

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3096

## VILLAGE OF MERRICKVILLE-WOLFORD

### Agenda for Council Council Chambers

Council Meeting 7:00 p.m.

Monday, June 26, 2017

1. **Disclosure of Pecuniary Interest and the general nature thereof**
2. **Approval of Agenda:** Approval of the Agenda of June 26, 2017
3. **Minutes:** Approval of the Minutes of the regular meeting of June 12, 2017
4. **Delegations:**
  1. Source Water Protection Update – Dense Non-Aqueous Phase Liquid (DNAPL) Threat Assessment, Kaitlin Brady and Bonnie Boyd
5. **Public Question Period to Council**
6. **Finance:** FIN-13-2017 report re: Recreation Surcharge Subsidy
7. **Economic Development:** Industry, Economic Development and Tourism Advisory Committee Minutes dated June 5, 2017
8. **Notices of Motion:**
  1. Resolution re: Risk Management
9. **Unfinished Business:**
  1. Resolution re: Economic Development Officer or Tourism Coordinator; and
  2. Resolution re: By-Law Enforcement Options.
10. **Public/Media Question Period**
11. **In Camera:**
  1. Personal matters about an identifiable individual; and
  2. A proposed or pending acquisition of land for municipal or local or local board purposes.
12. **Next meeting of Council:** **Monday, July 10, 2017 at 7:00 p.m.**
13. **Adjournment.**

317 Brock Street West, P.O. Box 340, Merrickville, Ontario K0G 1N0  
[www.merrickville-wolford.ca](http://www.merrickville-wolford.ca) [reception@merrickville-wolford.ca](mailto:reception@merrickville-wolford.ca)

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: June 26, 2017

Moved by: Barr Ireland MaInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MaInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The agenda of the regular Council meeting of June 26, 2017 be adopted as circulated / amended.

Carried / Defeated

---

David Nash, Mayor

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: June 26, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The minutes of the regular council meeting on June 12, 2017 be approved as circulated / amended.

Carried / Defeated

---

David Nash, Mayor

**The Corporation of the  
Village of Merrickville-Wolford**

Monday, June 12, 2017

A regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 7:00 p.m. on Monday, June 12<sup>th</sup>, 2017.

**Chaired by:** Mayor David Nash

**Members of Council:** Deputy Mayor Anne Barr  
Councillor Chuck MacInnis  
Councillor Stephen Ireland  
Councillor Kim Weedmark  
Councillor Victor Suthren

**Regrets:** Councillor David Snowdon

**Staff in Attendance:** John Regan, CAO/Clerk  
Kathy Throop, Administrative Assistant  
Randy Wilkinson, Chief Building Official

**Press in Attendance:** None

**Disclosure of Pecuniary Interest and the general nature thereof:** None

**Approval of Agenda**

**R-174-17** Moved by Councillor Suthren, Seconded by Councillor Weedmark

**Be it hereby resolved that:** the agenda of the regular Council meeting of June 12, 2017 be adopted as amended.

Carried

**Approval of Minutes**

**R-175-17** Moved by Councillor Ireland, Seconded by Councillor Weedmark

**Be it hereby resolved that:** the minutes of the regular Council meeting of May 23, 2017 and the special Council meeting of June 5, 2017 be approved as circulated.

Carried

**Delegations:**

**R-176-17** Moved by Deputy Mayor Barr, Seconded by Councillor MacInnis

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of the Rideau Valley Conservation Authority (RVCA) regarding 2016 accomplishments.

Carried

**R-177-17** Moved by Deputy Mayor Barr, Seconded by Councillor MacInnis

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of the Merrickville District Historical Society and approve, for the purposes of the Blockhouse Festival to take place on June 17 and June 18, 2017, the following;

1. Participant parking in the fairgrounds that will not impact soccer activities; and
2. A parking ban on the east side of St. John Street (north side of Main Street) along the Blockhouse Green.

Carried

**Public Question Period to Council:** None

**Correspondence:**

**R-178-17** Moved by Councillor Weedmark, Seconded by Councillor Ireland

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby exempt the Merrickville Agricultural Fair from By-Law 23-03, being a by-law to regulate noise, during the following times:

1. Friday, August 11, 2017 from 5:00 p.m. to 2:00 a.m.;
2. Saturday, August 12, 2017 from 12:00 p.m. to 2:00 a.m.; and
3. Sunday, August 13, 2017 from 12:00 p.m. to 6:00 p.m.

Carried

**R-179-17** Moved by Councillor Ireland, Seconded by Deputy Mayor Barr

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby exempt the Merrickville Agricultural Fair from By-Law 24-10, being a by-law to regulate the use of signs, for five 4' by 8' signs from August 11<sup>th</sup> to 13<sup>th</sup>, inclusive, at the following locations:

1. 106 Read Street;
2. Highway 43 on Boundry;
3. Broadway Street East on Boundry;
4. County Road 16, north side, west of 2068; and
5. County Road 15, opposite 13392.

Carried

**Building;**

**R-180-17** Moved by Councillor MacInnis, Seconded by Councillor Weedmark

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CBO-07-2017, for information purposes.

Carried

**R-181-17** Moved by Councillor Suthren, Seconded by Councillor Weedmark

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CBO-08-2017; and

That Council defer this matter to the Industry, Tourism and Economic Development Committee.

Carried

**Notices of Motion:** Councillor MacInnis would like a discussion about by-law enforcement options.

**Unfinished Business:** None

**Public or Media Question Period:** None

**Announcement to or from Council:** None

**In Camera:**

**R-182-17** Moved by Councillor Weedmark, Seconded by Councillor Suthren

**Be it hereby resolved that:** This Council moved to "In Camera" at 8:23 p.m. in order to address a matter pertaining to:

1. a proposed or pending acquisition of land for municipal or local board purposes; and
2. litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board.

Carried

**R-183-17** Moved by Councillor Ireland, Seconded by Deputy Mayor Barr

**Be it hereby resolved that:** the "In Camera" session rise and report, with staff being given direction, and the regular Council session resume at 9:10 p.m.

Carried

**Adjournment:**

**R-184-17** Moved by Councillor Weedmark, Seconded by Councillor Suthren

**Be it hereby resolved that:** This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 9:11 p.m. until the next regular meeting of Council on Monday, June 26, 2017 at 7:00 p.m., or until the call of the Mayor subject to need

Carried

---

David Nash, Mayor

---

John Regan, CAO

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: June 26, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of the Rideau Valley Conservation Authority (RVCA) regarding a DNAPL Threat Assessment.

Carried / Defeated

---

David Nash, Mayor

# DRINKING WATER SOURCE PROTECTION

ACT FOR CLEAN WATER



## **Source Water Protection update – DNAPL Threat Assessment**

### **Merrickville-Wolford Council Meeting**

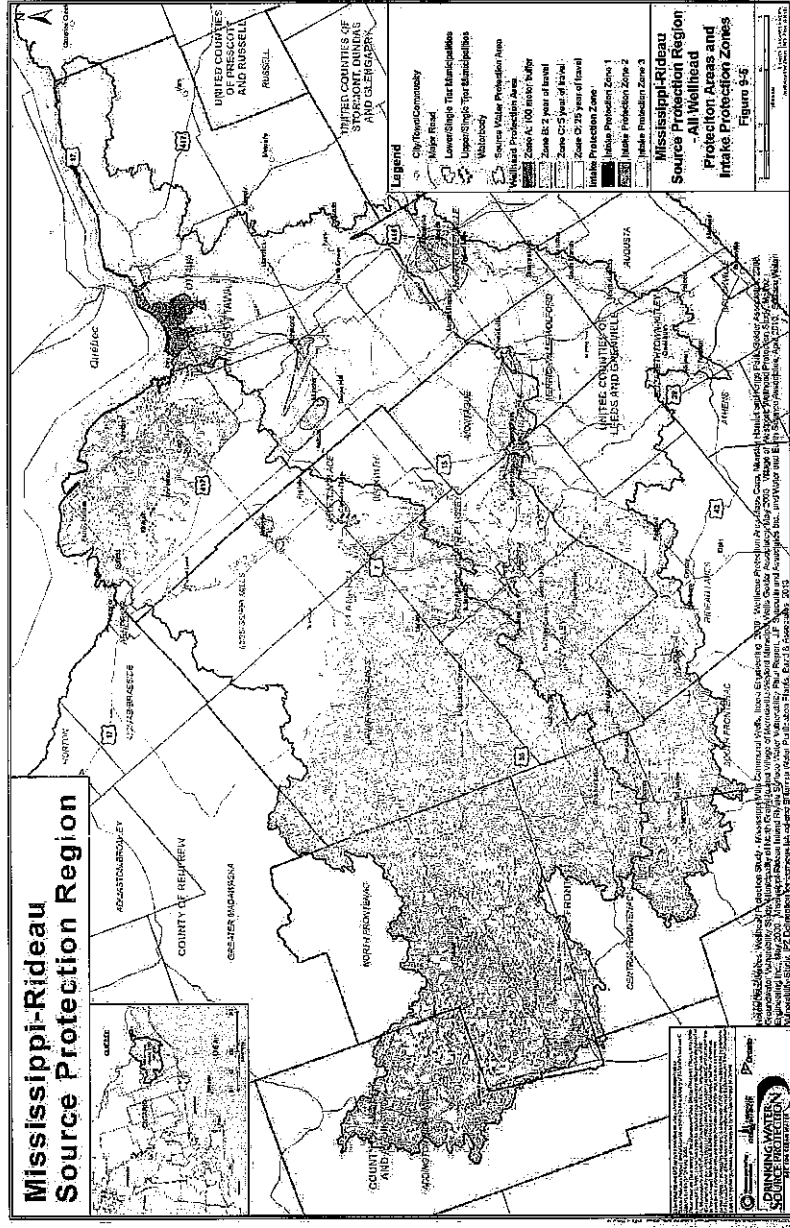
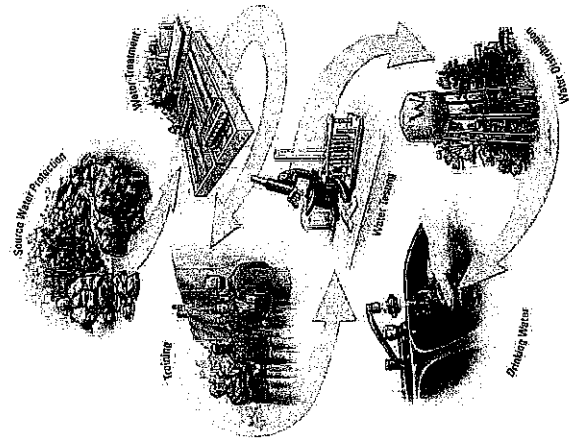
*Kaitlin Brady and Bonnie Boyd*

*June 26, 2017*



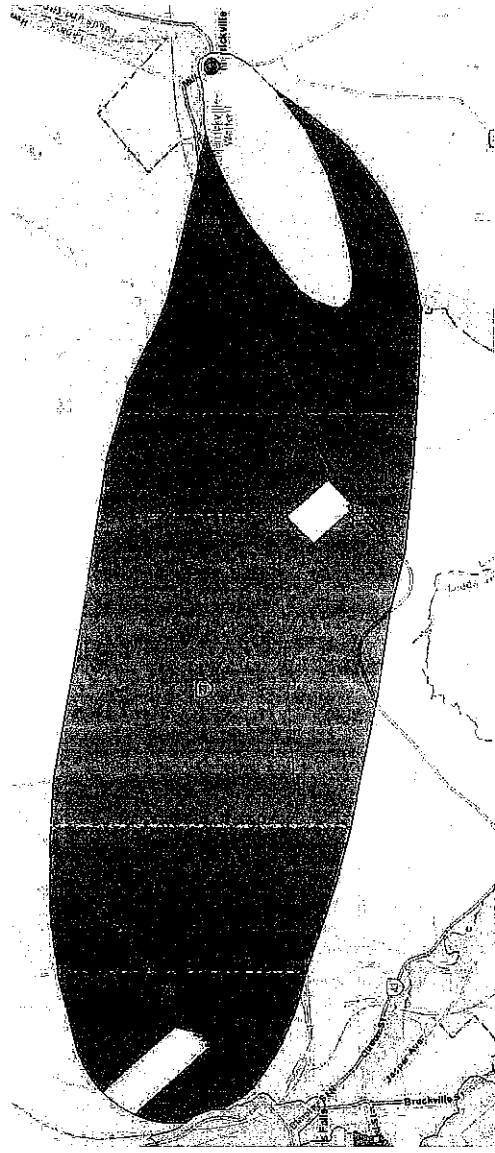
# Source Water Protection

- Focus on municipal drinking water
- Science-based policies
- Watershed scale plans



# Merrickville-Wolford Drinking Water Protection Zones

- Vulnerable areas where policies may apply
- Policies are **activity** based
- Source Protection Plan in effect since **January 1, 2015**



Merrickville-Wolford Wellhead Protection Areas (WHPA)

# Risk Management in Montague

- Responsibility for enforcing parts of the *Clean Water Act* is delegated to the Conservation Authorities

## What is in a Risk Management Plan?

- Measures to protect drinking water and ensure there is no **significant** risk

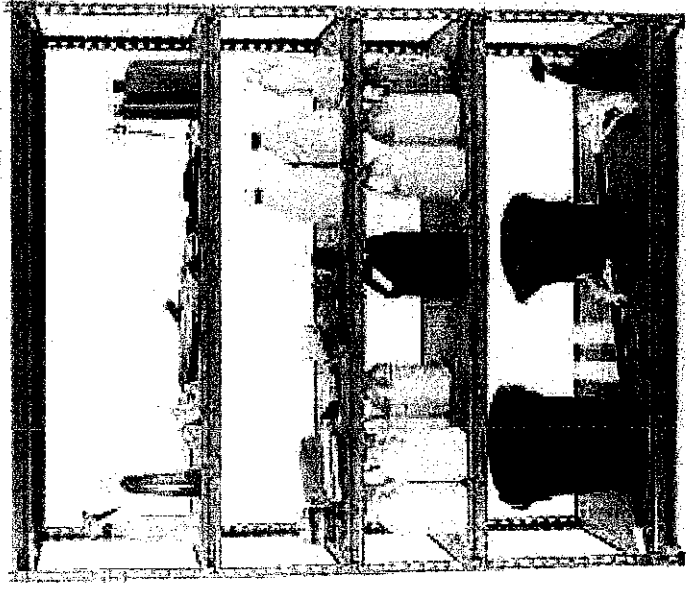
## How is it created?

- Collaboratively with a person engaged in a threat activity
- Appointed and trained Risk Management Inspector or Official



# Drinking Water Activities

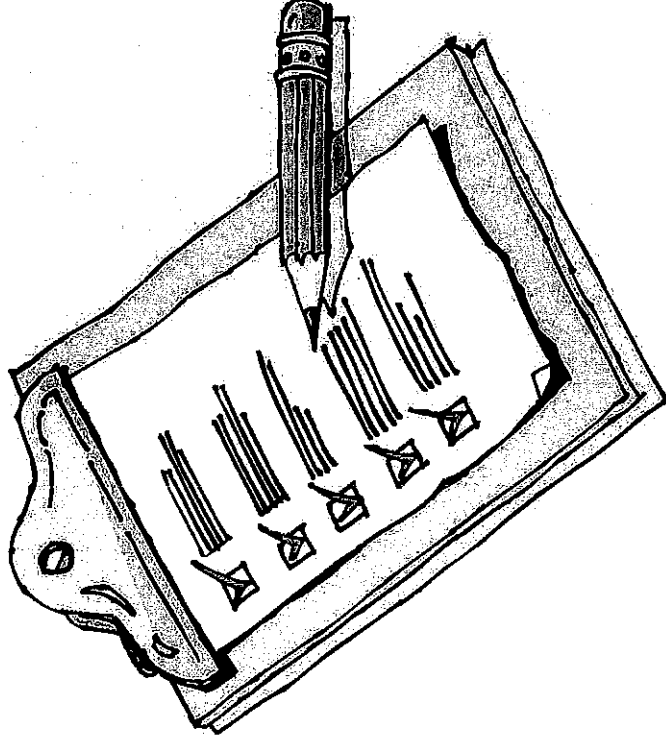
1. The establishment, operation or maintenance of a **waste disposal site** within the meaning of Part V of the *Environmental Protection Act*.
2. The establishment, operation or maintenance of a system that collects, stores, transmits, treats or disposes of **sewage**.
3. The application of **agricultural source material** to land.
4. The storage of agricultural source material.
5. The management of agricultural source material (aquaculture).
6. The application of **non-agricultural source material** to land.
7. The handling and storage of non-agricultural source material.
8. The application of **commercial fertilizer** to land.
9. The handling and storage of commercial fertilizer.
10. The application of **pesticide** to land.
11. The handling and storage of pesticide.
12. The application of **road salt**.
13. The handling and storage of road salt.
14. The storage of **snow**.
15. The handling and storage of **fuel**.
16. The handling and storage of a **dense non-aqueous phase liquid (DNAPL)**.
17. The handling and storage of an **organic solvent**.
18. The management of **runoff** that contains chemicals used in the **de-icing of aircraft**.
19. An activity that takes water from an aquifer or a surface water body without returning the water taken to the same aquifer or surface water body.
20. An activity that reduces the recharge of an aquifer.
21. The use of land as **livestock grazing or pasturing land**, an outdoor confinement area or a farm-animal yard.



# Assessing the Risk in Our Region

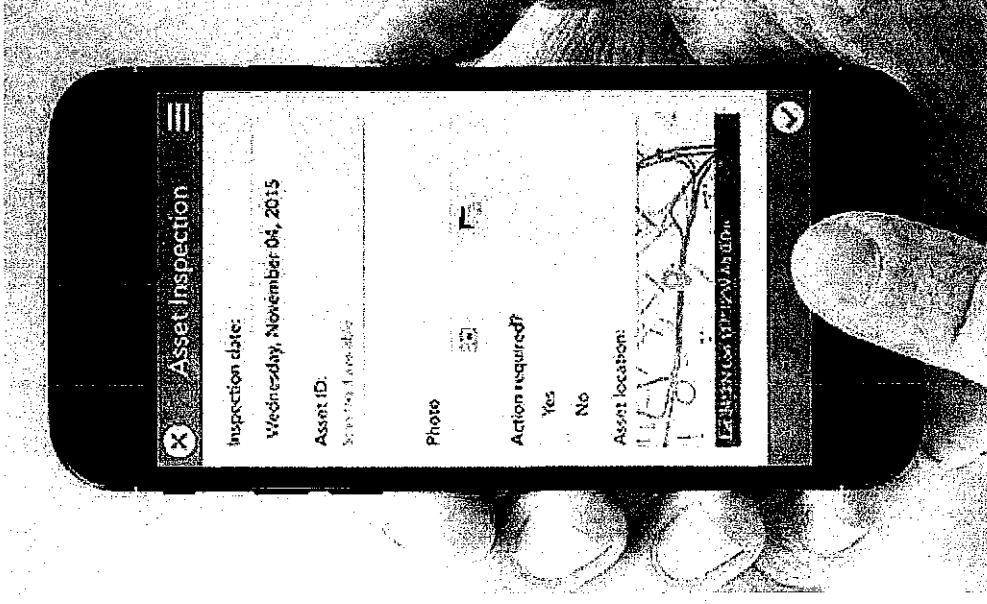
As part of our ongoing work implementing the Source Protection Plan:

- A detailed assessment was needed for DNAPL and Organic Solvent chemicals
- Project broken down into three phases

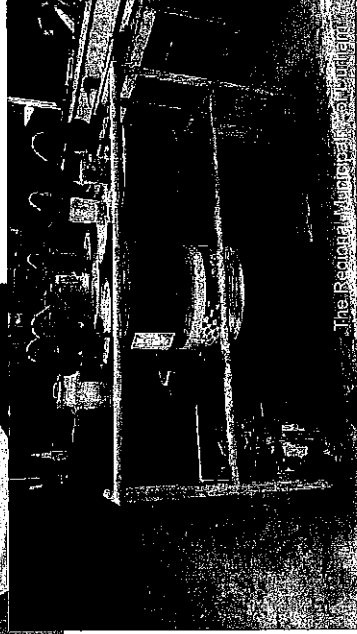
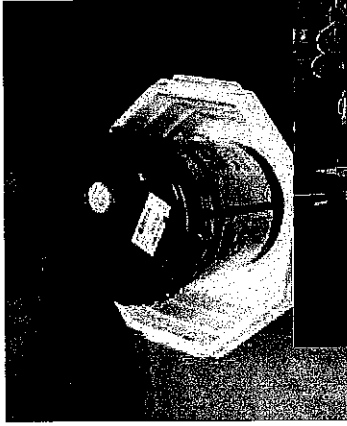


# Project Phase 1 (Fall 2016)

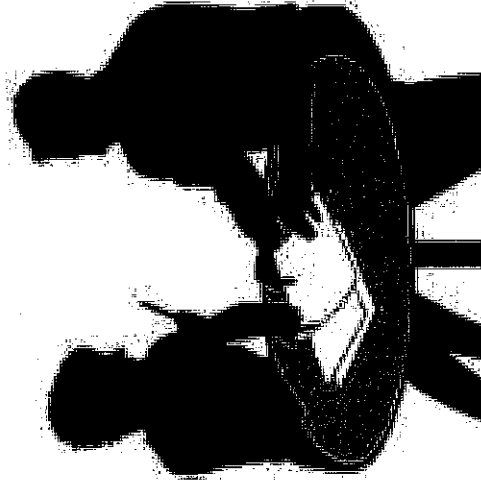
- A windshield survey and desktop review conducted
- Landuse recorded for each property
- Properties ranked high, medium and low threat of DNAPL chemicals
- 1 property in Merrickville-Wolford (15 in Montague and 1 in Smiths Falls) were identified to have a medium to high risk of having DNAPL chemicals



# Phase 2 Overview (Summer 2017)

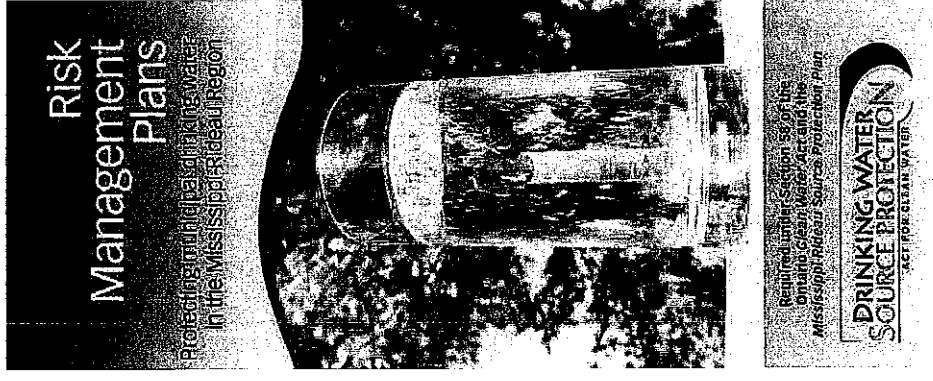


- Educational materials on DNAPLs and Organic Solvents
- Communications by press release, through municipal staff and councils
- Meet with business owners to review what chemicals are on site
  - Examples: automotive repair shops, furniture refinishing, dry cleaning and printing shops
  - Every effort will be made to schedule site visits with business owners and operators in advance



# Phase 3 (Fall 2017)

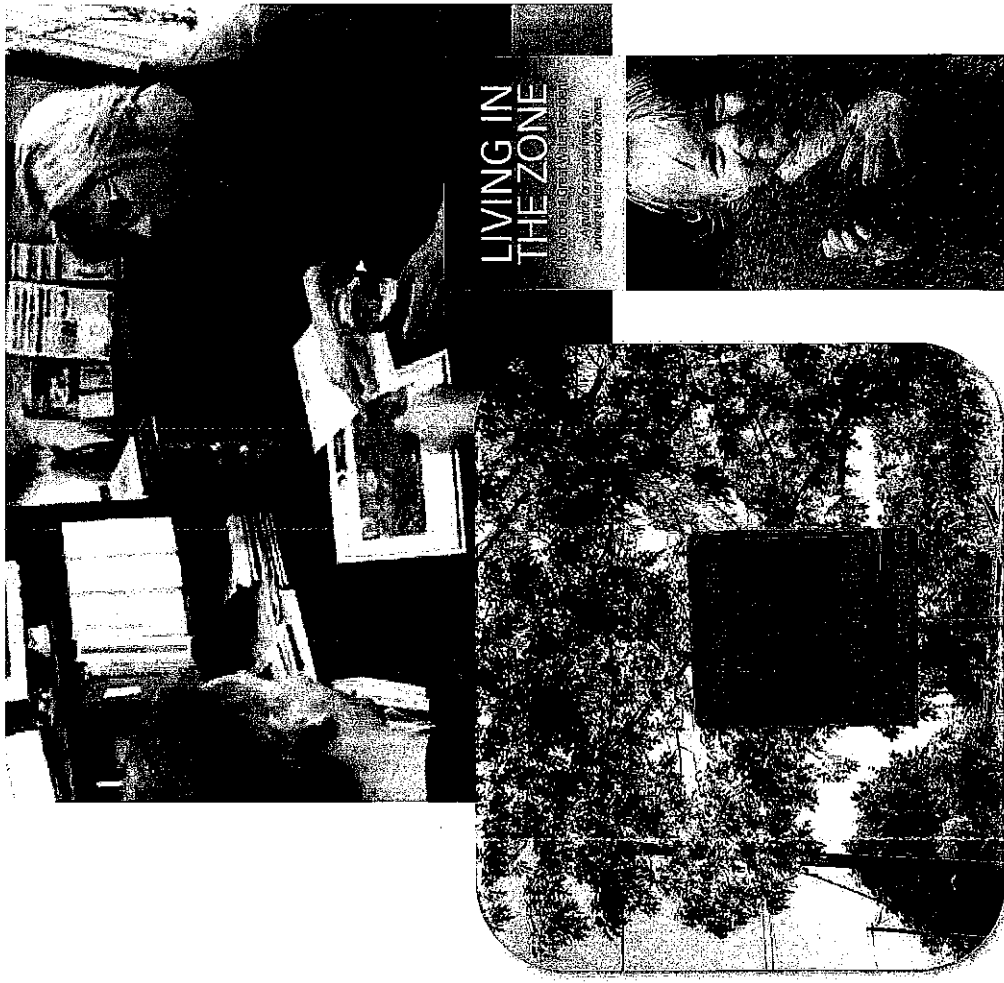
- Where needed, a Risk Management Inspector will visit with the properties that have DNAPLs to develop the Risk Management Plan





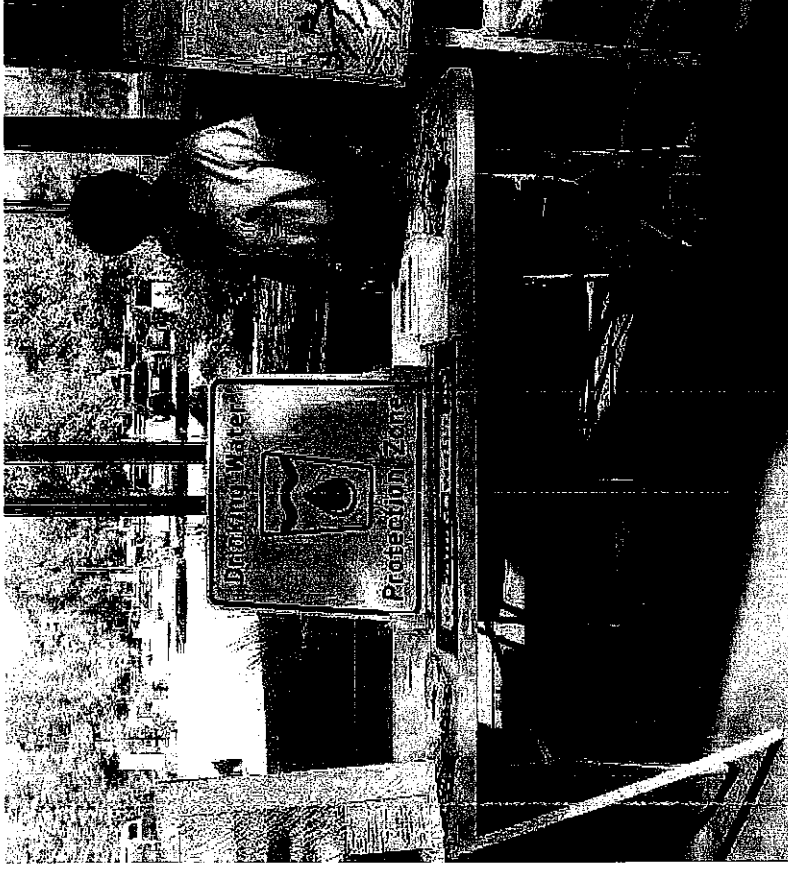
# Site Visits: what to expect

- Scheduled appointments
- Educational information
- A survey to determine typical products used
- Information about Risk Management Plans, if needed



# Municipal Implementation Funding

- Ongoing Provincial support for your Municipality (SPMIF)
- Covers several types of activities for required policy implementation:
  - Risk Management work
  - Land use planning support
  - Education and Outreach policy activities
- Project costs shared by affected Municipalities in the Region



# DRINKING WATER SOURCE PROTECTION

ACT FOR CLEAN WATER



*Thank you*

*Kaitlin Brady and Bonnie Boyd*

*June 26, 2017*



Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - -17

Date: June 26, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-13-2017 regarding the Recreation Surcharge Subsidy; and

THAT Council adopt a rebate program to reimburse municipal residents for surcharges imposed by the Town of Smiths Falls for recreation programs, to a maximum of \$200.00 per resident; and

THAT Council approve the transfer of any residual funds remaining from the budget allotment to be transferred to a Recreation Reserve to fund future rebates.

Carried / Defeated

---

David Nash, Mayor



## Village of Merrickville - Wolford

Report FIN-13-2017  
Finance Department  
Information Report to Council

**RE: Recreation Surcharge Subsidy**

**OBJECTIVE:** That Council receive the report, approve the Recreation Surcharge Subsidy and transfer any residual funds to a Recreation Reserve.

### **RECOMMENDATION:**

**THAT Council receive the report FIN-13-2017 regarding the Recreation Surcharge Subsidy and**

**THAT Council adopt a rebate program to reimburse municipal residents for surcharges imposed by the Town of Smith Falls for recreation programs, to a maximum of \$200 per resident and**

**THAT Council approve the transfer of any residual funds remaining from the budget allotment to be transferred to a Recreation Reserve to fund future rebates.**

### **BACKGROUND:**

On May 26<sup>th</sup>, 2014, Council approved a recreation rebate program for youth using the Town of Smith Falls recreation programs (attached). There was little use of this rebate program at the time.

On January 23, 2017, Council adopted the 2017 municipal budget that included \$8,600 grant allocation for the Aquatic Recreation Centre (ARC) and \$17,475 based on the recreation program cost sharing proposal for Smith Falls. Council deferred both programs to the Recreation Advisory Committee. Staff did conduct a public survey that overwhelming did not support grants to other municipalities for their recreation programs.

The Recreation Advisory Committee did not support either of the grant programs. They did suggest a subsidy program for surcharges to residents if applicable.

In early June, the municipality was advised that the Aquatic Recreation Centre would close effective June 16<sup>th</sup>, 2017.

## **ANALYSIS:**

The 2017 budget allocation for both the grant programs is \$26,075. A Rebate program would reimburse residents for any surcharges imposed, if applicable, by the Town of Smith Falls for recreation programs to a maximum of \$200 per resident. This would be evaluated during the 2018 budget discussions.

At year end, any residual funds from the budget allotment would be transferred to a Recreation Reserve. The current balance of the reserve is \$800. It is prudent to build this reserve for future subsidies and/or recreation projects as deemed appropriate.

## **BUDGET/LEGAL IMPLICATIONS:**

The report authorizes an amendment to the budget to transfer at year end any residual funds of the budget allotment to the Recreation Reserve.

## **INTERDEPARTMENTAL IMPACTS:**

Not applicable.

## **ALTERNATIVES:**

The alternative would be to do nothing but it is fiscally prudent to provide a monetary subsidy to any applicant for any applicable surcharges imposed by the Town of Smith Falls and transfer any remaining funds to a Recreation Reserve.

## **LINKS TO STRATEGIC PLANS:**

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement.

## **CONCLUSION:**

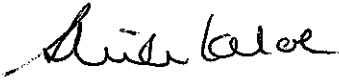
That Council receive the report, approve a rebate program and transfer any residual funds at year end to the Recreation Reserve to fund future rebates.

## **ATTACHMENTS:**

Resolution R-070-14

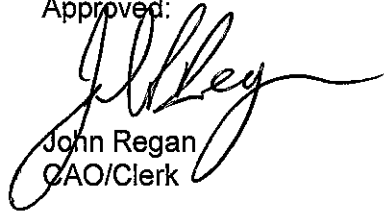
REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	Yes
Clerk	NA
Finance	Yes
Building Control & MLEO Department	NA
Public Works & Environmental Department	NA
Parks, Recreation & Facilities Department	NA
Planning Department	NA
Economic Development Department	NA
Fire Department	NA
Other:	NA

Respectfully submitted:



Sheila Kehoe  
Manager of Finance-Treasurer

Approved:



John Regan  
CAO/Clerk

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - <sup>jm</sup> ~~570~~ 14

Date: May 26, 2014

Moved By:

J. Hally

Seconded By:

R. B. B.

### Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville – Wolford does agree to reimburse the youth of the municipality \$100 per youth subject to the municipality being provided a receipt from the Town of Smith Falls to help offset the youth user fees for hockey registration being set by Smith Falls  
*+ ice skating*

And further Council agrees that any unspent 2014 budget amount be put into a reserve to offset future user fees for hockey registration

And further Council agrees to review this matter on an annual basis.

Carried / Defeated

Mayor: [Signature]



# **Advisory Committee on Industry, Economic Development and Tourism**

## **Final Meeting Minutes – June 5th, 2017**

The meeting of the Advisory Committee on Industry, Economic Development and Tourism was called to order at 5:30 pm on June 5th, 2017 in Council Chambers, Village Office

**Present:** Jane Graham (Chairperson), Yves Grandmaitre, Councillor Dave Snowdon, Terry Gilhen, Ian Donald, John Regan (CAO)

**Absent:** Councillor Anne Barr, Cheri Kemp-Long

**Working group:** Mark Scullino

1. Welcome and additions/approval of agenda

None

2. Declaration of pecuniary interest

None

3. Old Business :

i) Strategic Planning Committee – update (ID)

- Ian/Terry working with John on moving things forward
- They have reviewed the Strat plan and Operational Plan
- A proposed goal is to review the Village Committee structure and chart a path to align these much closer to the adopted Strategic plan pillars

ii) RED grant with County – update (JR/AB)

- None

iii) Teeny Tiny Summit (JR)

- 58 are registered so far and 33 are registered for the breakfast
- John will see if possible to get a Fulford student to videotape
- All costs are covered, budget is inline
- John plans on investing in a portable P.A. system for this event and make it available to organizations for their public events. The system is compatible with Council's mic/speaker system.

- iv) Public Washrooms – Next steps if any?
  - John will provide the rink house report to Council including a recommendation to defer the decision to proceed until the Ec Dev Committee has had a chance to review all pertinent information.
  - It was agreed that more research needed to be done to obtain additional information re the need and location for a public washroom beyond the pilot project.
  
- v) Committee member representation
  - Council has passed a resolution allowing the Economic Development Committee to structure its Committee as they wish. All members must still be accepted by Council.

#### 4. New Business

- i) Report from Terry on Trillium course May 24
  - Terry attended the Growth Stream workshop
  - Trillium is focused on the Canadian index of Well Being as its benchmark and uses 12 of its indicators to formulate its strategy
  - Small municipalities have the Active or the Inspired People areas to apply towards funding
  - The existing working group has agreed that for the contemplated application “Inspired People” is probably the best stream to apply towards the Communications Strategy application. Although it is recognized that it will be a stretch to make it fit perfectly.
  
- ii) Trillium application progress
  - Sandy will be making efforts to speak with Trillium and obtain some direction this week. Based on this information a working group meeting will be called and a decision to move forward or not will be made.

5. Date and time of next meeting – July 10<sup>th</sup> 5:30 Council Chambers

6. Adjourned 6:50pm

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: June 26, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct staff to create a report on current risk management strategies and initiatives and identify perceived or actual issues pertaining to risk management in the municipality;

AND THAT Council directs staff to extend an invitation to Cowan Insurance Group to make a presentation to Council at a future meeting regarding risk management.

Carried / Defeated

---

David Nash, Mayor

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: June 26, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct staff to create a report outlining the feasibility of hiring an Economic Development Officer or Tourism Coordinator.

Carried / Defeated

---

David Nash, Mayor

May 29<sup>th</sup>, 2017

Dear Mayor and Council,

I have been a resident of Merrickville-Wolford for over 30 years and have come to know the residents and businesses quite well as a result of having volunteered with many of the events over the past 15 years. I was very involved in Christmas in Merrickville for the last 10 years, where for two of those years I was the Coordinator. More recently, I took part in the stakeholder session held last fall to provide input into the development of the 2017-2025 Merrickville-Wolford Strategic Plan. It is a result of the combined longstanding involvement in volunteering, living in the Village and participating in the Strategic Planning session that I write.

The Strategic Plan speaks to the many strengths of the community, noting the many natural resources, artisans, heritage and geographic location that combine to make Merrickville a tourist destination. In my volunteer work, I have come to find that what also serves as a significant draw to our community are the variety of events and activities, primarily driven by volunteers. I need not list the many groups that work in isolation of each other and at times, in unintended competition of each other, that have worked very hard to put Merrickville-Wolford on the map. I have seen the types and varieties of activities and events grow significantly over the past 10 years. I have also seen a lot of missed opportunities and bad blood resulting from lack of consistent coordination between community and Council. As a case in point, a colleague of mine has identified at least \$200,000 available in grant monies for events/activities, but no one in a position to submit the application.

As a UNESCO site, does the Village have the necessary human resources to continue to do more with less and continue to miss opportunities that are detrimental to the improved health and well-being of the community?

I have reviewed the Merrickville-Wolford Operational Plan (Draft 2017) wherein a number of activities are identified that are intended to fulfill the priorities of the Strategic Plan, such as: B.2.5 Explore promotional program with Parks Canada as well as other potential partners, C.2.3 Heritage walk/drive (electronic); D.1.2 Develop a stronger customer service approach between municipal staff and public; D.1.5 Marketing capacity; D.2.3 Inter-municipal sharing of regional assets and expert resources; D.3.1. Enhance Municipal communications practices and systems to improve connectivity with community; D.3.3 Council interaction with community should be improved; and, D.3.4 Improved information sharing between all stakeholders so residents are aware of what services are available, to name but a few. Is Merrickville-Wolford currently in a position to effectively operationalize these activities with its current staffing complement within the next eight years?

If not, I say to Council it is high time to dedicate a fulltime staff member to assist with the effective operationalization of the Strategic Plan (yes, be the "party planner"). If we want to continue to be seen as a tourist town, to build a progressive growing economy that is welcoming to residents, businesses and community, then Council needs to seriously consider a dedicated fulltime staff member to facilitate and coordinate tourism activities, assist to develop business and economy, promote, market and provide information, liaise with partners and build relationships.

By way of this letter, I am requesting that Council consider directing staff to prepare a report that looks at the feasibility of hiring either a full time Economic Development Officer or Tourism Coordinator.

Regards,

Robyn Griff.  
(613) 803-0162

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: June 26, 2017

Moved by: Barr Ireland MaInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MaInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct staff to create a report on the best practices surrounding complaint driven versus proactive by-law enforcement options.

Carried / Defeated

---

David Nash, Mayor



## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: June 26, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

### Be it hereby resolved that:

this Council moves to "In Camera" at \_\_\_\_\_ in order to address a matter pertaining to:

- \_\_\_\_\_ security of the property of the municipality or local board,
- personal matters about an identifiable individual, including municipal or local board employees,
- a proposed or pending acquisition of land for municipal or local board purposes,
- \_\_\_\_\_ a proposed or pending possible disposal of municipal or local board land,
- \_\_\_\_\_ labour relations or employee negotiations
- \_\_\_\_\_ litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board,
- \_\_\_\_\_ receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose,
- \_\_\_\_\_ A matter in respect of which a Council, board or local committee or other body may hold a closed meeting under another Act. 2001 c.25, s.239 (2)
- \_\_\_\_\_ the subject matter relates to the consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act* if the council, board or commission or other body is the head of an institution for the purposes of that Act. 2001 c. 25, s. 239(3)
- \_\_\_\_\_ The meeting is held for the purpose of educating or training the members and is generally regarding \_\_\_\_\_ .2001 c.25 s. 239(4); 2006 c. 32, Sched. A, s. 103(2) and where no member discusses or deals with any matter in a way that materially advances the business or decision making of the council, local board or committee. 2006 c. 32, Sched A, s. 103(1)

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: June 26, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

the "In Camera" session rise and report, with staff being given direction, and the regular council session resume at \_\_\_\_\_ a.m. / p.m.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor



Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: June 26, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at p.m. until the next regular meeting of council on Monday, July 10, 2017 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried / Defeated

---

David Nash, Mayor