



VILLAGE OF MERRICKVILLE-WOLFORD

**Agenda for Council
Council Chambers**

Council Meeting 2:00 p.m.

Monday, March 22, 2021

*****IMPORTANT NOTICE: This meeting will be held in person at the Council Chambers. However, due to the Provincial Emergency Orders still in effect, we are unable to safely accommodate the public at this meeting. In order to ensure transparency, an audio recording of this meeting will be posted on the website immediately following adjournment.*****

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **Planning:** Jp2g Consultants Inc. Planning Report re: Consent Application B-19-21 dated March 10, 2021
5. **Minutes:** Approval of Minutes of regular Council meeting of March 8, 2021
6. **Correspondence:** Mayor Struthers re: Support NFTC Telecom's Application dated March 15, 2021;
Lee Horning re: Request for Fee Waiver dated March 17, 2021
7. **Library Board:** Library Board Minutes dated February 11, 2021
8. **Finance:** FIN-05-2021 re: 2020 Statement of Remuneration and Expenses
9. **Public Works:** 2020 Wastewater Annual Report dated March 18, 2021; and
Resolution re: 2021 Brush Amnesty Days
10. **In-Camera:**
 1. Personal matters about identifiable individuals;
 2. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
 2. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by the municipality or local board.
11. **Next meeting of Council:** Monday, March 29, 2021 at 2:00 p.m.
12. **Confirming By-Law:** 16-2021 re: Confirm Proceedings of Council meeting of March 22, 2021
13. **Adjournment.**

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: March 22, 2021

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the regular Council meeting of March 22, 2021 as:

___ circulated.

___ amended.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: March 22, 2021

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive Planning Report of Forbes Symon of Jp2g Consultants Inc. regarding Consent Application B-19-21, dated March 10, 2021, for information purposes; and

That Council does hereby defer consideration of Consent Application B-15-21 to allow for the matters as outlined in the aforementioned report be addressed.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required.

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

March 10, 2021

Village of Merrickville-Wolford
317 Brock Street West
P.O. Box 340
Merrickville, ON K0G 1N0
Attention: Doug Robertson, CAO/Clerk

Dear Mr. Robertson:

**Re: Planning Report – Consent Application B19-21 (Seguin)
1820 County Rd #16, Pt Lot 24, Con 2, Wolford
Village of Merrickville-Wolford**

I have now had an opportunity to review the Consent Application B19-21 as it relates to the Village of Merrickville Wolford Official Plan and Zoning By-law and the United Counties of Leeds and Grenville Official Plan and provide the following comments.

The proposal involves the creation of one hamlet residential lot, approximately 0.519 acres (0.21 ha), with roughly 250 feet (76.2 m) of frontage on County Road #16. The lot is proposed to have a depth ranging from 65 feet (19.8 m) to 138 feet (42.1 m). The subject lands are designated Hamlet in the Merrickville Wolford Official Plan (current and adopted) and zoned Hamlet (H) in the Merrickville Wolford Zoning By-law 23-08.

Local Official Plan Policies

In review of the current Official Plan, the subject property is within the boundaries of the Hamlet of Eastons Corners. There are no identified constraints associated with this property.

Section 3.7 (2), Land Division indicates that the minimum lot size for new lots on private services should be 1 ha but not less than 0.8 ha unless supported by a hydrogeological study supporting the reduced lot size. Section 3.7 (4), Land Division suggests development should not have direct access from a County Road except in designated Hamlets. Section 3.7.2.6 provides Council with the authority to request supporting hydrogeological study to determine if there is cumulative impact. Section 4.3.2.2.2, Hamlet permits lot creation by consent.

Section 5.2 County Road suggests an entrance permit from the County Road authority should be obtained prior to approval of development (i.e. prior to lot creation). It also suggest that County Roads have a width of 26 m and that road widening may be requested from development to achieve this width.

In applying these policies against the proposed severance, it is clear that the lot size does not meet the minimum required for lot creation on private services without a supporting hydrogeological study. The proposed lot can have access from the County Road however an entrance permit should be obtained prior to the consent and that road widening may be requested. The road widening potential is a concern given the small size of the proposed lot.

The new proposed Official Plan for Merrickville Wolford contains the exact same policies as the current Official Plan save and except for the minimum lot size for proposed lots on private services has been reduced to 0.4 ha (1 acre). There is also an option for reduced lot sizes with a supporting hydrogeological study.



In summary, the proposed development does not conform to the minimum lot area requirements of either the existing Official Plan or the proposed new Official Plan. There is also a need to obtain an entrance permit from the County and determine if road widening is required.

Merrickville-Wolford Zoning By-law 22-08

The Village Zoning By-law 22-08 identifies the subject property as being within the "Hamlet (H)" zone. Residential development within the H zone is subject to the provisions of the "Residential Type Two (R2)" category. The R2 zone has a minimum lot size of 2000 m² (0.5 acres) and a minimum lot frontage of 15 m (50 feet). The proposed lot would meet the minimum requirements of the R2 zone.

United Counties Official Plan Policies

The Official Plan for the United Counties of Leeds and Grenville, Schedule A, recognizes the subject property as being located within the Rural Settlement Area of Eastons Corners. Generally, the Official Plan encourages growth to take place in settlement areas. There are specific policies which encourage infilling and intensification as a means of accommodating future growth in settlement areas.

Section 6.2.2(b)(iii) of the Official Plan recognizes the minimum right-of-way width of 26.2 m for County Roads. Widening of County Road allowances to achieve this width is permitted through the consent process. The policies also acknowledge that entrance permits are required for new entrances onto a County Road.

In summary the proposed development conforms to the Official Plan for the United Counties of Leeds and Grenville, subject to confirmation of the need for entrance onto the County Road and road right-of-way widening.

Summary and Recommendation

The proposed lot is proposed to be 0.518 acres in size and well below the minimum requirements of the Village's current and proposed Official Plan. In accordance with the policies of the Village OP, undersized lots should be accompanied by a hydrogeological assessment indicating that the property can support the proposed lot and that there are no cumulative impacts with surrounding private serviced development.

The recommendation of this report is to **defer** consideration of the proposed consent until such time as the applicant has submitted the necessary hydrogeological assessment to justify the small lot size. Without this supporting information, the application does not conform to the Official Plan and should not be supported.

All of which is respectfully submitted.

Sincerely,

Jp2g Consultants Inc.

ENGINEERS • PLANNERS • PROJECT MANAGERS

A handwritten signature in black ink, appearing to read 'Forbes Symon', is written over a rectangular area with a fine grid pattern.

Forbes Symon, MCIP, RPP
Senior Planner

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: March 22, 2021

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of March 8, 2021 as

_____ circulated.

_____ amended.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

**The Corporation of the
Village of Merrickville-Wolford**

Monday, March 8, 2021

Chaired by: Mayor J. Douglas Struthers
Members of Council: Councillor Don Halpenny
Deputy Mayor Michael Cameron
Councillor Bob Foster
Councillor Timothy Molloy

Staff in Attendance: Doug Robertson, CAO/Clerk
Christina Conklin, Deputy Clerk
Brad Cole, Manager, Operations/Fire Chief

Disclosure of Pecuniary Interest and the general nature thereof: Deputy Mayor Cameron declared a pecuniary interest regarding Consent Application B-12-21 as the subject lands are a neighbouring property to Deputy Mayor Cameron.

Approval of Agenda

R-056-21 Moved by Councillor Foster, Seconded by Councillor Molloy

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the regular Council meeting of March 8, 2021, as amended.

Carried.

Note: The agenda was amended to remove the In-Camera session and to add a motion to issue a call for volunteers for the Property Standards Committee. Correspondence from Judith Hurman and Family was moved from correspondence to immediately following consideration of By-law 12-2021.

Planning:

R-057-21 Moved by Councillor Foster, Seconded by Councillor Halpenny

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive Planning Report of Forbes Symon of Jp2g Consultants Inc. regarding Consent Application B-15-21, dated February 24, 2021, for information purposes; and

That Council does hereby defer consideration of Consent Application B-15-21 to allow for the matters as outlined in the aforementioned report to be addressed.

Carried.

R-058-21 Moved by Councillor Foster, Seconded by Councillor Molloy

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive Planning Report of Forbes Symon of Jp2g Consultants Inc. regarding Consent Application B-12-21, dated February 22, 2021, for information purposes; and

That Council does hereby defer consideration of Consent Application B-12-21 to allow for the matters as outlined in the aforementioned report to be addressed.

Carried.

Minutes:

R-059-21 Moved by Councillor Foster, Seconded by Councillor Halpenny
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of February 22, 2021, as circulated.

Carried.

Correspondence:

R-060-21 Moved by Deputy Mayor Cameron, Seconded by Councillor Foster
WHEREAS on April 7, 2018, a young Canadian named Logan Boulet became an organ donor in the aftermath of the tragic Humboldt Bronco bus crash;

AND WHEREAS Logan saved the lives of six others, and his story inspired hundreds of thousands of people around the world to register as an organ and tissue donor;

AND WHEREAS there are more than 4,000 people that are on waiting lists for transplant operations, including individuals in Merrickville-Wolford area;

AND WHEREAS one organ and tissue donor can save up to eight lives and improve the life and health of up to 75 other people;

AND WHEREAS the Canadian Transplant Association and the family of Logan Boulet will carry on Logan's legacy by recognizing April 7th as Green Shirt Day, raising awareness of the need for registered organ and tissue donors so that access to life saving and life transforming transplants can be improved;

BE IT HEREBY RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford does hereby declare April 7th of each year as "Green Shirt Day" in the municipality to inspire organ donor registration in the Village of Merrickville-Wolford.

Carried.

R-061-21 Moved by Councillor Foster, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Krista Smith, member of the Merrickville Day Nursery School regarding a rain barrel fundraiser dated February 16, 2021, for information purposes; and

That Council does hereby waive the rental fees associated with the Merrickville Community Centre for this event.

Carried.

R-062-21 Moved by Councillor Molloy, Seconded by Councillor Halpenny
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Robbie Giles regarding Merrickville-Wolford Wetland Evaluation, received on February 12, 2021, for information purposes.
Carried.

Public Works:

R-063-21 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Merrickville Drinking Water System 2020 Annual Water Report from the Ontario Clean Water Agency (OCWA) issued February 24, 2021, for information purposes.
Carried.

R-064-21 Moved by Councillor Molloy, Seconded by Councillor Halpenny
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report PW-02-2021, being a report regarding the current recycling program, for information purposes; and

That Council does hereby direct staff to continue to contract recycling services to Limerick Environmental Services Ltd. at the current cost of \$45,152.02 per year until the producer-based program takes effect, with Merrickville-Wolford slated for a 2023 rollout; and

That Council does hereby direct staff to explore opportunities to partner with several other municipalities for one large recycling program, as done by neighbouring municipalities in Lanark County.

Carried.

R-065-21 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: By-law 12-2021, being a by-law to adopt a Memorial Bench and Tree Policy, be read a first and second time, and that By-law 12-2021 be read a third and final time and passed.

Carried.

R-066-21 Moved by Councillor Molloy, Seconded by Councillor Foster
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Judith Hurman and family regarding a request for bench installation in memory of Colin Hurman, dated February 25, 2021, for information purposes; and

That Council does hereby approve the installation and dedication of a bench to be located in the new Merrickville Public Square in memory of Colin Hurman.

Carried.

CAO:

R-067-21 Moved by Deputy Mayor Cameron, Seconded by Councillor Foster

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CAO-04-2021, being a report to provide Council with options regarding Council and Advisory Committee Meetings, for information purposes; and

That Council does hereby direct staff to bring back a by-law to amend the Village's Procedure By-law 30-17 to allow for electronic participation in meetings; and

That Council does hereby direct staff to bring back a by-law to amend the Terms of Reference of advisory committees to allow for electronic participation in meetings; and

That Council does hereby give favourable consideration to the implementation of virtual Council and Advisory Committee Meetings through Zoom, to be livestreamed via YouTube; and

That Council does hereby direct staff to issue a public call for volunteers to replenish the membership of the Community Development Advisory Committee and the Planning Advisory Committee.

Carried.

R-068-21 Moved by Councillor Halpenny, Seconded by Councillor Molloy

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct staff to issue a public call for volunteers for the Property Standards Committee.

Carried.

Confirming By-Law:

R-069-21 Moved by Councillor Halpenny, Seconded by Councillor Molloy

Be it hereby resolved that: By-law 13-2021, being a by-law to confirm the proceedings of the regular Council meeting of March 8, 2021, be read a first and second time, and that By-law 13-2021 be read a third and final time and passed.

Carried.

Adjournment

R-070-21 Moved by Councillor Foster, Seconded by Councillor Molloy

Be it hereby resolved that: This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 3:45 p.m. until the next regular meeting of Council on Monday, March 22, 2021 at 2:00 p.m. or until the call of the Mayor subject to need.

Carried.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

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required

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 21

Date: March 22, 2021

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Mayor Struthers to the Universal Broadband Fund in support of NFTC Telecom's Application dated March 15, 2021, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

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March 15, 2021

Universal Broadband Fund **VILLAGE OF MERRICKVILLE-WOLFORD**
Innovation, Science and Economic Development Canada
Ottawa, Ontario

SUBJECT: Support for NFTC Telecom's Application to the Universal Broadband Fund

To whom it may concern,

We are pleased to support NFTC Telecom's application to the Government of Canada's Universal Broadband Fund to bring high-speed Internet to our community as we believe the proposed project will have meaningful and lasting beneficial impacts on our community.

Merrickville is a unique and vibrant village on the UNESCO World Heritage Site, the Rideau Canal. The Village of Merrickville-Wolford, amalgamated in 1998 through the joining of the urban Village of Merrickville and the rural Township of Wolford, provides an array of activities and services for visitors, businesses and locals alike. With a large rural area, access to high-speed internet is a priority for our community.

As an underserved rural community, the lack of high-speed Internet access has prevented residents from taking advantage of the many benefits and opportunities afforded by the digital era. By making faster Internet speeds available in our community, the proposed project will allow households, businesses and community institutions to keep pace with changing technology and fully participate in the digital economy. High-speed internet access is a priority for our community for many reasons including, but not limited to:

- Improve economic opportunities (e.g., commercial or industrial development, small business development and/or entrepreneurship capacity improvement);
- Improve access to essential services (e.g., education, health care, public safety);
- Participation in the digital economy by underrepresented groups;
- Connection to key social and economic public institutions (e.g., municipal, regional and other levels of government);
- Participation in other government strategies; and
- Corporate social responsibility and philanthropic practices

NFTC Telecom's application to the UBF program, if approved, will provide more households, businesses and other organizations in our region with the broadband access they need to take advantage of digital opportunities, especially with respect to business, education, health and public safety.

Sincerely,

J. Douglas Struthers, Mayor
mayor@merrickville-wolford.ca

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: March 22, 2021

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Mr. Lee Horning, President of Branch 245 of the Royal Canadian Legion, dated March 17, 2021, for information purposes; and

That Council does hereby approve waiving the fee for shutting off and turning on the water to the building in the amount of \$220.00.

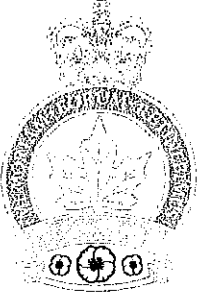
Carried / Defeated

J. Douglas Struthers, Mayor

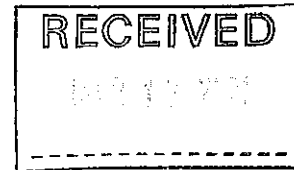
For Clerk's use only, if required

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N



The Royal Canadian Legion Branch 245
229 Main St. West
P.O. Box 345
Merrickville, Ont.
K0G 1N0



Village of Merrickville-Wolford
317 Brock Street West,
P.O. Box 340
Merrickville, Ontario, K0G 1N0

March 17, 2021

RE: WATER SHUT OFF FEE

Dear Council Members:

Royal Canadian Legion Branch 245 needs some repairs to the inside of the building requiring the water shut off from outside. In consideration for branch 245 service to the community I am requesting the waiving of the fee for shutting off and turning on the water to the building. The work date has yet to be determined but will take place between now and as soon as it can be arranged. Your assistance in this matter will be appreciated.

IT HAS BEEN ARRANGED FOR MARCH 17TH.

Sincerely,

Lee Horning
President Br245

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: March 22, 2021

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive Merrickville Public Library Board Minutes of February 11, 2021, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested

By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

MERRICKVILLE PUBLIC LIBRARY

Merrickville Public Library Board's meeting was held on February 11, 2021 at 10:00 am via Zoom.

Present: M-W: Brian Reid, Carole Roberts, Victor Suthren, Timothy Molloy,

Montague: Wendy Simpson-Lewis

and Mary Kate Laphen (Librarian)

Regrets: John Harris,

Other: Kirsten Finstad (Friends of the Library)

Meeting called to order at 10:06 am.

1. Honorary Chair: Since this is Wendy's last meeting on the Board, she was acclaimed as Honorary Chair for the meeting.

2. Declaration of Pecuniary Interest: None.

3. Adoption of Agenda:

- With addition of 2 items under Other Business. Moved by Victor; seconded by Carole. ADOPTED.

4. Approval of Minutes:

- Jan 14/21 board meeting – Moved by Carole; seconded by Timothy. APPROVED.
- Jan 21/21 special meeting – Moved by Carole; seconded by Timothy. APPROVED.

5. Correspondence:

- Forwarded updated information from SOLS re: return to service for information.

6. Questions/ Presentations from Public: None

7. Friends of the Library Report: (report from Kirsten)

- The Friends met in January via Zoom
- Financially, the group did well with Christmas fundraisers (book bundles, note cards, masks), and with the Merrickville-Wolford Community Fund donation to cover the subscription to OverDrive, the Friends are in a good position to cover their usual costs for 2021
- They are uncertain about fundraising opportunities this year, but are looking into new fundraising ideas.
- The group will meet in April to reevaluate.

8. Report from Council: No information yet about when the budget is coming to Council.

9. Librarian's Report: see Librarian's Report (below)

10. Other Business:

i. **Updates:**

- JASI:** This is moving forward. Mary Kate has been sending information re: the set up of our database.
- Library Roof:** Sent the roof RFQ to 7 contractors, with a deadline of Feb 28 for response. To date we have received one quote and 2 are unavailable. Mary Kate to send a reminder to those who have yet to respond.
- New Montague Representative:** Montague has selected Colleen Perkins to be their new representative on the Board, although Mary Kate has not yet had official word from Montague.
- Accessibility Plan:** Mary Kate plans to return to this once the Annual Report/ Annual Survey/ JASI are out of the way.

ii. **Financial**

- **Salary Grid 2021:** Have updated the salary grid for 2021 to include the revised proposed Cost of Living increase.
Motion: to approve the revised Salary Grid for 2021 with a Cost of Living increase equal to the municipality's, pending Council's approval of the municipal increase. Moved by Wendy, seconded by Victor. APPROVED.
- **Library Reserve** – Will pursue the proposed meeting with the municipal Treasurer about this after the Budget is done.
- **Budget Presentation:** Discussed points to include.
- **Planned Giving Update:** Brian proposed that the Board return to this; however, it was noted that the Library Reserve situation needs to be clarified before we can move forward too much. Mary Kate will be attending an information meeting on this subject later this week.

iii. **Annual Report:** Reviewed draft of Annual Report. Minor editing still required.

Motion: to approve Annual Report. Moved by Victor, Seconded by Carole. APPROVED. When the

editing is completed, Mary Kate will proceed with printing and posting to website and will contact municipalities re: presenting to Councils.

iv. **Community Partnerships/Involvement:** Discussion of 2 proposals for the Library to work more closely with other community groups. The Board expressed enthusiasm for increasing the Library's community involvement.

a. **Trails Society:** The Trails Society would like to place an information/display case for the new Riverwalk Trail on the exterior wall of the Library. They are still investigating the case, but would like the Board's support for this joint effort.

Motion: to approve in principal (pending specific information about the case): Moved by Wendy, Seconded by Timothy. APPROVED.

b. **Chamber of Commerce:**

Motion: that the Library join the Chamber of Commerce as an associate member. Moved by Carole, Seconded by Victor. APPROVED.

11. **Next meeting:** Tentatively: Thurs, Mar 11 via Zoom. **Time to be determined.**

12. Meeting Adjourned.

Librarian _____

Chairperson _____

Statistics

January	Jan 2021(lockdown)	Dec 2020	Jan 2020	Jan 2019	Jan 2018
Patrons	302 99 OverDrive users (unique)	604 93 OverDrive users (unique)	1058 w/mtgs 1103 +9%	1012 w/mtgs 1012 - 12.5%	1160 -10% w/mtgs 1191
(Kids/Youth)	0 (0k / 0y)	106 (42k / 64y)	315 (65 / 250)	160 (46 / 114)	305 (92 / 213)
(Progs)	In Library - 0 Virtual Programs 15 (2 progs) 64 views (YouTube)	In Library 57- (4 progs + Xmas activity stations) Virtual Programs 33 (2 progs + 1 hybrid) 25 views (YouTube)	80-in (10 progs, 1-CV) 59-out of Lib, (5 progs)	50-in (8 progs-in) 104-out of Lib, (2 progs, 5 CV)	111-in (16 progs in) 52-out of Lib (4- progs, 1 CV)
Mtg Rm users	0 in liby (0 mtgs) 72 Zoom (6 mtgs)	0 in liby (0 mtgs) 38 Zoom (4 mtgs)	45 (10 mtgs)	0 (0 mtgs)	31 (3 mtgs)
Circulation	TOTAL: 1764 Lib: 973 OverDrive: 696 (circ) Kanopy 95 (plays)	TOTAL: 2378 Lib: 1624 OverDrive: 672 (circ) Kanopy 82 (plays)	TOTAL 2413 -3% Library: 1882 -8% OverDrive: 513 (circ) Kanopy: 18 (credits)	TOTAL 2482 -7% Library: 2053 -13.5% OverDrive: 429	TOTAL: 2667 -2.5% Library: 2377 -3% OverDrive: 290
(Adult/Child)	(A-694, J&T-279)	(A-1045, J-565, T-14)	(A-1273, J-575, T-34)	A-1579, J-592 T-10	A-1595, J-724, T-58
Internet use (+wireless):	36 (0 / 36 wifi)	117 (41 / 76 wifi)	354 +28% excl. wireless +84% with wireless (205 / 138w / 11 Tab)	192 -26% (158 / 30w / 10 Tab)	273 -20% (228 / 31w / 14 Tab)
ILL borrowed/lent:	44 in / 57 out	43 in / 40 out	77 / 70	81 / 99	99 / 90

Ontario was in lockdown during January, so the Library building was closed. This time we were able to offer curbside pickup service, interlibrary loans (did not shut down), and virtual programs/meeting space, as well as online services continued. The curbside service was more popular than last spring, possibly because people were more familiar with it now; however, use was still lower than when people are able to come in the library to browse.

Programs & Services:**Children's Programs:**

StoryTime: In-library StoryTime is on hiatus during the lockdown. I continue to post a weekly story on YouTube.

Take Home Crafts: Will try to do more of these. Have made up one for Valentines Day.

March Break: may be cancelled by the schools. If not, we are considering take home crafts, some type of contest, and possibly some self-directed library activity stations.

Book Clubs: We are hosting Zoom meetings for 4 book clubs, including the Library book club, and supplying books for 2-3 more.

Adult Art Group (Zoom): This is continuing to meet monthly via Library Zoom and seems to be going very well. Gloria Stowell is leading.

Off the Shelf (Zoom): Our next session is tonight. It seems likely to be well attended.

Virtual Meeting Room: The Library hosted 6 Zoom meetings for book clubs and other groups. No in library meetings.

Internet: There was no in-library internet use. External use of our wireless was also down.

InterLibrary Loans: This service is continuing during this lockdown (was suspended last spring), and is at much the same level as for the fall.

Pools: The DVD pool will be rotating later this month.

Seniors Home: Rosebridge Manor does not want loans at this time.

Meeting Room: The meeting room is still being used to house quarantined returns, and extra chairs, etc.

Collection: The winter bestsellers are starting to come in. Have also added a number of youth graphic novels, which should do well when we reopen, and some extra copies of ebooks in demand.

Volunteers: Our volunteers are on hiatus during the lockdown, but have expressed interest in coming back when things open up.

Donations: We received a \$5000 donation and a large stuffed giraffe ☺.

Facilities: Another dead mouse, but no other problems.

Pandemic response: We have been having only one staff person working in the library during the lockdown; I have been working from home on Wednesdays. Linda and I self-screen before coming to work. Am checking for other changes that may be needed for the reopening.

Publicity/Outreach: No Feb Phoenix, but will write a column for March. Will be publicizing the reopening on the website, Facebook and posted signs, and will share with the municipalities.

Partnerships/Outreach: The Seed Library project is moving forward (with Sustainable Merrickville-Wolford). I have touched base with Merrickville Public School. See Other Business re: Trails Society and Chamber of Commerce (10 iv above).

Professional Development, Meetings, etc: Nothing this month. Will look at upcoming training opportunities.

Grants, etc: In the process of compiling the data for the provincial Annual Survey. Will submit before the end of the month.

Plans for month: Submit Annual Survey; Budget presentation; printing/posting the Annual Report and contacting Councils; proceeding with JASI (training, patron entry); moving ahead with the Seed Library; doing more children's programming – March Break, if possible, other ideas for virtual programs. Will address the accessibility plan, if time permits, but the other things are more time sensitive, so this will likely be deferred.

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: March 22, 2021

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-05-2021, being the 2020 Statement of Remuneration and Expenses Report, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N



MERRICKVILLE-WOLFORD
Jewel of the Rideau

Village of Merrickville - Wolford

Report FIN-05-2021
Finance Department
Information Report to Council

RE: 2020 Council & Board Remuneration and Expenses

OBJECTIVE: That Council receive the 2020 Statement of Remuneration and Expenses.

RECOMMENDATION:

THAT: Council receive report FIN-05-2021, being the 2020 Statement of Remuneration and Expenses report, for information purposes.

BACKGROUND:

Section 284 of the Municipal Act, 2001, as amended, requires that the Treasurer provide Council with a statement of remuneration and expenses on or before March 31st for payments made in the previous year, to each member of Council and to persons appointed by the municipality to serve as a member of any local board.

ANALYSIS:

In accordance with the Act, the honorariums, expenses and benefits for Mayor and Council were authorized under By-Law 30-2020 (Municipal Budget). The benefits include mandatory statutory payroll deductions of Employer Health Tax and Canada Pension Plan.

The expenses include reimbursement of expenses for municipal business, such as mileage, meetings and conferences, and attendance at community events. The Mayor's conference expenses are reimbursed by the United Counties of Leeds and Grenville.

BUDGET/LEGAL IMPLICATIONS:

All expenses were within budget.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement.

CONCLUSION:

For information purposes.

ATTACHMENTS:

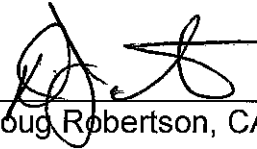
Attachment A - Statement of 2020 Remuneration and Expenses

Submitted by:



Kirsten Rahm,
Manager of Finance - Treasurer

Approved by:



Doug Robertson, CAO/Clerk

Attachment A - 2020 Statement on Council Remuneration and Expenses

Name	Honorarium	Benefits	Mileage & Travel	Conferences & Meetings & Events	Total
Mayor					
Doug Struthers	\$ 13,052.70	\$ 501.48	\$ 411.54	\$ 27.01	\$ 13,992.73
Deputy Mayor					
Mike Cameron	\$ 9,944.79	\$ 338.37			\$ 10,283.16
Councillors					
Don Halpenny	\$ 9,944.79	\$ -			\$ 9,944.79
Bob Foster	\$ 9,944.79	\$ 338.37			\$ 10,283.16
Tim Molloy	\$ 9,944.79	\$ 338.37			\$ 10,283.16
Totals	\$ 52,831.86	\$ 1,516.59	\$ 411.54	\$ 27.01	\$ 54,787.00

Please Note:

- Mayors, in their capacity as a member of the County Council, are reported separately by the United Counties of Leeds and Grenville.

- Travel, conferences and accomodations for Mayors are paid for by the United Counties of Leeds and Grenville.

Conservation Authorities & Local Boards

Name	Remuneration	Mileage & Travel	Conferences	Totals
Dell Bower, Representative to Police Services Board	\$ 325.00	\$ 63.00	\$ 226.00	\$ 614.00
Victor Suthren, Representative to Police Services Board	\$ 130.00	\$ -	\$ -	\$ 130.00
Mayor Doug Struthers, Municipal Representative to Police Services Board	\$ 390.00	\$ 466.55	\$ 519.03	\$ 1,375.58
Don Halpenny, Municipal Representative to Rideau Valley Conservation Authority	\$ 350.00	\$ 35.00	\$ -	\$ 385.00

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: March 22, 2021

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Merrickville Wastewater System 2020 Annual Report from the Ontario Clean Water Agency (OCWA) issued March 18, 2021, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required.

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Merrickville Wastewater System

2020 Annual Report

January 1, 2020 – December 31, 2020

Prepared By



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

This report has been prepared to meet the requirements set out in the facility Certificate of Approval
#1121-7YRQLF issued January 18, 2010.

Contents

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- System/Process Description..... 2**
 - Proposed Alterations, Extensions, or Replacement to Works..... 2
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 - Annual Comparison (m³) 4
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- Raw Sewage Quality 5**
- Effluent Quality 5**
 - Effluent Exceedance Summary Limit 5
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 - Maintenance Highlights..... 12
 - Calibration 13
- Facility Performance Assessment Report..... A**
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- Flow Meter Calibration Records C**

Compliance Report Card

Compliance Event	# of Events	Details
Ministry of Environment Inspections	0	No Inspection's during the reporting period
Ministry of Labour Inspections	0	No Inspection's during the reporting period
Effluent Parameter Exceedances	1	Total Suspended solids effluent limit February 2020
Bypass/Overflows	0	No Bypass or Overflows to report for this reporting period
Community Complaints	0	No community complaints for the reporting period
Spills	0	No Spills during the reporting period

System/Process Description

The Merrickville Wastewater system utilizes an ISAM treatment system. This system incorporates a surge/anoxic mix tank as part of the tank to optimally control the process and provides rapid and complete treatment. The surge tank provides flow and nutrient equalization to optimally provide treatment at the full range of flows and loadings.

The secondary treatment process employs sequencing batch reactor (SBR) technology consisting of anaerobic tanks, anoxic tanks and a sequencing batch reactor. The Sequencing Batch Reactor incorporates an anaerobic selector chamber which provides consistent phosphorous removal by subjecting the recirculated biomass to anaerobic conditions, forcing the release of phosphorous, but also creates soluble carbon as a food source for phosphorous removal through anaerobic conversion of settle able BOD to soluble carbon. Additionally, anaerobic sludge digestion occurs in the anaerobic selector chamber, reducing waste solids production by up to 65% for the entire secondary process. Effluent is disinfected using Ultraviolet disinfection. Permanent Diesel generator is on-site to provide back-up power.

Proposed Alterations, Extensions, or Replacement to Works

There are no proposed alterations, extensions or replacements that would affect the Certificate of Approval.

Effluent Quality Assurance or Control Measures

The Village of Merrickville-Wolford facilities are part of OCWA's operational Mississippi Cluster. The facilities are supported by cluster, regional and corporate resources. Operational Services are delivered by OCWA staff that live and work in the community.

OCWA operates facilities in compliance with applicable regulations. The facility has comprehensive manuals detailing operations, maintenance, instrumentation, and emergency procedures. All procedures are treated as active documents, with annual reviews.

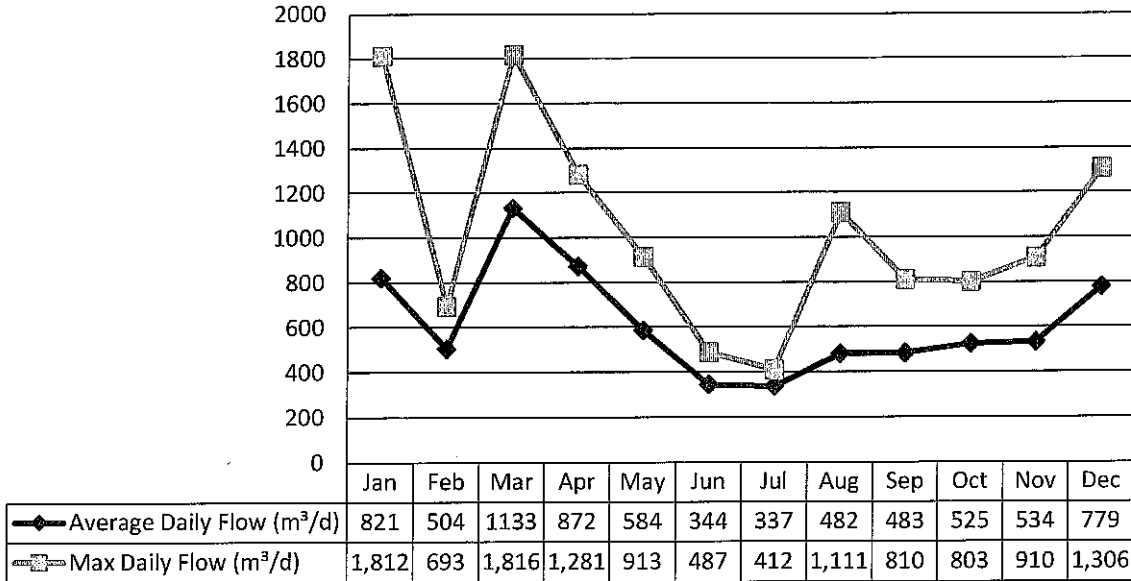
OCWA has additional "Value Added" and operational support services that the Village of Merrickville-Wolford benefits from including:

- Access to a network of operational compliance and support experts at the regional and corporate level, as well as affiliated programs that include the following:
 - Quality & Environmental Management System, Occupational Health & Safety System and an internal compliance audit system.
 - Process Data Collection (PDC) facility operating information repository, which consolidates field data, online instrumentation, and electronic receipt of lab test results for reporting, tracking and analysis.
 - Work Management System (WMS) that tracks and reports maintenance activity, and creates predictive and preventative reports.
 - Outpost 5 wide-area SCADA system allows for process optimization and data logging, process trending, remote alarming and optimization of staff time.
- Client reporting which includes operational data, equipment inventory, financial statements, maintenance work orders, and capital status reports
- Site-Specific Contingency Plans and Standard Operating Procedures
- Use of accredited laboratories
- Additional support in response to unusual circumstances, and extra support in an emergency.
- Use of sampling schedules for external laboratory sampling

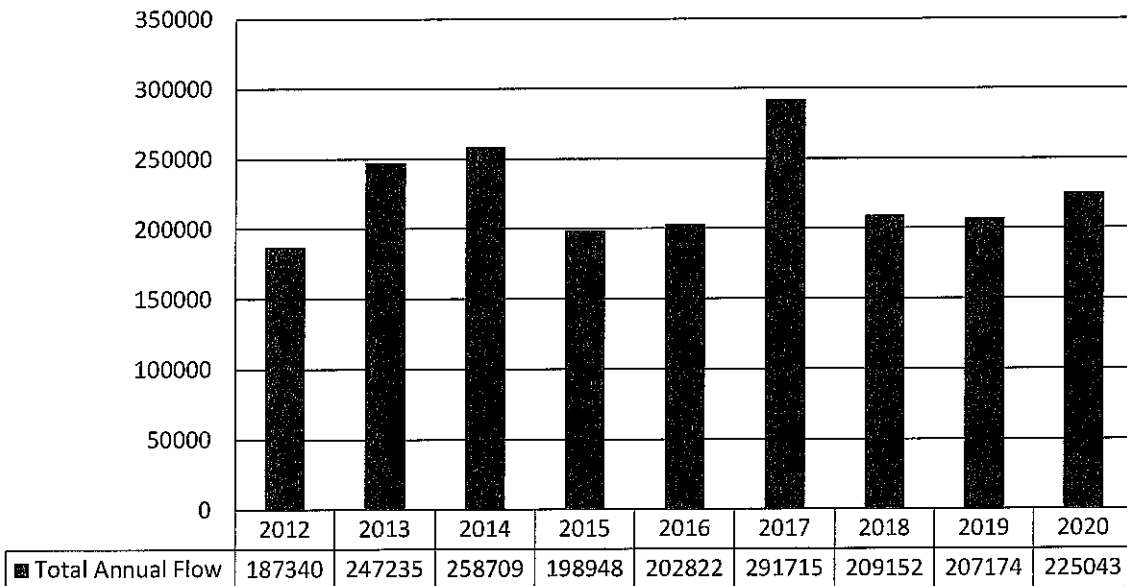
Treatment Flows

Raw Flow (m³/d)

Annual average flow for 2020 was 618.3 m³/d. The Average daily flow rated capacity is 800 m³/d. This is based on an annual average. A flow reduction plan was established for 2018.



Annual Comparison (m³)



Septage Volumes

Month	Septage Received (m ³)
April	10.0
May	14.5
June	15.5
July	13.8
August	13.8
September	15.5
October	13.9
November	12.9
December	14.3

Raw Sewage Quality

Results of raw sewage concentrations and loadings are available in the Facility Performance Assessment Report in Appendix A.

Effluent Quality

The limits are based on current requirements in the facilities Environmental Compliance Approval. Laboratory samples are submitted to an accredited laboratory for regulatory analysis.

The Federal Government also regulates certain sewage effluent parameter under the Federal Fisheries Act. The results are submitted to Environment Canada (WESR) on a quarterly basis.

Effluent Exceedance Summary Limit

Sample	Date	Parameter	Exceedance of	Limit	Value
Final Effluent	February 2020	Total Suspended Solids	ECA	15.0 mg/L	17.8.0 mg/L

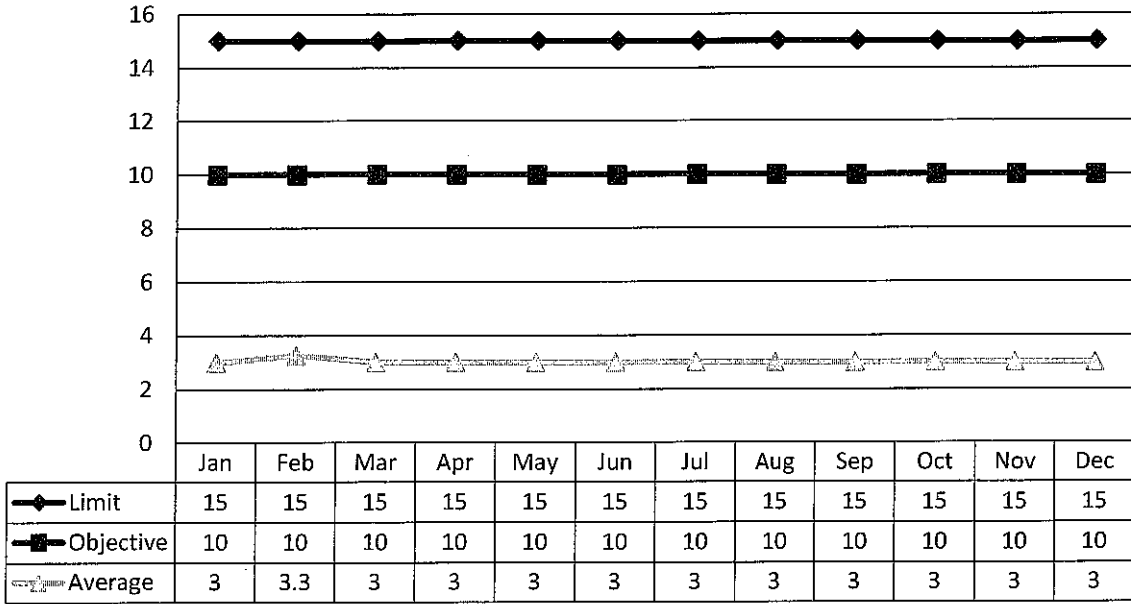
Other Issues

There were no other issues during the reporting year.

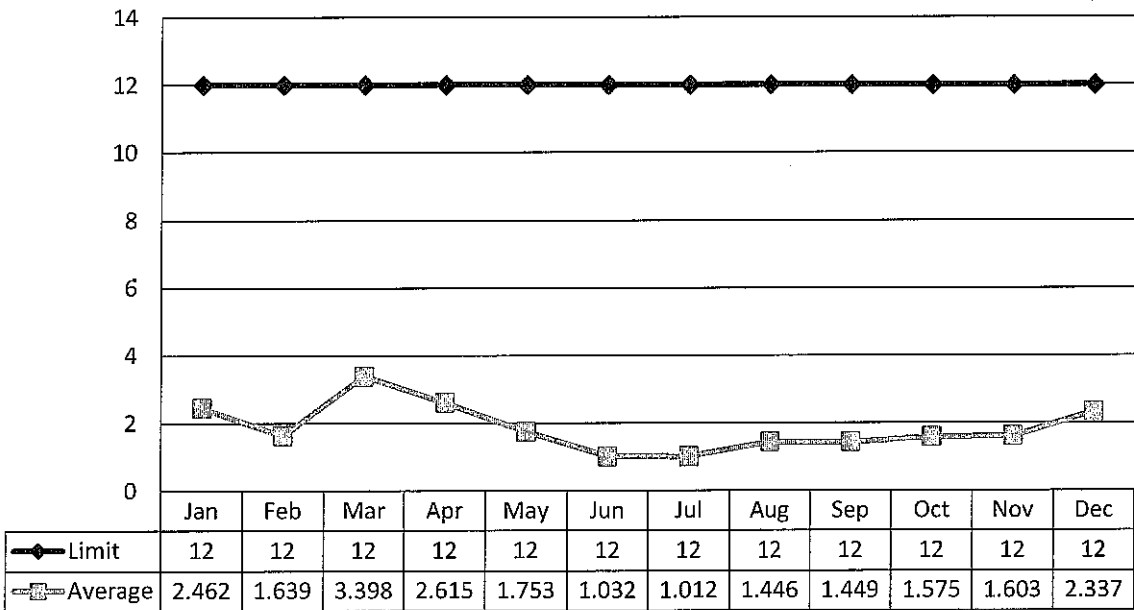
Effluent Parameter Summary

Carbonaceous Biological Oxygen Demand (CBOD5)

Concentration (mg/L)



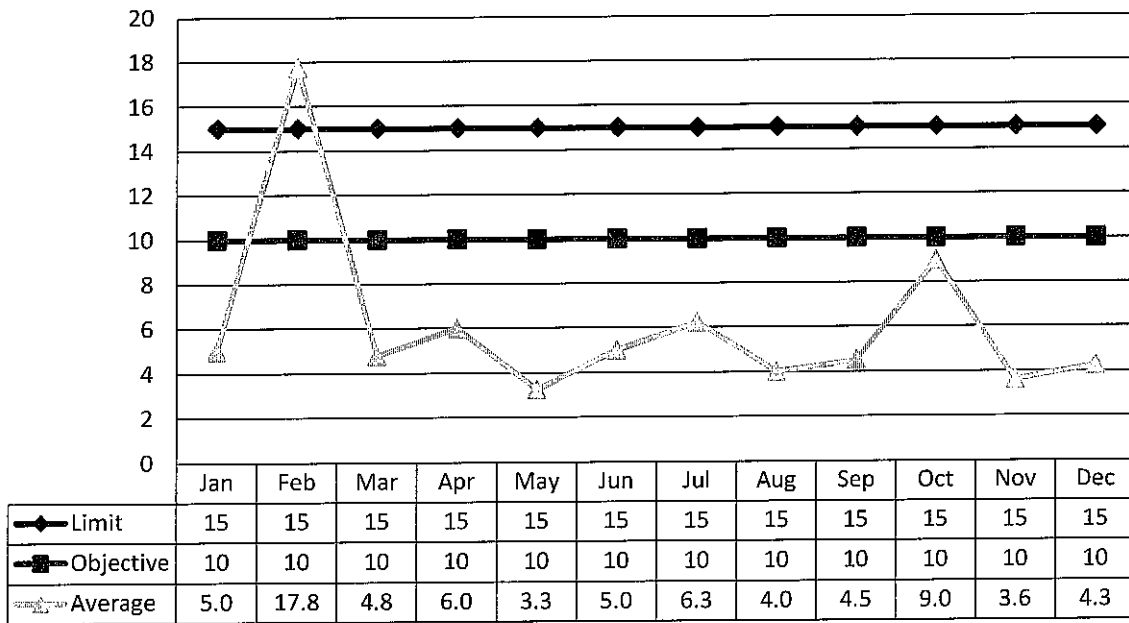
Loading (kg/d)



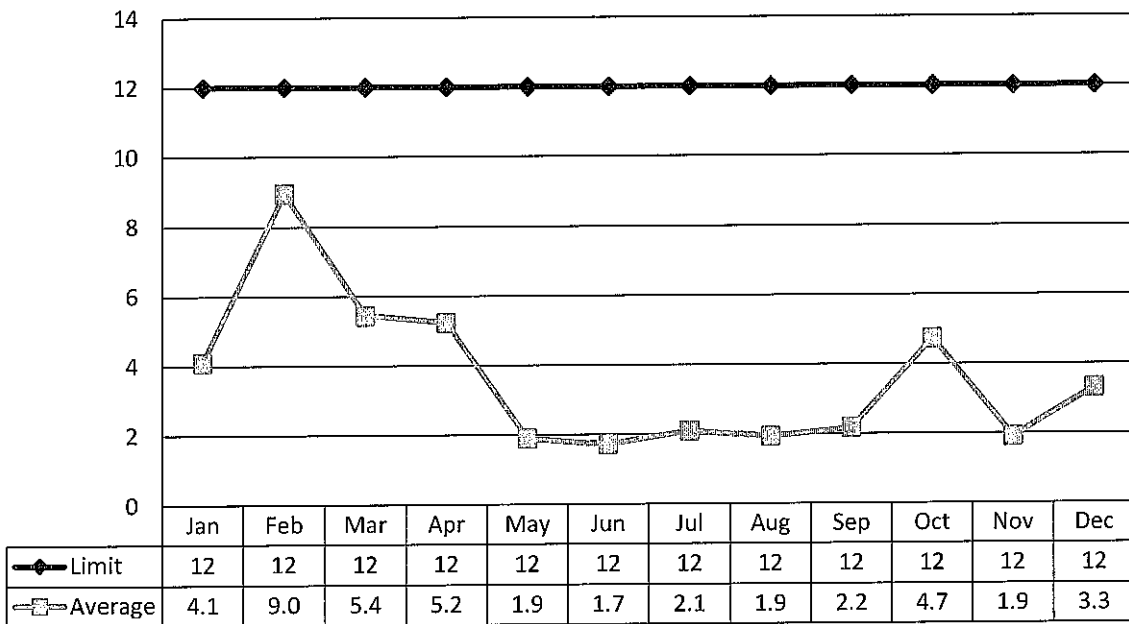
Total Suspended Solids

Concentration (mg/L)

Objective exceedances were a result of high flows during rain events. In February 2020, Total Suspended Solids exceeded the limit due to high flows caused by snow melt and rain events.

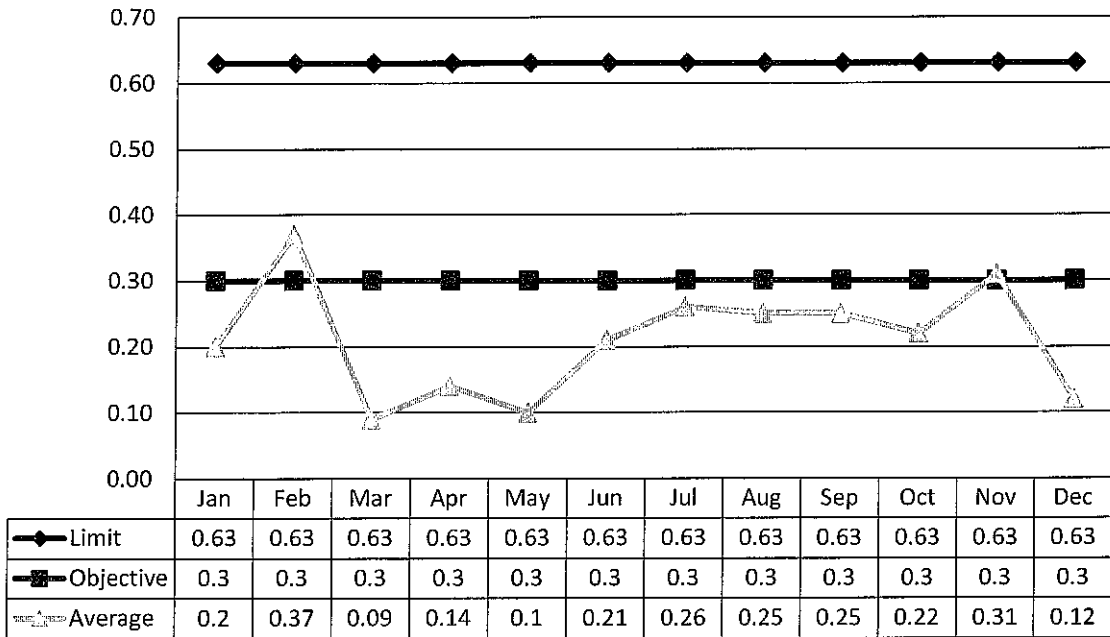


Loading (kg/d)

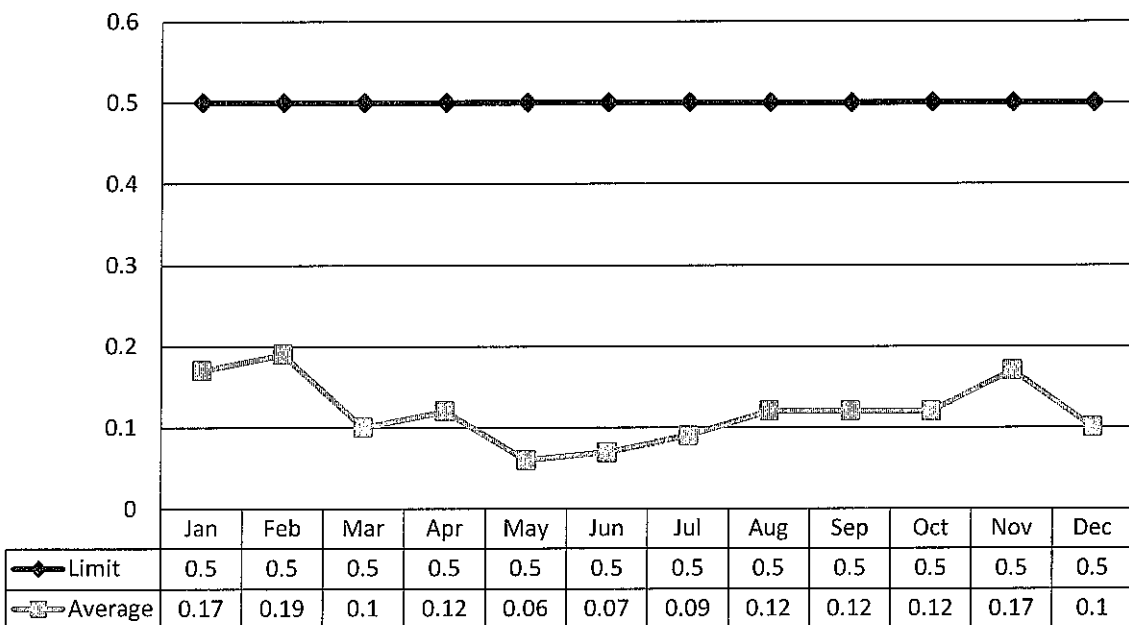


Total Phosphorus

Concentration (mg/L)



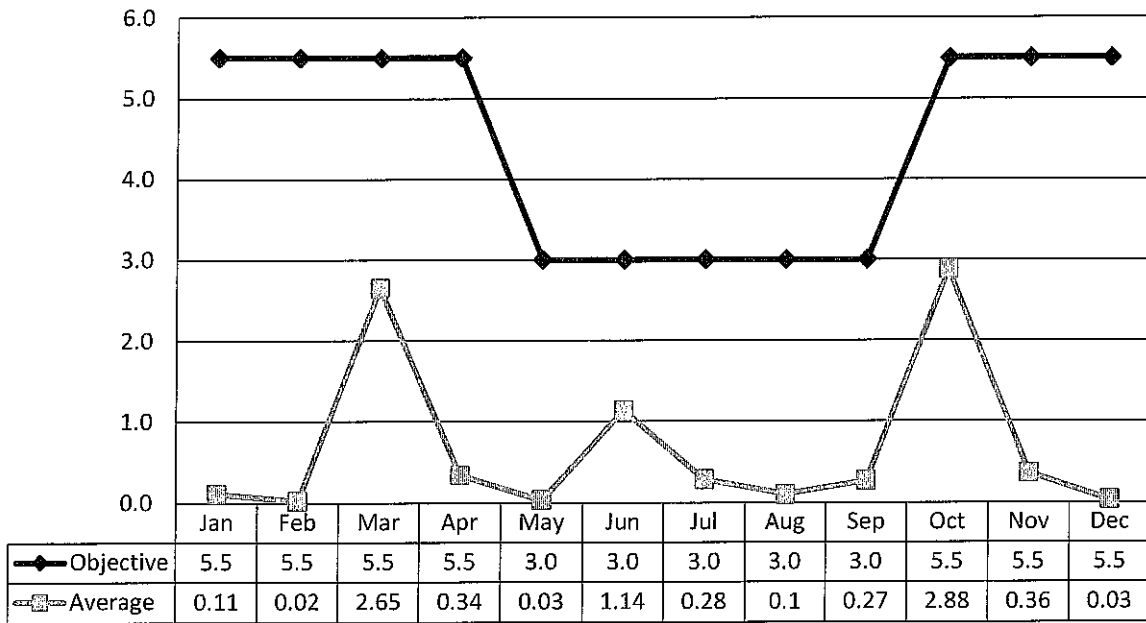
Loading (kg/d)



Total Ammonia Nitrogen

Limit is based on effluent being “Non-Acutely Lethal”. See Acute Lethality results below.

Concentration (mg/L)



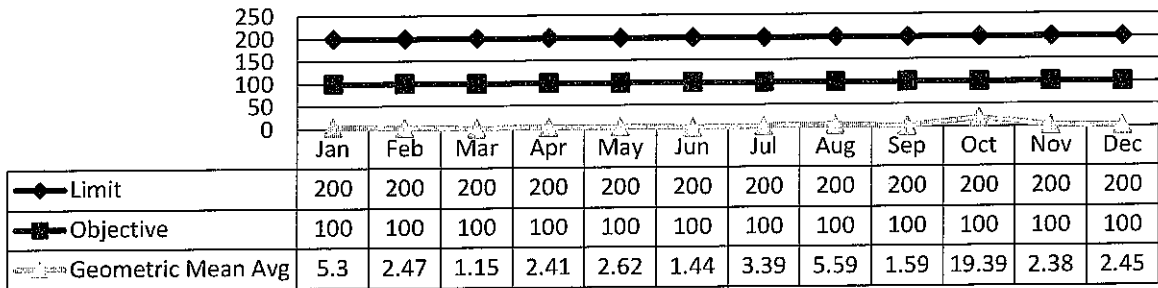
Acute Lethality

Semi-Annual sampling is required for acute lethality (Rainbow Trout and Daphnia Magna). Results are displayed as % mortality.

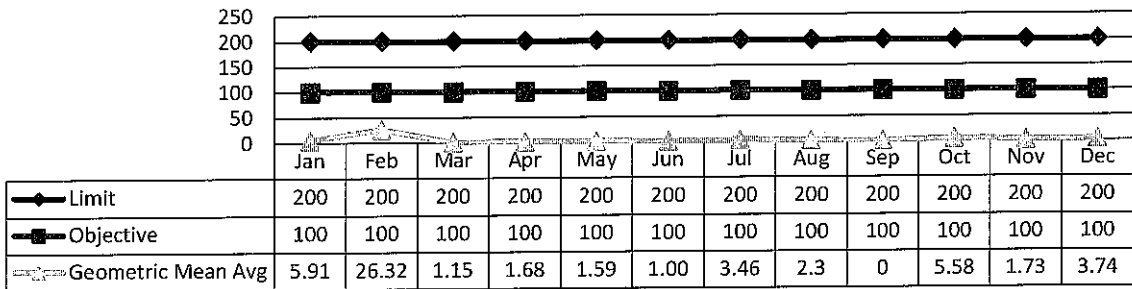
Date	Rainbow Trout	Daphnia Magna
March 3, 2020	0%	0%
September 17, 2020	0%	0%

E-coli

SBR1

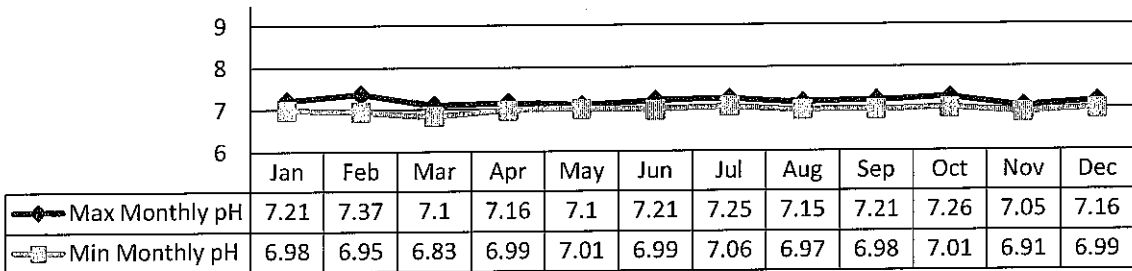


SBR2

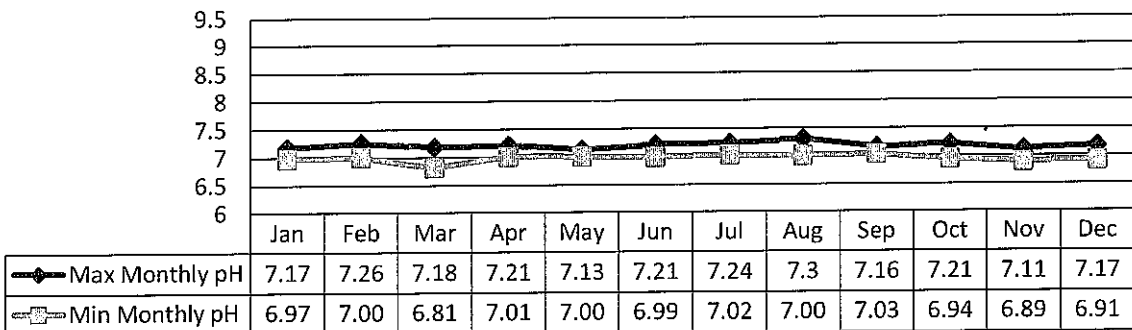


pH

SBR 1



SBR 2



Biosolids

Sludge generated from the treatment plant was spread on agricultural land during the spreading season as per the Nutrient Management Act O.Reg 267/03. During the winter sludge is stored on-site until the Organic Soil Conditioning Sites are available for spreading.

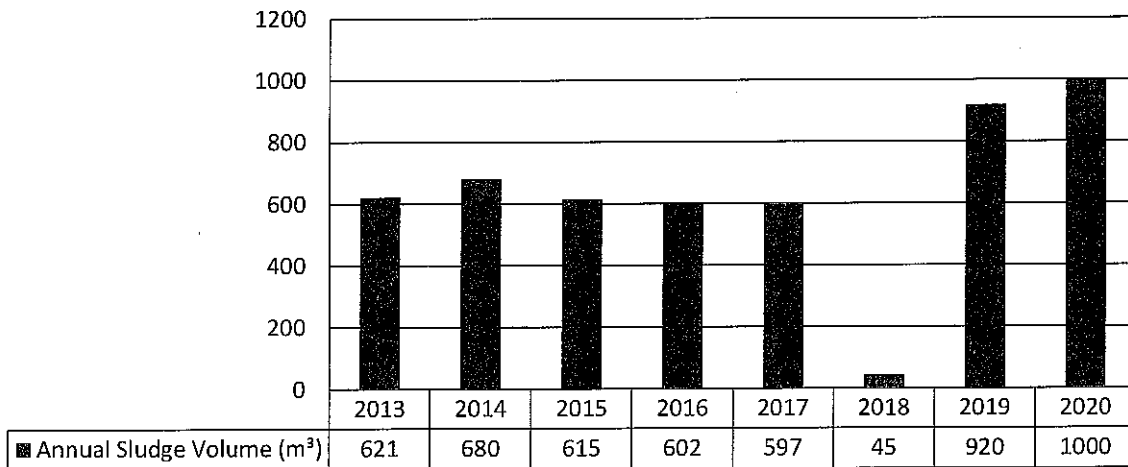
During the spreading season the operating authority contracts sludge haulage. Sludge haulage is contracted to Terrapure Environmental who maintains a bank of available sites for disposal of biosolids. Biosolids quality report in Appendix B.

Biosolids Disposal Summary

For 2020, Terrapure hauled 1000 m³ from the sludge holding tank.

Date	Site	NASM Plan number	Volume (m ³)
January 2020	Third High Farms Facility	ECA A710174 ECA 5948-7JRMAJ	160
May 11 2020	Sunol Farms - James	22416	840
			1000

Annual Comparison



Note: In 2018, extremely wet weather conditions resulted in limited hauling opportunities.

Summary of Complaints

The following were received community complaints related to the operations of the Merrickville WPCP and Collection System.

Date	Location	Details	Corrective Action Taken
There were no Community Complaints during the reporting period.			

Summary of Bypass/Overflows

Date	Location	Details	Corrective Action Taken
There were no Bypass' or Overflows during the reporting period.			

Summary of Spills/Abnormal Discharges

Date	Location	Details	Corrective Action Taken
No spills or abnormal discharges during the reporting period			

Maintenance

OCWA uses a risk-based preventative maintenance framework that ensures assets are maintained to manufacturer's and/or industry standards. Maintenance is completed using various tools and operational supports. The Eastern Regional Hub has specialized certified staff such as Millwrights, Electricians and Instrumentation Specialists to name a few.

OCWA uses a Workplace Maintenance System (WMS). WMS is a maintenance tracking system that can generate work orders as well as give summaries of completed and scheduled work. During the year, the operating authority at the facility generates scheduled work orders on a weekly, monthly and annual basis. The service work is recorded in the work order history. This ensures routine and preventive maintenance is carried out. Emergency and capital repair maintenance is completed and added to the system.

Capital projects are listed and provided to the Village of Merrickville-Wolford in the form of a "Capital Forecast". This list is developed by facility staff and provides recommendations for facility components requiring upgrading or improvement.

Maintenance Highlights

WO #	Summary
1500655	Capital SBR Effluent train 2 valve replaced
1583784	Capital ABS2 blower replacement
1585837	Capital Replaced generator injection pump
1621760	Capital Head works screw auger repair
1662735	Capital ABS Blower repair
1663849	Capital Sewage Plant Control Replacement
1706625	Capital Replaced generator fuel pump

WO #	Summary
1748377	Capital Repaired Aspirator Pump Train 2 fail
1794317	Capital Change seal on jet pump
1833470	Capital Repaired leak in bathroom ceiling leaks
1836514	Capital Replace stainless steel lifting chain for various pumps
1918618	Capital Effluent plumbing flange install
1919095	Capital Replaced generator set coolant sensor at sewage pump station
1915466	Capital Replaced chemical pump
2000719	Capital Miscellaneous tools and materials

Calibration

The flow meters were calibrated on May 7, 2020. Calibration Reports are attached in Appendix C. There is no on-line effluent monitoring equipment installed at this facility.

Appendix A

Facility Performance Assessment Report

Ontario Clean Water Agency
Performance Assessment Report Wastewater/Lagoon
 From: 01/01/2016 to 31/03/2020

Facility: 1103 MERRICKVILLE WASTEWATER TREATMENT FACILITY
 Works: 110301729

	01/2020	02/2020	03/2020	04/2020	05/2020	06/2020	07/2020	08/2020	09/2020	10/2020	11/2020	12/2020	<-Total>	<-Avg->	<-Max->	<-Min->
Flow																
Raw Flow Total - Raw Sewage (m ³)	28412.00	16223.00	35301.00	26540.00	18340.00	10360.00	8360.00	13737.00	19360.00	16834.00	14648.00	24478.00	224063.00			
Raw Flow Avg - Raw Sewage (m ³ /d)	832.65	491.14	1156.52	854.67	591.91	345.53	247.71	418.19	558.33	510.77	438.81	789.45		616.53		1724.00
Raw Flow Max - Raw Sewage (m ³ /d)	1724.00	881.00	1710.00	1293.00	888.00	481.00	404.00	1097.00	856.00	809.00	697.00	1296.00				
Eff. Flow Total - Final Effluent (m ³)	26337.00	14625.00	35112.00	26183.00	18160.00	10330.00	8437.00	14845.00	19437.00	16800.00	14960.00	24144.00	225043.00			
Eff. Flow Avg - Final Effluent (m ³ /d)	822.85	488.51	1133.89	817.77	556.30	344.19	247.75	432.95	562.90	511.69	434.29	778.97		618.54		1816.00
Eff. Flow Max - Final Effluent (m ³ /d)	1812.00	893.00	1916.00	1281.00	813.00	487.00	412.00	1111.00	810.00	800.00	690.00	1506.00				
Carbonaceous Biochemical Oxygen Demand: CBOD																
Raw Avg CBOD5 - Final Effluent (mg/L)	< 3.000	< 3.200	< 3.000	< 3.000	< 3.000	< 3.000	< 3.000	< 3.000	< 3.000	< 3.000	< 3.000	< 3.000		< 3.001	< 3.250	16.0
Eff. # of samples of CBOD5 - Final Effluent (mg/L)	6	4	6	4	4	6	4	6	4	4	6	4		64	< 1.650	< 3.988
Loading: CBOD5 - Final Effluent (kg/d)	< 2.482	< 1.539	< 3.398	< 2.916	< 1.763	< 1.032	< 1.012	< 1.428	< 1.449	< 1.575	< 1.803	< 2.237				
Biochemical Oxygen Demand: BOD5																
Raw Avg BOD5 - Raw Sewage (mg/L)	86.000	85.000	112.000	72.000	72.000	127.000	226.000	170.000	154.000	86.000	70.000	83.000		112.417	232.000	
Raw # of samples of BOD5 - Raw Sewage (mg/L)	1	1	1	1	1	1	1	1	1	1	1	1		12		
Total Suspended Solids: TSS																
Raw Avg TSS - Raw Sewage (mg/L)	90.000	103.000	130.000	120.000	105.000	210.000	360.000	280.000	230.000	130.000	105.000	90.000		104.167	360.000	
Raw # of samples of TSS - Raw Sewage (mg/L)	1	1	1	1	1	1	1	1	1	1	1	1		12		
Eff. Avg TSS - Final Effluent (mg/L)	< 0.200	17.750	< 4.000	6.900	< 3.250	< 0.900	0.260	< 4.000	< 4.600	< 0.600	< 3.600	< 4.250		< 0.117	17.750	15.0
Eff. # of samples of TSS - Final Effluent (mg/L)	5	4	5	4	4	5	4	5	4	4	5	4		64	< 0.378	3.952
Loading: TSS - Final Effluent (kg/d)	< 4.100	0.622	< 5.437	5.231	< 1.899	< 1.721	2.108	< 1.623	< 2.173	< 1.929	< 3.311	< 1.929		< 0.311	3.952	3.952
Percent Removal: TSS - Raw Sewage (mg/L)	96.444	83.864	96.308	95.000	89.905	87.819	98.264	98.621	88.943	63.077	93.571	95.278				
Total Phosphorus: TP																
Raw Avg TP - Raw Sewage (mg/L)	1.770	2.989	3.760	2.100	2.340	4.840	0.680	0.700	4.500	2.180	1.940	1.940		3.185	0.260	
Raw # of samples of TP - Raw Sewage (mg/L)	1	1	1	1	1	1	1	1	1	1	1	1		12		
Eff. Avg TP - Final Effluent (mg/L)	0.202	0.388	0.689	0.143	0.098	0.212	0.268	0.254	0.246	0.226	0.314	0.129		0.211	0.398	0.63
Eff. # of samples of TP - Final Effluent (mg/L)	8	4	5	4	4	5	4	6	4	4	5	4		64	< 0.119	0.185
Loading: TP - Final Effluent (kg/d)	0.165	0.185	0.100	0.124	0.067	0.079	0.087	0.122	0.118	0.118	0.085	0.085		0.119	0.185	0.185
Percent Removal: TP - Raw Sewage (mg/L)	88.608	87.684	87.680	83.490	86.161	85.820	96.818	63.714	84.500	80.679	85.530	93.688				
Nitrogen Series																
Raw Avg TN - Raw Sewage (mg/L)	13.800	21.000	30.200	17.600	18.300	39.900	64.000	7.100	59.600	16.600	13.300	16.000		24.658	64.000	
Raw # of samples of TN - Raw Sewage (mg/L)	1	1	1	1	1	1	1	1	1	1	1	1		12		
Eff. Avg TN - Final Effluent (mg/L)	0.112	< 0.018	< 2.654	0.335	0.098	1.138	0.277	0.098	0.288	< 2.808	0.360	0.028		< 0.863	2.893	
Eff. # of samples of TN - Final Effluent (mg/L)	8	4	5	4	4	5	4	5	4	4	5	4		64	< 0.484	3.008
Loading: TN - Final Effluent (kg/d)	0.992	< 0.009	< 3.008	0.292	0.018	0.501	0.094	0.048	0.129	< 1.614	0.192	0.021		< 0.484	3.008	3.008
Disinfection																
Eff. QM D Coli - Eff. SBR2 (cfu/100mL)	5.915	28.221	1.149	1.692	1.897	1.000	3.484	2.300	6.883	1.792	3.742	2.440		4.922	28.221	
Eff. QM D Coli - Eff. SBR1 (cfu/100mL)	5.320	2.468	1.140	2.510	2.821	1.442	3.391	15.588	1.587	19.581	2.378	2.440		4.182	19.581	
Eff. # of samples of E. Coli - Eff. SBR2 (cfu/100mL)	4	4	5	4	4	3	2	4	3	2	2	2		39		
Eff. # of samples of E. Coli - Eff. SBR1 (cfu/100mL)	4	3	5	3	3	3	3	4	3	2	4	2		39		

Appendix B

Biosolids Quality Report

Ontario Clean Water Agency
Biosolids Quality Report - Liquid
Digester Type: AEROBIC
Solids and Nutrients

Facility: MERRICKVILLE WASTEWATER TREATMENT FACILITY
Works: 1162
Period: 01/01/2020 to 12/01/2020

Facility Works Number: 1.10001729E8
Facility Name: MERRICKVILLE WASTEWATER TREATMENT FACILITY
Facility Owner: Municipality: The Village of Merrickville-Wolford
Facility Classification: Class 2 Wastewater Treatment
Receiver: Rideau River
Service Population:
Total Design Capacity: m3/day
Period Being Reported: 01/01/2020 12/01/2020

Note: all parameters in this report will be derived from the Bslq Station

Month	Total Sludge Hauled (m3)	Avg. Total Solids (mg/L)	Avg. Volatile Solids (mg/L)	Avg. Total Phosphorus (mg/L)	Ammonia (mg/L)	Nitrate (mg/L)	Nitrite (mg/L)	TKN (mg/L)	Ammonia + Nitrate (mg/L)	Potassium (mg/L)
Site	MERRICKVILLE WASTEWATER TREATMENT FACILITY									
Station	Bslq Station only									
Parameter Short Name	HauledVol	TS	VS	TP	NH3p_NH4p_N	NO3-N	NO2-N	TKN	calculation In report - no T/S	K
i/s	IH Month.Total	Lab Published Month Mean	Lab Published Month Mean	Lab Published Month Mean	Lab Published Month Mean	Lab Published Month Mean	Lab Published Month Mean	Lab Published Month Mean		Lab Published Month Mean
Jan	161.000	64,100.000	37,400.000	1,510.000	332.000	1.700	1.000	3,520.000	166.850	38.600
Feb		37,700.000	22,600.000	871.000	266.000	0.200	0.100	1,970.000	133.100	35.400
Mar		52,200.000	30,400.000	1,380.000	212.000	1.000	1.000	295.000	106.500	38.600
Apr		67,000.000	40,200.000	834.000	189.000	0.200	0.100	3,480.000	94.600	32.200
May		57,800.000	34,000.000	1,570.000	277.000	1.000	1.000	3,430.000	139.000	50.500
Jun										
Jul		52,500.000	31,100.000	1,470.000	393.000	1.000	1.000	3,280.000	197.000	36.700
Aug		40,850.000	23,400.000	1,221.000	577.500	1.000	1.000	2,600.000	289.250	30.450

Appendix C

Flow Meter Calibration Records

Capital Controls

Electrical/Control Panels – PLC/SCADA Programming – Instrumentation Calibrations

10-830 Industrial Ottawa, ON K1G-4B8 Ph. 613 248-1999 Fax: 613 248-1997

Town of Merrickville

Calibration of Waste Water and Water Flow Meters

Report May 2020

Prepared For: O.C.W.A. Merrickville

Calibration Date: May 7th 2020

Calibration Due: May 7th 2020

Verifications performed by: Tim Stewart

Report prepared by: Tim Stewart

Capital Controls

Electrical/Control Panels – PLC/SCADA Programming – Instrumentation Calibrations

10-830 Industrial Ottawa, ON K1G-4B8 Ph. 613 248-1999 Fax: 613 248-1997

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CapitalControls

Electrical/Control Panels – PLC/SCADA Programming – Instrumentation Calibrations

10-830 Industrial Ave. Ottawa, ON K1G-4B8 Ph. 613 248-1999 Fax: 613 248-1997

1 List of Verified Devices

This letter is to confirm that annual verification on the following devices has been completed.

ID	Process	Make/Model	Results
FIT-305	Raw Sewage	E and H / Promag 53 W	Passed
FIT-402	Final Effluent	E and H / Promag 53 W	Passed
FIT-701	Sludge	E and H / Promag 53 W	Passed
FIT-502	Septage/Supernatant	E and H / Promag 53 W	Passed
FIT-101	Well #1	E and H / Promag 53 W	Passed
FIT-102	Well #2	E and H / Promag 53 W	Passed
FIT-104	Well #3	E and H / Promag 53 W	Passed
FIT-400	Treated Water	E and H / Promag 53 W	Passed

I verify that all flowmeters listed above passed calibration
 Tim Stewart / T Stewart

CapitalControls

Electrical/Control Panels – PLC/SCADA Programming – Instrumentation Calibrations

10-830 Industrial Ave. Ottawa, ON K1G-4B8 Ph. 613 248-1999 Fax: 613 248-1997

2 Equipment Used

The following equipment was used to perform the calibrations:

E and H Fieldcheck

3 Procedures Used

To verify the equipment standard verification procedures developed by the Township were used and standard industry practice.

3.1 Flowmeter Verification

Verification, Magnetic Flow Meter:

The verification of Endress & Hauser Flow measuring devices (the device under test) are checked for the following characteristic values:

1. Functionality and deviation in flow measurement.
2. Deviation in the current and frequency outputs in reference to the flow rate data determined by the measuring device.

Measuring devices: The verification system consists of the FlowCheck flow simulator, the Simubox and the appropriate connection cables.

FieldCheck: The FieldCheck flow simulator generates the flow simulation signals and processes the measured values sent back from the transmitter.

Simubox: The Simubox ensures that the FieldCheck simulation signal are correctly converted in the transmitter, by comparing the measurements returned from the transmitter to data stored within the Simubox for various parameters (Electromagnetic Field vs. Flow, Flow vs. Current, and various other parameters important in verifying the proper functionality of the device under test.

CapitalControls

Electrical/Control Panels – PLC/SCADA Programming – Instrumentation Calibrations

10-830 Industrial Ave. Ottawa, ON K1G-4B8 Ph. 613 248-1999 Fax: 613 248-1997

4 Instrument Verification

See the following pages of reports for individual equipment.

Capital Controls

Electrical/Control Panels – PLC/SCADA Programming – Instrumentation Calibrations

10-830 Industrial Ave. Ottawa, ON K1G-4B8 Ph. 613 248-1999 Fax: 613 248-1997

4.1 FIT 305 Raw Sewage

DTM Version: 3.29.00

Page 1/3

Flowmeter Verification Certificate Transmitter

Customer	Plant
Order code	FIT 305-
PROMAG 53 W DN150	Tag Name
Device type	1.0039 - 1.0038
DB08BB16000	K-Factor
Serial number	4
V2.02.00	Zero point
Software Version Transmitter	V1.05.03
05/07/2020	Software Version IO-Module
Verification date	02:18 PM
	Verification time

Verification result Transmitter: Passed

Test item	Result	Applied Limits
Amplifier	Passed	Basis: 0.66 %
Current Output 1	Passed	0.05 mA
Pulse Output 1	Not tested	0 P
Test Sensor	Passed	


FieldCheck Details	Simubox Details
240223	8784351
Production number	Production number
1.07.10	1.00.01
Software Version	Software Version
03/2020	03/2020
Last Calibration Date	Last Calibration Date

Date _____ Operator's Sign _____ Inspector's Sign _____

Overall results:

The achieved test results show that the instrument is completely functional, and the measuring results lie within +/- 1% of the original calibration. ¹⁾
 The calibration of the Fieldcheck test system is fully traceable to national standards.

¹⁾ Potentiometer is an additional proof of electrode integrity with a high voltage test.

Endress+Hauser 

Capital Controls

Electrical/Control Panels – PLC/SCADA Programming – Instrumentation Calibrations

10-830 Industrial Ave. Ottawa, ON K1G-4B8 Ph. 613 248-1999 Fax: 613 248-1997

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FieldCheck - Result Tab Transmitter

Customer		Plant	
Order code		Tag Name	FTT 305-
Device type	PROMAG 53 W DN150	K-Factor	1.0038 - 1.0038
Serial number	DB098B16000	Zero point	4
Software Version Transmitter	V2.02.00	Software Version I/O-Module	V1.05.03
Verification date	05/07/2020	Verification time	02:18 PM

Verification Flow end value (100 %): 70.686 l/s
Flow speed 4.00 m/s

Passed / Failed	Test item	Simul. Signal	Limit Value	Deviation
	Test Transmitter			
✓	Amplifier	3.534 l/s (5%)	1.50 %	-0.40 %
✓		7.069 l/s (10.0%)	1.00 %	-0.04 %
✓		35.343 l/s (50.0%)	0.60 %	-0.07 %
✓		70.686 l/s (100%)	0.55 %	-0.01 %
	Current Output 1			
✓		4.000 mA (0%)	0.05 mA	-0.005 mA
✓		4.800 mA (5%)	0.05 mA	-0.005 mA
✓		5.600 mA (10.0%)	0.05 mA	-0.018 mA
✓		12.000 mA (50.0%)	0.05 mA	-0.006 mA
✓		20.000 mA (100%)	0.05 mA	-0.004 mA
---	Pulse Output 1	---	---	---
		start value	Limits range	Measured value
✓	Coil Curr. Rise	9.600 ms	0.000-21.500 ms	13.276 ms
✓	Coil Curr. Stability			
✓	Electrode Integrity	mV	0.0-300.000 mV	3.265 mV

Legend of symbols

✓	✗	---	?	!
Passed	Failed	not tested	not testable	Attention

Capital Controls

Electrical/Control Panels – PLC/SCADA Programming – Instrumentation Calibrations

10-830 Industrial Ave. Ottawa, ON K1G-4B8 Ph. 613 248-1999 Fax: 613 248-1997

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FieldCheck: Parameters Transmitter

Customer		Plant	
Order code		Tag Name	FTI 305-
Device type	PROMAG S3 W DN150	K-Factor	1.0038 - 1.0038
Serial number	DB038B16000	Zero point	4
Software Version Transmitter	V2.02.00	Software Version I/O-Module	V1.05.03
Verification date	05/07/2020	Verification time	02:18 PM

Current Output	Assign	Current Range	Value 0 4mA	Value 20 mA		
Terminal 26/27	VOLUME FLOW	4-20 mA actv	0.0 l/s	100.00 l/s		
Pulse Output	Assign	Pulse Value	Output signal	Pulse width		
Terminal 24/25	VOLUME FLOW	18.027 l/P	Passive/Positive	100.00 ms		

Actual System Ident.

123.0

Capital Controls

Electrical/Control Panels – PLC/SCADA Programming – Instrumentation Calibrations

10-830 Industrial Ave. Ottawa, ON K1G-4B8 Ph. 613 248-1999 Fax: 613 248-1997

4.2 FIT 402 Final Effluent

DTM Version: 3.29.00

Page 1/3

Flowmeter Verification Certificate Transmitter

Customer	Plant
Order code	FIT 402-
PROMAG 53 W DN250	Tag Name
Device type	1.249 - 1.249
DB09BC18000	K-Factor
Serial number	0
V2.02.00	Zero point
Software Version Transmitter	V1.05.03
05/07/2020	Software Version I/O-Module
Verification date	01:39 PM
	Verification time

Verification result Transmitter: Passed

Test item	Result	Applied Limits
Amplifier	Passed	Basis: 0.55 %
Current Output 1	Passed	0.03 mA
Pulse Output 1	Not tested	0 P
Test Sensor	Passed	


FieldCheck Details	Simubox Details
240223	8784351
Production number	Production number
1.07.10	1.00.01
Software Version	Software Version
03/2020	03/2020
Last Calibration Date	Last Calibration Date

Date _____ Operator's Sign _____ Inspector's Sign _____

Overall results:

The achieved test results show that the instrument is completely functional, and the measuring results lie within +/- 1% of the original calibration. ¹⁾
The calibration of the Fieldcheck test system is fully traceable to national standards.

¹⁾ Prequisite is an additional proof of electrode integrity with a high voltage test.

Endress+Hauser 
Pneumatische Instrumente

Capital Controls

Electrical/Control Panels – PLC/SCADA Programming – Instrumentation Calibrations

10-830 Industrial Ave. Ottawa, ON K1G-4B8 Ph. 613 248-1999 Fax: 613 248-1997

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FieldCheck - Result Tab Transmitter

Customer		Plant	
Order code		Tag Name	FTT 402-
Device type	PROMAG 53 W DN250	K-Factor	1.243 -1.243
Serial number	DB09BC16000	Zero point	0
Software Version Transmitter	V2.02.00	Software Version I/O-Module	V1.05.03
Verification date	05/07/2020	Verification time	01:39 PM

Verification Flow end value (100 %): 198.350 l/s
Flow speed 4.00 m/s

Passed / Failed	Test item	Simul. Signal	Limit Value	Deviation
	Test Transmitter			
	Amplifier			
✓		9.817 l/s (5%)	1.50 %	-0.32 %
✓		19.635 l/s (10.0%)	1.00 %	-0.34 %
✓		99.175 l/s (50.0%)	0.60 %	-0.04 %
✓		198.350 l/s (100%)	0.55 %	0.01 %
	Current Output 1			
✓		4.000 mA (0%)	0.05 mA	-0.004 mA
✓		4.800 mA (5%)	0.05 mA	-0.005 mA
✓		5.600 mA (10.0%)	0.05 mA	-0.015 mA
✓		12.000 mA (50.0%)	0.05 mA	0.000 mA
✓		20.000 mA (100%)	0.05 mA	0.008 mA
---	Pulse Output 1	---	---	---
		Start value	Limit range	Measured value
✓	Coil Curr. Rise	14.620 ms	0.000..30.750 ms	20.219 ms
✓	Coil Curr. Stability		---	---
✓	Electrode Integrity	mV	0.0..350.000 mV	0.000 mV

Legend of symbols

✓	✗	---	?	!
Passed	Failed	not tested	not testable	Attention

Capital Controls

Electrical/Control Panels – PLC/SCADA Programming – Instrumentation Calibrations

10-830 Industrial Ave. Ottawa, ON K1G-4B8 Ph. 613 248-1999 Fax: 613 248-1997

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FieldCheck: Parameters Transmitter

Customer		Plant	
Order code		Tag Name	FTT 402-
Device type	PROMAG 53 W DN250	K-Factor	1.249 - 1.249
Serial number	DB09BC1E000	Zero point	0
Software Version Transmitter	V2.02.00	Software Version I/O-Module	V1.05.03
Verification date	05/07/2020	Verification time	01:39 PM

Current Output	Assign	Current Range	Value 0 4mA	Value 20 mA		
Terminal 26/27	VOLUME FLOW	4-20 mA activ	0.0 l/s	100.00 l/s		
Pulse Output	Assign	Pulse Value	Output signal	Pulse width		
Terminal 24/25	VOLUME FLOW	56.781 l/P	Passive/Positive	100.00 ms		

Actual System Ident.

121.0

Capital Controls

Electrical/Control Panels – PLC/SCADA Programming – Instrumentation Calibrations

10-830 Industrial Ave. Ottawa, ON K1G-4B8 Ph. 613 248-1999 Fax: 613 248-1997

4.3 FIT 701 Sludge

DTM Version: 3.29.00

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Flowmeter Verification Certificate Transmitter

Customer	Plant
Order code	FIT-7-01
PROMAG 53 W DN100	Tag Name
Device type	1.2374 - 1.2374
K7081F10000	K-Factor
Serial number	-1
V2.03.00	Zero point
Software Version Transmitter	V1.08.00
05/07/2020	Software Version I/O-Module
Verification date	01:31 PM
	Verification time

Verification result Transmitter: Passed

Test item	Result	Applied Limits
Amplifier	Passed	Basis: 0.55 %
Current Output 1	Passed	0.05 mA
Pulse Output 1	Not tested	0 P
Test Sensor	Passed	


FieldCheck Details	Simubox Details
240223	0784351
Production number	Production number
1.07.10	1.00.01
Software Version	Software Version
03/2020	03/2020
Last Calibration Date	Last Calibration Date

Date _____ Operator's Sign _____ Inspector's Sign _____

Overall results:

The achieved test results show that the instrument is completely functional, and the measuring results lie within +/- 1% of the original calibration. ¹⁾
 The calibration of the Fieldcheck test system is fully traceable to national standards.

1) Prerequisite is an additional proof of electrode integrity with a high voltage test.

Endress+Hauser 

Capital Controls

Electrical/Control Panels – PLC/SCADA Programming – Instrumentation Calibrations

10-830 Industrial Ave. Ottawa, ON K1G-4B8 Ph. 613 248-1999 Fax: 613 248-1997

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FieldCheck - Result Tab Transmitter

Customer		Plant	
Order code		Tag Name	FIT-7-01
Device type	PROMAG 53 W DN100	K-Factor	1.2374 - 1.2374
Serial number	K7081F16000	Zero point	-1
Software Version Transmitter	v2.03.00	Software Version I/O-Module	V1.06.00
Verification date	05/07/2020	Verification time	01:31 PM

Verification Flow end value (100 %): 31.416 l/s
Flow speed 4.00 m/s

Passed / Failed	Test item	Simul. Signal	Limit Value	Deviation
	Test Transmitter			
✓	Amplifier	1.571 l/s (5%)	1.50 %	-0.30 %
✓		3.142 l/s (10.0%)	1.00 %	-0.29 %
✓		15.708 l/s (50.0%)	0.60 %	0.01 %
✓		31.416 l/s (100%)	0.55 %	0.05 %
	Current Output 1			
✓		4.000 mA (0%)	0.05 mA	-0.004 mA
✓		4.800 mA (5%)	0.05 mA	-0.005 mA
✓		5.600 mA (10.0%)	0.05 mA	-0.019 mA
✓		12.000 mA (50.0%)	0.05 mA	0.001 mA
✓		20.000 mA (100%)	0.05 mA	0.010 mA
---	Pulse Output 1	---	---	---
		Start value	Limit range	Measured value
✓	Test Sensor			
✓	Coil Curr. Rise	5.000 ms	0.000..14.250 ms	6.400 ms
✓	Coil Curr. Stability		---	---
✓	Electrode Integrity	mV	0.0..300.000 mV	3.274 mV

Legend of symbols

✓	✗	---	?	!
Passed	Failed	not tested	not testable	Attention

Capital Controls

Electrical/Control Panels – PLC/SCADA Programming – Instrumentation Calibrations

10-830 Industrial Ave. Ottawa, ON K1G-4B8 Ph. 613 248-1999 Fax: 613 248-1997

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FieldCheck: Parameters Transmitter

Customer		Plant	
Order code		Tag Name	FT-7-01
Device type	PROMAG S3 WDN100	K-Factor	1.2374 - 1.2374
Serial number	K7081F16000	Zero point	-1
Software Version Transmitter	V2.03.00	Software Version I/O-Module	V1.06.09
Verification date	05/07/2020	Verification time	01:31 PM

Current Output	Assign	Current Range	Value 0 4mA	Value 20 mA		
Terminal 26/27	VOLUME FLOW	4-20 mA activ	0.0 U/s	25.00 U/s		
Pulse Output	Assign	Pulse Value	Output signal	Pulse width		
Terminal 24/25	VOLUME FLOW	7.571 VP	Passive/Positive	100.00 ms		

Actual System Ident.

121.0

Capital Controls

Electrical/Control Panels – PLC/SCADA Programming – Instrumentation Calibrations

10-830 Industrial Ave. Ottawa, ON K1G-4B8 Ph. 613 248-1999 Fax: 613 248-1997

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FieldCheck - Result Tab Transmitter

Customer		Plant	
Order code		Tag Name	FTT-501
Device type	PROMAG 53 W DN150	K-Factor	0.998 - 0.998
Serial number	DB09BA16000	Zero point	6
Software Version Transmitter	V2.02.00	Software Version I/O-Module	V1.05.03
Verification date	05/07/2020	Verification time	02:01 PM

Verification Flow end value (100 %): 70.686 l/s
Flow speed 4.00 m/s

Passed / Failed	Test item	Simul. Signal	Limit Value	Deviation
	Test Transmitter			
✓	Amplifier	3.534 l/s (5%)	1.50 %	-0.38 %
✓		7.069 l/s (10.0%)	1.00 %	-0.05 %
✓		35.343 l/s (50.0%)	0.60 %	-0.05 %
✓		70.686 l/s (100%)	0.35 %	-0.02 %
✓	Current Output 1	4.000 mA (0%)	0.05 mA	-0.006 mA
✓		4.800 mA (5%)	0.05 mA	-0.006 mA
✓		5.600 mA (10.0%)	0.05 mA	-0.025 mA
✓		12.000 mA (50.0%)	0.05 mA	-0.003 mA
✓		20.000 mA (100%)	0.05 mA	0.014 mA
—	Pulse Output 1	—	—	—
		Start value	Limits range	Measured value
✓	Coil Curr. Rise	9.600 ms	0.000..21.500 ms	16.938 ms
✓	Coil Curr. Stability	—	—	—
✓	Electrode Integrity	mV	0.0..300.000 mV	0.000 mV

Legend of symbols

✓	✗	—	?	!
Passed	Failed	not tested	not testable	Attention

CapitalControls

Electrical/Control Panels – PLC/SCADA Programming – Instrumentation Calibrations

10-830 Industrial Ave. Ottawa, ON K1G-4B8 Ph. 613 248-1999 Fax: 613 248-1997

4.5 FIT 101 Well #1

DTM Version: 3.29.00

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Flowmeter Verification Certificate Transmitter

Customer	Plant
Order code PROMAG 53 W DN50	Tax Name 0.8204 - 0.8204
Device type LA018218000	K-Factor -18
Serial number V2.03.00	Zero point V1.08.00
Software Version Transmitter 05/07/2020	Software Version I/O-Module 11:03 AM
Verification date	Verification time

Verification result Transmitter: Passed

Test item	Result	Applied Limits
Amplifier	Passed	Basis: 0.55 %
Current Output 1	Passed	0.05 mA
Test Sensor	Passed	

FieldCheck Details 240223	Simubox Details 8784351
Production number 1.07.10	Production number 1.00.01
Software Version 03/2020	Software Version 03/2020
Last Calibration Date	Last Calibration Date

..... Date Operator's Sign Inspector's Sign

Overall results:

The achieved test results show that the instrument is completely functional, and the measuring results lie within +/- 1% of the original calibration. ¹⁾

The calibration of the Fieldcheck test system is fully traceable to national standards.

¹⁾ Prerequisite is an additional proof of electrode integrity with a high voltage test.

Endress+Hauser 

Capital Controls

Electrical/Control Panels – PLC/SCADA Programming – Instrumentation Calibrations

10-830 Industrial Ave. Ottawa, ON K1G-4B8 Ph. 613 248-1999 Fax: 613 248-1997

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FieldCheck: Parameters Transmitter

Customer		Plant	
Order code		Tag Name	
Device type	PROMAG 53 W DMS0	K-Factor	0.8264 ~ 0.8264
Serial number	LA018216000	Zero point	-TB
Software Version Transmitter	V2.03.00	Software Version I/O-Module	V1.06.00
Verification date	05/07/2020	Verification time	11:03 AM

Current Output	Assign	Current Range	Value 0 4mA	Value 20 mA		
Terminal 26/27	VOLUME FLOW	4-20 mA activ	0.0 l/s	12.63 l/s		

Actual System Ident.

125.0

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required.

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 21

Date: March 22, 2021

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve April 3rd, April 10th, June 5th, June 12th, September 4th and September 11th, 2021 as brush amnesty days at the landfill to allow each property a maximum of one half-ton truck or 4'x8' utility trailer of brush to be accepted free of charge.

Carried / Defeated

J. Douglas Struthers, Mayor

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: March 22, 2021

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to an "In-Camera" session at _____ p.m. under Section 239 (2) of the *Municipal Act, 2001*, as amended, to address matters pertaining to:

1. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
2. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by the municipality or local board; and
3. Personal matters about an identifiable individual, including municipal or local board employees.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required		
Recorded Vote Requested		
By:		
Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: March 22, 2021

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby rise and report from the "In Camera" session of the regular Council meeting, with staff being given direction, at _____ p.m.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required

Recorded Vote Requested

By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 21

Date: March 22, 2021

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that: By-law 16-2021, being a by-law to confirm the proceedings of the regular Council meeting of March 22, 2021, be read a first and second time, and that By-law 16-2021 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

BY-LAW 16-2021

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON MARCH 22, 2021

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed prudent that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on March 22, 2021 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on March 22, 2021 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 22nd day of March, 2021.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: March 22, 2021

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at _____ p.m. until the next special meeting of Council on Monday, March 29, 2021 at 2:00 p.m. or until the call of the Mayor subject to need.

Carried / Defeated

J. Douglas Struthers, Mayor