



VILLAGE OF MERRICKVILLE-WOLFORD

**Agenda for Council
Council Chambers**

Council Meeting 7:00 p.m.

Tuesday, November 13, 2018

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **Minutes:** Approval of the Minutes of the regular meeting of October 9, 2018.
5. **Public Question Period to Council**
6. **Unfinished business:** Presentation from Merrickville-Wolford in Bloom Committee
7. **Correspondence:** Letter from Anglican Parish of Merrickville dated October 31, 2018;
Letter from Sarah Devlin dated November 9, 2018;
Letter from Ministry of Community Safety & Correctional Services dated August 29, 2018;
Letter from Merrickville Heritage Classic Committee dated October 5, 2018;
By-law and Report from the County of Lanark re: Andrewsville Bridge
8. **Library:** Minutes of the Merrickville Public Library Board dated September 11, 2018
9. **Building & Planning:** CBO-08-2018 re: 3rd Quarter Report;
CBO-09-2018 re: Zoning By-law Amendment 50-2018;
By-law 50-2018 re: Zoning By-law Amendment (Princiotta);
Resolution re: Severance Application B-80-18;
Resolution re: Severance Application B-81-18;
Resolution re: Letter of Concurrence for Wireless Communications
10. **By-law Enforcement:** BLEO-04-2018 re: 3rd Quarter report
11. **Economic Develop.:** Resolution re: Merrickville-Wolford in Bloom reimbursement
12. **Public Question Period to Council**
13. **In-Camera:** 1. Personal matters about an identifiable individual
14. **Next meeting of Council:** Monday, November 26, 2018 at 7:00 p.m.
15. **Confirming By-Law:** 53-2018 re: Confirm Proceedings of Council meeting of November 13, 2018
16. **Adjournment.**

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Amalgamated 1998



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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

Recorded Vote

Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: November 13, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the regular Council meeting of November 13, 2018 as:

___ circulated.

___ amended.

Carried / Defeated

David Nash, Mayor

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Nash	Y	N

Resolution Number: R - - 18

Date: November 13, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby
approve the Minutes of the regular Council meeting of October 9, 2018 as:

___circulated.

___amended.

Carried / Defeated

David Nash, Mayor

**The Corporation of the
Village of Merrickville-Wolford**

Tuesday, October 9, 2018

A regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 7:00 p.m. on Tuesday, October 9, 2018.

Chaired by: Mayor David Nash
Members of Council: Councillor Chuck MacInnis
Councillor Stephen Ireland
Deputy Mayor Anne Barr
Councillor Vic Suthren
Regrets: Councillor David Snowdon
Councillor Kim Weedmark

Staff in Attendance: Doug Robertson, CAO/Clerk
Christina Conklin, Deputy Clerk
Brad Cole, Acting Lead Hand, Public Works
Kirsten Rahm, Treasurer
Jeff McNamee, Economic Development Officer

Disclosure of Pecuniary Interest and the general nature thereof: None

Approval of Agenda

R-333-18 Moved by Councillor Suthren, Seconded by Councillor MacInnis
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the regular Council meeting of October 9, 2018, as amended.

Carried

Note: The agenda was amended to include a Notice of Motion from Deputy Mayor Barr regarding the funding of Merrickville-Wolford in Bloom going forward.

Minutes

R-334-18 Moved by Councillor Ireland, Seconded by Councillor MacInnis
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of September 24, 2018, as circulated.

Carried

Public Question Period to Council: No questions.

Correspondence:

R-335-18 Moved by Councillor Suthren, Seconded by Deputy Mayor Barr
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the 2018 Communities in Bloom Evaluation Form, for information purposes.

Carried.

R-336-18 Moved by Councillor Ireland, Seconded by Councillor MacInnis

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Moving Forward with Cannabis Retailing Technical Briefing issued by the Province of Ontario, for information purposes.

Carried.

Summer Camp:

R-337-18 Moved by Councillor Suthren, Seconded by Deputy Mayor Barr

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Sizzling Summer Camp 2018 End of Summer Report as prepared by Charlotte Hitsman, for information purposes.

Carried.

Public Works:

R-338-18 Moved by Councillor Ireland, Seconded by Deputy Mayor Barr

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve October 13th, October 20th and October 27th as brush amnesty days at the landfill to allow each property a maximum of one half ton truck or 4x8 utility trailer free of charge.

Carried.

R-339-18 Moved by Councillor Ireland, Seconded by Councillor MacInnis

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Project Update regarding the Drummond, Lewis and St. Patrick Street Rehabilitation, for information purposes.

Carried.

CAO:

R-340-18 Moved by Deputy Mayor Barr, Seconded by Councillor MacInnis

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the closure of the office on December 24th, 27th, 28th and 31st, 2018 in addition to the statutory days with the office reopening on Wednesday, January 2, 2019.

Carried.

Notices of Motion:

R-341-18 Moved by Councillor MacInnis, Seconded by Councillor Suthren

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby recognize the Fall Pitch-In event from October 13th to October 20th, 2018 sponsored by the Environmental Advisory Committee; and

That Council authorize issuing Pitch-In bags from the municipal office; and

That Pitch-In bags will be accepted at no charge at the landfill site from October 13th to October 28th.

Carried.

R-342-18 Moved by Councillor Suthren, Seconded by Councillor MacInnis

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby suspend the procurement by-law for the purposes of expanding the infield of the Merrickville Baseball Diamond; and

That Council does hereby direct staff to enter into a contract with D. McConnell Construction to single source the design and construction for a 10-foot expansion of the infield to be completed in fall 2018 up to a maximum of \$3,000 to the municipality; and

That Council does hereby approve the reallocation of funds from the Recreation Reserve to cover the cost of the project for the 10-foot expansion of the Merrickville Baseball Diamond.

Carried.

Unfinished business:

R-343-18 Moved by Deputy Mayor Barr, Seconded by Councillor MacInnis

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby suspend Section 9 of By-law 30-2017 in order to extend the term of all Advisory Committees for three months past the end of the term of Council.

Carried.

Public Question Period:

P. Watson inquired as to how many people applied for the Economic Development Officer position, how many people were interviewed, what the cost would be to the municipality for this position and what the Economic Development Officer's plan was going forward.

P. Watson inquired as to how many staff members will be receiving four days off for Christmas holidays.

D. Dawson inquired as to the progress of finalization of the workplace investigation and if the public will receive the costs associated with the investigator.

D. Dawson inquired as to the progress of the OPP Investigation.

Confirming By-Law

R-344-18 Moved by Councillor Ireland, Seconded by Councillor MacInnis

Be it hereby resolved that: By-law 52-2018, being a by-law to confirm the proceedings of the Council meeting of October 9, 2018, be read a first and second time, and that By-law 52-2018 be read a third and final time and passed.

Carried.

Adjournment

R-345-18 Moved by Councillor Suthren, Seconded by Councillor Ireland

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 8:27 p.m. until the next regular meeting of Council on Tuesday, November 13, 2018 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried.

David Nash, Mayor

Doug Robertson, CAO/Clerk

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Nash	Y	N

Resolution Number: R - - 18

Date: November 13, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the presentation of the Merrickville-Wolford in Bloom Committee, for information purposes.

Carried / Defeated

David Nash, Mayor

Merrickville-Wolford
IN BLOOM

NATIONAL
FINALIST
2018

- Merrickville
 - Toured the Blockhouse/Presentation from Historical Society
 - Rideau Valley Landscape Project
 - Community Garden
 - Ruins
 - Locks
 - Gray Art Glass

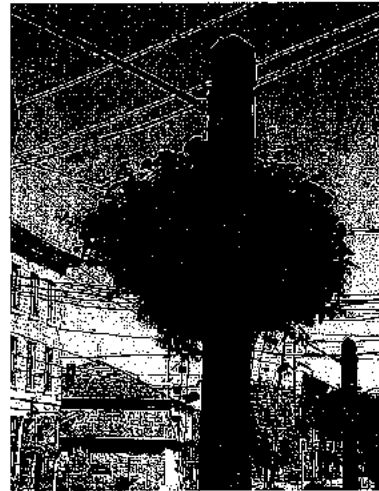
Judges Tour

- Wolford

- Chaterfield Farms
- Maintland Farms
- Diana Berisford Krueger
- LeBoat ride from Kilmarnock to Merrickville
- Migratory Bird Sanctuary



Judges Tour
Cont'd



Our Flowers

Symposium Classes (Snapshot)

- *Cannabis in our Communities – Insights from Public Health*
**Michelle Kilborn PhD, Alberta Health Services Cannabis,
Project Coordinator**
- **Twelve Practical Tips for Engaging & Recruiting Volunteers**
Information Volunteer Centre
- **Growing Opportunities for Urban Agriculture**
- **Effective Volunteer Management with Keynote Speaker**
Brenda Robinson, Founder and President, The Robcan Group

Evaluation Scores

2017 Nationals Population Category up to 3,500

Tidiness	127.50	/	150.00
Environmental Action	127.00	/	150.00
Heritage Conservation	131.00	/	150.00
Urban Forestry	135.00	/	175.00
Landscape	169.00	/	200.00
Floral Displays	155.00	/	175.00
	Total		844.50 / 1000.00
Percentage :	<u>84.45%</u>		
Bloom rating:	<u>5 Blooms - Bronze</u>		

2018 Nationals Population Category 1,501-5,00

Tidiness	129.00	/	150.00
Environmental Action	126.25	/	150.00
Heritage Conservation	130.00	/	150.00
Urban Forestry	141.50	/	175.00
Landscape	170.00	/	200.00
Floral Displays	154.50	/	175.00
	Total		851.25 / 1000.00
Percentage :	<u>85.13%</u>		
Bloom rating:	<u>5 Blooms - Bronze</u>		

Funding

- Hybrid model (Municipal and Fundraising)
- This was the last year for the Guaranteed Funding from the Municipality
- Fundraisers 2018
 - Village Chef
 - Night Market
 - Drag Show

Projects

- Beautification Plan for Merrickville-Wolford (Initial Stages- expected Spring 2019)
- Training Course for OMAFRA Downtown Revitalization Grant
- Volunteer Management and Retention knowledge exchange open to all Committees
- Volunteer Appreciation and Awards for ALL Volunteer Committees

Our Partnerships

- Christmas in Merrickville – Best Decorated Business/Residence
- Merrickville-Wolford Tulip Festival-Chamber/MWiB Co Sponsors
- Anglican Parish of Merrickville Garden Tour
- EcDev Committee
- Environmental Committee
- Merrickville & District Historical Society
- Legion
- Scotts Miracle Grow
- Home Hardware
- Merrickville United Arts Centre
- MAD Gardeners
- Village of Merrickville-Wolford
- Businesses in Merrickville-Wolford (Tour, Gift Baskets etc)
- Merrickville PS – Sunflower Plantings
- Merrickville & District Health Centre
- Communities in Bloom Symposium (Co Sponsor a Networking Event)



The Team

"The Committee of Grey
Shirts" = Lorna McIlroy



PLANS FOR 2019

COMING SOON!!!!

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Resolution Number: R - - 18

Date: November 13, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Vicky Daniels, Deputy Warden of Holy Trinity Merrickville, dated October 31, 2018; and

That Council does hereby waive the fees associated with the Merrickville Community Centre for the purposes of the Beef Dinner fundraising event that was held on October 27, 2018.

Carried / Defeated

David Nash, Mayor



Anglican Parish of Merrickville:

Christ Church, Barritt's Rapids
Holy Trinity, Merrickville

October 31st 2018

Re: Fees for Merrickville Community Centre Rental on October 27th

Dear Mayor and Council,

I am writing to request having our \$200 facility rental fee for the Merrickville Community Centre reduced or waived. On October 27th 2018 the Anglican Parish of Merrickville hosted our annual Beef Dinner fundraiser at the Community Centre. This event is among our largest fundraisers of the year. In addition to our Christian ministry, funds raised at events such as the Beef Dinner assist us in providing community outreach services such as "the Sharing Table" and Kids Pizza/Movie nights. The Parish of Merrickville is a non-profit organisation and has been providing Christian Ministry in the region since the mid-1800's.

Thank you for your consideration,

Vicky Daniels

Deputy Warden, Holy Trinity Merrickville

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Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Sara Devlin dated November 9, 2018; and

That Council does hereby waive the fees associated with the Merrickville Community Centre for the purposes of a Christmas Dinner for the Merrickville Public School on December 19, 2018.

Carried / Defeated

David Nash, Mayor

Christina Conklin

From: S Devlin
Sent: Friday, November 09, 2018 10:10 AM
To: Christina Conklin
Cc: Preston, Tanya; Karen Murphy; beth gibeault
Subject: MPS Annual Christmas Dinner

Good Morning Ms. Conklin - I am a parent volunteer with Merrickville Public School. I am organizing the Annual Christmas Dinner. This is an annual tradition that has been organized by parents for the last 30 + years.

On Monday I tried to book the community center for the Christmas dinner, and at that time, I was advised that I would need to approach Council regarding the hall rental fees. In years past, I have never been asked about hall fees or insurance information. Is this a new policy for this year?

Is it possible to add this request to the agenda for the next upcoming Council meeting?

Thank you for your assistance. I look forward to hearing from you.

Yours sincerely,

Sara Devlin

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Resolution Number: R - - 18

Date: November 13, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the correspondence from the Ministry of Community Safety and Correctional Services dated August 29, 2018 regarding the Village's 2017 compliance with the Emergency Management and Civil Protection Act, for information purposes.

Carried / Defeated

David Nash, Mayor

**Ministry of
Community Safety and
Correctional Services**

**Office of the
Fire Marshal and
Emergency Management**

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1100
Fax: 647-329-1143

**Ministère de la
Sécurité communautaire et
des Services correctionnels**

**Bureau du
commissaire des incendies et
de la gestion des situations d'urgence**

25, avenue Morton Shulman
Toronto ON M3M 0B1
Tél. : 647-329-1100
Télééc. : 647-329-1143



August 29, 2018

Your Worship David Nash
Village of Merrickville Wolford
P.O. Box 340, 317 Brock St. W.
Merrickville, ON K0G 1N0

Dear Mayor Nash:

It is the responsibility of municipalities to ensure they are in compliance with the Emergency Management and Civil Protection Act (EMCPA).

The Office of the Fire Marshal and Emergency Management (OFMEM) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and has determined that your municipality was compliant with the EMCPA in 2017.

The safety of your citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. You are to be congratulated on your municipality's efforts in achieving compliance in 2017.

I look forward to continuing to work with you to ensure your continued compliance in 2018.

If you have any questions or concerns about the compliance monitoring process, please contact your Emergency Management Field Officer.

Sincerely,

A handwritten signature in black ink, appearing to read "Jon Pegg".

Jon Pegg
Chief of Emergency Management

cc: Christina Conklin - CEMC
Teresa Alonzi - Field Officer - Loyalist Sector

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Nash	Y	N

Resolution Number: R - - 18

Date: November 13, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the correspondence from Nicole Hawken, Member of the Merrickville Heritage Classic Committee dated October 5, 2018; and

That Council does hereby waive the fees associated with the Merrickville Community Centre on February 23, 2019 for the purposes of a Trivia Night fundraising event.

Carried / Defeated

David Nash, Mayor

Christina Conklin

From: Nicole Hawken
Sent: Friday, October 05, 2018 12:24 PM
To: Christina Conklin
Subject: Trivia Night 2019 Fundraiser

Hello

My name is Nicole Hawken and I am a member on the Merrickville Heritage Classic committee. Kirsten Rahm from the Municipal Office gave me your email address so that I could contact you about requesting a free rental of the community centre for our fundraiser event: Trivia Night on Saturday February 23rd 2019. This is an event that we started last year to raise money to put on our Annual Merrickville Heritage Classic run at the end of April. We use this money to pay for the medals, race timing, paid duty police officers and many other event day necessities. For the last three years we are proud to say that we have been able to raise enough money to cover our race costs as well as increase our donation that we give back to our community. Would you consider covering the cost of the rental of the community centre for our 2019 Trivia Night event in February?

Thank you for your time and if you have any questions at all please contact me, Nicole Hawken

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Nash	Y	N

Resolution Number: R - - 18

Date: November 13, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive By-law 2018-41 of the Corporation of the County of Lanark as well as Report PW-24-2018 of the Director of Public Works for the County of Lanark regarding the Andrewsville Bridge, for information purposes.

Carried / Defeated

David Nash, Mayor

**THE CORPORATION OF THE COUNTY OF LANARK
BY-LAW NO. 2018-41**

**A BY-LAW TO AUTHORIZE AN ANNUAL, TEMPORARY CLOSURE OF THE
ANDREWSVILLE BRIDGE FROM DECEMBER 1 TO MARCH 31**

WHEREAS, by Section 5 of the Municipal Act, 2001, S.O. 2001, c. 25, the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS, by Section 11 (2) of the Municipal Act, 2001, S.O. 2001, c. 25, the powers of every Council are to be exercised by By-Law;

AND WHEREAS, by Section 44(1) of the Municipal Act, 2001, S.O. 2001, c. 25, the municipality that has jurisdiction over a highway or bridge shall keep it in a state of repair that is reasonable in the circumstances, including the character and location of the highway or bridge;

AND WHEREAS, Council deems it necessary to put an annual, temporary bridge closure in effect from December 1 until March 31, each year, and that the immediate repairs be completed during the 2018/2019 winter season bridge closure;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the County of Lanark enacts as follows;

1. The Director of Public Works is hereby authorized to put an annual, temporary closure on the Andrewsville Bridge from December 1 until March 31, each year.
2. This By-law will come into force on the date of its passing.

By-Law read a first and second time this 10th day of October, 2018

By-Law read a third time and finally passed this 10th day of October, 2018

Leslie Drynan
Clerk/Deputy CAO

John Fenik, Warden

THE COUNTY OF LANARK

PUBLIC WORKS COMMITTEE

September 26, 2018

Report # PW-24-2018 of the
Director of Public Works

ANDREWSVILLE BRIDGE UPDATE AND CONSULTING ENGINEER'S 2018 WADING INSPECTION REPORT

1. STAFF RECOMMENDATIONS

"**THAT**, the Public Works Committee accepts Report #PW-24-2018, Andrewsville Bridge Update and Consulting Engineer's 2018 Wading Inspection Report, as information;

AND THAT, the Clerk prepare the necessary By-Law for the October 10, 2018 County Council Meeting, to authorize an Annual, Temporary Bridge closure of the Andrewsville Bridge, from December 1 to March 31;

AND THAT, the Director of Public Works be authorized to obtain quotations for the required work and proceed to have the work completed during the bridge closure during the Winter of 2018/2019;

AND THAT, the Clerk circulates Report #PW-24-2018 to the Township of Montague, Village of Merrickville-Wolford and the United Counties of Leeds and Grenville."

2. PURPOSE

To provide the Consulting Engineer's Report on the condition of Andrewsville Bridge and provide recommendations.

3. BACKGROUND

At the August 29, 2018 Public Works Committee Meeting, staff advised that further deterioration of the bridge had occurred and that a Consulting Engineer's Report was forthcoming. The Committee was also informed that a decision would be required in regards to an annual bridge closure during the winter.

4. DISCUSSION

Keystone Bridge Management Corp.'s "Andrewsville Bridge 2018 Wading Inspection" Report is attached at Appendix "A".

The immediate repairs are noted on Page 4 of the Report under Recommendations - Immediate Needs.

Subject to prices received, it is anticipated that the costs of the above noted work will range between \$75,000 - \$100,000.

The estimated cost of a complete bridge replacement is \$3.3 Million Dollars.

5. ANALYSIS AND OPTIONS

Option 1 (Recommended):

Complete the necessary immediate repairs and pass a By-Law to effect an annual, temporary road closure from December 1 thru March 31.

Option 2 (Not Recommended):

Do nothing and close the bridge.

6. FINANCIAL IMPLICATIONS

The existing commitment by the Counties, covering the period ending April 2028, has approximately \$110,000 remaining, which should be sufficient to complete the repairs.

7. LOCAL MUNICIPAL IMPACT

The Andrewsville Bridge is a landmark for the local communities and public interest is high, especially with members of the Friends of the Andrewsville Bridge.

8. CONCLUSIONS

The Director is recommending that the necessary By-law be presented at the October 10, 2018 County Council Meeting, to put an annual, temporary bridge closure in effect from December 1 until March 31, each year, and that the immediate repairs be completed during the 2018/2019 Winter Season bridge closure.

Future consideration will need to be given to the long term status of the Andrewsville bridge.

9. ATTACHMENTS

Appendix "A" – Andrewsville Bridge 2018 Wading Inspection.

Recommended By:

Janet Tysick
Business Manager

**Approved for
Submission By:**

Terry McCann
Director of Public
Works

**Manager Approval
By:**

Kurt Greaves
Chief Administrative
Officer

Andrewsville Bridge 2018 Wading Inspection

Introduction

Keystone Bridge Management was retained by the County of Lanark to complete a wading inspection of the underside of the Andrewsville Bridge over the Rideau River downstream of Merrickville, Ontario. The inspection was completed on August 9, 2018. Harold Kleywegt, P.Eng., was the principal inspector. He was assisted by Steve Reid, C.E.T. and engineering student Brad Lair. Two student staff from Lanark County were on hand to observe the inspection and assist with the ladders.

Access to the underside of the bridge was obtained by setting up a 10' step ladder and 24' extension ladder on the river bottom. The depth of water and uneven bottom prevented ladder access to about half of the plan area of the truss and about three-quarters of the plan area of the east approach span. River flows were modest at the beginning of the inspection but increased considerably as the inspection progressed.

The Rideau River is flowing principally north at the Andrewsville Bridge. Accordingly, the east abutment is on the United Counties of Leeds & Grenville side of the bridge and the west abutment is on the Lanark County side.

The bridge has two spans, a 38.5 m long main truss forming the west span and a 9.2 m steel girder flanking east span. The truss has 9 panel points supporting floor beams spaced at 4.88 m. Floor beams are only located at the interior panel points.

Spanning from floor beam to floor beam on the truss are five steel S200 x 27 stringers spaced at 1.22m. They directly support the laminated timber deck.

The structural steel framing on the east approach span consists of two main girders, a connecting floor beam and five stringers spaced at 914 mm. The S150 x 19 approach span stringers are a lighter section than the truss stringers.

For the purpose of this report the area between floor beams is referred to as "Bays." There are 8 Bays comprising the truss floor system. They are numbered from west to east with Bay 1 closest to the west abutment, and Bay 8 closest to the pier. The stringers are numbered 1 to 5 from south to north. This convention has been followed in captioning the images included with this report.

The Bay 1 stringers were not inspected as they were replaced in late 2016.

Main Truss Findings

The structural steel of the floor system of the main truss is almost fully involved in corrosion except for the replaced stringers adjacent the west pier.

The principal concern is the condition of the stringers. The stringers exhibit areas of severe corrosion with slab rust and severe thinning of the webs and flanges. In some localized areas the stringers may have lost an estimated 40% of their design strength due to section loss caused by corrosion.

The ends of the floor beams are most heavily involved in corrosion. Slab rust is evident on the webs and flanges of the floor beam ends. There is still residual paint on the centre sections of the floor beams. Although the floor beams are slightly weakened by corrosion, they are more than adequate for the present load limit on the bridge.

There is very little change to the bottom chords of the main truss since previous inspections. The bottom chords are deemed to be adequate for the present load posting.

Approach Span Findings

Stringer 2 of the east approach span is severely perforated both west and east of the intermediate supporting floor beam. This stringer has almost no remaining strength.

Stringer 4 of the east approach span has one perforation and is otherwise heavily corroded.

The remaining stringers of the approach span, Stringers 1, 3, 5 fortunately are not as severely corroded. They however all exhibit varying degrees of moderate to severe corrosion with some corresponding section loss.

The stringers have more severe local corrosion and section loss where they bear on the pier and east abutment. Difficult access and the presence of debris hindered a more thorough examination.

The single floor beam of the approach span is mostly in fair to good condition, and structurally adequate for the present load posting.

The two main girders of the east approach span exhibit the most corrosion in the bearing areas. However, they are in overall satisfactory condition.

Deck

The main truss deck consists of laminated 2 x 6 lumber on edge. The approach span deck has laminated 2 x 4 lumber on edge. The laminations are pressure treated. The deck has at least five and may have ten to fifteen years of remaining service life.

The timber curbs on the deck exhibit significant decay and are at the end of their service life. The curbs were not pressure treated, and hence their reduced service life.

The deck running boards consist of 2 x 10 unsized lumber lag bolted to the deck laminations. The running boards are in overall fair condition, with some repairs required.

Concrete

The concrete in the pier and abutments lacks air entrainment, exhibits alkali aggregate reactivity and this has resulted in localized severe disintegration. The substructure concrete is adequate for the structural loading but would benefit from preservation repairs.

Conclusions

The floor system of the truss and east approach span is substantially corroded and weakened as a result. This corrosion is principally due to de-icing salts penetrating the timber deck and wetting the floor system. The floor system of the main truss has possibly five to ten years of service life at the present rate of corrosion. Thereafter it will likely require full or partial replacement.

The stringers of the east approach span should be replaced at this time. Both the deck and stringers have deteriorated since the previous wading inspection, and the deck/stringer system reliability is less than ideal.

The curb timbers of the main truss and approach span require replacement at this time.

Construction Considerations

To remove and replace the stringers of the east approach span, it will be necessary to remove the laminated timber deck of the approach span. The nature of the laminated deck is such that it can not be salvaged and re-instated. Therefore, it will be necessary to replace the approach span deck in its entirety when replacing the stringers.

Recommendations

The following recommendations will help extend the operational life of the present bridge:

Inspection

1. Until the floor and bottom chords of the bridge are substantially rehabilitated, a wading inspection of the underside of the bridge should be scheduled annually.
2. When the deck and stringers are removed at the east approach span, the pier, east abutment, main girders, and floor beam should be closely inspected to fully document their condition.

Operational

3. The bridge should be taken out of service during the winter months from December 1 to March 31 of each year when it is possible for de-icing salts to track onto the bridge.
4. The floor system and bottom chords and bearing areas should be pressure cleaned every year, preferably in the spring.

Immediate Needs

5. The stringers of the east approach span should be replaced at this time.
6. The timber deck curbs should be replaced at this time.

5-10 Year Needs

7. Coating the floor system should be considered to preserve the bridge.
8. The bottom chords of the truss should be painted in the next 5 years if it is intended to keep the bridge in service for more than another 10 years.
9. The deck of the main truss should be scheduled for replacement in ten years. At that time the truss stringers should be removed and replaced. The actual timing of replacement will depend on regular updates of the deck and stringer condition.

Outlook

If the Counties and local Municipalities truly want to save the Andrewsville Bridge, they should support any measures that reduces the amount of salt tracked onto the bridge during winter maintenance operations. The only effective way to prevent salt tracking onto the bridge is to prevent vehicle traffic on the bridge during the winter months.

Without salt induced corrosion of the structural floor system and bottom chords of the truss, the Andrewsville Bridge can be maintained in summer operational status well into the future.

Other Concerns

The following concerns are reintroduced from the 2016 report:

The dry-stone masonry retaining walls of the bridge approaches are a concern. There is notable bulging and displacement of the wall in the NW quadrant. A portion of the wall has failed in the SE quadrant. The integrity of the wall has been somewhat affected by the imposition of the railing system foundations into the top of the wall.

The causeway on the east approach has at least one dry stone culvert type opening through it at the base. There is iron strapping helping to form these openings. The iron strapping is substantially corroded.

The approach embankments are in a precarious condition. They are in a partial state of failure and further collapse may occur at any time with little or no warning. Such collapses are not anticipated to be catastrophic but would encroach on the roadway shoulders.

Further investigation and assessment of the approaches by a geotechnical engineer is recommended.

Closing

Keystone Bridge Management Corp. is pleased to report on the wading inspection of the underside of the Andrewsville Bridge. We hope this assessment is sufficient for your purposes and will help guide the long-term management of this bridge.

Harold Kleywegt, P.Eng.
Managing Director
Keystone Bridge Management Corp.

(20 captioned images follow)



Image 1. West abutment and replaced Bay 1 stringers, Floor Beam 1 in foreground.



Image 2. North end of Floor Beam 1 (FB 1) with slab rust evident

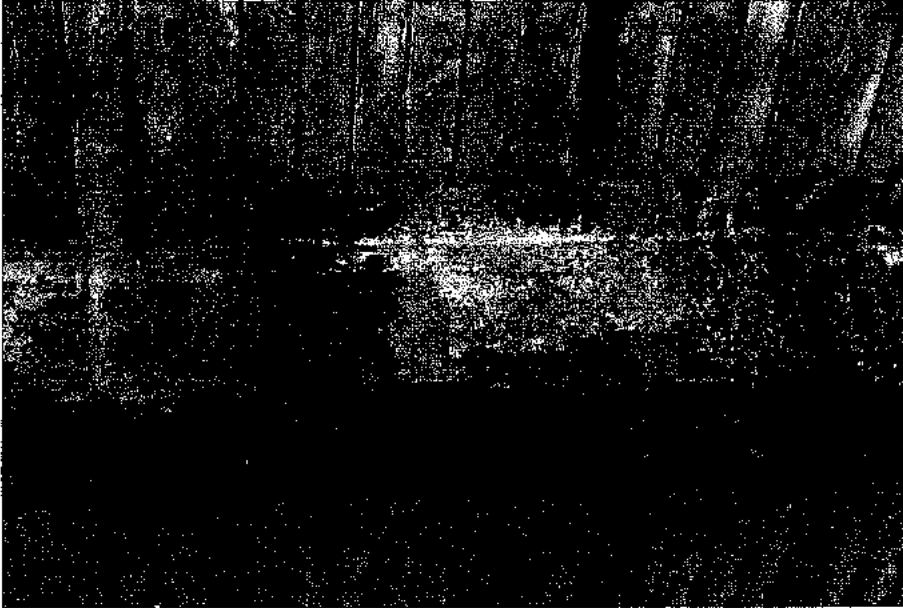


Image 3. Stringer 4 north side adjacent FB 2, slab rust, severe corrosion

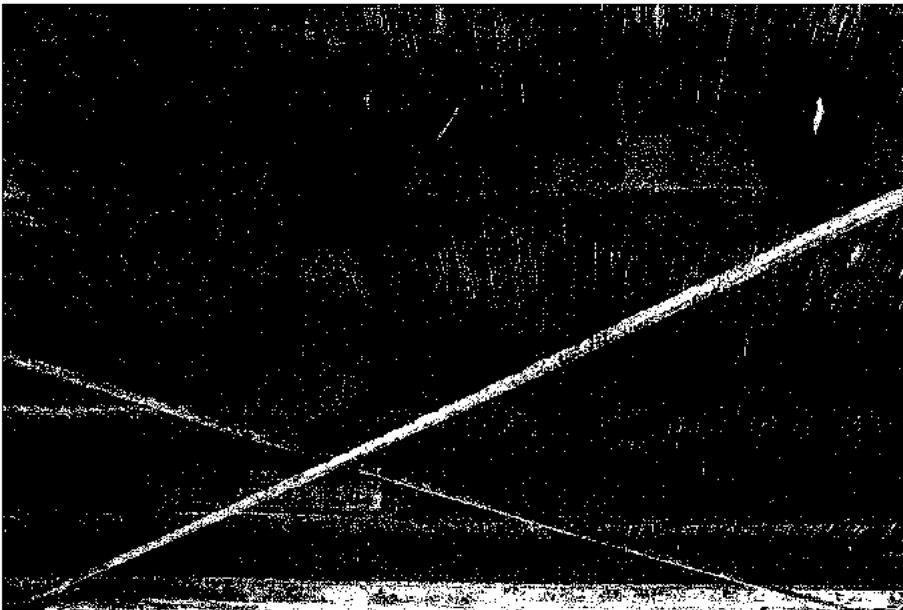


Image 4. Bay 3 looking south, Stringers 4,3,2,1 visible



Image 5. Stringer 5, Bay 3 with top flange thinning

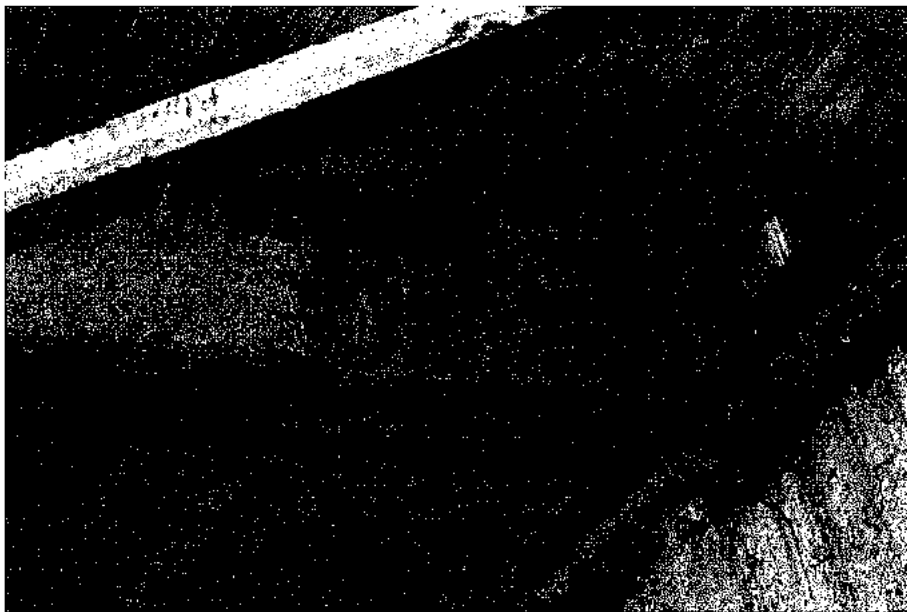


Image 6. Slab rust on north face of web of Stringer 4 adjacent FB 3



Image 7. North face Stringer 4 between FB 4 & 5, flange & web thinning, slab rust present



Image 8. South face Stringer 2 between FB 5 & 6, representative corrosion for most stringers



Image 9. South face of Stringer 3 between FB 7 & pier, slab rust and general section loss



Image 10. North face of Stringer 4 between FB 7 & pier, severe thinning of top flange



Image 11. South face of main truss Stringer 5 at pier bearing



Image 12. North face of truss Stringer 3 at pier bearing



Image 13. Perforated Stringer 2 west end approach span, looking north

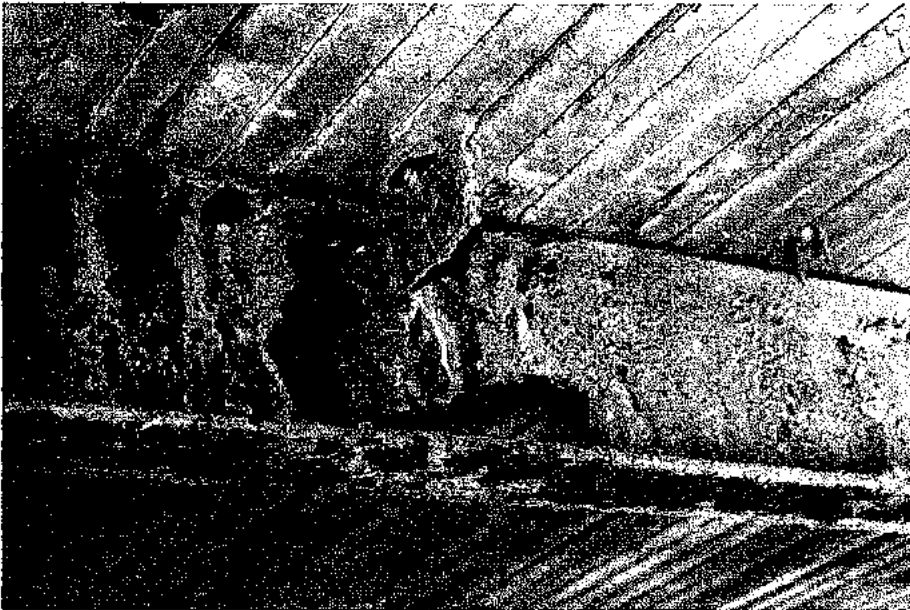


Image 14. Perforated Stringer 2 west end approach span, looking north



Image 15. Perforated Stringer 4 west end approach span, looking north, severe flange thinning

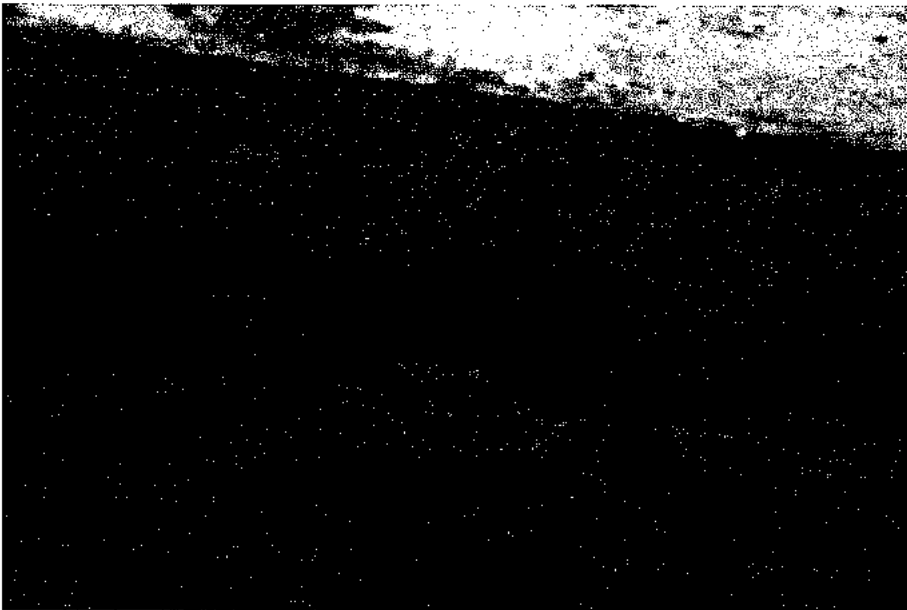


Image 16. Perforated Stringer 2 east end approach span, looking north



Image 17. Approach span stringer resting on east abutment



Image 18. Outrigger attached to approach girder supporting Stringer 5 at pier



Image 19. Floor beam, stringers and east abutment at east approach span.



image 20. Upstream face of pier between truss and east approach span

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Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

**Recorded Vote
Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: November 13, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Merrickville Public Library Board dated September 11, 2018, for information purposes.

Carried / Defeated

David Nash, Mayor

MERRICKVILLE PUBLIC LIBRARY

Merrickville Public Library Board's meeting was held Sept. 11, 2018 at 12:30 p.m. at the library.

Present: M-W: Brian Reid, Sue Birta, Victor Suthren.

Montague: Wendy Simpson-Lewis
and Mary Kate Laphen (Librarian)

Regrets: John Harris, Carole Roberts

Meeting called to order at 12:35 pm.

1. **Declaration of Pecuniary Interest:** None.

2. **Adoption of Agenda:** ADOPTED.

3. **Approval of Minutes:** Minutes from June 12/18 meeting – APPROVED.

4. **Correspondence:** None

5. **Questions/ Presentations from Public:** None

6. **Friends of the Library Report:** The Bulb Sale raised \$951 for the Library. This has been a very successful year for fundraising.

7. **Financial Report:**

- **2017 Audited Financial Statement:** reviewed statement (became available in July). Accepted.

- **2018 Financial Update:** deferred to next meeting.

8. **Librarian's Report:** see "Summer Highlights" report.

9. **Other Business:**

i. **Updates:**

- **Workplace Health & Safety:** I spoke to Mark Urquhart who is heading this for MW. Since the town owns the building, they will include the library in their health & safety inspections. This is supposed to start in September, but may end up being pushed back. Once this is underway, we may need to adjust our policy and procedures.

- **Planned Giving:** Have contacted the lawyer, but want to review with John and Brian in advance to make sure that I know everything we want to ask.

- **Lion's Plaque:** John is continuing to pursue this.

ii. **Building:**

- **Building Report:** Review and discussion of action items. Brian will take charge of getting quotes for the priority items. Mary Kate will send thank you to Rod Fournier.

iii. **Policy Review:** deferred from June meeting at request of John Harris.

Reviewed suggested addition to policy. John had wanted to review the policy in relation to a recently revised policy where he is working (Dept of Justice). He has done so and does not see a need for any further revisions to ours.

- **Workplace Violence & Harassment Policy:** with addition. Moved by Vic, seconded by Sue – APPROVED.

- **Workplace Violence & Harassment Procedures:** with updated risk assessment. Moved by Vic, seconded by Sue – APPROVED.

iv. **Fall Planning:**

- **Open House/ 10th Anniversary of Building:** Scheduled for Oct. 13. Open House will be 10:30 – 3:30, but will have do the official 10th anniversary/thank you to Lions at 2:00. Will invite the Lions, Council, press. Mary Kate will arrange for refreshments and a cake!

- **End of Term Board Report:** as per the one we did at the end of last term. John has volunteered to spearhead this.

- **Strategic Plan evaluation:** Will plan for the November meeting to go all afternoon to include this, and any other end of term business.

- **Planned Giving:** will include this in the November meeting.

10. **In camera:** The board went in camera to discuss matters pertaining to an identifiable individual(s). Staff having been given direction, the board returned to the open meeting.

11. **Next meeting:**

- Tues, Oct. 9, 2017 at 12:30 at the Library.

Meeting concluded.

Librarian _____

Chairperson _____

Librarian's "Summer"y: Highlights of Summer 2018

Overall: The summer continues to be the library's busiest season. July use was up from last year across the board, although June and August were down (last year these months were unusually high). Library use by children and youth – both visits and circulation - was high over the summer, and participation in the library summer programs was good overall. Internet use was up in June & July, but dropped in August. Museum passes continue to be in high demand over the summer.

Statistics:

June	2018	2017	2016	2015
Patrons	1446 -12% (1471 w/mtgs)	1656 +10.5% (1676 w/mtgs)	1497 -2% (1517 w/mtgs)	1524 +35% (1540 w/mtgs)
(Kids/Youth)	473 (138/ 335)	623 (171/ 452)	470 (148/ 322)	365 (171 / 194)
(Progs)	104-in (15 prgs + 1CV in). 176-out of Lib, (2-prgs + 8 CVs out)	215-in (24 prgs + 2CVs in). 175-out of Lib, (3-prgs + 9 CVs out)	82-in (10 prgs + 4CVs in). 239-out of Lib, (4-prgs + 11 CVs out)	161-in (18 prgs + 2CVs in). 257-out of Lib, (4-prgs + 11 CVs out)
Mtg Rm users	25 (4 mtgs)	20 (3 mtgs)	20 (4 mtgs)	16 (3 mtgs)
Circulation	2072 -6% OverDrive: 292(circ) TOTAL 2364 -6%	2213 -4% OverDrive: 307(circ) TOTAL 2520 -1%	2301 -8% OverDrive: 242 TOTAL 2543	2494 +9% OverDrive: 181 TOTAL 2675
(Adult/Child)	(A-1429, J-584, T-59)	(A-1353, J-806, T-54)	(A-1574, J-689, T-38)	(A-1634, J-775, T-85)
Internet use (+wireless):	407 +5% (318 / 62w / 27 Tab)	386 0% (293 / 71w / 22 Tab)	387 -7% (314 / 68w / 5 EL)	415 +73% (332 / 80w / 13 EL)
ILL borrowed/lent:	87 in / 66 out	89 in / 78 out	74 in / 61 out	67 in / 78 out

July	2018	2017	2016	2015
Patrons	1993 +2% (2029 w/mtgs)	1959 -6% (1986 w/mtgs)	2087 +13% (2110 w/mtgs)	1840 +12% (1878 w/mtgs)
(Kids/Youth)	882 (161k / 721y)	796 (279k / 517y)	882 (403k / 479y)	686 (265k / 421y)
(Progs)	162-in (20 prgs in) 262-in (10 group visits in). 16-out of Lib (2 prg out)	183-in (26 prgs in) 176-in (6 group visits). 20-out of Lib (2 prg out)	319-in (35 prgs in) 159-in (9 group visits). 4-out of Lib (1 prg out)	226-in (29 prgs in). 20-out (2 prg out)
Mtg Rm users	36 (5 mtgs)	27 (4 mtgs)	23 (4 mtgs)	38 (4 mtgs)
Circulation	3186 +4.5% OverDrive: 359 (circ) TOTAL 3545 +5.5%	3047 -15% OverDrive: 312 (circ) TOTAL 3359 -13%	3603 +4% OverDrive: 239 (circ) TOTAL 3842 +4%	3474 -4% OverDrive: 208 (circ) TOTAL 3682 -2%
(Adult/Child)	(A-1579, J-1523, T-84)	(A-1584, J-1344, T-115)	(A-1831, J-1622, T-150)	(A-1781, J-1610, T-83)
Internet use (+wireless):	464 +14% (368 / 59w / 37 Tab)	408 -21% (332 / 40w / 36 EL)	516 +18.5% (404 / 94w / 18 EL)	435 +13% (345 / 82w / 8 EL)
ILL borrowed/lent:	80 in / 70 out	65 in / 76 out	107 in / 88 out	124 in/101out

August	2018	2017	2016	2015
Patrons	1772 -14.5% (1783 w/mtgs)	2075 -0% (2084 w/mtgs)	2080 +12% (2094 w/mtgs) Doesn't include play attendance (80)	1859 +75% (no mtgs)
(Kids/Youth)	694 (304k / 524y)	828 (304k / 524y)	740 (315k / 425y)	676 (288k / 388y)
(Progs)	160-in (18 prgs in) 175 -CVs in (9 CVs) 19-out of Lib (2 prg out)	128-in (16 prgs in) 159 -CVs in (8 CVs) 23-out of Lib (2 prg out)	244-in (26 prgs in) 127 -CVs in (10 CVs) 22-out of Lib (3 prg out)	160-in (19 prgs in) 102 -CVs in (5 CVs) 18-out (2 prg out)
Mtg Rm users	11 (1 mtgs)	9 (1 mtgs)	14 (2 mtgs)	0 (0 mtgs)
Circulation	2824 -14% OverDrive: 322 (circ) TOTAL 3146 -12%	3284 +7% OverDrive: 308 (circ) TOTAL 3592 +5%	3164 -2.5% OverDrive: 268 TOTAL 3432 +0%	3244 +35% OverDrive: 185 TOTAL 3429
(Adult/Child)	(A-1560, J-1203, T-61)	(A-1764, J-1386, T-134)	(A-1812, J-1220, T-132)	(A-1783, J-1402, T-59)
Internet use (+wireless):	387 -20% (301 / 51w / 35 EL)	483 -17% (369 / 67w / 47 EL)	582 +44% (476 / 88w / 18 EL)	405 +70% (308 / 79w / 18 EL)
ILL borrowed/lent:	88 in / 85 out	86 in / 88 out	108 in / 80 out	102 in / 73 out

Summer Hours/Vacation

Again this year, the library's only vacation closing was a 4-day Labour Day weekend, although we did have reduced hours on the 4 previous days to accommodate my vacation. This seems to be working well, and all 4 days were busy.

Summer Programs:

StoryTime: StoryTime was not well attended over the summer; however, the toddlers from the daycare came for several weeks, which boosted our numbers. StoryTime helps keep parents/younger kids in the habit of coming to the library over the summer. This is our only summer program for pre-school aged kids.

TD Summer Reading Club (Theme: "Feed Your Passions"):

Participation in the summer reading club (prize draw and/or activities) was down slightly from last summer with a total of 105 kids (plus the kids from the summer camp). Activities went well for the most part; although attendance was a bit soft, it was enthusiastic. We ran our usual Thursday afternoon "makerspace" (ie crafts) program. As has been the case for the last few years, most of the kids participating in the Thursday craft/activity program were from the primary grades. The weekly activity program is important for encouraging kids to keep reading through the summer, and is of particular value for the primary-age kids, who are more likely to lose literacy skills over the summer break. The major difficulty with the program is the unpredictable attendance from week to week.

In addition to this Thurs afternoon program, we offered a movie making/drama program (for ages 10+), French Club, and our new Tech Club. Although there was a willingness to run some programs for teens, there was very little interest in programs from this age group.

The movie-making project did not make as much progress as was originally hoped, since much of the time was spent developing a script and rehearsing. However, the kids were very enthusiastic about that, so we went with it. We were able to do some work with filming and with the green screen. There was interest in

continuing to work on it in the fall; however, the logistics of that may prove difficult. (This was one of the major problems over the summer.) However, it was a good learning experience for the future.

French Club was not well attended; however, this seems to reflect outside factors. Our 2 volunteers seem to be receptive to offering it again next July. Tech Club was run by a student volunteer, who did an excellent job with it. Attendance varied considerably; but it seemed to do better as a Sat. morning program, rather than as an evening one. We will be continuing it periodically on Saturday mornings in the fall.

The prize draw continues to be the main incentive for summer reading. Evaluations of the program were positive and noted that the program was encouraging kids to read over the summer.

[Note: the Prize Draw is a "Chinese auction" - kids get a ticket for every book they read (or for doing one of the library's activity sheets) that they are able to put in the draw for the prize(s) of their choice (we had over 70 prizes). This is extremely popular, and attracts older kids, and those who can't come to the Thursday program - which is one of its goals. The prizes are collected through donations, purchases (mostly from Scholastic) funded by the Friends of the Library, etc.]

Adult Programs:

Our adult programs tend to go on hiatus for the summer. On the whole, there doesn't seem to be a lot of interest in summer programs for adults. The book club continued to meet, however.

Internet/Computers: Although down in August, internet use was generally high this summer; particularly by kids. The computers were busy over the summer and the tablet for younger kids continues to be popular. Users tend to stay on the computers for a long time (esp. wireless users) – user numbers don't reflect the amount of time the internet is in use.

Collection: New kids' books were added in the earlier part of the summer. As usual, circulation of kids' books was much higher over the summer, which was nice to see, since it had been down through the spring. Adult circulation was similar to last year's, although down in August. ebook use seems to be holding steady. Our summer processing volunteers were able to keep us caught up with new materials over the summer.

Volunteers: Fewer volunteers are available over the summer, but with some juggling enough were available to keep up with the priority items (processing, ILLs, shelving).

Community Partners:

Museum Passes: The museum passes were very busy again this summer. This service is very appreciated by the community.

Agricultural Fair Board: As was the case in previous years, the Fair Board made heavier use of the library's meeting room in June and July.

Sizzling Summer Programs (municipal recreation program for kids): I continued to act as staff supervisor for the summer camp. This was somewhat more time consuming this year; as there were some difficulties to handle. However, not so much so as to be a problem, and the partnership between the library and the camp went well.

The day camp used the library a great deal again this summer and participated in our Summer Reading Club (prize draw). The camp came twice a week while the library was closed to pick out/return books and use the library (esp. the computers). They also watched movies in the meeting room occasionally (prompted by weather and beach closures). They continued to use the Library as a base during the week of the fair in Aug (community centre unavailable), which seemed to work fairly well.

Daycare visits: Continued my monthly story visits. The toddlers came to some of our StoryTimes, and there were a couple of visits by other classes.

PlayGroup: PlayGroup is on hiatus for the summer. I have been asked to continue to visit when they start up in the fall.

Outreach:

Local Media: There was an article about our summer programs in the North Grenville Times.

Website & Facebook: I continue to keep these updated for the library, and to manage the municipal Facebook page (which also posts to the municipal twitter page).

Administration:

Summer is the library's busy season, so more time is needed for circulation/ customer service and preparing & running children's programs. This leaves little time for administrative projects during the summer. This summer I did not have any big projects, but there were several smaller requests, training, additional program prep, etc. I was also able to put some time into reorganizing and consolidating the office/storage area.

Finances: Received the audited financial statement and forwarded it to CRA as part of our Registered Charity tax return. The provincial Public Library Operating Grant (PLOG) form became available for completion in the beginning of Sept. I will be submitting it this week. We have received our Montague Twp Grant. It was increased, but slightly less than requested.

Facilities:

Computers: The internet was quite busy this summer, particularly with kids. The connection does still drop occasionally, but usually only briefly. It seems to be associated with the use of certain games, although there may be other factors involved. We are continuing to monitor it.

Building Check-up: We received Rod Fournier's informal "State of the Building" report for review at the Sept. board meeting.

Painting (upstairs, meeting room, etc.): This is still pending. It can be considered when reviewing the building report.

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Amalgamated 1998



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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: November 13, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CBO-08-2018, the 2018 3rd quarter results of the Building and Planning Department, for information purposes.

Carried / Defeated

David Nash, Mayor



Village of Merrickville-Wolford

Report CBO-08-2018
Planning and Building Department
Information Report to Council
Date of Council Meeting: November 13th, 2018

**RE: 3rd Quarter Report (July 1st- September 30th, 2018)
Construction/Demolition Permit and Planning Statistics Reports**

OBJECTIVE: To update Council with respect to the functions of the Building and Planning Department for the third quarter of 2018 compared to the third quarter results of 2017.

RECOMMENDATION:

That Council receive report CBO-08-2018, being the third quarter results of the Building and Planning Department, for information purposes.

BACKGROUND:

The Building and Planning Department regularly receives and reviews various applications for construction and demolition permits as well as those for planning development.

The review of permit applications plus the issuance (or refusal of the issuance) of construction and demolition permits typically may require site inspections and approvals as mandated under the Building Code. These results are linked to the data as provided in Schedules "A" and "B" attached.

Similarly, Schedule "A" includes the review of planning development applications including Minor Variances, Zoning/Official Plans, Site Plan Control Agreements and consents which often require site inspections to facilitate compliance with Village and County planning documents as well as processing as applicable under the Planning Act.

ANALYSIS:

In considering the graphs appended to this report, it appears that the third quarter of 2018 had seen an increase in the number of applications for zoning amendments. The number of consents received/facilitated compared to the third quarter of 2017 saw a slight drop. There were two applications for Minor Variance in the reporting period for 2017 compared to just one application for 2018.

No applications for site plan control were received/facilitated in this year's third quarter and during the same period in 2017.

No applications for Official Plan Amendments were received in the third quarters of either 2017 or 2018.

Growth of the municipality is increasing, yet it is managed and orderly.

With respect to the number of construction permits issued. The third quarter of 2018 witnessed a total of 32 construction and demolition permits issued compared to 50 permits issued in the same period in 2017. One demolition permit has been issued in 2018's third quarter compared to two issued during the same period in 2017.

The 2018 third quarter number of inspections carried out by this department totaled 170 which was a slight decrease compared to the 196 inspections carried out in 2017's third quarter. Despite the decline in the number of permits and inspections, it has none the less been a very active quarter for construction thus far.

The 2018 third quarter saw the issuance of permits for 4 new housing starts compared to 10 in the same period in 2017

The value of construction and demolition activity decreased considerably in the third quarter of 2018 to \$2,034,275.00 from 2017's \$3,674,520.00 during the same reporting period.

BUDGET/LEGAL IMPLICATIONS:

The budget implications are identified in the 2018 municipal budget.

The legal implications are non-applicable.

LINKS TO STRATEGIC PLANS:

The Village of Merrickville-Wolford Strategic Plan By-law 10-17, as adopted by Council on January 23, 2017 provides on Page 26 of the document a specific basis for Performance Monitoring with Macro Indicators such as population growth being directly tied to Housing Starts.

One theme consistently mentioned throughout the Plan is that of "Growing the Economy" and, by association, that there is a need for orderly growth of the residential and commercial aspects of the Village "to ensure its financial viability". This orderly growth is accomplished in many ways through well thought out approvals of consents, site plan agreements as well as zoning, minor variances and official plan amendments.

CONCLUSION

The third quarter of this year showed an overall decrease in construction permit activity. Planning development activity remained steady overall and actually increased with respect to the number of consents and minor variances facilitated. The 2018 third quarter saw a decline in the requests for inspections and permit issuances.

All indications for the remaining year point to ongoing construction and development, although this is always dependent upon local and national economic factors.

The Village of Merrickville-Wolford is presently undertaking a review and updating of its current Official Plan. It is anticipated that the new Official Plan will be approved in early 2019.

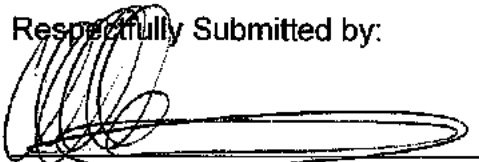
This document shall implement the most recent Provincial Policy Statements as required under the Planning Act and in so doing, shall ensure that the increasing construction and planning development is managed in a financially viable and environmentally sustainable manner.

ATTACHMENTS:

1. Schedules "A" and "B"- comparisons of 3rd quarter results from 2017 and 2018

REQUIRED AND RECEIVED COMMENTS FROM: Yes or N/A (Not applicable)	
CAO	Yes
Clerk	Yes
Finance	Yes
Building & BLEO Department	Yes
Public Works & Environmental Department	NA
Parks, Recreation & Facilities Department	N/A
Planning Department	Yes
Economic Development Department	NA
Fire Department	NA
Other:	NA

Respectfully Submitted by:



Randy Wilkinson
Chief Building Official

Approved by:

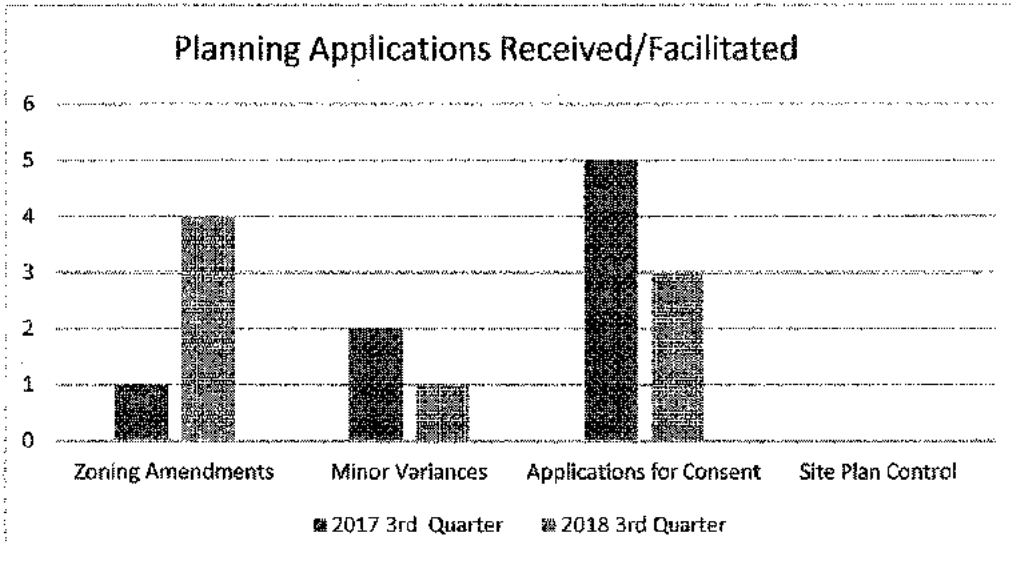


Doug Robertson
CAO/Clerk

Schedule "A" to CBO-08-2018

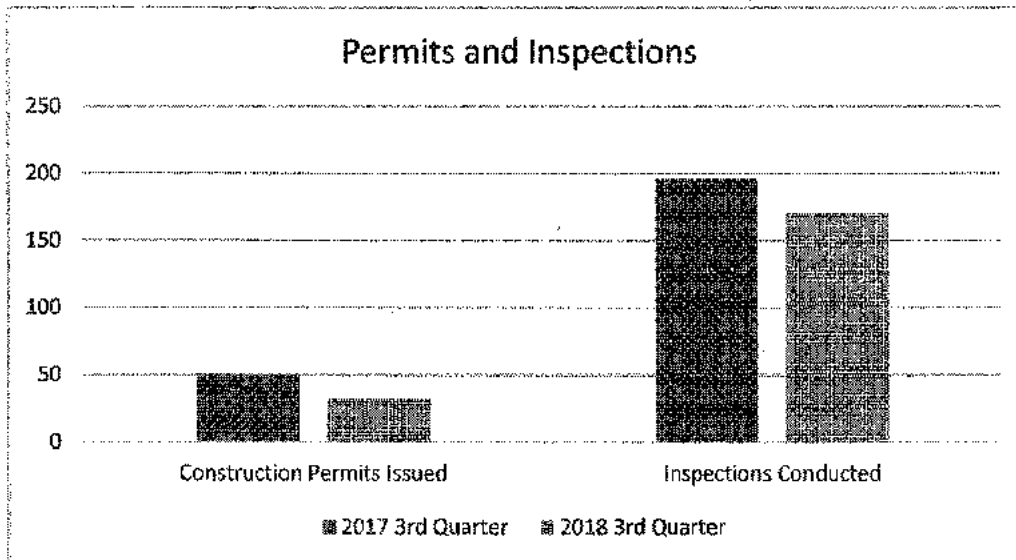
2017 3rd Quarter 2018 3rd Quarter

Zoning Amendments	1	4
Minor Variances	2	1
Applications for Consent	5	3
Site Plan Control	0	0



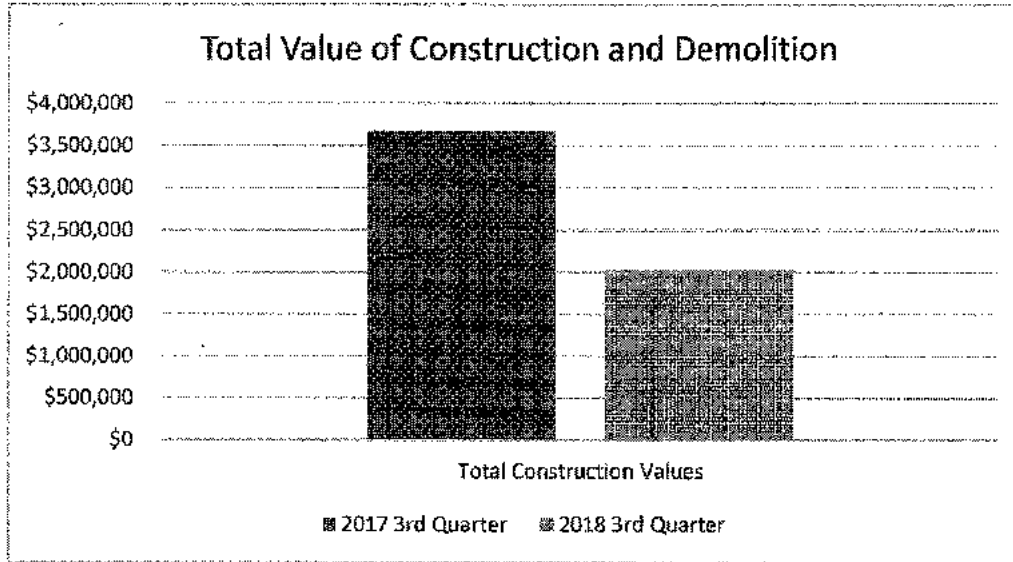
2017 3rd Quarter 2018 3rd Quarter

Construction Permits Issued	50	32
Inspections Conducted	196	170

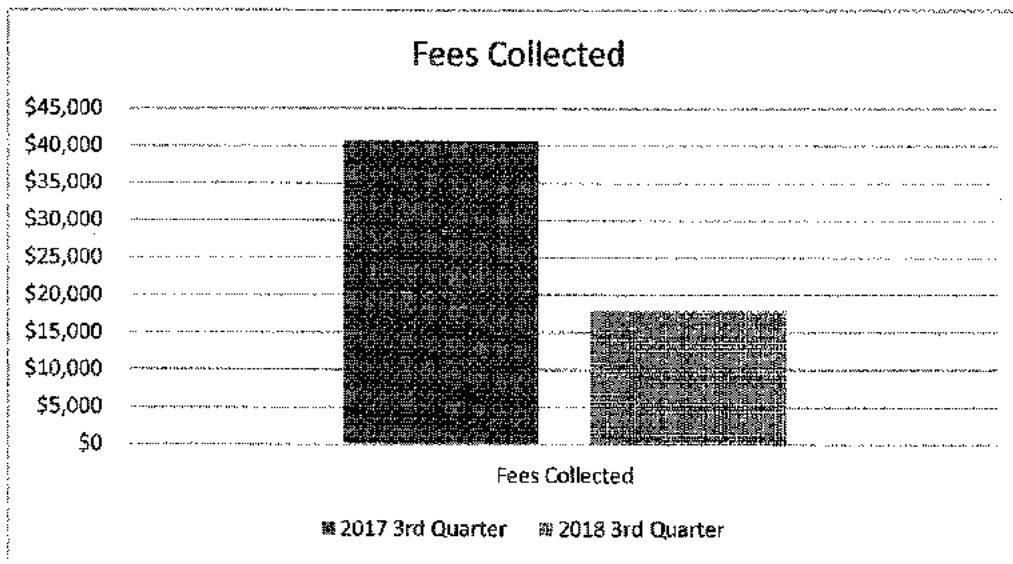


Schedule "B" to CBO-08-2018

	2017 3rd Quarter	2018 3rd Quarter
Total Construction Values	\$3,674,520	\$2,034,275



	2017 3rd Quarter	2018 3rd Quarter
Fees Collected	\$40,622	\$17,946



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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
Macinnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: November 13, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive and consider report CBO-09-2018; and

That Council does hereby receive Resolution R-027-18 of the Planning Advisory Committee.

Carried / Defeated

 David Nash, Mayor



Village of Merrickville - Wolford

Report CBO-09-2018
Of the Chief Building Official
Date of Council Meeting: November 13, 2018
Information Report to Council

**RE: Proposed Zoning Bylaw Amendment, Part 1 on Plan 15R-11930
Charlotte Street North Side, owned by Princiotta Developments**

OBJECTIVE: To provide Council with the information necessary to consider a Zoning Bylaw Amendment to the above captioned property

RECOMENDATION:

THAT Council consider report CBO-09-2018; and

That Council pass Zoning Bylaw Amendment being Bylaw 50-2018 with a reduced setback to a drainage ditch of 15m.

BACKGROUND:

With respect to an application for Zoning Bylaw Amendment pertaining to the subject lands;

Council will recall that during its regular meeting of September 24th, 2018, the first, second and third readings of Bylaw 50-2018, were deferred.

By way of Resolution R-317-18 (copy attached), Council requested a formal and comprehensive report from the Chief Building Official (staff) that would entail the review of the reports provided by the applicant's Environmental Planner and Civil Engineers, the Rideau Valley Conservation Authority, as well as the report prepared by the Village's consultant Planner.

ANALYSIS:

The property in question is described as Part 1 on registered plan 15R-11930 and said lands are the subject of an application for severance B-41-18, before the United Counties' Consent Granting Authority (CGA).

The proposed new lot will have a frontage of 18m and a depth of 30.48m giving the lot an area of 548.64 sq m. This would create a new lot that will be in conformance to the minimum required provisions of the R-2 Residential Zone for both the severed and retained lands.

The proposed new lot forms a portion of a remnant property of approximately 0.91 hectares after 2 severances were completed in 2017 and 2018.

The proposed new lot and remnant property are currently zoned R-2 with a holding symbol. The purpose of the holding symbol was to prevent any further development on the remnant portion until certain matters such as road access, servicing, utilities and storm water management are dealt with. The holding designation may be lifted in whole or in part pending Council's approval of these and other related items.

On May 22nd, 2018, an application for severance B-41-18 to create the subject lot was recommended for approval by the Village's Planning Advisory Committee and shortly thereafter approved by Council as it was "consistent with the Zoning Bylaw".

The applicant's Environmental Planner and Engineer jointly released a 1 page report (copy attached) identifying a "watercourse" that is just west of the proposed severed lot.

The definition of a watercourse is not specifically defined in the Counties' Official Plan. However, the Village Zoning Bylaw Section 2W defines a watercourse as follows;

Watercourse. Means any depression 1m or more below the surrounding land serving to give direction to a current of water at least 9 months of the year, having a bed and well defined banks, as well as any flood plain associated with the watercourse. Intermittent creeks and streams, municipal drains and other similar watercourses are included in this definition.

At issue is the Counties' Official Plan requirement for a minimum 30m setback from this feature. The proposed severance and subsequent lot development would be well within the required 30m setback.

However, the consultants suggest in their report that mitigation measures may be undertaken alongside the watercourse corridor so that the setback to any new development may then be reduced to just 15m.

As a circulated agency under the severance process, the Rideau Valley Conservation Authority (RVCA) issued to the CGA, a report (copy attached) outlining their approval of the consent with the condition that any outstanding issues including the reduced setback with the above referenced Environmental Impact Study report be implemented.

Subsequently, the CGA released its decision conditionally approving the severance subject to the holding provisions and/or Zoning Bylaw Amendments being resolved to the satisfaction of the Village and that the requirements of an Environmental Impact Study be implemented to the satisfaction of the Rideau Valley Conservation Authority and the Village, including a planting plan.

WATERCOURSE vs MAN MADE DITCH

However, it **must** be noted, that the Village Planning Advisory Committee has never agreed that the drainage ditch that is adjacent to the severed lot was ever a

"watercourse". This written opinion was forwarded to the RVCA in advance of the consent being approved.

None the less, the Planning Committee and staff have been effectively coerced into allowing this ditch to transform into a watercourse because, to not acknowledge same, may jeopardize this development. In so doing, this ditch is now deemed to be a watercourse with all of its inherent requirements.

ZONING AMENDMENT RESPONSE

The Village consultant Planner in response to the applicant's application for Zoning Bylaw Amendment to remove the holding symbol from the proposed lot and reduce the 30m setback to the watercourse produced a report (copy attached).

This report, while acknowledging that the watercourse is rightfully a drainage ditch with no fish habitat requiring any protection, concludes that the Zoning Bylaw Amendment as well as the consent application should be considered premature. The Village Planner also indicates that the Zoning Amendment be deferred until all aspects of the holding designation are completed.

In reviewing the Village Planner's and the applicant's consultant reports as well as the recommendations of the RVCA, it is the opinion of staff that any development of the remaining remnant lot beyond that of the proposed severed lands should not be permitted until such time as the requirements of the holding designation be completed satisfactorily.

Moreover, after their careful consideration, the Village Planning Advisory Committee and Council have already recommended the approval of the severance of the new lot.

The road access, utilities, storm water management and servicing requirements as mentioned earlier in this report will be dealt with as a function of any further applications to develop the remaining remnant portion of the lands. Until that time, these lands will remain as R2-holding. The setback to the ditch may be considered as a temporary mitigation measure until the road access design is approved.

The proposed new lot would have the above items resolved site specifically by means of engineered site plans that are obtained during the construction permit process. This is a standard practice for all in fill lot development in the urban area.

All that being said, it is the opinion of staff that, in conjunction with the requirements of the report from the applicant's engineer, planner and the RVCA, adequate mitigation measures for the protection of the ditch would be in place to allow the development of the new lot. Therefore, the application for Zoning Bylaw Amendment should be passed by Council while recognizing the reduced setback to 15m.

BUDGET/LEGAL IMPLICATIONS:

Should Council approve the Zoning Bylaw Amendment and there are no appeals to the Local Planning Tribunal Authority (formerly OMB), there would be a positive financial

impact to the Village by the creating of a new residential assessment with new water and sewer accounts.

The legal implications to the Village for Council approving or not approving the application for Zoning Bylaw Amendment are always the possibility of an appeal being launched to the Local Planning Appeal Tribunal with all of the planning costs and legal aspects germane to that process.

INTERDEPARTMENTAL IMPACTS:

The Treasury and Building/Planning Departments will be affected by the approval of this application.

LINKS TO STRATEGIC PLAN:

The Village of Merrickville-Wolford Strategic Plan By-law 10-17 as adopted by Council on January 23, 2017, indicates in the "Growing the Economy" section on Page 9;

That the community recognizes the need for residential and commercial growth in order to ensure its financial viability...

The approval of the Zoning Bylaw Amendment and the creation of a new residential lot promotes viable and orderly residential growth.

CONCLUSION:

It is the opinion of the Planning Advisory Committee and staff that the ditch has developed, in the words of the RVCA letter, "naturalized features" due to lack of maintenance of this urban storm water drain.

It is further acknowledged by The Planning Advisory Committee that the implementation of the setback requirement to the ditch should be considered a temporary measure until such time as the road access design has been confirmed by all the authorities having jurisdiction.

The approval of the Zoning Bylaw Amendment with recognized mitigation measures to protect the drainage ditch features at the subject location meets the intent of the Village Zoning Bylaw and Official Plan, as well as that of the Counties' Official Plan.

The application meets the intent of the Village's Strategic Plan.

The amendment of the Zoning Bylaw for the new lot is considered by staff to be orderly development.


It is the recommendation of the Village Planning Advisory Committee and staff that Council approve the applicant's application for Zoning Bylaw amendment with a setback to the high water mark of the drainage ditch reduced to 15m.

ATTACHMENTS:

1. Resolution R-317-18 of the Council meeting dated September 24th, 2018
2. Muncaster Environmental Planning/J2PG Inc. dated November 8th, 2018
3. Rideau Valley Conservation Authority letter dated August 31, 2018
4. Village Planner's report dated September 19th, 2018.

CAO	Yes
Clerk	Yes
Finance	Yes
Building & MLEO Department	Yes
Public Works & Environmental Department	N/A
Parks, Recreation & Facilities Department	N/A
Planning Department	Yes
Economic Development Department	N/A
Fire Department	N/A
Other:	N/A

Respectfully submitted:



Randy Wilkinson
Chief Building Official
Building and Planning Department

Approved by:



Douglas Robertson
Chief Administrative Officer

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VILLAGE OF MERRICKVILLE-WOLFORD

**Recorded Vote
Requested By:**

Resolution Number: R - 317 - 18

Date: September 24, 2018

Moved by: Barr Ireland MaInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MaInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby defer the first, second and third readings of By-law 50-2018 until a formal report including a comprehensive recommendation is prepared by the ^{Chief Building Official} Planning Advisory Committee with respect to same.

Carried / Defeated

David Nash
David Nash, Mayor

**Muncaster
Environmental
Planning**



Jp2g Consultants Inc.
ENGINEERS • PLANNERS • PROJECT MANAGERS
12 International Drive, Pembroke, ON, K8A 6W6
T 613-735-2507, F 613-735-4613, www.jp2g.com

Jp2g Ref No. 17-7018A

November 8, 2017

Jamie Batchelor
Rideau Valley Conservation Authority
PO Box 599,
3889 Rideau Valley Drive,
Manotick, Ontario K4M 1A5
Tel: 613-692-3571
jamie.batchelor@rvca.ca

Attention Jamie Batchelor, RPP, Planner

Re: **Charlotte Street Consent Applications
Part Lot 8, Concession A, Geographic Township of Wolford, Now in the
Township of Merrickville-Wolford. Our File No. 17-7018A.**

This purpose of this letter is to provide information regarding the site conditions of the watercourse corridor located on the subject lands in order to support a reduced water setback.

Site visits to the subject lands were carried out by Bryana Musson on April 19, 2017 and July 6, 2017. A watercourse is located to the south of the subject lands, over the unopened road allowance and adjacent properties (Photo 1). This watercourse travels southwest along the southern boundary of the subject lands and then north through a low wet area over the unopened road allowance and western portion of the subject lands. The subject lands have previously been cleared and grubbed, however during the July 6, 2017 site visit to the property some herbaceous vegetation and tree saplings were noted to have re-grown on the subject lands including within the area of the watercourse corridor (Photo 2). The functions of any fish habitat that may be present in the watercourse would be greatly limited as the watercourse is partially piped upstream and downstream of the site. No fish were observed during the site visits to the property however, fish sampling was not completed. Silt fencing has been installed on the subject lands along the watercourse and the low wet area. The location of the watercourse as well as where the enclosed photos were taken are shown on Map 1. The ground surface of the subject lands is relatively flat to gently sloping towards the low area to the west.

The County's Official Plan requires a 30 metre setback from watercourses, however proposed Lot 3 (shown as Part 4 on Map 1) would be located within the 30 metre setback. Based on the site conditions, it is our opinion that if the watercourse corridor is re-planted with native trees and shrubs and maintained substantially within a natural vegetated state, that a reduced setback of 15 metres from the high water mark of the watercourse will provide the same function as the current open 30 metre setback from the high water mark on the subject lands. Additional mitigation measures could be implemented such as installing a post rail fence along the edge of the proposed 15 metre water setback in order to prevent any alterations to the watercourse corridor.

Should you have any questions please do not hesitate to contact our office.

Yours truly,

Jp2g Consultants Inc.
Engineers • Planners • Project Managers

**Muncaster Environmental
Planning Inc.**

Bryana Musson

Bryana Musson, B.Sc. (Hons.)
Biologist | Planner

Bemie Muncaster

Bemie Muncaster, M.Sc., Principal

cc. Bill Holzman, Holzman Consultants Inc.
Matthew Dale, Princiotta Management Inc

August 31, 2018

B-41-18

18-MWO-SEV

United Counties of Leeds and Grenville
Consent Granting Authority
25 Central Ave., Suite 100.
Brockville, ON K6V 4N6

Attention: David Nanton

Subject: **Princiotta Construction and Development Inc.**
Applications for Consent B-41-18 -AMENDED
Parts 1 on Draft Plan 15R - 11893 (Charlotte Street)
Village of Merrickville, Merrickville-Wolford

Dear Mr. Nanton,

The Rideau Valley Conservation Authority has completed a review of the above noted application which would sever a 0.5486 hectare lot from the existing approximately 7.198 hectare parcel and retain approximately 7.745 hectares. We have undertaken our review within the context of 2.1 Natural Heritage, 2.2 Water and 3.1 Natural Hazards of the 2014 Provincial Policy Statement issued under Section 3 of the Planning Act, and from the perspective of Conservation Authority regulations. The following comments are offered for your consideration.

Natural Hazards

There have been no natural hazards identified on this property which would preclude this application.

Natural Heritage

Along southern boundary of the property, adjacent to the retained parcel there is a watercourse that runs along and within an unopened road allowance. The watercourse drains lands to the east and there is evidence that it is a drainage feature, however it has naturalized features that have environmental benefits, so in our opinion it is a watercourse. A Letter Environmental Impact Statement (EIS) (dated November 8, 2017 and prepared by Muncaster Environmental Planning and Jp2g Consultants Inc.) states that an enhanced vegetative buffer within 15 metres of the stream will allow for the proposed new severance to encroach into the 30 metre setback. RVCA concurs with this report.

For any future impacts to the watercourse, the Conservation Authority administers Ontario Regulation 174/06 "Development, Interference with Wetlands and Alterations to

Shorelines and Watercourses Regulation under Section 28 of the *Conservation Authorities Act*. This regulation affects the property in the following manner:

- Any alteration, straightening, changing, diverting or interfering in any way with any watercourse requires the prior written approval from the Conservation Authority (including watercourse crossings).

Conclusion

In conclusion, the Rideau Valley Conservation Authority has no objection to this severance application subject to the following conditions:

1. That any unresolved issues contained within the EIS are resolved to the satisfaction of the Rideau Valley Conservation Authority and the Township of Merrickville-Wolford.
2. That the Owner acknowledges and agrees:
 - a) to implement all of the recommendations in the approved EIS (enhanced vegetative buffer and fencing). A planting plan be designed to the satisfaction of the Rideau Valley Conservation Authority and the Township of Merrickville-Wolford.
 - b) A landscaper of the land owner's choice or contact Meaghan McDonald, RVCA Shoreline Naturalization Manager (613-692-3571 x1192), for a fee, will assist with the development of a planting plan using native hardy groundcover, shrubs and trees along a 40 metre by 15 metre area opposite the proposed severance.
 - c) That prior to final registration of the new lot, the applicant must demonstrate to the satisfaction of the Rideau Valley Conservation Authority and the Township of Merrickville-Wolford that the fencing and proposed plantings have been completed as per the EIS (dated November 8, 2017 and prepared by Muncaster Environmental Planning and Ip2g Consultants Inc.) and the approved planting plan.

Yours truly



Michael Yee, Environmental Planner
Planning and Regulations Dept., RVCA

cc. holzman@rogers.com
l.bonn@holzmanconsultants.com
Randy Wilkinson – CBO, Village of Merrickville-Wolford
Megan Peacock

MEMORANDUM

DATE: SEPTEMBER 19, 2018

TO: R. WILKINSON

FROM: D. GRANT

RE: PLANNING MEMO REPORT: PRINCIOTTA ZONING BY-LAW AMENDMENT

1. INTRODUCTION

The following is our planning memo report for the above noted proposed Zoning By-law Amendment, including our planning conclusion and recommendation. It also includes our planning conclusion and recommendation regarding the proposed consent application which affects the same site.

Note that both the re-zoning and consent applications are part of a series of such applications which have been filed by the applicant in relation to the development of the applicant's larger, original land holding which fronts on Charlotte Street and the unopened Wellington Street East road allowance.

2. LOCATION AND PURPOSE OF AMENDMENT

The proposed Zoning By-law Amendment affects a portion (approximately 549 m²) of a larger property located on the west side of Charlotte Street in Merrickville. The proposed Amendment would re-zone the area from the "Residential Type 2 holding" (R2h) Zone to the "Residential Type 2-Exception" (R2-2) Zone.

The applicant is proposing to construct a semi-detached dwelling on the area to be re-zoned.

The applicant has also applied for a consent to create a lot on which the proposed semi-detached dwelling is to be constructed. This lot is intended to be further severed so that each of the 2 semi-detached dwelling units can be sold separately.

3. PROPOSED ZONING BY-LAW AMENDMENT

The effect of the proposed Zoning By-law Amendment is twofold:

- to lift the "holding" provision to allow development to proceed; and
- to permit a reduced setback from the existing drainage ditch.

The following is our planning analysis of both components of the proposed re-zoning.

3.1 Lifting of "holding" Provision

The purpose of the "holding" provision is to delay development until all of the conditions, as set out in the "holding" provision, have been met. The "holding" provision is as follows:

1. R2h: Charlotte Street (Merrickville Ward)

On the lands zoned R2h on Charlotte Street (Merrickville Ward), the "holding zone may be lifted in whole, or in part, when the municipality is satisfied that road access, servicing (sanitary sewer, water supply and stormwater management) and utilities (hydro, cable, telephone, gas, etc.) can be provided, including all related approvals, permits and agreements, to the subject lands and to the vacant properties on the south side of the Wellington Street East road allowance."

While the applicant has submitted supporting studies for the proposed Zoning By-law Amendment, the studies do not address all of the requirements of the "holding" provision in terms of identifying how the other vacant lands in this area, including the applicant's remaining land and the vacant lots on the south side of Wellington Street East, are to be accessed and serviced.

It is noteworthy that the applicant's proposed semi-detached lot might be better oriented to front on Wellington Street East (once it is constructed and opened) rather than on Charlotte Street, depending on the results of the engineering studies that are needed to satisfy the requirements of the "holding" provision.

Based on the foregoing, we have concluded that the proposed Zoning By-law Amendment is premature until all of the requirements of the "holding" provision have been met, and we do not recommend that the Amendment be passed at this time.

3.2 Reduced Setback From Drainage Ditch

Background

There have been considerable discussions regarding the drainage ditch that conveys stormwater runoff from Charlotte Street to the storm sewer outlet in the southeast corner of the applicant's property, including correspondence, telephone consultations and a meeting with M. Yee of the RVCA. Our position has been that this is a drainage ditch that was excavated at the time that Charlotte Street was re-constructed, and that it is not a natural watercourse.

Our current understanding is that the RVCA recognizes the ditch as a "drainage feature" and that there is no fish habitat that requires protection. Based on this understanding, the ditch can be fully re-located on to the Wellington Street East road allowance, thereby allowing the road to be constructed to provide access and frontage for all the vacant lands along both sides of the road allowance, as contemplated under the "holding" provision. However, the RVCA has also determined that the ditch has developed "naturalized" characteristics, and that it will seek some form of naturalized compensation elsewhere in the Village when the ditch is re-located on to the road allowance.

Existing Zoning Provisions

The following are the relevant zoning regulations with respect to setbacks:

- setback from a waterbody (lake, river, bay, etc.): 30 m
- setback from a watercourse (stream, municipal drain, etc.): 20 m
- setback from a road-side ditch: no setback, except the minimum yard requirement

Setback in Draft Zoning By-law Amendment

At the time that the applicant submitted the re-zoning application (and at the time that the proposed draft Zoning By-law Amendment was prepared), there was uncertainty as to which of the foregoing setbacks applied, as follows:

- The RVCA understood (and was seeking) 30 m as the required setback (bullet one above).
- It was our opinion that either (1) a 20 m setback was required if the drainage ditch was determined to be a watercourse, or (2) no setback other than the required minimum yard setback was required if the drainage ditch was considered to be a road-side ditch (bullets 2 and 3 above).
- The applicant's proposed development could not meet a 30 m setback, and the re-zoning application sought an "exception" zone to permit a 20 m setback which can be met (bullet 2 above).

Based on our review of the re-zoning application and the foregoing analysis, it was concluded that it would be prudent to include a required 20 m setback in the draft Zoning By-law Amendment, solely as a means to set a definitive setback which addresses current conditions. Note that the 20 m setback will no longer be applicable once Wellington Street East is constructed with the existing drainage ditch re-located on to the road allowance as a road-side ditch.

4. OVERALL CONCLUSION AND RECOMMENDATION

Based on the foregoing, primarily on the requirements of the "holding" provisions, we have concluded that the proposed Zoning By-law Amendment (and associated consent) are premature. Accordingly, it is recommended that passage of the proposed Zoning By-law Amendment be deferred until such time as all of the requirements of the "holding" provisions have been met.

I trust that the foregoing is helpful. Please do not hesitate to contact me if you have any questions or require additional information.

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Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

PLANNING ADVISORY COMMITTEE

Resolution Number; R-⁰²⁷.....-18

Date: ^{Nov 8}.....2018

Moved by; Ian Kirk Stewart Hamill Tim Molloy Rod Fournier

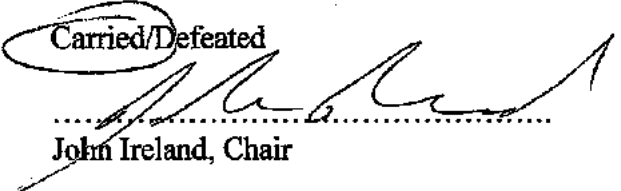
Seconded by; Ian Kirk Stewart Hamill Tim Molloy Rod Fournier

Be it hereby resolved that;

The Planning Advisory Committee of the Village of Merrickville-Wolford does hereby;

*recommend that Council approve the lifting of
the holding symbol from the lands ^{described}
as Part 1 on Plan 15 R - 11930*

Carried/Defeated


John Ireland, Chair

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: November 13, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that: By-law 50-2018, being a by-law to amend Zoning By-law 23-08, be read a first and second time, and that By-law 50-2018 be read a third and final time and passed.

Carried / Defeated

David Nash, Mayor

EXPLANATORY NOTE

The Zoning By-law Amendment affects a portion (approximately 549 m²) of a property located on the west side of Charlotte Street in Merrickville.

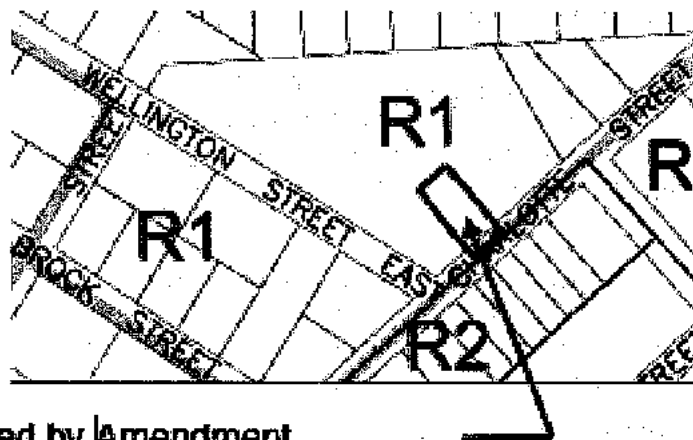
The applicant is proposing to construct a semi-detached dwelling on the site.

The Amendment re-zones the area from the "Residential Type 2 holding" (R2h) Zone to the "Residential Type 2-Exception" (R2-2) Zone.

The purpose of the Amendment is twofold:

- to lift the "holding" provision to allow development to proceed; and
- to permit a reduced setback from the existing drainage ditch.

Key Map



Area affected by Amendment

**CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD
BY-LAW No. 50-2018**

Being a By-law to Amend Zoning By-law No. 23-08, as Amended

**Charlotte Street
Merrickville Ward**

(Princiotta)

WHEREAS Sections 34 and 36 of the *Planning Act*, R.S.O., 1990, Chapter P.13, authorizes Council to pass by-laws to regulate the use of lands and the character, location and use of buildings and structures within the Village of Merrickville-Wolford;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford deems it advisable to amend Zoning By-law No. 23-08, as amended, as hereinafter set forth;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford enacts as follows:

1. The lands affected by this By-law are shown as outlined by heavy black lines on Schedule "A" which is attached hereto and forms part of this By-law.
2. Schedule "B" to Zoning By-law No. 23-08, as amended, is hereby further amended by removing the "h" symbol on the lands affected by this By-law.
3. Schedule "B" to Zoning By-law No. 23-08, as amended, is hereby further amended by changing the zoning on the lands affected by this By-law from "Residential Type 2" (R2) to "Residential Type 2-Exception" (R2-2).
4. Section 5.2, RESIDENTIAL TYPE 2 (R2) ZONE, of Zoning By-law No. 23-08 is hereby amended by adding a new subsection to Subsection 5.2.3, Exception Zones, as follows:

"2. R2-2: Charlotte Street (Merrickville Ward)

Notwithstanding any provisions of this By-law to the contrary, on the lands zoned R2-2, the minimum setback from a watercourse shall be 15 m."

This By-law given its first and second readings on November 13, 2018.

This By-law given its third and final reading and passed under the Corporate Seal on November 13, 2018.

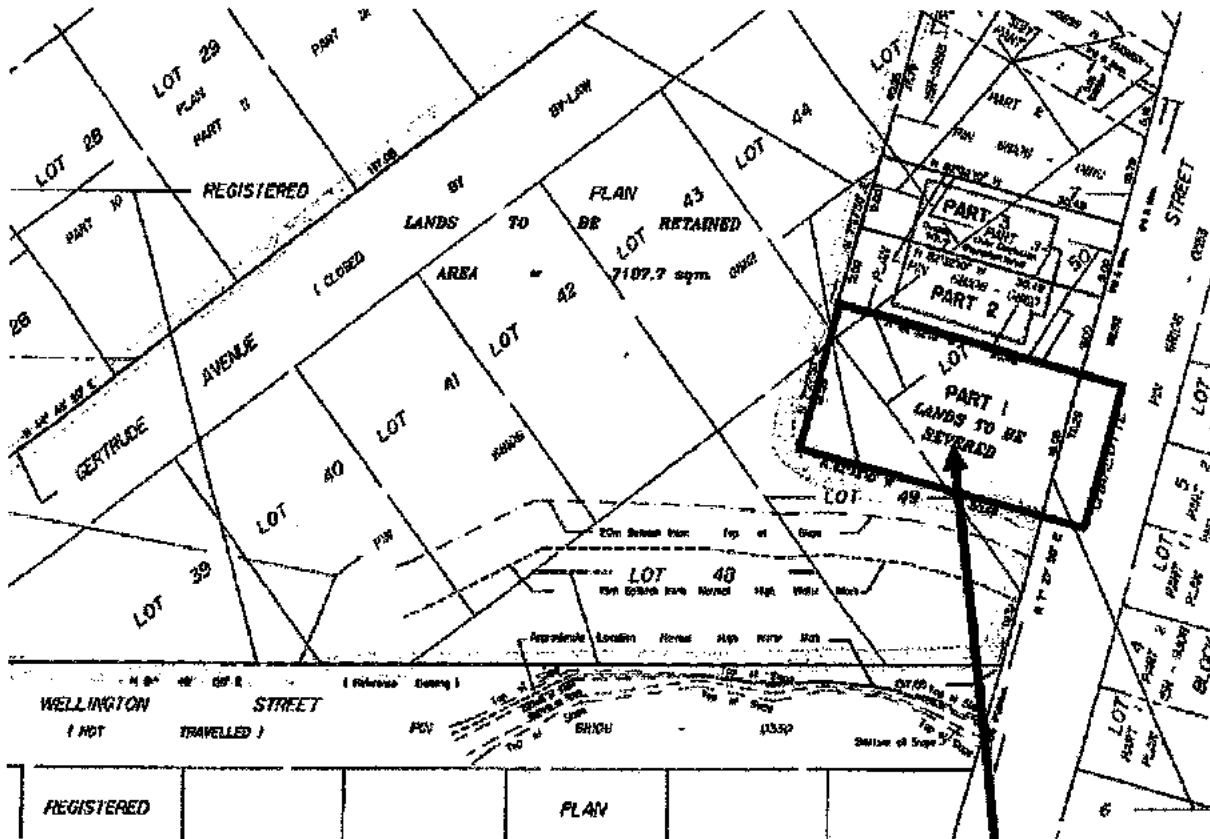
Mayor
(D. Nash)

CAO/Clerk/Economic Development Director
(D. Robertson)

Schedule "A" to By-law No. 50-2018

VILLAGE OF MERRICKVILLE-WOLFORD

Charlotte Street
Merrickville Ward



Area re-zoned from RESIDENTIAL TYPE 2 holding (R2h)
to RESIDENTIAL TYPE 2- Exception (R2-2)

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: November 13, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby recommend approval of the severance as it pertains to file number B-80-18.

Carried / Defeated

David Nash, Mayor

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 289-3095

VILLAGE OF MERRICKVILLE-WOLFORD

PLANNING ADVISORY COMMITTEE

Resolution Number; R-025-18

Date; Oct 15 2018

Moved by; Ian Kirk Stewart Hamill Tim Molloy Rod Fournier

Seconded by; Ian Kirk Stewart Hamill Tim Molloy Rod Fournier

Be it hereby resolved that;

The Planning Advisory Committee of the Village of Merrickville-Wolford does hereby;

recommend approval
accepts the severance as it pertains to

File number 20-18.

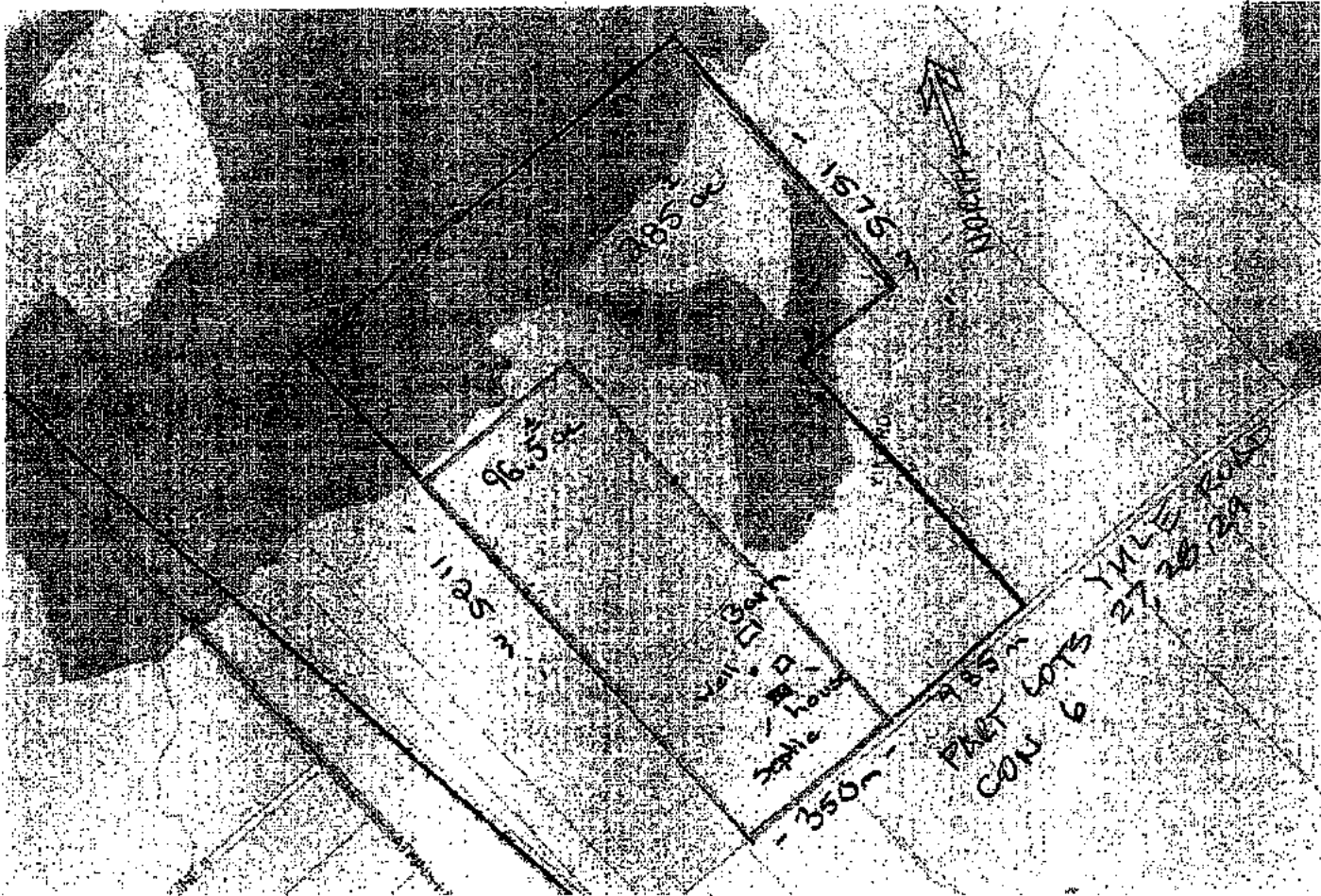
Carried/Defeated

[Signature]
John Ireland, Chair

B-80-18

- Seized
- Retained

SW



Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

Recorded Vote

Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: November 13, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby
recommend approval of the severance as it pertains to file number B-81-18.

Carried / Defeated

David Nash, Mayor

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998

Telephone (613) 269-4791
Facsimile (613) 269-3095



VILLAGE OF MERRICKVILLE-WOLFORD

PLANNING ADVISORY COMMITTEE

Resolution Number; R-026-18

Date; Oct 15 2018

Moved by; Ian Kirk Stewart Hamill Tim Molloy Rod Fournier

Seconded by; Ian Kirk Stewart Hamill Tim Molloy Rod Fournier

Be it hereby resolved that;

The Planning Advisory Committee of the Village of Merrickville-Wolford does hereby;

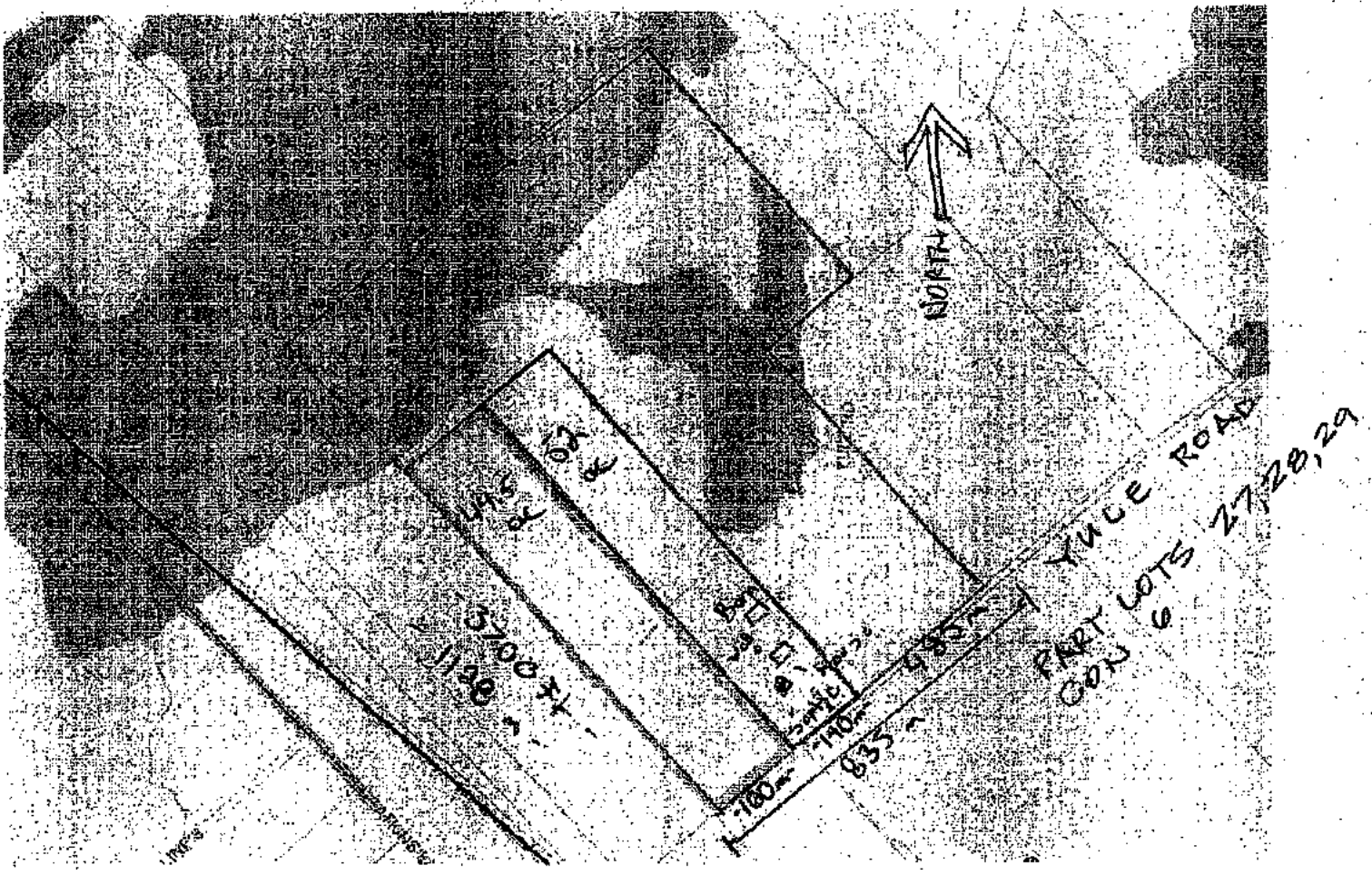
does recommend approval of the severance
as it pertains to File number 81-18

Carried/Defeated

[Signature]
John Ireland, Chair

B-81-18

— Retained
= Severed



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Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

**Recorded Vote
Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: November 13, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the correspondence from Rogers dated October 1, 2018; and

That Council does hereby direct the Chief Building Official to issue a Letter of Concurrence regarding the Wireless Communication Site C6508 Jasper.

Carried / Defeated

David Nash, Mayor

October 1, 2018

Village of Merrickville-Wolford
Box 340, 317 Brock Street West
Merrickville, ON, K0G 1N0

Attention: Randy Wilkinson, Chief Building Official

Dear Mr. Wilkinson,

Re: Proposed Wireless Communication Site: C6508 Jasper

On behalf of Rogers Communication Inc. ("Rogers"), I would like to submit for your review and consideration a summary of the municipal and public consultation process for the purpose of issuing a statement of concurrence concerning a proposed wireless communication site to be located on County Road 17, Merrickville-Wolford (no civic address).

PIN: 68101-0279

LT 18 PL 9 JASPER; PT LT 30 CON 1 WOLDFORD AS IN PR14616 S OF 15R132 EXCEPT 15R6100, T/W PR28933; MERRICKVILLE-WOLFORD.

Project Description & Proposed Location

Rogers is constantly improving and expanding its infrastructure to meet the ever-growing demand for high-quality reliable wireless voice and data services. The proposed site is needed to improve our wireless voice and data services within the growing community.

The proposed wireless communication installation consists of a 100m guyed tower and (1) walk-in equipment cabinet located within an enclosed compound on the back end (north eastern edge) of the property.

Municipal & Public Consultation Process

Rogers is regulated and licensed by Innovation, Science and Economic Development Canada (ISED, formerly Industry Canada) to provide inter-provincial wireless voice and data services. As a federal undertaking, Rogers is required by ISED to consult with land-use authorities in siting tower locations. The consultation process established under ISED's authority is intended to allow the local land-use authorities the opportunity to address land-use concerns while respecting the federal government's exclusive jurisdiction in the siting and operation of wireless and data systems.

The provisions of the Ontario Planning Act and other municipal by-laws and regulations do not apply to federal undertakings. Rogers is, however, required to follow established and documented wireless protocols or processes set forth by land-use authorities.

Rogers submitted an Application for an Antenna System to the Village of Merrickville-Wolford on September 20th, 2018 for a wireless communications installation to be located on **County Road 17, Merrickville-Wolford.**

The Village of Merrickville-Wolford has not developed a protocol relevant for establishing telecommunication facilities in the Village, so Rogers has followed ISED's default protocol, **CPC-2-0-03 — Radiocommunication and Broadcasting Antenna Systems**, as it pertains to the Public Notification and Consultation required.

Rogers, in consultation with the Village of Merrickville-Wolford, provided the attached Public Notification Package to the property owners within the required 300m radius of the proposed installation. These packages were also sent to Hydro One Assessment, Parks Canada (Rideau Canal Office, Ontario Waterways), and the Rideau Valley Conservation Authority. These notices were issued by regular mail on August 28th, 2018. The notice described the proposal and invited comments by mail, electronic mail, or phone before October 1st, 2018.

Two ads were also published in two community newspapers (Smith Falls Record News on August 30, 2018; and Merrickville Phoenix in the September 2018 issue) notifying the public of the proposal and inviting residents to provide comments within 30 days of the notice.

Rogers received comments from the Rideau Canal office of Parks Canada, which stated that their office "does not have concerns with the location and visual impact of the tower as seen from the waterway." A copy of this message is included with this package.

One resident, Richard Smith, submitted comments via regular mail (received September 24th, 2018) about the proposed antenna system. His comments involved concerns about the location of the access road to Joseph St. and asked if it could be moved further down the street. Rogers addressed his reasonable and relevant concerns in an email sent to him on September 27th, 2018, explaining that the access road site is the only access point the landowner has to Joseph Street (attached).

Rogers has now fulfilled all circulation requirements under the ISED's **CPC-2-0-03 — Radiocommunication and Broadcasting Antenna Systems** as they pertain to the proposed new communication site to be located on County Road 17, Merrickville-Wolford.

Rogers has followed all the necessary steps in accordance with the ISED's guidelines by:

- consulting with the municipality;
- advising the public of our proposal;
- addressing all reasonable and relevant concerns pertaining to our proposal; and
- keeping and producing all associated communications to Industry Canada and the municipality.

Conclusion

As a result of the consultation process, one comment was received from a member the public. Rogers has addressed the reasonable and relevant concerns brought forward and takes concerns or suggestions expressed by the public as important elements to our proposal.

Rogers feels that the proposed site is well located to provide improved wireless voice and data services in the targeted area. The proposed site is also situated and designed so as to have minimal impact on surrounding land uses.

Request for Concurrence

Rogers has now fulfilled all the requirements under ISED's **CPC-2-0-03 — Radiocommunication and Broadcasting Antenna Systems** as they pertain to the proposed new telecommunications site on County Road 17, Merrickville-Wolford.

In order to conclude this land-use consultation and meet ISED's requirements, Rogers Communications Inc. respectfully requests that our proposal be considered complete and that the Village of Merrickville-Wolford move forward with the assessment of the process Rogers has undertaken to date. Rogers also requests that the Village of Merrickville-Wolford issue a formal Letter of Concurrence to Rogers with a copy to ISED in order to permit Rogers to move forward with the installation of the proposed wireless communication site.

Yours Truly,

Daryl Rancourt, Site Acquisition Specialist
On behalf of Rogers Communications Inc., Network Implementation
(613) 983-6456

PUBLIC NOTICE

PROPOSED ROGERS 100 METER WIRELESS TELECOMMUNICATIONS GUYED TOWER INSTALLATION

PROPOSAL:

Rogers is proposing an antenna system in Jasper, which consists of the following: a 100m guyed tower in a fenced compound located on the north-eastern side of the property, approximately 200m from County Road 17. Once completed the antenna system will measure 100 metres in height.

Rogers invites you, **within 30 calendar days of the date of this notice**, to provide by mail or email your comments, and / or request to be informed of the Village's position on the proposed antenna system.

Rogers will respond to all reasonable and relevant concerns, and the Village will be taking into account comments from the public and Rogers' response to each when providing its position to the proponent and Innovation, Science and Economic Development Canada.

Innovation, Science and Economic Development Canada is responsible for the approval of this antenna system, and requires that we review this proposal with the local municipality. After reviewing this proposal, the Village of Merrickville-Wolford will provide its position to Innovation, Science and Economic Development Canada and to Rogers.

Contact Information:

Proposed Wireless Communications Installation
Reference: C6508 Jasper
Daryl Rancourt
On behalf of Rogers Communications Inc.
666 Kirkwood Ave. Suite B100
Ottawa, Ontario K1Z 5X9
(613) 983-6456
drancourt@rogers.com



 **ROGERS**

Newspaper: EMC

Project: C6508 Jasper

Publication Date: August 30, 2018

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Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

**Recorded Vote
Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: November 13, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report BLEO-04-2018, the 2018 3rd quarter results of the By-law Enforcement Department, for information purposes.

Carried / Defeated

David Nash, Mayor



Village of Merrickville-Wolford

Report BLEO-04-2018
By-Law Enforcement Department
Information Report to Council
Date of Council Meeting: November 13, 2018

RE: 3rd Quarter Report (July 1st to September 30th)

OBJECTIVE: To provide Council with an update regarding the third quarter results of the By-Law Enforcement Department, for information purposes.

RECOMMENDATION:

THAT: Council receive report BLEO-04-2018 for information purposes.

BACKGROUND:

In order to keep Council fully apprised of the operations of the By-Law Enforcement department, a quarterly report outlining departmental progress is provided to Council.

ANALYSIS:

Please see Schedule "A" to this report for an illustrative graph comparing the third quarter results from 2017 and 2018.

Please See Schedule "B" to this report for the Traffic Speed Sign report.

During the period from July 1st, 2018 to September 30th, 2018, of significant note are the following:

1. There were four property clean ups in 2018 compared to the two in the 3rd quarter of last year;
2. Illegal signs removed are down by 14 from the 3rd quarter of last year;
3. Parking tickets issued are lower in the 3rd quarter this year than 2017; and
4. There was a decrease of parking warnings issued from the amount issued in the 3rd quarter of last year.

Please note that the decrease in parking tickets was due to the continuing process of speaking with the owners of the illegally parked vehicles and having them move their vehicle to prevent parking tickets from being handed out. Creating awareness and communicating with the public was a main objective.

Over the last quarter the electronic speed control/driver feedback sign was placed at 3 locations across the municipality as follows:

1. Read Street – July 1st to July 24th
2. Main Street East – July 25th to August 27th
3. Broadway Street West – August 28th to September 19th

Between July 1st, 2018 to September 19th, 2018, it has recorded the speed of 117,276 vehicles, of which 77,495 were going at speeds greater than 50 km/h, however 21,650 of those vehicles were not going at speeds greater than 55 km/h, leaving 55,845 vehicles going excess of the speed limit. The highest speed recorded in a 50-km zone was 120 kilometres per hour, recorded on Tuesday, August 7th, 2018 on Main Street East.

BUDGET/LEGAL IMPLICATIONS:

The budget implications are identified in the 2018 municipal budget.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement: By being able to compare data from previous years, trends may be identified which may be further analyzed to conclude if there are issues that may need to be addressed. Making this information available to Council and the public ensures transparency and is in keeping with the priority to ensure efficient and effective services are being delivered to the residents of Merrickville-Wolford.

CONCLUSION:

This report is for information purposes only.

ATTACHMENTS:

Schedule "A" - Graphs comparing 3rd quarter results of 2017 and 2018.
Schedule "B" - Report showing speed sign statistics.

REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	Yes
Clerk	Yes
Finance	Yes
Building Control & MLEO Department	NA
Public Works & Environmental Department	NA
Parks, Recreation & Facilities Department	NA
Planning Department	NA
Economic Development Department	NA
Fire Department	NA
Other:	NA

Submitted by:

Approved by:



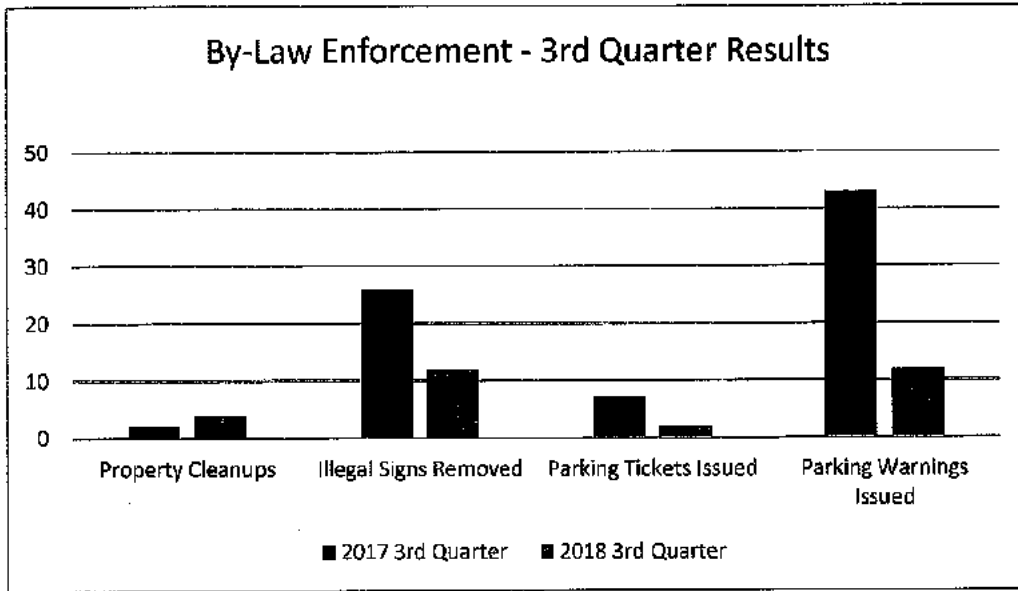
Jerry Jopling,
By-Law Enforcement Officer



Doug Robertson, CAO/Clerk

Schedule "A" To BLEO-04-2018

	2017 3rd Quarter	2018 3rd Quarter	July 1 to Sept. 30
Property Cleanups	2	4	
Illegal Signs Removed	26	12	
Parking Tickets Issued	7	2	
Parking Warnings Issued	43	12	



Custom Report

Technician Name: administrator

Location: Read Street

State/Province:

Address:

Postal Code/ZIP:

City: Merrickville



Report Period: 2018-07-01 to 2018-07-25

2018-07-01	00:00:00	349	144	205	29	87	63
2018-07-02	00:00:00	203	63	140	17	81	59
2018-07-03	00:00:00	305	98	207	25	82	58
2018-07-04	00:00:00	350	132	218	34	79	60
2018-07-05	00:00:00	278	99	179	27	79	59
2018-07-06	00:00:00	316	126	190	42	81	59
2018-07-07	00:00:00	310	97	213	23	85	58
2018-07-08	00:00:00	217	67	150	19	92	58
2018-07-09	00:00:00	303	103	200	34	87	58
2018-07-10	00:00:00	336	99	237	29	81	58
2018-07-11	00:00:00	359	133	226	32	93	61
2018-07-12	00:00:00	279	93	186	14	86	60
2018-07-13	00:00:00	325	111	214	28	80	60
2018-07-14	00:00:00	272	95	177	21	95	59
2018-07-15	00:00:00	193	62	131	13	83	58
2018-07-16	00:00:00	255	87	168	26	80	59
2018-07-17	00:00:00	285	93	192	22	99	60
2018-07-18	00:00:00	389	159	230	53	89	60
2018-07-19	00:00:00	358	135	223	32	90	60
2018-07-20	00:00:00	305	90	215	21	86	58
2018-07-21	00:00:00	307	101	206	21	82	61
2018-07-22	00:00:00	190	58	132	15	82	58
2018-07-23	00:00:00	1,101	623	478	179	86	62
2018-07-24	00:00:00	^H 1,946	^H 1,358	^H 588	^H 376	99	64
		SUM: 9,531	SUM: 4,226	SUM: 5,305	SUM: 1,132		AVG: 60

Custom Report

Technician Name: administrator

Location: Main Street East
 Address: 529 Main Street East
 City: Merrickville

State/Province: Ontario
 Postal Code/ZIP: K0G 1N0



Report Period: 2018-07-25 to 2018-08-29



2018-07-25	00:00:00	749	545	204	144	84	64
2018-07-26	00:00:00	2,314	1,515	799	422	104	63
2018-07-27	00:00:00	^H 2,692	1,637	1,055	497	90	61
2018-07-28	00:00:00	2,203	1,345	858	408	87	62
2018-07-29	00:00:00	2,096	1,235	861	389	95	60
2018-07-30	00:00:00	2,350	1,452	898	488	92	61
2018-07-31	00:00:00	2,360	1,388	972	534	97	60
2018-08-01	00:00:00	2,326	1,461	865	506	87	60
2018-08-02	00:00:00	2,447	1,519	928	496	104	62
2018-08-03	00:00:00	2,630	1,574	^H 1,056	^H 552	92	60
2018-08-04	00:00:00	2,368	1,408	960	455	115	61
2018-08-05	00:00:00	2,085	1,226	859	419	96	60
2018-08-06	00:00:00	1,699	1,002	697	317	95	61
2018-08-07	00:00:00	2,110	1,223	887	417	120	60
2018-08-08	00:00:00	2,205	1,316	889	458	93	60
2018-08-09	00:00:00	2,276	1,407	869	474	100	62
2018-08-10	00:00:00	2,611	^H 1,644	967	480	93	63
2018-08-11	00:00:00	2,291	1,425	866	423	90	62
2018-08-12	00:00:00	2,054	1,318	736	396	102	63
2018-08-13	00:00:00	2,060	1,363	697	415	94	63
2018-08-14	00:00:00	2,095	1,405	690	422	99	63
2018-08-15	00:00:00	2,278	1,472	806	488	90	63
2018-08-16	00:00:00	2,365	1,480	885	471	109	63
2018-08-17	00:00:00	2,289	1,529	760	446	96	64
2018-08-18	00:00:00	2,182	1,435	747	447	129	63
2018-08-19	00:00:00	1,994	1,267	727	373	94	63
2018-08-20	00:00:00	2,167	1,401	766	395	115	63
2018-08-21	00:00:00	2,043	1,307	736	415	95	62
2018-08-22	00:00:00	2,241	1,493	748	435	96	63
2018-08-23	00:00:00	2,316	1,511	805	485	97	62
2018-08-24	00:00:00	2,432	1,589	843	506	96	62
2018-08-25	00:00:00	2,581	1,628	953	550	90	61
2018-08-26	00:00:00	1,963	1,264	699	379	93	63



2018-08-27	00:00:00	2,034	1,309	725	412	102	63
2018-08-28	00:00:00	1,166	798	368	218	90	64
		SUM: 76,072	SUM: 47,891	SUM: 28,181	SUM: 15,132		AVG: 62

Custom Report

Technician Name: administrator

Location: Broadway Street West

State/Province: Ontario

Address:

Postal Code/ZIP:

City: Merrickville-Wolford



Report Period: 2018-08-28 to 2018-09-20

Date	Time	Count 1	Count 2	Count 3	Count 4	Count 5	Count 6
2018-08-28	00:00:00	571	484	87	84	94	68
2018-08-29	00:00:00	1,602	1,269	333	252	105	67
2018-08-30	00:00:00	1,645	1,263	382	245	94	66
2018-08-31	00:00:00	^H 1,690	^H 1,315	375	286	99	66
2018-09-01	00:00:00	1,388	1,098	290	238	101	65
2018-09-02	00:00:00	1,289	1,018	271	210	110	66
2018-09-03	00:00:00	1,450	1,123	327	236	86	66
2018-09-04	00:00:00	1,559	1,205	354	262	91	66
2018-09-05	00:00:00	1,520	1,168	352	264	97	65
2018-09-06	00:00:00	1,559	1,186	373	267	108	65
2018-09-07	00:00:00	1,642	1,273	369	276	97	65
2018-09-08	00:00:00	1,349	1,093	256	240	89	66
2018-09-09	00:00:00	1,318	1,016	302	223	98	66
2018-09-10	00:00:00	1,439	1,130	309	273	101	65
2018-09-11	00:00:00	1,462	1,114	348	250	100	65
2018-09-12	00:00:00	1,598	1,162	^H 436	257	90	65
2018-09-13	00:00:00	1,583	1,228	355	255	109	65
2018-09-14	00:00:00	1,628	1,279	349	275	110	66
2018-09-15	00:00:00	1,378	1,058	320	212	103	66
2018-09-16	00:00:00	1,451	1,090	361	230	103	65
2018-09-17	00:00:00	1,483	1,168	315	242	87	67
2018-09-18	00:00:00	1,539	1,194	345	238	98	65
2018-09-19	00:00:00	1,602	1,242	360	^H 289	93	66
		SUM: 33,745	SUM: 26,176	SUM: 7,569	SUM: 5,604		AVG: 66

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: November 13, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive Resolution R-043-18 of the Industry, Economic Development and Tourism Advisory Committee dated September 11, 2018; and

That Council does hereby approve the amount of \$50 for the promotional table at the Communities in Bloom Symposium to be reimbursed to the Merrickville-Wolford in Bloom Committee.

Carried / Defeated

David Nash, Mayor

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



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Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Industry, Economic Development Advisory and Tourism Committee

Resolution Number: R - *043* - 18

Date: 09-11-2018

Moved by: Mike Zavernuske

Seconded by: Ian Donald

Be it hereby resolved that:

The Industry, Economic Development Advisory and Tourism Committee of the Village of Merrickville-Wolford does hereby recommend to Council to approve a \$50 expenditure to Merrickville-Wolford in Bloom to book a table at the Communities in Bloom Symposium held in Edmonton for marketing of the Village on Sept 26th.

Carried / Defeated


Jane Graham, Chair

Established 1793
 Incorporated
 Wofford 1850
 Merrickville 1860
 Amalgamated 1998



Telephone (613) 269-4791
 Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: November 13, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford moves to "In Camera" at _____ in order to address a matter pertaining to:

_____ security of the property of the municipality or local board,

personal matters about an identifiable individual, including municipal or local board employees,

_____ a proposed or pending acquisition of land for municipal or local board purposes,

_____ a proposed or pending possible disposal of municipal or local board land,

_____ labour relations or employee negotiations

_____ litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board,

_____ receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose,

_____ A matter in respect of which a Council, board or local committee or other body may hold a closed meeting under another Act. 2001 c.25, s.239 (2)

_____ the subject matter relates to the consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act* if the council, board or commission or other body is the head of an institution for the purposes of that Act. 2001 c. 25,s. 239(3)

_____ The meeting is held for the purpose of educating or training the members and is generally regarding _____ .2001 c.25 s. 239(4); 2006 c. 32, Sched. A, s. 103(2) and where no member discusses or deals with any matter in a way that materially advances the business or decision making of the council, local board or committee. 2006 c. 32, Sched A, s. 103(1)

Carried / Defeated

 David Nash, Mayor

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Wolford 1850
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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: November 13, 2018

For Clerk's use only, if
required:

Recorded Vote

Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

the "In Camera" session rise and report, with staff being given direction, and the regular Council session resume at _____ p.m.

Carried / Defeated

David Nash, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: November 13, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that: By-law 53-2018, being a by-law to confirm the proceedings of the Council meeting of November 13, 2018, be read a first and second time, and that By-law 53-2018 be read a third and final time and passed.

Carried / Defeated

David Nash, Mayor

THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

BY-LAW 53-2018

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON NOVEMBER 13, 2018

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on November 13, 2018 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on November 13, 2018 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 13th day of November, 2018.

David Nash, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

Recorded Vote

Requested By:

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: November 13, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at _____ p.m. until the next regular meeting of Council on Monday, November 26, 2018 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried / Defeated

David Nash, Mayor