

Merrickville-Wolford Trails Subcommittee

Agenda, November 23rd, 2013

Council Chambers, 10h00 am to 12h00 noon

Meeting #1

1. **Call to order:** Tim Allen will be acting chair, until permanent chair elected
2. **Declaration of conflicts of interest**
3. **Agenda: modifications and approval**
4. **Old business: none**
5. **New business**
 - a. **Items of particular pertinence for the Subcommittee (MWTSC) and the Recreation Advisory Committee (RAC)**
 - i. Review of Subcommittee terms of reference, membership and reporting; inventory of questions to ask the municipality about support and infra-structure; conjoint nature of this meeting: MWTSC and MDTS executive.
 - ii. Election of chair and vice-chair (the vice-chair will preside meetings in the absence of the chair)
 - iii. Set meetings for 2014
 1. Suggest quarterly meetings, Saturday 10- 12 noon, dates coordinated with RAC and Council meetings that deal with planning and budget. (NB: anticipate one MDTS executive meeting between quarterly meetings, as well as ad hoc)
 2. Choose provisional dates for 2014
 - iv. RAC: report from RAC, representation to the RAC
 - v. Review of 5 year Masterplan (overview attached)
 1. review as necessary , mainly timelines, and confirm after identifying addenda
 2. Identify priorities for 2014
 3. outline of report to RAC
 - vi. Discussion of anticipated funding needs for 2014, and 2015, and strategies for seeking these funds
 - vii. Other items
 - b. **Other Trails-related business**
 - i. Annual general meeting MDTS :
 1. confirm date and place
 2. update on possible speakers
 3. planning committee
 - ii. Woodland Toboggan-Hill Loop update
 - iii. Bird Sanctuary Trail update
 - iv. Limerick Forest Trail update on signage and other developments
 - v. Brochures: 1000 were printed with minor edits (cost 48 c each)
 1. What purpose do brochures serve, what are the annual needs, what should be the distribution policy?
 2. Update on redesign of maps and brochure
 - vi. Web site: strategy to make it functional (high priority for 2014)
6. **Summary of important actions from this meeting**
7. **Next meeting dates (MWTSC and MDTS exec)**
8. **Adjournment**