

**THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**  
**CONSOLIDATED FINANCIAL STATEMENTS**

**December 31, 2021**

# **CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**

December 31, 2021

## **CONTENTS**

Page

### **MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL STATEMENTS**

### **INDEPENDENT AUDITOR'S REPORT**

### **CONSOLIDATED FINANCIAL STATEMENTS**

Consolidated Statement of Financial Position	1
Consolidated Statement of Financial Activities	2
Consolidated Statement of Changes in Net Financial Debt	3
Consolidated Statement of Cash Flows	4
Consolidated Schedule of Tangible Capital Assets	5
Consolidated Schedule of Accumulated Surplus	6
Consolidated Schedule of Changes in Accumulated Surplus	7
Consolidated Schedule of Segmented Disclosure	8
Notes to the Consolidated Financial Statements	9 - 18

# **CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**

## **MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL STATEMENTS**


To the Members of Council, Inhabitants and Ratepayers of  
the Corporation of the Village of Merrickville-Wolford

Management is responsible for the preparation and presentation of the accompanying consolidated financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian public sector accounting standards. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgement is required.

In discharging its responsibilities for the integrity and fairness of the consolidated financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of consolidated financial statements.

The Corporation of the Village of Merrickville-Wolford's Council is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the consolidated financial statements. The Council fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors.

MNP LLP is appointed by the Council to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Council and management to discuss their audit findings.

  
\_\_\_\_\_  
Mayor  
\_\_\_\_\_  
Manager of Finance/Treasurer

To the Members of Council, Inhabitants and Ratepayers of The Corporation of the Village of Merrickville-Wolford:

### Opinion

We have audited the consolidated financial statements of The Corporation of the Village of Merrickville-Wolford and its subsidiaries (the "Municipality"), which comprise the consolidated statement of financial position as at December 31, 2021, and the consolidated statements of financial activities, changes in net financial debt, cash flows and the related schedules for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Municipality as at December 31, 2021, and the results of its consolidated operations, changes in its net financial debt and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

## Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Municipality to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Cornwall, Ontario

June 13, 2022

*MNP LLP*

Chartered Professional Accountants

Licensed Public Accountants

**CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**  
**CONSOLIDATED STATEMENT OF FINANCIAL POSITION**

As at December 31, 2021

	2021	2020
<b>ASSETS</b>		
Cash	\$ 5,123,096	\$ 3,956,030
Taxes receivable	752,741	896,847
Accounts receivable	461,964	423,231
	<b>6,337,801</b>	<b>5,276,108</b>
<b>LIABILITIES</b>		
Accounts payable	1,134,858	810,209
Deferred revenue	122,247	70,056
Deferred revenue - obligatory reserve funds (Note 2)	150,155	372,990
Municipal debt (Note 3)	3,787,744	4,050,211
Accrued landfill closure and post-closure costs (Note 4)	1,076,374	1,031,174
	<b>6,271,378</b>	<b>6,334,640</b>
<b>NET FINANCIAL ASSETS (DEBT)</b>	<b>66,423</b>	<b>(1,058,532)</b>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets	16,430,359	16,427,665
Inventory	53,186	52,690
Prepaid expenses	9,986	2,442
	<b>16,493,531</b>	<b>16,482,797</b>
<b>ACCUMULATED SURPLUS</b>	<b>\$ 16,559,954</b>	<b>\$ 15,424,265</b>

See Accompanying Notes

**CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**  
**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**

For the year ended December 31, 2021

	BUDGET 2021 (Note 9)	ACTUAL 2021	ACTUAL 2020
<b>REVENUES</b>			
Taxation	\$ 3,359,330	\$ 3,361,198	\$ 3,325,285
Fees and service charges	1,840,481	1,792,224	1,788,350
Grants	608,215	462,208	480,962
Investment income	176,500	144,682	170,204
Other	5,200	28,046	24,952
	5,989,726	5,788,358	5,789,753
<b>EXPENSES</b>			
General government	1,043,898	989,989	981,070
Protection services	911,977	868,027	844,166
Transportation services	1,519,784	1,195,157	1,164,405
Environmental services	1,730,082	1,486,598	1,530,837
Recreation and cultural services	454,865	278,368	231,780
Planning and development	531,591	318,046	410,768
	6,192,197	5,136,185	5,163,026
<b>OTHER REVENUE RELATED TO CAPITAL</b>			
Deferred revenue - obligatory reserve funds earned (Note 2)	381,160	381,160	-
Grants	148,448	54,160	-
Deferred revenue earned	48,196	48,196	41,420
	577,804	483,516	41,420
<b>SURPLUS FOR THE YEAR</b>	375,333	1,135,689	668,147
<b>ACCUMULATED SURPLUS, beginning of year</b>	15,424,265	15,424,265	14,756,118
<b>ACCUMULATED SURPLUS, end of year</b>	\$ 15,799,598	\$ 16,559,954	\$ 15,424,265

See Accompanying Notes

# CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

## CONSOLIDATED STATEMENT OF CHANGES IN NET FINANCIAL ASSETS (DEBT)

For the year ended December 31, 2021

	BUDGET 2021 (Note 9)	ACTUAL 2021	ACTUAL 2020
Surplus for the year	\$ 375,333	\$ 1,135,689	\$ 668,147
Amortization of tangible assets	800,000	774,186	754,352
Acquisition of tangible capital assets	(1,170,049)	(776,880)	(377,148)
Change in inventory	-	(496)	(3,645)
Change in prepaid expenses	-	(7,544)	21,719
Decrease in net financial debt	5,284	1,124,955	1,063,425
Net financial debt, beginning of year	(1,058,532)	(1,058,532)	(2,121,957)
Net financial assets (debt), end of year	\$ (1,053,248)	\$ 66,423	\$ (1,058,532)

See Accompanying Notes



# CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

## CONSOLIDATED STATEMENT OF CASH FLOWS

For the year ended December 31, 2021

	2021	2020
<b>CASH FROM OPERATING ACTIVITIES</b>		
Surplus for the year	\$ 1,135,689	\$ 668,147
Item not affecting cash		
Amortization expense	774,186	754,352
Changes in non-cash working capital balances		
Taxes receivable	144,106	70,847
Accounts receivable	(38,733)	525,374
Inventory	(496)	(3,645)
Prepaid expenses	(7,544)	21,719
Accounts payable (Page 5)	(16,142)	(214,257)
Deferred revenue	52,191	28,636
Deferred revenue - obligatory reserve funds	(222,835)	117,320
Accrued landfill closure and post-closure costs	45,200	45,201
	<b>1,865,622</b>	<b>2,013,694</b>
<b>CASH USED IN FINANCING ACTIVITIES</b>		
Repayment of municipal debt	(262,467)	(264,212)
<b>CASH USED IN CAPITAL ACTIVITIES</b>		
Acquisition of tangible capital assets (Page 5)	(436,089)	(377,148)
Decrease in capital leases	-	(32,405)
	<b>(436,089)</b>	<b>(409,553)</b>
<b>INCREASE IN CASH</b>	<b>1,167,066</b>	<b>1,339,929</b>
<b>CASH, beginning of year</b>	<b>3,956,030</b>	<b>2,616,101</b>
<b>CASH, end of year</b>	<b>\$ 5,123,096</b>	<b>\$ 3,956,030</b>

See Accompanying Notes

# CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

## CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS

For the year ended December 31, 2021

	Land and Improvements	Buildings	Vehicles	Machinery and equipment	Water and waste water plants and networks	Roads	Bridges	2021	2020
<b>Cost</b>									
Balance, beginning of year	\$ 459,759	\$ 2,719,848	\$ 2,119,123	\$ 2,231,095	\$ 13,084,229	\$ 4,396,197	\$ 1,017,907	\$ 26,028,158	\$ 25,651,010
Additions during the year	53,556	612	12,040	267,268	10,965	432,439	-	776,880	377,148
Disposals during the year	-	-	-	22,500	-	-	-	22,500	-
Balance, end of year	513,315	2,720,460	2,131,163	2,475,863	13,095,194	4,828,636	1,017,907	26,782,538	26,028,158
<b>Accumulated Amortization</b>									
Balance, beginning of year	35,103	865,011	1,571,097	1,554,923	3,739,627	1,049,324	785,408	9,600,493	8,846,141
Amortization during the year	6,530	74,993	78,048	101,161	327,380	163,294	22,780	774,186	754,352
Amortization on disposals	-	-	-	22,500	-	-	-	22,500	-
Balance, end of year	41,633	940,004	1,649,145	1,633,584	4,067,007	1,212,618	808,188	10,352,179	9,600,493
<b>Net book value 2021</b>	<b>\$ 471,682</b>	<b>\$ 1,780,456</b>	<b>\$ 482,018</b>	<b>\$ 842,279</b>	<b>\$ 9,028,187</b>	<b>\$ 3,616,018</b>	<b>\$ 209,719</b>	<b>\$ 16,430,359</b>	<b>\$ 16,427,665</b>
<b>Net book value 2020</b>	<b>\$ 424,656</b>	<b>\$ 1,854,837</b>	<b>\$ 548,026</b>	<b>\$ 676,172</b>	<b>\$ 9,344,602</b>	<b>\$ 3,346,873</b>	<b>\$ 232,499</b>	<b>\$ 16,427,665</b>	

Included in additions is an amount of \$340,791 that was not paid as at December 31, 2021 (2020 - \$Nil); this amount was treated as a non-cash transaction for the purposes of the consolidated statement of cash flows.

See Accompanying Notes

**CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**  
**CONSOLIDATED SCHEDULE OF ACCUMULATED SURPLUS**

For the year ended December 31, 2021

	2021	2020
<b>Deficits</b>		
Operating surplus (Note 7)	\$ -	\$ -
Library surplus	47,085	40,831
Capital surplus - water and sewer	63,455	63,455
Unfunded liabilities to be recovered from future revenues		
Accrued landfill closure and post-closure	(1,076,374)	(1,031,174)
<b>Total deficits</b>	<b>(965,834)</b>	<b>(926,888)</b>
<b>Reserves</b>		
<b>Reserves set aside for specific purposes by Council:</b>		
Working capital	1,453,737	1,364,605
Vehicle replacement	838,623	598,623
Modernization	252,723	271,123
Capital	424,962	206,668
Capital contingency	411,618	393,583
Landfill	245,000	230,000
Self insurance	180,000	155,000
Library	102,616	99,051
Water and sewer	741,488	422,498
Building department	71,741	71,741
Hospital	45,000	45,000
Recreation	26,019	26,019
Election	21,780	17,780
IT	10,000	5,000
Museum	2,884	2,884
<b>Total reserves</b>	<b>4,828,191</b>	<b>3,909,575</b>
<b>Equity in tangible capital assets</b>		
Invested in tangible capital assets	16,430,359	16,427,665
Less: related debt	3,732,762	3,986,087
<b>Total equity in tangible capital assets</b>	<b>12,697,597</b>	<b>12,441,578</b>
<b>ACCUMULATED SURPLUS</b>	<b>\$ 16,559,954</b>	<b>\$ 15,424,265</b>

See Accompanying Notes

**CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**

**CONSOLIDATED SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS**

For the year ended December 31, 2021

	Deficits	Reserves	Equity in Tangible Capital Assets	2021	2020
<b>Balance, beginning of year</b>	<b>\$ (926,888)</b>	<b>\$ 3,909,575</b>	<b>\$ 12,441,578</b>	<b>\$ 15,424,265</b>	<b>\$ 14,756,118</b>
Surplus for the year	1,135,689	-	-	1,135,689	668,147
Reserve funds used for operations	243,244	(243,244)	-	-	-
Funds transferred to reserves	(1,161,860)	1,161,860	-	-	-
Current year funds used for tangible capital assets	(776,880)	-	776,880	-	-
Annual amortization expense	774,186	-	(774,186)	-	-
Municipal debt repaid	(253,325)	-	253,325	-	-
Change in accumulated surplus (deficit)	(38,946)	918,616	256,019	1,135,689	668,147
<b>Balance, end of year</b>	<b>\$ (965,834)</b>	<b>\$ 4,828,191</b>	<b>\$ 12,697,597</b>	<b>\$ 16,559,954</b>	<b>\$ 15,424,265</b>

See Accompanying Notes

# CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

## CONSOLIDATED SCHEDULE OF SEGMENTED DISCLOSURE

For the year ended December 31, 2021

	General Government	Protection Services	Transportation Services	Environmental Services	Water and Sewer Services	Recreation and Cultural Services	Planning and Development	2021	2020
<b>REVENUE</b>									
Taxation	\$ 693,318	\$ 1,100,502	\$ 873,795	\$ 53,146	\$ -	\$ 283,265	\$ 357,172	\$ 3,361,198	\$ 3,325,285
Fees and service charges	82,479	17,130	12,050	153,407	1,361,779	27,362	138,017	1,792,224	1,788,350
Grants	345,798	16,827	43,062	43,225	-	13,296	-	462,208	480,962
Investment income	143,574	126	-	-	-	982	-	144,682	170,204
Other	-	-	-	-	-	28,046	-	28,046	24,952
	1,265,169	1,134,585	928,907	249,778	1,361,779	352,951	495,189	5,788,358	5,789,753
<b>EXPENSES</b>									
Wages and benefits	619,339	145,236	458,475	45,219	-	95,953	199,732	1,563,954	1,579,060
Interest on municipal debt	-	11,108	10,872	-	133,564	-	3,847	159,391	168,840
Materials and services	188,589	133,436	396,222	77,330	437,709	110,176	114,467	1,457,929	1,555,596
Contracted services	-	468,657	-	74,080	347,574	-	-	890,311	860,590
Insurance and financial costs	139,256	15,762	61,987	-	15,931	22,353	-	255,289	215,729
Third party transfers	12,230	22,895	-	-	-	-	-	35,125	28,860
Amortization	30,575	70,933	267,601	-	355,191	49,886	-	774,186	754,351
	989,989	868,027	1,195,157	196,629	1,289,969	278,368	318,046	5,136,185	5,163,026
<b>OTHER REVENUE RELATED TO CAPITAL</b>									
Deferred revenue - obligatory reserve funds earned	-	-	381,160	-	-	-	-	381,160	-
Grants	-	-	54,160	-	-	-	-	54,160	-
Deferred revenue earned	-	-	48,196	-	-	-	-	48,196	41,420
	-	-	435,320	-	-	-	-	483,516	41,420
<b>SURPLUS FOR THE YEAR</b>	<b>\$ 275,180</b>	<b>\$ 266,558</b>	<b>\$ 169,070</b>	<b>\$ 53,149</b>	<b>\$ 71,810</b>	<b>\$ 74,583</b>	<b>\$ 177,143</b>	<b>\$ 1,135,689</b>	<b>\$ 668,147</b>

See Accompanying Notes

# CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended December 31, 2021

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements are prepared by management in accordance with Canadian public sector accounting standards and include the following significant accounting policies:

#### (a) Basis of consolidation

##### (i) Consolidated entities

These consolidated financial statements reflect the assets, liabilities, sources of financing and expenses and include the activities of all committees of Council and the following local board:

The Corporation of the Village of Merrickville - Wolford Library Board

##### (ii) Non-consolidated entities

There are no non-consolidated entities.

##### (iii) Accounting for United Counties and school board transactions

The taxation, other revenues, expenses, assets and liabilities with respect to the operations of the school boards, and the United Counties of Leeds and Grenville are not reflected in the municipal fund balances of these consolidated financial statements.

#### (b) Accrual basis of accounting

Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

#### (c) Taxation and related revenue

Property tax billings are issued by the Municipality based on assessment rolls prepared by the Municipal Property Assessment Corporation ("MPAC") and collects property tax revenue for municipal purposes, county taxes on behalf of the United Counties of Leeds and Grenville, provincial education taxes on behalf of the Province of Ontario, payments in lieu of taxation, local improvements and other charges. The authority to levy and collect property taxes is established under the *Municipal Act 2001*, the *Assessment Act*, the *Education Act* and other legislation.

Taxation revenue consists of non-exchange transactions and is recognized in the period to which the assessment relates and a reasonable estimate of the amounts can be made. Annual taxation revenue also includes adjustments related to reassessments and appeals to prior years' assessments. The Municipality is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied.

# **CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**

## **NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

For the year ended December 31, 2021

### **1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

#### **(d) Government grants and transfers**

Government grants transfers are the transfer of assets from other levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return. The Municipality recognizes a government grant or transfer as revenue when the transfer is authorized and all eligibility criteria, if any, have been met. A government grant or transfer with stipulations giving rise to an obligation that meets the definition of a liability is recognized as a liability. In such circumstances, the Municipality recognizes revenue as the liability is settled.

#### **(e) Fees and service charges**

Fees and service charges are recognized when the activity is performed or when the services are rendered. Examples include, but are not limited to, water and waste water charges, solid waste tipping fees, licensing fees, permits, and other fees from various recreation programs and facilities.

#### **(f) Investment income**

Investment income earned on surplus funds is reported as revenue in the period earned. Investment income earned on obligatory funds such as parkland allowances and gas tax funds is added to the associated funds and forms part of the respective deferred revenue, obligatory reserve fund balances.

#### **(g) Cash**

Cash is defined as cash on hand and cash on deposit.

#### **(h) Reserves and reserve funds**

Certain amounts, as approved by Council, are set aside in reserves and reserve funds for future operating and capital purposes. Transfers to and from reserves and reserve funds are an adjustment to the respective fund when approved.

#### **(i) Deferred revenue**

Deferred revenue represents government transfers that have been received for specific purposes, but the respective expenses has not been incurred to date. These amounts will be recognized as revenues in the year the expenses are incurred.

#### **(j) Landfill closure costs**

The estimated costs to close and maintain solid waste landfill sites are based on estimated future expenses in current dollars, adjusted for estimated inflation, and are charged to expense as the landfill site's capacity is used.

#### **(k) Employee benefits**

Employee benefits include vacation entitlement and sick leave benefits. Vacation and sick leave benefits are accrued in accordance with the Municipality's policy. The Municipality accounts for its participation in the Ontario Municipal Employees Retirement System (OMERS), as a defined contribution plan.

# CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended December 31, 2021

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### (l) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets for the year.

##### (i) Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Land improvements	20 to 40 years
Buildings	20 to 50 years
Vehicles	5 to 20 years
Machinery and equipment	3 to 20 years
Water and waste plants and networks	
underground networks	40 to 100 years
sewage treatment plants	40 to 75 years
water pumping stations and reservoirs	40 to 75 years
flood stations and other infrastructure	40 to 75 years
Transportation	
roads	7 to 50 years
bridges and structures	25 to 75 years

Assets under construction are not amortized until the asset is available for productive use, at which time they are capitalized.

Active landfills are amortized annually based on the remaining estimated useful life. The estimated costs to close and maintain currently active landfill sites are based on estimated future expenses in current dollars, adjusted for estimated inflation, and are charged to expense as the landfill sites capacity is used.

The Municipality has a capitalization threshold of \$25,000 so that individual tangible capital assets of lesser value are expensed, unless they are pooled because, collectively, they have significant value, or for operational reasons. Examples of pooled assets are desktop computer systems, vehicles, utility poles and defibrillators.

##### (ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of the transfer.

##### (iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.



# **CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**

## **NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

For the year ended December 31, 2021

### **1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

#### **(l) Non-financial assets (Continued)**

##### **(iv) Inventory**

Inventory held for consumption is recorded at the lower of cost or replacement cost.

#### **(m) Liability for contaminated sites**

A liability for contaminated sites arises when contamination is being introduced into the air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds the maximum acceptable concentrations under an environmental standard. A liability for remediation of contaminated sites is recognized when all of the following criteria are met:

- (i) An environmental standard exists;
- (ii) Contamination exceeds the environmental standard;
- (iii) The Municipality is directly responsible, or accepts responsibility to remediate the site;
- (iv) The Municipality expects that future economic benefits will be given up; and
- (v) A reasonable estimate of the amount can be made.

Liabilities are accrued to record the estimated costs related to the management and remediation of contaminated sites. The liability estimate includes costs that are directly attributable to the remediation activities and includes integral post-remediation operation, maintenance and monitoring costs that are a part of the remediation strategy for the contaminated site. The costs that would be included in a liability are:

- Costs directly attributable to remediation activities (for example, payroll and benefits, equipment and facilities, materials, and legal and other professional services); and
- Costs of tangible capital assets acquired as part of remediation activities to the extent they have no other alternative use.

The measurement of a liability is based on estimates and professional judgment. The liability is recorded net of any expected recoveries. The carrying amount of a liability is reviewed at each financial reporting date with any revisions to the amount previously recognized accounted for in the period in which revisions are made.

A contingency is disclosed if all of the above criteria are not met.

#### **(n) Measurement uncertainty (use of estimates)**

The preparation of consolidated financial statements in conformity with Canadian public sector accounting standards requires administration to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the current period. These estimates are reviewed periodically and adjustments are made to income as appropriate in the year they become known. Significant items subject to such estimates and assumptions include the estimated useful life of tangible capital assets, the valuation of allowances for doubtful taxes and accounts receivable, the valuation of inventories, and the estimated landfill closure and post-closure costs. Actual results could differ from these estimates.

# **CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**

## **NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

For the year ended December 31, 2021

### **1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

#### **(o) Segments**

The Township conducts its operations through seven reportable segments: General Government, Protection Services, Transportation Services, Environmental Services, Water and Sewer Services, Recreation and Cultural Services, and Planning and Development. These segments are established by senior management to facilitate the achievement of the Township's long-term objectives to aid in resource allocation decisions, and to assess operational performance.

#### **(p) Future accounting pronouncements**

Standards effective beginning on or after April 1, 2022

##### **Financial instruments**

PS 3450 established recognition, measurement, and disclosure requirements for derivative and non-derivative financial instruments. The standard required fair value measurement of derivatives and equity instruments that are quoted in an active market; all other financial instruments can be measured at cost/amortized cost or fair value at the election of the government. Unrealized gains and losses are presented in a new statement of remeasurement gains and losses. There is the requirement to disclose the nature and extent of risks arising from financial instruments and clarification is given for the de-recognition of financial liabilities.

This standard is effective for fiscal years beginning on or after April 1, 2022. Early adoption is permitted.

##### **Asset Retirement Obligations**

PS 3280 establishes standards on how to account for and report a liability for asset retirement obligations (ARO). As asset retirement obligations associated with landfills are included in the scope of PS 3280, PS 3270 Solid Waste Landfill Closure and Post-Closure Liability will be withdrawn. The main features of this standard are as follows:

- An ARO represents a legal obligation associated with the retirement of a tangible capital asset.
- Asset retirement costs increase the carrying amount of the related tangible capital asset and are expensed in a rational and systematic manner.
- When an asset is no longer in productive use, the associated asset retirement costs are expensed.
- Measurement of the ARO liability should result in the best estimate of the amount required to retire a tangible capital asset at the financial statement date.
- Subsequent measurement of the ARO liability results in either a change in the carrying amount of the related tangible capital asset or an expense. The accounting treatment depends on the nature of the remeasurement and whether the asset remains in productive use.

This standard is effective for fiscal years beginning on or after April 1, 2022. Early adoption is permitted.

# CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended December 31, 2021

### 2. DEFERRED REVENUE - OBLIGATORY RESERVE FUNDS

A requirement of Canadian public sector accounting standards is that obligatory reserve funds be reported as deferred revenue. This requirement is in place as provincial legislation restricts how these funds may be used and under certain circumstances these funds may possibly be refunded. The balances in the obligatory reserve funds are summarized as follows:

	Federal Gas Tax	Parkland	COVID-19 Grant	2021	2020
Balance, beginning of year	\$ 285,845	\$ 67,145	\$ 20,000	\$ 372,990	\$ 255,670
Grants received	190,779	-	-	190,779	113,041
Interest and other	2,243	2,303	-	4,546	4,279
Deferred revenue earned	(381,160)	(17,000)	(20,000)	(418,160)	-
Balance, end of year	\$ 97,707	\$ 52,448	\$ -	\$ 150,155	\$ 372,990

### 3. MUNICIPAL DEBT

(a) The balance of municipal debt reported on the consolidated statement of financial position is comprised of the following:

	2021	2020
Bank term loan, interest of 3.85%, repayable in blended monthly payments of \$2,458, due August 2021	\$ 330,226	\$ 346,764
Bank term loan, interest of 3.98%, repayable in blended semi-annual payments of \$100,627, due June 2044	2,973,254	3,053,762
Bank term loan repaid during the year	-	110,009
Term loan, interest of 2.88%, repayable in blended semi-annual payments of \$6,542, due October 2024	37,350	49,105
Term loan, interest of 3.33%, repayable in blended semi-annual payments of \$12,055, due December 2036	282,847	297,179
Term loan, interest of 2.59%, repayable in blended semi-annual payments of \$11,700, due December 2026	109,085	129,268
Tile drain loans, interest of 6%, repayable over a ten year period in blended payments ranging between \$1,127 and \$6,793, maturity dates ranging from 2024 to 2028	54,982	64,124
	\$ 3,787,744	\$ 4,050,211

# CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended December 31, 2021

### 3. MUNICIPAL DEBT (Continued)

Principal payments assuming the loans are renewed under the same terms and conditions are as follows:

2022	\$ 158,132
2023	164,137
2024	170,179
2025	158,486
2026	163,410
2027 - 2030	606,684
Thereafter	2,366,716
	<hr/>
	\$ 3,787,744
	<hr/>

(b) Of the municipal debt reported in (a) of this note, all principal payments are payable from the following sources as follows:

	2022 - 2026	2027 - thereafter
General municipal revenues	\$ 318,005	\$ 441,503
Benefiting landowners - tile drains	42,776	12,206
Benefiting landowners	453,563	2,519,691
	<hr/>	<hr/>
	\$ 814,344	\$ 2,973,400
	<hr/>	<hr/>

### 4. ACCRUED LANDFILL CLOSURE AND POST-CLOSURE COSTS

The Municipality operates a solid waste landfill site. The site has an estimated remaining life of 45 years, as a result of an amended provisional certificate of approval from the Ministry of the Environment dated March 2016, which represents 49% of total estimated remaining capacity. The estimate associated with closure and post-closure include costs such as clay, topsoil, hydro seed, site preparation, equipment, ditching, drainage, fencing and post-closure monitoring estimated for 25 years.

The liability for closure of the open site and post-closure care has been recognized based on the usage of the site's capacity during the year. Total closure and post-closure costs are estimated to be \$3,020,000 with \$1,076,374 (2020 - \$1,031,174) being accrued at the end of the current fiscal year based upon an average inflation rate of 2.9% and a discount rate of 3.98% being the Municipalities' borrowing rate.

These costs are to be recovered from future taxation revenue and reserves.

# CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended December 31, 2021

### 5. OPERATING EXPENSES BY OBJECT

	BUDGET 2021	ACTUAL 2021	ACTUAL 2020
Wages and benefits	\$ 1,906,079	\$ 1,563,954	\$ 1,579,060
Interest on municipal debt	180,555	159,391	168,840
Materials and services	2,157,070	1,457,929	1,555,596
Contracted services	889,459	890,311	860,590
Insurance and other financial costs	227,904	255,289	215,729
Third party transfers	31,130	35,125	28,860
Amortization	800,000	774,186	754,351
	<b>\$ 6,192,197</b>	<b>\$ 5,136,185</b>	<b>\$ 5,163,026</b>

### 6. PENSION AGREEMENTS

The Municipality is a member of the Ontario Municipal Employees Retirement System (OMERS) which is a multi-employer retirement plan. The plan is a contributory defined benefit plan that specifies the amount of retirement benefit to be received by the employees based on the length of service and rates of pay. Employers and employee contribute to the plan. Since any surpluses or deficits are a joint responsibility of all Ontario municipalities and their employees, the Municipality does not recognize any share of the OMERS pension deficit of \$3.1 billion (2020 - \$3.2 billion) in these consolidated financial statements.

The employer amount contributed to OMERS for 2021 was \$92,060 (2020 - \$79,318) for current service and is included as an expense on the consolidated statement of financial activities.

### 7. OPERATING SURPLUS

The operating surplus for the year ending December 31, 2021 was \$295,930 which was transferred to the working capital reserve. The water and sewer surplus was \$94,282 which was transferred to the water and sewer reserve. The library board surplus of \$6,254 was allocated to the library surplus.

	BUDGET 2021	ACTUAL 2021	ACTUAL 2020
Surplus for the year	\$ 375,333	\$ 1,135,689	\$ 668,147
Funds transferred to reserves	(258,035)	(771,649)	(530,593)
Reserve funds used for operations	432,778	243,244	69,318
Principal payment on long-term debt and capital leases	(252,562)	(253,324)	(287,993)
Change in accrued landfill costs	40,535	45,200	45,201
Acquisition of tangible capital assets	(1,170,049)	(776,880)	(377,148)
Annual amortization expense	800,000	774,186	754,352
Proceeds on disposal of tangible capital assets	18,000	-	-
Operating surplus for the year	(14,000)	396,466	341,284
Transfer to water and sewer reserve	-	(94,282)	(124,557)
Transfer to library surplus	14,000	(6,254)	(3,582)
Transfer to working capital reserves	-	(295,930)	(213,145)
	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# **CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**

## **NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

For the year ended December 31, 2021

### **8. SEGMENTED INFORMATION**

The Municipality is responsible for providing a range of services to its citizens. For management reporting purposes the Municipality's operations and activities are organized and reported by department. These departments are reported by functional area in the body of the consolidated financial statements similar to reporting reflected in the Ontario Financial Information Return. These functional areas represent segments for the Village of Merrickville - Wolford and expended disclosure by object has been reflected in the schedule of segmented disclosure.

For each segment separately reported, the segment revenue and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Therefore, certain allocation methodologies are employed in the preparation of segmented financial information.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in Note 1.

A brief description of each segment follows:

#### **(a) General government**

General government includes corporate services and governance of the Municipality. Administration as a segment includes operating and maintaining municipal owned buildings, human resource management, legal, communications, information systems and technology, support to Council for policy development, by-law development in compliance with the Municipal Act, tax billing and collection responsibilities, financial management reporting, monitoring and overall budget status as well as frontline reception and customer service.

#### **(b) Protection services**

Protection services includes fire protection, conservation authority, protective inspection and control and emergency measures. Fire protection includes inspection, extinguishing and suppression services, emergency medical first response, and prevention education and training programs. Inspection and control includes building inspection, by-law enforcement and dog control services.

#### **(c) Transportation services**

Transportation services includes administration and operation of traffic and parking services for the Municipality. In addition, services are provided for winter and summer road maintenance along with the repair and construction of the municipal roads system including bridges and culverts, as well as operation and maintenance of a fleet of vehicles and equipment for use in providing services to the Municipality.

#### **(d) Environmental services**

Environmental services includes waste collection, disposal and recycling services.

#### **(e) Water and sewer services**

Water and sewer services includes the operation of water and waste water facilities and infrastructure for the collection and distribution of both water and sewer services within the Municipality.

#### **(f) Recreation and cultural services**

Recreation and cultural services provides services that contribute to neighbourhood development and sustainability through the provision of recreation and leisure programs and facilities including community halls, libraries, parks, recreation fields, and arenas.

# **CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**

## **NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

For the year ended December 31, 2021

### **8. SEGMENTED INFORMATION (Continued)**

#### **(g) Planning and development**

Planning and development manages development for business interests, environmental concerns, heritage matters, local neighbourhoods and community development. It also facilitates economic development by providing services for the approval of all land development plans and the application and enforcement of the zoning by-law and official plan.

### **9. BUDGET FIGURES**

The 2021 budget amounts that were approved on April 26, 2021 were established for Capital, Reserves and Reserve Funds and are based on a project-oriented basis, the costs of which may be carried out over one or more years.

### **10. SIGNIFICANT EVENT**

During the year, there continued to be a global outbreak of COVID-19, which has had a significant impact on businesses through the restrictions put in place by the Canadian, provincial and municipal governments regarding travel, business operations and isolation/quarantine orders.

The Municipality received a provincial grant of \$20,000 that was used to cover additional operating costs resulting from the pandemic as well as \$27,468 for the year 2022 that has been included in deferred revenues - obligatory reserve funds (Note 2).

At this time, it is unknown the extent of the impact the COVID-19 outbreak may have on the Municipality as this will depend on future developments that are highly uncertain and that cannot be predicted with confidence. These uncertainties arise from the inability to predict the ultimate geographic spread of the disease, and the duration of the outbreak, including the duration of travel restrictions, business closures or disruptions, and quarantine/isolation measures that are currently, or may be put, in place by Canada and other countries to fight the virus. While the extent of the impact is unknown, we anticipate this outbreak may cause reduced customer demand, supply chain disruptions, staff shortages, and increased government regulations, all of which may negatively impact the Municipality's financial condition.

# CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

## FIVE YEAR FINANCIAL REVIEW

For the year ended December 31, 2021

### FINANCIAL ACTIVITIES (000's)

	2021	2020	2019	2018	2017
<b>Revenues</b>					
Taxation	\$ 3,361	\$ 3,325	\$ 3,152	\$ 3,032	\$ 3,055
Fees and service charges	1,792	1,788	1,720	1,522	1,434
Grants	462	481	806	529	353
Investment income	145	170	194	200	183
Other	28	25	28	16	12
	5,788	5,789	5,900	5,299	5,037
<b>Expenses</b>					
General government	990	981	924	1,096	927
Protection to persons and property	868	844	846	877	815
Transportation services	1,195	1,164	1,161	1,248	1,257
Environmental	1,487	1,531	1,542	1,441	1,437
Recreation and cultural services	278	232	294	345	308
Planning and development	318	411	250	213	217
	5,136	5,163	5,017	5,220	4,961
<b>Other revenue related to capital</b>					
Deferred revenue earned	429	-	197	-	139
Grants	54	-	1,919	50	-
Gain on disposal of tangible capital assets	-	-	-	-	16
	483	-	2,116	50	155
Surplus for the year	\$ 1,135	\$ 626	\$ 2,999	\$ 129	\$ 231

### TAXABLE ASSESSMENT (000's)

	2021	2020	2019	2018	2017
Residential and farm	\$ 384,584	\$ 378,407	\$ 360,032	\$ 344,111	\$ 327,594
Commercial and industrial	26,219	24,338	24,123	23,658	23,425
	\$ 410,803	\$ 402,745	\$ 384,155	\$ 367,769	\$ 351,019
Exempt	15,952	17,148	16,282	15,702	14,516
	\$ 426,755	\$ 419,893	\$ 400,437	\$ 383,471	\$ 365,535
Commercial and industrial	6.38%	6.04%	6.28%	6.43%	6.67%



# CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

## FIVE YEAR FINANCIAL REVIEW

For the year ended December 31, 2021

### FINANCIAL INDICATORS

	2021	2020	2019	2018	2017
<b>Tax arrears</b>					
Percentage of own levy	22 %	27 %	31 %	36 %	34 %
Percentage of total levy	13 %	16 %	18 %	21 %	19 %
<b>Municipal debt</b>	\$ 3,732,763	\$ 3,986,086	\$ 4,241,674	\$ 4,489,902	\$ 4,730,912
<b>Municipal debt charges</b>	\$ 412,715	\$ 456,832	\$ 504,671	\$ 502,643	\$ 500,874
<b>Sustainability</b>					
Financial assets to liabilities	1.01	0.83	0.68	0.54	0.41
Financial assets to liabilities excluding municipal debt	2.50	2.15	1.89	1.39	1.45
Municipal debt to tangible capital assets	22.72 %	24.26 %	25.24 %	29.58 %	30.20 %
<b>Flexibility</b>					
Debt charges to total operating revenue	7.13 %	7.89 %	8.55 %	9.49 %	9.95 %
Total operating revenue to taxable assessment	13.56 %	13.79 %	14.74 %	13.82 %	14.20 %
<b>Vulnerability</b>					
Operating grants to operating revenue	7.99 %	8.31 %	13.66 %	9.98 %	7.01 %
Total grants to total revenues	8.23 %	8.31 %	33.99 %	10.82 %	6.80 %
<b>Reserve coverage</b>					
Reserves	\$ 4,828,191	\$ 3,909,575	\$ 3,110,598	\$ 2,042,323	\$ 1,863,194
Reserves to operating expenses	94 %	76 %	62 %	39 %	38 %
Reserves to working capital	0.98	0.97	0.97	0.95	1.05