



VILLAGE OF MERRICKVILLE-WOLFORD

**Agenda for Council
Council Chambers**

Council Meeting 7:00 p.m.

Monday, September 10, 2018

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **Delegations:**
 1. Perth and Smiths Falls Hospital; and
 2. Mike Seeley, Seaway Surge Baseball
5. **Minutes:**

Approval of the Minutes of the special meetings of July 31, 2018 and September 4, 2018; and

Approval of the Minutes of the regular meeting of August 27, 2018.
6. **Public Question Period to Council**
7. **Correspondence:**

Letter from Tour Paramedic Ride, received August 15, 2018;
Letter from 1st Merrickville Scout Group, dated September 3, 2018;
Letter from Merrickville Jazz Fest, dated July 24, 2018
8. **By-law Enforcement:** Resolution re: Merrickville Artist's Guild Sign By-law Exemption
9. **Building:** CBO-07-2018 re: Fence By-law Exemption
10. **Planning:** By-law 45-2018 re: Part Lot Control Exemption
11. **Clerk's Dept.:** DEPC-02-2018 re: Joint Compliance Audit Committee; and
By-law 46-2018 re: Appoint Members to Joint Compliance Audit Committee
12. **Notices of Motion:** Resolution re: Report regarding building known as First Methodist Church
13. **Public Question Period to Council**
14. **Next meeting of Council:** Monday, September 24, 2018 at 7:00 p.m.
15. **Confirming By-Law:** 47-2018 re: Confirm Proceedings of Council meeting of September 10, 2018
16. **Adjournment.**

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Merrickville 1860
Amalgamated 1998



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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: September 10, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the regular Council meeting of September 10, 2018 as:

___ circulated.

___ amended.

Carried / Defeated

David Nash, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote

Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: September 10, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

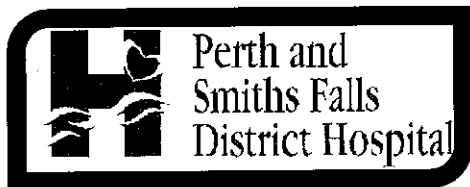
Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of the Perth and Smiths Falls District Hospital.

Carried / Defeated

David Nash, Mayor

Presented to: Township of Merrickville-Wolford
Presented by: Core Capital Program Representatives
Date: September 10, 2018





Our Approach To Care

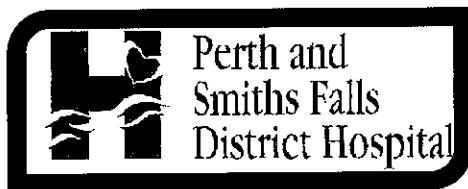
Our Mission:

Providing high quality patient- and family-centred care built on collaboration and partnerships

Our Vision:

Exceptional care and patient experience

- *Every Patient – Every Time*



Patient & Family Centred Care

"It isn't about the treatments, it's about the treatment."

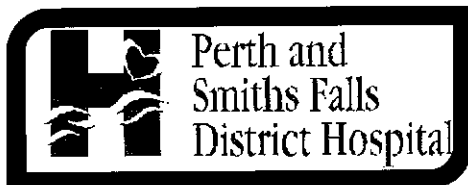
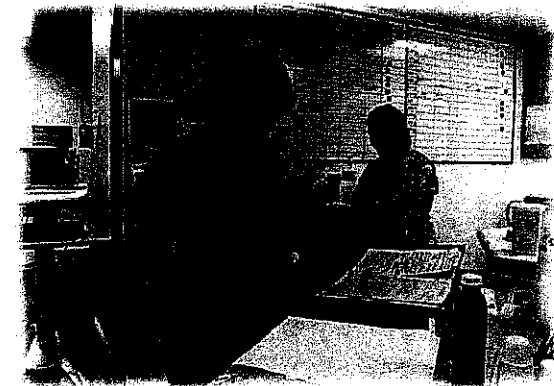
*Regional Patient Experience Advisor, South East LHIN
April 15, 2015*

- Patient and family centered care is working **with** patients and families rather than just doing **to** or **for** them
- Patient and family centered care is designed to improve the experience of care and enhance safety, quality and efficiency.



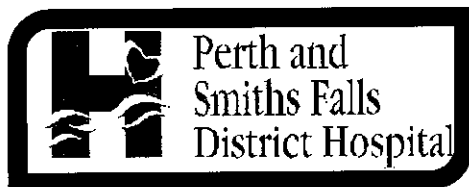
Who We Are...

- **Exemplary** accredited community hospital serving a catchment of 60,000+
- Two hospital sites:
 - Smiths Falls (38 beds)
 - GWM Perth (47 beds)
- Sponsor of three community organizations
 - Lanark County Support Services
 - Lanark County Mental Health
 - Lanark County Sexual Assault & Domestic Violence
- Two supportive Foundations & Two Auxiliaries:
 - Great War Memorial Hospital Foundation
 - Smiths Falls Community Hospital Foundation
 - Great War Memorial Hospital Auxiliary
 - Smiths Falls Community Hospital Auxiliary



Who We Are...

- 2018/19 hospital budget – \$62.5 million.
- We employ **535** staff.
- We have a Medical staff of **191** physicians.
- We have a volunteer base of **300**.
- **92%** of PSFDH employees live in the counties of Lanark or Leeds & Grenville.



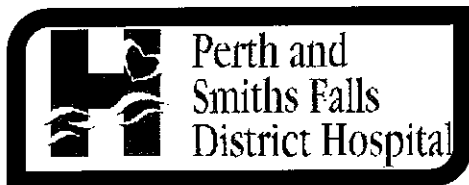
What We Do...

Acute Care Services

- In-Patient Services
 - Medicine/Surgery
 - Intensive In-Patient Therapy Program
 - Palliative Care
 - Intensive Care
 - Obstetrics
- Surgical Programs
 - General Surgery
 - Urology
 - Orthopedic
 - Obstetrics & Gynecology
 - Anaesthesiology
 - Ophthalmology & Cataract
 - Endoscopy
 - Pre-operative Clinic
- Emergency x2 – 24/7/365
- Pharmacy Services

Collaborative Clinics & Specialty Services

- Dialysis (KHSC program based at PSFDH)
- Vascular Protection
- Psychiatry
- Ontario Telemedicine Network
- Chronic Pain Clinic
- Systemic Therapy (Chemotherapy Clinic)
- Pediatrics
- Respiriology
- Colposcopy
- Community Mental Health Injection Clinic
- Dietetic Services
- Prosthetics and Orthotics
- Plastic Surgery (Oct. 2018)



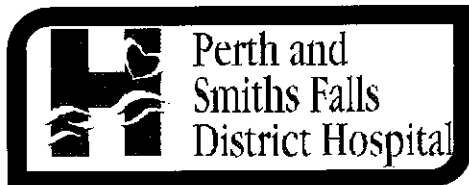
What We Do...

Diagnostic Services

- Laboratory
- Infection Prevention & Control
- Radiology (“PACS” enabled)
- Bone Mineral Densitometry
- Ultrasound and Doppler Ultrasound
- Echocardiography
- Mammography - OBSP
- CT Scan
- Cardiac Stress Testing/Holter Monitoring
- Full Pulmonary Function Testing

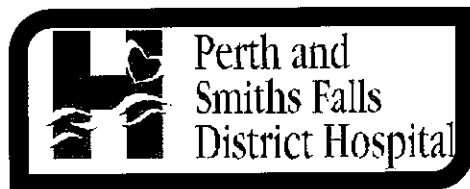
Rehabilitation Services

- Out-Patient Rehabilitation Services (Physio, Speech, Occupational Therapies)
- Intensive Out-Patient Therapy (Day Hospital)



Physician Recruitment & Retention

- One of the key enablers to maintaining and expanding our programs and services is physician recruitment and retention.
- This requires a sustained and ongoing effort from the hospital and its partners.
- Offering state of the art equipment, and a robust IT system is essential to successfully recruiting and retaining physicians at our hospitals.
- Recruitment and retention is a responsibility of the community.



How PSFDH Operations are Funded?

Operating Budget 2018/19

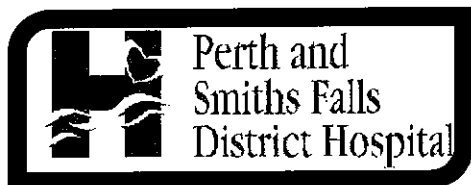
Provincial Funding Sources (LHIN/MOHLTC/CCO/OHIP)*	\$49,623,486
Patient Revenue	1,432,350
Equipment Donation/Grant Amortization	1,367,914
Other Revenue (Parking, Cafeteria, Rent etc..)	1,389,163
Hospital Operating Funding	53,812,913
LCMH/LCSS/Building*	8,768,747
Total Funding	\$62,581,660

* see notes for definitions



How PSFDH Capital Equipment is Funded?

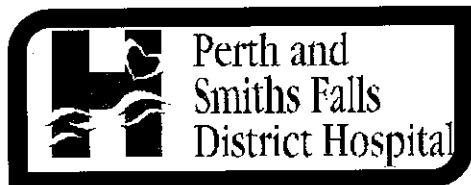
- The Ministry of Health and Long Term Care and the LHIN do not fund annual equipment needs of a Hospital.
- Hospitals are required to identify funding sources to purchase needed equipment each year.
- Traditionally Hospital Foundations and Auxiliaries are the main funding sources for hospital equipment.



How PSFDH Capital Equipment is Funded?

Annual Equipment Funding Challenge

- Projected Equipment Requirements is \$3.1 million per year
- Electronic Hospital Records, MRI and ongoing annual capital equipment needs such as:
 - Ultrasound Machines
 - Central Monitoring System (Telemetry)
 - Laporoascopic Towers
 - Colonoscopes
 - Pharmacy Equipment



How PSFDH Capital Equipment is Funded?

Annual Equipment Funding

Annual Equipment Funding Needed:

\$3,100,000

Projected Annual Funding

Foundations/Auxiliaries

\$1,200,000

Hospital Funds

300,000

Provincial Funding Sources

0

\$1,500,000

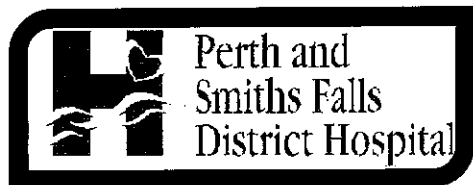
Projected Annual Shortfall

\$1,600,000



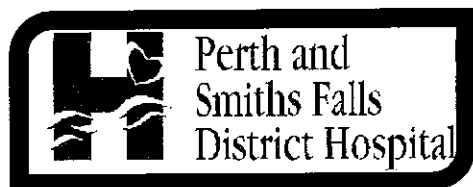
The “Ask” of Our Municipalities:

- The "ask" is based on a formula
 - a 50% weight is given to the number of people from each municipality who use the hospital each year (actual users)
 - a 25% weight is given to equalised assessment
 - a 25% weight is given to the total municipal population (potential users)



The Municipal “Ask”

Municipality	Total Municipal “Ask”	“Ask” Per Capita	% of the Tax Rate
Frontenac			
North Frontenac	\$33,266	17.53	0.38%
Central Frontenac	\$63,073	14.42	0.62%



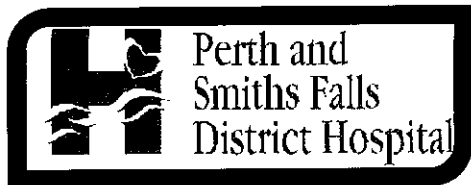
The Municipal “Ask”

Municipality	Total Municipal “Ask”	“Ask” Per Capita	% of the Tax Rate
Lanark County + Smiths Falls			
Montague	\$48,383	12.86	1.10%
Tay Valley	\$95,019	16.77	0.89%
Drummond North Elmsley	\$120,738	15.53	1.29%
Perth	\$136,666	23.05	1.74%
Beckwith	\$51,054	6.68	0.55%
Lanark Highlands	\$74,454	13.95	0.87%
Smiths Falls	\$174,341	19.86	1.75%



The Municipal “Ask”

Municipality	Total Municipal “Ask”	“Ask” Per Capita	% of the Tax Rate
United Counties of Leeds & Grenville			
Rideau Lakes	\$166,583	16.13	0.80%
Elizabethtown-Kitley	\$84,009	8.53	0.81%
Merrickville-Wolford	\$36,733	11.98	0.86%
Westport	\$11,776	19.96	1.12%



Impacts of Not Moving Forward...

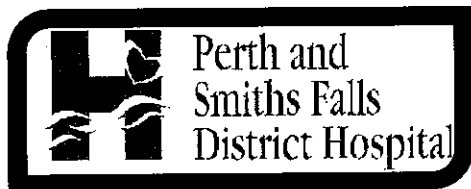
...would result in:

- Reduced services locally
 - Higher costs of travel to centres
 - Challenges for families to support patients
- Longer wait times



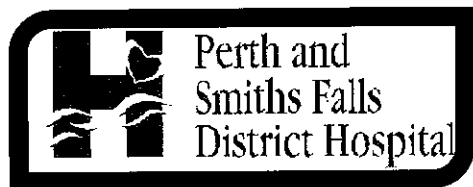
Testimonials

- *“I just wanted to thank your staff, the nurses and the Doctors in the emergency room for their compassion, their smiles, humour and amazing care that he received.”*
- *“Thank you 1 million times over.”*
- *“We’re so grateful.”*
- *“The best care I have ever received.”*



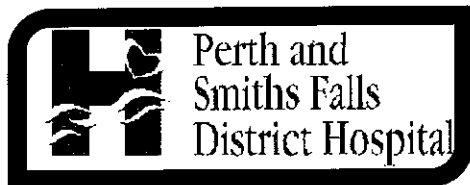
Questions?

PSFDH funding is provided by the South East Local Health Integration Network, the Ministry of Health & Long Term Care, Cancer Care Ontario and by the communities and people we serve. The opinions expressed in this document are those of the Hospital and do not necessarily represent the views of the funders noted.



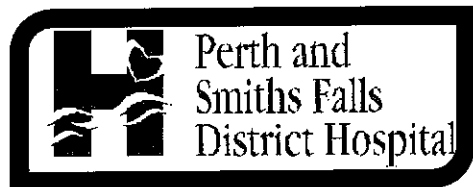
Notes: Hospital Funding

- Quality Based Procedures (QBP):
 - Reimburses health care providers for the types and quantities of patients they treat, using evidence-informed rates that are associated with the quality of care delivered.
 - Ex.: a patient who has a total knee replacement needs both surgery and rehabilitation. Quality-Based Procedures set out how much money each health care provider receives for their contribution to that patient's care journey.
 - Over the next three years, base funding(PSFDH Base- 18.5 million) will be reduced in proportion as funding for Quality-Based Procedures increases



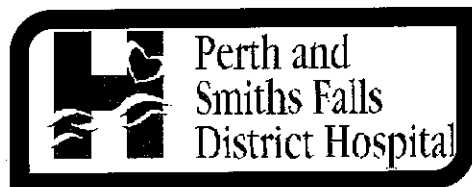
Notes: Funding Breakdown

- Provincial Funding Sources:
 - LHIN – Local Health Integration Network
 - MOHLTC – Ministry of Health & Long-Term Care
 - OHIP – Ontario Health Insurance Plan
 - CCO – Cancer Care Ontario



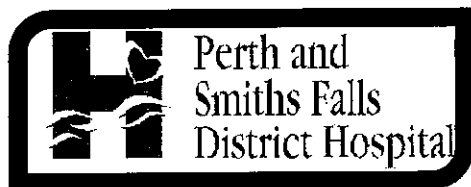
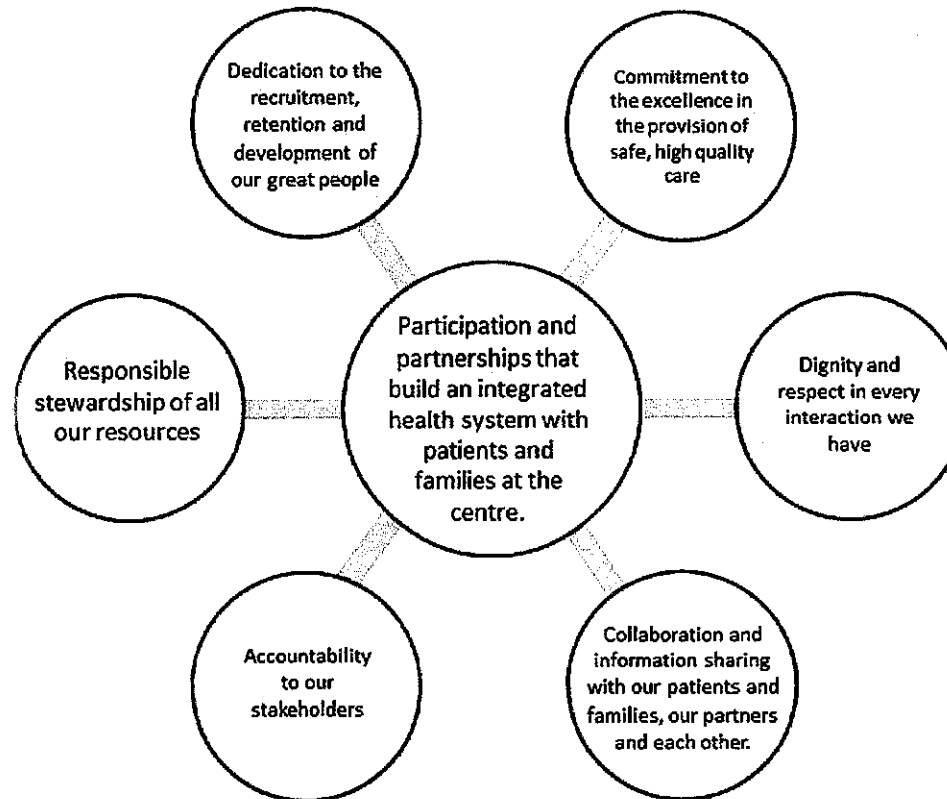
Notes: Health System Funding

- Hospital funding is legislated and accountable.
- No deficit submissions are allowed.
- Medium sized hospitals are subject to financial volatility due to the current funding model.



Our Approach To Care

Our Values:



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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: September 10, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of Mike Seeley of Seaway Surge Baseball; and

_____ Does hereby approve the expansion of the Merrickville Baseball Infield by 10 feet.

Carried / Defeated

David Nash, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: September 10, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the special Council meetings of July 31, 2018 and September 4, 2018, as:

___circulated.

___amended.

Carried / Defeated

David Nash, Mayor

**The Corporation of the
Village of Merrickville-Wolford**

Tuesday, July 31, 2018

A special meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 7:00 p.m. on Tuesday, July 31, 2018.

Chaired by: Mayor David Nash
Members of Council: Councillor Chuck MacInnis
Councillor Stephen Ireland
Councillor Kim Weedmark
Councillor Vic Suthren
Deputy Mayor Barr
Regrets: Councillor David Snowdon
Staff in Attendance: Doug Robertson CAO/ Clerk
John Simpson, Lawyer

Approval of Agenda:

R-267-18 Moved by Councillor Suthren, Seconded by Deputy Mayor Barr
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the special Council meeting of July 31, 2018, as circulated.

Carried

In-Camera:

R-268-18 Moved by Councillor Weedmark, Seconded by Councillor MacInnis
Be it hereby resolved that: The Council of the Village of Merrickville-Wolford moves to "In Camera" at 7:10 p.m. in order to address matters pertaining to: personal matters about an identifiable individual, including municipal or local board employees and litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board.

Carried

R-269-18 Moved by Councillor Suthren, Seconded by Councillor Weedmark
Be it hereby resolved that: the "In Camera" session rise and report, with staff being given direction, and the regular Council session resume at 8:45 p.m.

Carried

Confirming By-Law:

R-270-18 Moved by Councillor Weedmark, Seconded by Councillor Suthren
Be it hereby resolved that: By-Law 41-2018, being a by-law to confirm the proceedings of the Council meetings of July 31, 2018, be read a first and second time, and that By-Law 41-2018 be read a third and final time and passed.

Carried

Adjournment:

R-271-18

Moved by Councillor Weedmark, Seconded by Councillor Suthren

Be it hereby resolved that: This special meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 8:46 p.m. until the next regular meeting of Council on Monday, August 27, 2018 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried

David Nash, Mayor

Doug Robertson, CAO/Clerk

**The Corporation of the
Village of Merrickville-Wolford**

Tuesday, September 4, 2018

A special meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 5:30 p.m. on Tuesday, September 4, 2018.

Chaired by: Mayor David Nash
Members of Council: Councillor Chuck MacInnis
Councillor Kim Weedmark
Councillor Vic Suthren
Deputy Mayor Anne Barr
Regrets: Councillor David Snowdon
Councillor Stephen Ireland
Staff in Attendance: Doug Robertson CAO/ Clerk

Approval of Agenda:

R-292-18 Moved by Deputy Mayor Barr, Seconded by Councillor Suthren
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the special Council meeting of September 4, 2018, as amended.

Carried

Note: The agenda was amended to remove the In-Camera item #3 regarding receiving of advice that is subject to solicitor/client privilege and to include a Notice of Motion from Deputy Mayor Barr.

Notice of Motion:

Deputy Mayor Barr wishes to have a discussion at the next Council meeting regarding the status of the building known as the First Methodist Church.

In-Camera:

R-293-18 Moved by Councillor Weedmark, Seconded by Councillor MacInnis
Be it hereby resolved that: The Council of the Village of Merrickville-Wolford moves to "In Camera" at 5:35 p.m. in order to address matters pertaining to: personal matters about an identifiable individual, including municipal or local board employees and litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board.

Carried

R-294-18 Moved by Councillor Suthren, Seconded by Councillor Weedmark
Be it hereby resolved that: the "In Camera" session rise and report, with staff being given direction, and the regular Council session resume at 6:35 p.m.

Carried

By-Law:

R-295-18

Moved by Councillor Suthren, Seconded by Councillor Weedmark

Be it hereby resolved that: By-Law 43-2018, being a by-law to appoint a workplace investigator, be read a first and second time, and that By-Law 43-2018 be read a third and final time and passed.

Carried

Confirming By-Law:

R-296-18

Moved by Deputy Mayor Barr, Seconded by Councillor MacInnis

Be it hereby resolved that: By-Law 44-2018, being a by-law to confirm the proceedings of the Council meeting of September 4, 2018, be read a first and second time, and that By-Law 44-2018 be read a third and final time and passed.

Carried

Adjournment:

R-297-18

Moved by Councillor Weedmark, Seconded by Councillor Suthren

Be it hereby resolved that: This special meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 6:44 p.m. until the next regular meeting of Council on Monday, September 10, 2018 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried

David Nash, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: September 10, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of August 27, 2018, as:

_____circulated.

_____amended.

Carried / Defeated

David Nash, Mayor

**The Corporation of the
Village of Merrickville-Wolford**

Monday, August 27, 2018

A regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 6:00 p.m. on Monday, August 27, 2018.

Chaired by: Mayor David Nash
Members of Council: Councillor Chuck MacInnis
Councillor Stephen Ireland
Councillor Kim Weedmark
Deputy Mayor Anne Barr
Councillor Vic Suthren
Regrets: Councillor David Snowdon

Staff in Attendance: Doug Robertson, CAO/Clerk

Disclosure of Pecuniary Interest and the general nature thereof: None

Approval of Agenda

R-272-18 Moved by Councillor Weedmark, Seconded by Councillor Suthren
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the regular Council meeting of August 27, 2018, as circulated.

Carried

In Camera:

R-273-18 Moved by Councillor Ireland, Seconded by Councillor MacInnis
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to "In Camera" at 6:05 p.m. in order to address matters pertaining to: personal matters about identifiable individuals, including municipal or local board employees; labour relations or employee negotiations; litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board; and receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose.

Carried

R-274-18 Moved by Councillor Suthren, Seconded by Councillor Weedmark
Be it hereby resolved that: the "In Camera" session rise and report at 6:59 p.m., with staff being given direction, and the regular Council session resume at 7:00 p.m.

Carried

Note: Councillor Ireland excused himself from the meeting. The regular meeting of Council began at 7:00 p.m. with the following staff in attendance: Christina Conklin, Deputy Clerk; Kirsten Rahm, Treasurer; Jerry Jopling, By-law Enforcement Officer; and Mark Urquhart, Fire Chief.

Minutes

R-275-18 Moved by Deputy Mayor Barr, Seconded by Councillor Suthren
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the special Council meetings of July 6, 2018, July 10, 2018 and July 16, 2018 as circulated.

Carried

R-276-18 Moved by Councillor Weedmark, Seconded by Deputy Mayor Barr
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of July 23, 2018 as circulated.

Carried

Public Question Period to Council: No questions.

Correspondence:

R-277-18 Moved by Deputy Mayor Barr, Seconded by Councillor Suthren
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the correspondence from Community and Primary Health Care (CPHC) dated August 22, 2018; and

That Council hereby waives all rental fees associated with the Merrickville Community Center for the Seniors' Exercise Class from September 13, 2018 to May, 2019.

Carried.

R-278-18 Moved by Councillor Weedmark, Seconded by Councillor MacInnis
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the correspondence from Rod Fournier, Past President of the Lions Club of Merrickville; and

That Council hereby waives all rental fees associated with the Merrickville Community Center for the purpose of an All-Candidates Night to be held on October 4, 2018.

Carried.

Point of Privilege: Councillor MacInnis called a point of privilege to address A. Hoogenboom's letter to the editor and stated that he stands behind his previous statements. Councillor MacInnis indicated that he has been asking for legislation relied upon to prevent him from receiving information from a closed Council meeting. Councillor MacInnis requested that staff provide him with the statutes that are being depended upon to prevent him from reading a report at the office but not in an In-Camera session.

By-law Enforcement:

R-279-18 Moved by Councillor Suthren, Seconded by Councillor MacInnis
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report BLEO-03-2018, the 2018 2nd quarter report of the By-law Enforcement Department, for information purposes.

Carried.

R-280-18 Moved by Councillor Suthren, Seconded by Councillor MacInnis

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby exempt the Merrickville Jazz Festival from the Sign By-law 24-2010 as outlined in email correspondence from John Mundy dated August 22, 2018, with the condition that the signs be removed within five (5) days of the conclusion of the event.

Carried.

Building:

R-281-18 Moved by Councillor Weedmark, Seconded by Councillor MacInnis

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CBO-06-2018, being the second quarter report of the Building and Planning Department, for information purposes.

Carried.

Fire:

R-282-18 Moved by Councillor Weedmark, Seconded by Councillor Suthren

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FD-06-2018, being the second quarter report of the Merrickville Fire Department, for information purposes.

Carried.

Finance:

R-283-18 Moved by Deputy Mayor Barr, Seconded by Councillor Weedmark

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-06-2018, the 2018 2nd quarter report of the Finance Department, for information purposes.

Carried.

Notices of Motion:

R-284-18 Moved by Councillor MacInnis, Seconded by Deputy Mayor Barr

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct staff to review the policy for bulk water sales.

Carried.

R-285-18 Moved by Deputy Mayor Barr, Seconded by Councillor MacInnis

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct Council at a future meeting regarding the best practices surrounding appointments and terms of committees.

Carried.

R-286-18 Moved by Councillor MacInnis, Seconded by Councillor Suthren

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby request staff to inform Council regarding the status of the Shoreline Restoration Project.

Carried.

R-287-18 Moved by Councillor Weedmark, Seconded by Councillor Suthren

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct staff to update Council at a future meeting with respect to the water/sewer rate review.

Carried.

Public Question Period:

T. Iannazzo inquired as to why the water and sewer rates have been increasing.

Note: As Council did not have the opportunity to complete the In-Camera business earlier in the meeting, it was agreed to hold another In-Camera session. The public was asked to leave for this purpose. All staff also excused themselves, except for Doug Robertson, CAO/Clerk.

In-Camera:

R-288-18 Moved by Councillor Suthren, Seconded by Councillor Weedmark

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby resume the August 27th In-Camera session at 8:35 p.m.

Carried.

R-289-18 Moved by Councillor Weedmark, Seconded by Councillor Suthren

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby rise and report, with staff being given direction, at 9:10 p.m. and return to the regular session of Council.

Carried.

Confirming By-Law

R-290-18 Moved by Councillor Weedmark, Seconded by Deputy Mayor Barr

Be it hereby resolved that: By-law 42-2018, being a by-law to confirm the proceedings of the Council meeting of August 27, 2018, be read a first and second time, and that By-law 42-2018 be read a third and final time and passed.

Carried.

Adjournment

R-291-18 Moved by Councillor Weedmark, Seconded by Councillor Suthren

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 9:15 p.m. until the next regular meeting of Council on Monday, September 10, 2018 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried.

David Nash, Mayor

Doug Robertson, CAO/Clerk

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Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



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Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: September 10, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the correspondence from Joleen Surman of the Tour Paramedic Ride, received on August 15, 2018; and

____ That Council does hereby waive the fees associated with the Merrickville Community Center for the purpose of the Paramedic Ride on September 17, 2018.

Carried / Defeated

David Nash, Mayor

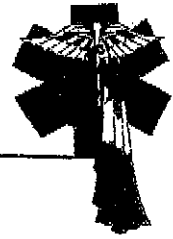
For Clerk's use only, if required:

Recorded Vote

Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

TOUR PARAMEDIC RIDE



300 March Road, Suite 400 Kanata, Ontario. K2K 2E2
www.Paramedicride.ca

Village of Merrickville-Wolford
317 Brock St W, Box 340
Merrickville ON K0G 1N0
Aug 14, 2018

Dear Village of Merrickville-Wolford
Atten: Emily Morrison

The Paramedic Ride will once again be cycling through the Jewel of the Rideau September 17th, 2018 ~ 0930 arrival and 1000 departure of the riders. We are growing stronger each year and our cyclists truly enjoy the facilities of your community centre allowing space for everyone.

As a not for profit organization dedicated to raising funds in support of the Canadian Paramedic Memorial Foundation, we are asking for the fees to be waived for this event.

The Foundation is constructing a monument in our Nation's Capital to commemorate paramedics whom have sacrificed all, losing their lives in the line of duty. This will be a place where family, friends, and colleagues can remember their loved ones while honoring their dedication.

As in the past we have some wonderful volunteers to set up and clean afterwards. Our representative volunteer will be Jason Tunks, he has reached out to your office to introduce himself. His full contact information will be submitted on the rental application.

For more information, please check out our website paramedicride.ca
Thank you,

Joleen Surman
Treasurer/Registration
Tour Paramedic Ride
treasurer@paramedicride.ca
Paramedic with Lanark County Paramedic Service
Not For Profit Corporations # 867358-6
Jason Tunks



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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote

Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: September 10, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the correspondence of Sheila Cornelisse, the Group Commissioner of the 1st Merrickville Scout Group dated September 3, 2018; and

_____ That Council does hereby waive the rental fees associated with the Merrickville Community Center and grounds for the purpose of a canoeing and camping event on September 29th and 30th, 2018.

Carried / Defeated

David Nash, Mayor



Village of Merrickville-Wolford
317 Brock St. W., PO Box 340
Merrickville, Ontario K0G 1N0

September 3, 2018

Dear Mayor and Council of the Village of Merrickville-Wolford

This year marks the 110th anniversary of Scouting in Merrickville. To celebrate this milestone occasion, we are planning to start off our season with a canoeing and camping event on the weekend of September 29th and 30th. The ideal location for this event is the Merrickville Beach, Community Centre, and the Fair Grounds/Soccer Field.

In addition to our Beavers and Cubs, we will be inviting those from the North Grenville and Smiths Falls Groups to join us. Saturday's festivities begin at 9:00 am and include canoeing on the river, wide games, learning basic outdoor skills, a spaghetti supper, and hopefully a contained campfire on the beach for songs and skits. The Groups will be camping in tents on the grounds (no open fires will be permitted and a thorough clean-up will be carried out). Following breakfast and some wrap-up activities on Sunday, everyone will be parting by noon.

Since we are a small group with limited funds, we are respectfully requesting that the rental fees of the Community Centre and Grounds be waived so that we can focus our money on providing equipment and quality program to our youth.

I am hoping that this request can be brought up at your September 10th Council Meeting. I can be reached by email at _____ or by phone/text _____

Looking forward to hearing from you.

Thank you for continuing to support Scouting in Merrickville-Wolford.

Sincerely,

Sheila Cornelisse
Group Commissioner
1st Merrickville Scout Group

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: September 10, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the correspondence from Susan Piercey, Director of the Merrickville Jazz Fest, dated July 24, 2018; and

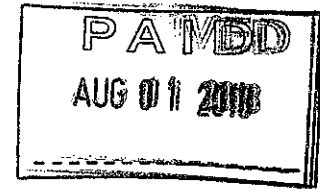
_____ That Council does hereby waive the fees associated with the Merrickville Community Center for the purpose of the Merrickville Jazz Fest on October 13, 2018.

Carried / Defeated

David Nash, Mayor

July, 24, 2018

Village of Merrickville-Wolford
317 Brock Street West
Merrickville, ON K0G 1N0



Re: Merrickville's Jazz Fest Application to use the Community Recreation Centre, October 13, 2018

Dear Councillors,

I am writing to request that the fee to use the Community Recreation Centre be waived for our event.

The Festival is a wonderful four-day music event that will take place this year from October 11th through 14th. This is an independent cultural activity organized by volunteers and designed to attract villagers and neighbours as well as music fans from the surrounding area. This festival was designed to make a contribution to our community, not only culturally but also financially, attracting visitors at a time of the year when tourism has traditionally dwindled until the holiday season. Merrickville's Jazz Fest attracts increased business for retail outlets, restaurants and accommodation facilities. In addition to the increase in attendance the Festival has enjoyed each year; we have also received greater numbers of applications from artists eager to perform: it is clear that word is spreading that we are offering an attractive opportunity for musicians and fans.

We operate as a not for profit and over our seven seasons, a portion of the net proceeds from the event has been used to support local interests: the local churches, the Merrickville Legion, a local children's reading project called "Fun with Books", music programming in Merrickville Public School, Wolford Public School, Merrickville French Catholic School and the Merrickville Day Nursery School.

We acknowledge the financial support received from the Village of Merrickville-Wolford and the support received from the Merrickville Legion as well as the Anglican, Roman Catholic and United Churches opening their doors to us, providing venue space free of charge.

Thank you for your considering our request.

Sincerely,

MERRICKVILLE'S JAZZ FEST

A handwritten signature in cursive script that reads "Susan Piercy".

Susan Piercy
Director

Vision Statement

To promote the enjoyment of jazz within Merrickville and adjacent communities by organizing an annual festival that offers performances by accomplished musicians in local venues.

www.merrickvillesjazzfest.com



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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: September 10, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

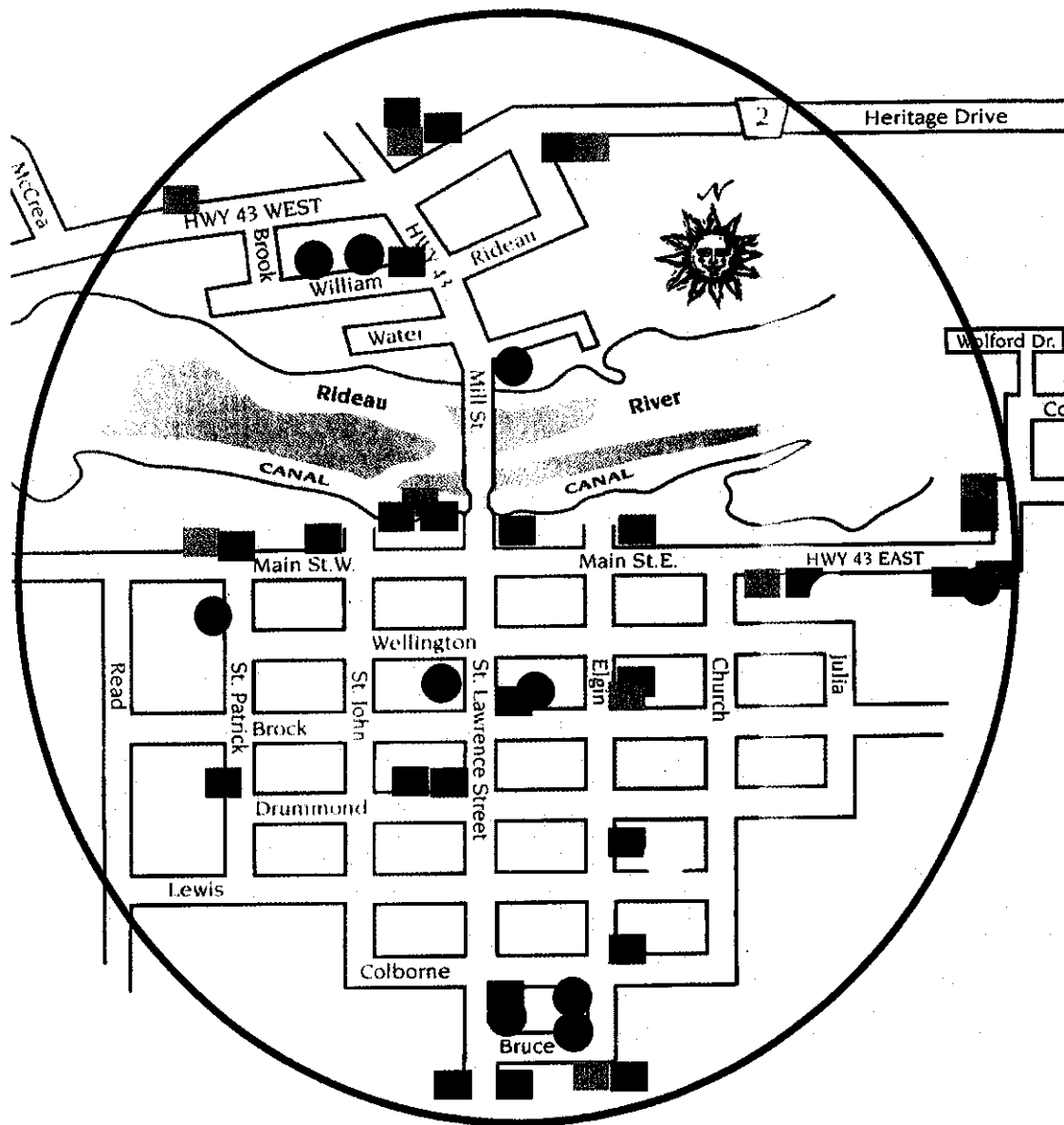
Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby exempt the Merrickville Artist's Guild (MAG) from Sign By-law 24-2010 for the purpose of the 2018 MAG Tour as outlined on the map provided, from September 21st to September 30th, and to hereby waive the fees associated with the sign permit application.

Carried / Defeated

David Nash, Mayor

2018 MAG TOUR SIGN PLACEMENT - VILLAGE



- 24 directional coroplast signs w/arrows
- 10 directional MAG FLAGS (THIS WAY)
- 10 studio MAG FLAGS

Signs and flags must be 3 METRES back from any intersection.

Coroplast signs and directional (THIS WAY) flags go up Sept 21 / down 23 & up Sept 28 / down 30.

When put on private property, verbal permission must be obtained within village limits.

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: September 10, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CBO-07-2018; and

That Council does hereby grant relief of Section 3 of By-law 21-96, being the Fence By-law of the Village, as it pertains to the property at 223 Wellington Street East, only.

Carried / Defeated

David Nash, Mayor



Village of Merrickville-Wolford

Report CBO-07-2018

Building, Planning and By-law Enforcement
Department

Information Report to Council

Date of Council Meeting: September 10th, 2018

RE: Request for relief of Section 3 of the Fence By-law 21-96, as amended for the property located at 223 Wellington Street East

OBJECTIVE: To obtain a resolution of Council to grant relief of Section 3 of the Fence By-law 21-96, as amended.

RECOMMENDATION:

That Council receive report CBO-07-2018 and

1. That Council review the applicant's request and give favourable consideration
2. That Council pass a resolution that would grant relief of Section 3 of the Fence By-law as it pertains to 223 Wellington Street East, only.

BACKGROUND:

The Village of Merrickville Fence By-law 21-96 was passed by the then Council on July 15th, 1996 and amended on January 10th, 2005. The amendment prescribed enforcement provisions only.

The purpose and intent of the By-law (Copy attached) was to prescribe regulations for the construction, height and dimensions of fences in the then Village of Merrickville as permitted in the Municipal Act, c M.45, RSO 1990.

Despite the amalgamation of the Village of Merrickville with the Township of Wolford in January 1998, the By-law is still valid for the area within the former Merrickville.

ANALYSIS:

A request was made of this Office on August 29th, 2018 for review of the location of a proposed fence at the property at 223 Wellington Street East.

The subject property is located within an "R-1 Residential" Zone. It encompasses a single dwelling which is a permitted primary use for that zone.

The property is a corner lot located at the northwest intersection of Church Street and Wellington Street East. In accordance to the definitions in the Village Zoning By-law, the front lot line is deemed to be the shorter of the two property lines facing the streets.

Therefore, the property line abutting Wellington Street East is deemed to be the front lot line. The lot line adjacent to Church Street is deemed to be an exterior lot line or "outside side yard line" in the Fence By-law.

Section 3 of the Fence By-law reads as follows:

"a fence on a front lot line and any outside side yard line and on any inside side yard line from the front edge of the house or main structure to the front lot line shall be limited to a height of 1.22 metres (4 feet) and such a fence may be opaque or open weave."

The purpose of this section is to avoid the possibility of potential accidents because of limited visibility of pedestrians on sidewalks and vehicle traffic due to the height of a fence.

The property owner wishes to construct a 1.8 metre opaque privacy fence on the outside side yard line beside Church Street. At present, there is no fence in this location and the owner is experiencing unauthorized public crossing through her lands day and night.

The owner is concerned that a fence of only 1.22 metres in height will not adequately deter the unauthorized public crossing through her property nor will it afford her any privacy.

A site inspection of the premises was carried out by staff with the owner and contractor on August 29th of this year. There is no sidewalk on Church Street, however there is a defined concrete curb. The approximate location of the property lines was discussed but no survey pins were found.

The site inspection did not reveal any potential hazards to pedestrians at the location of the proposed 1.8 metre fence.

Nonetheless, the owner and contractor were made well aware that despite any relief that Council may grant for a 1.8 metre high fence constructed at this location, the Zoning By-law will not allow the maximum height of any fence to exceed 0.8 metres within the sight triangle of the street intersections. A sight triangle is the triangular space formed from a point measured back 7.5 metres along the property lines at the intersection of the two streets.

The owner provided a written request for relief of Section 3 of the Fence By-law. (Copy attached)

BUDGET/LEGAL IMPLICATIONS:

There are no budget implications.

There are no legal implications.

Respectfully Submitted by:



Randy Wilkinson
Chief Building Official

Approved by:



Doug Robertson
CAO/Clerk

CORPORATION OF THE VILLAGE OF MERRICKVILLE

BY-LAW No. 21-96

BEING a By-Law to prescribe regulations governing the construction, height and description of fences of any type

WHEREAS section 210 (25) of the Municipal Act c. M.45 R.S.O. 1990 as amended does allow for the passing of By-Laws for prescribing the height and description of lawful fences and for prescribing the area of the municipality to which the By-Law applies

AND WHEREAS with the growth of the Village of Merrickville a By-Law prescribing the height and description of fences is deemed to now be necessary.

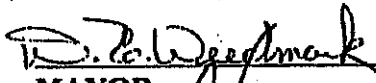
NOW THEREFOR the Council of the Corporation of the Village of Merrickville does enact as follows that:

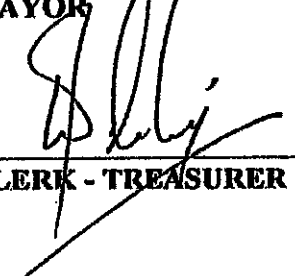
1. this By-Law shall apply to the whole corporate area of the Village of Merrickville
2. a fence on a rear lot line and an inside side yard from the rear lot line to a point equal to the front edge of the house or main structure shall be limited to a height of 1.81 metres (6 ft.) and may be opaque. The height may be increased to a maximum of 2 metres (6ft. 8in.) over the opaque height if the additional height is constructed of an open weave pattern (e.g. lattice) so that air may freely pass through
3. a fence on a front lot line and any outside side yard line and on any inside side yard line from the front edge of the house or main structure to the front lot line shall be limited to a height of 1.22 metres (4 ft.) and such a fence may be opaque or open weave
4. a fence may be constructed out of normal construction material. Save for wire fences on the front yard or outside side yard without amendment to this By-Law
5. all fences shall be constructed in a manner and appearance in keeping with the neighbourhood in which it is located
6. no fence shall be painted in or made from luminous or reflective material
7. no fence shall use or incorporate 'barbed wire' or 'electrification' in any manner whatsoever (sec. 210 (28) c.M.45 R.S.O. 1990)
8. this By-Law supersedes any other By-Law respecting fences save and except for By-Law No. 10-77 being the By-Law to regulate fences around outdoor swimming pools
9. this By-Law has no retroactive clauses and does not apply to any fence existing at the date of passage hereof save that all new fences shall comply
10. all fences shall be constructed, with the 'good' side out and within the property line(s)
11. the provisions of sections 1 and 2 do not apply to a person who erects or causes to be erected, a privately owned outdoor tennis court.
12. an owner, or occupant, of any fence shall have the right to enter upon adjoining land for the purpose of maintaining the fence. However, the owner, or occupant, of the fence shall inform the owner or occupant of the adjoining land of the intention to maintain. The adjoining land shall be left in the same condition as it was prior to such entry

13. a hedge when located on the perimeter of a property, shall be maintained so as:
- a) not to encroach upon or interfere with any sidewalk, highway, traffic sign, fire hydrant, valve or other public utility connection or of a neighbouring property;
 - b) not to become overgrown to the extent that visibility or access to the main entrance or driveway of any dwelling, whether the owner or adjacent property is limited for the ingress or egress of vehicles

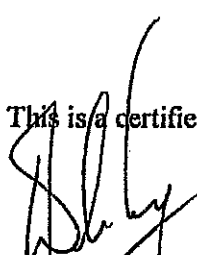
READ a first and second time this 15th day of July, 1996

READ a third and final time and passed this 15th day of July, 1996


MAYOR


CLERK - TREASURER

This is a certified true copy,


W.T. Kirby
Clerk-Treasurer

-----Original Message-----

From: Rene Garneau

Sent: August-29-18 10:27 AM

To: Randy Wilkinson <cbo@Merrickville-wolford.ca>

Subject: Fence bylaw forgiveness. Section 3

Hello Randy.

As discussed on 2018 08 29. In building a fence at 223 Wellington street east, we would like to request forgiveness of bylaw 21-96 section 3. We would request that the maximum 6'8 height be allotted to allow for privacy from the flow of traffic and commuters. As discussed we will respect the 30" @ 25' sight-lines as required at the corner edges. We would request approval at your earliest convenience.

Thank you in advance Rene Garneau for homeowner Heather Bell.

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: September 4, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that: By-law 45-2018, being a by-law to designate Lot 7 on Plan 15M-13 as being exempt from Part Lot Control, be read a first and second time, and that By-law 45-2018 be read a third and final time and passed.

Carried / Defeated

David Nash, Mayor

**CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD
BY-LAW No. 45-2018**

Being a By-law to designate Lot 7 on Plan 15M-13 as being exempt from Part Lot Control

**McLean's Landing
Merrickville Ward**

WHEREAS Section 50(5) of the *Planning Act*, provides that all lands within a plan of subdivision are subject to Part Lot Control;

AND WHEREAS Section 50(7) of the *Planning Act*, provides that Council may pass a by-law that provides that Section 50(5) does not apply to part or parts of the lands within a plan of subdivision;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford enacts as follows:

1. Section 50(5) does not apply to land described as Lot 7 on Plan 15M-13; subject to an easement in gross over Part 7, 15R-11331 as in GC17146' Being all of PIN 68108-0627(LT).
2. The sole purpose of this by-law is to permit the said Lot 7 to be divided into two separate properties along the party wall of the existing semi-detached building, and as extended to the front and rear lot lines of the said Lot 7.
3. This by-law shall not remove or otherwise render ineffective any easements on the said Lot 7 that may have been required as a condition of approval of Plan 15M-13.
4. This By-law shall come into force and effect upon completion of the following:
 - a) Approval by the United Counties of Leeds and Grenville;
 - b) Registration of a certified copy of this by-law in the Land Registry Office.
5. This by-law shall expire and become null and void as of the 31st day of December, 2018.

This By-law given its first and second readings on September 10, 2018.

This By-law given its third and final reading and passed under the Corporate Seal on September 10, 2018.

Mayor
(D. Nash)

CAO/Clerk/Economic Development Director
(D. Robertson)

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

**Recorded Vote
Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: September 10, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report DEPC-02-2018, being a report regarding a Joint Compliance Audit Committee; and

That Council appoint the following members to the Compliance Audit Committee for the term of December 1, 2018 to November 14, 2022: Rob Bickerton, Mel Campbell, Charles Kellington, Bill Pakeman and Glenn Mackey.

Carried / Defeated

David Nash, Mayor



Village of Merrickville-Wolford

**Report DEPC-02-2018
of the Clerk's Department
Report to Council
Date: September 10, 2018**

RE: Joint Compliance Audit Committee

OBJECTIVE: To recommend appointment of a joint Compliance Audit Committee in accordance with the *Municipal Elections Act*.

RECOMMENDATION:

THAT Council receive report DEPC-02-2018 regarding the joint Compliance Audit Committee; and

THAT Council appoint the following members to the Compliance Audit Committee for the term of December 1, 2018 to November 14, 2022: Rob Bickerton, Mel Campbell, Charles Kellington, Bill Pakeman and Glenn Mackey.

BACKGROUND:

In 2010, the appointment of a Compliance Audit Committee was made mandatory through changes to the *Municipal Elections Act*. The Committee is responsible for handling complaints regarding election campaign finances as outlined in the Act and the Terms of Reference, attached as Schedule "A".

The Clerks of Leeds and Grenville created a subgroup who was responsible for drafting the attached terms of reference, receiving and reviewing applications, and making recommendations regarding who should be appointed to the Committee.

In early June, 2018, the advertisement as attached in Schedule "B" was released to various media groups across the United Counties of Leeds and Grenville requesting applications be submitted, with the deadline of June 29, 2018. The deadline for appointing members to the Committee is October 1, 2018.

ANALYSIS:

An elector, who is entitled to vote in an election and believes on reasonable grounds that a candidate or a registered third party has contravened a provision of the *Municipal Elections Act* relating to election campaign finances, may apply for a compliance audit of the candidate's or the registered third party's campaign finances. The Clerk shall also submit requests for review with respect to any contributor who appears to have

contravened any of the contribution limits to a candidate's election campaign or to a registered third party's election campaign.

The Clerks of Leeds and Grenville support a continued joint approach to pool resources and to ensure qualified appointees. As such, a joint Compliance Audit Committee has been appointed by all municipalities in Leeds and Grenville since 2010. Further, in order to streamline efforts in administering required Compliance Audit Committee meetings, local Clerks are recommending the County Clerk act as the secretary for the Committee.

The Compliance Audit Committee subgroup reviewed the applications and have recommended Rob Bickerton, Mel Campbell, Charles Kellington, Bill Pakeman and Glenn Mackey as the successful appointees. To date, no Council of any of the participating municipalities have found these recommendations to be unfavourable.

BUDGET/LEGAL IMPLICATIONS:

Appointed members in good standing will be provided a \$100 annual honorarium. This cost will be shared amongst all participating municipalities. Additional compensation may be provided to members if called upon, depending on the compensation policies of the municipality requiring their services.

INTERDEPARTMENTAL IMPACTS:

Not applicable.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:


- Ensuring efficient, effective services and civic engagement.

By working together with neighbouring municipalities, complying with the *Municipal Elections Act* in respect of the Compliance Audit Committee has and will continue to save considerable staff time as well as monetary resources as the costs associated with the advertising, honorariums, etc. will be shared amongst the municipalities involved.

ATTACHMENTS:

Schedule "A" – Compliance Audit Committee Terms of Reference
Schedule "B" – Advertisement for Compliance Audit Committee Members

Submitted by:



Christina Conklin, Deputy Clerk

Approved by:



Doug Robertson, CAO/Clerk

Joint Leeds & Grenville Election Compliance Audit Committee

Terms of Reference	
1	<p><u>Name</u></p> <p>The name of the Committee is the “Joint Leeds & Grenville Election Compliance Audit Committee” consisting of the following participating municipalities:</p> <p style="padding-left: 40px;">Township of Athens Township of Augusta City of Brockville Township of Edwardsburgh Cardinal Township of Elizabethtown-Kitley Township of Front of Yonge Town of Gananoque Township of Leeds and the Thousand Islands Village of Merrickville-Wolford Municipality of North Grenville Town of Prescott Township of Rideau Lakes Village of Westport</p> <p>The County Clerk of the United Counties of Leeds and Grenville will provide administrative support to the Compliance Audit Committee.</p>
2	<p><u>Duration</u></p> <p>The term of office is from December 1, 2018 to November 14, 2022 to deal with applications from the 2018 Election and any by-elections during this term.</p>
3	<p><u>Mandate</u></p> <p>The powers and functions of the Committee are set out in Sections 88.33 to 88.37 of the <i>Municipal Elections Act, 1996, as amended</i> (included as Appendix “A”). The Committee shall have the authority to:</p> <ol style="list-style-type: none"> a) Grant or reject a compliance audit application received from an eligible elector with respect to apparent election campaign finance contraventions; b) Grant or reject a report received from the Clerk with respect to apparent contribution contraventions; c) Appoint an auditor to conduct an audit where the application is granted and to receive the results; and d) Commence legal proceedings against the candidate or contributor for any apparent contravention.

4	<p><u>Membership</u></p> <p>The Committee shall be composed of three (3) voting members, with up to three (3) alternate members that would assume all the rights and privileges of a voting member if called upon to replace a voting member at the discretion of the County Clerk.</p> <p>Membership will be comprised of individuals with legal, election administration, public administration, auditing and/or accounting experience, professionals who are required to adhere to codes of standards of their profession and those with in-depth knowledge of the campaign financing rules of the <i>Municipal Elections Act, 1996</i>.</p> <p>Pursuant to subsection 88.37(2) of the <i>Municipal Elections Act, 1996</i> applicants cannot be candidates or registered third party advertisers in the 2018 Municipal Election, or any by-election during the 2018-2022 Council term, nor can they have committed to providing professional accounting advice to any person running for office in any of the participating municipalities. Municipal employees and members of Council are also ineligible.</p> <p>Members will be required to take Accessible Customer Service training as a condition of appointment.</p>
5	<p><u>Membership Selection</u></p> <p>The Terms of Reference and application form will be posted on the municipal websites of the participating municipalities. Clerks of the participating municipalities may also contact and solicit individuals with experience as set out under section 4 of the Terms of Reference. In addition, advertisements will be placed in a local paper.</p> <p>All applicants will be required to complete an application form outlining their qualifications and experience. Clerks of the participating municipalities may interview eligible applicants who meet the selection criteria. A list of recommended candidates will be submitted to the Council of each participating municipality for consideration.</p> <p>The selection process will be based upon the following criteria:</p> <ul style="list-style-type: none"> a. demonstrated knowledge and understanding of municipal election campaign financing rules; b. proven analytical and decision-making skills; c. experience working on a committee, task force or similar setting; d. availability and willingness to attend meetings; and e. possession of excellent oral and written communication skills.
6	<p><u>Conflict of Interest</u></p> <p>Pursuant to subsection 88.37(2) of the <i>Municipal Elections Act, 1996</i> applicants cannot be candidates or registered third party advertisers in the 2018 Municipal Election, or any by-election during the 2018-2022 Council term, nor can they have committed to</p>

	<p>providing professional advice to any person running for office in any of the participating municipalities. Municipal employees and members of Council are also ineligible.</p> <p>Failure to adhere to these requirements will result in the individual being removed from the Committee.</p>
7	<p><u>Compensation</u></p> <p>Voting and Alternate Members will be provided with an annual retainer of \$100 at the end of each year of the term. The County Clerk will issue payment to each member in good standing on behalf of participating municipalities who will divide the costs evenly amongst themselves.</p> <p>Members may receive additional compensation depending on compensation by-laws of the local municipalities.</p>
8	<p><u>Chair</u></p> <p>The Committee will select a Chair from amongst its members at its first meeting upon receipt of each compliance audit application or Clerk's report.</p> <p>The Chair is the liaison between the members and the Secretary of the Committee on matters of policy and process.</p> <p>The Chair shall enforce the observance of order and decorum among the Committee members and those present at all meetings.</p> <p>When the Chair is absent, the Committee may appoint another member as Acting Chair. While presiding, the Acting Chair shall have all the powers of the Chair.</p>
9	<p><u>Staffing and Funding</u></p> <p>The County Clerk or designate shall act as the Secretary to the Committee.</p> <p>The participating municipality requiring the services of the Committee shall be responsible for all associated expenses, in addition to a portion of the retainer fee referred to above in Section 7.</p>
10	<p><u>Meetings</u></p> <p>While meetings of the Committee will be open to the public, Sections 88.33 (5.1), 88.34 (9.1) and 88.35 (6.1) of the <i>Municipal Elections Act, 1996</i> state that the Committee may choose to deliberate in private</p> <p><i>Timing of Meetings</i> Applications shall be forwarded to the Clerk of the municipality where the audit is being requested and he/she shall then forward the application to the County Clerk</p>

immediately upon receipt, noting the date and time the application was received. The application shall be provided to the Compliance Audit Committee within 10 days of its receipt at the local municipality in accordance with S. 88.33(4). Also upon receipt of an application the County Clerk or designate will determine the date and time of the first meeting in consultation with the members. Subsequent meetings will be held at the call of the Chair in consultation with the County Clerk or designate.

Committee activity shall be determined primarily by the number and complexity of applications for compliance audits that may be received. The frequency and duration of meetings will be determined by the Committee in consultation with the County Clerk or designate.

Meeting Location

The Committee shall meet at the location determined by the County Clerk.

Members

An alternate member may be used in the following circumstances at the discretion of the County Clerk:

- a committee member is an eligible elector in the municipality requiring the audit;
- a committee member is unavailable for the duration of the audit.

The County Clerk or designate will confirm the committee membership.

Meeting Notices, Agendas & Minutes

Reasonable notice of the meetings of the Committee shall be given to the candidate, the applicant, the contributor, and/or the registered third party, depending on the type of application being considered, the Clerk of the municipality where the application was requested and the public.

The County Clerk or designate shall cause notice of the meeting(s) to be provided a minimum of two (2) business days prior to the date of each meeting. The agendas and minutes of meetings shall be posted on the municipal website of the United Counties of Leeds and Grenville and on the website of the municipality requesting the services of the Compliance Audit Committee.

Minutes of each meeting shall outline the general deliberations and specific actions and recommendations that result.

The Committee must provide brief written reasons for decisions made with respect to acceptance or rejection of the application, and whether legal proceedings will be commenced following the receipt of an auditor's report.

These written reasons must be provided to the candidate, the County Clerk, the Clerk for the municipality where the candidate filed his or her nomination, the applicant, the contributor, and/or the registered third party, depending on the type of application being considered.

Agenda Format

1. Call to Order
2. Appoint Chair (first meeting only)
3. Disclosure of Pecuniary Interest and General Nature Thereof
4. Consideration of Compliance Audit Application or Auditor's Report
5. Adjournment

Quorum

Quorum for meetings shall consist of a simple majority of the members of the Committee.

If no quorum is present thirty (30) minutes after the time appointed for a meeting, the County Clerk or designate shall record the names of the members present and the meeting shall stand adjourned until the date of the next meeting, as determined by the County Clerk or designate, or the Chair, if appointed.

Meeting Attendance

Any member of the Committee who is absent from two (2) consecutive meetings without excusal by the Committee may be removed from the Committee at the discretion of the County Clerk or designate in consultation with the Clerks of the participating municipalities.

Motions & Voting

A motion shall only need to be formally moved before the Chair can put the question or a motion can be recorded in the minutes.

Every Member present shall be deemed to vote against the motion if they decline or abstain from voting, unless disqualified from voting by reason of a declared pecuniary interest.

In the case of a tie vote, the motion shall be considered to have been lost.

The manner of determining the vote on a motion shall be by show of hands.

The Chair shall announce the result of every vote.

11 Administrative Practices and Procedures

The Terms of Reference constitute the Administrative Practices and Procedures of the Committee. Any responsibilities not clearly identified within these Terms of Reference shall be in accordance with Section 88.33 to 88.37 of the *Municipal Elections Act, 1996*.

All participating Clerks have the right to develop additional administrative practices and procedures.

Municipal Elections Act, 1996

S.O. 1996, CHAPTER 32
SCHEDULE

Compliance Audits and Reviews of Contributions

Compliance audit of candidates' campaign finances

Application by elector

88.33 (1) An elector who is entitled to vote in an election and believes on reasonable grounds that a candidate has contravened a provision of this Act relating to election campaign finances may apply for a compliance audit of the candidate's election campaign finances, even if the candidate has not filed a financial statement under section 88.25. 2016, c. 15, s. 63.

Requirements

(2) An application for a compliance audit shall be made to the clerk of the municipality or the secretary of the local board for which the candidate was nominated for office, and it shall be in writing and shall set out the reasons for the elector's belief. 2016, c. 15, s. 63.

Deadline for applications

(3) The application must be made within 90 days after the latest of the following dates:

1. The filing date under section 88.30.
2. The date the candidate filed a financial statement, if the statement was filed within 30 days after the applicable filing date under section 88.30.
3. The candidate's supplementary filing date, if any, under section 88.30.
4. The date on which the candidate's extension, if any, under subsection 88.23 (6) expires. 2016, c. 15, s. 63.

Compliance audit committee

(4) Within 10 days after receiving the application, the clerk of the municipality or the secretary of the local board, as the case may be, shall forward the application to the compliance audit committee. 2016, c. 15, s. 63.

Notice of meetings

(5) Reasonable notice of the meetings of the committee under this section shall be given to the candidate, the applicant and the public. 2017, c. 20, Sched. 10, s. 1.

Open meetings

(5.1) The meetings of the committee under this section shall be open to the public, but the committee may deliberate in private. 2017, c. 20, Sched. 10, s. 1.

Same

(6) Subsection (5.1) applies despite sections 207 and 208.1 of the *Education Act*. 2017, c. 20, Sched. 10, s. 1.

Decision of committee

(7) Within 30 days after the committee has received the application, the committee shall consider the application and decide whether it should be granted or rejected. 2016, c. 15, s. 63.

Same

(8) The decision of the committee to grant or reject the application, and brief written reasons for the decision, shall be given to the candidate, the clerk with whom the candidate filed his or her nomination, the secretary of the local board, if applicable, and the applicant. 2016, c. 15, s. 63.

Appeal

(9) The decision of the committee under subsection (7) may be appealed to the Superior Court of Justice within 15 days after the decision is made, and the court may make any decision the committee could have made. 2016, c. 15, s. 63.

Appointment of auditor

(10) If the committee decides under subsection (7) to grant the application, it shall appoint an auditor to conduct a compliance audit of the candidate's election campaign finances. 2016, c. 15, s. 63.

Same

(11) Only auditors licensed under the *Public Accounting Act, 2004* or prescribed persons are eligible to be appointed under subsection (10). 2016, c. 15, s. 63.

Duty of auditor

(12) The auditor shall promptly conduct an audit of the candidate's election campaign finances to determine whether he or she has complied with the provisions of this Act relating to election campaign finances and shall prepare a report outlining any apparent contravention by the candidate. 2016, c. 15, s. 63.

Who receives report

(13) The auditor shall submit the report to the candidate, the clerk with whom the candidate filed his or her nomination, the secretary of the local board, if applicable, and the applicant. 2016, c. 15, s. 63.

Report to be forwarded to committee

(14) Within 10 days after receiving the report, the clerk of the municipality or the secretary of the local board shall forward the report to the compliance audit committee. 2016, c. 15, s. 63.

Powers of auditor

(15) For the purpose of the audit, the auditor,

(a) is entitled to have access, at all reasonable hours, to all relevant books, papers, documents or things of the candidate and of the municipality or local board; and

(b) has the powers set out in section 33 of the *Public Inquiries Act, 2009* and section 33 applies to the audit. 2016, c. 15, s. 63.

Costs

(16) The municipality or local board shall pay the auditor's costs of performing the audit. 2016, c. 15, s. 63.

Decision

(17) The committee shall consider the report within 30 days after receiving it and, if the report concludes that the candidate appears to have contravened a provision of the Act relating to election campaign finances, the committee shall decide whether to commence a legal proceeding against the candidate for the apparent contravention. 2016, c. 15, s. 63.

Notice of decision, reasons

(18) The decision of the committee under subsection (17), and brief written reasons for the decision, shall be given to the candidate, the clerk with whom the candidate filed his or her nomination, the secretary of the local board, if applicable, and the applicant. 2016, c. 15, s. 63.

Immunity

(19) No action or other proceeding for damages shall be instituted against an auditor appointed under subsection (10) for any act done in good faith in the execution or intended execution of the audit or for any alleged neglect or default in its execution in good faith. 2016, c. 15, s. 63.

Saving provision

(20) This section does not prevent a person from laying a charge or taking any other legal action, at any time, with respect to an alleged contravention of a provision of this Act relating to election campaign finances. 2016, c. 15, s. 63.

Section Amendments with date in force (d/m/y)

Review of contributions to candidates

88.34 (1) The clerk shall review the contributions reported on the financial statements submitted by a candidate under section 88.25 to determine whether any contributor appears to have exceeded any of the contribution limits under section 88.9. 2016, c. 15, s. 64.

Report, contributions to candidates for council

(2) As soon as possible following the day that is 30 days after the filing date or supplementary filing date, as the case may be, under section 88.30, the clerk shall prepare a report identifying each contributor to a candidate for office on a council who appears to have contravened any of the contribution limits under section 88.9 and,

(a) if the contributor's total contributions to a candidate for office on a council appear to exceed the limit under section 88.9, the report shall set out the contributions made by that contributor to the candidate; and

(b) if the contributor's total contributions to two or more candidates for office on the same council appear to exceed the limit under section 88.9, the report shall set out the contributions made by that contributor to all candidates for office on the same council. 2016, c. 15, s. 64.

Same

(3) The clerk shall prepare a separate report under subsection (2) in respect of each contributor who appears to have contravened any of the contribution limits under section 88.9. 2016, c. 15, s. 64.

Same

(4) The clerk shall forward each report prepared under subsection (2) to the compliance audit committee. 2016, c. 15, s. 64.

Report, contributions to candidates for a local board

(5) As soon as possible following the day that is 30 days after the filing date or supplementary filing date, as the case may be, under section 88.30, the clerk shall prepare a report identifying each contributor to a candidate for office on a local board who appears to have contravened any of the contribution limits under section 88.9 and,

(a) if the contributor's total contributions to a candidate for office on a local board appear to exceed the limit under section 88.9, the report shall set out the contributions made by that contributor to the candidate; and

(b) if the contributor's total contributions to two or more candidates for office on the same local board appear to exceed the limit under section 88.9, the report shall set out the contributions made by that contributor to all candidates for office on the same local board. 2016, c. 15, s. 64.

Same

(6) The clerk shall prepare a separate report under subsection (5) in respect of each contributor who appears to have contravened any of the contribution limits under section 88.9. 2016, c. 15, s. 64.

Same

(7) The clerk shall forward each report prepared under subsection (5) to the secretary of the local board for which the candidate was nominated for office and, within 10 days after receiving the report, the secretary of the local board shall forward it to the compliance audit committee. 2016, c. 15, s. 64.

Decision of compliance audit committee

(8) Within 30 days after receiving a report under subsection (4) or (7), the compliance audit committee shall consider it and decide whether to commence a legal proceeding against a contributor for an apparent contravention. 2016, c. 15, s. 64.

Notice of meetings

(9) Reasonable notice of the meetings of the committee under subsection (8) shall be given to the contributor, the applicable candidate and the public. 2017, c. 20, Sched. 10, s. 2.

Open meetings

(9.1) The meetings of the committee under subsection (8) shall be open to the public, but the committee may deliberate in private. 2017, c. 20, Sched. 10, s. 2.

Same

(10) Subsection (9.1) applies despite sections 207 and 208.1 of the *Education Act*. 2017, c. 20, Sched. 10, s. 2.

Notice of decision, reasons

(11) The decision of the committee under subsection (8), and brief written reasons for the decision, shall be given to the contributor and to the clerk of the municipality or the secretary of the local board, as the case may be. 2016, c. 15, s. 64.

Saving provision

(12) This section does not prevent a person from laying a charge or taking any other legal action, at any time, with respect to an alleged contravention of a provision of this Act relating to contribution limits. 2016, c. 15, s. 64.

Section Amendments with date in force (d/m/y)

Compliance audit of registered third parties

Application by elector

88.35 (1) An elector who is entitled to vote in an election in a municipality and believes on reasonable grounds that a registered third party who is registered in relation to the election in the municipality has contravened a provision of this Act relating to campaign finances may apply for a compliance audit of the campaign finances of the registered third party in relation to third party advertisements, even if the registered third party has not filed a financial statement under section 88.29. 2016, c. 15, s. 65.

Requirements

(2) An application for a compliance audit shall be made to the clerk of the municipality in which the registered third party was registered, and it shall be made in writing and shall set out the reasons for the elector's belief. 2016, c. 15, s. 65.

Deadline

(3) The application must be made within 90 days after the latest of the following dates:

1. The filing date under section 88.30.
2. The date the registered third party filed a financial statement, if the statement was filed within 30 days after the applicable filing date under section 88.30.
3. The supplementary filing date, if any, for the registered third party under section 88.30.
4. The date on which the registered third party's extension, if any, under subsection 88.27 (3) expires. 2016, c. 15, s. 65.

Application of s. 88.33 (4) to (20)

(4) Subsections 88.33 (4) to (20) apply to a compliance audit under this section, with the following modifications:

1. A reference to a candidate shall be read as a reference to the registered third party.
2. A reference to the clerk with whom the candidate filed his or her nomination shall be read as a reference to the clerk of the municipality in which the registered third party is registered.

3. A reference to election campaign finances shall be read as a reference to the campaign finances of the registered third party in relation to third party advertisements that appear during an election in the municipality. 2016, c. 15, s. 65.

Section Amendments with date in force (d/m/y)

Review of contributions to registered third parties

88.36 (1) The clerk shall review the contributions reported on the financial statements submitted by a registered third party under section 88.29 to determine whether any contributor appears to have exceeded any of the contribution limits under section 88.13. 2016, c. 15, s. 65.

Report by the clerk

(2) As soon as possible following the day that is 30 days after the filing date or supplementary filing date, as the case may be, under section 88.30 for a registered third party, the clerk shall prepare a report identifying each contributor to the registered third party who appears to have contravened any of the contribution limits under section 88.13 and,

(a) if the contributor's total contributions to a registered third party that is registered in the municipality appear to exceed the limit under section 88.13, the report shall set out the contributions made by that contributor to the registered third party in relation to third party advertisements; and

(b) if the contributor's total contributions to two or more registered third parties that are registered in the municipality appear to exceed the limit under section 88.13, the report shall set out the contributions made by that contributor to all registered third parties in the municipality in relation to third party advertisements. 2016, c. 15, s. 65.

Same

(3) The clerk shall prepare a separate report under subsection (2) in respect of each contributor who appears to have contravened any of the contribution limits under section 88.13. 2016, c. 15, s. 65.

Same

(4) The clerk shall forward each report prepared under subsection (2) to the compliance audit committee. 2016, c. 15, s. 65.

Decision of compliance audit committee

(5) Within 30 days after receiving a report under subsection (4), the compliance audit committee shall consider it and decide whether to commence a legal proceeding against a contributor for an apparent contravention. 2016, c. 15, s. 65.

Notice of meetings

(6) Reasonable notice of the meetings of the committee under subsection (5) shall be given to the contributor, the registered third party and the public. 2017, c. 20, Sched. 10, s. 3.

Open meetings

(6.1) The meetings of the committee under subsection (5) shall be open to the public, but the committee may deliberate in private. 2017, c. 20, Sched. 10, s. 3.

Notice of decision, reasons

(7) The decision of the committee under subsection (5), and brief written reasons for the decision, shall be given to the contributor and to the clerk of the municipality. 2016, c. 15, s. 65.

Saving provision

(8) This section does not prevent a person from laying a charge or taking any other legal action, at any time, with respect to an alleged contravention of a provision of this Act relating to contribution limits. 2016, c. 15, s. 65.

Section Amendments with date in force (d/m/y)

Compliance audit committee

88.37 (1) A council or local board shall establish a compliance audit committee before October 1 of an election year for the purposes of this Act. 2016, c. 15, s. 66.

Composition

(2) The committee shall be composed of not fewer than three and not more than seven members and shall not include,

(a) employees or officers of the municipality or local board;

(b) members of the council or local board;

(c) any persons who are candidates in the election for which the committee is established; or

(d) any persons who are registered third parties in the municipality in the election for which the committee is established. 2016, c. 15, s. 66.

Eligibility for appointment

(3) A person who has such qualifications and satisfies such eligibility requirements as may be prescribed is eligible for appointment to the committee. 2016, c. 15, s. 66.

Same

(4) In appointing persons to the committee, the council or local board shall have regard to the prescribed eligibility criteria. 2016, c. 15, s. 66.

Term of office

(5) The term of office of the committee is the same as the term of office of the council or local board that takes office following the next regular election, and the term of office of the members of the committee is the same as the term of the committee to which they have been appointed. 2016, c. 15, s. 66.

Role of clerk or secretary

(6) The clerk of the municipality or the secretary of the local board, as the case may be, shall establish administrative practices and procedures for the committee and shall carry out any other duties required under this Act to implement the committee's decisions. 2016, c. 15, s. 66.

Costs

(7) The council or local board, as the case may be, shall pay all costs in relation to the committee's operation and activities. 2016, c. 15, s. 66.

APPOINTMENTS TO THE JOINT LEEDS & GRENVILLE 2018 ELECTION COMPLIANCE AUDIT COMMITTEE

The municipalities of Athens, Augusta, Brockville, Edwardsburgh Cardinal, Elizabethtown-Kitley, Front of Yonge, Gananoque, Leeds & the Thousand Islands, Merrickville-Wolford, North Grenville, Prescott, Rideau Lakes and Westport are recruiting experienced professionals for appointment to the **Joint Leeds and Grenville 2018 Election Compliance Audit Committee**.

The Municipal Elections Act, 1996, requires municipalities to establish a Compliance Audit Committee to consider applications requesting audits of election campaign finances. The Committee may be required to appoint auditors and determine if legal proceedings are required as a result of the auditors' reports.

Applicants with a background in law, election administration, public administration, auditing and accounting, professionals who are required to adhere to codes of standards of their profession and those with in-depth knowledge of the campaign financing rules are preferred.

Applicants should have:

- Demonstrated knowledge and understanding of municipal elections, including campaign financing rules;
- Proven analytical and decision-making skills;
- Experience working on committees, task forces or similar settings;
- Availability and willingness to attend meetings during daytime and evening hours over a four-year term;
- Excellent oral and written communication skills.

Pursuant to subsection 88.37 (2) of the *Municipal Elections Act, 1996* applicants cannot be candidates or registered third party advertisers in the 2018 Municipal Election, or any by-election during the 2018-2022 Council term nor can they have committed to providing professional advice to any person running for office in any of the participating municipalities. Municipal employees and members of Council are also ineligible.

The Committee's term of office is four years, beginning in December 2018. Successful applicants, in good standing, will receive a \$100 retainer at the end of each year during the term.

Applicants may be required to participate in an interview process.

For further information or to obtain an application form please visit the participating municipal websites or contact the clerk of any of the participating municipalities, or the clerk of the United Counties of Leeds and Grenville.

Deadline for applications is 4:30 p.m. on June 29, 2018.

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: September 10, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that: By-law 46-2018, being a by-law to appoint members to the Compliance Audit Committee for the term of December 1, 2018 to November 14, 2022, be read a first and second time, and that By-law 46-2018 be read a third and final time and passed.

Carried / Defeated

David Nash, Mayor

THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD
BY-LAW 46-2018

**BEING A BY-LAW TO ESTABLISH A JOINT LEEDS & GRENVILLE COMPLIANCE
AUDIT COMMITTEE AND TO APPOINT MEMBERS THERETO**

WHEREAS municipalities and school boards in Ontario are required by Section 88.31 of the Municipal Elections Act, 1996 S.O. 1996, c. 32, to establish a compliance audit committee prior to October 1st in an election year;

AND WHEREAS it is the responsibility of a compliance audit committee to consider compliance audit applications and reports from the Clerk relating to the campaign finances of candidates and registered third parties who participated in the 2018 Municipal Election or in any by-election that may occur during the 2018-2022 Term of Council;

AND WHEREAS the municipalities within the United Counties of Leeds and Grenville have collaborated on the establishment of the Terms of Reference for the Joint Audit Committee and the recruitment of individuals to members of the Committee;

NOW THEREFORE the Council of The Corporation of the Village of Merrickville-Wolford enacts as follows:

- 1) That a Joint Leeds & Grenville Compliance Audit Committee is hereby established to deal with matters provided for in Sections 88.33 to 88.37 of the Municipal Elections Act, 1996, S.O. 1996, c.32;
- 2) That the Joint Leeds & Grenville Compliance Audit Committee shall consist of the following individuals: Rob Bickerton; Mel Campbell; Charles Kellington; Glenn Mackey; and Bill Pakeman; and
- 3) That the business of the Leeds & Grenville Joint Compliance Audit Committee be conducted in accordance with the Terms of Reference set out in Schedule 'A' attached hereto, which shall form part of this By-Law.

This By-Law shall come into force and take effect on the date of passing.

Read a first, second and third time and passed on the 10th day of September, 2018.

David Nash, Mayor

Doug Robertson, CAO/Clerk

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: September 10, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct the Planning Advisory Committee and/or the Chief Building Official to prepare a report regarding the following:

1. The status of the building known as the First Methodist Church located at the intersection of Broadway and Mill Streets;
2. The development plans for the building; and
3. The resources the Municipality has to ensure the timely completion of the work.

Carried / Defeated

David Nash, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: September 10, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that: By-law 47-2018, being a by-law to confirm the proceedings of the Council meeting of September 10, 2018, be read a first and second time, and that By-law 47-2018 be read a third and final time and passed.

Carried / Defeated

David Nash, Mayor

THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

BY-LAW 47-2018

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON SEPTEMBER 10, 2018

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on September 10, 2018 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on September 10, 2018 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 10th day of September, 2018.

David Nash, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote

Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: September 10, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at p.m. until the next regular meeting of Council on Monday, September 24, 2018 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried / Defeated

David Nash, Mayor