



**VILLAGE OF MERRICKVILLE-WOLFORD**

**Agenda for Council  
Council Chambers**

Council Meeting 5:30 p.m.

Monday, May 28, 2018

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **In-Camera:** 1. Personal matters about identifiable individuals

**Note: The regular meeting of Council will resume at 7:00 p.m.**

5. **Minutes:** Approval of the Minutes of the regular meeting of May 14, 2018; and  
Approval of the Minutes of the special meeting of May 14, 2018
6. **Public Question Period to Council**
7. **Delegations:** 1. Meredith Vickers re: Mid-week Market
8. **Correspondence:** Wolford Public School re: Wolford's Farewell Celebration;  
Merrickville Agricultural Society re: Exemption from Noise By-law; and  
Minister of Seniors Affairs re: Senior's Month
9. **Planning:** Planning Advisory Committee Minutes of December 18, 2017, January 15,  
February 21, March 19 and April 16, 2018;  
Partial Zoning Change to 224 Main Street West;  
Township of Augusta Provisional By-law 3358-2018 re: Straight Drain; and  
Severance Application B-41-18
10. **Interim CAO:** CAO-03-2018 re: Village Staffing Changes;  
Discussion re: June Council Meeting Schedule
11. **Finance:** FIN-03-2018 re: High-tonnage Rail Lines
12. **Notices of Motion:**
13. **Public Question Period to Council**
14. **Next meeting of Council:** To be determined
15. **Confirming By-Law:** 29-2018 re: Confirm Proceedings of Council meeting of May 28, 2018
16. **Adjournment.**

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: May 28, 2018

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the regular Council meeting of May 28, 2018 as:

\_\_\_ circulated.

\_\_\_ amended.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

Established 1793  
 Incorporated  
 Wolford 1850  
 Merrickville 1860  
 Amalgamated 1998



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**VILLAGE OF MERRICKVILLE-WOLFORD**

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**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: May 28, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford moves to "In Camera" at \_\_\_\_\_ in order to address a matter pertaining to:

\_\_\_\_\_ security of the property of the municipality or local board,

personal matters about an identifiable individual, including municipal or local board employees,

\_\_\_\_\_ a proposed or pending acquisition of land for municipal or local board purposes,

\_\_\_\_\_ a proposed or pending possible disposal of municipal or local board land,

\_\_\_\_\_ labour relations or employee negotiations

\_\_\_\_\_ litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board,

\_\_\_\_\_ receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose,

\_\_\_\_\_ A matter in respect of which a Council, board or local committee or other body may hold a closed meeting under another Act. 2001 c.25, s.239 (2)

\_\_\_\_\_ the subject matter relates to the consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act* if the council, board or commission or other body is the head of an institution for the purposes of that Act. 2001 c. 25,s. 239(3)

\_\_\_\_\_ The meeting is held for the purpose of educating or training the members and is generally regarding \_\_\_\_\_ .2001 c.25 s. 239(4); 2006 c. 32, Sched. A, s. 103(2) and where no member discusses or deals with any matter in a way that materially advances the business or decision making of the council, local board or committee. 2006 c. 32, Sched A, s. 103(1)

Carried / Defeated

\_\_\_\_\_  
 David Nash, Mayor

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## VILLAGE OF MERRICKVILLE-WOLFORD

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required:

**Recorded Vote  
Requested By:**

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Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
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Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: May 28, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

the "In Camera" session rise and report at \_\_\_\_\_ p.m. with staff being given direction,  
and the regular Council session resume at 7:00 p.m.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

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**VILLAGE OF MERRICKVILLE-WOLFORD**

For Clerk's use only, if required:

**Recorded Vote**

**Requested By:**

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Ireland	Y	N
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Nash	Y	N

Resolution Number: R - - 18

Date: May 28, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of May 14, 2018 as:

\_\_\_\_\_circulated.

\_\_\_\_\_amended.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

**The Corporation of the  
Village of Merrickville-Wolford**

Monday, May 14, 2018

A regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 7:00 p.m. on Monday, May 14, 2018.

**Note:** Council meetings are recorded and the recordings are available at the Merrickville Public Library.

**Chaired by:** Mayor David Nash  
**Members of Council:** Councillor Stephen Ireland  
Deputy Mayor Anne Barr  
Councillor Vic Suthren  
**Regrets:** Councillor Chuck MacInnis  
Councillor Kim Weedmark  
Councillor David Snowdon

**Staff in Attendance:** Arie Hoogenboom, Interim CAO/Clerk, Christina Conklin, Deputy Clerk, Dave Powers, Manager of Public Works, Randy Wilkinson, Chief Building Official, Kirsten Rahm, Treasurer

**Disclosure of Pecuniary Interest and the general nature thereof:** None

**Approval of Agenda**

**Note:** The agenda was amended to include By-law 29-2018 regarding the Rural Economic Development Agreement.

**R-176-18** Moved by Councillor Suthren, Seconded by Deputy Mayor Barr  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the regular Council meeting of May 14, 2018, as amended.

Carried.

**Minutes**

**R-177-18** Moved by Councillor Suthren, Seconded by Deputy Mayor Barr  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of April 23, 2018 as amended.

Carried.

**R-178-18** Moved by Deputy Mayor Barr, Seconded by Councillor Ireland  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the special Council meeting of May 7, 2018 as circulated.

Carried.

**Public Question Period to Council:**

D. Bower inquired as to why the agendas have not been posted on the board in front of the post office.  
P. Watson inquired as to why the delegation regarding the re-enactment event was permitted to be heard.  
Y. Grandmaitre inquired as to why responses to questions asked by the public are not in the Minutes.  
T. Hamway inquired as to how much the workplace investigation is costing the Village.  
M. Zaversenuke inquired if Council could consider not charging for brush at the landfill.

**Public Works:**

**R-179-18** Moved by Councillor Suthren, Seconded by Deputy Mayor Barr  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report PW-04-2018, the 2018 1<sup>st</sup> quarter results of the Public Works Department, for information purposes.

Carried.

**Building:**

**R-180-18** Moved by Councillor Ireland, Seconded by Councillor Suthren  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CBO-04-2018, the 2018 1<sup>st</sup> quarter results for the Building and Planning Department, for information purposes.

Carried.

**Planning:**

**R-181-18** Moved by Deputy Mayor Barr, Seconded by Councillor Suthren  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Applications for Consent B-39-18 and B-40-18 to divide Part 3 on Plan 15R-11893.

Carried.

**Library:**

**R-182-18** Moved by Councillor Suthren, Seconded by Councillor Ireland  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Merrickville Public Library Board dated April 10, 2018, for information purposes.

Carried.

**Finance:**

**R-183-18**

Moved by Deputy Mayor Barr, Seconded by Councillor Suthren

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-02-2018 regarding the Main Street Revitalization Initiative; and

That Council authorize the By-law to enter into a Municipal Funding Agreement with the Association of Municipalities of Ontario for Ontario's Main Street Revitalization Initiative.

Carried.

**R-184-18**

Moved by Councillor Suthren, Seconded by Deputy Mayor Barr

**Be it hereby resolved that:** By-Law 25-2018, being a by-law to authorize the execution of the Municipal Funding Agreement for Ontario's Main Street Revitalization Initiative, be read a first and second time, and that By-law 25-2018 be read a third and final time and passed.

Carried.

**R-185-18**

Moved by Deputy Mayor Barr, Seconded by Councillor Ireland

**Be it hereby resolved that:** By-Law 27-2018, being a by-law to amend By-law 21-2018, be read a first and second time, and that By-law 27-2018 be read a third and final time and passed.

Carried.

**R-186-18**

Moved by Deputy Mayor Barr, Seconded by Councillor Suthren

**Be it hereby resolved that:** By-Law 29-2018, being a by-law to authorize the execution of the Rural Economic Development Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs, be read a first and second time, and that By-law 29-2018 be read a third and final time and passed.

Carried.

**Interim CAO:**

**R-187-18**

Moved by Councillor Ireland, Seconded by Deputy Mayor Barr

**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive and adopt report CAO-02-2018 from the Interim CAO/Clerk respecting the award of a contract for engineering services for Drummond, Lewis and St. Patrick Streets to Jp2g Consultants Inc. based on their quote dated April 6, 2018.

Carried.



**Mayor:**

**Garden Day Proclamation**

**Whereas** The Village of Merrickville-Wolford is part of **Garden Days**, a nine-day (June 16-24, 2018) country-wide celebration of the role of gardens in our lives and communities, and includes **National Garden Day**, Saturday, June 16, 2018, celebrated annually on the Saturday before Father's Day; and

**Whereas Garden Days** will educate residents of Merrickville-Wolford about the community's garden culture and history; the importance of public and private gardens; the values of home gardening; the health, well-being and aesthetic benefits of gardens; and the promotion of environmental stewardship; and

**Whereas Garden Days** will be an opportunity for new and seasoned gardening enthusiasts, families, schools and tourists alike to go out into their own garden, visit a local garden or garden center or travel to our community to share their knowledge and passion for gardens and gardening; and

**Whereas Garden Days** will celebrate our community's garden culture and heritage and our local horticulture business community.

**Therefore**, I, David Nash, Mayor of The Village of Merrickville-Wolford do hereby proclaim June 16 as the **Official Garden Day** for 2018 in The Village of Merrickville-Wolford.

Dated at The Village of Merrickville-Wolford this 14<sup>th</sup> day of May, 2018

**Notices of Motion:** None.

**Public Question Period to Council:**

M. Burley inquired as to whether the investigation would be coming to an end soon.

P. Holloway inquired as to whether names of residents could be put into Minutes when they ask a question.

B. Fitzpatrick inquired if the Fire Department could comment on the merits of having one controlled fire at the landfill as opposed to many unchecked fires in residents' back yards to burn brush.

H. Thomson inquired who was facilitating the investigation.

T. Hamway indicated that an email from her was sent to the Interim CAO.

S. Scullino inquired as to whether a deadline could be put on the investigation.

A. Bridge inquired how, once the investigation is settled, is the office going to move forward and if there is a plan in place.

T. Hamway inquired as to whether the investigator had given a timeline for the investigation.

P. Hurtubise inquired as to what will happen if Council is replaced in the upcoming election and the investigation is not complete.

C. Willemson inquired whether the costs associated with the release of the former Treasurer would be released and who performed due diligence on the hiring of the former Treasurer.

**Confirming By-Law:**

**R-188-18** Moved by Councillor Suthren, Seconded by Councillor Ireland  
**Be it hereby resolved that:** By-law 26-2018, being a by-law to confirm the proceedings of the Council meeting of May 14, 2018, be read a first and second time, and that By-law 26-2018 be read a third and final time and passed.

Carried.

**Adjournment**

**R-189-18** Moved by Councillor Suthren, Seconded by Councillor Ireland  
**Be it hereby resolved that:** This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 7:55 p.m. until the next regular meeting of Council on Monday, May 28, 2018 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried..

---

David Nash, Mayor

---

Arie Hoogenboom, Interim CAO/Clerk

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MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
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Nash	Y	N

Resolution Number: R - - 18

Date: May 28, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the special Council meeting of May 14, 2018 as:

\_\_\_circulated.

\_\_\_amended.

Carried / Defeated

David Nash, Mayor

**The Corporation of the  
Village of Merrickville-Wolford**

Monday, May 14, 2018

A special meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 2:00 p.m. on Monday, May 14, 2018.

**Chaired by:** Mayor David Nash

**Members of Council:** Deputy Mayor Anne Barr  
Councillor Stephen Ireland  
Councillor Kim Weedmark  
Councillor Vic Suthren  
Councillor David Snowdon

**Regrets:** Councillor Chuck MacInnis

**Staff in Attendance:** Arie Hoogenboom, Interim CAO/ Clerk

**Approval of Agenda:**

**R-171-18** Moved by Councillor Weedmark, Seconded by Deputy Mayor Barr

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the special Council meeting of May 14, 2018, as circulated.

Carried

**In-Camera:**

**R-172-18** Moved by Councillor Snowdon, Seconded by Councillor Weedmark

Be it hereby resolved that: The Council of the Village of Merrickville-Wolford move to "In Camera" at 2:02 p.m. in order to address a matter pertaining to: personal matters about an identifiable individual, including municipal or local board employees.

Carried

**R-173-18** Moved by Councillor Suthren, Seconded by Councillor Weedmark

Be it hereby resolved that: the "In Camera" session rise and report at 5:35 p.m. with staff being given direction, and the regular Council session resume.

Carried

**Confirming By-law:**

**B-174-18** Moved by Councillor Weedmark, Seconded by Deputy Mayor Barr

Be it hereby resolved that: By-Law 28-2018, being a by-law to confirm the proceedings of the special Council meeting of May 14, 2018, be read a first and second time, and that By-law 28-2018 be read a third and final time and passed.

Carried

**Adjournment:**

**R-175-18** Moved by Councillor Weedmark, Seconded by Councillor Suthren

Be it hereby resolved that: This special meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 5:37 p.m. until the next regular meeting of Council on Monday, May 14, 2018 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried

---

David Nash, Mayor

---

Arie Hoogenboom, Interim CAO/Clerk

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**VILLAGE OF MERRICKVILLE-WOLFORD**

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**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: May 28, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of Meredith Vickers regarding the Merrickville Mid-Week Market; and

\_\_\_\_\_ That Council authorizes the Merrickville Mid-Week Market to utilize Village electricity during the mid-week market hours for 2018 to a maximum of \$100.00, as stipulated in correspondence from Brandy Jackson and Scott Kelland dated May 11, 2018 ; and

\_\_\_\_\_ That Council allows the temporary attachment of signs by the Merrickville Mid-Week Market under the "Call before you burn" signs on County Roads 15 and 43 in accordance to the Village Signs by-law 24-10.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor



May 11, 2018

To: The Mayor and Council, Merrickville-Wolford

From: The Merrickville Mid-week Market Committee

Re: A request to supply power for the Merrickville Mid-week Market, located at the Blockhouse Park

Thanks in no small part to support from the Council, the Merrickville Mid-week Market last year was a great success. This year, we are following up that awesome first season with even more vendors, more music, more local goodies and a great new location. Parks Canada has granted us space at the Blockhouse Park, Merrickville's historic venue on the Rideau. We'll be showcasing local growers, crafters, bakers and artisans every Wednesday afternoon beginning May 30. Market hours are from 3pm to 6 pm.

To aid in that, the Market Committee requests that the Council provide access to electrical power from a municipal source, for the benefit of our vendors in maintaining food at safe temperatures, and also local musicians we plan to have on site.

We anticipate the current draw will be relatively small, as approximately 20% of our vendors have indicated they would access power, and the Market is only 3 hours in duration, once a week.

Our estimated Approximate power usage would be less than \$100 for the season ( $\$0.15$  per kilowatt hr x 30 KWh per market day x 20 market days = \$90).

We appreciate your consideration in this matter,

Best regards,

Brandy Jackson  
Merrickville Mid-week Market Manager

Scott Kelland  
Merrickville Mid-week Market Coordinator

Cc: Economic Development Committee



May 14, 2018

To: The Mayor and Council, Merrickville-Wolford  
From: The Merrickville Mid-week Market Committee  
Re: Merrickville Mid-Week Market Signage Plan

The following is an outlined plan for the proposed signage to be used for the Mid-Week Market from May 30, 2018 to October 17, 2018.

Permanent signage for the season would be placed at the county boarder signs. Merrickville-Wolford signs coming into the town from the ingress roads (St. Lawrence Street, Hwy 43 from Smiths Falls, Hwy 15 from Burrits Rapids and Mainstreet from Kemptville). The signs would be wood keeping with the current look of the boundary signs and display the words "Merrickville Mid-Week Market, Every Wednesday from May- October" they would be placed under the "Call before you burn" signs currently posted.

An A-frame sign would be placed at town center (Corner of Main St. and St. Lawrence) on Wednesday mornings and be taken down at end of market day.

We have been granted the Blockhouse Park to host the market; we would like to hang a banner on the island separating the parking lot from Main St. every Wednesday. The sign would hang between two trees using bungee cords to support the sign and not damage the trees.

Also considering the new location we would like to request the use of St. John Street during market hours for vendors to unload their goods. The vehicles would be moved to neighboring side streets during the market hours. We ask for no parking signs to be placed on St. Johns Street or signs reading "vendor loading area" placed by town works on Wednesday mornings to accommodate our vendors needs.

We appreciate your consideration,

Scott Kelland

Merrickville Mid-week Market Coordinator

Meredith Vickers

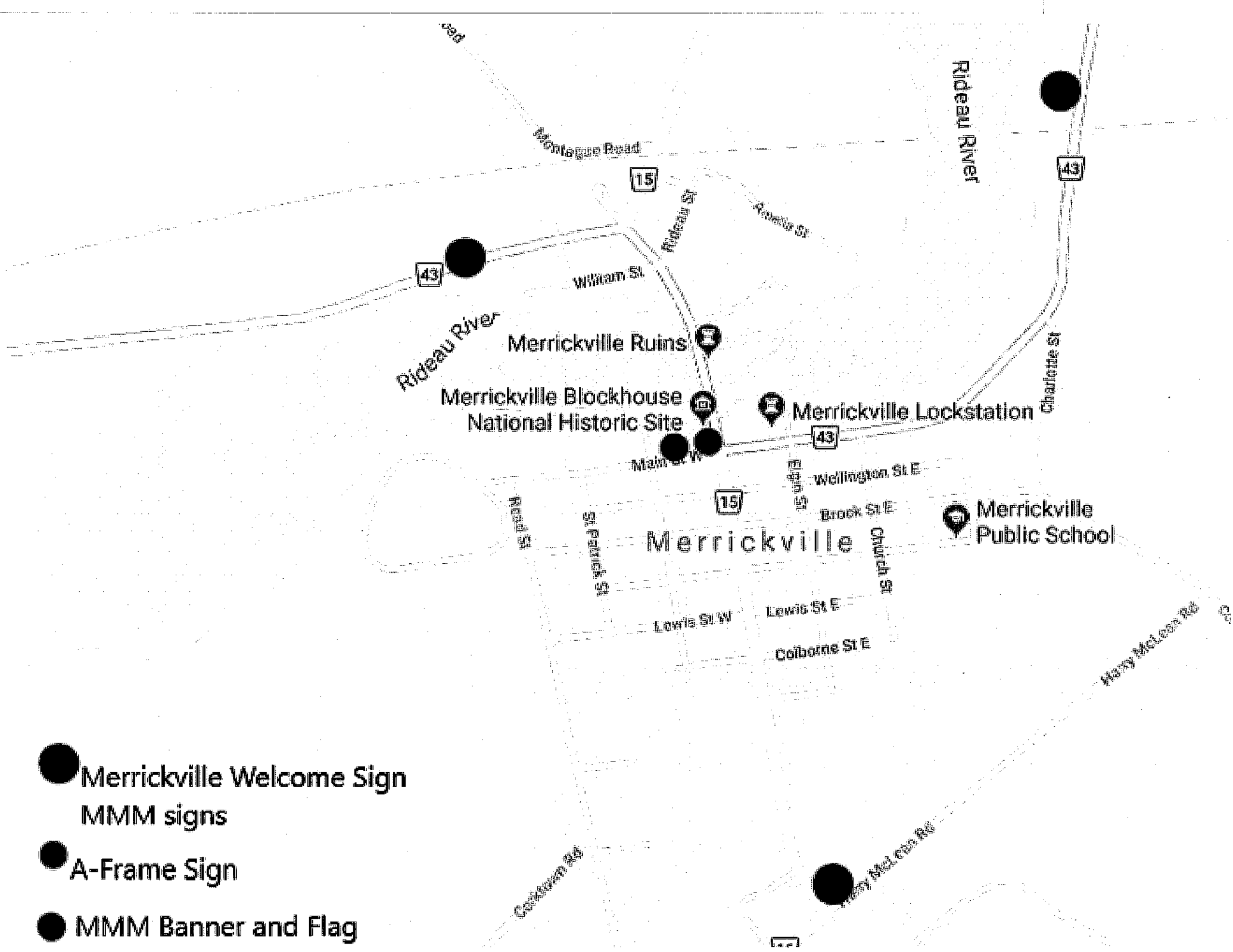
Merrickville Mid-Week Market Assistant Coordinator

[Type text]

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Merrickville Mid-week Market located in the historic Blockhouse Park, Merrickville  
merrickvillemwmarket@gmail.com





- Merrickville Welcome Sign
- MMM signs
- A-Frame Sign
- MMM Banner and Flag

Dear Parent/Guardian:

We are pleased to inform you that we are now organizing a special, year-end celebration to honour Wolford Public School.

Preparations for **Wolford's Farewell Celebration** are being handled by a committee of staff and parents. The event will take place June 22, 2018 on the school grounds. The evening will allow area residents to gather and celebrate the contribution Wolford Public School has made to their community, to reminisce about years spent there, and to focus on the positive future ahead.

The night will begin with a reception in the school gym featuring student performances, as well as a screening of a student-produced movie featuring interviews with graduates of years gone by.

The event will also offer memorabilia displays, fun activities for the family like carnival games, a bouncy castle, and a barbecue.

Preparations are now being finalized and we will provide further details as they become available. The celebration gets underway at 5:30 p.m.

Sincerely,

Jeff Curtis  
Principal  
Wolford Public School  
613 283 6426

**Jeff McMillan**  
Chair

**Stephen Sliwa**  
Director

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Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: May 28, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby exempt the Merrickville Agricultural Society from the Noise By-law during the following periods:

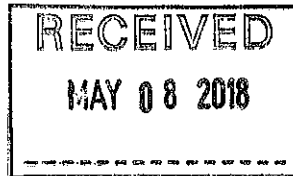
Friday, August 10, 2018 from 5:00 p.m. to 2:00 a.m.;

Saturday, August 11, 2018 from 12:00 p.m. to 2:00 a.m.; and

Sunday, August 12, 2018 from 12:00 p.m. to 6:00 p.m.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor



May 10, 2018

Dear Mayor Nash and Councillors of Merrickville- Wolford Council,

The Merrickville Agricultural Society is requesting an exemption from the Noise By-Law during the Merrickville Fair weekend on August 10,11,12 /18.

Please be advised that we will be hosting a Bavarian Garden outdoors under a tent on the Fairgrounds.

Dates and times are as follows:

Friday Aug. 10/18 from 5pm to 2am

Saturday Aug. 11/18 from 12 noon to 2am

Sunday Aug. 12/18 from 12 noon to 6pm

Thank -you for your consideration in this manner from the Directors of the Merrickville Agricultural Society.

Sincerely,

A handwritten signature in cursive script that reads "Rose Lamingman". The signature is written in black ink and is positioned above the typed name.

Rose Lamingman Secretary / Treasurer MAS

**Minister of  
Seniors Affairs**

6th Floor  
400 University Avenue  
Toronto ON M7A 2R9  
Tel.: (416) 314-9710  
Fax: (416) 325-4787

**Ministre des Affaires  
des personnes âgées**

6e étage  
400, avenue University  
Toronto ON M7A 2R9  
Tél.: (416) 314-9710  
Télec.: (416) 325-4787



April 2018

Dear Friends:

June is Ontario's 34<sup>th</sup> annual Seniors' Month. This year's theme, "Now's the time to start something new," highlights how aging does not prevent any of us from leading fulfilling lives. Seniors continue to contribute to our community and we can all benefit from their wisdom, friendship, and experience.

To help spread the word, we have enclosed a copy of this year's poster in English and French. If you would like additional copies, please send an email to [infoseniors@ontario.ca](mailto:infoseniors@ontario.ca) and indicate the quantity you require and your full mailing address. Posters are available while quantities last.

Finally, I continue to encourage everyone to celebrate Seniors' Month by hosting an event in your community. For more information about programs and services that are available to help seniors lead a healthy, active, and engaged life over 65, please visit our new website [ontario.ca/AgingWell](http://ontario.ca/AgingWell).

Thank you for your continued support and for celebrating Ontario's seniors.

Sincerely,

A handwritten signature in black ink, appearing to read "Dipika".

Dipika Damerla  
Minister

Enclosure

Established 1793  
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**VILLAGE OF MERRICKVILLE-WOLFORD**

Resolution Number: R - - 18

Date: May 28, 2018

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Planning Advisory Committee dated December 18, 2017, January 15, 2018, February 21, 2018, March 19, 2018 and April 16, 2018, for information purposes.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

**PLANNING ADVISORY COMMITTEE MEETING MINUTES**  
Village of Merrickville-Wolford Fire Hall  
317 Brock Street West

Date of Meeting; December 18th, 2017 at 7:00pm

**Present;** (Committee Members); John Ireland, Kim Weedmark, Chuck MacInnis, Ian Kirk, Stu Hamill, Tim Molloy, Rod Fournier  
Secretary to Committee, Randy Wilkinson (Staff),  
Members of the Public; Sheldon and Lisa Hale, David Schouten, Mike Verdun

**Regrets;** Chuck MacInnis, Kim Weedmark (Members and Council Representatives)

**1. Call to Order:**

Call to order by the Chairman John Ireland at 7:00pm.

**2. Agenda:**

There were no additions or deletions to the Agenda. Moved by Tim Molloy and seconded by Rod Fournier to approve the agenda as presented. Carried.

**3. Declaration of Pecuniary Interest:**

There was no declaration of pecuniary interest. The Committee discussed the new Pecuniary Interest form.

**4. Review of Previous Minutes;**

Staff member Randy Wilkinson volunteered to be secretary to the Committee. Moved by Stu Hamill and seconded by Tim Molloy to approve the minutes of the previous meeting of November 20<sup>th</sup>, 2017.

**5. Old Business;**

There was no old business before the Committee.

**6. New Business/Delegations;**

- a) David Schouten appeared as a delegation with respect to a proposed consent application at Part Lot 25, Concession 1 located within an Agricultural Zone. The existing dwelling is surplus to the needs of the farmer. Discussion followed pertaining to the proposed 1 hectare lot area, the existing road width being 66 ft., that the property will require a Zoning Bylaw Amendment on the remnant portion. There were no issues apparent around the table.  
Mr. Schouten requested that the surplus dwelling be situated upon a roughly 325ft square lot but he was advised that the new lot must be 1 hectare or 2.47 acres. It was recommended that Mr. Schouten submit a formal application for future review by the Committee.

- b) Sheldon and Lisa Hale appeared as a delegation with respect to their property at Part Lot 2, Concession 6 located within a Rural Zone on approximately 96 acres. Some discussion followed as to whether another dwelling was planned on the severed lot, minimum frontage requirements, existing 0.75 acre lot under different ownership and woodland designation in the Official Plan.

It was recommended that the applicant file a formal application for future review by the Committee.

- c) Mike Verdun appeared as a delegation as a follow up to his appearance before the Committee this past September. Mr. Verdun informed the Committee that he believed that his lot may have not been properly created. Discussion followed as to this may have been a registration problem and that Mr. Verdun should contact the Land Registry Office and/or the Consent Granting Authority.

#### **7. Correspondence /Information Items;**

The Committee reviewed the Notices of Decision for Consent Applications B-51-17 and B-52-17.

#### **8. Ongoing Business;**

The Committee reviewed the letter from the County Planner dated November 3<sup>rd</sup>, 2017 with respect to the Imposition of Conditions by the Consent Granting Authority on Agricultural Properties. Discussion involved the possible wording of a response by staff having regard to; the Planning Act provisions giving authority to require 1 ft reserves along County Roads, notification of changes to County Public Works policies and requiring more specific answers to the questions raised by staff.

In addition, a draft of the response letter by staff should be reviewed by the Committee. It was suggested that a housekeeping Zoning Bylaw amendment be considered that would have the effect of preventing new dwellings on remnant lots created by future consents in Agricultural Zones.

#### **9. Round Table;**

#### **10. Date of Next Meeting;**

January 15<sup>th</sup>, 2018, to be confirmed.

#### **11. Adjournment;**

Motion put forward by Rod Fournier to adjourn meeting at 8:27pm



**The Corporation of the  
Village of Merrickville-Wolford**

Monday, January 15, 2018

A regular meeting of the Planning Advisory Committee of the Corporation of the Village of Merrickville-Wolford was held at 7:00 p.m. on Monday, January 15, 2018.

---

**Chaired by:** John Ireland  
**Members:** Councillor Chuck MacInnis  
Councillor Kim Weedmark  
Tim Molloy  
Rod Fournier  
Ian Kirk  
**Staff in Attendance:** Christina Conklin, Deputy Clerk  
Randy Wilkinson, Chief Building Official  
Kathy Throop, Receptionist

**Disclosure of Pecuniary Interest and the general nature thereof:** None

**Approval of Agenda:**

**R-001-18** Moved by Tim Molloy, Seconded by Stew Hamill  
**Be it hereby resolved that:** The Planning Advisory Committee of the Corporation of the Village of Merrickville-Wolford does hereby adopt the agenda of the regular Planning Advisory Committee meeting of January 15, 2018, as amended.  
Carried

**Minutes:**

**R-002-18** Moved by Ian Kirk, Seconded by Rod Fournier  
**Be it hereby resolved that:** The Planning Advisory Committee of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the Planning Advisory Committee meeting of December 18, 2017, as circulated.  
Carried

**New Business:**

**R-003-18** Moved by Rod Fournier, Seconded by Stew Hamill  
**Be it hereby resolved that:** The Planning Advisory Committee of the Corporation of the Village of Merrickville-Wolford does hereby recommend that the Council of the Corporation of the Village of Merrickville-Wolford does approve Application and Consent B-71-17 of Carol Roberts and William Ross.  
Carried.

**R-004-18** Moved by Tim Molloy, Seconded by Rod Fournier

**Be it hereby resolved that:** The Planning Advisory Committee of the Corporation of the Village of Merrickville-Wolford does hereby recommend that the Council of the Corporation of the Village of Merrickville-Wolford approve the Application for Consent of Sheldon Robert and Lisa Hale regarding 1171 Pioneer Road.

Carried.

**Jean Paul Belot – Draft Application**

**Be it hereby resolved that:** The Planning Advisory Committee of the Corporation of the Village of Merrickville-Wolford does hereby recommend the applicants prepare another application with a revised site plan and return to this committee as another draft.

**Christina Conklin – Procedure By-Law**

The new procedure by-law was passed by council and this is to be reviewed to make all committees more consistent. All decision will now have a resolution number going forward. Agendas are to be posted two full days prior to a committee meeting. A delegation form must also be filled out and returned to the Deputy Clerk with all other paperwork to be taken to Council.

**Correspondence:**

**Be it hereby resolved that:** The Planning Advisory Committee of the Corporation of the Village of Merrickville-Wolford does hereby receive Consent Application B-75-17.

**Be it hereby resolved that:** The Planning Advisory Committee of the Corporation of the Village of Merrickville-Wolford does hereby receive Notice of Passing of Bill 139, Building Better Communities and Conserving Watersheds.

**Be it hereby resolved that:** The Planning Advisory Committee of the Corporation of the Village of Merrickville-Wolford does hereby receive Notice of Public Meeting; Zoning by-law Amendment in North Grenville.

**Ongoing Business:** None.

**Round Table:**

It was noted by Stew Hamill that the Agenda shouldn't have a semi colon after headings, that it should be a colon

**Adjournment:**

**R-05-18** Moved by Tim Molloy

**Be it hereby resolved that:** This regular meeting of the Planning Advisory Committee of the Corporation of the Village of Merrickville-Wolford does now adjourn at 9:05 p.m. until the next regular meeting on Wednesday, February 21, 2018 at 7:00 p.m., or until the call of the Chair subject to need.

Carried.

## **PLANNING ADVISORY COMMITTEE MEETING MINUTES**

Village of Merrickville-Wolford Council Chambers

317 Brock Street West

Date of Meeting; February 21<sup>st</sup>, 2018 at 7:00pm

**Present;** (Committee Members); Deputy Chair Tim Molloy, Rod Fournier, Ian Kirk, Stewart Hamill, Chuck MacInnis, Kim Weedmark  
Interim Secretary to Committee, Randy Wilkinson (Staff),

**Regrets;** John Ireland (Chair), Kathy Throop (Staff and Secretary to Committee)

### **1. Call to Order:**

Call to order by the Deputy Chair Tim Molloy at 7:00pm.

### **2. Agenda:**

There were no additions or deletions to the Agenda. Moved by Rod Fournier and seconded by Stewart Hamill to approve the agenda as presented. Carried.

### **3. Declaration of Pecuniary Interest:**

There was no declaration of pecuniary interest.

### **4. Review of Previous Minutes;**

Staff member Randy Wilkinson volunteered to be Secretary to the Committee for this meeting.

There was a change in the minutes as follows; Stewart Hamill was noted as not being in attendance at the meeting of January 15<sup>th</sup>, 2018. Stewart Hamill is hereby noted as attending the last meeting of the Committee. Moved by Stewart Hamill and seconded by Ian Kirk that the minutes of the previous meeting of January 15<sup>th</sup>, 2018 be approved, as amended.  
Carried.

### **5. Old Business;**

There was no old business before the Committee

### **6. New Business/Delegations;**

- a) J P Belot appeared as a delegation before the Committee with respect to a draft application for consent at Part Lot 24, Concession B. The application was amended from the previous draft to reflect just one application from two. The applicant was advised to complete a formal application for consent, review it with staff and then submit same to the Consent Granting Authority.
- b) Notice to Municipality, Application for Consent to Sever B-7-18 with letter of objection. Discussed by the Committee.
- c) Notice to Municipality, Application for Consent to Sever B-8-18 with letter of objection Discussed by the Committee

**7. Correspondence /Information Items;**

- a) Notice of Decision and Notice of No Appeal, Consent Application B-75-17  
Discussed by the Committee
- b) Letter from Rideau Valley Conservation Authority dated February 2<sup>nd</sup>, 2018  
Discussed by the Committee
- c) Notice of Decision from County Planner re; Official Plan Amendment No. 3  
Discussed by the Committee
- d) Environmental Registry, Inclusionary Zoning Bylaws, Official Plans and the Promoting Affordable Housing Act. Discussed by the Committee.

**8. Round Table Discussions**

- a) Staff suggested that the Village Consultant Planner attend a future special Planning Advisory Committee meeting to discuss the direction of the proposed revised Village wide Official Plan.  
Staff are to contact the Planner and suggest a meeting date of March 5<sup>th</sup>, 2018 at 6:00pm in the Council Chambers or in the meeting room on the 2<sup>nd</sup> floor (former Treasury Office) Staff are requested to ask for an agenda from the Planner in advance of the meeting for review by the Committee. A matter for discussion would be Item 7(d) discussed above.
- b) Member Rod Fournier brought before the Committee a proposal for a new band shell to be located on Parks Canada lands. Rod Fournier asked for a motion of resolution of support from the Committee. There was an agreement in principle by the Committee for construction of the proposed band shell
- c) The Committee asks that future Planning Advisory Committee agendas have less excessive amounts of paper.

**9. Date of Next Meeting;**

The date of the next regular meeting by the Planning Advisory Committee shall be March 19<sup>th</sup>, 2018 at 7:00pm or at the call of the Secretary

**10. Adjournment;**

Motion put forward by Stewart Hamill to adjourn meeting at 8:09pm

**Merrickville-Wolford  
 Planning Advisory Committee  
 Meeting Minutes 2018-03-19  
 Post Office Box 340  
 Merrickville, Ontario  
 K0G 1N0**

<b>PAC</b>	<b>Regrets</b>	<b>Staff</b>
R. Fournier (Volunteer Committee Member)		
S. Hamill (Volunteer Committee Member)		
J. Ireland (Volunteer Committee Member)		
I. Kirk (Volunteer Committee Member)		
T. Molloy (Volunteer Committee Member)		
C. McInnis (Councillor)	X	
K. Weedmark (Councillor)		
R. Wilkinson (CBO)	X	X

- **CALL TO ORDER**

John Ireland called the meeting to order at 7:00 pm.

- **AGENDA**

The agenda for March 19, 2018 was approved after amendment of Don Sturgeon's address from 237 County Road 23 to 287 County Rd 23.

Moved: T. Molloy                      Seconded: R. Fournier                      Carried

- **DECLARATION OF PECUNIARY INTEREST**

None.

- **REVIEW AND APPROVAL OF MINUTES**

Minutes of February 19, 2018 meeting were accepted.

Moved: I. Kirk                      Seconded: T. Molloy                      Carried

- **OLD BUSINESS**

None

- **NEW BUSINESS/DELEGATIONS**

1. Don Sturgeon, Proposed Zoning Bylaw Amendment, 287 County Road 23.

Absent

2. Jonah Robinson, Proposed Zoning Bylaw Amendment, Part Lot 12, Concession 1.

Mr. Robinson asked for one acre to be re-zoned to commercial. The remainder to be retained for future home. Conditional approval was given pending site plan information and other

agencies approval.

Moved: R. Fournier

Seconded: I. Kirk

Carried

3. Proposed Formal Consent Application, 546 Roses Bridge Road, David Schouten

The applicant was absent but the matter was reviewed. A conditional approval was given pending the amendment of Section 12 Wetlands and Floodplain being identified and the barns are either demolished or change of use to storage

Moved: T. Molloy

Seconded: I. Kirk

Carried

4. Proposed Consent Application, Part Lot 13, Concession 4, Lennon Hale

The committee needs more information with regard to number and dates of previous severances.

5. Proposed Consent Application, 223 Wellington Street West, Cesar Farhat

The committee asked the applicant to meet with Randy Wilkinson to clarify his proposed application, and then to come back to this committee.

6. Letter of Request from Howard, Kelford and Dubois, Part Lot 12, Conc 1

The committee had no comment. The committee referred this item to Council.

7. Proposed Consent Application, Charlotte Street

Joe Princiotta presented his application. The committee recommended approval to divide part 3 on plan 15R-11893 when file number is added to application.

Moved: T. Molloy

Seconded: R. Fournier

Carried

The committee could not move forward on Lot #4 as it had not been included in the package received prior to the meeting.

• CORRESPONDENCE/INFORMATION ITEMS

Received as listed on agenda.

• ON-GOING BUSINESS

None.

• ROUND TABLE

A suggestion was made that Staff develop a better template for both the Acceptance of Minutes and the Acceptance of Agenda.

• NEXT MEETING

April 16, 2018 7:00 PM (or at the call of the chair)

• MOVEMENT TO ADJOURN: 9:30 PM By: S. Hamill

**PLANNING ADVISORY COMMITTEE MEETING MINUTES**  
Village of Merrickville-Wolford Council Chambers  
317 Brock Street West

Date of Meeting; April 16<sup>th</sup>, 2018 at 7:00pm

**Present;** (Committee Members); Chair John Ireland, Rod Fournier, Ian Kirk, Stewart Hamill, Kim Weedmark  
Interim Secretary to Committee, Randy Wilkinson (Staff),

**Regrets;** Tim Molloy, Chuck MacInnis

**1. Call to Order:**

Call to order by the Chair John Ireland at 6:58pm. Staff member Randy Wilkinson volunteered to be Interim Secretary to the Committee.

**1. Agenda:**

Interim Secretary Randy Wilkinson requested of the Committee to amend the agenda to allow a delegation to discuss a potential severance at Part Lot 15, Concession 6 for discussion purposes only. The delegation would be heard as the last item under New Business. Moved by Member Stewart Hamill and seconded by Member Rod Fournier to accept the amended agenda as presented. Carried.

**2. Declaration of Pecuniary Interest:**

There was no declaration of pecuniary interest.

**3. Review of Previous Minutes;**

Moved by Rod Fournier and seconded by Member Ian Kirk to approve the minutes of March 19<sup>th</sup>, 2018 as presented. Carried.

**4. Old Business;**

There was no old business before the Committee

**5. New Business/Delegations;**

- a) Geoffrey and Valerie Tinker. A draft application for severance was brought before the Committee. The frontage was extended to 131ft to bring proposed lot adjustment into Zoning Bylaw conformance. The applicants stated that their lawyer had been consulted. It was recommended that the applicants file a formal application and appear before the Committee again, however, the applicants should pre-consult with the Rideau Valley Conservation Authority and the final lot areas should be calculated.
- b) Ted Dinsmore appeared before the Committee with respect to his proposal for a new one storey office building at 305 Broadway Street West. The existing office would be converted into accessory storage for the existing commercial business. It is recommended that the owner work with Randy Wilkinson to draft up the revisions to the existing Site Plan Agreement, for formal presentation to the Planning Advisory Committee

- c) B-33-18 and B-34-18. Jean Paul Belot appeared before the Committee with formal applications for consent. The applications were revised to meet the requirements of the Secretary of the Consent Granting Authority. John Ireland indicated that despite the revisions, the applications were fundamentally the same as previously recommended by the Committee. A motion to recommend approval was put forward by Ian Kirk and seconded by Stewart Hamill. Carried.

**Note;** Randy Wilkinson is directed to place the Planning Advisory Committee recommendations for approval of applications B-33-18 and B-34-18 before Council for their next regular meeting.

- d) Jonah Bonn appeared on behalf of Princiotta Construction and Development with respect to a Zoning Bylaw Amendment to remove the holding designation from a portion of the property being developed on Charlotte Street to allow the construction of another semi-detached dwelling. Mr. Bonn also spoke to an application for consent for the same portion of the property. Unfortunately, the formal consent application from the Consent Granting Authority was received by the Village Offices too late to appear on this agenda. A motion was put forward by Rod Fournier and seconded by Ian Kirk to recommend approval of the Zoning Bylaw Amendment to remove the "Holding" restriction from Part 1 only, of the draft 15R plan, referencing Job No. 18703-18, described as Part lots 43, 44, 49 and 50 on Village of Merrickville Plan 7.
- e) Tina of Klearz manufacturing appeared before the Committee to discuss, with the current owner's written permission, acquiring the residential property at 520 Wolford Centre Road for the purposes of residing in the dwelling and running a small business. The business consists of small scale manufacturing of vehicle lense molding up to 25 pieces per day. The Committee reviewed the request and determined it would meet the home based business requirements of the Village Zoning Bylaw. A construction permit may be required depending upon any alterations that may be necessary.

**6. Correspondence /Information Items;**

- a) The Committee received the Notice of Open House received from the Township of Elizabethtown-Kitley
- b) The Committee received the Notices of Decision from the Consent Granting Authority with respect to Files B-6-18 and B-71-17

**7. Ongoing Business;**

- a) Randy Wilkinson discussed with the Committee an inquiry received from a North Grenville resident, Luke Swale having to do with the motion before County Council pertaining to the removal of the 0.3m reserve around severed Agriculture properties.
- b) The Committee then directed Randy Wilkinson to provide an update on the status of said motion.

**8. Round Table Discussions**

**9. Date of Next Meeting;**

The date of the next regular meeting by the Planning Advisory Committee shall be May 22<sup>nd</sup>, 2018 at 7:00pm or at the call of the Secretary

**10. Adjournment;**

Motion put forward by Stewart Hamill to adjourn meeting at 8:52pm



Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: May 28, 2018

For Clerk's use only, if  
required:

**Recorded Vote  
Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve a partial zoning change from C1 to allow a residential apartment at 224 Main Street West.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

**Planning Advisory Committee**

R-016-18

Resolution Number: R-\_\_\_\_-18

May 22 2018

TRAN PHAM Zoning change of  
C<sub>1</sub> to Partial Residential (R) Apartment  
on ground floor.

Moved by: K. Weedmark C. MacInnis I. Kirk S. Hamill T. Molloy R. Fournier

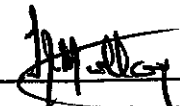
Seconded by: K. Weedmark C. MacInnis I. Kirk S. Hamill T. Molloy R. Fournier

**Be it hereby resolved that:**

The Planning Committee of the Village of Merrickville-Wolford does hereby

More  
allow  
a partial zoning change from C<sub>1</sub>  
to Residential (R) apartment.

Carried / Defeated

  
~~John Ireland, Chair~~  
Timothy J. Molloy

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: May 28, 2018

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive By-law 3358-2018 as read a second time by the Council of the Corporation of the Township of Augusta, for information purposes.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

# TOWNSHIP OF AUGUSTA

Moved By: *David Buckler*

Date: May 14, 2018

Seconded By: *David Schepelhouman* Resolution No: 12

**BE IT RESOLVED THAT** By-Law # 3358-2018, being a provisional by-law for Streight Drain maintenance work be read a first time, <sup>and</sup> a second time, ~~a third time, and be enacted as read:~~

## RECORDED VOTE:

	FOR	AGAINST
Deputy Mayor Buckler	___	___
Councillor Conklin	___	___
Mayor Malanka	___	___
Councillor Schapelhouman	___	___
Councillor Wynands	___	___

CARRIED *David Malanka*  
Mayor

DEFEATED \_\_\_\_\_  
Mayor

Declaration of pecuniary interest by: \_\_\_\_\_

Nature of interest: \_\_\_\_\_

- Disclosed His/Her/Their Interest
- Vacated His/Her/Their Seat
- Abstained from discussion & did not vote on the question



**THE CORPORATION OF THE TOWNSHIP OF AUGUSTA  
BY-LAW NUMBER 3358-2018**

BEING a by-law to notify the neighbouring municipalities, the Township of North Grenville and the Village of Merrickville-Wolford, that drainage maintenance Works are being completed pursuant to the Drainage Act on the Streight Municipal Drain and that a portion of the costs associated with the maintenance repairs will be assessed to the Municipality of the Township of North Grenville and the Village of Merrickville-Wolford;

---

**WHEREAS** the Council of the Corporation of the Township of Augusta notifies the Township of North Grenville and the Village of Merrickville-Wolford of required maintenance works along the Streight Municipal Drain which includes a full-length bottom-only cleanout, minor brushing and clearing, and culvert flushing.

**AND WHEREAS** the current conditions of the Streight Municipal Drain will be restored to the design details outlined by the authorizing Engineers Report, A.J Graham Engineering Consultants Ltd. March 13<sup>th</sup>, 1974, revised July 16, 1974.

**NOW THEREFORE**, the Council of the Corporation of the Township of Augusta enacts as follows:

1. That the total estimated cost of the Works is \$40,000, with the costs of such maintenance being assessed to the landowners and municipalities as specified within Annex "D" – Schedule of Assessment for Augusta Township, North Grenville Township (formerly Oxford Township), and the Village of Merrickville-Wolford (formerly Wolford Township).
2. Where any by-law, passed prior to this by-law, conflicts with the terms of this by-law, this by-law shall prevail.
3. That this by-law comes into force on the day it is passed.

Read a first, second, and third time and finally passed this 14 day of May, 2018

---

MAYOR

CLERK

ANNEX "D"

SCHEDULE OF ASSESSMENT

STREIGHT MUNICIPAL DRAIN

TOWNSHIP OF AUGUSTA

Con.	Lot	Name	Approx. Acreage Affected	MAIN DRAIN		Estimated Total Assessment	Assessment Less 2/3 Grant	Allowances		Estimated Net Assessment	
				Benefit	Outlet			B(1)	B(8)		
<u>TOWNSHIP OF OXFORD</u>											
10	Pt. Lot 1	Ken Lucas	78	1,805.00	810.00	2,615.00	871.66	80.00	17.00	774.66	
10	Pt. Lot 2	Ralph Straight	70	2,407.00	640.00	3,047.00	1,015.66	849.00	246.00	79.00	CR.
10	Pt. Lot 2	Edgar Buker	22		270.00	270.00	90.00			90.00	
10	Pt. Lots 1 and 2	Ministry of Natural Resources	185		1,550.00	1,550.00	1,550.00			1,550.00	
10	W <sup>1</sup> / <sub>2</sub> , 3	Robert Graham	25		300.00	300.00	100.00			100.00	
Township Boundary Road between Augusta and Oxford			2	723.00	54.00	777.00	777.00			777.00	
Oxford Total				4,935.00	3,624.00	8,559.00		929.00	263.00		
<u>TOWNSHIP OF WOLFORD</u>											
8	Pt. Lot 2	Ken Lucas	24		242.00	242.00	80.66			80.66	
8	Pt. Lots 3&4	C. McKimm	52		466.00	466.00	155.33			155.33	
8	Pt. Lot 4	John Featherstone	10		130.00	130.00	43.33			43.33	
Township Boundary Road between Augusta and Wolford			2 1/2		67.00	67.00					
Wolford Total					905.00	905.00					
<u>TOWNSHIP OF AUGUSTA</u>											
9	Pt. Lot 15	Arthur Kinghorn	24	2,358.00	72.00	2,430.00	810.00	455.00	170.00	185.00	
9	Pt. Lot 14	John Boesveld	18	650.00	30.00	680.00	226.66			226.66	
10	Pt. Lot 16	Great West Life Ins. Co. c/o Giles Morin	22		232.00	232.00	77.33			77.33	
10	Pt. Lot 16	Helmer Hildebrant	106		318.00	318.00	106.00			106.00	
10	Pt. Lot 15	W. Cecil McKimm	168	8,538.00	672.00	9,210.00	3,070.00	743.00	207.00	2,120.00	
10	Pt. Lot 14	Arthur Lucas	80	4,327.00	400.00	4,727.00	1,575.66	280.00	86.00	1,209.66	
10	E. Pt. 14	H. Hildebrant	77	3,757.00	358.00	4,115.00	1,371.66	261.00	81.00	1,029.66	
10	Pt. 13	Henry Wise	83	5,897.00	465.00	6,362.00	2,120.66	1,073.00	281.00	766.66	
10	Pt. Lot 12	Ross Brooks	41	4,469.00	369.00	4,838.00	1,612.66	693.00	123.00	796.66	
10	Pt. Lot 11	Marguerite Barr	4		36.00	36.00	12.00			12.00	

ANNEX "D"

SCHEDULE OF ASSESSMENT

STREIGHT MUNICIPAL DRAIN

TOWNSHIP OF AUGUSTA

Con.	Lot	Name	Approx. Acreage Affected	MAIN DRAIN Benefit	Outlet	Estimated Total Assessment	Assessment Less 2/3 Grant	Allowances 8(1)      8(8)	Estimated Net Assessment
		Township Forced Road Lot 15, Concession 9	1		9.00	9.00	9.00		9.00
		Township Road Between Lots 12 & 13, Con. 10	3		81.00	81.00	81.00		81.00
1/4		Township Boundary Road Between Augusta & Oxford	2	724.00	54.00	778.00	778.00		778.00
1/4		Township Boundary Road Between Augusta & Wolford	2 1/2		68.00	68.00	68.00		68.00
Augusta Total				\$30,720.00	3,164.00	33,804.00		3,505.00      948.00	
ESTIMATED TOTAL ASSESSMENTS				\$35,655.00	7,693.00	43,348.00		4,434.00      1,211.00	

Benefit Liability Roads Township of Oxford	723.00
Outlet Liability Roads Township of Oxford	54.00
Benefit Liability Lands Township of Oxford	\$4,212.00
Outlet Liability Lands Township of Oxford	\$3,570.00
<b>Totals Township of Oxford</b>	<b>\$8,559.00</b>
Outlet Liability Lands Township of Wolford	\$ 905.00
Benefit Liability Lands Township of Augusta	\$29,996.00
Outlet Liability Lands Township of Augusta	2,952.00
Benefit Liability Roads Township of Augusta	724.00
Outlet Liability Roads Township of Augusta	212.00
<b>Totals Township of Augusta</b>	<b>\$33,884.00</b>

H:\01 Project - Proposals\2014 Jobs\DPH-14-0895 August Twp Municipal Drain\GIS\Drawings-28-2017\PA-14-0895\_StraightMunicipalDrain.mxd



**LEGEND**

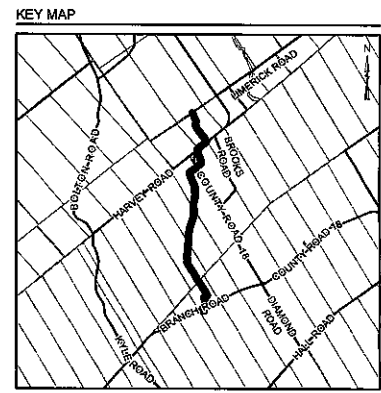
- Straight Drain
- Direction of Flow
- Straight Watershed
- Lot and Concession Boundary
- Township Boundary
- Station
- Culvert

**Proposed Maintenance Works (2018):**

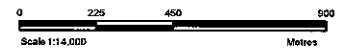
- Bottom only cleanup
- Bank repair/stabilization
- Brushing, top of bank - for equipment access

**Main Drain: 12660 feet (3860m)**

Outlined Section is subject to maintenance. This area is confined to Augusta Township.



**REFERENCE**  
 GIS Data provided by the Ontario Ministry of Natural Resources and Forestry, 2017.



CLIENT:		AUGUSTA TOWNSHIP	
PROJECT:		MUNICIPAL DRAIN SERVICES	
TITLE:		STRAIGHT MUNICIPAL DRAIN	
<b>McINTOSH PERRY</b> 115 Midgreen Road, RR3, Cury, ON N0A 1L0 Tel: 519-835-2134 Fax: 519-835-0742 www.mcintoshperry.com	PROJECT NO: PM-14-0895	FIGURE:	1
	Date: Jul. 26, 2017		
	GIS: JD		
	Checked By: FB		



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## VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: May 28, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Severance Application B-41-18 as presented as it consistent with Zoning By-law 23-08, section 3.27.3.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

## Planning Advisory Committee

Resolution Number: R - <sup>017</sup>~~41~~ - 18

May 22 2018

Moved by: K. Weedmark C. MacInnis I. Kirk S. Hamill T. Molloy R. Fournier

J. Ireland

Seconded by: K. Weedmark C. MacInnis I. Kirk S. Hamill T. Molloy R. Fournier

### Be it hereby resolved that:

The Planning Committee of the Village of Merrickville-Wolford does hereby

<sup>recommend to council</sup>  
does accept the severance application <sup>B41-18</sup> as presented  
as it is consistent with Zoning By-Law No 23-08,  
Section 3.27.3.

Carried / Defeated

~~John Ireland~~  
John Ireland, Chair  
Timothy Malloy



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## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 18

Date: May 28, 2018

For Clerk's use only, if  
required:

**Recorded Vote**

**Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CAO-03-2018, for information purposes; and

That the report is noted and filed.

Carried / Defeated

---

David Nash, Mayor



**Village of Merrickville - Wolford**

**Report CAO-03-2018  
of the CAO's Department  
Report to Council: May 28, 2018**

**RE: Village Staffing Changes**

**OBJECTIVE:** To provide Council and the public with an update on the workplace investigation, staffing shortages, and financial implications.

**RECOMMENDATION:**

That Council receive report CAO-03-2018, for information purposes; and

That the report is noted and filed.

**BACKGROUND:**

The Village's Manager of Finance/Treasurer position was vacated on January 11, 2018. The CAO/Clerk was placed on leave effective January 19, 2018.

On January 22<sup>nd</sup>, Nigel White was retained as Treasurer/CAO on a part-time, interim basis. On February 15<sup>th</sup>, A&B Municipal Solutions, Arie Hoogenboom, was retained as Interim CAO/Clerk/Treasurer, still on a part-time basis. In Ontario, municipalities must have a designated Treasurer and Clerk as these positions are statutory.

On February 26<sup>th</sup>, the Village Receptionist, Kathy Throop resigned. On March 22<sup>nd</sup>, Richard Bennett was retained as a part-time Treasury Assistant. On April 23<sup>rd</sup>, Kirsten Rahm and Emily Morrison commenced employment as the Manager of Finance/Treasurer and Receptionist, respectively. Both are full-time employees.

**ANALYSIS:**

There has been considerable turnover at the staff level. Mr. White left the employ of the Village upon my arrival because he was already working part-time for another township and felt he could not dedicate the necessary time to the Village as Treasurer and CAO. The writer of this report has worked previously for 7 months in 2016 for the Village on a similar basis and was asked to return. Mr. Bennett filled in for a short time until Ms. Rahm was hired and assisted the Village in finalizing the 2018 budget.

Council and senior staff have had to hold multiple closed sessions where we are bound by confidentiality rules. While this entire process may be frustrating for the public, it is

necessary. The Interim CAO/Clerk has been delegated as the point of contact for the Village on these human resource issues.

**BUDGET/LEGAL IMPLICATIONS:**

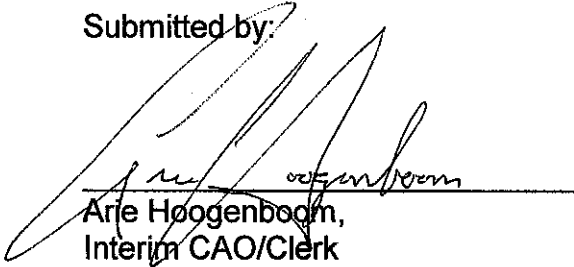
The associated costs to date are as follows:

Nigel White as Interim Treasurer/CAO	\$5,096
A&B Municipal Solutions, Arie Hoogenboom, As Interim CAO/Clerk/Treasurer 14 weeks, part-time	\$34,616
Richard Bennett as Treasury Assistant	\$3,814
Hicks Morley Hamilton Stewart Storie LLP Human Resource Solicitor	\$17,430
Interlinkx – Workplace Investigator	\$25,303

Additional invoices from legal counsel and the Investigator are pending.

The 2018 budget did anticipate extra costs. Through the process of managing vacancy costs, these extra costs may be partially offset.

Submitted by:



Arie Hoogenboom,  
Interim CAO/Clerk

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## VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: May 28, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-03-2018 regarding 2018 high-tonnage rail lines; and

That Council request that the Minister of Finance consider the high-tonnage rate of \$300 per acre for the following railway right-of-ways that meet the high-tonnage threshold:

Roll Number 0714711030160000000 Canadian Pacific Railway; and

Roll Number 0714714015209000000 Canadian Pacific Railway.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor



## Village of Merrickville - Wolford

Report FIN-03-2018

Finance Department

Date to Council: May 28, 2018

Action/Information Report to Council

**RE: High-tonnage rail lines**

**OBJECTIVE:** To provide Council with an overview of the new flexibility for high-tonnage rail lines.

### **RECOMMENDATION:**

**THAT Council receive report FIN-03-2018 regarding 2018 high-tonnage rail lines; and**

**THAT Council pass a resolution requesting that the Minister of Finance consider the high-tonnage rate of \$300 per acre for the following railway right-of-ways that meet the high-tonnage threshold:**

**Roll Number 071471103016000000 Canadian Pacific Railway**

**Roll Number 071471401520900000 Canadian Pacific Railway**

### **BACKGROUND:**

The province of Ontario is responding to municipalities' concerns regarding the revenue they receive in respect of high-tonnage rail lines. Beginning in 2018, municipalities can request an increase to the rates per acre for certain high-tonnage rail lines. These are identified as lines with at least 70 million gross ton-miles per route mile annually.

### **ANALYSIS:**

The first step for municipalities wishing to utilize this increased rate is to pass a formal Council resolution, which must be submitted to the Minister of Finance on or before June 29, 2018. The Ministry will then review eligibility and determine if we meet the high-tonnage threshold.

There are two mainline railway right-of-way properties in The Village of Merrickville-Wolford that might meet the threshold. The Village currently receives \$91.05 per acre. If approved, we would receive \$300 per acre. One of the lines is 31.53 acres, and the other one is 26.45 acres.



**BUDGET/LEGAL IMPLICATIONS:**

There are no impacts to the 2018 Budget.

**INTERDEPARTMENTAL IMPACTS:**

Not applicable.

**LINKS TO STRATEGIC PLANS:**

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

**Fiscal Sustainability**

Qualifying for a higher tonnage rate would increase PIL revenues.

**CONCLUSION:**

It is recommended that Council approve the Resolution requesting the Minister of Finance consider a high-tonnage rate of \$300 per acre for the high-tonnage rail lines.

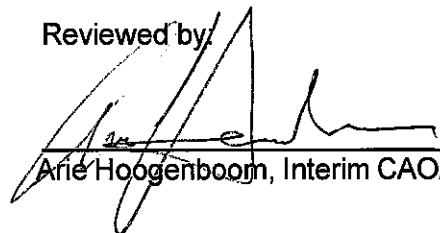
**ATTACHMENTS:**

Attachment "A": Railway Right-of-Way Property for the Village of Merrickville-Wolford

Submitted by:

  
Kirsten Rahm, Treasurer/Manager of Finance

Reviewed by:

  
Arie Hoogenboom, Interim CAO/Clerk



# Railway Rights-of-Way Property Taxation

Ministry of Finance  
Provincial-Local Finance Division

Village of Merrickville-Wolford

0714

## Table 1: Railway Rights-of-Way Property Taxation

	Municipal Mainline	Education
2017 Rate	91.05	127.38
2016 Rate	85.05	127.38

## Table 2: Mainline Railway Rights-of-Way Property Details

Roll Number	Line Operator	Property Owner	RTQ	Site Area (Acres)
0714711030160000000	CP	CANADIAN PACIFIC RAILWAY	T	31.53
0714714015209000000	CP	CANADIAN PACIFIC RAILWAY	T	26.45
0714711030160020000	VIA	VIA RAIL CANADA INC	T	91.86

Line Operator information is based on preliminary work by the Ministry of Finance and may be subject to change.

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**VILLAGE OF MERRICKVILLE-WOLFORD**

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: May 14, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:** By-law 29-2018, being a by-law to confirm the proceedings of the Council meeting of May 28, 2018, be read a first and second time, and that By-law 29-2018 be read a third and final time and passed.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

**THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**

**BY-LAW 29-2018**

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON MAY 28, 2018

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on May 28, 2018 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on May 28, 2018 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 28<sup>th</sup> day of May, 2018.

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David Nash, Mayor

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Arie Hoogenboom,  
Interim CAO/Clerk

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## VILLAGE OF MERRICKVILLE-WOLFORD

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required:

**Recorded Vote  
Requested By:**

Barr	Y	N
Ireland	Y	N
MacInnis	Y	N
Snowdon	Y	N
Suthren	Y	N
Weedmark	Y	N
Nash	Y	N

Resolution Number: R - - 18

Date: May 28, 2018

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at p.m. until the next regular meeting of Council on Monday, June , 2018 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor