



VILLAGE OF MERRICKVILLE-WOLFORD

**Agenda for Council  
Council Chambers**

Council Meeting 1:00 p.m.

Tuesday, April 6, 2021

**\*\*\*IMPORTANT NOTICE: This meeting will be held in person at the Council Chambers. However, due to the Provincial Emergency Orders still in effect, we are unable to safely accommodate the public at this meeting. In order to ensure transparency, the audio of this meeting will be livestreamed at <https://youtu.be/Qzy9CXBmhFg> and posted on the website immediately following adjournment.\*\*\***

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **Finance:**
  1. Review of 2021 Draft Library Budget, Request and 2020 Annual Report;
  2. Review of 2021 Draft Operating Budget;
  3. Review of 2021 Draft Capital Budget and receipt of Request to Pave H.F. McLean Road Correspondence and Petition; and
  4. Review of 2021 Draft Water and Wastewater Budget
5. **Next meeting of Council:** Monday, April 12, 2021 at 2:00 p.m.
6. **Confirming By-Law:** 18-2021 re: Confirm Proceedings of Council meeting of April 6, 2021
7. **Adjournment.**

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R- - 21

Date: April 6, 2021

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the special Council meeting of April 6, 2021 as:

\_\_\_ circulated.

\_\_\_ amended.

Carried / Defeated

J. Douglas Struthers, Mayor

Resolution Number: R - -21

Date: April 6, 2021

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the following from the Merrickville Public Library Board:

1. Draft 2021 Library Budget;
2. Building Grant Request; and
3. 2020 Annual Report.

Carried / Defeated

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J. Douglas Struthers, Mayor

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 21

Date: April 6, 2021

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the following regarding the request to pave H.F. McLean Road, for information purposes:

1. Correspondence from Graeme Bonham-Carter dated November 16, 2020;
2. Merrickville Estates Residents' Association Presentation dated dated December 7, 2020;
3. Correspondence from Pat Heffernan dated December 11, 2020;
4. Correspondence from Joy Klammer dated December 11, 2020;
5. Correspondence from Earl Muller dated March 18, 2021; and
6. Petition signed by Earl Muller dated March 18, 2021.

Carried / Defeated

\_\_\_\_\_  
J. Douglas Struthers, Mayor

**Mayor, Council and Staff  
Village of Merrickville-Wolford  
317 Brock St West  
Merrickville, Ontario K0G 1N0**

**November 16, 2020**

Dear Doug,

Thank you for your generalized response to our email of September 25, 2020, requesting that paving of H.F. McLean be included in next year's public works budget.

The Merrickville Estates Residents Association (MERA) requests the opportunity to present to both Staff and Full Council our case for paving HF McLean, from both a community and financial perspective. We could do this at a Council meeting with staff invited, or to separate meetings of Council and Staff. We are prepared to do this presentation in person, physically distanced of course, or virtually. We would prepare a Powerpoint presentation ahead of time to facilitate the process.

Given the information you have provided, we ask that these presentations be scheduled well in advance of any budgetary decision-making process by Staff, and certainly prior to the budget being presented to Council.

Finally, I hear from the developer that Merrickville Estates has now sold 100% of the lots which means we will soon be 69 families living in this community, almost all of them members of MERA. As noted previously, a discussion circulated to members showed total agreement with the request to have H.F. McLean paved.

It has become very clear that the increased traffic (vehicular and pedestrian) on the steep and narrow section Collar Hill Road is an accident waiting to happen. A paved HF McClean would divert much of the ME traffic away from this section

We look forward to making our case to Staff and Council.

Regards,  
Graeme.

# Merrickville Estates Residents Association

## MERA



Petition to pave H.F. McLean

Secretary            Graeme Bonham-Carter

Members             89 (and growing)

Date                    December 7, 2020



# Objective

- The Merrickville Estates Residents Association (MERA), comprising 69 households by Q4, 2021, requests the Village of Merrickville administration to include in the 2021 public works budget, funds of **\$120,000** for paving of H.F. McLean, and for Council to approve this expenditure for the spring/summer of 2021.

# Location





# Justification

- ▶ In 2007, when the first houses in Merrickville Estates (ME) were built, the purchasers of ME lots understood that the Village intended to open up H.F. McLean and eventually pave it. In fact, the Village required all Merrickville Estates construction traffic to use H.F. McLean Rd. for which the developer and the Village co-financed upgrading for this purpose. In 2010, as part of the Federal Government Infrastructure Program, the Village secured funds to further improve H.F. McLean to secondary road standards, ready for paving. In 2012, the Village had planned on paving H.F. McLean, but for some unexplained reason, paving of H.F. McLean did not occur. As of today, H.F. McLean remains unpaved.
- ▶ It has always been the spirit of the works associated with HF McLean that this road would become the **primary access to the Merrickville Estates** and would be paved, thus alleviating traffic through the high density urban areas of Brock Street, Charlotte Street and Collar Hill Road. In fact, in the October 2018 municipal elections pre-candidates meeting, several councillors and mayoral candidates indicated that H.F. McLean should be paved. To date, no action has been taken on this commitment.



# By-Law No. 58-2019

- ▶ We note the passage of By-Law 58-2019, on October 28, 2019 (attached) which prohibits Heavy Vehicles from using Collar Hill south of Brock St. to HF McLean Rd (amongst many other Village roads), thus forcing Heavy Vehicles to use HF McLean, as the ONLY access to Merrickville Estates. As a result of this By-Law, the Village has made HF McLean an important road in our community, necessitating surface treatment with asphalt.
- ▶ Increased traffic on H.F. McLean implies increased risk of accidents, particularly in Winter during snow and ice conditions. Paving will reduce this accident risk to the residents of Merrickville Estates.

# Safety concerns on Collar Hill

- ▶ There has been a notable increase in pedestrian traffic between the Village and Merrickville Estates via Collar Hill.
- ▶ The steep section of Collar Hill Rd (near the Water Treatment plant) is narrow and has poor visibility approaching the crest of the hill.
- ▶ This has led to dangerous near misses, particularly when 2 vehicles pass each other near the crest, and sharing the road with pedestrians.
- ▶ Several ME residents have commented that this is an 'accident waiting to happen'.
- ▶ With H.F. McLean as the primary route between ME and the Village, Collar Hill will be safer for pedestrians and cyclists.
  - ▶ **Presently, residents avoid H.F. McLean due to mud and stone chips.**



# Financial

- ▶ Shortly, there will be 69 homes in Merrickville Estates paying property taxes, adding approximately **\$250,000 annually to the Municipal income**, a substantial percentage of the Municipal Budget. Given that Merrickville Estates is Merrickville's largest subdivision, there is clearly a need for H.F. McLean to be paved.
- ▶ Once paved, the operating costs for maintaining H.F. McLean will be greatly reduced
- ▶ MERA has proactively requested a cost estimate from Thomas Cavanagh Construction to pave H.F. McLean (see below), which indicates costs to be **~\$115,000**. Given the financial contribution our property taxes make to the Village, we as an association representing a large block of village taxpayers request that paving HF McClean be approved, so as to tender this work in Q1/2021.



# Conclusion

- MERA contributes approximately **\$250,000** to the tax base annually
- Paving of H.F. McLean will cost **\$120,000** +/- \$10,000
- Paving H.F. McLean will take pressure off of Collar Hill Road, and will increase safety on both roads **thus reducing accident liabilities**
- It has always been the **intent of the Village** to pave H.F. McLean.
- Paving of H.F. McLean will send a clear message that the Municipality **supports the development of a quality subdivision**
- We request approval by Council to **include paving of H.F. McLean** in the **2021 public works budget**.



# Email cost estimate from Cavanagh

On Aug 12, 2020, at 11:15, Rino Verzeroli <RVerzeroli@thomascavanagh.ca> wrote:

Good morning All

I attended the site yesterday afternoon.

Based on your measurements and information received;

- ▶ Grade and pave with 50 mm of SP12.5B 5828: **105,821.00** + H.S.T
- ▶ Shouldering : **9,640.00** + H.S.T

The above numbers are using TODAY'S pricing for AC/ granulars/ Trucking/ Labor and are to be used strictly as a budget as we do not have a detailed spec.

Should you have any questions, please feel free to contact me at 613-229-7090.

Regards,

Thomas Cavanagh Construction Ltd.

ASPHALT DIVISION

Rino Verzeroli

Operations Manager/Estimator

**From:** Pat Heffernan

**Sent:** Friday, December 11, 2020 10:27 PM

**To:** Mayor <[mayor@Merrickville-wolford.ca](mailto:mayor@Merrickville-wolford.ca)>; Bob Foster <[foster@Merrickville-wolford.ca](mailto:foster@Merrickville-wolford.ca)>; Timothy Molloy <[molloy@Merrickville-wolford.ca](mailto:molloy@Merrickville-wolford.ca)>; Michael Cameron <[cameron@Merrickville-wolford.ca](mailto:cameron@Merrickville-wolford.ca)>; [halpenny@merrickville-wolford.ca](mailto:halpenny@merrickville-wolford.ca); Doug Robertson <[cao@Merrickville-wolford.ca](mailto:cao@Merrickville-wolford.ca)>; Public Works Department <[publicworks@Merrickville-wolford.ca](mailto:publicworks@Merrickville-wolford.ca)>

**Cc:** Graeme Bonham-Carter

**Subject:** Need To Pave H.F. McLEAN to create primary access to Merrickville Estates

Dear Merrickville municipal leader,

I would like to add my voice as a concerned citizen of Merrickville and resident of Merrickville Estates to those of my neighbours who believe that it is imperative that H.F. McLean be paved. We have been living in our home now for 3 years and are terribly disappointed that nothing has been done to improve our sub-standard access to the subdivision. It was certainly our understanding, when we purchased our home, that paving of H.F. McLean was imminent.

H.F. McLean, in its current state, is an inappropriate access to the sub-division. It is unsafe in winter as well as during the summer when wet. It further causes premature deterioration to our vehicles due to stone chips. It is completely inappropriate if I am driving my motorcycle, which I do to work most of the summer. It is apparent, based on observable growing traffic load on Collar Hill, that most of my neighbours feel the same. With the large number of pedestrians and growing traffic burden on Collar Hill, especially given its geometric layout cresting the hill, that it is a cause for some significant safety concern. Left unaddressed, I feel this situation forebodes tragic news that will rock our community some day in the future. Indeed, it is likely just a matter of when, rather than if. This is certainly not the environment we left the city to embrace in our wonderful community.

I find the somewhat cool reception that seems to exist at Council to this pressing issue to be somewhat callous and flies in the face of the tax revenues that are raised annually from the Merrickville Estates residents. While there are always competing interests, basic standards of suitable transportation system access should be reasonably high on the list.

I would ask you to reconsider our municipal priorities and fund this truly essential upgrade which is both needed and has, quite frankly, been expected since the initial plan to develop Merrickville Estates.

Sincerely

Pat Heffernan

[pat.j.heffernan@me.com](mailto:pat.j.heffernan@me.com)

**From:** Joy Klammer

**Sent:** Friday, December 11, 2020 10:10 PM

**To:** Mayor <[mayor@Merrickville-wolford.ca](mailto:mayor@Merrickville-wolford.ca)>; Bob Foster <[foster@Merrickville-wolford.ca](mailto:foster@Merrickville-wolford.ca)>; Timothy Molloy <[molloy@Merrickville-wolford.ca](mailto:molloy@Merrickville-wolford.ca)>; Michael Cameron <[cameron@Merrickville-wolford.ca](mailto:cameron@Merrickville-wolford.ca)>; [halpenny@merrickville-wolford.ca](mailto:halpenny@merrickville-wolford.ca); Doug Robertson <[cao@Merrickville-wolford.ca](mailto:cao@Merrickville-wolford.ca)>; Public Works Department <[publicworks@Merrickville-wolford.ca](mailto:publicworks@Merrickville-wolford.ca)>

**Cc:** Graeme Bonham-Carter

**Subject:** Paving of H.F. McLean Road

Good day Merrickville City Council,

I am writing regarding the request to pave H.F. McLean road in the spring of 2021.

As you are likely aware, those of us who live in Merrickville Estates were assured, when we built our homes, that Merrickville City Council had previously approved in principle their commitment to pave this road. My husband and I have lived here for over three years, and are dismayed at the fact that nothing has been done to correct this situation.

The existing gravel road has caused damage to our vehicles. In addition, the seemingly permanent potholes makes driving a challenge - regardless of the season. As a result, we use Collar Hill for most of our driving. Given the blind spots as a result of the hill, it is not the safest of roads, especially when neighbours are out walking.

I would therefore ask that this request not be put off again, but instead be prioritized at the next meeting on December 14th. Given the significant tax base which the Merrickville Estates community represents, I trust that you will give this request due consideration, given that we are otherwise living without the benefits that many in the village itself enjoy (water, garbage pickup, sewage, etc.).

For your consideration.

Joy Klammer

Christina, I am attaching the HF McLean Petition in PDF format and signed as per your request.

Regarding the petition and the matter of confidentiality it should be noted that as this was done online so nobody knows who else signed this petition. Signatories only know that they signed the petition but do not know the identity of the other signatures.

Trust the documentation is in order now to be presented to council. Please confirm the above and let me know if there is anything else that you require.

Earl Muller

On Mar 17, 2021, at 3:32 PM, Christina Conklin <[deputyclerk@Merrickville-wolford.ca](mailto:deputyclerk@Merrickville-wolford.ca)> wrote:

Mr. Muller,

Thank you for your email and subsequent voicemail regarding the petition to pave HF McLean. Please note the following section of the Village's Procedure By-law 30-17:

***"5.1 Written submissions for Council***

- a. *Every petition, communication or correspondence intended to be presented to Council shall be delivered to the Clerk by 12:00 p.m. seven (7) working days prior to the meeting date. If it is not received by the said deadline, it shall be placed on the Agenda of the following meeting. It must be legible and not contain any defamatory allegations and shall be signed by the author(s). All submissions for Council will be made available to the general public."*

As noted above, submissions must be signed by the authors. There are no signatures on the document that you have provided or through visiting the link previously provided. The link only states that 41 people have signed.

As also referenced in Section 5.1 above, petitions are to be public documents. In your voicemail, you had indicated that the petition was completed confidentially. Could you please clarify what you mean by that? If there is a document that has been signed that will be provided to us but the signatures were obtained in a confidential manner, there may be special legislative requirements regarding how the Village must handle such a document.

Thank you again, Mr. Muller. I look forward to assisting you regarding this matter.

Christina Conklin

Deputy Clerk/CEMC

613-269-4791 ext. 257

**From:** Earl Muller <[earlmuller@gmail.com](mailto:earlmuller@gmail.com)>

**Sent:** Saturday, March 6, 2021 5:40 PM

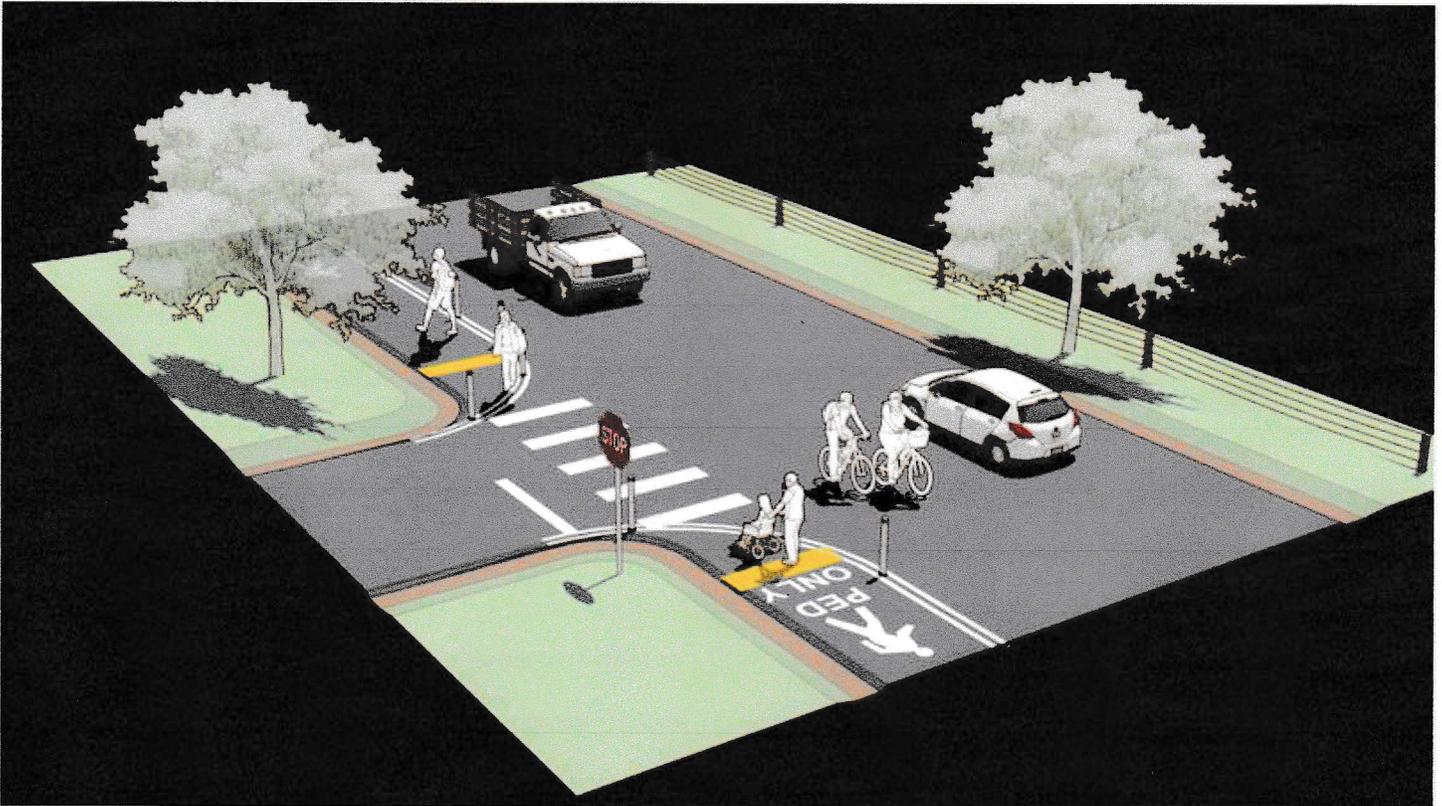
**To:** Christina Conklin <[deputyclerk@Merrickville-wolford.ca](mailto:deputyclerk@Merrickville-wolford.ca)>

**Subject:** HF McLean Petition

Christina, is this what you needed regarding our petition?

Earl Muller

**Earl Muller started this petition to Merrickville - Wolford Council**



We, the residents of HF McLean Road, Brock Street E., and Merrickville Estates, request that the Merrickville-Wolford council approve funding in the 2021 Budget to pave HF McLean Road posted at 45 km and incorporate a designated Pedestrian Pathway.

As an unpaved road, it is undesirable by most for travel by car and foot due to the inherent issues related to gravel roads, namely uninsurable damage to vehicles from stones, bumpy roads, and excessive dust when adjacent or behind other vehicles.

Benefits include:

- 1) Safety – Collar Hill Road, which leads to all three of these neighborhoods, is inherently unsafe, so an alternate paved option would divert traffic from Collar Hill, thus reducing the chance for accidents and physical harm to walkers. It would also incentivize people heading to Limerick Forest with ATV and snowmobile trailers and people heading to the Toboggan hill on HF McLean to avoid in-town roadways.
- 2) Significantly expand the Merrickville Trail network to and from the village

3) Making HF McLean an acceptable travel alternative for all drivers by paving it will divert traffic from Brock St E. This residential street is a narrow two-lane street with limited sidewalks. Current traffic volume creates congestion and unsafe conditions for the foot traffic and children playing there largely because citizens do not care to use HF McLean to get back and forth into town from Merrickville Estates.

4) Future traffic resulting from the 6 acres zoned for development on HF McLean will require a paved road, as will the future residential development on the east side of Collar Hill opposite the water treatment plant

5) Funding for paving HF McLean was previously approved from our understanding and was supported in the last municipal election by all counselors and the mayor currently in office.

Signature: Earl Muller

A handwritten signature in cursive script, appearing to read "Earl Muller", written in black ink. The signature is positioned to the right of the printed name and above a horizontal line.

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March 18,2021

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 21

Date: April 6, 2021

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

**Be it hereby resolved that:** By-law 18-2021, being a by-law to confirm the proceedings of the special Council meeting of April 6, 2021, be read a first and second time, and that By-law 18-2021 be read a third and final time and passed.

Carried / Defeated

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J. Douglas Struthers, Mayor

**THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**

**BY-LAW 18-2021**

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON APRIL 6, 2021

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed prudent that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on April 6, 2021 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on April 6, 2021 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 6th day of April, 2021.

\_\_\_\_\_  
J. Douglas Struthers, Mayor

\_\_\_\_\_  
Doug Robertson, CAO/Clerk

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R- - 21

Date: April 6, 2021

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

**Be it hereby resolved that:**

This special meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at \_\_\_\_\_ p.m. until the next regular meeting of Council on Monday, April 12, 2021 at 2:00 p.m. or until the call of the Mayor subject to need.

Carried / Defeated

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J. Douglas Struthers, Mayor