as the "Act"; and

WHEREAS section 268(1) of the Act provides that the council of a local municipality may appoint one of its members as an Alternate Member to the upper-tier council to act in place of a person who is a member of the council of the local municipality and its upper-tier municipality, when the person is unable to attend a meeting of the upper-tier council for any reason;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford enacts as follows:

1. THAT Michael Cameron is hereby appointed as the Alternate Member to Counties Council for the term of the council that appointed them, or until their appointment by-law is rescinded; or November 14th in the year of a Regular Election, or until such time as the Alternate Member's seat is declared vacant in accordance with section 259 of the Act.
2. THAT the Alternate Member will sit on Counties Council in accordance with the provision as outline in the United Counties of Leeds and Grenville By-law No. 18-42 as attached; but as may be amended from time to time.
3. THAT this by-law shall come into force on the day it is passed, and take effect on the day the Alternate Member takes the oath of office as administered by the County Clerk.
4. THAT any by-laws or parts of by-laws contrary to or inconsistent with this by-law are hereby repealed.

READ a first and second time this 25th day of February, 2019

READ a third and final time and passed this 25th day of February, 2019

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk



BY – LAW No. 18-42

The Corporation of the United Counties of Leeds and Grenville

A BY-LAW TO PROVIDE FOR THE APPOINTMENT OF ALTERNATE MEMBERS TO COUNTIES COUNCIL

WHEREAS Bill 68, Modernizing Ontario's Municipal Legislation Act, 2017 received Royal Assent on May 30, 2017, and amends the Municipal Act, 2001, S.O. 2001, c. 25, herein referred to as the "Act"; and

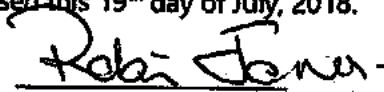
WHEREAS Section 268(1) of the Act provides that the Council of a local municipality may appoint one of its members as an Alternate Member of the upper-tier Council, to act in place of a person who is a member of the Council of the local municipality and its upper-tier municipality, when the person is unable to attend a meeting of the upper-tier Council for any reason.

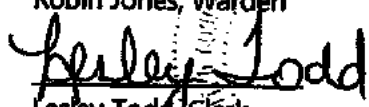
NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE UNITED COUNTIES OF LEEDS AND GRENVILLE HEREBY ENACT AS FOLLOWS:

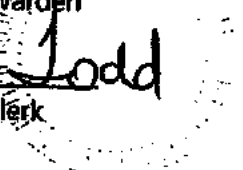
1. An Alternate Member may take their seat on Counties Council upon the County Clerk receiving a certified appointment by-law passed by a lower-tier municipality which names the Alternate Member, and the Alternate Member has taken the Oath of Office as administered by the County Clerk.
2. An Alternate Member's appointment shall be for the term of the Council that appointed them, or until their appointment by-law is rescinded, or November 14th in the year of a Regular Election, or until such time as the Alternate Member's seat is declared vacant in accordance with section 259 of the Municipal Act.
3. An Alternate Member may, in the absence of the elected member, participate at meetings of Counties Council and its committees, however membership and voting rights are limited only to those privileges held by the Counties Councillor for whom they are deemed to be the Alternate Member.
4. An Alternate Member shall not represent a Counties Councillor at an Inaugural Meeting, or any board or agency to which the Council appoints a member. (e.g. Health Unit, St. Lawrence Lodge).

5. An Alternate Member shall not be eligible for election to the Counties' Head of Council (Warden), or to the position of Chair or Vice Chair of any Committee or be included in the Committee of the Whole Chair rotation schedule, nor shall an Alternate Member assume the role of the Warden, Chair or Vice Chair when attending meetings of Counties Council.
6. An Alternate Member shall have the same number of weighted votes as the Counties Councillor who he/she is representing.
7. An Alternate Member shall receive a per diem (half or full) as well as mileage (where applicable) in accordance with the applicable Counties' policies or by-laws, for any meetings of Counties Council/Committees he/she is required to attend in the absence of the elected member.
8. An Alternate Member shall not be eligible to be reimbursed for a convention or seminar, or training.
9. An Alternate member while acting in their capacity, shall be governed by all the applicable policies of Counties Council, such as but not limited to the Council Code of Conduct, Council Procedural By-law, and shall have access to applicable support resources such as but not limited to the Integrity Commissioner.
10. An Alternate member will not be eligible for the Counties Electronic Device Allowance.
11. The County Clerk shall be notified of an Alternate Member's participation one week prior to the date of the meeting where possible.
12. **THAT** any by-laws or parts of by-laws contrary to or inconsistent with this by-law are hereby repealed.
13. **THAT** this by-law shall come into force and take effect on the date of its passing.

By-law read a first, second and third time and finally passed this 19th day of July, 2018.


Robin Jones, Warden


Lesley Todd, Clerk



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VILLAGE OF MERRICKVILLE-WOLFORD

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Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: February 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that: By-law 11-2019, being a by-law to confirm the proceedings of the Council meeting of February 25, 2019, be read a first and second time, and that By-law 11-2019 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

BY-LAW 11-2019

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON FEBRUARY 25, 2019

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on February 25, 2019 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on February 25, 2019 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 25th day of February, 2019.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 19

Date: February 25, 2019

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at _____ p.m. until the next regular meeting of Council on Monday, March 11, 2019 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried / Defeated

J. Douglas Struthers, Mayor