



## MAIN STREET REVITALIZATION AD HOC COMMITTEE

### Minutes

JULY 23, 2019 at 6:00 p.m.

Council Chambers, 317 Brock Street West, Merrickville, Ontario, K0G 1N0

#### Attendees:

Mayor Struthers, CAO Doug Robertson, Connie Adams, Kevin Bridge, Yves Grandmaitre, Paula Hurtubise, Bruce Perron

#### 1. Call to Order

Mayor Struthers called the meeting to order at 6:05pm

#### 2. Approval of the Agenda

Approved by consensus

#### 3. Review of CAO-06-2019 re: Main Street Revitalization Initiative

The CAO provided an overview off the report highlights, and the CAO and Mayor answered questions. Committee members were advised to review the documents provided.

#### 4. Overview of the Establishing By-law, Terms of Reference and Timeline

5. The CAO provided an overview off the By-law, Terms of Reference and Timeline. It was acknowledged that the delivery date of July 22, 2019 specified in the Terms of Reference for a Committee Report to Council is no longer viable. The CAO proposed a new date of Sept 13, 2019.

#### 6. Overview of Procedure By-law 30-17

The CAO provided an overview of key requirements of the Procedure By-law as they relate to meeting protocol and administrative process for posting meeting agendas, approving minutes, etc.

#### 7. Overview of Role and Appointment of Chairperson

Paula Hurtubise was appointed to be Chair.

#### 8. Overview of Role and Appointment of Secretary

Yves Grandmaitre was appointed to be Secretary.

#### 9. Next meeting date

July 29, 2019, 6:00pm

#### 10. Adjournment

Mayor Struthers adjourned the meeting at approximately 7:15pm.