



VILLAGE OF MERRICKVILLE-WOLFORD

Agenda for Council Council Chambers

Council Meeting 5:30 p.m.

Tuesday, May 23, 2017

1. **Disclosure of Pecuniary Interest and the general nature thereof**
2. **Approval of Agenda:** Approval of the Agenda of May 23, 2017
3. **In Camera:**
 1. Litigation or potential litigation; and
 2. Personal matters about an identifiable individual.

Council photos with pumper truck at 6:50 p.m.

Regular Council meeting will resume at 7:00 p.m.

4. **Minutes:** Approval of the Minutes of the regular meeting of May 8, 2017
5. **Delegations:** Ontario Clean Water Agency (OCWA), Sonya Semanuik.
6. **Public Question Period to Council**
7. **Correspondence:** Rideau Valley Conservation Authority Minutes of March 23, 2017; and Township of Elizabethtown-Kitley, resolution to support tree retention;
8. **Public Works:** PW-05-2017 re: purchase of a loader; and PW-06-2017 re: maintenance and construction gravel
9. **Library:** Merrickville Public Library Board Minutes of April 11, 2017
10. **Recreation:** Recreation Advisory Committee Minutes of May 9, 2017
11. **Planning:** Planning Advisory Committee Minutes of April 20, 2017
12. **Economic Development:**
 - Industry, Tourism, & Economic Development Minutes dated May 1, 2017;
 - Resolution re: Trillium Grant; and
 - Resolution re: Committee authority to change composition.
13. **Finance:** FIN-11-2017 re: Finance Department's 1st Quarter Report; and FIN-12-2017 re: Financial Overview of all departments and variances

14. CAO: CAO-08-2017 re: Settlement of Lawsuit;
Resolution re: summer Council meeting schedule;
Resolution re: Canada 150 money;
Le Boat (verbal update);
Community survey (verbal update);
Teeny Tiny Summit (verbal update); and
Action items

15. Notices of Motion:

16. Unfinished Business:

17. Public/Media Question Period

18. Announcement to/from Council

19. Next meeting of Council: Monday, June 12, 2017 at 7:00 p.m.

20. Adjournment.

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: May 23, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The agenda of the regular Council meeting of May 23, 2017 be adopted as circulated / amended.

Carried / Defeated

David Nash, Mayor



VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: May 23, 2017

Moved by: **Barr Ireland MacInnis Snowdon Suthren Weedmark**

Seconded by: **Barr Ireland MacInnis Snowdon Suthren Weedmark**

Be it hereby resolved that:

this Council moves to "In Camera" at _____ in order to address a matter pertaining to:

- _____ security of the property of the municipality or local board,
- _____ personal matters about an identifiable individual, including municipal or local board employees,
- _____ a proposed or pending acquisition of land for municipal or local board purposes,
- _____ a proposed or pending possible disposal of municipal or local board land,
- _____ labour relations or employee negotiations
- _____ litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board,
- _____ receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose,
- _____ A matter in respect of which a Council, board or local committee or other body may hold a closed meeting under another Act. 2001 c.25, s.239 (2)
- _____ the subject matter relates to the consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act* if the council, board or commission or other body is the head of an institution for the purposes of that Act. 2001 c. 25,s. 239(3)
- _____ The meeting is held for the purpose of educating or training the members and is generally regarding _____ .2001 c.25 s. 239(4); 2006 c. 32, Sched. A, s. 103(2) and where no member discusses or deals with any matter in a way that materially advances the business or decision making of the council, local board or committee. 2006 c. 32, Sched A, s. 103(1)

Carried / Defeated

David Nash, Mayor

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Resolution Number: R - - 17

Date: May 23, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

the "In Camera" session rise and report with staff being given direction and the regular Council session to start at 7:00 p.m.

Carried / Defeated

David Nash, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: May 23, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The minutes of the regular council meeting on May 8, 2017 be approved as circulated / amended.

Carried / Defeated

David Nash, Mayor

**The Corporation of the
Village of Merrickville-Wolford**

Monday, May 8, 2017

A regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 7:00 p.m. on Monday, May 8, 2017.

Chaired by: Mayor David Nash

Members of Council: Deputy Mayor Anne Barr
Councillor Chuck MacInnis
Councillor Stephen Ireland
Councillor Victor Suthren
Councillor Kim Weedmark

Regrets: Councillor David Snowdon

Staff in Attendance: John Regan, CAO/Clerk
Christina Conklin, Deputy Clerk
Sheila Kehoe, Treasurer

Press in Attendance: Hilary Thomson

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-143-17 Moved by Councillor Suthren, Seconded by Councillor Weedmark
Be it hereby resolved that: the agenda of the regular council meeting of May 8, 2017 be adopted as amended.

Carried.

Approval of Minutes

R-144-17 Moved by Councillor Ireland, Seconded by Councillor Weedmark
Be it hereby resolved that: The minutes of the regular Council meeting of April 24, 2017 be approved as circulated.

Carried.

Auditors' Report: The 2016 Independent Auditor's Report was presented.

Delegations:

R-145-17 Moved by Deputy Mayor Barr, Seconded by Councillor MacInnis
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of Valley Heartland Community Futures Development Corporation.

Carried.

R-146-17 Moved by Councillor MacInnis, Seconded by Councillor Weedmark
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of Communities in Bloom.

Carried.

R-147-17 Moved by Councillor MacInnis, Seconded by Deputy Mayor Barr
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby allocate \$5,000.00 from the Canada 150 budget to Communities in Bloom.

Carried.

Public Question Period to Council:

A resident inquired about public washrooms.

Correspondence:

R-148-17 Moved by Councillor Suthren, Seconded by Councillor Ireland
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve, in principle, the concept of a gazebo/bandshell.

Carried.

R-149-17 Moved by Councillor Suthren, Seconded by Councillor MacInnis
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the nomination of Merrickville Bridge to Canada for the Champion of Diversity Award.

Carried.

R-150-17 Moved by Councillor MacInnis, Seconded by Deputy Mayor Barr
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the petition regarding public washrooms; and

That Council directs staff to forward the petition to the Industry, Tourism and Economic Development Committee.

Carried.

Fire:

R-151-17 Moved by Councillor MacInnis, Seconded by Councillor Suthren
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FD-05-2017; and

That Council support the PTSD Prevention Program for the staff and volunteer firefighters working for the municipality of Merrickville-Wolford.

Carried.

Finance:

R-152-17 Moved by Councillor Ireland, Seconded by Councillor Suthren
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-09-2017 regarding 2017 Canalfest Community Grant; and

That Council approves the allocation of a grant of \$3,000.00 to Canalfest, under the Community Grants and Donations Policy, to be funded from the Canada 150 budget as approved during the 2017 budget deliberations.

Carried.

R-153-17 Moved by Councillor Ireland, Seconded by Deputy Mayor Barr
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-10-2017 regarding water/sewer funding; and

That Council authorizes the water/sewer funding transfers for the following:

1. The 2015 and prior operating deficit of \$578,020.00;
2. The release of the construction holdback, net applicable grant, of \$45,103.00;
3. The 2016 operating deficit of \$131,299.00; and
4. The transfer to water/sewer reserves of \$118,725.00.

Carried.

R-154-17 Moved by Councillor MacInnis, Seconded by Councillor Weedmark
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the 2016 Independent Auditor's Report as prepared by CKDM Chartered Professional Accountants.
Carried.

CAO:

R-155-17 Moved by Councillor Suthren, Seconded by Councillor MacInnis
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive and consider report CAO-07-2017; and

Directs CAO to negotiate and enter into an agreement with Site A for public washrooms, based on the recommendations from the Industry, Tourism and Economic Development Committee; and

That this agreement be considered a pilot project for one year; and

That Council allocated up to \$5,000.00 from the Canada 150 budget for the renovations of Site A to be completed in 2017; and

That the \$1,200.00 per year operating cost be drawn from the Canada 150 budget for year one; and

That for each additional year, Council will create a line item for public washrooms under the Economic Development budget; and

That a report be brought back to Council on the effectiveness of this pilot project during the 2018 budget deliberation for future consideration.

Carried.

Notices of Motion:

Councillor MacInnis made a Notice of Motion to request an apology from the Town of Smiths Falls; and

Councillor MacInnis made a Notice of Motion to direct staff to investigate an original ask from the Town of Smiths Falls to provide funding for the arena.

Public Question Period to Council:

A resident expressed concern with the state of County Road 15 before Carley's Corners.

Announcements from Council: None.

In Camera:

R-156-17 Moved by Councillor Suthren, Seconded by Councillor Weedmark
Be it hereby resolved that: this Council moves to "In Camera" at 9:38 p.m. in order to address matters pertaining to:

Personal matters about an identifiable individual, including municipal or local board employees.

Carried.

R-157-17

Moved by Councillor Suthren, Seconded by Councillor Weedmark

Be it hereby resolved that: the "In-Camera" session rise and report, with staff being given direction, and the regular council session resume at 10:00 p.m.

Carried.

Adjournment:

R-158-17

Moved by Councillor Suthren, Seconded by Councillor Weedmark

Be it hereby resolved that: this regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 10:01 p.m. until the next regular meeting of Council on Tuesday, May 23, 2017 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried.

David Nash, Mayor

John Regan, Clerk

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Resolution Number: R - - 17

Date: May 23, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

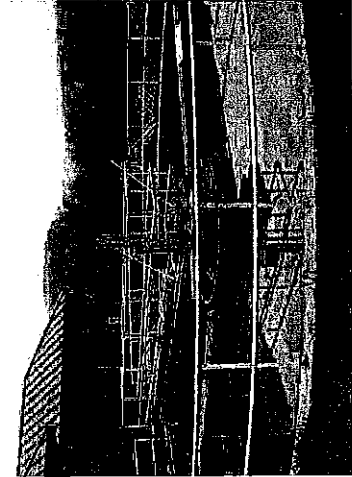
Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

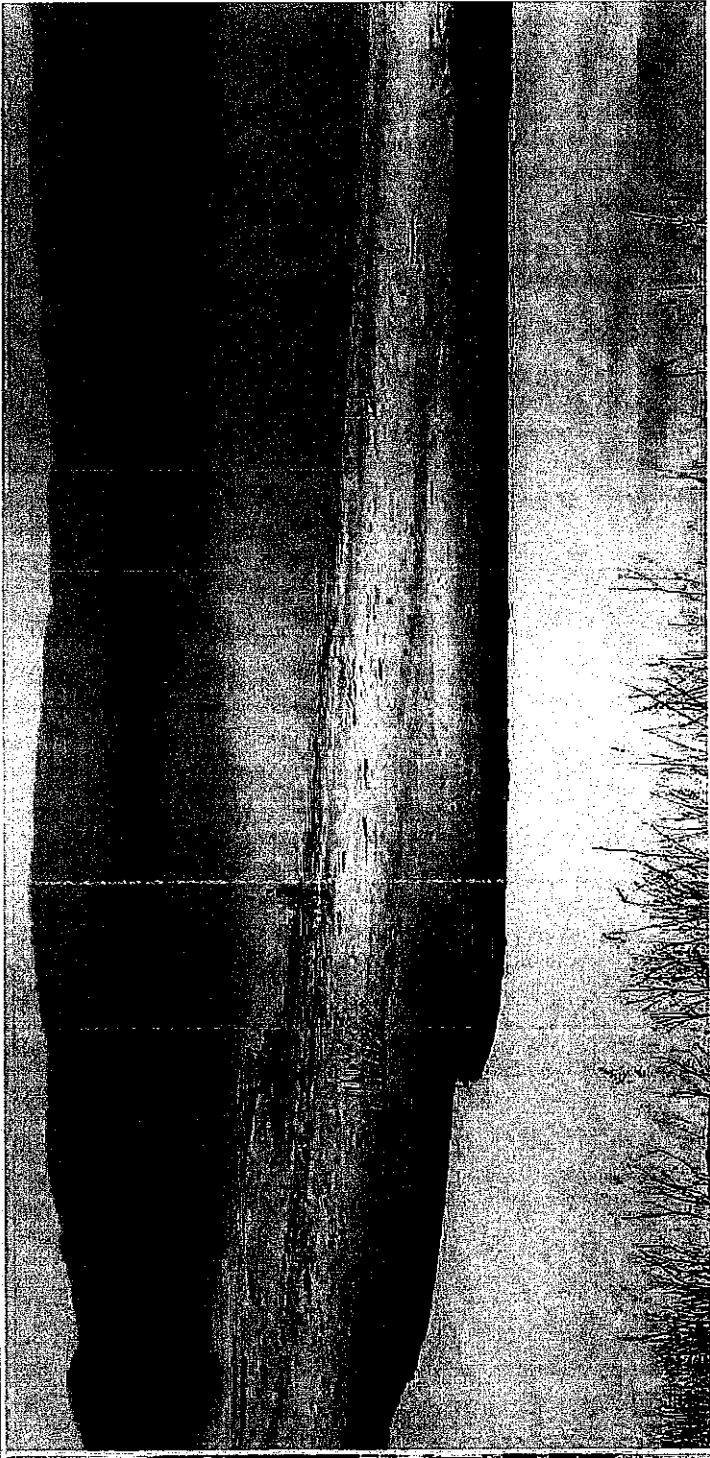
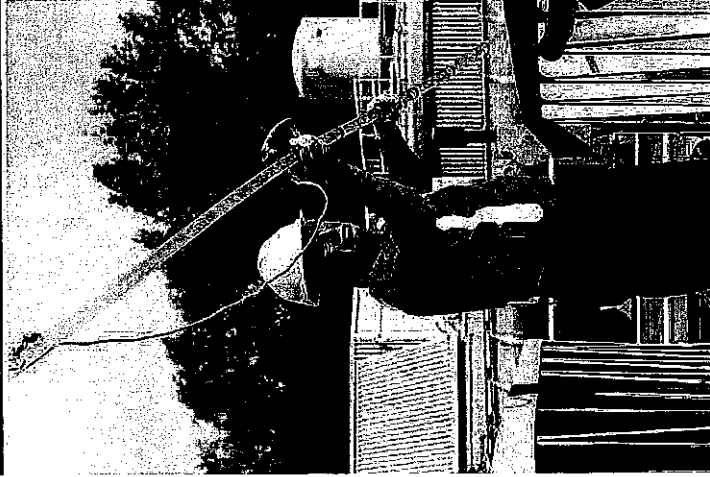
The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of the Ontario Clean Water Agency (OCWA).

Carried / Defeated

Mayor: _____



Village of Merrickville-Wolford Distribution & Collection

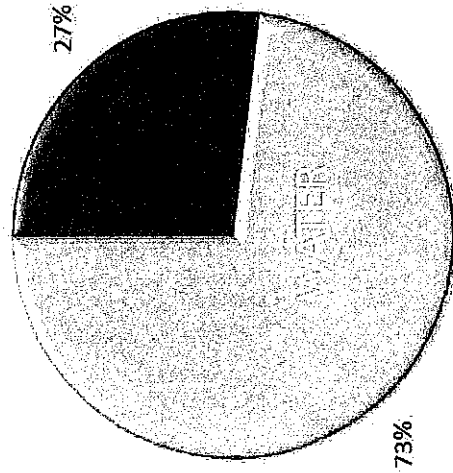


Sonya M Semanuik, P.Eng., PMP
2017-05-23



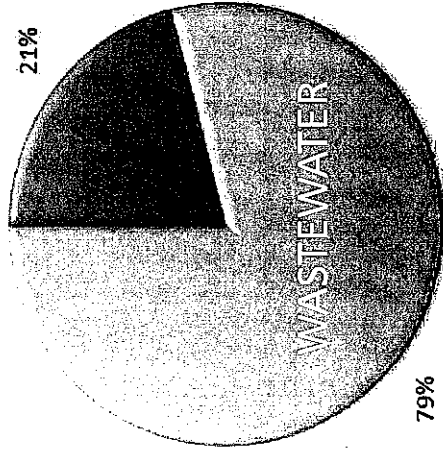
Trust. It flows from experience & commitment.

Distribution and Collection Assets – Why do we care?

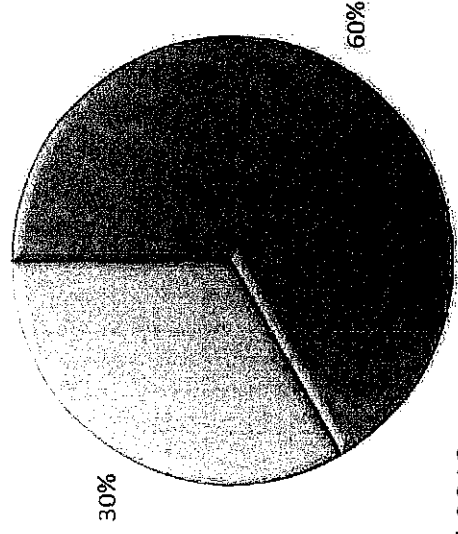
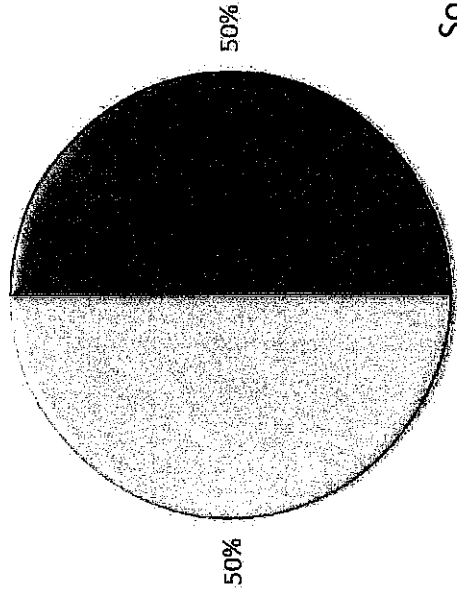


Canada

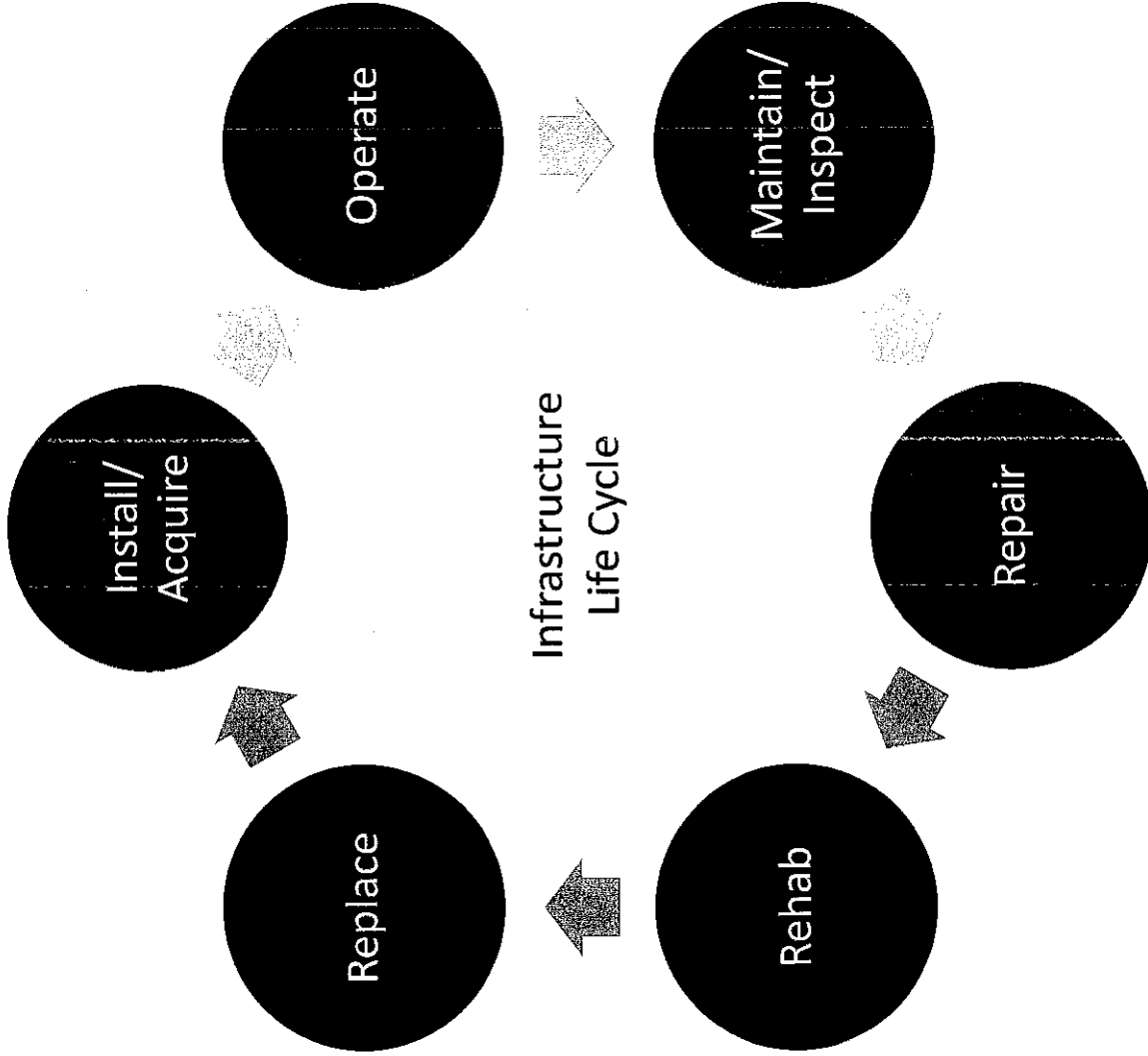
Vertical Vertical
 Linear Linear



Merrickville

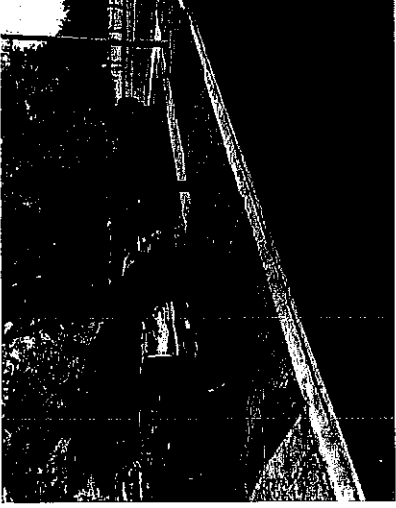
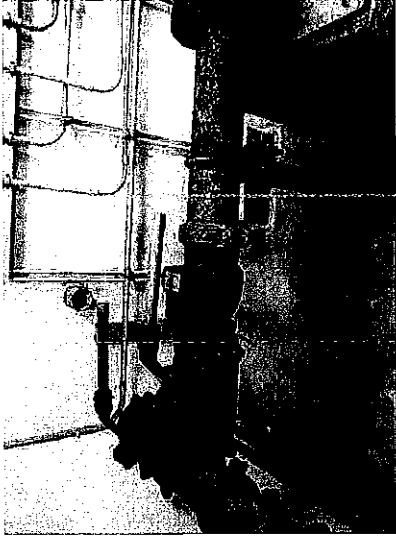


Source: Canadian Infrastructure Report Card 2012



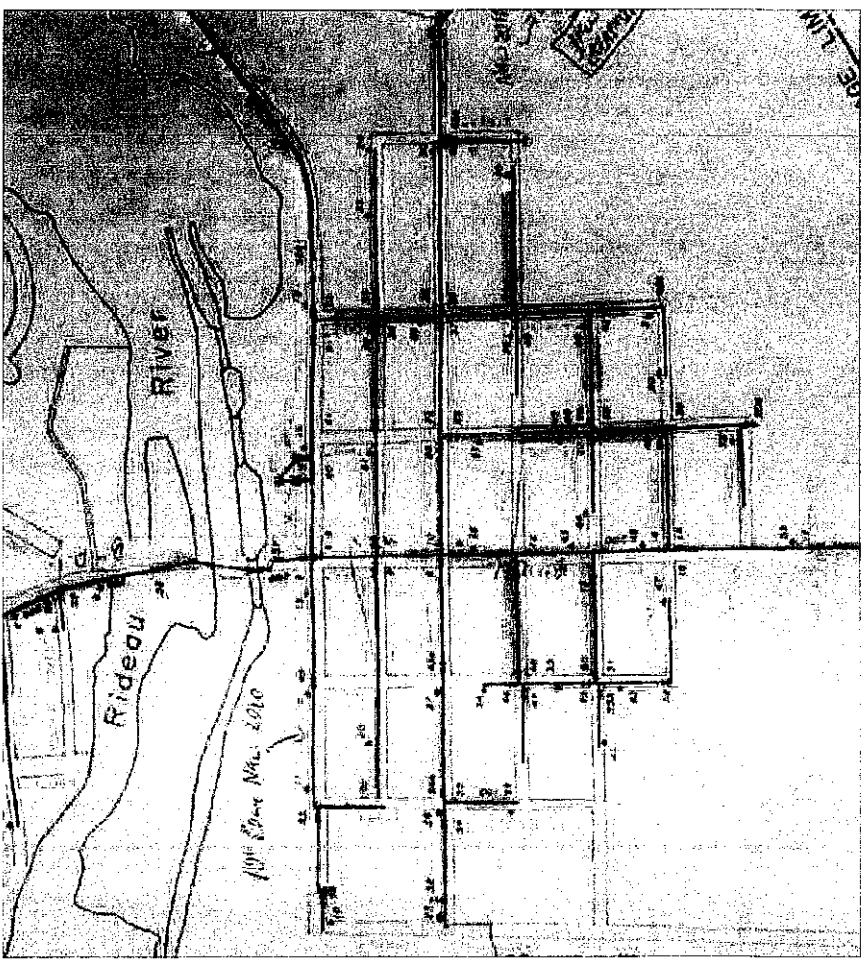
Barriers to addressing the problem

- Out of site - out of mind



Issues in Merrickville

- Distribution - Breaks



Issues in Merrickville

- Collection - I&I issues (Capacity), Crossbores



Inflow

Issue – Surface Water

- Cross Connection w Storm
- Roof leaders, Sump pumps
- Foundation drains
- Holes in Manhole Covers

Solution

- Processes (bylaws)

Infiltration

Issue –Ground Water

- Infrastructure based
- Joint separation/gaps
- Poorly tapped in laterals
- Fractures, breaks, etc

Solution

- Repair, rehab, replace



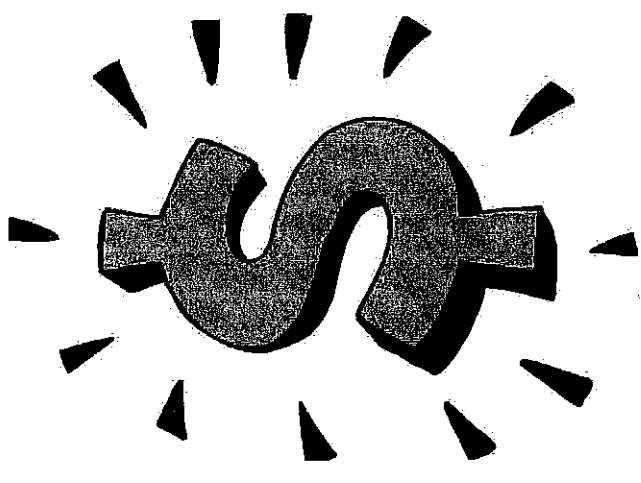
So what do we do?

- Define the problem
- Determine the options
- Determine the cost of the options
- Prioritize
- Define projects for funding



Why the AMP didn't solve the problem

- Not complete
- VERY high level "accountant-eering"
- Levels of Service not well defined
- Age based condition assessment
- 10 year timeline
- Too much data to manage and analyze
- NO PLAN OF ACTION

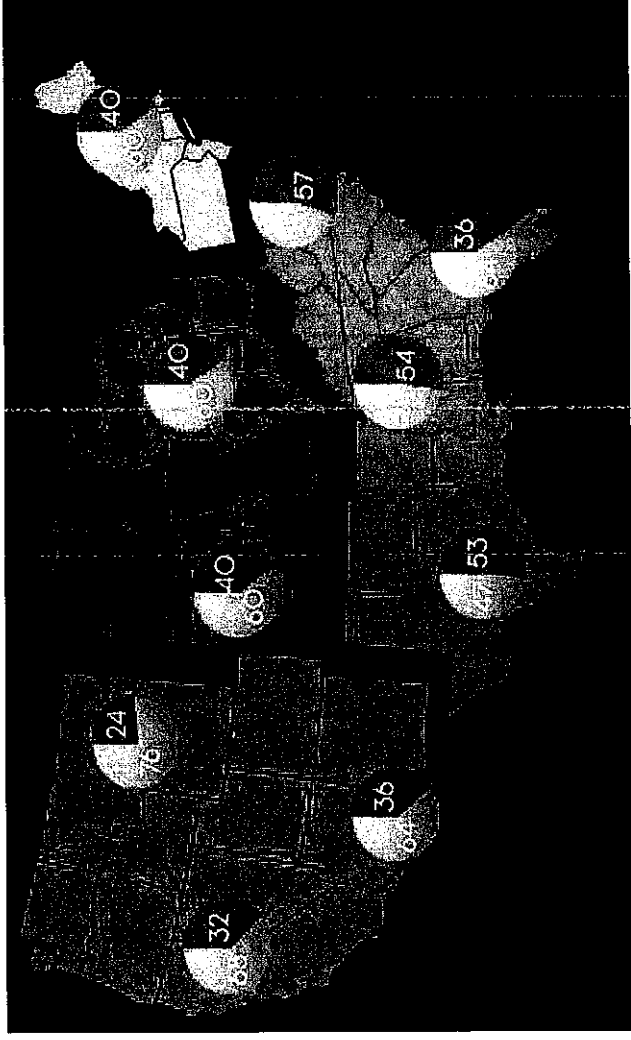


What can we do about it?

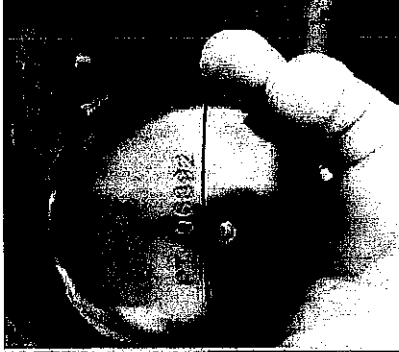
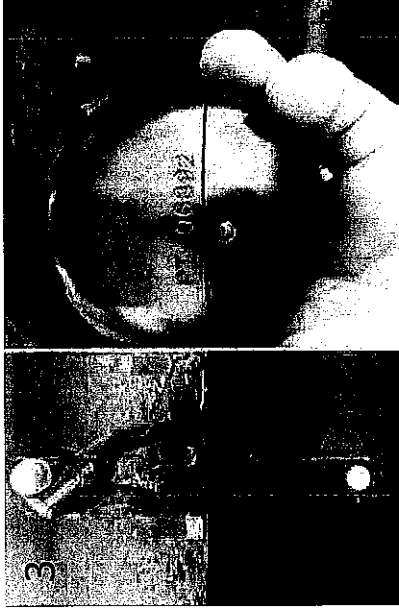
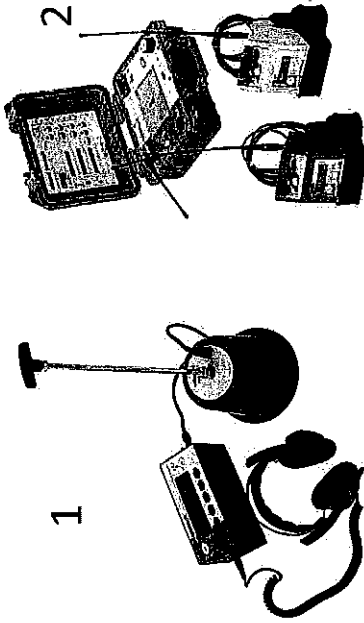
- Asset Management Planning
 - Capital Planning
 - Strategic Infrastructure Planning (SIP)
 - GIS Mapping
- Condition Assessment (CA)
 - CA program design & implementation
 - I&I studies
 - Rehab recommendation
- Revenues - Rate Setting, Funding

Small operational changes

- Eg – Valve Turning programs



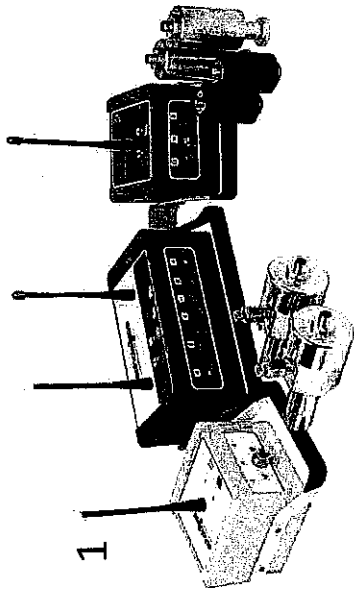
Leak Detection



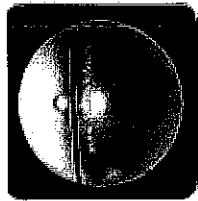
- 1 – Ground Mic
- 2 – Correlators
- 3 – SmartBall
- 4 – Investigator
- 5 – Sahara
(LDS1000 is similar)



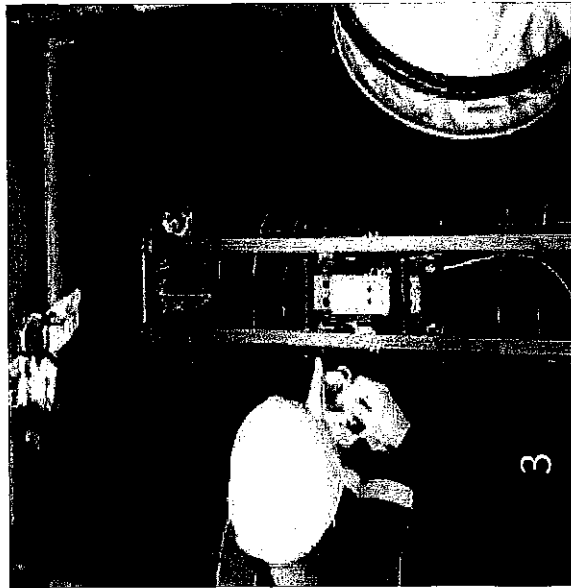
Wall Thickness



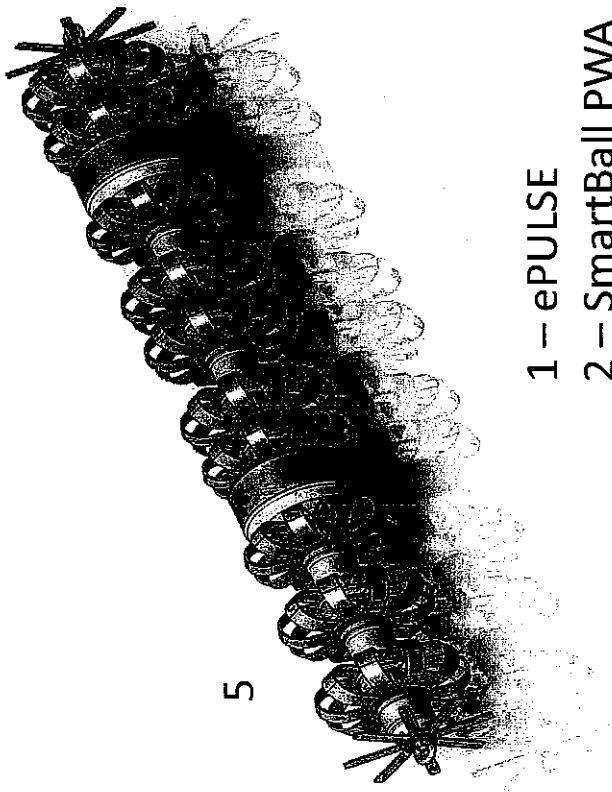
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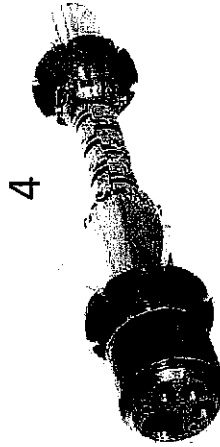
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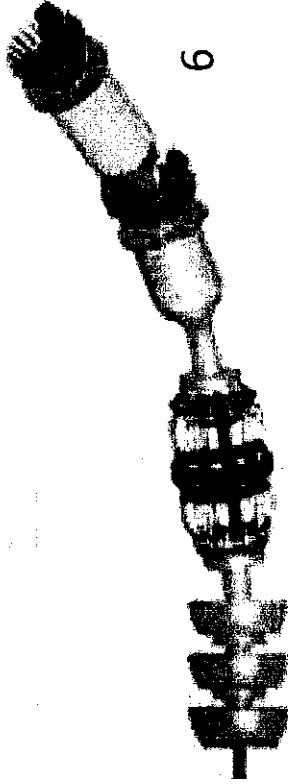
3



4



5



6

1 – ePULSE

2 – SmartBall PWA

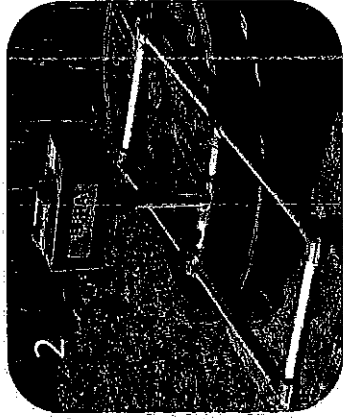
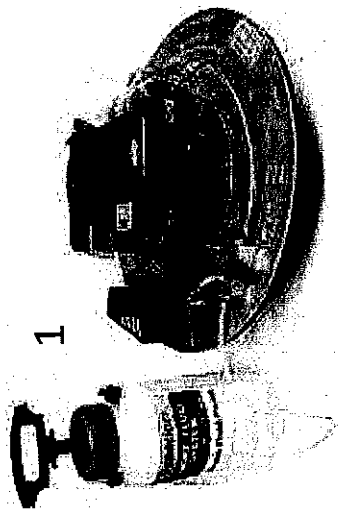
3 – SmartCAT

4 – PipeScan+

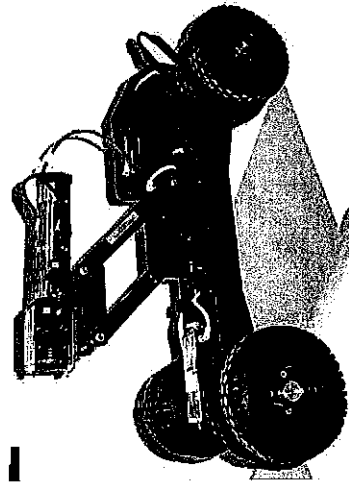
5 – SeeSnake

6 – MFL

Assessment Options - Collection



- 1 – Smoke Testing
- 2 – SL Rat
- 4 – CCTV (Mudmaster)
& CCTV (Solo)
- 5 – ES620

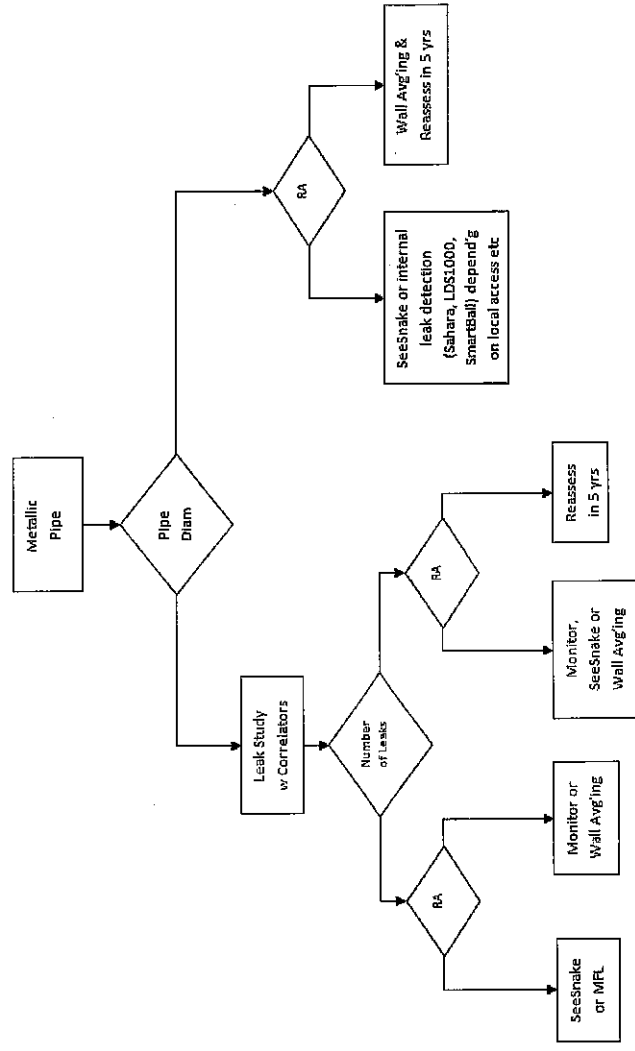


Prioritization Approach – Assessment/Rehab/Replace

Consequence of Failure →

↑ Likelihood of Failure

5	10	15	20	25
4	8	12	16	20
3	6	9	12	15
2	4	6	8	10
1	2	3	4	5



Risk Assessment

Decision Tree

What do we do FIRST?

- Define the system
 - What do you have?
 - What's already been done?
 - What are immediate issues/concerns?
 - What management support is there? (e.g. GIS or AM software/staff)
- Define Levels of Service
 - What is the expected Level of Service?
- What is the gap?
- THEN what is the next step?
 - Update AMP? – Risk Assessment?
 - Collect GIS info? – Condition Assessment?
 - Rehab/replacement?

Thank you

Sonya M Semanuik, P.Eng., PMP

905-491-3058

ssemanuik@ocwa.com

4.0 Approval of Minutes of February 23, 2017

Motion 2-170323 **Moved by:** Pat Barr
Seconded by: Barclay Cormack

That the Board of Directors of the Rideau Valley Conservation Authority approves the Minutes of the Board of Directors Meeting #2/17, February 23, 2017 as circulated.

Motion Carried

5.0 Business Arising from the Minutes

There was no Business Arising from the Minutes.

6.0 2016 Financial Statements

Lyle Pederson confirmed that the General Manager, Manager of Financial Services and the Audit Committee had met with Howard Allan, of Allan and Partners LLP, on March 16, 2017 to review the financial statements.

Mr. Pederson introduced Howard Allan who presented the 2016 Financial Statements for the fiscal year ending December 31, 2016.

Mr. Allan and Sommer Casgrain-Robertson responded to questions on the Financial Statements, reserves and financial policies.

Motion 3-170323 **Moved by:** Judy Brown
Seconded by: Pieter Leenhouts

That the Board of Directors of the Rideau Valley Conservation Authority approve the attached 2016 Financial Statements.

Motion Carried

Lyle Pederson spoke to the annual review of deferred revenues

Motion 4-170323 **Moved by:** Jeff Banks
Seconded by: Barclay Cormack

That the Board of Directors of the Rideau Valley Conservation Authority direct staff to return to the Board in October with a procedure for reviewing and managing deferred revenue on an annual basis. This procedure should include the identification of revenue that is no longer deferred, where such revenue should be directed as well as the approval mechanism for use of this revenue.

Motion Carried

Lyle Pederson also spoke to the recommendations made by the Auditor and indicated that while important, the Board has placed priority on completing a program review and modernizing financial processes and procedures in 2017. The drafting of a long-range financial plan will be a priority once these two items are complete.

7.0 2017 Budget and Levy

Sommer Casgrain-Robertson advised that the proposed 2017 budget and levy apportionment sheet had been circulated to municipalities in December. No concerns had been received. Presentations were made to the Councils of Beckwith and North Grenville. Ms. Casgrain-Robertson noted that the budget and levy apportionment sheet before the Board were identical to those presented to the Board in November 2016.

Ms. Casgrain-Robertson reviewed the proposed 2017 budget and responded to questions from members.

A recorded vote of all Board of Director members was undertaken to approve the 2017 Budget dated February 17, 2016.

Motion 5-170323

That the Board of Directors of the Rideau Valley Conservation Authority approve the attached 2017 Budget in the amount of \$10,293,766 (dated November 24, 2016); and further

That the Board of Directors of the Rideau Valley Conservation Authority establish a 2017 general municipal levy of \$5,466,606; and further

That this levy be apportioned to the participating municipalities according to the attached sheet entitled "Rideau Valley Conservation Authority 2017 Municipal Levy Apportionment" (dated November 24, 2016); and further

That the Board of Directors of the Rideau Valley Conservation Authority establish special levies payable by the City of Ottawa as sole benefitting municipality, as follows:

1. \$10,000 – Ottawa Infrastructure Reserve for Emergency Repairs (Capital – Water Control Structures);
2. \$23,500 – Routine Operation and Maintenance of Flood and Erosion Control Structures in Ottawa (Water Control Operations);
3. \$706,210 – Rideau River Ice Management (Water Control Operations).

use by members and added that staff are also happy to present to Council.

9.0 Land Donation: Oblates Property

Sommer Casgrain-Robertson reviewed the reasons and rationale for declining the Oblates Property donation.

Motion 6-170323 **Moved by:** Vince Carroll
Seconded by: Tom Scott

That the Board of Directors of the Rideau Valley Conservation Authority formally decline the proposed Oblates property land donation.

Motion Carried

10.0 EBR Posting: MNR Natural Resource Climate Adaptation Strategy

Sommer Casgrain-Robertson advised that the comment period for the EBR Posting: MNR Natural Resource Climate Adaptation Strategy has been extended to March 31, 2017.

Ms. Casgrain-Robertson documented feedback from the Board and responded to questions on the RVCA's proposed EBR submission.

Motion 7-170223 **Moved by:** Victor Heese
Seconded by: Tom Scott

That the Board of Directors of the Rideau Valley Conservation Authority submit the attached comments to the Ontario Ministry of Natural Resources and Forestry in response to EBR posting 012-9499.

Motion Carried

11.0 Vehicles

Motion 8-170223 **Moved by:** Ralph Pentland
Seconded by: Gerry Boyce

That the Board of Directors of the Rideau Valley Conservation Authority revise Motion 3-170223 to approve a purchase order to Surgenor Barrhaven Chevrolet Buick GMC Ltd for the acquisition of two 2017 Chevrolet Silverado trucks in the amount of \$28,670 each, plus all applicable taxes with the purchase funded through the vehicle and equipment reserve.

Motion Carried

12.0 Meetings

- a) **Augusta Meeting: February 27, 2017 (Augusta)**
Sommer Casgrain-Robertson and staff attended a meeting in Augusta to meet the Mayor, new CAO and other municipal staff. Dale McLenaghan noted that the meeting was informative and covered many topics including beaver management, municipal drains and forestry.
- b) **North Grenville Council Presentation: February 27, 2017 (Kemptville)**
Barclay Cormack and Sommer Casgrain-Robertson made a presentation to Council on the 2017 budget and workplan. Barclay Cormack noted that the presentation was well received.
- c) **Beckwith Council Presentation: March 21, 2017**
Sommer Casgrain-Robertson made a presentation to the Finance Committee on the 2017 budget which was well received.

Upcoming:

- d) **Conservation Ontario AGM: Monday, April 3, 2017 (Toronto)**
- e) **Queen's Park Day: Tuesday, April 4, 2017 (Toronto)**
- f) **RVC Foundation AGM: Monday, April 24, 2017 (Manotick)**
- g) **RVCA Board of Directors Meeting: Thursday, April 27, 2017 (Manotick)**

13.0 Member Inquiries

There were no Member inquiries.

14.0 New Business

Sommer Casgrain-Robertson reminded members to complete their mandatory Worker Health and Safety Awareness in 4 Steps Training.

Lyle Pederson noted that Ralph Pentland had been heavily involved in the production of the *"Transcending Boundaries – A Guidebook to the Alberta-Northwest Territories Mackenzie River Basin Bilateral Water Management Agreement"*. Mr. Pederson recommended that members download a copy of the guidebook and suggested that this type of bilateral water management agreement could be a prototype for managing watersheds on an agreement basis. Mr. Pentland noted that climate change had been integrated into all aspects of the agreement.

Lyle Pederson suggested that those members interested in the Great Lakes watch the March 22 episode of TVO's The Agenda with Steve Paikin.

15.0 Adjournment

The Chair adjourned the meeting at 8:37 on a motion by Andy Jozefowicz which was seconded by Jeff Banks.

Lyle Pederson
Chair

Michelle Paton
Recording Secretary

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: May 23, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford has reviewed the staff report and resolution 116-17 as carried by the Township of Elizabethtown-Kitley;

AND WHEREAS part of a proposed update to the *Municipal Act* (Bill 68) is to expand Section 270 (mandatory policies) to include "the manner in which the municipality will protect and enhance the tree canopy and natural vegetation in the municipality";

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford does hereby support resolution 116-17 of the Township of Elizabethtown-Kitley;

AND THAT a copy of this resolution be forwarded to all municipalities in the United Counties of Leeds and Grenville.

Carried / Defeated

David Nash, Mayor



*Township
of*

Elizabethtown - Kitley

☐ **Main Administration Office**
6544 New Dublin Road
R.R.2
Addison, ON K0E 1A0

Tel: 613-345-7480
1-800-492-3175
Fax: 613-345-7235

May 10, 2017

Council
Municipalities in the United Counties of Leeds & Grenville

Re: Request for Support of Resolution No. 116-17
Tree/Forest Coverage & Potential County Wide
Tree Retention/Forest Conservation By-law

Please find enclosed a copy of Resolution No. 116-17 regarding the above, passed by Council at its May 8th, 2017 regular council meeting, together with a letter dated May 10, 2017 to the United Counties of Leeds & Grenville.

It should be noted that as part of a proposed Municipal Act update (Bill 68) there is a proposal to expand Section 270 (mandatory policies) to include "the manner in which the municipality will protect and enhance the tree canopy and natural vegetation in the municipality".

Your support of this resolution would be greatly appreciated.

Thank you.

Sincerely yours,

Betty Gibson,
Deputy Clerk

Enclosures

CORPORATION OF THE TOWNSHIP OF ELIZABETHTOWN-KITLEY

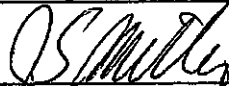
May 8, 2017 Session

RES. NO. 116-17

Moved by



Seconded by



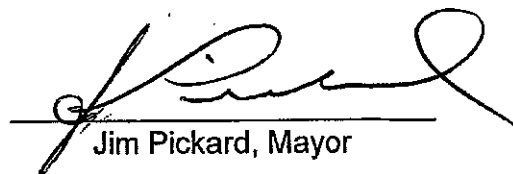
Report No. P-17-08: Tree/Forest Coverage and Potential County Wide Tree Retention/Forest Conservation By-law

That Report P-17-08 be received;

And That Report P-17-08 be forwarded to the United Counties of Leeds and Grenville for their information and consideration and the County be requested to assess tree/forest cover on a County-wide basis to monitor forest coverage in the County, and consider implementation of a County-wide tree retention/forest conservation by-law (that would include permitting timber harvesting, subject to good forest management/replanting practices) and;

That a copy of this correspondence to the County be circulated to all municipalities in Leeds and Grenville for their information and support.

- Carried
- Lost
- Tabled



Jim Pickard, Mayor

Township of Elizabethtown-Kitley

Main Administration Office

6544 New Dublin Road
RR #2
Addison, Ontario
K0E 1A0

Tel: (613) 345-7480 or
1-800-492-3175
Fax: (613) 345-7235
Email: mail@elizabethtown-kitley.on.ca

REPORT

To: Mayor Pickard & Members of Council

From: Planning Advisory Committee
(PAC)

Re: Report No. P-17-08
Tree/Forest Coverage in the County and
Potential County-wide Tree Retention/
Forest Conservation By-law

Date: April 20, 2017
Council: May 8, 2017

Origin:

As Council is aware, the Township's PAC has expressed interest in the matter of tree/forest cover preservation in the Township and has recognized that this is not only a Township issue, but should be a matter of county-wide assessment and concern.

Discussion:

The PAC solicited input on a potential tree/forest conservation by-law from the three (3) conservation authorities having jurisdiction in the Township: the Cataraqui Region Conservation Authority (CRCA); the Rideau Valley Conservation Authority (RVCA) and; the South Nation Conservation Authority. All three conservation authorities supported tree retention/management efforts and offered assistance if a tree/forest conservation by-law is to move forward. The responses received from the conservation authorities are attached for reference.

The CRCA supports consideration of a tree/forest conservation by-law, whether implemented at the County or local government level and suggest considering the merit of a by-law that applies to identified potentially significant woodlands as shown in Official Plan schedules/appendices as well as to ecologically important area such as riparian corridors (e.g. wooded areas adjacent to waterbodies/watercourses).

The RVCA noted that the conservation authorities offer reforestation programs/stewardship and also land trusts/land donations where forested areas and wetlands/shorelines are given priority. The RVCA advised of support for such forest conservation and management and notes that a tree or forest conservation by-law that promotes this and allows timber harvesting using good forest practices would be good for long term watershed health.

The RVCA response noted that in the RVCA watershed in Elizabethtown-Kitley (that covers approximately two-thirds of the Township's area) forest coverage is at 36%, where 30% is the recommended minimum in Environment Canada's "How Much Habitat is Enough" publication.

This was an unexpected and concerning figure from a forest cover perspective and prompts the need for the Township to consider a conservation management by-law. The PAC questions how other municipalities in the County might fair with respect to forest coverage and directs that this is something that should be assessed by the County. The PAC is aware that within the County of SDG, a recent forest coverage assessment has been undertaken across their County using GIS imagery comparisons.

The PAC heard from an invited delegation from 'Forests Ontario' at their October 15, 2015 meeting where it was discussed that most tree/forest conservation by-laws in Ontario are at the County level. The PAC is aware that the previous United Counties of Leeds and Grenville Tree Destruction By-law (passed December 10, 1960) was repealed November 21, 2013. It is noted that the County of Lanark has an active by-law applicable to proposed clearing of over 2 acres. The PAC is of the opinion that the introduction of a tree/forest conservation by-law at the County level would be more effective for the entire region than ones implemented only on a case by case basis at local/municipal levels.

The PAC is of the opinion that such a by-law, consistently applied across the County would be of more merit to the entire County and ecosystem health. It is noted that such a by-law is not about regulating individuals wanting to go into their own property and cut trees for personal use or maintenance, but rather about regulating commercial clear cutters without proper reforestation plans.

Given the expressed support by the conservation authorities for such a by-law and the current state of forest cover in the RVCA portion of the Township, it would appear to be an appropriate time to begin consideration for a forest/tree conservation management by-law. As a first step, this report/attached information should be forwarded to the County for their information and a request that the County assess forest coverage throughout the County and give consideration to implementing a County level by-law of this nature.

Recommendation:

That Report P-17-08 be received;

That Report P-17-08 be forwarded to the United Counties of Leeds and Grenville for their information and consideration and the County be requested to: assess tree/forest cover on a County-wide basis-to monitor forest coverage in the County, and; consider implementation of a County-wide tree retention/forest conservation by-law (that would include permitting timber harvesting, subject to good forest management/replanting practices) and;

That a copy of this correspondence to the County be circulated to all municipalities in Leeds and Grenville for their information and support.

Attachments

/bk



CATARAQUI REGION CONSERVATION AUTHORITY
1641 Perth Road, P.O. Box 160 Glenburnie, Ontario K0H 1S0
Phone: (613) 546-4228 Toll Free (613 area code): 1-877-956-CRCA
Fax: (613) 547-6474 E-mail: info@crca.ca
Websites: www.crca.ca & www.cleanwatercataraqui.ca



March 4, 2016

File: GC/ELK/2016

Sent by E-mail

Harold Bryan, Chairman
Planning Advisory Committee
Township of Elizabethtown-Kitley
6544 New Dublin Road, RR 2
Addison, ON K0E 1A0

Dear Mr. Bryan,

Re: Potential Tree/Forest Conservation By-law

Staff of the Cataraqui Region Conservation Authority (CRCA) have received your letter seeking input on a potential tree/forest conservation by-law applicable to the Township. I am providing follow-up comments on behalf of the Authority as the lead staff member responsible for development review in the Township.

First of all, thank you for consulting us on this matter. As you are likely aware, the CRCA has a dual role with regards to the review of development and site alteration activity in the Township of Elizabethtown-Kitley. Through our legislative mandate and individual service agreements with our member municipalities, CRCA staff act as both a commenting agency for natural heritage, natural hazards and water resources matters and a regulatory authority under Ontario Regulation 148/06. Through these roles, we strive to ensure the conservation of natural features and areas such as woodlands, riparian vegetation, significant habitat, and other sensitive vegetation communities.

Specifically, tree and forest protection is a consideration in our review of development and site alteration proposals. However, there are both regulatory and process limitations that allow for tree and vegetation removal (including clear cutting) without CRCA review and approval. For example, our regulation (O. Reg. 148/06) does not prohibit tree removal or vegetation clearing outside of regulated features and areas (e.g. wetlands) where there is no impact to the hydrologic function of these features. Also, while we seek to ensure that development proposals are consistent with municipal and provincial woodland and habitat protection policies (e.g. Significant Woodlands protection), there is often no mechanism to prevent the removal and/or clearing of significant or potentially significant trees/forest unless an application under the *Planning Act* is triggered.

We do recognize the need and practical importance of managing tree and vegetation growth on existing agricultural lands and other non-sensitive areas. We also see value in tree removal in order to maintain certain landscapes (e.g. meadows, alvars, etc.) with ecosystems and individual species that are dependent on open land. However, there is a need to consider more effective tools to protect tree species and forested areas from development pressure and indiscriminate clearing where these features are within sensitive/significant areas and have an important function within the Township's greater natural heritage system.

Mr. Harold Bryan (Tree/Forest Conservation By-law)
March 4, 2016

We therefore strongly support the Planning Advisory Committee's consideration for a tree/forest conservation by-law, whether it is implemented at either level (upper or lower tier) of municipal government. A tree/forest conservation by-law would be a progressive step for the Township/County and would allow for a level of control over indiscriminate and potentially impactful tree/forest removal. Further, a potential by-law of this type could potentially address some of the regulatory and process limitations discussed.

We would be happy to provide additional input/feedback should the Committee's preliminary discussions move forward and possibly materialize into a potential draft by-law. We would also seek to coordinate input from the two other conservation authorities that have watershed jurisdiction within the Township: Rideau Valley Conservation Authority and South Nation Conservation.

In the meantime, at this early stage, we suggest considering the merits of a by-law that applies to identified significant and potentially significant woodlands (i.e. as shown in Township/County Official Plan Schedules or Appendices) as well as other ecologically important areas such as riparian corridors (i.e. wooded areas adjacent to waterbodies and watercourses).

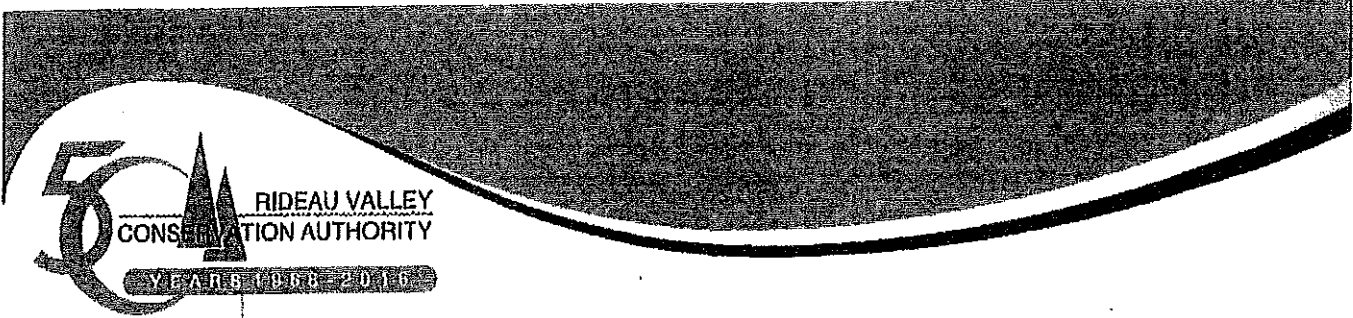
Thank you again for consulting us. If you have any questions, please do not hesitate to contact myself or Stephen Knechtel, General Manager.

Yours sincerely,



Michael Dakin
Resource Planner

cc: Barb Kalivas, Director of Planning & Development, Township of Elizabethtown-Kitley
Melissa Banford, Planning Assistant, Township of Elizabethtown-Kitley, via email
Mayor Pickard & Council, via email



October 18, 2016

Harold Bryan, Chairman
Planning Advisory Committee
Township of Elizabethtown-Kitley
6544 New Dublin Road
R.R. 2 Addison, ON K0E 1A0

Re: Potential Tree / Forest Conservation By-law

Dear Mr. Bryan,

Staff of the Rideau Valley Conservation Authority (RVCA) received your letter seeking input on a potential tree/forest conservation by-law. Further to the information provided to you by the Catearaqui Region Conservation Authority in their response dated March 4, 2016 we wish to provide you with the following additional information for your discussions and deliberations.

Forest Cover in Elizabethtown-Kitley

This year we completed some land cover classification work that enabled us to prepare the attached map showing forest cover in the Township of Elizabethtown-Kitley. We have estimated that about 36% of Elizabethtown-Kitley is forested which is typical of the middle portion of the Rideau watershed which has catchments that range from a low of 20% forest cover to a high of 47%.

Environment Canada's *How Much Habitat is Enough?* report states that a minimum forest cover of 30% is needed to sustain the natural biodiversity and environmental services that forest cover provides. Although forest cover is generally above the recommended 30% minimum in the middle portion of our watershed, the numbers suggest that we are in a high-risk state where forests may only support less than half of the potential species and contribute moderately to the health of the aquatic system. Going forward, efforts should be made to support reforestation and protect forest cover that remains.

Current Efforts

The RVCA currently offers a full service reforestation program for property owners with over one acre of land. This includes free site visits with qualified forestry professionals, customized planting plans and full service planting projects (90% of project costs are often subsidized by our funding partners). The Township of Elizabethtown-Kitley has been a keen partner in helping us promote and grow this program by working with us to direct mail information to residents. To date we have planted a total of 491,632 trees in Elizabethtown-Kitley and over 5.44 million trees watershed-wide.

The RVCA, as well as other land trusts, also accept land donations where there are ecologically sensitive features that should be protected. Forested lands are one of the features often given

priority along with wetlands and shorelines. The RVCA in partnership with our Foundation currently protects and manages over 2,800 hectares of land, much of it forested.

The province also offers a Managed Forest Tax Incentive Program that provides a reduction in property tax to landowners who commit to following a managed forest plan. Some private forests also contain features the Ministry of Natural Resources and Forestry has identified as being worthy of special protection and these are eligible for a full property-tax exemption under the Conservation Land Tax Incentive Program.


Forest Conservation Bylaws

The RVCA supports and promotes forest conservation and management carried out using best management practices. A tree or forest conservation bylaw that promotes the long-term retention of forest cover while allowing for timber harvesting using good forestry practices would be good for watershed health. However, we would encourage you to contact jurisdictions that have implemented such a tool to learn what their experience has been and what effect they have seen. In recent months we have taken the opportunity to ask some of our partners (forestry practitioners in Eastern Ontario) about the effectiveness of forest conservation bylaws and some cautions were expressed including challenges municipalities face in implementing such a tool. As Lanark County is working on a forest conservation bylaw perhaps there is an opportunity for knowledge sharing with your municipality, and should you wish to proceed, an opportunity for a collaborative approach in eastern Ontario. Additionally, there are a number of forestry associations that you could contact to gain additional insight including Eastern Ontario Model Forest, Forests Ontario and the Ontario Woodlot Association. We are also aware of a report that was prepared by the School of Rural Planning and Development, University of Guelph in June 2002. It is titled *Report on Tree Conservation By-Laws in Southern Ontario* which may be of interest. It can be viewed at:
<http://www.creditvalleyca.ca/wp-content/uploads/2015/03/Tree-Conservation-By-Laws-in-Southern-Ontario.pdf>

As noted by the Cataraqui Region Conservation Authority, should your bylaw discussions move forward, we would be happy to provide additional input in coordination with our neighbouring Conservation Authorities.

Thank you for consulting us on this matter. If we can provide any additional information that would be of benefit, please do not hesitate to contact us.

Yours truly,



Sommer Casgrain-Robertson
General Manager / Secretary-Treasurer

Elizabethtown-Kitley Forest Cover

Ontario

Memphrville

Brookville

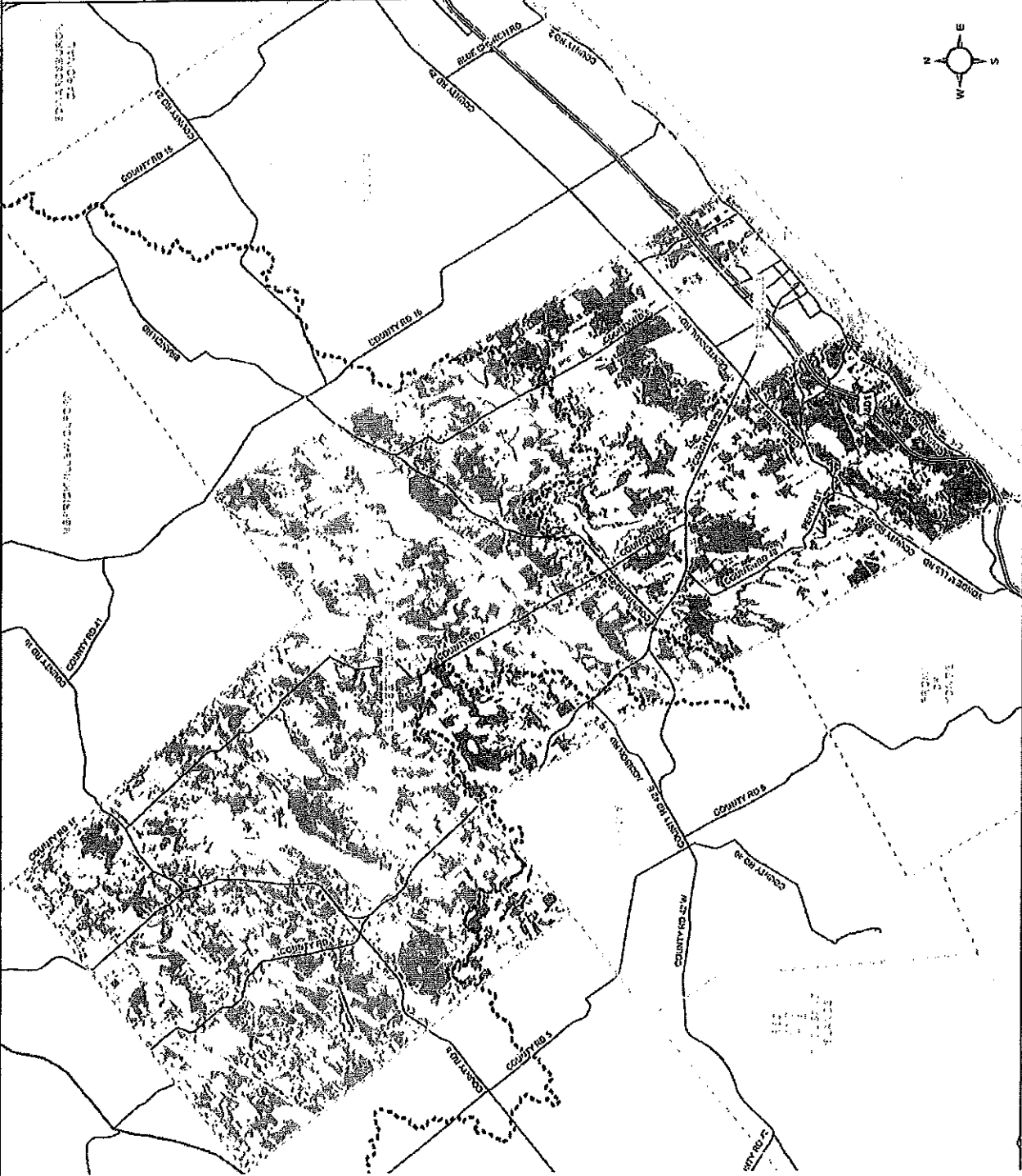
Westport



0 12.5 25 50 Km

- Watershed Divide
- MNRF Forest Data (~1990)
- RVCA Forest Data (2008)
- Roads
- Freeway
- Expressway / Highway
- Aerial
- Basemap (Land Cover)
 - Built-Up Area
 - Water
 - Wooded

Approximately 63% of the township of Elizabethtown-Kitley falls within the Rideau Valley Conservation Authority's (RVCA) Watershed. The best available forest data for RVCA are based on visual interpretations of DRAPPE 2008 (ortho-maps); the remaining portions (~37% of township) are provided by the Ministry of Natural Resources and Forestry (MNRF) and represent the landscape during the early 1990s. Based on these two data sources, it is estimated that about 36% of Elizabethtown-Kitley is forested. Forested land within RVCA represents a total area of 725 km² (84.8% by area); outside of the RVCA boundary, forest coverage totals about 78km² (37.5% by area).



0 5 10 20 30 40 Km

Melissa Banford

From: Dennis O'Grady <DOGrady@nation.on.ca>
Sent: September-07-16 10:43 AM
To: Melissa Banford
Cc: Angela Coleman; Mathieu Léblanc; Ronda Boutz; Lawrence Levere; Glenn Mackey
Subject: Re: Planning Advisory Committee letter re: potential tree/forest conservation by-law

Hi Melissa.

I have to apologise for not responding sooner.

SNC will support any efforts to implement policies to preserve our forests.

We are trying to do so, keeping in mind the property rights of landowners.

Over the summer, SNC was involved with the following initiatives:

- circulating the County of Lanark's tree cutting by-law as a potential model
- working with a municipality to require, as a condition of severance, a site visit from SNC foresters prior to cutting trees
- reviewing Ottawa's efforts to use site alteration by-laws to manage tree cutting
- meeting with OFA, who may be willing to lead a series of meetings this winter to come up with suggestions for maintaining our tree cover
- continuing our efforts on tree planting and meeting with forest owners who are looking for management advice.

I'd be pleased to meet with you or appropriate committees to talk more on this.

Dennis O'Grady
General Manager
South Nation Conservation

On Feb 10, 2016, at 10:36 AM, Melissa Banford <planning.assistant@elizabethtown-kitley.on.ca> wrote:

Mr. O'Grady,

Please see attached correspondence from the Township's Planning Advisory Committee.

Please confirm whether the emailed copy of this correspondence is sufficient or if a mailed copy is required.

Regards,
Melissa Banford
Planning Assistant
Township of Elizabethtown-Kitley
6544 New Dublin Road, R.R. 2
Addison, ON K0E 1A0
Ph: (613) 345-7480
Fax: (613) 345-7235
Website: www.elizabethtown-kitley.on.ca



VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: May 23, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report PW-05-2017; and

That Council approve the purchase of a secondhand 2013 John Deere 524K Loader from Nortrax of Ottawa for \$129,900.00, tax included; and

_____ That Council approve the additional purchase of a 6-month, Powertrain warranty at a cost of \$2,950.00, plus tax.

OR

_____ That Council approve the additional purchase of a 12-month, Powertrain warranty at a cost of \$3,760.00, plus tax.

Carried / Defeated

David Nash, Mayor



Village of Merrickville - Wolford

Information Report to Council
From Andy Boffee Forman Public Works

PW-05-2017

Dated: May 9th, 2017

RE: The Replacement of Public Works – Landfill Loader

OBJECTIVE: To purchase a Loader for Public Works
within the 2017 Budget set by Council

RECOMMENDATION:

THAT Council receive report PW-05-2017; and

THAT Council approve the purchase of a used 2013 John Deere 524K Loader from Nortrax of Ottawa for \$129,900.00, tax included; and

THAT Council approve the additional purchase of a 6-month, powertrain warranty at a cost of \$2,950.00, plus tax.

OR

THAT Council approve the additional purchase of a 12-month, powertrain warranty at a cost of \$3,760.00, plus tax.

BACKGROUND:

Public Works currently uses a 1994 JCB backhoe for loading operations after purchasing it used in 1998. After nineteen years, it is worn and at the end of its useful municipal life. It has been used for 16,438 hours. Also, due to the lack of the JCB's capabilities, Public Works hires a larger loader throughout the year for stockpiling of winter sand, material movements at the landfill site and snow removal operations during the winter.

Public Works have been requesting through the budget process since 2011 to replace the 1994 JCB Loader. In the 2017 budget, Council approved the acquisition of a new Public Works Landfill Loader.

ANALYSIS:

A Request for Tender was issued to local dealers to supply the Municipality with a new Loader (RFT-PW-2017-07). All of the bids received were well over budget.

A new Request for Tender was issued to local dealers which included an option for used equipment.

The 2013 John Deere 524K Loader from Nortrax of Ottawa met all criteria cited in the Request for Tender. Please see Attachment "A" for a detailed description of this equipment.

Financial Implications:

During the 2017 budget process, Council approved \$130,000.00 for the purchase of a loader. Purchasing the 2013 John Deere 524K Loader would fall within the approved budget. However, should Council approve the purchase of an accompanying warranty, the \$130,000.00 would need to be increased as per the options recommended to Council.

Currently, the yearly expenditure for the hire of a loader is approximately \$9,500.00. This expense would be removed with the purchase of an adequate loader that could satisfy the needs of Public Works. These funds could be used to cover a warranty, should Council choose to do so.

Interdepartmental Impacts:

Option one allows the acquisition of a loader suitable for the needs of Public Works within budget. Should Council choose to approve the purchase with a warranty, there would be impact to the Public Works department as the amount would exceed what was approved in the 2017 budget for the acquisition of the loader, however, this increase would be covered by the \$9,500.00 used to hire the loader.

Link to Strategic Plan:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement:

By purchasing a used loader, we are ensuring that we are continuing our commitment to provide the most efficient and cost effective service, by reviewing different service options.

Conclusion:

Purchasing a used, high value piece of equipment is not risk free as limited warranties are available. However, Public Works will ensure that oil samples are analyzed and a condition report is available to ensure that the best possible used piece of equipment is purchased by the municipality.

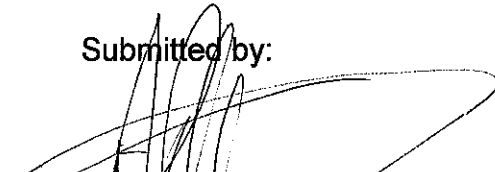
This process was used last year with the purchase of the 2013 Grader from Alberta and has, thus far, proved to have been a successful investment in a used piece of equipment by the municipality.

ATTACHMENTS:

Attachment "A" – 2013 John Deere 524K Loader information

REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	Yes
Clerk	Yes
Finance	Yes
Building Control & MLEO Department	NA
Public Works & Environmental Department	Yes
Parks, Recreation & Facilities Department	NA
Planning Department	NA
Economic Development Department	NA
Fire Department	NA
Other:	NA

Submitted by:



Andy Boffee, Foreman
Public Works Dept.

Approved by:

John Regan, CAO

Selling Equipment

Quote ID: 15149845

Customer: VILLAGE OF MERRICKVILLE-WOLFORD

2013 JOHN DEERE 524K 4WD LOADER - 1DW524KZVDD652405

Hours:

3298

Stock Number:

117096

Code	Description	Qty
7550T	'RR'- JD Hi-Vis Q/C, 2.75 Yd Bkt, Cab, 20.5R25.	1

Dealer Attachments

AT337423	PIN DISCONNECT (ZB)(HL) Stock Number:117854	1
AT351545	COUPLER, HI-VIS Z-BAR Stock Number:117855	1

Other Charges

Delivery to Customer	1
----------------------	---

Quote Summary

Prepared For:

VILLAGE OF MERRICKVILLE-WOLFORD
 317 Brock Street West
 Merrickville, ON N0G1N0
 Business: 613-269-4791

Prepared By:

Nortrax Canada Inc.
 RON HAMELIN
 190 David Manchester Road
 Ottawa, ON K0A 1L0
 Phone: 613-831-4044
 Mobile: 613-323-2955
 ron.hamelin@nortrax.com

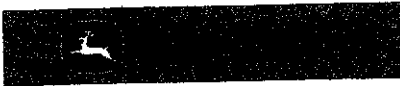
Quote ID: 15149845
Created On: 18 April 2017
Last Modified On: 18 April 2017
Expiration Date: 30 June 2017

Equipment Summary	Selling Price	Qty	Extended
2013 JOHN DEERE 524K 4WD LOADER - 1DW524KZVDD652405	\$ 129,900.00 X	1 =	\$ 129,900.00
Equipment Total			\$ 129,900.00

Quote Summary	
Equipment Total	\$ 129,900.00
SubTotal	\$ 129,900.00
Est. Service Agreement Tax	
Total	\$ 129,900.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 129,900.00

Sales Person: X _____

Accepted By: X _____



Reports

Search For?

Machine

PIN /Serial

: 1DW524KZVDD652405

Customer

- Claim Information

Engine Option

Expiration Report

Feedback

NORTRAX QUEBEC INC.
180 RUE DE ROTTERDAM
SAINT-AUGUSTIN-DE-DESMAURES QC CA G3A1T3

Customer Number : 503519165
Purchase Type : COMMERCIAL
End Use Code : DEERE DEALERSHIP

Home :
Cell :
Business : CA4188702885

Delivery Date : 23 Jan 2017
Settlement Date : 29 Apr 2013
Invoice Date : 02 Apr 2013
Registration Date : 24 Jan 2017

Selling Dealer : 766413-BRANDT TRACTOR LTD.,REGINA,
Responsible Dealer : 768251-NORTRAX QUEBEC INC.,Saint-Augustin-De-Desmaures,

Model : 524K Description : 524K 4WD LOADER Model : 2013
Year : 2013
Latest Delivery Date : 23 Jan 2017 Last Reported Registration Measurement : 3297
Machine Build Date : 02 Apr 2013 Last Reported Claim Measurement : 3275
Approximate Cumulative Rental Days* : 0 JDLink Expiration Date : N/A
Machine status 1 : Used Machine
*See John Deere Warranty System for accumulated rental days/detailed rental history

Warranty Coverage

Show/Hide

Warranty type <input type="checkbox"/>	Coverage term <input type="checkbox"/>	Expiration Date <input type="checkbox"/>	Days Remaining (may be estimate)	Hours Limit	Deductible Amount
Default Warranty	36m/0h	28 Apr 2013	0		N/A
Basic Warranty	12m/0h	30 Apr 2014	0		N/A
StructurALL	36m/10000h	28 Apr 2016	0	10000	N/A
Extended Warranty (Power Train & Hydraulics)	36m/5000h	28 Apr 2016	0	5000	N/A
Emissions Warranty	60m/3000h	30 Apr 2018	376	3000	N/A

Component Serial Numbers

Show/Hide

Component <input type="checkbox"/>	Serial Number <input type="checkbox"/>
AUXILIARY CONTROLLER	3061011234012
ROPS, WITH OPERATOR ENCLOSURE	7900201306328
MONITOR	104658
PUMP, HYDRAULIC FIXED DISPLACEMENT	B15E076
MACHINE INFORMATION GATEWAY	PCMAMGA878866
VALVE, LOADER	PCH0113-2740
SEAT, OPERATOR	021031336369
TRANSMISSION, CONTROLLER	GB124912SL1B
AUXILIARY CONTROLLER	1306101123401
CHASSIS COMPUTER	93842 106913
TRANSMISSION	2637665
AIR CONDITIONER	BTH016785

AXLE, REAR	PEAG250805274
PILOT CONTROLLER	LCFC0813-0617
SEAT, OPERATOR	21031336369
MONITOR	00104658
CHASSIS COMPUTER	AT39384210691
ENGINE (DEERE MANUFACTURED)	PE6068L234769
VALVE, STEERING	130213ADR0231
VALVE, BREAK	7235BV
ROPS, WITH OPERATOR ENCLOSURE	1579002013063
AXLE, FRONT	PEAG250805122
ENGINE CONTROLLER	439484

Order BASE / Option Codes

[Show/Hide](#)

Code <input type="checkbox"/>	Component <input type="checkbox"/>	Base Machine Code <input type="checkbox"/>
7550T0810	STANDARD GATHERING GROUP	7550T
7550T0911	TIER 3 ENGINE-CANADA	7550T
7550T1010	STD 524K LOADER	7550T
7550T1110	TRANSMISSION WO AX DISC	7550T
7550T1210	100 AMP ALTERNATOR	7550T
7550T1330	MUFFLER WITH CHROME EXHAUST	7550T
7550T1430	AIR INTAKE W PRECLEANER	7550T
7550T1520	REVERSE FAN DRIVE	7550T
7550T1610	FUEL TANK W STD FILTER	7550T
7550T1700	JD LINK ULTIMATE	7550T
7550T1915	STEERING CYLINDERS NG	7550T
7550T2010	ZBAR LINKAGE (ZB)	7550T
7550T2120	CONVENTIONAL STEERING	7550T
7550T2230	SEAT, DELUXE W/O LH STEERING	7550T
7550T2432	3FN/JYSTK/1AUX/FNR	7550T
7550T2510	RIDE CONTROL SYSTEM	7550T
7550T2605	ENGLISH DECALS	7550T
7550T3046	AXLE,STD REAR & HYD FRONT	7550T
7550T3120	AXLE MANUAL DIFF LOCK	7550T
7550T4421	20.5R25 1 STAR L3 MI-3PC RIM	7550T
7550T5540	FULL COV FR FNR/R PLATFORM	7550T
7550T7120	HD LED MARKER/TURN LIGHTS	7550T
7550T8220	CAST HITCH	7550T
7550T8310	OUTSIDE MIRRORS	7550T
7550T8422	CAB WITH AIR	7550T
7550T8450	AC CHARGE	7550T
7550T8715	2.75 YD BUCKET W CUT EDGE	7550T
7550T9010	ETHER START AID	7550T
7550T9015	ENGINE BLOCK HEATER	7550T
7550T9043	ENVIRONMENTAL DRAIN	7550T
7550T9140	FIRE EXTINGUISHER	7550T
7550T9225	10 AMP CONVERTER-1 PLUG	7550T
7550T9305	2ND STR CONVENTIONAL	7550T
7550T9420	TRANSMISSION GUARDS	7550T
7550T9430	AUX BOTTOM GUARDS	7550T
7550T9450	LEVEL 1 SOUND PACKAGE	7550T
7550T9460	LEVEL 2 SOUND PACKAGE	7550T

Customer History

[Show/Hide](#)

NORTRAX QUEBEC INC.
 180 RUE DE ROTTERDAM
 SAINT-AUGUSTIN-DE-DESMAURES QC CA G3A1T3

Customer 2 of 2

Customer Number : 503519165
 Purchase Type : COMMERCIAL
 End Use Code : DEERE DEALERSHIP

Home :
 Cell :
 Business : CA4188702885

Delivery Date : 23 Jan 2017

Selling Dealer : 766413-BRANDT TRACTOR LTD.,REGINA,
 Responsible Dealer : 768251-NORTRAX QUEBEC INC.,Saint-Augustin-De-Desmaures,

Customer 1 of 2

TRIMAC TRANSPORT
 9595 WANETTA HIGHWAY 22 A
 TRAIL BC CA V1R2V8

Customer Number : 100636953
 Purchase Type : MEDIUM FLEET
 End Use Code : GENERALUTILITY

Home :
 Cell :
 Business :

Delivery Date : 29 Apr 2013

Selling Dealer : 766413-BRANDT TRACTOR LTD.,REGINA,
 Responsible Dealer : 768251-NORTRAX QUEBEC INC.,Saint-Augustin-De-Desmaures,

Claim History

[Show/Hide](#)

Dealer	Claim #	Type	Fail Date	Repair Date	Process Date	Ref # 1	Ref # 2	Measurement
766532	104733765	NORMAL	21 Nov 2013	22 Nov 2013	28 Nov 2013	2606296-1	JOS	623
766532	105231377	PIP	17 Feb 2014	12 Mar 2014	08 Apr 2014	2606468-1	KM	811
766532	105831966	NORMAL	23 Jun 2014	23 Jun 2014	14 Jul 2014	2606726-1	KM	874
766532	108486631	NORMAL	13 Oct 2015	15 Oct 2015	10 Nov 2015	2607841-2	PP	2759
766532	108486617	NORMAL	13 Oct 2015	15 Oct 2015	10 Nov 2015	2607841-3	PP	2759
766532	109095406	NORMAL	19 Feb 2016	23 Feb 2016	22 Mar 2016	2608152-2	RT	3135
766532	109255784	NORMAL	04 Apr 2016	05 Apr 2016	19 Apr 2016	2608236-1	RK	3241
766532	109336389	NORMAL	11 Apr 2016	21 Apr 2016	05 May 2016	2608268-2	RS	3275

PIP History

[Show/Hide](#)

PIP Number	PIP Type	PIP Participation Type	PIP Title	PIP Status
13TX435	Mandatory	Dealer	PIP 13TX435 SECONDARY STEERING REPLUMB MM LOADERS	COMPLETE



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Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: May 23, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive Report PW-06-2017; and

That Council approve McConnell Construction proceed with the supply and placement of maintenance gravel for various gravel roads throughout the Municipality, including construction gravel for Putnam Road.

Carried / Defeated

David Nash, Mayor



Village of Merrickville - Wolford

Information Report to Council
From Dave Powers Public Works

PW-06-17
Dated: May 10, 2017

RE: Maintenance and Construction Gravel Contract

OBJECTIVE: To provide Council with recommendation for a contractor regarding maintenance and construction gravel for Putnam Road.

RECOMMENDATION:

THAT Council receive Report PW-06-17; and

THAT Council approve McConnell Construction proceed with the supply and placement of maintenance gravel for various gravel roads throughout the Municipality, including construction gravel for Putnam Road.

BACKGROUND:

Council approved in the 2017 budget for maintenance and construction gravel.
See attachment for list of roads receiving maintenance gravel and Construction gravel
The approved budget amount for 2017 Maintenance gravel is \$68,000.00
The construction budget for gravel placement on Putnam road is \$ 205,000.00

ANALYSIS:

The Public Works Department tendered for maintenance and construction gravel. The results of that tender are below.
Leeds and Grenville price for Granular "A" and "M" is \$19.00 per Tonne. However, this figure includes grading and compaction.

Construction Gravel	Price Per Tonne	Total Price
McConnell Construction	\$10.75	\$43,000.00
Tackaberry Construction	\$10.98	\$43,920.00

Maintenance Gravel	Price Per Tonne	Total Price
McConnell Construction	\$10.75	\$53,750.00
Tackaberry Construction	\$10.98	\$54,900.00

The recommendation above for maintenance gravel for Municipal roads of \$53,750.00 is within the approved maintenance budget. The above amount of Construction gravel for Putnam Road at \$43,000.00 is within the approved Capital project budget of \$205,000.00

Interdepartmental Impacts:

None.

Link to Strategic Plan:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Building a progressive, growing economy:

Section B.3.1 of the Operational Workplan 2017-2025 refers to a long-term plan for the safety of rural roads, including eliminating narrow/no shoulders. By maintaining our rural infrastructure, we are improving how people get around through the transportation strategy.

Ensuring efficient, effective services and civic engagement:

By adhering to the Village's Procurement Policy, we are ensuring that we are continuing our commitment to provide the most efficient and cost effective services, by reviewing different service options.

Conclusion:

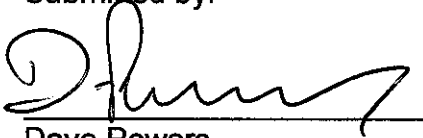
The recommendation to Council is to proceed with low tender results submitted by McConnell Construction for Maintenance for the supply and placement of Maintenance and Construction gravel.

ATTACHMENTS:

Attachment "A" - Maintenance Gravel Application
Attachment "B" - Construction Gravel Application

REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	Yes
Clerk	Yes
Finance	Yes
Building Control & MLEO Department	NA
Public Works & Environmental Department	Yes
Parks, Recreation & Facilities Department	NA
Planning Department	NA
Economic Development Department	NA
Fire Department	NA
Other:	NA

Submitted by:



Dave Powers,
Public Works Manager

Approved by:

John Regan, CAO

RFT PW2017-11 UNIT PRICE BID FORM

LOCATION NO: ONE - Various Roads for Maintenance Gravel Application

ITEM 1 Granular "M"

Work under this item will consist of supply, haulage and application of Granular "M" to the Following Municipal roads.

ITEM #	DESCRIPTION OF LOCATIONS	ESTIMATED QUANTITY (Tonne)	UNIT PRICE	TOTAL
1	Land-Nod From Pioneer Rd. Augusta line	1000T	\$ 10.75	\$10,750. ⁰⁰
1	CorkTown Rd	2000T	\$10.75	\$21,500. ⁰⁰
1	Weedmark Rd	1000T	\$10.75	\$10,750. ⁰⁰
1	Yule Rd	1000T	\$10.75	\$10,750. ⁰⁰
		Total	5000T	\$53,750. ⁰⁰

ALL BID PRICES NOT TO INCLUDE HST

THIS PAGE MUST BE COMPLETED AND RETURNED WITH TENDER

LOCATION NO : Two – Putnam Rd.

Work under this item will consist of supply, haulage and application of Granular "A" to Putnam Rd .

ITEM NO.	DESCRIPTION OF ITEM	ESTIMATED QUANTITY (Tonne)	UNIT PRICE	TOTAL
2	Granular "A"	4000 T	\$ 10.75	\$ 43,000 ⁰⁰
		Total	4000 T	\$ 43,000 ⁰⁰

MERRICKVILLE PUBLIC LIBRARY

Merrickville Public Library Board's meeting was held Apr. 11, 2017 at 12:30 p.m. at the library.

Present: M-W: Brian Reid, Sue Birta, John Harris, Victor Suthren.

Montague: Wendy Simpson-Lewis.

and Mary Kate Laphen (Librarian)

Absent: Carole Roberts,

Meeting called to order at 12:40 pm.

1. Conflict of Interest: None.

2. Adoption of Agenda: ADOPTED.

3. Approval of Minutes: Minutes from Mar. 7/17 meeting – APPROVED.

4. Correspondence:

- **SOLS Trustee Meeting:** Received information about the upcoming SOLS trustee meeting later this month. Brian will investigate going.

5. Financial Report: The Treasurer has requested that the board include with the annual budget a resolution to transfer surplus funds to the Library reserve or transfer funds from the reserve to cover deficits. A resolution for this year was approved by the board and will be forwarded to the Treasurer.

New Business: The board requested that Mary Kate ask for an update on the Library's reserves and a quarterly or semi-annual financial statement for the June meeting, if possible.

6. Questions/ Presentations from Public: None

7. Friends of the Library Report: The Friends have recently had a meeting to plan the Plant Sale (May 27) and Garage Sale (May 6). They will also be sponsoring the new chairs for the meeting room.

On the subject of celebrating their 25th Anniversary, there was strong feeling that the Main Street Village Chef Dinner and the newspaper article were enough recognition and that they did not want the library to go to additional lengths; however, the idea of a plaque did find favour. Mary Kate will follow up on this.

7. Librarian's Report: see notes below.

8. Other Business:

A. Updates:

a. Annual Report Presentations: Presentation to Montague Council was well-received.

b. Capacity-Building Grant: Purchasing is completed and the post-project report has been submitted.

c. Merrickville-Wolford Strategic Plan: Library input for the operational plan has been submitted.

d. Building:

- **Lights:** Still pending. Brian is following up.
- **Meeting Room furnishings:** Discussed proposed new tables and chairs. As the Friends are sponsoring the chairs, the Board approved using reserve funds to purchase the tables, as per our budget. Windows and painting will be deferred, possibly to 2018. Mary Kate will follow up with the Lions' Club re: the furniture that is being discarded.

d. Community Engagement:

- Mary Kate and Wendy met with Forget Me Not Club in Montague. Have also been discussing ideas with the President of the Artists Guild and the Historical Society. Mary Kate will contact the Montague Playgroup this month about visiting.
- Mary Kate has reviewed the results of our survey of recently joined members; will compile by next meeting. Results were overwhelmingly positive, with many comments about the inviting atmosphere of the library and the friendly and helpful staff. Most new members feel well informed about library services.

B. Planning: Due to lack of time, the Planning Discussion was deferred to next meeting. Other business will be condensed as much as possible.

C. Other Business: None

9. Next meeting: Tues, May 9, 2017 at 12:30 at the Library.

Meeting concluded.

Librarian _____

Chairperson _____

Librarian's Report for Mar - Apr/17

Statistics:

March	2017	2016	2015	2014
Patrons	1486 +2% w/mtgs 1502	1452 -2.5% w/mtgs 1501	1490 (1547 w/mtgs) +33%	1116 (1168 w/mtgs) - 5.5%
(Kids/Youth)	503 (183 / 320)	435 (163 / 272)	518 (241 / 277) +74%	(298)
(Progs)	261-in (26 prgs, 2 CV / grps in,) 15-out of Lib (2-prgs, 0 CVs out)	171-in (18 prgs-in) 28- out of Lib (5 prgs- out)	(267-in, 38-out of Lib) (24 prgs in / 4-prgs + 1 CV out)	(158-in, 40-out of Lib) (17 prgs in / 4-prgs out)
Mtg Rm users	16 (3 mtgs)	29 (5 mtgs)	57 (5 mtgs)	52 (8 mtgs)
Circulation	2628 +4.5% 2956 w/ ebks	2511 -14% 2748 w/ ebks	2918 +7.5% (3145 w/ebks)	2710 -2% (2828 w/ebks)
(Adult/Child)	(A-1615, J-947, T-66)	(A-1676, J-757, T-78)	(A-1887, J-964, T-67)	(A-1803, J-847, T-60)
Internet use (+wireless):	388 +13% (311 / 61w / 16 EL)	344 -19% (282 / 59w / 3 EL)	427 +65% (331 / 73w / 23 EL)	258 -22% (224 / 26w / 8 EL)
ILLs borrowed/lent:	147 / 114	92 / 93	158 (B) / 112 (L)	88 / 939
E-collection use (approx.)	OverDrive: 328 (circ) Eresources: 4 sessions, 80 searches	OverDrive: 237 (circ) Eresources: : 23 ssns 262 searches	OverDrive: 227 (circ) Eresources: 20 sessns 154 searches	OverDrive: 118 circ Eresources: 99 ssns 253 searches

Visits were up slightly from last March, and circulation was also up – particularly ebooks and kids' circ. There were extra programs due to March Break, which were very well received, although attendance was a bit soft due to weather and illness) although evenings continued quite slow. Programs were up substantially (number of programs and attendance). Circulation was down this month for both children and adults, although ILLs and ebooks continue to do well.

Programs & Services: Children's Programs

StoryTime: Attendance has been up lately and we have several new faces. Because there are a lot of babies coming, we have started up...

BabyTime: several of the moms have jumped on the idea of a local baby program and space for the parents to socialize together. This will run for Apr & May and then we'll see.

Lego Club: this is up and down, but continues to be a nice Saturday activity.

Afterschool Youth Group: Mostly the kids are just hanging out, but the library is the place to go on Wed afternoons. The biggest challenge is keeping the kids from getting too rambunctious.

Art Workshop: This is doing very well and was full again this month. The series will end in May, and then we will have a reveal of the mural. We are considering where best to display it.

March Break: went very well, but attendance was lower than hoped for – cancellations due to illness and weather. The activities were popular with the kids.

Coding for Kids: has started up again; the kids are learning to create a simple game in Python. It's a small group, but they are really into it. This session will run to the end of April.

Schools: this month I did a class visit to Merrickville, had a visit from Ste Marguerite, and sent books to Wolford. Have been invited to Merrickville K registration – may not be able to attend, but will send an info package. I will also be participating in Merrickville's Canada 150 activity. Wolford School will be closing in Sept. 2018.

Daycare: Continuing monthly visits and book loans to the toddlers and preschoolers.

PlayGroup: a couple of moms are planning to revive PlayGroup, so I will start doing visits again.

Groups (Cubs, Brownies, etc): The cubs visited to use the computers for an activity.

Programs & Services: Adult Programs

Library Book Club / Off The Shelf / Friday Movies/ Adult Art Workshops: continue to go well. Movie attendance has dropped a bit, but there are more people interested in them.

Upcoming Events: Poem in Your Pocket Night, Sleep Help workshop. These were both initiated by members of the community (in keeping with our community-led programming plan). "Call of the Forest" Screening – Diana Beresford-Kroeger has offered to let us show her documentary and will talk a bit to audiences

afterwards – will show it on 2 evenings (May 3 & 4). This is sure to be very popular.

Museum Passes: these were very busy over March Break, and still are circulating pretty well.

Internet: Internet use was up this month. There is a lot of use by youth.

InterLibrary Loans: were quite high this month, particularly requests by our members.

Seniors Home: Continuing to send books to Rosebridge Manor and Hilltop monthly

Pools: still popular. DVD pool will rotate end of Apr/early May.

Meeting Room: The meeting room was used by the Fair Board, Knitters, and a school parent committee, as well as for library programs.

Collection: Bought new DVDs (mostly series) with the last of the capacity building grant. Will be weeding the Adult Fiction and DVDs next.

Volunteers: We have 9 volunteers regularly helping at the library (shelving, processing new books, packaging ILLs, working on the genealogy project). Continuing to do basic accessibility customer service training with presenters.

Donations: Have sent out tax receipts for donations received. As soon as we have audited financial statements, I will do the required registered charity tax form (due by June).

Facilities: No new issues, except for the mysterious musty smell that seems to plague us in spring. Lighting is still pending (see above). We are ready to move forward on the meeting room furniture. Mary Kate should look into annual building check.

Publicity/Outreach: Usual Phoenix, webpage, Facebook page, signs, flyers. Continuing to manage the municipal facebook page.

Partnerships/Outreach: will be adding practice drivers' tests to the website (in partnership with G1.ca). Will partner with the Historical Society to show their Rideau 175 lectures (on DVD), starting in May. Have been talking with the president of the Artists' Guild about some potential ideas. See info re: schools, M-W strategic plan above.

Professional Development, Meetings, etc: Will be going to a Small Libraries Committee meeting and an Outreach meeting in May.

Grants, etc: Capacity Building Grant and post project report are submitted. I need to continue gathering data for the Annual Survey.

Plans for month: proceed with meeting room & lights; get new technology purchases up and running; continue work on community engagement and plans for 2017; collect data for Annual survey; "spring cleaning"; plus the usual.

**Merrickville-Wolford Recreation Advisory Committee
Minutes**

May 9, 2017

7:00 Council Chambers

Members Present: Terry Gilhen (Acting Chair), Mike Cameron, Jan Fitzpatrick, Councillor Ireland, Councillor MacInnis

Regrets: Don Halpenny (Chair)

Staff: Dave Power

1. Disclosure of Pecuniary Interests: None

2. Approval of the Agenda
Amendments: Add Draft Plan from Trails Committee under review of Trails Sub Committee
Add Strategic Plan to Action Items – make it a regular agenda item
Add Information on Heritage Classic
Approval as amended: Moved by Mike Cameron; Seconded by Jan Fitzpatrick **Carried**

3. Approval of Previous Minutes
April 11, 2017 Minutes Approved on line **Carried**

4. Review of Minutes of Trails Sub Committee
 - Recognize the need for Terry Gilhen to attend meetings as RAC representative and will take the lead on communication between RAC and Trails Sub Committee
 - Staff will look into any legal issues regarding draft plan – also into property ownership, will forward information to Frank Cowan for risk assessment; also will order signage to help comply with risk assessment done on the current trails
 - Terry Gilhen will contact Tim Allen regarding our review

Action Items:

- Email from Frank Cowan: need to be aware of liabilities on all trails/property of Village
 - Decision not to build a rink on the canal for many reasons; ease, liability; no control to access, ice conditions, waterflow underneath; getting water to the area
 - Option: to relocate from the canal to another area: best potential might be creating one beside the current rink – ease for flooding and maintenance, a “sister” rink
 - Basketball poles have been purchased and the resident partner is ready to install
 - Treasurer has presented Public Works with a waiver for volunteers that must be filled out for all volunteers – Trails, any recreational event etc.
-
5. Smiths Falls Aquatic Recreation Centre – ARC – discussion
 - Need for a policy in order to respond to any financial asks in order to treat each ask fairly
 - Need to know the actual number of Merrickville-Wolford users before any money is granted

- In this particular case (with ARC) there are too many questions that need to be answered, including their current financial status, the actual number of users, why is there just not one price similar to other pools, volunteers vs paid workers to list a few, relationship of the pool to the Galipeau Centre

Recommendation:

The Recreation Advisory Committee recommends that Council does NOT approve the payment to the Aquatic Recreation Centre. RAC does recommend that Council initiates a subsidy to cover any surcharges specific to Merrickville-Wolford residents that may apply, should they be instigated.

6. Strategic Plan:

- Most committees have responded with their workplan
- In the process of amalgamating all the data, once it is returned will have to refine our workplan
- Merrickville District Community Health Centre would like to attend next meeting, Terry Gilhen will advise the director of the date

7. Heritage Classic

- Successful
- Race director will complete a report and present to RAC at June meeting

8. Next Meeting:

Date: June 13, 2017

Time: 7:00

Location: Council Chambers

Meeting Adjourned: 8:15 p.m.

Moved by Mike Cameron, Seconded by Jan Fitzpatrick

Carried

Merrickville-Wolford Planning Advisory Committee

Meeting Minutes 2017-04-20

Post Office Box 340

Merrickville, Ontario

K0G 1N0

PAC	Regrets	Staff
R. Fournier (Volunteer Committee Member)		
S. Hamill (Volunteer Committee Member)		
J. Ireland (Volunteer Committee Member)		
I. Kirk (Volunteer Committee Member)		
T. Molloy (Volunteer Committee Member)	X	
C. McInnis (Councillor)	X	
K. Weedmark (Councillor)		
R. Wilkinson (CBO)		X
K. Throop	X	X

- CALL TO ORDER

John Ireland called the meeting to order at 7:00 pm.

- AGENDA

The agenda for April 20, 2017 was approved.

Moved: S. Hamill Seconded: I. Kirk Carried

- DECLARATION OF PECUNIARY INTEREST

Kim Weedmark declared a pecuniary interest for the 1267 Kilmarnock Road application.

- REVIEW AND APPROVAL OF MINUTES

Minutes of March 20, 2017 meeting were accepted.

Moved: R. Fournier Seconded: S. Hamill Carried

- OLD BUSINESS

None

- NEW BUSINESS

1. William Ernest Bayes, draft severance application

Represented by daughter Mary Bayes.

Committee advised that no further severances were allowed on this property, referring to 3.7.2.8 of official plan.

2. Kim & Irene Weedmark, Application B-20-17, Resubmitting severance application.

Committee recommends approval.

Moved: R. Fournier

Seconded: I. Kirk

Carried

3. Chip Geauvreau, Application for Zoning by-law # 23-08

Land is presently zoned Rural, and applicant is requesting for it to be re-zoned to either Rural Industrial or Commercial. No changes needed to Official Plan for this re-zoning, but a Site Plan is required for this property. This property also fits with our Strategic Plan. This zoning by-law #23-08 for Mr. Geauvreau is approved.

Moved: R. Fournier

Seconded: I. Kirk

Carried

- INFORMATION ITEMS

None.

- ON-GOING BUSINESS

None.

- ROUND TABLE

1. PAC has asked that zoning by-law amendment for Charlotte be deferred by Council to PAC.

- NEXT MEETING

May 15, 2017 7:00 PM (or at the call of the chair)

- MOVEMENT TO ADJOURN: 8:46 PM By: S. Hamill

Advisory Committee on Industry, Economic Development and Tourism

Meeting Minutes – May 1st, 2017

The meeting of the Advisory Committee on Industry, Economic Development and Tourism was called to order at 5:31 pm on May 1st, 2017 in Council Chambers.

Present: Jane Graham (Chairperson), Cheri Kemp-Long, Ian Donald, Terry Gilhen, Councillor Dave Snowdon, Cheri Kemp-Long, John Regan (CAO), Mayor Nash (ex-officio committee member)

Absent: Yves Grandmaitre, Anne Barr

1. Welcome and additions/approval of agenda

Cheri will act as secretary for the meeting minutes. Sandy Mark and Mark Scullino are in attendance as prospective working group members.

Additions to the Agenda

New Business: iii) Mayor Nash presentation

iv) Jane – info item for next council meeting

v) Ian – committee membership

vi) Ian – ec dev webpage

2. Declaration of pecuniary interest

None

3. Old Business :

i) Strategic Planning Committee – next meet?

Ian – co-chair of the SPC asked two questions: 1st to clarify the respective roles of the SPC and municipal staff; 2nd which committee or staff will address the efficiency and effectiveness components of the strategic plan...for instance addressing the rural/urban divide?

John Regan provided an update – committees were asked to provide their strat plan comments within 30 days of 28 Feb – 4 have been received so far and populated into a summary document. Frederick is off now for a number of weeks and John is looking for another staff person to complete the summary.

It is expected that there will be one or two more meetings of the SPC to review/vet and complete a gap analysis on the summary document and

prioritize recommendations to Council for consideration in 2017 budget or subsequent years.

One gap expected is the effective and efficiency item and obtaining direction from Council on who will develop the implementation plan – the SPC or Council, or staff.

John expects that once everything is ready the co-Chairs will call a meeting of the SPC to complete their work – before the end of May.

Mayor Nash advised that the Police Service Board was missed and that will need to be addressed. John and Mayor will schedule asap.

ii) RED grant with County – update

John advised that the County has submitted the request and now we wait for the response – 30 to 60 days. The request was for the consolidated plan for a BREI with 80-90 M-W businesses included.

Potentially M-W will want to submit for their own activity in the Fall call for proposals.

iii) Strategic Plan 30 day committee summary

The Ec Dev Committee work sheets have been submitted, but not yet incorporated into the consolidated summary document. That is expected to be done this week.

iv) Teeny Tiny Summit

Teeny Tiny Summit is scheduled for Merrickville on June 28th. An ad/promo piece has been received today and if ok with the committee will be circulated.

Council approved up to \$5K towards the summit, other sponsors confirmed include EDCO, EDAC, Leeds Grenville Ec Dev, EORN, and Valley Heartland. Others are still in the works. John has another conference call with OMAFRA on May 4.

It would be held at the Community Center from 9-3 and the guest speaker is Peter Kenyon

Invitees are intended to be municipal staff, volunteers in Economic Development and politicians from other area communities.

Sponsors will be given an opportunity for a brief promo

Discussion included the need for sponsors to have tables for brochures and information, as well as an opportunity to talk to invitees. Some ideas for catering and set-up assistance due to another event the night before at the Centre.

Dave inquired if there would be an opportunity for local business people to meet with some of the sponsors after the Summit concludes – maybe from 4-6?. Specifically OMAFRA, Valley Heartland, Leeds Grenville Ec Dev?

John Regan to follow-up.

v) Washroom – council report

Council has sent the Washroom issue to the Ec Dev committee for recommendation

As per our last meeting John Regan and the Building inspector did a number of interviews, Expressions for interest were called for publicly and responses were received. CAO has prepared a draft report which has been shared with the Committee for consideration and direction.

CAO report includes the number of EOI received and the range of costs/offers/locations. His report suggests a pilot project in 2017 using agreement with local business for using their private facilities. The Ec Dev Committee would undertake a review of this pilot as part of a feasibility study for a public washroom and visitor centre and report back to Council.

Subsequent discussion included the needs for accessible washroom, liability concerns, additional research over the 2017 year and negotiations already underway with Parks Canada for 2018 upgrades to the Depot.

MOTION: Committee recommends the CAO report be presented to Council with the addition of some funds to ensure the washroom is accessible.
Moved by Ian, Seconded by Terry and carried.

4. New Business :

i) Economic Development Budget

The budget approved by Council for Ec Dev had been circulated to the Committee for information. John Regan will send an update to include a

line by line of approvals for the \$25k under the Strategic Plan heading, as well as those approved from the \$25K under the Canada 150 heading.

The Strategic Plan budget is only shown under Ec Dev although it is for all activity areas and should be better reflected to not be confused as Ec Dev only. On an interim basis, for 2017, the Ec Dev Committee will oversee the review and recommendations to Council for all project costs. The 2018 process could involve a new oversight committee/group.

ii) Ontario Trillium Foundation

Grants from Trillium can include staff costs and are 100% which is great for a small municipality. Grant writers have been solicited and a few have come forward – Sandy Mark, Nick Previsich, Mark Scullino, John Harris. Treasurer will manage the needs and the requests for writers.

M-W CAO and Treasurer are looking for a program to track grant options and would like to prepare project and municipal information in preparation for quick submissions when known.

Potential projects may come from the Strategic Plan process, or committee/staff wish lists or may be generated from a meeting of committee chairs and presented to Council for consideration and direction.

iii) Mayor Nash – presentation from Leeds Grenville Anne Weir about Le Boat

Businesses should update their profiles on the Leeds Grenville site so that it is accurate when the Le Boat people are preparing their marketing materials and program plans. They are coming so we should ensure all of our businesses are aware and can make the best use of this new opportunity.

Counsellor Snowden suggested this might be a presentation that could be included in the business session following the Teeny Tiny Summit. John Regan to follow-up.

iv) CFDC Presentation to Council from Valley Heartland

Jane advised that Valley Heartland has accepted the invite to present to Council and the Ec Dev Committee is invited to attend. Will be either May 8 or May 23. John will advise.

v) Committee membership

Ian suggested that the structure for the Ec Dev committee could be reviewed to better reflect the community – ag, youth, chamber, tourism, men, women...

Discussion included that a matrix of the community could be prepared for Council to use in soliciting volunteer members for a number of the committees; it may require a change to the process for requesting volunteers. Does the current ec dev committee need to be adjusted now? If so a request should be sent to Council to add members, create a sub-committee or maybe a working group. Temporary appointments for consideration by the committee to be discussed at the next Ec Dev Committee meeting, keeping in mind the additional pressures on the committee in the next few months.

vi) Ec dev webpage

Ian asked if the Strategic Planning information could be moved from the Ec Dev section of the municipal website.

John Regan advised that the 2018 budget will have an item to address the M-W website overall – a complete overhaul. If there were funds available in 2017 it would be good to do it sooner.

5. Date and time of next meeting – June 5th 5:30pm in Council Chambers
6. Motion to Adjourn at 7:33pm

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: May 23, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby support the application to Trillium for a grant to be used for a communication strategy that may include the website, phone application and Wi-Fi.

Carried / Defeated

David Nash, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: May 23, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby delegate authority to the Industry, Tourism and Economic Development Committee to adjust their composition including their size, any subcommittees or working groups.

And that any new names submitted for new regular members be brought to Council to be approved by by-law.

Carried / Defeated

David Nash, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: May 23, 2017

Moved by: Barr Ireland Macinnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-11-2017, for information purposes.

Carried / Defeated

David Nash, Mayor



Village of Merrickville-Wolford

Report FIN-11-2017
Finance Department
Information Report to Council

RE: Quarterly Report up to March 31st

OBJECTIVE: To provide Council with an update from the Finance Department for the first quarter of 2017.

RECOMMENDATION:

THAT: Council receive report FIN-11-2017 for information purposes.

BACKGROUND:

In order to keep Council fully apprised of the operations of the Finance Department, a quarterly report outlining departmental progress is provided to Council.

ANALYSIS:

During the first quarter of 2017, the Finance Department have prepared reports for Council and enacted the following by-laws:

1. Interim Borrowing By-law
2. Interim Tax Levy By-law
3. Salary Grid By-law
4. Water Rate Deferral Program By-law
5. Water/Sewer Rate by-law
6. 2017 Operating and Capital Budget By-law

As part of the 2017 budget process, there were a number of public meetings held and, in addition, two open houses were held in Eastons Corners and Merrickville, which were well attended with great open dialogue from the ratepayers.

Another project in the first quarter of 2017 is the preparation of the 2016 year end audit. All finance staff prepared working papers for the audit team to review. They include taxation, water/sewer utilities, revenues, expenses, receivables, payables, capital, inventory, debt, reserves, grants and payroll.

In early January, a casual part-time receptionist was hired to cover a staff vacancy.

The following projects occurred during the first quarter of 2017:

- Implementation of pre-authorized payment plan for tax and utility customers;
- Job descriptions updated for both Tax and Account Clerk;
- Staff performance reviews were conducted;
- Tax sale was cancelled prior to the sale date;
- First quarter HST reports filed for Library and Village;
- Interim tax billing completed;
- Updated Community Grants policy and developed new application form;
- Council report regarding the 2016 remuneration and expense report,
- Extension agreement signed for the Source Water Protection Fund, and
- Grant applications submitted for Federal summer student program, Summer Experience Program, Trees Canada and Drainage Superintendent

BUDGET/LEGAL IMPLICATIONS:

The budget implications are identified in the 2017 municipal budget.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement: By being able to compare data from previous years, trends may be identified which may be further analyzed to conclude if there are issues that may need to be identified. Making this information available to Council and the public ensures transparency and is in keeping with the priority to ensure efficient and effective services are being delivered to the residents of Merrickville-Wolford.

CONCLUSION:


This report is for information purposes only.

ATTACHMENTS:

Schedule "A" - Graph comparing 1st quarter results from 2016 and 2017

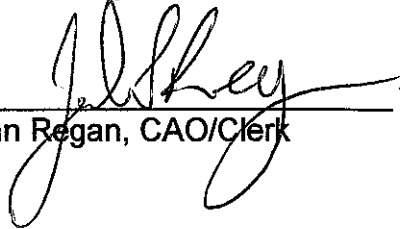
REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	Yes
Clerk	Yes
Finance	Yes
Building Control & BLEO Department	NA
Public Works & Environmental Department	NA
Parks, Recreation & Facilities Department	NA
Planning Department	NA
Economic Development Department	NA
Fire Department	NA
Other:	NA

Submitted by:



Sheila Kehoe,
Manager of Finance - Treasurer

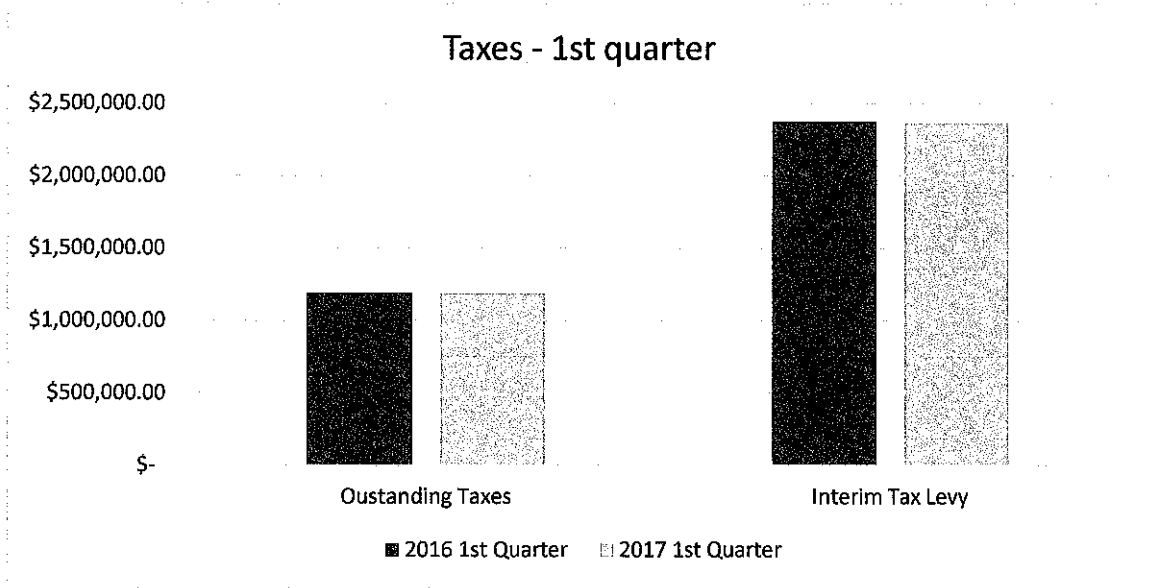
Approved by:



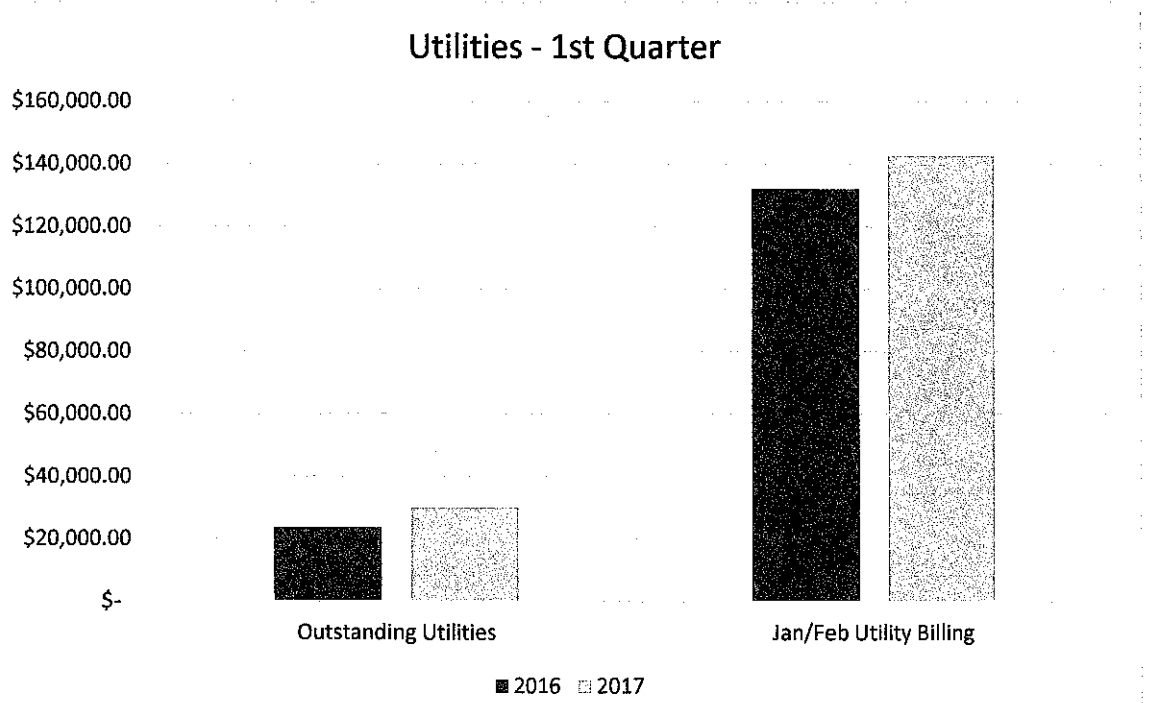
John Regan, CAO/Clerk

Schedule "A" to FIN-11-2017

	2016 1st Quarter	2017 1st Quarter
Outstanding Taxes	\$ 1,191,298.00	\$ 1,186,486.00
Interim Tax Levy	\$ 2,372,444.00	\$ 2,359,830.00



	2016	2017
Outstanding Utilities	\$ 23,613.00	\$ 30,018.00
Jan/Feb Utility Billing	\$ 132,020.00	\$ 142,742.00



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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: May 23, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-12-2017, for information purposes.

Carried / Defeated

David Nash, Mayor



Village of Merrickville-Wolford

Report FIN-12-2017
Finance Department
Information Report to Council

RE: First Quarter Financial Report

OBJECTIVE: To provide Council with financial information regarding the first quarter of 2017.

RECOMMENDATION:

THAT: Council receive report FIN-12-2017 for information purposes.

BACKGROUND:

In order to keep Council fully apprised of the financial operations of the municipality, a quarterly report outlining departmental progress is provided to Council.

ANALYSIS:

The Village of Merrickville-Wolford adopted the 2017 operating and capital budget for the general operations and the water/sewer operations, By-law #9-17 on January 23rd, 2017.

Attached is First Quarter Variance Report, Schedule "A", that provides a summary of the year to date compared to the total budget with the percentage variances. The detailed accounts were distributed and reviewed by all Department Heads and no areas of concern were identified as we are early in the budget year.

For Council and ratepayer information, the actuals to date for winter control are at 18% of budget to date. The total expenses of salt, sand, contract snowplowing and removal are \$10,745 or 18% of the total 2017 budget of \$61,000. This does not include public work wages as they are captured within that department. Overtime for the Public Works department stands at 40% of budget, \$7,913 actual of \$20,000 budget.

Also attached is the Ontario Clean Water Agency (OCWA) first quarter variance report, Schedule "B", that details the various cost centres for both the water and wastewater operations on behalf of the Village. Both areas of operation for the contract are within budget estimates. The total budget costing for the Village utility of \$1,103,549 is at \$198,316 or 18% of budget estimates.

Finally, attached is the first quarter capital summary for the period ending March 31, 2017. Many of the capital projects are just beginning and staff are obtaining quotes and planning for the 2017 construction season. The Putnam Road construction began the week of May 15, 2017.

With respect to the Canada 150 fund, Council has committed and authorized \$18,525 of the total \$25,000 funds available in the budget. There is \$6,475 remaining.

BUDGET/LEGAL IMPLICATIONS:

The budget implications are identified in the 2017 municipal budget.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement: By being able to review budget to actuals provides all with the ongoing financial actuals and will enable Council if there are issues that may need to be identified. Making this information available to Council and the public ensures transparency and is in keeping with the priority to ensure efficient and effective services are being delivered to the residents of Merrickville-Wolford.

CONCLUSION:

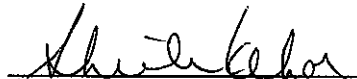
This report is for information purposes only.

ATTACHMENTS:

- Schedule "A" – First Quarter Variance Report 2017
- Schedule "B" – First Quarter Ontario Clean Water Agency Variance Report 2017
- Schedule "C" – First Quarter Capital Budget to Actuals Report 2017

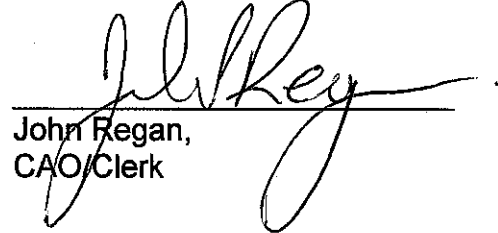
REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	Yes
Clerk	Yes
Finance	Yes
Building Control & BLEO Department	Yes
Public Works & Environmental Department	Yes
Parks, Recreation & Facilities Department	Yes
Planning Department	Yes
Economic Development Department	Yes
Fire Department	Yes
Other:	Yes

Submitted by:



 Sheila Kehoe,
 Manager of Finance – Treasurer

Approved by:



 John Regan,
 CAO/Clerk

Village of Merrickville Wolford First Quarter 2017

		2017 FINAL OPERATING BUDGET	2017 MARCH YTD OPERATING ACTUALS	Variance
Tax Levy	Revenue	2,593,998		0%
Fees/Grants/PIL	Revenue	691,320	116,758	17%
Misc & Grants/Levies	Revenue	0	0	
	Expenditure			
Council	Revenue	0	0	
	Expenditure	87,472	20,477	23%
Administration	Expenditure	800,812	230,814	29%
Fire	Revenue	6,500	2,132	33%
	Expenditure	277,112	57,291	21%
Police	Revenue	18,155	4,422	24%
	Expenditure	467,779	76,982	16%
Building	Revenue	63,050	4,744	8%
	Expenditure	53,627	11,473	21%
By Law	Revenue	6,800	1,862	27%
	Expenditure	58,527	7,830	13%
Public Works	Revenue	10,500		0%
	Expenditure	1,217,580	282,765	23%
Crossing Guard	Expenditure	5,063	1,229	24%
Waste Management	Revenue	113,050	20,810	18%
	Expenditure	204,187	37,210	18%
Recreation	Revenue	25,370	3,133	12%
	Expenditure	163,422	42,506	26%
Planning	Revenue	8,900	8,497	95%
	Expenditure	22,000	6,199	28%
Tile Drainage	Revenue	6,332	1,128	18%
	Expenditure	6,332	1,311	21%
Economic Development - Tourism	Revenue	1,000	100	10%
	Expenditure	85,650	9,768	11%
Museum	Revenue	16,000	0	0%
	Expenditure	28,312	2,413	9%
Library Grant	Expenditure	83,100	13,850	17%

Village of Merrickville Wolford First Quarter 2017

Capital Infrastructure Reserve		55,000		0%
Capital funded from Tax Levy		214,250		0%
	Totals	-3,830,225	-163,586	4%
		3,830,225	802,118	21%
Surplus/Deficit - (unaudited)		0	638,532	
Water/Sewer Operations	Revenue	-1,103,549	-282,538	26%
	Expenditure	1,103,549	200,072	18%
Surplus/Deficit - (unaudited)		0	-82,466	
	Totals	-4,933,774	-446,124	9%
		4,933,774	1,002,190	20%
Surplus/Deficit - (unaudited)		0	556,066	

Quarterly Cost Plus

Facility: 1161 Merrickville-Wolford WT
Project: MERWOM1161W-001 Cost Plus Client Report
Date: 5/10/2017 For the Period of January 1, 2017 to March 31, 2017

Operating Charges	2017 Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	YTD Budget	YTD Actuals	Variance
Salaries & Benefits	129,434.77	21,582.67	0.00	0.00	0.00	34,538.79	21,582.67	12,956.12
Chemicals	3,699.96	510.81	0.00	0.00	0.00	924.99	510.81	414.18
Electricity	46,999.92	9,447.64	0.00	0.00	0.00	11,749.98	9,447.64	2,302.34
Services	41,349.68	5,083.98	0.00	0.00	0.00	10,332.42	5,083.98	5,248.44
Supplies & Equipment	26,632.92	2,437.05	0.00	0.00	0.00	6,656.73	2,437.05	4,219.68
Total Operating Costs	248,117.25	39,062.15	0.00	0.00	0.00	64,202.91	39,062.15	25,140.76
Management Fee	39,646.43	9,911.61	0.00	0.00	0.00	9,911.61	9,911.61	0.00
Total Operating Charges	287,763.68	48,973.76	0.00	0.00	0.00	74,114.52	48,973.76	25,140.76

Quarterly Cost Plus

Facility: 1162 Merrickville-Wolford WWT
Project: MERWOM1162S-001 Cost Plus Client Report
Date: 5/10/2017 For the Period of January 1, 2017 to March 31, 2017

Operating Charges	2017 Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	YTD Budget	YTD Actuals	Variance
Salaries & Benefits	148,837.16	28,447.95	0.00	0.00	0.00	39,756.60	28,447.95	11,308.65
Chemicals	18,000.00	4,717.57	0.00	0.00	0.00	4,500.00	4,717.57	(217.57)
Sludge Haulage	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Electricity	55,000.08	19,499.62	0.00	0.00	0.00	13,750.02	19,499.62	(5,749.60)
Services	50,335.44	9,660.88	0.00	0.00	0.00	12,756.59	9,660.88	3,095.71
Supplies & Equipment	18,770.08	2,457.31	0.00	0.00	0.00	4,681.02	2,457.31	2,223.71
Total Operating Costs	300,942.76	64,783.33	0.00	0.00	0.00	75,444.23	64,783.33	10,660.90
Management Fee	41,911.91	10,477.98	0.00	0.00	0.00	10,477.98	10,477.98	0.00
Total Operating Charges	342,854.67	75,261.31	0.00	0.00	0.00	85,922.20	75,261.30	10,660.90

2017 Capital Budget to Actuals as at March 31, 2017

	2017 Budget	2017 Actual
ADMINISTRATION:		
1 IT system Consultant Review, VOIP, Phone system, new server & Outlook	25,000	
2 Canada 150 grant program matching contribution if successful	25,000	
3 Municipal Offices office reconstruction	35,000	12,461
Municipal Offices office reconstruction - computer system		2,035
PUBLIC WORKS:		
4 OCIF Infrastructure project Drummond/Lewis/Brock Reconstr (PW share) \$1.9 M grant if successful	120,000	
5 Putnam Road double surface treatment rebuild	205,000	473
6 PW Storage Building Collar Hill Salt Storage coverall 24 X 40 precast foundation 2017 foundation (6 ft high rather than 4 ft)	13,000	
7 Crack Sealing - Kilmarnock, Main St, Roses Bridge) over 2 years	6,000	
8 Replace 2008 Kubota (sidewalk & bushhog) net of trade-in	37,000	
9 Replace 1996 Public Works/Landfill Loader	130,000	
10 Retaining wall upgrades @ Post Office	12,500	
11 Speed Control sign	4,000	
12 Grader tires and chains 2013 Volvo grader	12,000	
13 GPS mapping of Merrickville underground utilities (update 1973 MOE drawings) reduce to 2 year program	8,000	
14 Village & Hamlet signage replacement (3 boundary & 8 hamlet signs) & 1 bulletin board	10,000	4,364
FIRE:		
Firefighter Assoc Equipment		2,936
15 HVAC - Bldg & Fire	20,000	
16 Dry Hydrant (Pioneer Rd)	4,000	

17	Emergency Power Generlink - Town Hall, Library, Eastons Corners & Community Centre	11,000	
LANDFILL:			
18	Asphalt paving at bin drop off area	19,000	
19	Bomag wheel rotation & cleats (2) replacement for 1996 Bomag	10,000	
20	Purchase used garbage compactor (non licensed vehicle)	35,000	
21	New Sample wells & MOE mandatory Water Monitoring	28,000	
RECREATION:			
22	Community Centre Building Design Consultant	5,000	
23	Streetscaping (4 benches)	6,000	
Totals:		780,500	22,269

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: May 23, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CAO-08-2017 regarding the funding of the Sewage Treatment Plant lawsuit settlement;

AND THAT Council authorizes the water/sewer funding transfer for the lawsuit settlement of \$382,726 to be funded from the balance of the debt debenture.

Carried / Defeated

David Nash, Mayor



Village of Merrickville - Wolford

Report CAO-08-2017

Information Report to Council

RE: Funding Sewage Treatment Plant Lawsuit Settlement

OBJECTIVE: That Council receive the report regarding the funding of the Sewage Treatment Plant lawsuit settlement and authorize the funding transfer.

RECOMMENDATION:

THAT Council receive report CAO-08-2017 regarding the funding of the Sewage Treatment Plant lawsuit settlement;

AND THAT Council authorizes the water/sewer funding transfer for the lawsuit settlement of \$382,726.

BACKGROUND:

In May 2014, Council authorized the debenture debt to fund the construction of the Sewage Treatment Plant (STP) in the amount of \$3,506,376 (By-law #13-14). In 2016, the municipal auditor presented the restated 2013 and 2014 fiscal years and presented the findings along with the 2015 financial statements for the Village of Merrickville-Wolford. They identified that the Village had over borrowed capital funding of \$1,255,876.

On May 8th, 2017 Council authorized the various transfers required to fund the operating deficits.

ANALYSIS:

The Village has now reached a settlement out of court.

The Village's share of the settlement is \$538,000. There was a limit of liability clause in the initial contract with Aecom which limited their liability to \$100,000, plus H.S.T. Therefore, the balance owing is \$382,000. After the applicable H.S.T. rebate, the final total that is required to be transferred is \$382,726. The funding would be a transfer from the balance of the sewage treatment plant debenture debt.

BUDGET/LEGAL IMPLICATIONS:

There is no impact to the 2017 budget as this is internal funding. This concludes this legal matter.

INTERDEPARTMENTAL IMPACTS:

Not applicable.

ALTERNATIVES:

The alternative would be to do nothing, but it is recommended to fund the transfer and finalize the transaction.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement:

By authorizing the settlement, Council has ensured the continuation of effective services and has remained as cost efficient as possible by not going to trial and negotiating a settlement out of court.

CONCLUSION:

That Council receive the report and authorize the funding transfer.

ATTACHMENTS:

None.

REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	Yes
Clerk	NA
Finance	Yes
Building Control & MLEO Department	NA
Public Works & Environmental Department	NA
Parks, Recreation & Facilities Department	NA
Planning Department	NA
Economic Development Department	NA
Fire Department	NA
Other:	NA

Submitted by: 

John Regan
CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: May 23, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby cancel the regularly scheduled Council meetings of July 24th and August 28th, 2017, except for at the call of the Mayor or Clerk.

Carried / Defeated

David Nash, Mayor

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: May 23, 2017

Moved by: Barr Ireland MaInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MaInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby authorize the Canada Day Committee to disburse the remaining \$6,475 from the Canada 150 monies.

Carried / Defeated

David Nash, Mayor

Dept.	ACTION	STATUS	DUE DATE
CAO	A. Negotiate agreements with respondents of Expressions of Interest re: public washrooms		Summer 2017
BUILDING	B. Gather quotes for renovations to rink house public washrooms		Summer 2017
FINANCE	C. Review Asset Management Plan	CAO, Treasurer, Public Works, Fire Dept. and OCWA working together	Summer 2017
DEPUTY CLERK	D. IT/VOIP System Upgrade	Procurement process complete and consultant is working on a report re: suggested improvements	July 2017
	E. Amend procedural by-law	Researching best practices and specific needs of M-W	June 2017
PUBLIC WORKS	F. Risk Assessment with OCWA	Update coming May 24th	Summer 2017
FIRE	G. PTSD Policy	Chief working with UCLG	April 2017
	H. Map of Dry Hydrants	Has begun drafting	May 2017

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: May 23, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Be it hereby resolved that:

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at p.m. until the next regular meeting of council on Monday, June 12, 2017 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried / Defeated

David Nash, Mayor