

Established 1793
Incorporated
Wolford 1850
Merrickville 1890
Amalgamated 1998



Telephone (613) 268-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Agenda for Council Council Chambers

Council Meeting 2:00 p.m.

Monday, April 12, 2021

*****IMPORTANT NOTICE:** This meeting will be held in person at the Council Chambers. However, due to the Provincial Emergency Orders still in effect, we are unable to safely accommodate the public at this meeting. In order to ensure transparency, an audio recording of this meeting will be livestreamed at https://youtu.be/Z_7QYtQPWzw and posted on the website immediately following adjournment.***

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **Minutes:** Approval of Minutes of regular Council meeting of March 22, 2021; and Approval of Minutes of special Council meeting of April 6, 2021
5. **Correspondence:** EOWC re: Expansion of Broadband Infrastructure dated March 29, 2021; Ministry of Solicitor General re: 2020 Compliance dated March 30, 2021; Documentation re: Proposed Name Change of Kemptville Creek
6. **Planning:** United Counties of Leeds and Grenville presentation re: Village of Merrickville-Wolford's Official Plan dated April 7, 2021
7. **Finance:** FIN-07-2021 re: Reserve Transfers
8. **CAO:** Draft response to Robbie Giles re: Provincially Significant Wetlands
9. **By-laws:** By-law 14-2021 re: Amend Procedure By-law 30-17
10. **Next meeting of Council:** Wednesday, April 14, 2021 at 1:00 p.m.
11. **Confirming By-Law:** 19-2021 re: Confirm Proceedings of Council meeting of April 12, 2021
12. **Adjournment.**

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - 21

Date: April 12, 2021

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the regular Council meeting of April 12, 2021 as:

___ circulated.

___ amended.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: April 12, 2021

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby
approve the Minutes of the regular Council meeting of March 22, 2021 as

_____ circulated.

_____ amended.

Carried / Defeated

J. Douglas Struthers, Mayor

**The Corporation of the
Village of Merrickville-Wolford**

Monday, March 22, 2021

Chaired by: Mayor J. Douglas Struthers
Members of Council: Deputy Mayor Michael Cameron
Councillor Bob Foster
Councillor Timothy Molloy

Regrets: Councillor Don Halpenny

Staff in Attendance: Doug Robertson, CAO/Clerk
Christina Conklin, Deputy Clerk
Brad Cole, Manager, Operations/Fire Chief
Kirsten Rahm, Treasurer

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-071-21 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the regular Council meeting of March 22, 2021, as circulated.

Carried.

Planning:

R-072-21 Moved by Councillor Foster, Seconded by Councillor Molloy
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive Planning Report of Forbes Symon of Jp2g Consultants Inc. regarding Consent Application B-19-21, dated March 10, 2021, for information purposes; and

That Council does hereby defer consideration of Consent Application B-19-21 to allow for the matters as outlined in the aforementioned report to be addressed.

Carried.

Minutes:

R-073-21 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of March 8, 2021, as circulated.

Carried.

Correspondence:

R-074-21 Moved by Deputy Mayor Cameron, Seconded by Councillor Molloy

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Mayor Struthers to the Universal Broadband Fund in support of NFTC Telecom's Application dated March 15, 2021, for information purposes.

Carried.

R-075-21 Moved by Deputy Mayor Cameron, Seconded by Councillor Foster

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Mr. Lee Horning, President of Branch 245 of the Royal Canadian Legion, dated March 17, 2021, for information purposes; and

That Council does hereby approve waiving the fee for shutting off and turning on the water to the building in the amount of \$220.00.

Carried.

Library Board:

R-076-21 Moved by Councillor Molloy, Seconded by Councillor Foster

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive Merrickville Public Library Board Minutes of February 11, 2021, for information purposes.

Carried.

Finance:

R-077-21 Moved by Councillor Foster, Seconded by Councillor Molloy

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-05-2021, being the 2020 Statement of Remuneration and Expenses Report, for information purposes.

Carried.

Public Works:

R-078-21 Moved by Councillor Molloy, Seconded by Deputy Mayor Cameron

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Merrickville Wastewater System 2020 Annual Report from the Ontario Clean Water Agency (OCWA) issued March 18, 2021, for information purposes.

Carried.

R-079-21 Moved by Councillor Molloy, Seconded by Councillor Foster

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve April 3rd, April 10th, June 5th, June 12th, September 4th and September 11th, 2021 as brush amnesty days at the landfill to allow each property a maximum of one half-ton truck or 4'x8'v utility trailer of brush to be accepted free of charge.

Carried.

In Camera:

R-080-21 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to an "In-Camera" session at 2:35 p.m. under Section 239(2) of the *Municipal Act, 2001*, as amended, to address matters pertaining to:

1. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
2. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by the municipality or local board; and
3. Personal matters about an identifiable individual, including municipal or local board employees.

Carried.

R-081-21 Moved by Councillor Foster, Seconded by Councillor Molloy

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby rise and report from the "In-Camera" session of the regular Council meeting, with staff being given direction, at 3:45 p.m.

Carried.

Confirming By-Law:

R-082-21 Moved by Councillor Foster, Seconded by Councillor Molloy

Be it hereby resolved that: By-law 16-2021, being a by-law to confirm the proceedings of the regular Council meeting of March 22, 2021, be read a first and second time, and that By-law 16-2021 be read a third and final time and passed.

Carried.

Adjournment

R-083-21 Moved by Councillor Foster, Seconded by Deputy Mayor Cameron

Be it hereby resolved that: This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 3:47 p.m. until the next special meeting of Council on Monday, March 29, 2021 at 2:00 p.m. or until the call of the Mayor subject to need.

Carried.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: April 12, 2021

For Clerk's use only, if
required

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby
approve the Minutes of the special Council meeting of April 6, 2021 as

_____ circulated.

_____ amended.

Carried / Defeated

J. Douglas Struthers, Mayor

**The Corporation of the
Village of Merrickville-Wolford**

Tuesday, April 6, 2021, 1:00 p.m.

Chaired by: Mayor J. Douglas Struthers
Members of Council: Deputy Mayor Michael Cameron
Councillor Bob Foster
Councillor Timothy Molloy
Councillor Don Halpenny

Staff in Attendance: Doug Robertson, CAO/Clerk
Christina Conklin, Deputy Clerk
Brad Cole, Manager, Operations/Fire Chief
Kirsten Rahm, Treasurer

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-084-21 Moved by Councillor Halpenny, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the special Council meeting of April 6, 2021, as circulated.

Carried.

Finance:

The Library's CEO attended by phone to present the 2021 Draft Library Budget.

R-085-21 Moved by Deputy Mayor Cameron, Seconded by Councillor Foster
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the following from the Merrickville Public Library Board:

1. Draft 2021 Library Budget;
2. Building Grant Request; and
3. 2020 Annual Report.

Carried.

R-086-21 Moved by Councillor Halpenny, Seconded by Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the following regarding the request to pave H. F. McLean Road, for information purposes:

1. Correspondence from Graeme Bonham-Carter dated November 16, 2020;
2. Merrickville Estates Residents' Association Presentation dated December 7, 2020;
3. Correspondence from Pat Heffernan dated December 11, 2020;
4. Correspondence from Joy Klammer dated December 11, 2020;
5. Correspondence from Earl Muller dated March 18, 2021; and
6. Petition signed by Earl Muller dated March 18, 2021.

Carried.

R-087-21 Moved by Councillor Foster, Seconded by Councillor Molloy

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the 2021 Draft Operating, Capital and Water/Wastewater Budgets, for information purposes.

Carried.

Confirming By-Law:

R-088-21 Moved by Councillor Halpenny, Seconded by Councillor Foster

Be it hereby resolved that: By-law 18-2021, being a by-law to confirm the proceedings of the special Council meeting of April 6, 2021, be read a first and second time, and that By-law 18-2021 be read a third and final time and passed.

Carried.

Adjournment

R-089-21 Moved by Councillor Molloy, Seconded by Councillor Foster

Be it hereby resolved that: This special meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 2:15 p.m. until the next regular meeting of Council on Monday, April 12, 2021 at 2:00 p.m. or until the call of the Mayor subject to need.

Carried.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: April 12, 2021

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Debbie Robinson, Chair of the Eastern Ontario Wardens' Caucus, regarding the expansion of broadband infrastructure, dated March 29, 2021, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

March 29, 2021

Honourable Laurie Scott
Minister of Infrastructure
5th Floor
777 Bay Street
Toronto, Ontario
M7A 2J3

Dear Minister:

On behalf the board of directors of the Eastern Ontario Wardens' Caucus (EOWC) and the Eastern Ontario Regional Network (EORN) we want to congratulate you on the announcement of the additional 2.8 billion dollars to be dedicated to expanding broadband access across the province. This was a truly significant moment for rural citizens and businesses here in our region and across Ontario.

While the budget contained the announcement, it did not address how the government intends to roll out funding for broadband infrastructure projects and as you know we have provided you with an EORN led proposal to complete a regional Gigabyte project. Every mayor and warden who is a member of the EOWC and the Eastern Ontario Mayors' Caucus fully supports the EORN Gig Project. Local municipalities share that same desire to proceed. They know, given the funding from the province and the federal government, EORN can deliver a project that will connect not just the 'easy to reach' homes and businesses but ensure that those citizens and business owners in the more difficult to serve areas of our region get to enjoy the benefits of a Gig project as well.


Our members continue to ask us when the Gig project is going to move forward because their citizens and businesses are anxious to get connected to better broadband services especially as they make plans in a post pandemic world. Minister, we are ready to roll up our sleeves to get this essential project underway and would be pleased to meet with you at your convenience to get started.

Congratulations again on securing this incredible commitment to broadband funding and we look forward to hearing from you.

Yours truly,



Debbie Robinson,
EOWC Chair



J. Murray Jones,
EORN Chair

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: April 12, 2021

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Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from the Ministry of the Solicitor General regarding the Village's 2020 compliance with the *Emergency Management and Civil Protection Act* dated March 30, 2021, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

Ministry of the Solicitor General

Office of the Fire Marshal and
Emergency Management

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1100
Fax: 647-329-1143

Ministère du Solliciteur général

Bureau du commissaire des incendies
et de la gestion des situations
d'urgence

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tél. : 647-329-1100
Télec. : 647-329-1143



March 30, 2021

Your Worship Doug Struthers
Village of Merrickville-Wolford
P.O. Box 340, 317 Brock St. W.
Merrickville, ON K0G1N0

Dear Mayor:

As the Chief of Emergency Management for Ontario, it is incumbent on me to monitor, coordinate and assist municipalities with their respective municipal emergency management programs in accordance with the Emergency Management and Civil Protection Act (EMCPA). To confirm municipalities are in compliance with the EMCPA, every municipality in Ontario submits a compliance package to Emergency Management Ontario on a yearly basis.

Emergency Management Ontario (EMO) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and have determined that your municipality was compliant with the EMCPA in 2020.

The safety of all our citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. We congratulate you on your municipality's efforts in achieving compliance in 2020. I look forward to continuing to work with you to support your continued compliance on an ongoing basis.

If you have any questions or concerns about this letter, please contact our Emergency Management Field Officer assigned to your Sector; their contact information is below.

Name: GrantMurphy

Email: Grant.Murphy2@ontario.ca

Phone: 613-329-0807

Sincerely,

Teepu Khawja
Assistant Deputy Minister and Chief, Emergency Management

cc: Christina Conklin - CEMC
Grant Murphy - Field Officer - Loyalist Sector

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Resolution Number: R - - 21

Date: April 12, 2021

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required

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does hereby receive documentation related to the proposed name change of Kemptville Creek to the South Branch River, for information purposes.

Carried / Defeated

J. Douglas Struthers, Mayor

Christina Conklin

From: Doug Robertson
Sent: Wednesday, March 31, 2021 8:21 AM
To: Mayor; Michael Cameron; Bob Foster; Timothy Molloy
Cc: Christina Conklin; Karina Johnson
Subject: FW: Name change proposal for Kemptville Creek
Attachments: OGNBPrinciples20140610_Eng.pdf; TheSouthBranchRiver-Eng.png

Good morning, Council.

Please see below for your information. This item will be added to the Council agenda at the next regular meeting per Mayor Struthers' request.

Karina, please print this for Councillor Halpenny.

Thank you.

Doug

From: Mayor <mayor@Merrickville-wolford.ca>
Sent: Wednesday, March 31, 2021 7:47 AM
To: jennifer.mcmurray@ontario.ca
Cc: Doug Robertson <cao@Merrickville-wolford.ca>
Subject: Fwd: Name change proposal for Kemptville Creek

Via Email: jennifer.mcmurray@ontario.ca

March 30, 2021

Ontario Geographic Names Board Secretariat

Office of the Surveyor General

Ministry of Natural Resources and Forestry

300 Water Street, 2nd Floor North

Peterborough, ON, K9J 3C7

Attention: Jennifer McMurray, Provincial Geographic Names Specialist

Ms. McMurray:

RE: Name Change Proposal for Kemptville Creek

Thank you for your email with respect to the above-referenced matter, received by our CAO/Clerk on March 29, 2021 which provided a link to a survey that closes April 1, 2021, regarding the potential name change of the Kemptville Creek to the South Branch River.

I note the reference in your email indicating that "there is some time afterward [after the survey closes] if your municipality wishes to submit a formal reply indicating its position for, against, or neutral regarding this name change proposal".

As Mayor for the Village of Merrickville-Wolford, I am writing to request that any decisions regarding this matter be deferred until I have the opportunity to raise the issue with Village Council for their consideration as the elected officials of the municipality. The requested name change could cause for the Village to incur costs associated with updated mapping, Official Plan Amendments, and could cause confusion for our residents. The next regularly scheduled Council meeting is on April 12th. Following Council's decision, the Village's will provide a formal response.

I appreciate your understanding with respect to this matter and kindly request that you confirm the Village will be provided an opportunity to respond prior to the Board making any decision with respect to this matter.

Thank you,

Mayor J. Douglas Struthers

c.c. The Council of the Corporation of the Village of Merrickville-Wolford

From: McMurray, Jennifer (MNRF) <jennifer.mcmurray@ontario.ca>

Sent: Monday, March 29, 2021 10:00 AM

To: bbrown@augusta.ca; asimonian@augusta.ca; yrobert@ektwp.ca; mail@ektwp.ca; Karina Johnson

<reception@Merrickville-wolford.ca>; Doug Robertson <cao@Merrickville-wolford.ca>

Subject: Name change proposal for Kemptville Creek

Good afternoon,

I hope that you are well under these unusual circumstances.

This email is regarding a **proposal to change the official name of Kemptville Creek to The South Branch River**, as requested to our office by a local individual who claims that it is a better known name for the waterway, and for a longer time. I apologize for not sending this email directly to you sooner. The questionnaire link below will actually be live until a few days after April 1st, and there is some time afterward if your municipality wishes to submit a formal reply indicating its position for, against, or neutral regarding this name change proposal.

According to Ontario's historical geographic names records in our office, it was officially named South Kemptville Creek from 1947 until 1978 when it was changed to Kemptville Creek.

Background information:

I am writing to you from the geographic names program with the Ministry of Natural Resources and Forestry, supporting the Ontario Geographic Names Board (Board).

The Board's role

The Board's role in the naming of geographical features (lakes, rivers, islands, etc.) is to review applications submitted by individuals or groups, and then seek input on the proposed names from those with a local interest. The attached naming principles are based on standards developed around the world, and they are followed strictly by the Ontario Geographic Names Board when they review every name proposal received by our office. They provide a good overview of the program, and there is additional information on our website: www.ontario.ca/page/geographic-names. Geographic names that are approved by the Minister appear in government maps, publications and signs.

Engagement process

Nearby Indigenous communities, local municipalities, organizations and residents are engaged for all name proposals to determine if a traditional name is already in use for the feature. Current local usage by people the area of the feature is considered the primary principle since well known names

are most practical for navigation and emergency service delivery. The review process usually takes several months in order to gather enough information for the Board to determine whether or not to recommend a name for final approval by the Minister of Natural Resources and Forestry (Minister). Not all names are recommended for approval.

We have posted a number of questionnaires on our website to collect public input on this name proposal and other proposed names across the province and will provide links through MNRF's social media channels. The questionnaires will be posted until **April 1st**. We understand more time may be required by some communities and organizations and we will continue to engage interested parties as needed.

Here is the direct link to the Kemptville Creek proposal questionnaire:

[https://www.ontario.ca/form/survey-geographic-name-questionnaire?proposed_name=The South Branch River](https://www.ontario.ca/form/survey-geographic-name-questionnaire?proposed_name=The_South_Branch_River)

If you are familiar with this waterway, please take a moment to **fill out the questionnaire and share widely** with others who know the area well.

Feel free to contact me at any time with questions. Thank you for your time, and I hope that you are keeping well.

Regards,

Jennifer

Jennifer McMurray | Provincial Geographic Names Specialist | Ontario Geographic Names Board Secretariat | Office of the Surveyor General | Ministry of Natural Resources and Forestry | 300 Water Street, 2nd Floor North | Peterborough ON K9J 3C7 | tel: 705-761-6859 | email: jennifer.mcmurray@ontario.ca | website: www.ontario.ca/page/geographic-names

As part of providing accessible customer service, please let me know if you have any accommodation needs or require communication supports or alternate formats.

Ontario Geographic Names Board

Principles of Geographic Naming

1. INTRODUCTION

Geographical names – or toponyms – are the result of the interaction between people and the land they inhabit. As civilisations attempt to relate to their natural environment, they attribute names to geographical features for identification and referencing purposes. Names can commemorate great persons and important events, but preserved in each name is the evidence of centuries of exploration and settlement, and the diversity of our cultural origins. Used extensively in orientation and navigation for thousands of years, names also communicate vital information about the landscape around us, including the distribution of our natural resources. They evoke great public interest and aid future generations to maintain vital connections to their past. As such, toponyms form an essential part of the cultural heritage of all Ontarians.

1.1 OFFICIAL GEOGRAPHIC NAMES

As settlement in Canada grew, the need of an authoritative body to record and disseminate information concerning geographical names became evident. Established in 1897, the Geographic Board of Canada began to standardize and officialize the geographical nomenclature of the country. Post offices and railway stations were usually given short, unambiguous designations to lower administration costs and to ensure confusion over names would not develop. Feature and place names began to appear together on maps, signs and publications to facilitate communication. As the country developed, regional and local differences became apparent, and the responsibility for geographic names as well as some government functions was transferred to the provinces and later onto the territories. For some jurisdictions, language and culture were as important to official naming as orientation and navigation.

Ontario is an excellent example of a Canadian jurisdiction with vibrant cultural diversity. This province boasts a rich and diverse history especially when it comes to matters of naming. Official names in Ontario show the equal and special significance of a number of groups who are responsible for its development, including the First Nations, the first people of this land, whose names demonstrate their intimate connection with the land for thousands of years and the French and English speech communities whose history in our province dates back to the early 1600's.

1.2 THE ONTARIO GEOGRAPHIC NAMES BOARD

Passage of the Ontario Geographic Names Board Act of 1968 by the Legislative Assembly of the Province of Ontario provided for the establishment of the Province's first independent geographical names and naming authority. The Board gathers, records and disseminates information respecting names of places and geographical features within the province; recommends to the Minister of Natural Resources for approval the names of geographical features; and orders into the record the names of places. The Board also records geographic place names and certain cultural feature names into the record that are approved by other naming authorities including: municipal names; provincial park names; geographic township names; First Nation lands; federal names such as Post Office, Railway Station, National Park, and Military Base names, amongst others. The Board does not record the names of other cultural features such as roads, trails, dams, amongst others, but is available to advise on matters relating to toponymy and to geographical naming in general.

Names recommended by the Board, approved by the Minister of Natural Resources and entered into the Board record are official for all provincial and federal maps, charts, gazetteers and related publications.

2. NAMING PRINCIPLES

The eventual recommendations and decisions of the Ontario Geographic Names Board are guided by long-standing principles whose application to specific naming recommendations is tempered by the collective opinions of its members. Many of the Board's principles have evolved from national and international naming conventions, and often balance efficient and effective communication with the needs and traditions of the various cultural groups in the province.

2.1 PRIMARY PRINCIPLES

The decisions of the Board are guided by the following primary principles, which take precedence over any other principles unless there are convincing reasons to the contrary.

2.2 UNIVOCITY

The univocity principle recognizes only one official name for a geographical entity at one time in any one language. This is an international principle, adopted by the First United Nations Conference on the Standardization of Geographical Names (1967). In subscribing to the univocity principle, the Board strives to assure that no geographical entity within its jurisdiction is referenced by more than one official name at one time, in any one language. Where multiple languages prevail, a name may be recognized officially in each language (See 2.5).

2.3 CURRENT LOCAL USAGE

A name in local usage is a name known to be used in the area immediately associated with the geographical entity. The Board gives first consideration to names that are well established and in current local usage. Ideally, for efficient and effective communication especially on maps, signs and texts, the Board supports the idea of one name for one feature, at any one time, in any one language (univocity). If more than one name is in use for a feature in a single language, the Board will normally select the name that in its opinion, has enjoyed the widest, most well established local use and acceptance – so long as that name has been in wide, well-established use for at least 20 years and the name meets other Board principles.

2.4 CURRENT COMMON USAGE

A name in common usage is a name known to be used beyond the area immediately associated with the geographical entity. In the absence of a name in current local usage, the Board gives consideration to a name that is well established in current common usage.

2.5 MULTIPLE NAMES IN DIFFERENT LANGUAGES

Dual and alternate naming recognizes the special significance of the peoples of our province including the original First Nations, and later French and English speaking settlers. Realistically, features in Ontario are sometime known by different names in different languages. Where two or more names enjoy well-established usage in different languages for the same geographic entity, the Board may consider the adoption of two or more of the names.

(a) Official Name and Alternate Official Name(s)

- Where one name enjoys greater local usage than others it will normally be recommended as the Official Name and the other(s) will be recommended as the Alternate Official Name(s).
- Alternate Official Names are normally shown on maps in brackets beside or under the Official Name – space permitting.

(b) Dual Naming

- Although applied cautiously by the Board, where two names enjoy more or less equally well-established usage, the Board may consider the adoption of both names as a single name separated by a forward slash. As both parts of the single name enjoy equal status, this process conforms to the international principle of univocity – one name for one place.
- In exceptional circumstances or where wholesale replacement of names may lead to confusion especially in emergency situations, a Dual Name may also be recommended in areas where current local or common usage is relatively small, but the established local or

common names are well-documented in maps and in text of the dominant language group or are of special and/or extraordinary significance to another language group in the province, e.g., First Nation names and French names on early English exploration maps of Ontario; names of First Nation spiritual sites; names applied to features to commemorate World War casualties, amongst others.

- In recognition of rights of first discovery, the Board normally places the First Nation segment of the dual name first.

2.6 NAMING IN ABSENCE OF 20 YEAR, WELL-ESTABLISHED LOCAL USAGE

New names are sometimes required to meet special situations such as the implementation of 911 emergency service systems. Where the Board has recognized the need for an official name, and the proposed name does not meet those principles listed above, the Board gives consideration to the following types of names for geographical entities in the order listed below:

- (a) Original First Nation name of the feature or placed to be named;
- (b) A name descriptive of the geographical entity that has been in well-established local use;
- (c) The restoration of a name established in the historical or traditional record;
- (d) A name that commemorates an historical event or tradition directly associated with the geographical entity; or,
- (e) A name that commemorates a person (see section 3.1 below).

3. NAMES COMMEMORATING PERSONS

The decisions of the Board to recommend and approve names commemorating persons are guided by the following:

3.1 Legacy of the Area

The Board will consider a name for a geographical entity in honour of a person who has made a significant contribution to the legacy of the area where the entity is located.

3.2 Legacy of the Province

The Board will consider a name for a geographical entity in honour of a person who has made a significant contribution to the legacy of the Province.

3.3 Legacy of the Country

The Board will consider a name for a geographical entity in honour of a person who has made a significant contribution to the legacy of the Country.

3.4 Service to the Country

The Board will consider a name for a geographical entity in honour of an Ontarian who has lost his or her life in a Canadian wartime or overseas peace keeping operation.

3.5 Acceptance

The Board will strive to assure that a name commemoration meets with the adequate support of the local or general public, and the appropriate municipal, provincial or national interest.

3.6 Living Persons

The Board does not support commemorative naming of a living person.

3.7 Deceased Persons

A person must be deceased at least 5 years before the Board will consider a commemorative name proposal.

3.8 Victims of Accidents or Tragedies

A commemorative name will not be used to commemorate the victim of an accident or tragedy unless the individual has contributed to the legacy of the area (3.1), legacy of the Province (3.2), legacy of the Country (3.3), or service to the Country (3.4).

3.9 Limits on Commemorative Naming of Persons

A commemorative name for an individual will not be considered for adoption if:

- (a) a well-established and acceptable name already exists for the feature,
- (b) a geographic feature or place has already been named after the individual in Ontario.

4. NAMES COMMEMORATING EVENTS

The decisions of the Board to recommend and approve names commemorating events are guided by the following:

4.1 Significance to Area, Province or Country

The Board will consider a name for a geographical entity to commemorate an event that was significant to

- (a) the area,
- (b) the Province,
- (c) the Country.

4.2 Elapsed Time

Ten years must have elapsed since the occurrence of the event before the Board will consider a commemorative name proposal.

4.3 Limits on Commemorative Naming of Events

A commemorative name for an event will not be considered for adoption if:

- (a) a well-established and acceptable name already exists for the feature,
- (b) a geographic feature or place has already been named after the event in Ontario.

5. OTHER PRINCIPLES

The decisions of the Board to recommend and approve names are further guided by the following:

5.1 Ownership of Land

The Board does not consider the ownership of land, in itself, to be grounds for promoting a particular name for a geographical entity.

5.2 Unacceptable Names

The Board will not recommend a name that it considers:

- (i) as derogatory; or
- (ii) might be construed as advertising or otherwise promoting a commercial enterprise or product.

5.3 Orthography

The Board will assure that the spelling and accenting of a geographical name agree with the rules of the language in which it is written. Exceptions to this rule will be properly documented. Where no standard orthography for a language exists, the Board may recommend the approval of names in a local orthography sanctioned by the local community and government.

5.4 Name Duplication

The Board will strive to avoid the duplication of names for different geographical entities that are sufficiently close to each other to cause potential confusion.

5.5 Complex Features

The Board may consider the adoption of different names for different parts or extensions of what may be considered a single geographical feature.

5.6 Distinguishing Terms

Where a name is a source of confusion because:

- (i) it has been applied to two or more geographical entities of the same kind, in what is regarded to be in the same geographical area; or,
- (ii) it is used as a single name for a geographically complex feature made up of separate parts;

The Board may consider modifying the name by applying a suitably distinguishing term (e.g., upper, lower, big, little).

Kemptville Creek to South Branch River
(Articles from the North Grenville Times)

THE EARLY REFERENCES TO THE SOUTH BRANCH RIVER

By David Shanahan
January 8, 2020

Debate continues about whether a certain stretch of waterway should be called the Kemptville Creek, or the South Branch of the Rideau River. What can be said with some certainty is that the earliest references call it the South Branch, as distinct from the West Branch, or the main Rideau River as we call it today.

Following the takeover by Britain from the French in 1763, the area west of the Ottawa River was closed to European settlement and remained Indian Territory until the arrival of about 3,000 Loyalists refugees following the end of the American war. The Crown negotiated with the Mississauga and Mohawk people to allow these Loyalists to share the land along the north shore of the St. Lawrence, and it became important to have a proper report prepared detailing the nature of the country from a settlement standpoint.

Although it had been used by indigenous people long before Europeans arrived in North America, the first written account of the river dates from 1783, when Lieutenant Gershon French was assigned to survey the Rideau River and the lands around it, to see how suitable it would be for settlement. French was an Assistant Engineer with the Corps of Loyal Rangers, also known as "Jessup's Corps", and had served in the American War of Independence from 1776.

The British knew that the Rideau was a familiar route for indigenous travellers to go back and forth between the Ottawa and the St. Lawrence, and so French was ordered to undertake a proper survey of the route, beginning at Carillon on the Ottawa.

On October 5, 1783, he passed what he referred to as "a considerable river", joining the main Rideau from the east. This was the South Branch, which he notes "leads to a branch of the river De La Petite Nation, from whence the Indians have a communication with Oswegatchie". French led a party a short distance into what is now North Grenville, where he "found the soil good with a few Pine and Hemlock trees mixed with the timber".

A line of Townships was established along the St. Lawrence to provide land for the Loyalists, but in 1788 it was decided to grant larger tracts of territory to those militia units who had served with the British against the rebellious Americans. Not enough land was available in the river townships, so it was decided to lay out another line behind them.

On June 4, 1789, the Surveyor General, John Collins, issued instructions of Land Surveyor, John Rankin to, among other work, "2nd – To survey the South side of the Ottawa River, from the part already surveyed to the River Rideau, and forty miles on the South easterly side of the Rideau. 3rd – For the greater caution against errors arising from a mistake of distance, between the St. Lawrence and Ottawa Rivers, two traverse lines are to be run, ...[and] from the end of the forty miles on the River Rideau, on the nearest to the St. Lawrence."

The point on the Rideau forty miles from the Ottawa was the current site of Burritt's Rapids. The line Rankin drew from there to the St. Lawrence showed that

enough land existed to lay out what became the Township of Oxford-on-Rideau in 1791. This work was performed by Jesse Pennoyer, who travelled, with his team, from Brockville to the Forks, where the West Branch and the South Branch of the Rideau River met.

Pennoyer's account of his travel down the South Branch may sound odd when compared with the state of the river today:

"Saturday 9th April, 1791: Put the provisions and necessaries on to the raft and into the canoes and rowed down the River about four leagues took one of the canoes and three men and went forward on the raft. Met with Mr. DePencier who told me that we were just approaching very bad rapids which he had just passed but had been obliged to unload his raft. I accordingly concluded to do so too but not being able to stop the raft it went down the rapids with all the Provisions on it. But not without imminent danger, however we lost nothing.

Sunday 10th April, 1791: Came on about 8 miles past many dangerous and difficult places without any loss.

Monday 11th : Brought the Raft and provisions round the point and up the West Branch about two miles and encamped." Note: the West Branch is the main Rideau River. Pennoyer refers to the South Branch when describing his survey work.

An 1836 map of Oxford notes the South Branch, and the only time Kemptville Creek is used on early maps is when later annotations were made. For example, the term is used in a map of 1791, but Kemptville would not exist under that name for another three decades.

It is clear from the historical record that the river was originally known as the South Branch, and was a major stream with a strong current and many falls and rapids, which was why so many mills could be established along its course, giving rise to Bishop's Mills, Oxford Mills, Perkins Mills, and Kemptville, originally Clothier's Mills.

LETTER TO THE EDITOR – KEMPTVILLE CREEK

By **NG Times**
January 22, 2020

Dear Editor,

Re: naming of Kemptville Creek

As I understand it, we should call Kemptville Creek the South Branch because that's what early surveyors called it. They also apparently called the river running west from Kemptville the West Branch. The obvious conclusion is that there are two rivers, the West Branch and the South Branch, which join at Kemptville to form the Rideau River.

Imagine the reaction of Merrickville residents when they are informed that they live, not on the Rideau River, but on the West Branch.

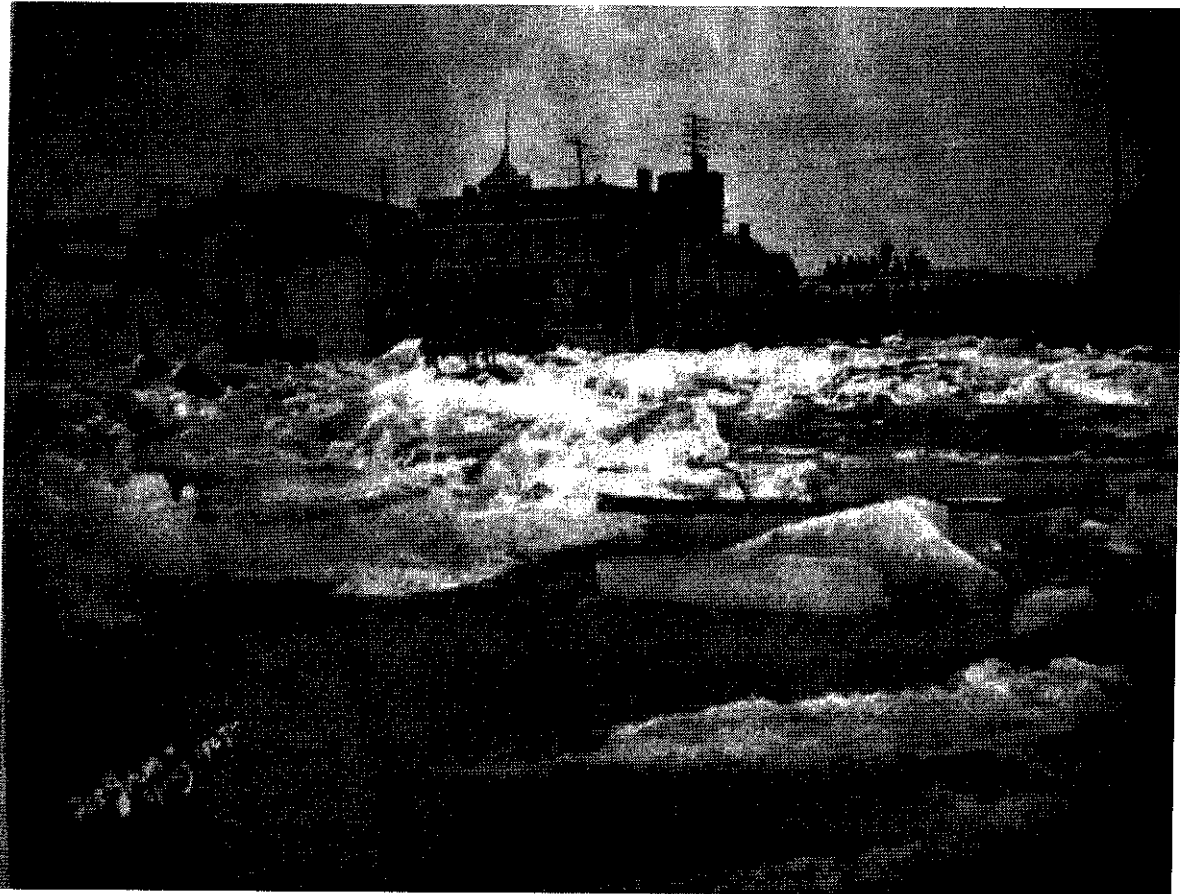
Stew Hamill
Merrickville

[Editor's Note: The History Page story should clear this up. Ed.]

WHAT'S IN A NAME?

By **David Shanahan**

January 23, 2019



Ice flow, Prescott Street bridge, Spring, 1907

Well, that last editorial about the whole Kemptville Creek – South Branch River thing really stirred up the letter writers and Facebook posters of North Grenville. Though I imagine that, given the number of “Kemptville Creek!” posts, most of the correspondents live in that locality.

There were a few misunderstandings, I think, in what people were posting. First of all, no-one was suggesting that we spend money to change the name. Nor was it

being proposed that the South Branch name be introduced in order to make the waterway sound more "politically correct", as one poster thought.

To start with, whatever the state of the waterway today, it was once a fast-flowing and often dangerously turbulent river, all the way from near its sources to the Rideau. A look at old photographs certainly proves that, as well as the fact that the stream was able to power two mills at Prescott Street bridge in Kemptville, two more at Perkins Mills (Hurd Street bridge), another two in Oxford Mills, and another in Bishop's Mills.

The current state of the stream is partly a result of the changes made to the river's course by these manmade installations. It should also be noted that the dam in Oxford Mills has a lot to do with the flow even today. It is the stretch from that dam to Prescott Street bridge that has become shallow and non-navigable.

On the other point: the South Branch is the original name of the river. If it is officially Kemptville Creek today, it must have been changed some time before 1946, either by by-law, or perhaps even through unofficial use. It would be interesting to find out which. One poster stated that the South Branch of the Rideau River was a bit of a mouthful, but the popular usage was always just the South Branch. This was to distinguish it from the West Branch of the Rideau River, as it was known, which we now just call the Rideau.

Yes, time passes and things like names change. People today feel attached to a name that they have known all their lives, even though their lifetime is only a short stretch of the river's story. Nevertheless, we have lost a lot of the old attachments, what with amalgamations and expansion. Green and growing we may be, but the river was here before us all, and, Lord willing, will be here long

after we've gone. Whatever the name, it is still a wonderful part of our local community. Long may it flow.

A RIVER RUNS THROUGH IT

By **NG Times**
February 24, 2021

Some readers may have received an email recently asking them to complete a survey on renaming the river that runs through North Grenville. The Ontario Geographic Names Board Secretariat of the Ministry of Natural Resources and Forestry is seeking input from interested residents about changing the name "Kemptonville Creek" to "South Branch River". I should come clean and admit that this initiative follows an application I made a few months ago. Or, as one correspondent put it: "are you behind this effort?"

The situation is this: the river that runs through North Grenville, and into North Augusta, was known as South Kemptonville Creek from 1947 until 1978, when it was changed to Kemptonville Creek. How, or why, this change took place is hard to understand, as pre-1998 amalgamation, the Town of Kemptonville only included the river between Prescott Street bridge and just east of Curry Park. That is an extremely short stretch of waterway compared to its full length. Indeed, how South Kemptonville Creek made any sense is impossible to understand.

The historical facts are these: when the Rideau River was being explored in 1783, it was noted that "A Considerable River Enters here from the East which leads to a Branch of the River de la Petite Nation from whence the Indians have a Communication to Oswegatchie...". This was the first mention of the South Branch, which was distinguished from the West Branch, which we know as the Rideau River. Clearly, it was an important waterway even then.

From 1790 on, the river was referred to as the South Branch, or the South Branch of the River Rideau. When the schedule for surveys was drawn up in January, 1791: 25 January, two of the projects listed were: "...6th To Survey and lay out a Township between the South and West Branches of the River Rideau to satisfy the Officers and others of Edwardsburg, Augusta and Elizabeth town who are desirous of Settling there.

7th To Survey and lay out a Township on the West side of the River Rideau above the junction of the two Branches, to satisfy a Number of Loyalists recommended by the Board of Lunenburg and impatiently waiting to begin their Settlement".

The original surveyor of Oxford-on-Rideau described the river as follows: "The large branch of the River Rideau which runs diagonally thro the Township is called the South Branch and is navigable for canoes...".

Maps in 1815 and 1836 named the river as the South Branch. In 1862, it was called the South Branch of the Rideau River. The current official map of the United Counties of Leeds & Grenville calls it the South Branch of the Rideau River, except, oddly, calling it Kemptville Creek where it runs through Augusta Township.

Some historical maps have been vandalised by someone crossing out the name South Branch and writing in, using a red ink ballpoint pen, Kemptville Creek. The same vandal also changed the "West Branch of the River Rideau" to the "Rideau River".

Some residents want to retain Kemptville Creek because that was the name when they were growing up. Others want to keep Kemptville in the title because they

think that would attract tourists more than South Branch would. There is a school of thought that thinks the river should have three names: Middle Branch for the section that flows through Bishop's Mills, and Mud Creek for the headwaters of one section.

This would be like using Ottawa River for the part that flows through Ottawa, and Pembroke River, or Mattawa River for upper reaches. Whether it is called the South Branch, or the South Branch of the Rideau River, is immaterial, either would serve. I happen to think that the South Branch would be a more functional name, and would be used even if the longer form became the official title.

There is no good reason to call the river Kemptville Creek with so very little of it actually runs through Kemptville. Some say that "creek" is a more accurate description of the river. Again, that may be true these days at certain times of the year. But the river powered many mills in its time, and they were the reason we have Kemptville, Oxford Mills, Bishop's Mills, Perkins Mills, and why so many settlers came to this part of the world to make a home. That is the true history of the river from early times. That should be the name restored to it, and it would be a far more attractive name to draw tourists and boaters using the World Heritage Site of the Rideau River. This is North Grenville and a river runs through it. That river is the South Branch.

The survey may be found at: [https://www.ontario.ca/form/survey-geographic-name-questionnaire?proposed_name=The South Branch River](https://www.ontario.ca/form/survey-geographic-name-questionnaire?proposed_name=The_South_Branch_River)

LETTER TO THE EDITOR – SOUTH BRANCH

By **NG Times**

March 3, 2021

Dear Editor,

“Should we call our local [watercourse] the South Branch or Kemptville Creek?” No one is asking that question but you, David. The rest of us know that it’s Kemptville Creek. It’s called Kemptville Creek on every map I’ve ever seen, and I’ve been here since 1976. Calling Kemptville Creek the south branch of something else is wrong because:

1. It’s pejorative, like calling Kemptville the south suburb of Ottawa.
2. Kemptville Creek can be easily located geographically, while the South Branch River could be anywhere and means nothing.
3. It’s hardly big enough to be called a river.
4. Kemptville Creek has 2 tributary branches: North Kemptville Creek and South Kemptville Creek. If this watercourse were called the South Branch, the 2 branches of it would be called the North Branch of the South Branch (or the North South Branch) and the South Branch of the South Branch (or the South South Branch).

If you want to improve the tourist recognition of your community, how about changing your municipal name? The Township of North Grenville: how’s that for a tourist destination? *Stew Hamill, Merrickville*

LETTER TO THE EDITOR – SOUTH BRANCH

By **NG Times**
March 10, 2021

Dear Editor,

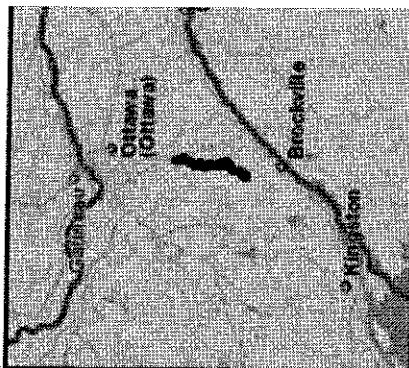
I am writing in regards to a letter from March 3 about what to call the South Branch of the Rideau River.

I was born in Kemptville and lived in Oxford Mills in 1950, and that waterway was always called the South Branch of the Rideau. It has nothing to do with Kemptville except it runs thru it. It also runs thru Oxford Mills and up to Bishop Mills.

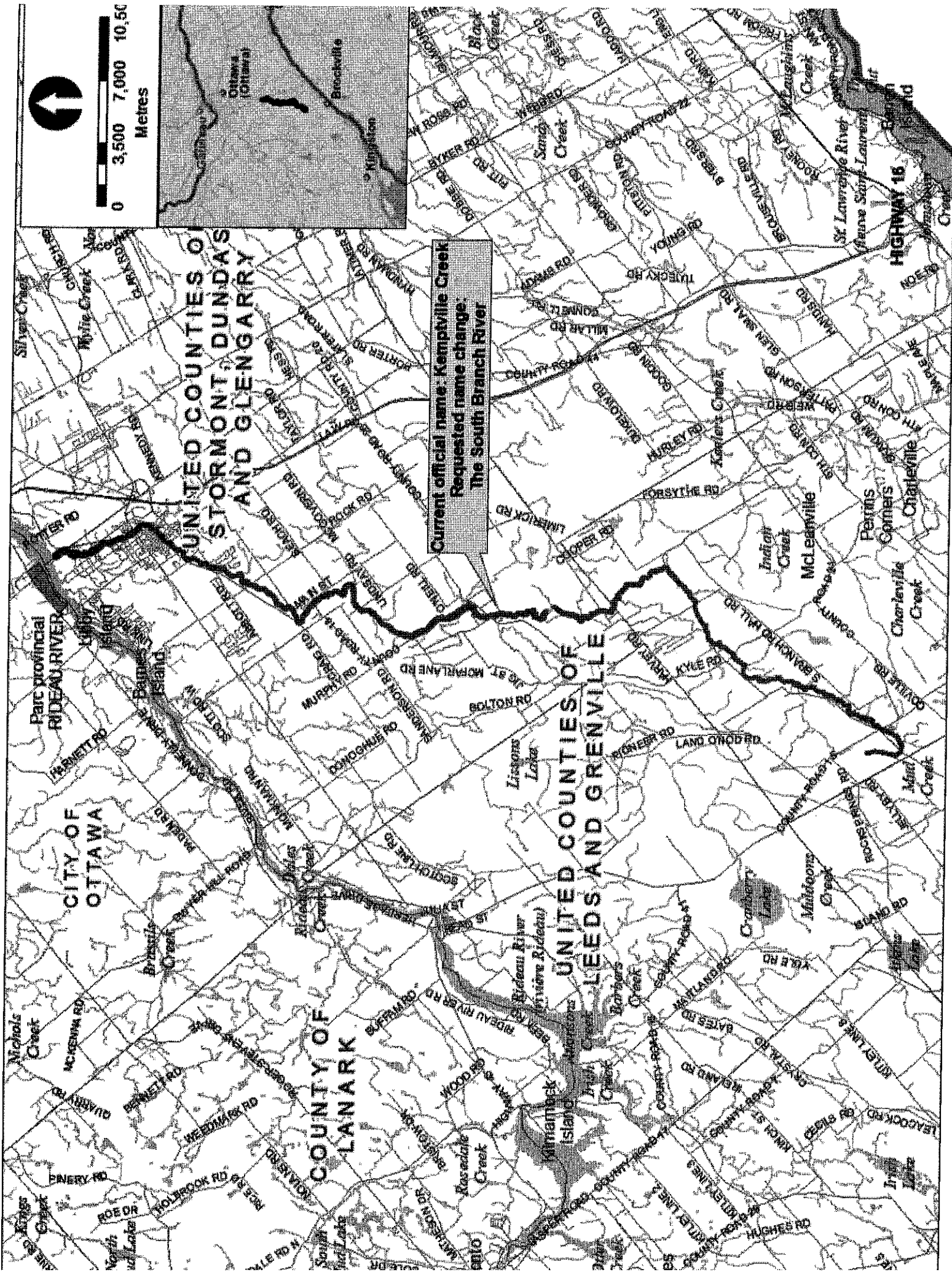
It runs off the south side of the Rideau, therefore it is the South Branch. I have lived in the area most of my life, and the ones that call it Kemptville creek live in Kemptville.

But this is North Grenville.

Gerry Tomlinson



Current official name: Kemptville Creek
Requested name change:
The South Branch River



Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: April 12, 2021

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the presentation of the United Counties of Leeds and Grenville regarding the Village of Merrickville-Wolford's Official Plan dated April 7, 2021, for information purposes.

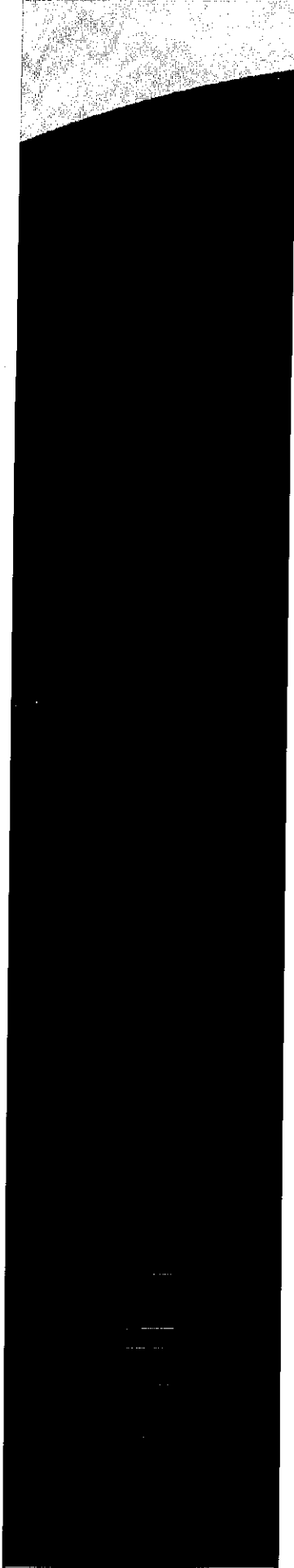
Carried / Defeated

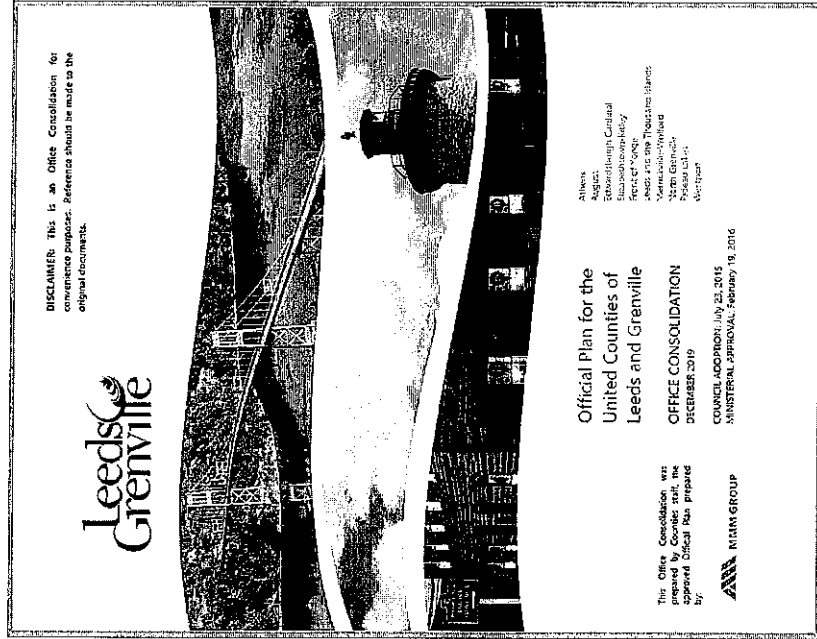
J. Douglas Struthers, Mayor

Leeds
Grenville

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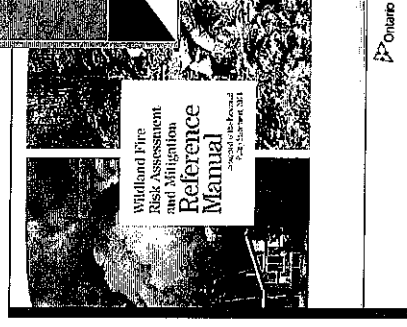
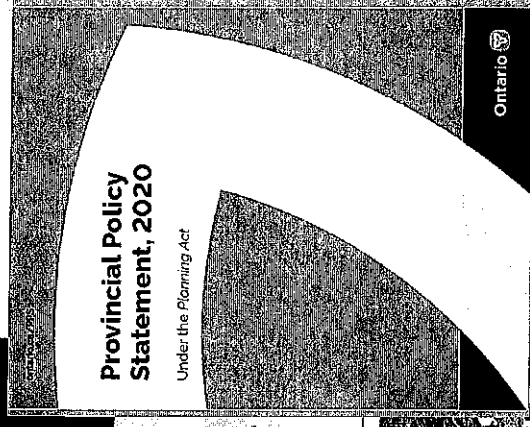
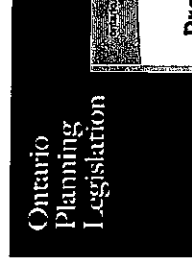
- 
- Authority for Approval
 - Purpose of the Plan
 - Process Timeline
 - Official Plan - Policy and Schedules
 - Proposed Modifications
 - Conclusion



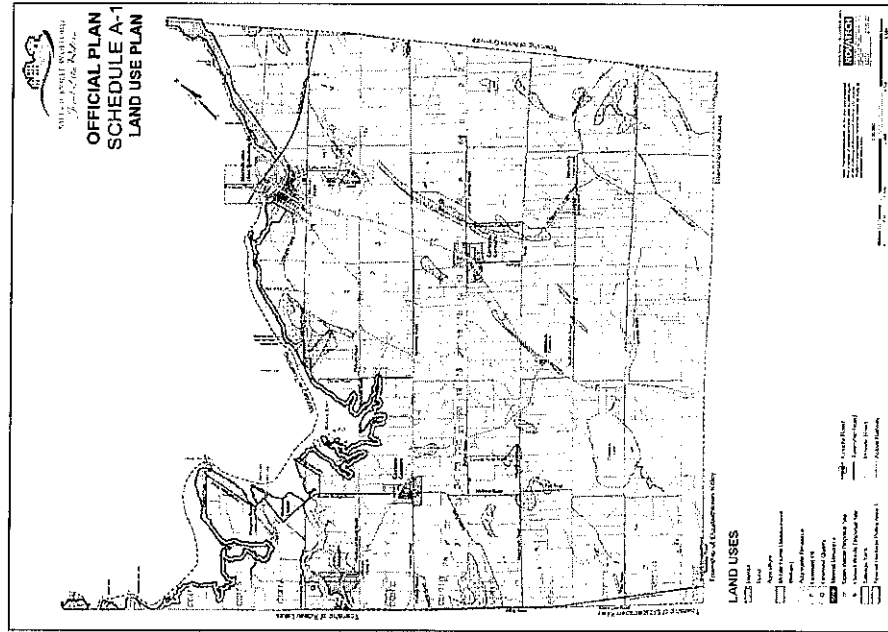
- COP approved in February 2016
- Counties assumed responsibility from province for approval of local official plans and local official plan amendments
- Planning Advisory Committee can provide Council with a recommendation to approve, approve with modifications or deny the Official Plan

Village of Merrickville-Wolford is updating their plan to:

- Complete an update to 2006 OP
- Meet the Provincial Policy Statement
- Conform with the UCLG OP
- Incorporate new legislation, policies and information (sourcewater, wildland fire)
- Reflect local interests



- **June 30, 2017**
 - **Oct. 22, 2018**
 - **Dec. 12, 2018**
 - **May 21, 2019**
 - **July 2, 2019**
 - **Sept. 10, 2019**
 - **Sept. 24, 2019**
 - **Sept. 27, 2019**
 - **Oct. 7 & 8, 2019**
 - **Oct. 8, 2019**
 - **Oct. 15, 2019**
 - **Jan. 15, 2020**
 - **Jan. 28, 2020**
 - **Jan. 28, 2020**
 - **Feb. 10, 2020**
 - **Aug. 6, 2020**
 - **April 7, 2021**
- Village Council votes to initiate an Official Plan review**
 First draft Official Plan received by Counties for circulation and review
 Comments from Counties provided to Village
- Second draft Official Plan received by Counties for circulation and review**
 Comments from Counties provided to Village
- Special Meeting of Village Council to gather comments and input on OP review**
 Third draft Official Plan received by Counties for circulation and review
 Counties circulated draft OP document to Algonquins and Metis Nation
- Village holds Open Houses**
 Comments from Counties provided to Village
- Village holds statutory Public Meeting**
 Counties receives final draft Official Plan
 Comments are received from the Algonquins and incorporated into OP by Village
 Comments from Counties provided to Village
- Village adopts Official Plan by By-law No. 10-2020**
 Village advised of the findings of the MNRF review of Wolford Bog PSW
 Counties PAC consideration of Official Plan, as modified



Official Plan consists of 89 pages of text, divided up into 9 sections

Six Schedules

- Schedule A1 - Land Use Plan
- Schedule A2 - Natural and Cultural Heritage
- Schedule A3 - Hazards and Constraints
- Schedule B1 - Land Use Plan (Merrickville Urban Area)
- Schedule B2 - Natural and Cultural Heritage (Merrickville Urban Area)
- Schedule B3 - Hazards and Constraints (Merrickville Urban Area)

Three Appendices

- Appendix A - Design Guidelines
- Appendix B - Wildland Fire Hazard Potential (map)
- Appendix C - Provincial Policy Statement Definitions

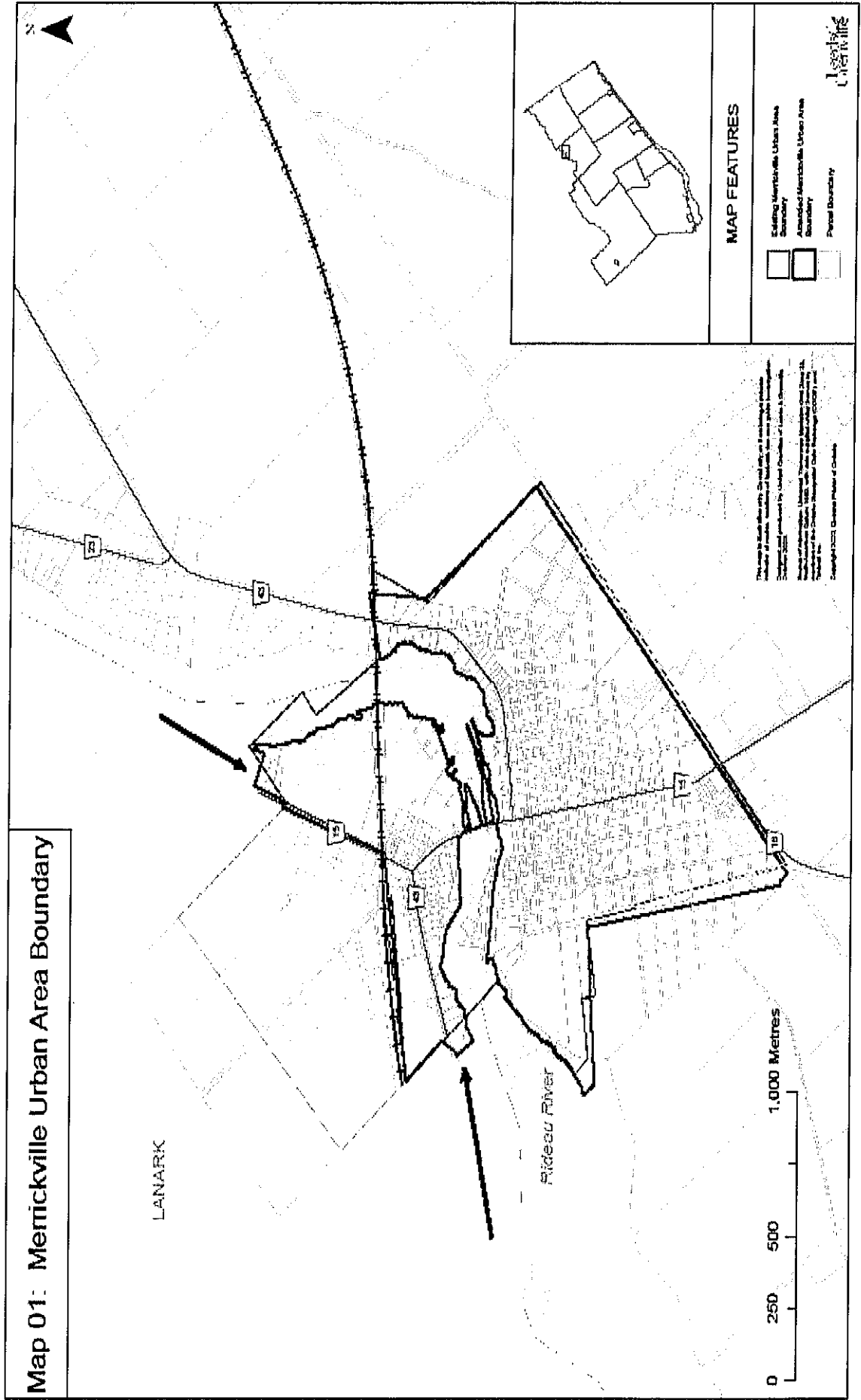
Modifications are fairly common and may be made by the Counties as the approval authority. These changes are added to the Decision page that the Warden and County Clerk sign after Council approval.

The proposed modifications to the Official Plan were supported by a resolution from Village Council dated **February 8, 2021**.

There are **six modifications** being proposed by the Counties in consultation with the Village:

- Two modifications are a result of the new 2020 Provincial Policy Statement coming into effect (May 2020).
- One modification is the added PSW areas removed from the Wolford Bog Complex as per the comments of MNRF in August 2020 – map change.
- One modification to make it clear when noise studies are needed.
- One modification is to adjust the boundary of Merrickville urban area to match Village municipal and tax information – map change.
- One modification is to make density references consistent in units per hectare instead of net units per hectare, as requested by the Village.

Map 01: Merrickville Urban Area Boundary



The Village of Merrickville-Wolford Official Plan before Committee:

- Meets the provisions of Section 17 of the Planning Act (approvals for OPs)
- Is consistent with the 2020 Provincial Policy Statement
- Conforms with the Counties Official Plan
- Reflects local interests
- Represents a collaborative effort
- Is a document to guide the Village for 10 years
- Should be considered for a recommendation of approval to Council

Village
of
Merrickville-Wolford



OFFICIAL PLAN

NOVATECH
Engineers, Planners & Landscape Architects
Suite 200, 240 Michael Campbell Dr.
Ottawa, Ontario K2M 1P6
Tel: (613) 254-9543
Fax: (613) 254-5567
www.novatech.ca

Thank you

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: April 12, 2021

For Clerk's use only, if required		
Recorded Vote Requested By:		
Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-07-2021 regarding reserves; and

_____ THAT: Council approve the transfer of \$50,000 from the 2020 Capital Budget to the Carry Forward Reserve to be used for 2021 Capital projects; and

_____ THAT: Council approve funding the Landfill Compactor from 2020 taxation instead of the Infrastructure Reserve.

Carried / Defeated

J. Douglas Struthers, Mayor



Village of Merrickville-Wolford

Report FIN-07-2021
Finance Department
Report to Council

Date of Council Meeting: April 12, 2021

RE: Reserve Transfers

OBJECTIVE: To obtain Council's approval of transfers to and from reserves for 2020 year end.

RECOMMENDATION:

THAT the Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-07-2021 regarding reserves; and

_____ THAT: Council approve the transfer of \$50,000 from the 2020 Capital Budget to the Carry Forward Reserve to be used for 2021 Capital projects; and

_____ THAT: Council approve funding the Landfill Compactor from 2020 taxation instead of the Infrastructure Reserve.

BACKGROUND:

The Municipal Act 2001, Section 290, provides that a municipality's budget shall set out amounts to be paid into and out of reserves. When a capital project is budgeted from taxation dollars, and the project is incomplete and/or being carried into the following year's budget, then the unused amount that was budgeted for that project from taxation dollars should be transferred to a reserve account, to be used to fund the project the following year. That way, taxpayers are not taxed twice for the same project. Similarly, certain service areas such as water and wastewater services establish reserves to help fund future operating and capital needs.

ANALYSIS:

There were a couple of capital projects from 2020, totalling \$50,000, which are being carried forward to 2021 and have been included in the draft 2021 budget.

Staff recommend transferring the following amounts to the Carry-Forward reserve:

- \$30,000 for VFD Fire Pump

- \$20,000 for Sanitary Pipe Repair at St. John and Main St West

These amounts have been included in the 2021 draft capital budget with Reserves as their funding source.

In March 2020, the Village purchased a compactor for the Landfill, to replace the Bomag that had broken down. The 2020 budget funded the purchase with \$81,720 from taxation and \$249,000 from the infrastructure reserve. However, there was enough of a surplus at year end to allow the Village to finance the entire purchase through taxation. Staff recommend leaving the infrastructure reserve intact and are seeking Council approval to fund the entire project through 2020 taxation dollars.

BUDGET/LEGAL IMPLICATIONS:

None

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement:

Making financial information available to Council and the public ensures transparency and is in keeping with the priority to ensure efficient and effective services are being delivered to the residents of Merrickville-Wolford.

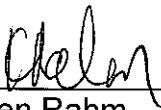
CONCLUSION:

It is recommended that Council authorize the transfers to reserve accounts.

ATTACHMENTS:


None

Submitted by:



Kirsten Rahm,
Manager of Finance - Treasurer

Approved by:



Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: April 12, 2021

For Clerk's use only, if
required

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive and approve a letter of response from Mayor Struthers to Robbie Giles regarding Provincially Significant Wetlands Designations dated April 12, 2021.

Carried / Defeated

J. Douglas Struthers, Mayor

April 12, 2021

Robbie Giles
120 Aaron Merrick Drive
Merrickville, ON, K0G 1N0

Dear Mr. Giles,

RE: Merrickville-Wolford Wetland Evaluation

Thank you for your correspondence received on February 12, 2021 regarding wetland evaluation in Merrickville-Wolford. Your correspondence was formally received by Council at our regular meeting of March 8, 2021.

Please rest assured that Council understands the importance of protecting the environment, including wetlands that provide habitats for a variety of species of animals, plants and other organisms.

The Village of Merrickville-Wolford is dedicated to working with the Province of Ontario, the United Counties of Leeds and Grenville, and other agencies to ensure these natural habitats are protected through adherence to Provincial Policy Statements and other guiding documentation such as Environmental Impact Statements that Council takes into consideration while making important decisions regarding development within the municipality.

While the Ministry of the Natural Resources and Forestry is the authority with jurisdiction to designate Provincially Significant Wetlands in our municipality, it continues to be a priority for this Council to ensure that these designations are based on facts and evidence in order to ensure the integrity of these designations to continue to protect the natural features of our community and wildlife.

We truly appreciate the time, effort and dedication that you have shown regarding environmental issues in our municipality and trust you understand our commitment to protecting our natural environment.

Yours truly,

J. Douglas Struthers, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

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required.

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 21

Date: April 12, 2021

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that: By-law 14-2021, being a By-law to amend the Procedure By-law 30-17, be read a first and second time, and that By-law 14-2021 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

CORPORATION OF THE VILLAGE OF MERRICKVILLE - WOLFORD

BY-LAW NO. 14-2021

BEING a By-law to amend By-law 30-17 of the Corporation of the Village of Merrickville-Wolford, commonly referred to as the "Procedure By-law"

WHEREAS section 5(3), the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a Council may exercise its powers by by-law;

AND WHEREAS section 238(2) of the *Municipal Act, 2001*, as amended, requires every municipality to pass a procedure by-law for governing the calling, place and proceedings of meetings;

AND WHEREAS the Province of Ontario enacted the *Municipal Emergency Act, 2020*, on March 19, 2020, which amended the *Municipal Act, 2001*, to provide that during emergencies, should they choose to, members of councils, local boards and committees who participate electronically in open and closed meetings may be counted for the purposes of quorum;

AND WHEREAS the Province of Ontario subsequently enacted the *COVID-19 Economic Recovery Act, 2020*, which further amended the *Municipal Act, 2001*, to provide that notwithstanding whether there is a declared State of Emergency, members of councils, local boards and committees may participate electronically in a meeting and count toward determining whether a quorum is present at a meeting;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford does deem it in the best interest of the municipality to amend the procedure by-law to provide for electronic participation in a Council, local board or committee meeting;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford enacts as follows:

1. Section 1.2 of the Procedure By-law 30-17, regarding the "Committee" definition, shall be amended to read as follows:

"Committee" means a committee established by Council, including advisory committees, and as defined in the Committee's Terms of Reference.
2. Section 3.9 of the Procedure By-law 30-17, shall be amended to read as follows:

3.9 Electronic Meetings

- a) As per Section 238 (3.1) of the *Municipal Act, 2001*, members of Council, of a local board or of a committee of either of them may participate electronically in a meeting.
 - b) As per Section 238 (3.3) (a) of the *Municipal Act, 2001*, a member of Council, of a local board or of a committee or either of them who is participating electronically in a meeting may be counted in determining whether or not quorum of members is present at any point in time.
 - c) As per Section 238 (3.3) (b) of the *Municipal Act, 2001*, a member of council, of a local board or of a committee or either of them can participate electronically in a meeting that is closed to the public. Members will be responsible to take all reasonable measures to ensure security of confidential information in the event that a closed meeting is held electronically.
 - d) All votes shall be recorded during an electronic meeting. Each member present, including the presiding officer, except a member who is disqualified from voting by any Act, shall announce his/her vote verbally when called, and the clerk shall record each member's name and vote.
2. This by-law shall be appended to By-law 30-17 which shall be consolidated for ease of reference.

THIS BY-LAW shall be deemed to come into force upon passing.

READ a first and second time this 12th day of April, 2021.

READ a third and final time and passed this 12th day of April, 2021.

J. Douglas Struthers, MAYOR

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

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Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 21

Date: April 12, 2021

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that: By-law 19-2021, being a by-law to confirm the proceedings of the regular Council meeting of April 12, 2021, be read a first and second time, and that By-law 19-2021 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

BY-LAW 19-2021

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON APRIL 12, 2021

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed prudent that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on April 12, 2021 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on April 12, 2021 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 12th day of April, 2021.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 21

Date: April 12, 2021

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required

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

Be it hereby resolved that:

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at p.m. until the next special meeting of Council on Wednesday, April 14, 2021 at 1:00 p.m. or until the call of the Mayor subject to need.

Carried / Defeated

J. Douglas Struthers, Mayor