



**VILLAGE OF MERRICKVILLE-WOLFORD**

**Agenda for Council  
Council Chambers**

Council Meeting 7:00 p.m.

Monday, November 9, 2020

**\*\*\*IMPORTANT NOTICE: This meeting will be held in person at the Council Chambers. However, due to the Provincial Emergency Orders still in effect, we are unable to safely accommodate the public at this meeting. In order to ensure transparency, an audio recording of this meeting will be posted on the website immediately following adjournment.\*\*\***

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **In Camera:**
  1. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
  2. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.
5. **Rise and Report**
6. **Minutes:** Approval of Minutes of regular Council meeting of October 26, 2020
7. **Correspondence:** Minister of Finance re: 2021 Ontario Municipal Partnership Fund Allocation; Chamber of Commerce re: Council Liaison/Chamber Map, October 19, 2020; Justin Salter re: St. Michael's CHS Bursary, October 30, 2020; Lions Club of Merrickville re: Campground Site Drainage Project, November 5, 2020; and News Release, Steve Clark, MPP, Ontario Municipal Infrastructure Investments dated October 29, 2020
8. **Public Works:** PW-03-2020 re: 2<sup>nd</sup> and 3<sup>rd</sup> Quarter Report
9. **Finance:** FIN-16-2020 re: 3<sup>rd</sup> Quarter Financial Variance Report
10. **Next meeting of Council:** Monday, November 23, 2020 at 7:00 p.m.
11. **Confirming By-Law:** 59-2020 re: Confirm Proceedings of Council meeting of November 9, 2020
12. **Adjournment.**

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required

Recorded Vote Requested

By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: November 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the regular Council meeting of November 9, 2020 as:

circulated.

amended.

Carried / Defeated

J. Douglas Struthers, Mayor

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Merrickville 1860  
Amalgamated 1998



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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: November 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

### Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to an "In-Camera" session at \_\_\_\_\_ under Section 239 (2) of the *Municipal Act, 2001*, as amended, to address matters pertaining to:

1. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
2. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried / Defeated

J. Douglas Struthers, Mayor

For Clerk's use only, if required:

Recorded Vote Requested

By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: November 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby rise and report from the "In Camera" session of the regular Council meeting, with staff being given direction, at \_\_\_\_\_ p.m.

Carried / Defeated

\_\_\_\_\_  
J. Douglas Struthers, Mayor

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

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## VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if  
required.

**Recorded Vote Requested  
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: November 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

### Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of October 26, 2020 as

\_\_\_\_\_ circulated.

\_\_\_\_\_ amended.

Carried / Defeated

\_\_\_\_\_  
J. Douglas Struthers, Mayor

**The Corporation of the  
Village of Merrickville-Wolford**

Monday, October 26, 2020

**Chaired by:** Mayor J. Douglas Struthers  
**Members of Council:** Councillor Don Halpenny  
Deputy Mayor Michael Cameron  
Councillor Bob Foster  
Councillor Timothy Molloy

**Staff in Attendance:** Doug Robertson, CAO/Clerk  
Christina Conklin, Deputy Clerk

**Disclosure of Pecuniary Interest and the general nature thereof:** None.

**Approval of Agenda**

**R-255-20** Moved by Councillor Molloy, Seconded by Councillor Foster  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the regular Council meeting of October 26, 2020, as circulated.

Carried.

**In Camera:**

**R-256-20** Moved by Councillor Halpenny, Seconded by Deputy Mayor Cameron  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to an "In-Camera" session at 7:15 p.m. under Section 239 (2) of the *Municipal Act, 2001*, as amended, to address matters pertaining to:

1. Personal matters about an identifiable individual, including municipal or local board employees;
2. A proposed or pending acquisition or disposition of land by the municipality or local board;
3. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
4. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried.

**Rise and Report:**

**R-257-20** Moved by Councillor Molloy, Seconded by Councillor Halpenny  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby rise and report from the "In-Camera" session of the regular Council meeting, with staff being given direction, at 9:35 p.m.

Carried.

**Minutes:**

**R-258-20** Moved by Councillor Halpenny, Seconded by Councillor Foster

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of October 13, 2020, as circulated.

Carried.

**Library Board:**

**R-259-20** Moved by Councillor Molloy, Seconded by Councillor Foster

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive Merrickville Public Library Board Minutes of September 10, 2020, for information purposes.

Carried.

**Police Services Board:**

**R-260-20** Moved by Councillor Foster, Seconded by Councillor Halpenny

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Merrickville-Wolford Police Services Board dated December 2, 2019, for information purposes.

Carried.

**CAO:**

**R-261-20** Moved by Councillor Halpenny, Seconded by Councillor Molloy

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CAO-07-2020, being a report to provide an update on the current status of the Committee of Adjustment, for information purposes; and

That Council does hereby give favourable consideration of a by-law to amend the Village's Procedure By-law 30-17, Section 2.2, to allow the Mayor to be a voting member of the Committee of Adjustment and to allow for his presence at a meeting to be counted towards quorum, subject to staff bringing this issue back to Council for reconsideration at the first Council Meeting in January, 2021.

Carried.

**R-262-20** Moved by Councillor Molloy, Seconded by Councillor Foster

**Be it hereby resolved that:** By-law 57-2020, being a by-law to amend Section 2.2 of By-law 30-17, the Village's Procedure By-law, be read a first and second time, and that By-law 57-2020 be read a third and final time and passed.

Carried.

**Confirming By-Law:**

**R-263-20** Moved by Councillor Foster, Seconded by Councillor Halpenny

**Be it hereby resolved that:** By-law 56-2020, being a by-law to confirm the proceedings of the regular Council meeting of October 26, 2020, be read a first and second time, and that By-law 56-2020 be read a third and final time and passed.

Carried.

**Adjournment**

**R-264-20** Moved by Councillor Halpenny, Seconded by Councillor Foster

**Be it hereby resolved that:** This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 9:55 p.m. until the next regular meeting of Council on Monday, November 9, 2020 at 7:00 p.m. or until the call of the Mayor subject to need.

Carried.

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J. Douglas Struthers, Mayor

---

Doug Robertson, CAO/Clerk



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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: November 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

### Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from the Minister of Finance regarding the 2021 Ontario Municipal Partnership Fund allocations dated October 29, 2020, for information purposes.

Carried / Defeated

---

J. Douglas Struthers, Mayor

For Clerk's use only, if required

### Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N



7<sup>th</sup> Floor, Frost Building South  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Telephone: 416-325-0400

7<sup>e</sup> étage, Édifice Frost Sud  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Téléphone: 416-325-0400

October 29, 2020

Dear Head of Council:

I am writing to announce the release of the 2021 Ontario Municipal Partnership Fund (OMPF) allocations.

Last fall, we committed to providing OMPF allocations well in advance of the municipal budget year. Today, we are delivering on that commitment by ensuring municipalities have the information they need to plan their budgets.

Our government recognizes the importance of the OMPF for many of Ontario's communities. We also know that stability is a priority for municipalities, particularly in these uncertain times.

That is why the Premier committed to maintain the overall structure and \$500 million program envelope for the 2021 OMPF, as announced at the Association of Municipalities of Ontario (AMO) conference this past August.

In addition to ensuring stability, I am pleased to advise that maintaining the program envelope will allow for a further \$5 million in support to be targeted to northern and rural municipalities. The Rural Communities Grant will be increased to \$152 million to further support rural municipalities with the highest levels of farmland. The Northern and Rural Fiscal Circumstances Grant will be increased to \$92 million to further support northern and rural municipalities with the most challenging fiscal circumstances.

The 2021 OMPF will also continue to be responsive to changing municipal circumstances through annual data updates and related adjustments.

As in prior years, Transitional Assistance will ensure that the 2021 funding guarantee for municipalities in northern Ontario will be at least 90 per cent of their 2020 OMPF allocation and for municipalities in southern Ontario will be at least 85 per cent of their 2020 OMPF allocation.

Northern and rural municipalities with the most challenging fiscal circumstances will continue to have their guarantee enhanced up to 100 per cent of the prior year's allocation.

.../cont'd

The Ministry of Finance's Provincial-Local Finance Division will be providing your municipal Treasurers and Clerk-Treasurers with further details on the 2021 OMPF. This information and other supporting materials will be posted online at <https://www.fin.gov.on.ca/en/budget/ompf/2021>.

As you know, our government has been reviewing the OMPF in consultation with municipalities, to ensure the program meets the needs of local communities, especially small, northern and rural municipalities. Given the unprecedented circumstances surrounding the COVID-19 pandemic, we will be taking more time for the review. Discussions with municipal partners are expected to resume later this year.

I also wanted to take this opportunity to acknowledge the extraordinary challenges municipalities are facing as a result of the COVID-19 pandemic.

The Ontario government, in partnership with the federal government, is providing up to \$4 billion in one-time assistance to Ontario's 444 municipalities and 110 public transit systems as part of the Safe Restart Agreement. This includes up to \$2 billion to assist municipalities with operating pressures and up to \$2 billion for COVID-19 related financial impacts to municipal transit agencies.

This historic funding commitment will help local governments protect the health and well-being of the people of Ontario, while continuing to deliver critical public services such as public transit and shelters. Together, Ontario will continue down the path of renewal, growth and economic recovery.

We respect our municipal partners and remain committed to listening and working together to improve the quality of life for people across Ontario. By continuing to work closely with municipalities, our government is charting a path to a strong recovery and getting Ontario back on track.

Sincerely,

*Original signed by*

The Honourable Rod Phillips  
Minister of Finance

c: The Honourable Steve Clark, Minister of Municipal Affairs and Housing

# Ontario Municipal Partnership Fund (OMPF)

## 2021 Allocation Notice



Village of Merrickville-Wolford  
United Counties of Leeds and Grenville

0714

In 2021, the Province is providing the Village of Merrickville-Wolford with \$311,600 in funding through the OMPF, which is the equivalent of \$221 per household.

<b>A Total 2021 OMPF</b>	<b>\$311,600</b>
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1. Assessment Equalization Grant Component	\$64,400
2. Northern Communities Grant Component	-
3. Rural Communities Grant Component	\$185,000
4. Northern and Rural Fiscal Circumstances Grant Component	\$62,200
5. Transitional Assistance	-

### B Key OMPF Data Inputs

1. Households	1,412
2. Total Weighted Assessment per Household	\$284,856
3. Rural and Small Community Measure (RSCM)	100.0%
4. Farm Area Measure (FAM)	n/a
5. Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	4.2
6. 2021 Guaranteed Level of Support	88.4%
7. 2020 OMPF	\$307,000

Note: See line item descriptions on the following page.

# Ontario Municipal Partnership Fund (OMPF)

## 2021 Allocation Notice

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Village of Merrickville-Wolford  
United Counties of Leeds and Grenville

0714

### 2021 OMPF Allocation Notice - Line Item Descriptions

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Sum of 2021 OMPF grant components and Transitional Assistance, which are described in the 2021 OMPF Technical Guide. This document can be accessed on the Ministry of Finance's website at:  
<https://www.fin.gov.on.ca/en/budget/ompf/2021>

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**A5** If applicable, reflects the amount of transitional support provided to assist the municipality in adjusting to year-over-year funding changes.

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**B1** Based on the 2020 returned roll from the Municipal Property Assessment Corporation (MPAC).

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**B2** Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.

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**B3** Represents the proportion of a municipality's population residing in rural areas and/or small communities. For additional information, see the 2021 OMPF Technical Guide, Appendix A.

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**B4** Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2021 OMPF Technical Guide, Appendix B.

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**B5** Measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCEI corresponds to relatively positive fiscal circumstances, whereas a higher MFCEI corresponds to more challenging fiscal circumstances. For additional information, see the 2021 OMPF Technical Guide, Appendix D.

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**B6** Represents the guaranteed level of support the municipality will receive through the 2021 OMPF. For additional information, see the 2021 OMPF Technical Guide.

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**B7** 2020 OMPF Allocation Notice (Line A).

*Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.*

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: November 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Yves Grandmaitre, President of the Merrickville-Wolford and District Chamber of Commerce, dated October 19, 2020, for information purposes.

Carried / Defeated

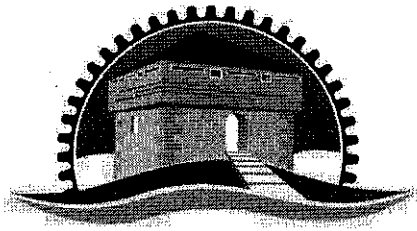
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J. Douglas Struthers, Mayor

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N



**MERRICKVILLE-WOLFORD**  
**& DISTRICT CHAMBER OF COMMERCE**

2020-10-19

Village of Merrickville-Wolford  
Brock Street  
Merrickville Ontario  
K0G1N0

Re Council Liaison and Chamber map at parquette

Mayor Struthers, Councillors and CAO Robertson

As CoVid continues to impact our businesses, the Merrickville-Wolford Chamber of Commerce Board believes that a closer relationship between the Municipal Council and the Chamber would be of benefit to all. It would allow for more timely sharing of information and better synergies on stakeholder initiatives. For these reasons we would like to encourage Council to assign a liaison to attend Chamber meetings (virtual at this time) and share in our discussions and planning.

We are also pleased to see the progress on the corner park and are excited to have a refreshed gathering space for visitors and locals. A couple of questions have arisen on this project. Could we get dimensions on the new map display? Also, is it one sided or double sided as the previous display was? Could you confirm that the map holders will be installed, or should we be taking care of this? Last, the report prepared by the Downtown Revitalization Committee recommended that the old map holder be installed at the corner of St Lawrence and Drummond, at the cenotaph park, to display information on, and increasing awareness of businesses further down St Lawrence. Permission from the Legion to do so has been previously obtained and provided to the Municipality. If you could advise of the intent for the existing map holder, as the design report has no mention for this, it would be much appreciated.

Best Regards

**Yves Grandmaitre**

[president@merrickvillechamber.ca](mailto:president@merrickvillechamber.ca) |

Merrickville & District Chamber of Commerce | [www.merrickvillechamber.ca](http://www.merrickvillechamber.ca)

PO Box 571, Merrickville ON K0G1N0

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**VILLAGE OF MERRICKVILLE-WOLFORD**

For Clerk's use only, if required:		
<b>Recorded Vote Requested By:</b>		
Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: November 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Justin Salter, the recipient of the Village's bursary to St. Michael Catholic High School, received on October 30, 2020, for information purposes.

Carried / Defeated

---

J. Douglas Struthers, Mayor





**ST. MICHAEL**  
CATHOLIC HIGH SCHOOL

To the Village of Merrickville-Watford, I would like to thank you for the bursary received at my graduation ceremony on October 11<sup>th</sup>, 2020. It is an honour to receive this award,  
Sincerely, Justin Selter

RECEIVED  
OCT 30 2020

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: November 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

### Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Gerry Seguin, Chairperson for the Lions Club Campground dated November 5, 2020; and

That Council does hereby authorize the site drainage project at the Merrickville Lions Club Campground as outlined in the aforementioned correspondence.

Carried / Defeated

---

J. Douglas Struthers, Mayor

For Clerk's use only, if required.

### Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N



## Lions Club of Merrickville

Box 173, 10 St. John Street

Merrickville, ON K0G 1N0

613-269-3702

[www.merrickvillelionsclub.ca](http://www.merrickvillelionsclub.ca)

---

## We Serve

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November 5, 2020

Township of Merrickville-Wolford

Mayor Doug Struthers and Council and Public Works

RE: Site drainage at the Merrickville Lions Campgrounds.

The Lions Club would like to undertake at their expense a drainage program on several sites as indicated in the attachment to this letter asking your permission to move forward with Parks Canada to correct this flooding problem that occurred this past camping season.

We have spoken to Parks Canada personal Craig Cunningham and he is in agreement that there is a problem and it can be remedied at a reasonable cost to the Lions Club.

Under the licence agreement with Parks Canada and the Village of Merrickville-Wolford we require a letter of Authorization from the Village of Merrickville-Wolford to be able to move forward with this work.

The Lions Club and contractor are ready to move forward on this work ASAP before freeze up.

The Lions Club will be liable for any damages that may occur during the work and said work has to be approved by Parks Canada.

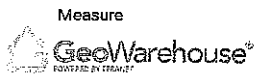
Your cooperation will be greatly appreciated.

A handwritten signature in black ink, appearing to read 'Gerry Seguin'.

Gerry Seguin

Chairperson for the Lions Campground.





Address Not Available

Suggest an address correction



Owner Name  
N/A



Last Sale  
N/A

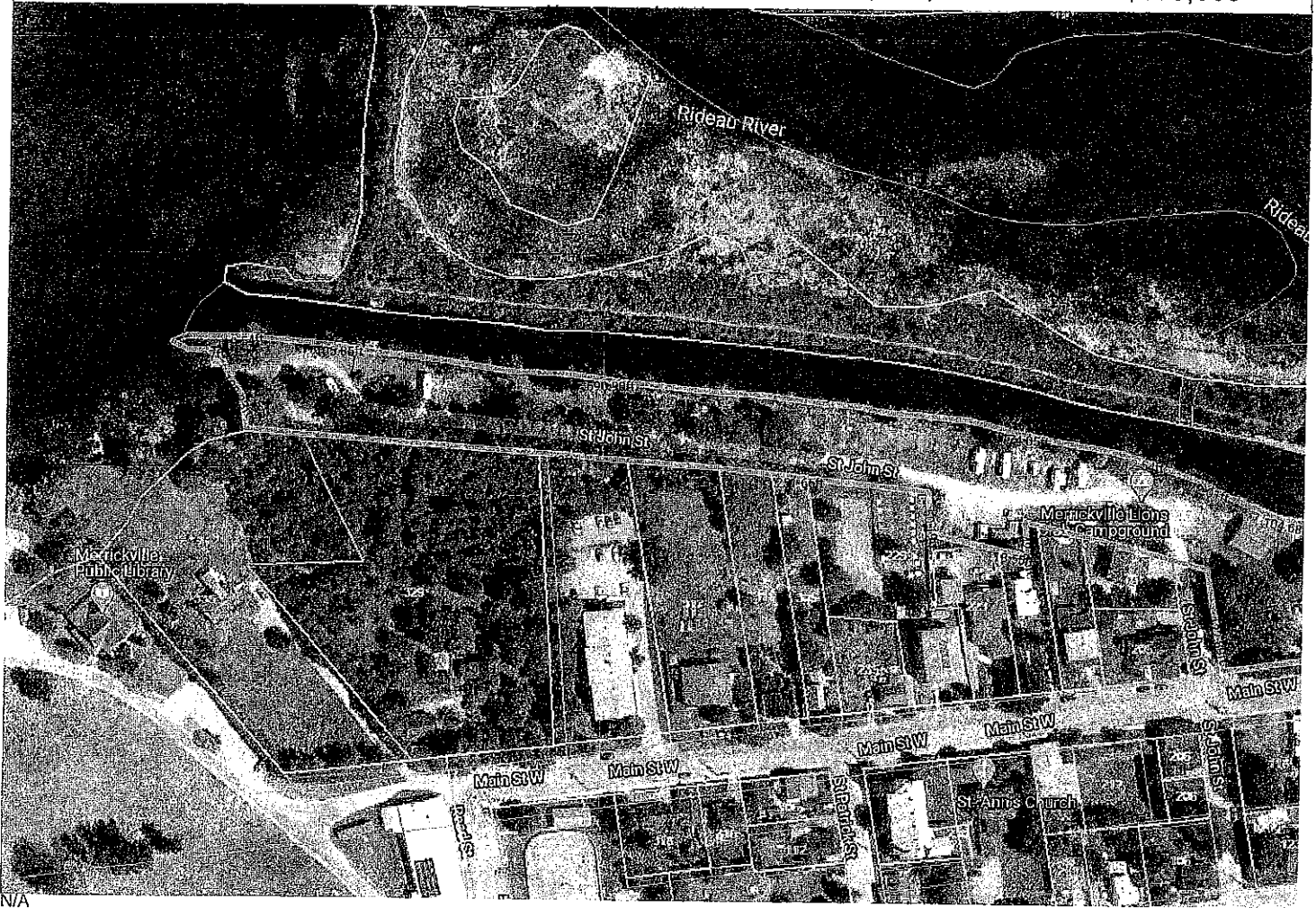


Lot Size  
NOT AVAILABLE



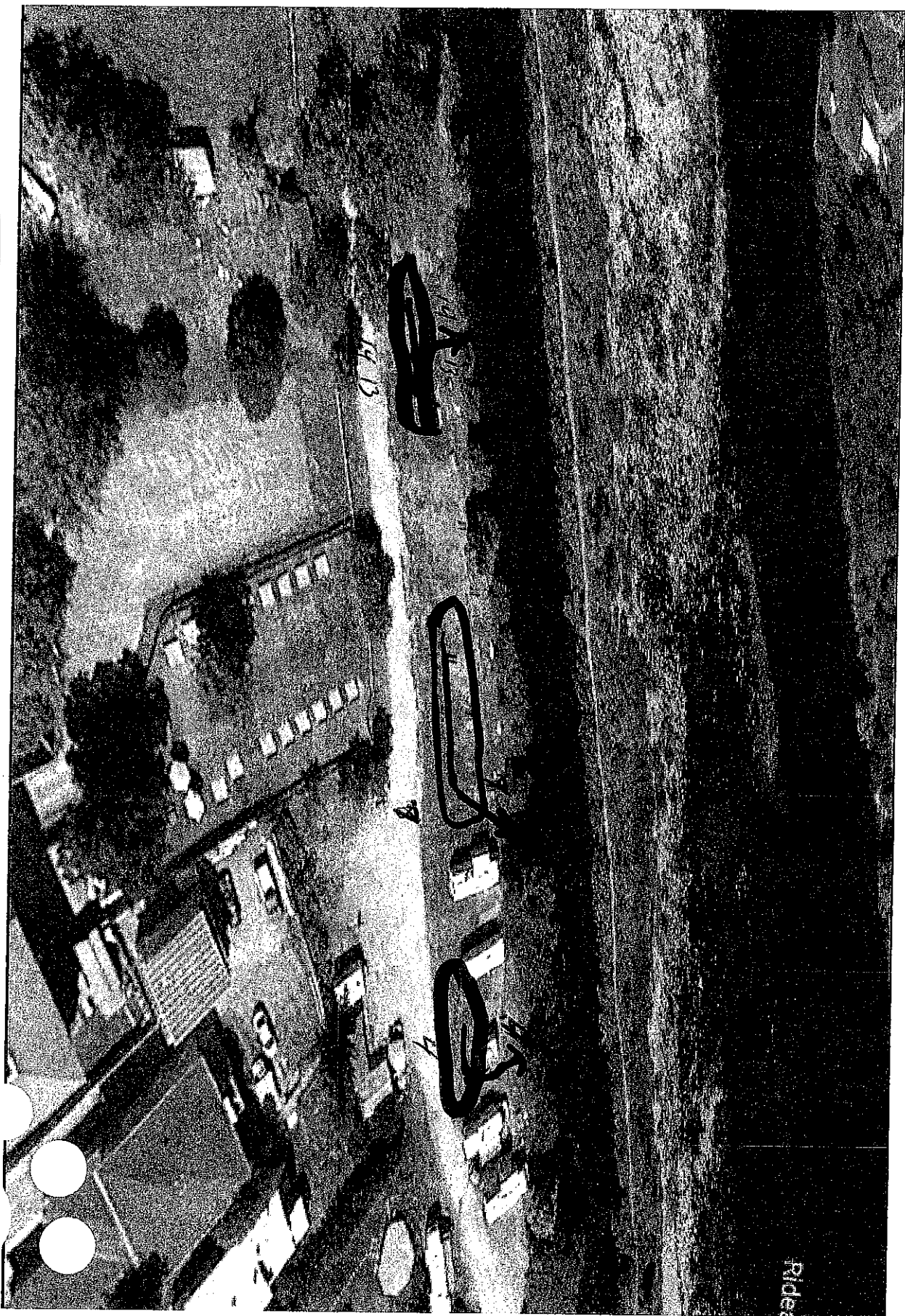
Assessed Value  
\$875,000

Phased-In Value  
\$875,000



N/A

Support



Rides

Flood Area



Dams line

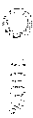


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100%

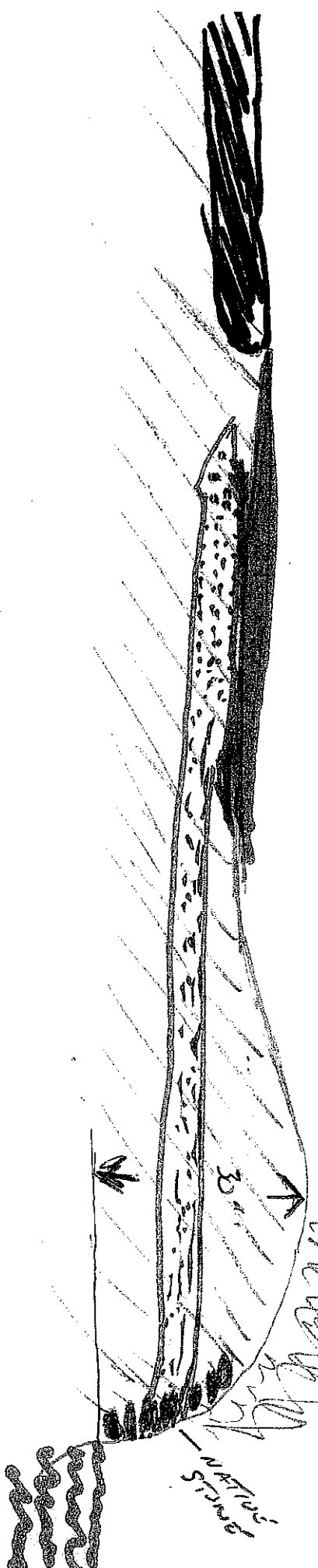
Google Earth / Copernicus

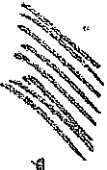




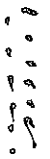

Camera: 152 m 44°54'58"N 75°50'20"W 105 m

FRENCH  
 DRAIN SYSTEM  
 PROJECT

FOR MERRICKVILLE LEANS  
 Camp ground

ROAD

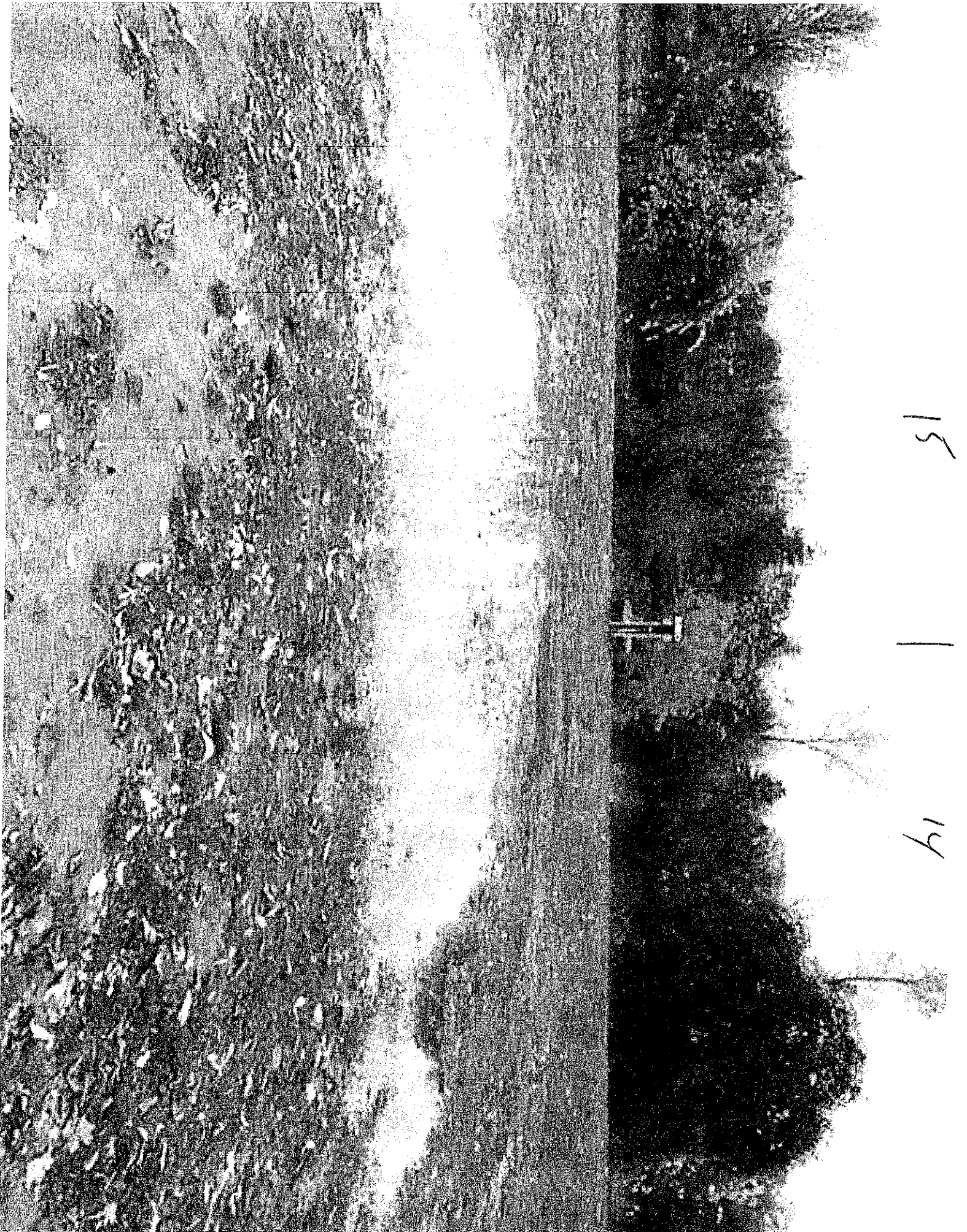


-  - EARTH
-  - NATURAL STONE
-  - GEOTEXTILE FABRIC & SANDS
-  - FLOOD ZONE
-  - GEOTEXTILE FABRIC
-  - CLEAN STONE
-  - COARSE SAND

MAT. EXCAVATION IS APPROX 24" X 30" WIDE.  
 FILLED IN WITH CLEAR STONE, GEOTEXTILE FABRIC & TOP SOIL  
 + REGRADED



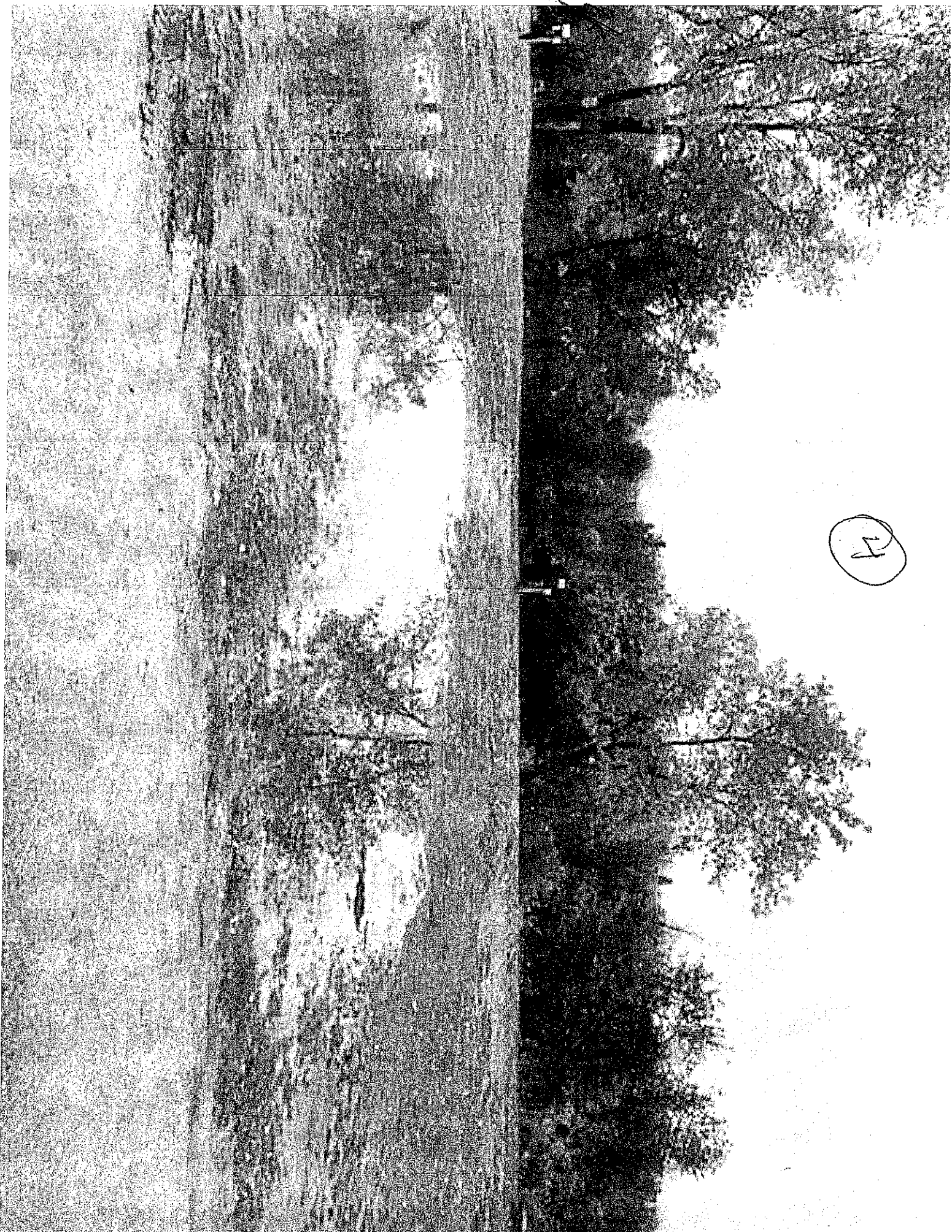




15

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14



7

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: November 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

### Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive News Release from Steve Clark, MPP, regarding Ontario's Investment in Area Municipal Infrastructure dated October 29, 2020, for information purposes.

Carried / Defeated

---

J. Douglas Struthers, Mayor

For Clerk's use only, if required

**Recorded Vote Requested By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

# STEVE CLARK, MPP

Leeds-Grenville-Thousand Islands and Rideau Lakes



## NEWS RELEASE

FOR IMMEDIATE RELEASE:  
THURSDAY, OCTOBER 29, 2020

### ONTARIO INVESTS OVER \$1.4 MILLION IN AREA MUNICIPAL INFRASTRUCTURE

(BROCKVILLE) — Area municipalities will receive more than \$1.4 million for local infrastructure projects through Ontario's new COVID-19 Resilience Infrastructure Stream, Leeds-Grenville-Thousand Islands and Rideau Lakes MPP Steve Clark announced today.

"I'm proud that our government continues to deliver on the commitment we made to support our local municipal partners by providing them with the resources they need to build and repair roads, bridges and water and wastewater systems," said Clark. "This critical infrastructure is not only necessary to ensure our communities remain great places to live, it helps us attract new investment and create jobs as our economy continues to recover from COVID-19."

Investments across Leeds-Grenville-Thousand Islands and Rideau Lakes are as follows:

MUNICIPALITY	ALLOCATION
United Counties of Leeds and Grenville	\$150,525
North Grenville	\$100,000
Rideau Lakes	\$100,000
Elizabethtown-Kitley	\$100,000
Leeds and the Thousand Islands	\$100,000
Augusta	\$100,000
Edwardsburgh/Cardinal	\$100,000
Merrickville/Wolford	\$100,000
Athens	\$100,000
Front of Yonge	\$100,000
Westport	\$100,000
Prescott	\$100,516

Brockville	\$105,632
Gananoque	\$114,827
<b>TOTAL</b>	<b>\$1,471,500</b>

The funding announced by MPP Clark today is a part of Ontario's approximately \$250 million commitment to municipalities through the COVID Stream to assist with local infrastructure projects.

"This investment provides the predictable and stable infrastructure funding municipalities have asked for in the wake of COVID-19," said Laurie Scott, Minister of Infrastructure. "With this COVID Stream funding, we are working directly with our municipal partners to deliver community infrastructure."

In accordance with Federal government guidelines, all applications by municipalities for projects to be funded through the stream must be submitted no later than March 31, 2021. Projects must be completed by December 31, 2021.

- 30 -

*For more information, contact Michael Jiggins: (613) 342-9522 • (613) 213-8461 (cell)*

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Amalgamated 1998



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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: November 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

### Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report PW-03-2020, being the 2020 second and third quarter report of the Operations Department, for information purposes.

Carried / Defeated

---

J. Douglas Struthers, Mayor

For Clerk's use only, if required

**Recorded Vote Requested By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N



MERRICKVILLE-WOLFORD

*Jewel of the Rideau*

## Village of Merrickville-Wolford

Report PW-03-2020

Operations Department

Date to Council: November 9, 2020

Information Report to Council

**RE: Operations Department Report from April 1<sup>st</sup> to September 31<sup>st</sup>**

**OBJECTIVE:** To provide Council with an update regarding the second and third quarter activity of the Operations Department, for information purposes.

### **RECOMMENDATION:**

**THAT: Council does hereby receive report PW-03-2020, being the 2020 second and third quarter report of the Operations Department, for information purposes.**

### **BACKGROUND:**

In keeping with the Village's commitment of openness and transparency to Council and the public, it is deemed prudent to report quarterly statistics in order to keep Council and the public informed of the progress of the Operations Department.

### **ANALYSIS:**

The second and third quarters have proven to be a very busy time for the Operations Department, although it has been very difficult to procure some products and services during the pandemic. Safety protocols were put into place to minimize staff contact with each other as they still safely provided a high level of service to the community. There have been many tenders completed for the provision of work on roads and buildings within the municipality. Ditching maintenance for the year has been completed and new high-volume culverts were installed to help prevent road flooding. The Department has continued the beaver program that will continue annually to help minimize flooding of private and public property and roads.

The Operations Department did not employ any summer students this year. Employee safety continues to be the focus of the Department and, as such, training for current staff throughout the year will continue to be attainable to maintain the high level of service Merrickville-Wolford residents receive by using the latest and safest practices while staying in compliance with the Ministry of Labour (MOL) requirements. The Manager, Operations would like to express appreciation to the Operations Team for their hard work and dedication throughout the summer and this difficult time due to the pandemic.

## **Facilities**

All municipal facilities have been closed during the pandemic for the safety of staff and residents, except for two public washrooms that have been opened for residents and visitors. The washrooms are open for 8 hours per day, 7 days a week and are deep cleaned every 2 hours as per public health recommendations. Staff have utilized this time of facility closures to complete repairs and upgrades to the facilities.

The Operations Department has also been working on building the other side of the roadway from the sewage treatment plant to ensure the septage trucks can enter and exit safely. The base of the laneway is in place and is being used now, with a view to more work being accomplished in 2021. Materials that were taken out of the roadways during the construction project in 2019 were utilized for this project to ensure a minimum impact on the budget.

## **Recreation:**

All municipal ball diamonds and sports fields have been open with COVID-19 restrictions in place, as set out by the Province, for residents to safely enjoy this year. There were no sports teams using the recreational area this year due to pandemic restrictions on large groups or gatherings and team sports. The beach was well-maintained and was open for a long season while being monitored by Leeds, Grenville and Lanark District Health Unit.

Staff have been working with the Trails Committee this year to open the new wetlands trail along the fairgrounds and water's edge for the residents and visitors of the municipality to enjoy year-round.

## **Equipment:**

All Village-owned equipment and tools are kept in good working order with a regular maintenance schedule and daily vehicle and equipment inspections before use. In addition, staff keep a daily log when using any of the large equipment including the time it was used and the duration of use. The small engine equipment is sent off site to a licensed dealer for professional repair and maintenance. All winter maintenance equipment has been inspected and repaired, as necessary, and is ready for winter operations. Staff have been working on asset management data input as it is a legislated requirement and a completed asset management plan will allow for better planning and increased service for the community.

## **Landfill:**

The Village purchased a 2014 Caterpillar compactor as a capital project for the landfill site this year, and as a replacement of the inoperable Bomag compactor. The new compactor came with very aggressive compaction steel wheels that has allowed staff to attain substantially better compaction which will promote a longer life cycle of the site. The 2019 Annual Operations report shows the current life cycle of the landfill is in excess of 100 years. The recycling of fibers (50.92 ton) continues to outweigh the amount of plastic and glass containers (34.56 ton) being recycled. Over 1000 tires have



been recycled so far this year. Electronics are continuing to be recycled to prevent them from ending up in the landfill.

Operations staff have been closely monitoring the new recycling program the provincial government is implementing which will shift the recycling program to a producer-based model. This will require companies producing materials to be responsible for recycling the materials. This will shift the burden off of municipalities to find a place for the materials to go. This will allow for a more robust recycling program and eliminate much of the materials used now that cannot be recycled.

The landfill staff have been diligent in ensuring residents show their entry card to yield off any potential violators from neighbouring municipalities. The continued maintenance of the landfill is performed weekly through regular maintenance and cleaning. Staff utilized some of the rock from the 2019 infrastructure project in the Village at the landfill site to build up the road over time as the elevation of the site increases. The Department also utilizes clean cover material and good compaction practices to stay in compliance with the Ministry of Environment, Conservation and Parks and to maintain a high standard of quality for our residents while promoting the longevity of the landfill site.

#### **BUDGET/LEGAL IMPLICATIONS:**

The budget implications are identified in the 2020 municipal budget.

#### **LINKS TO STRATEGIC PLANS:**

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

**Ensuring efficient, effective services and civic engagement:** By being able to compare data from previous years, trends may be identified which may be further analyzed to conclude if there are issues that may need to be addressed. Making this information available to Council and the public ensures transparency and is in keeping with the priority to ensure efficient and effective services are being delivered to the residents of Merrickville-Wolford.

#### **CONCLUSION:**


This report is for information purposes only.

**ATTACHMENTS:**

N/A

REQUIRED AND RECEIVED COMMENTS FROM: Yes, or Not applicable	
CAO	Yes
Clerk	Yes
Finance	Yes
Building Control & BLEO Department	NA
Public Works & Environmental Department	Yes
Parks, Recreation & Facilities Department	Yes
Planning Department	NA
Economic Development Department	NA
Fire Department	NA
Other:	NA

Submitted by:

  
\_\_\_\_\_  
Brad Cole,  
Manager of Operations

Approved by:

  
\_\_\_\_\_  
Doug Robertson,  
CAO/Clerk

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: November 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

### Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-16-2020, being the 3<sup>rd</sup> quarter report of the Finance Department, for information purposes.

Carried / Defeated

---

J. Douglas Struthers, Mayor

For Clerk's use only, if required

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N



**Village of Merrickville - Wolford**

**Report FIN-16-2020  
Finance Department  
Information Report to Council  
Date of Council Meeting: November 9, 2020**

RE: 3<sup>rd</sup> Quarter Financial Report to September 30, 2020

**OBJECTIVE:** To provide Council with an overview of the financial state of the Village from January 1<sup>st</sup> to September 30<sup>th</sup>, 2020.

**RECOMMENDATION:**

**THAT: Council does hereby receive report FIN-16-2020, being the 3<sup>rd</sup> quarter report of the Finance Department, for information purposes.**

**BACKGROUND:**

On March 23, 2020, Council adopted the 2020 budget for the Village of Merrickville-Wolford. On April 9, 2020, Council received report CAO-02-2020, which provided financial relief options for Council's consideration as a result of COVID-19, and the original tax rate increase of 3.13% was reduced to an increase of 0.44%.

In order to keep Council fully apprised of the financial state of the Corporation, a financial budget variance report outlining departmental progress is provided to Council, for the period covering January 1 – September 30, 2020.

**ANALYSIS:**

Schedule "A" to this report provides the operating expenses, revenues and capital expenditures to the end of the third quarter for general operations and for water and wastewater services. The following are highlights from the review of revenue, operating and capital accounts.

**General Government:**

- Revenues are at 80% and are within reason.
- To date, the Village has collected approximately 86% of the current years' taxes, compared to 89% in 2019.
- The expenses for Council and Administration are 72% of budgeted expenses, which is within reason.

#### Emergency & Protective Services:

- The revenue for the Fire Department is at 2%, which is a result of the timing of the invoice for Montague Township being issued at the end of the year.
- The revenue for Police is within reason at 71%.
- Bylaw Department revenue is under the budgeted amount at 55%, mainly because Dog Tag revenue is only at 50%.
- Emergency & Protective Services overall expenses are under budget at 57%, largely due to a decrease in Fire expenses.
- Fire and Emergency Management expenses are below budget at 36%. This can be attributed to COVID-19 and the inability to conduct training and fire prevention exercises.

#### Public Works:

- Revenue for the Operations Department is under budget at 36%, which is attributed to fewer entrance culvert sales.
- Landfill revenue is at 92%, which is within reason.
- Operating expenses are within reason, at 59%.

#### Building and Planning:

- Building revenues are only at 50%, compared to 100% for the same time period last year. This is likely largely attributed to the suspension of permit issuance and inspections as a result of COVID-19. A surge in applications is occurring and may offset this issue before year end.
- Building expenses are under budget at 44%, due to some salary savings.
- Planning expenses are at 127%, but most of these costs are recoverable through the implementation of Professional Services Agreements, and are reflected in the planning revenue, which is at 98%.

#### Economic Development:

- Economic development expenses are under budget at 36%, largely because the Village was not able to plan Canada Day celebrations due to COVID-19

#### RED Program:

- Economic Development revenues for the RED grant are at 33% of the budgeted amount, which covers the period from January – June 2020.
- Economic development expenses for the RED grant program are also lower than expected at 32%, again because certain activities cannot be completed at this time, due to COVID-19.

#### Parks, Recreation and Culture:

- Recreation revenues are under budget at 10%, because of the COVID-19 closures of recreation facilities; Expenses are also under budget at 42%, given that our municipal facilities have been closed for most of the year.
- The Summer Camp program was cancelled for 2020 due to COVID-19.
- The Blockhouse Museum did not open for the 2020 season due to COVID-19.

### Capital Expenses:

- Capital expenses are within reason at 48% of budgeted amounts.
- Completed projects include the purchase of fire detectors; the purchase of a washing machine for firefighter's protective gear; the purchase of a compactor for the landfill site; and cold storage building roof repairs.
- The Generator project has halted, because the Village needs to have an electrical engineering study done on the building. Currently we do not have any information on the wiring schematics.
- Projects that are currently underway are the asset management plan, the road needs study, repairs to the rink building, and the Main St grant project.
- The new Landfill building has been purchased and is almost ready to be put in place.

### Water and Wastewater:

- Revenues are within reason at 65%, with 2 billing periods remaining this year
- To date the Village has collected approximately 96% of all utility bills, compared to 94% in 2019.
- Operating expenses are within reason at 57%; The Village receives the majority of invoices for major maintenance from the Ontario Clean Water Agency (OCWA) during the 4<sup>th</sup> quarter.
- Capital expenses are under budget at 5%, as they are not expensed until completed, and OCWA bills the Village for most capital projects during the 4<sup>th</sup> quarter of the year.

### COVID-19 Financial Impacts:

#### COVID Costs

On March 17<sup>th</sup>, 2020, the Ontario Government declared a provincial emergency in response to COVID-19. All levels of government have responded with economic initiatives designed to help businesses and citizens alike. To provide relief from financial pressures for all ratepayers, Council responded by rolling back the tax increase from 3.13% to 0.44%, and by waiving late fees regarding water and wastewater bill payments until the end of July 2020. Council also directed staff to apply the residential water rates to most commercial utility ratepayers.

The Village has recognized revenue losses in some cost centres. Additional COVID-19 expenses combined with COVID-19 revenue decreases is \$138,746. Table 1 outlines the revenue losses of COVID-19 to September 30<sup>th</sup>, 2020:

Table 1

Department	Comments	Financial Impact as of September 30 <sup>th</sup> 2020
General Government/Treasury	On March 23, 2020, Council approved the 2020 property tax rate which resulted in a 3.13% increase over 2019. On April 9 <sup>th</sup> , Council reduced the 2020 tax rate increase from 3.13% to 0.44% to provide relief to ratepayers.	Lost revenue of \$83,370
General Government/Treasury	Council waived interest and penalties on utility bills until July 31 <sup>st</sup> , 2020, which resulted in a reduction of penalty interest on utility bills.	Lost interest revenue to date of \$7747, compared to the same time period as 2019.
General Government/Treasury	On May 12 <sup>th</sup> Council adopted a new Commercial Water Billing class, which reduced the commercial rate to the residential rate for the duration of 2020.	Lost revenue to date of \$17,190
Recreation	Lost user fee revenue due to the closure of municipal facilities and fields.	Lost revenue of \$11,101, compared to the budgeted amount.

The Village has incurred COVID-19 expenses to September 30<sup>th</sup>, 2020 of \$19,338, which includes the following:

- Social distancing signs and supplies
- Postage for Village COVID-19 drop mailings
- Bell Conferencing to allow group phone conversations instead of face-to-face meetings
- Public washroom cleaning during the summer tourist season
- Technology to allow staff to work remotely from home

As the pandemic continues, further revenue losses are possible. While the Village reduced the 2020 budget to provide financial relief to ratepayers, and reduced expenses correspondingly, the Village expects to experience further financial losses in the following area:

- Estimated loss of utility bill revenue resulting from lower commercial water and wastewater rates from October 1<sup>st</sup> to December 31<sup>st</sup>, 2020 of \$7710.

## COVID Savings

Municipal facilities and playing fields were closed in mid-March due to the pandemic, and they will likely remain closed for the duration of the year. This has resulted in savings for some cost centres within the budget. Similarly, most departments have not utilized their training budget, due to pandemic constraints.

Table 2 outlines these savings:

Department	Comments	Financial Savings as of September 30, 2020
Recreation: cleaning costs	Savings due to facility closures – no cleaning is needed when our facilities are closed.	\$3500
Recreation: facility & grounds maintenance	Sports teams were not allowed to play organized sports this summer, which resulted in savings.	\$8000
Various departments: training costs	Most training and workshops were cancelled due to COVID-19.	\$14,450
Economic Development: Canada Day	Canada Day was cancelled this year due to COVID-19.	\$11,482
General Government: community grants	Most events that are held throughout the year, which groups request grant funding for, have been cancelled due to COVID-19.	\$11,000
General Government: benefits	Credit received from Canada Life to help offset cost of dental and extended health care benefits that could not be used due to COVID closures.	\$1780

To date, the Village has saved approximately \$50,212. Once COVID-19 restrictions are lifted, the Village will begin incurring expenses in these cost centres.

On July 27, 2020, as part of the federal-provincial Safe Restart Agreement, the Ontario government announced that it had secured up to \$4 billion in emergency assistance to provide Ontario's 444 municipalities with the support they need to respond to COVID-19. The Village of Merrickville-Wolford will be receiving \$85,300 in COVID funding.

### **Additional Information for Consideration:**

**Phase 2 COVID-19 Funding** - On October 1<sup>st</sup>, the provincial government announced Phase 2 funding for municipalities. *"Through Phase 2, we are committed to providing further financial support to those municipalities that require additional funds to address extraordinary operating expenditures and revenue losses arising from COVID-19 in*



*2020, over and above the allocation provided under Phase 1... Municipalities that cannot demonstrate 2020 COVID-19 financial pressures in excess of their Phase 1 funding allocation will not be considered for additional funding under Phase 2".* The application for Phase 2 funding must include a breakdown of all operating expenses and revenues, clearly indicating COVID-19 costs and savings. The Village received \$85,300 in COVID-19 funding from the province, and has COVID-19 savings to date of approximately \$50,212, for a total of \$135,512. COVID-19 costs to date are \$138,746. As we have only \$3234 in COVID costs over and above our funding and savings, and our third quarter variance report is indicating a surplus is likely at year-end (barring any major unbudgeted expenses from now until year-end), the Village will not qualify for additional funding.

**Investment Income** – Markets took a massive hit when the pandemic hit the world. The Village's general bank account was earning 1.95% interest at the beginning of 2020 and that rate has decreased to 0.60% as of September 30th. Included in the annual budget is the investment income earned from the general bank account which helps lower the required taxation each year. Staff are expecting the interest to continue to be low for at least the remainder of 2020. To date, we have earned \$30,094, compared to \$50,458 which was earned in 2019 during the same time-period.

**Property Taxation** - In March, the Minister of Finance announced that property tax assessments for 2021 will be based on the same valuation that was in effect for 2020 to provide stability for both taxpayers and municipalities. 2021 was originally supposed to be the first year of a four-year taxation cycle. This means the Village will not see much of an increase in assessment for our 2021 budget.

#### **BUDGET/LEGAL IMPLICATIONS:**

Revenues and expenses are outlined in the approved 2020 budget.

#### **LINKS TO STRATEGIC PLANS:**

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

**Ensuring efficient, effective services and civic engagement:** By being able to provide budget to actual data, trends may be identified which may be further analyzed to conclude if there are issues that may need to be identified. Making this information available to Council and the public ensures transparency and is in keeping with the priority to ensure efficient and effective services are being delivered to the residents of Merrickville-Wolford.

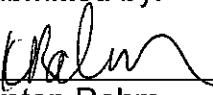
**CONCLUSION:**

This report is for information purposes.

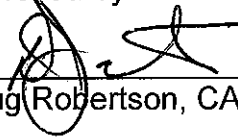
**ATTACHMENTS:**

Schedule "A" – Budget to Actual data for the period ending September 30<sup>th</sup>, 2020

Submitted by:

  
\_\_\_\_\_  
Kirsten Rahm,  
Manager of Finance – Treasurer

Approved by:

  
\_\_\_\_\_  
Doug Robertson, CAO/Clerk

Attachment A - Budget to Actual Report

Village of Merrickville-Wolford  
 Statement of Revenues and Expenses  
 For the Period Ending September 30, 2020

**General Budget**

<b>REVENUES</b>	<b>Year to Date</b>	<b>Budget</b>	<b>% To Date</b>
Taxation and Payments-In-Lieu	\$ 3,184,031	\$ 3,325,495	96
Provincial Grants	\$ 261,778	\$ 341,075	77
Federal Grants - Gas Tax	\$ 93,041	\$ 93,041	100
General Government	\$ 182,686	\$ 228,107	80
Fire	\$ 200	\$ 10,881	2
Police	\$ 6,211	\$ 8,799	71
By-Law	\$ 1,625	\$ 2,950	55
Landfill	\$ 138,157	\$ 150,800	92
Public works	\$ 5,125	\$ 14,400	36
Planning	\$ 44,562	\$ 45,600	98
Building	\$ 85,306	\$ 169,300	50
Economic Development (RED)	\$ 21,439	\$ 65,655	33
Parks and Recreation	\$ 1,297	\$ 12,400	10
Capital Revenue	\$ 41,000	\$ 551,910	7
<b>Total revenues</b>	<b>\$ 4,066,458</b>	<b>\$ 5,020,413</b>	<b>81</b>
<b>EXPENSES</b>	<b>Year to Date</b>	<b>Budget</b>	<b>% To Date</b>
General government			
Council	\$ 43,128	\$ 59,865	72
Admin	\$ 709,050	\$ 989,988	72
COVID	\$ 19,338	\$ -	
Transfer to Reserves	\$ -	\$ 330,729	0
<b>Total General Government:</b>	<b>\$ 771,516</b>	<b>\$ 1,380,582</b>	<b>56</b>
Emergency & Protective Services			
Police	\$ 354,321	\$ 476,712	74
Fire & Emergency Mgmt	\$ 133,967	\$ 377,138	36
ByLaw & Animal Control	\$ 35,811	\$ 57,856	62
<b>Total Emergency &amp; Protective</b>	<b>\$ 524,099</b>	<b>\$ 911,706</b>	<b>57</b>
Public Works			
Public Works	\$ 781,525	\$ 1,273,430	61
Landfill	\$ 107,459	\$ 223,836	48
<b>Total Public Works</b>	<b>\$ 888,984</b>	<b>\$ 1,497,266</b>	<b>59</b>
Building & Planning			
Building	\$ 60,626	\$ 138,997	44
Planning	\$ 46,396	\$ 36,500	127
<b>Total Building &amp; Planning:</b>	<b>\$ 107,022</b>	<b>\$ 175,497</b>	<b>61</b>

	<b>Year to Date</b>	<b>Budget</b>	<b>% To Date</b>
Economic Development			
Economic Development	\$ 13,787	\$ 38,063	36
RED program expenses	\$ 43,354	\$ 136,170	32
Total Economic Development:	\$ 57,141	\$ 174,233	33
Parks and Recreation	\$ 58,545	\$ 138,405	42
Total Operating Expenses	\$ 2,407,307	\$ 4,277,689	56
Capital Expenses	\$ 365,183	\$ 755,680	48

#### **Water and Wastewater Budget**

	<b>Year to Date</b>	<b>Budget</b>	<b>% To Date</b>
Operating Revenues	\$ 801,010	\$ 1,239,524	65
Capital Revenues	\$ 37,500	\$ 135,000	28
Operating Expenses	\$ 628,184	\$ 1,098,808	57
Capital Expenses	\$ 14,584	\$ 275,716	5

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**VILLAGE OF MERRICKVILLE-WOLFORD**

For Clerk's use only, if required

**Recorded Vote Requested By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - - 20

Date: November 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

**Be it hereby resolved that:** By-law 59-2020, being a by-law to confirm the proceedings of the regular Council meeting of November 9, 2020, be read a first and second time, and that By-law 59-2020 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

**THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**

**BY-LAW 59-2020**

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON NOVEMBER 9, 2020

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed prudent that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on November 9, 2020 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on November 9, 2020 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 9<sup>th</sup> day of November, 2020.

\_\_\_\_\_  
J. Douglas Struthers, Mayor

\_\_\_\_\_  
Doug Robertson, CAO/Clerk

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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 20

Date: November 9, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

### Be it hereby resolved that:

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at \_\_\_\_\_ p.m. until the next regular meeting of Council on Monday, November 23, 2020 at 7:00 p.m. or until the call of the Mayor subject to need.

Carried / Defeated

---

J. Douglas Struthers, Mayor

For Clerk's use only, if required.

**Recorded Vote Requested By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N