



VILLAGE OF MERRICKVILLE-WOLFORD

**Agenda for Council
Council Chambers**

Regular Council Meeting 7:00 p.m.

Monday January 10, 2022

*****IMPORTANT NOTICE:** This meeting will be held electronically. To ensure transparency, an audio recording of this meeting will be livestreamed on YouTube on the “Village of Merrickville-Wolford” YouTube channel at https://www.youtube.com/channel/UC_OEkw3yIMarGSHGeNecrQg and posted on the website following adjournment.***

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **Delegations**
 - John Ireland and Laura Brown: Sons of Martha Cairn Restoration and Replication Project
 - Mayor Pankow and CAO Morris; Town of Smiths Falls: Recreation Cost-Sharing Agreement
5. **CAO/Clerk:**
 - CAO-01-2022 Smiths Falls Recreation Cost-Sharing Agreement
6. **Minutes**
 - Approval of Minutes of Regular Council meeting of December 13, 2021
7. **Correspondence**
 - UCLG Affordable Housing Report
 - Noise By-Law exemption request
8. **Finance:**
 - FIN-01-2022 and By-Law 01-2022 re: Interim Borrowing Bylaw
 - FIN-02-2022 and By-Law 02-2022 re: Interim Tax Levy
9. **Public Question Period:** Questions may be emailed to: mayor@merrickville-wolford.ca
10. **Next meeting of Council:** Monday, January 24th, 2022 at 7:00 p.m.
11. **Confirming By-Law:** 03-2022 re: Confirm Proceedings of Council meeting of January 10, 2022
12. **Adjournment.**

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 22

Date: January 10, 2022

For Clerk's use only, if
required

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Ireland	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Molloy Ireland

Seconded by: Cameron Foster Molloy Ireland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby
approve the agenda of the regular Council meeting of January 10, 2022 as:

___ circulated.

___ amended.

Carried / Defeated

J. Douglas Struthers, Mayor

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 22

Date: January 10, 2022

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Ireland	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Molloy Ireland

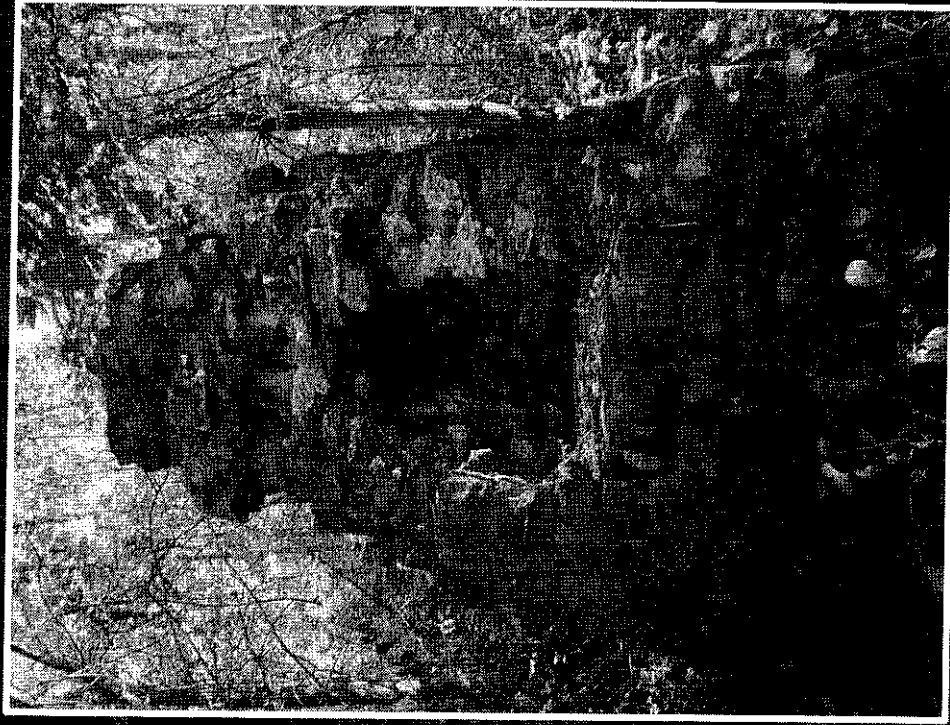
Seconded by: Cameron Foster Molloy Ireland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation from John Ireland and Laura Brown re: Sons of Martha Cairn Restoration and Replication Project .

Carried / Defeated

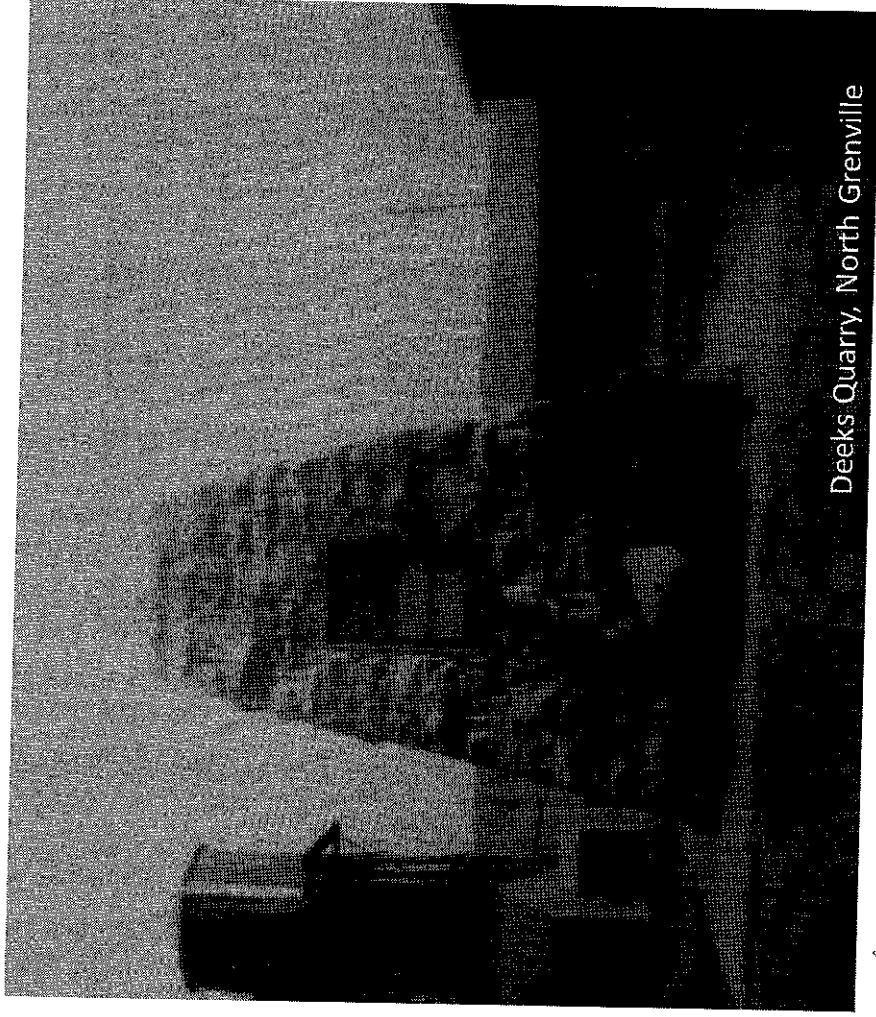
J. Douglas Struthers, Mayor



The First “Sons of Martha” Cairn

Restoration and Replication Project 2021-2022

THE CAIRN



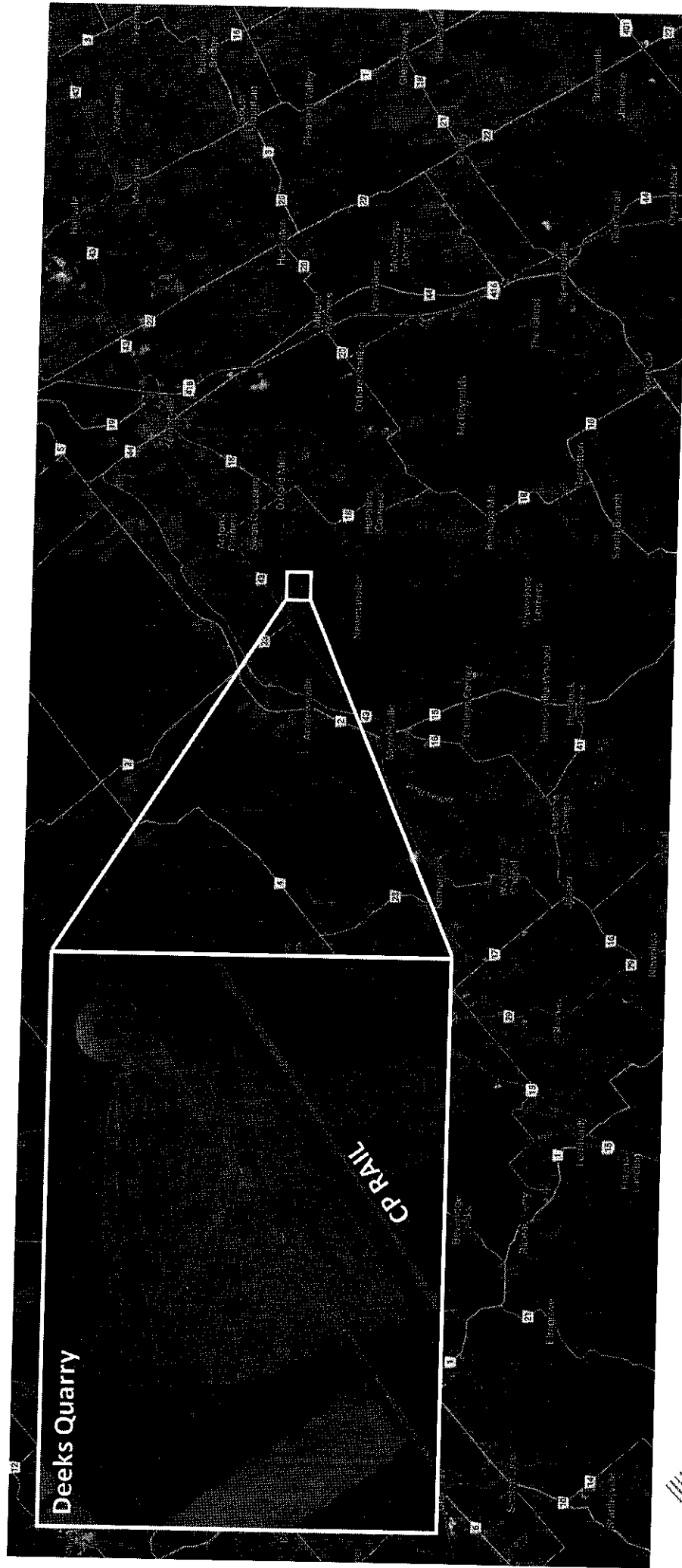
Deeks Quarry, North Grenville

The first of 9 Cairns built across
North America to honour
the Engineers and workers who
worked and died there

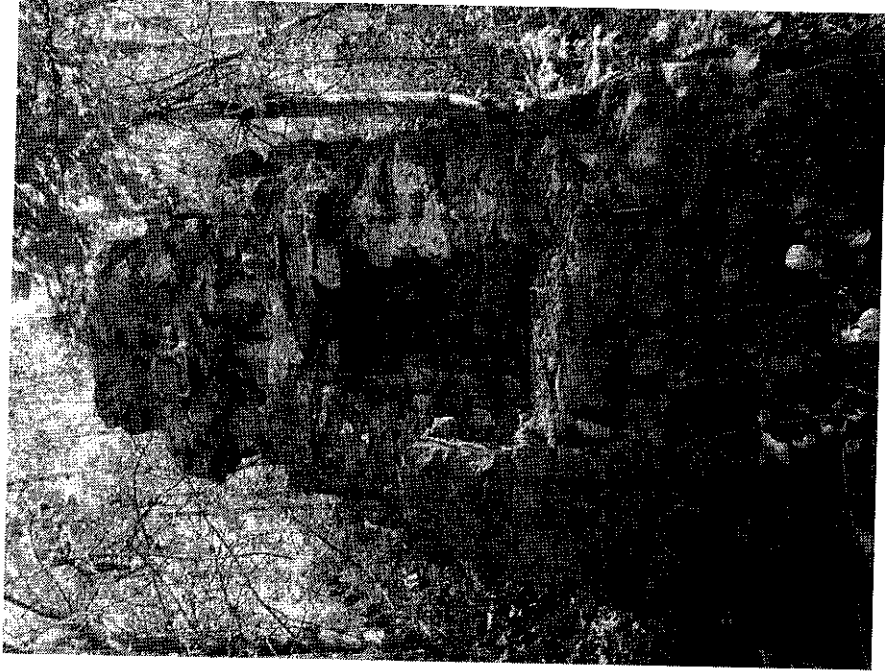
4-sided, stone Cairn with a bronze
plaque affixed to each side
showcasing the poem: "The Sons of
Martha"

Erected by Harry F. Mclean in 1925

THE CAIRN'S LOCATION



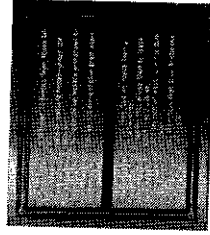
THE CURRENT STATE OF THE CAIRN



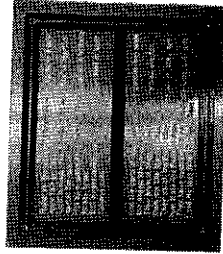
- The stonework is in an advanced state of degradation
- Suffering from extensive vandalism
 - Was and still is, used for target practice
 - Hundreds of spent shotgun shells nearby

THE CURRENT STATE OF THE CAIRN

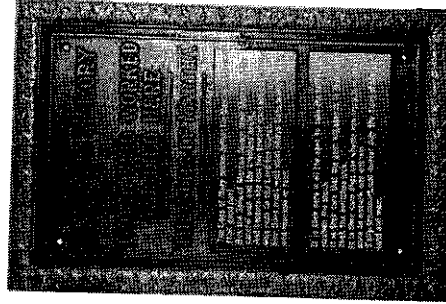
- 4 bronze plaques were found, donated to the Merrickville District Historical Society and restored by them in the 1970s
- The restored bronze plaques are thought to be an extra set which were made at the same time as those on the First Cairn
- They are currently in the care of the Merrickville and District Historical Society and will remain there.



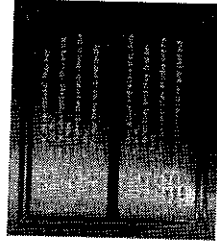
Rear



Left



Front



Right

THE POEM: THE SONS OF MARTHA

Written and Published in 1907 by Rudyard Kipling

The poem is based on the Bible Verse Luke 10:38-42

Front Plaque :

The Sons of Mary seldom bother, for they have inherited that good part; But the Sons of Martha favour their Mother of the careful soul and the troubled heart. And because she lost her temper once, and because she was rude to the Lord her Guest, Her Sons must wait upon Mary's Sons, world without end, reprieve, or rest. It is their care in all the ages to take the buffet and cushion the shock. It is their care that the gear engages; it is their care that the switches lock. It is their care that the wheels run truly; it is their care to embark and entrain, Tally, transport, and deliver duly the Sons of Mary by land and main.

Right-side Plaque:

They say to mountains, " Be ye removed" They say to the lesser floods " Be dry." Under their rods are the rocks reprovèd - they are not afraid of that which is high. Then do the hill tops shake to the summit - then is the bed of the deep laid bare, That the Sons of Mary may overcome it, pleasantly sleeping and unaware. They finger death at their gloves' end where they piece and repiece the living wires. He rears against the gates they tend: they feed him hungry behind their fires. Early at dawn, ere men see clear, they stumble into his terrible stall, And hale him forth like a haltered steer, and goad and turn him till evenfall.

Back-side Plaque:

To these from birth is Belief forbidden; from these till death is Relief afar. They are concerned with matters hidden - under the earthenline their altars are. The secret fountains to follow up, waters withdrawn to restore to the mouth, And gather the floods as in a cup, and pour them again at a city's drouth. They do not preach that their God will rouse them a little before the nuts work loose. They do not teach that His Pity allows them to leave their job when they damn-well choose. As in the thronged and the lighted ways, so in the dark and the desert they stand, Wary and watchful all their days that their brethren's days may be long in the land.

Left-side Plaque:

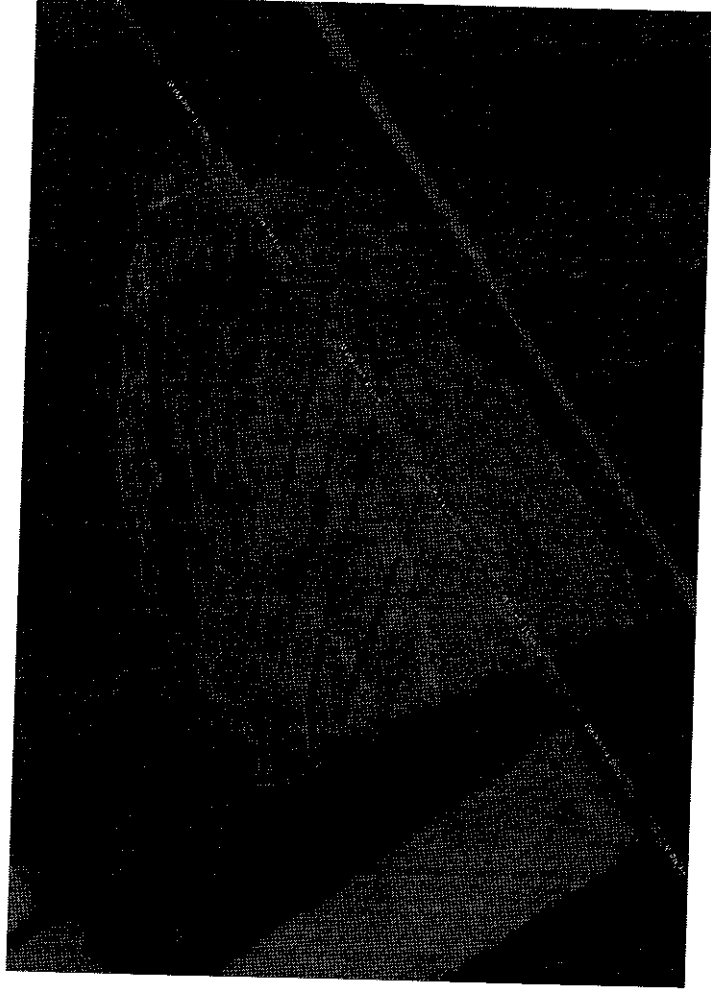
Raise ye the stone or cleave the wood to make a path more fair or flat; Lo, it is black already with blood some Son of Martha spilled for that! Not as a ladder from earth to Heaven, not as a witness to any creed, But simple service simply given to his own kind in their common need. And the Sons of Mary smile and are blessed - they know the angels are on their side. They know in them is the Grace confessed, and for them are the Mercies multiplied. They sit at the Feet - they hear the Word - they see how truly the Promise runs. They have cast their burden upon the Lord, and - the Lord He lays it on Martha's Sons!

THE HISTORICAL CONTEXT — HARRY F. MCLEAN



- President of the Dominion Atlantic Railway Company & owner of Dominion Construction
 - led massive railway and Hydroelectric projects that opened up northern Ontario, Manitoba, and Quebec
- Merrickville Resident, famous/iconic for his generosity, philanthropy, audacity and temperament
- Provided significant funding to *The Corporation of the Seven Wardens*.
- Creator of the 9 Cairns

THE HISTORICAL CONTEXT – DEEKS QUARRY



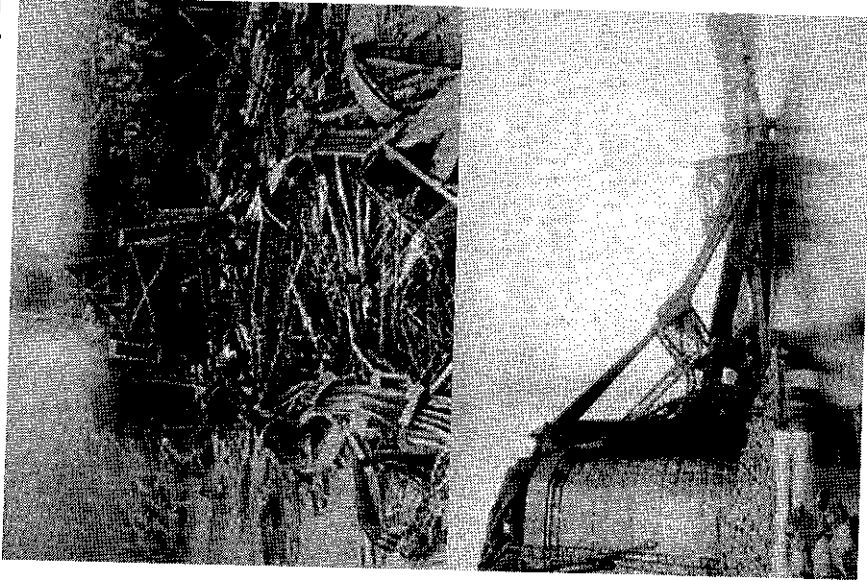
- Located beside a major Canadian Pacific rail line
- Used as a major source of crushed rock for infrastructure projects across eastern Canada, and as a major staging site for military equipment during WWII
- Harry F. McLean's Dominion Construction owned and operated the quarry.
- Chosen site for the First Cairn

THE HISTORICAL CONTEXT – RUDYARD KIPLING



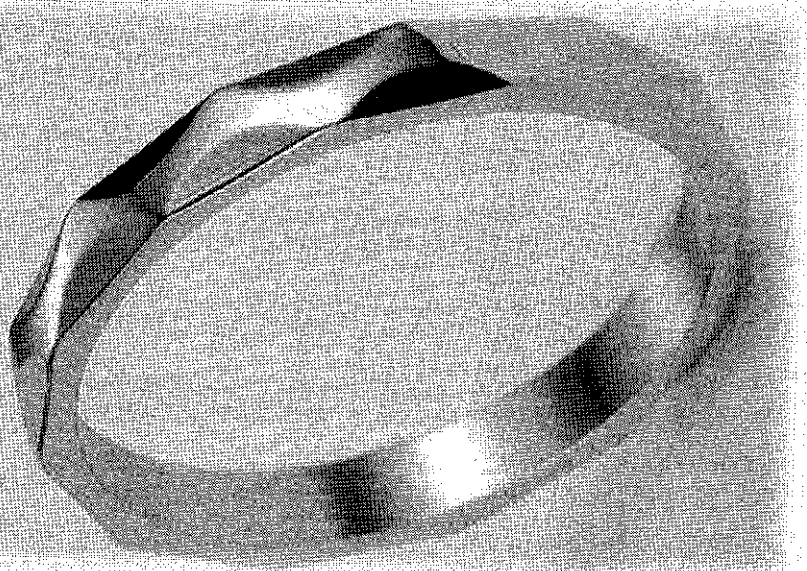
- Famous Poet, Author, and Nobel Prize Laureate
- Author of the poem: *The Sons of Martha*, 1907
 - *The Sons of Martha* poem quickly received attention from the Engineering community as a result of its references to the commitment of Engineers and workers (*the Sons of Martha*) in striving to make travel safe and convenient for all others in society (*the Sons of Mary*)
- Kipling met with Harry and a group of 7 prominent Canadian engineers to create *The Ritual of the Calling of an Engineer, The Iron Ring Ceremony*

THE CONNECTION WITH ENGINEERING



- A series of major disasters in the early 20th century fueled the need for professional regulation of Engineering
 - 1907 – Quebec City Bridge Collapse
 - 1916 – The second Quebec City Bridge Collapse
 - 1922 – Province of Ontario passed the Professional Engineering Act
- In 1922 Professor Haultain, the Dean of Engineering at University of Toronto, and six other past presidents of the **Engineering Institute of Canada** determined the need for an Obligation to bind Engineers to their professional responsibilities, similar to the *Hippocratic Oath* for medicine
- Professor Haultain approached Rudyard Kipling, who enthusiastically agreed to author “*The Ritual of the Calling of an Engineer*”, based on his poem

THE CONNECTION WITH ENGINEERING



- The Corporation of the Seven Wardens is the body that holds the rights and the duty to carry out The Ritual of the Calling of an Engineer.
- The Corporation of the Seven Wardens
 - was created in 1922
 - was funded early on in large part by Harry F. McLean
- The Ritual of the Calling of an Engineer:
 - is an Obligation (not an oath) available to be taken by any Canadian Engineering graduate
 - is the ceremony where the Engineering Iron Ring is conferred to those who participate
 - is meant to instill in engineers their duty to the public

THE PAST RESTORATION EFFORTS – 1997

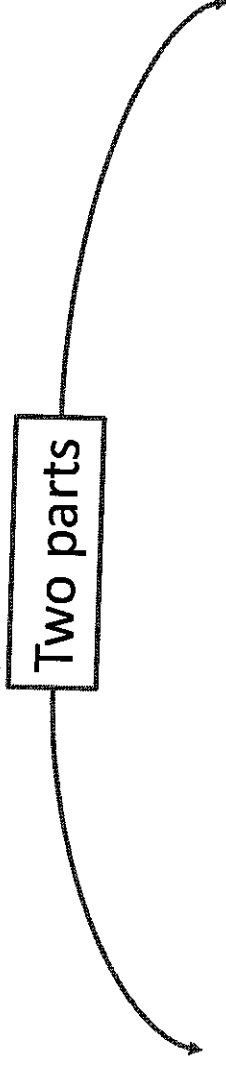
Between 1997 and 2002 a plan was formulated by Teresa Barrett-Ryan* and Dell Bower to move the Cairn from Deeks Quarry to Merrickville and have it restored

*Teresa Barrett-Ryan is the Author of the book:
Building an Empire – “Big Pants” Harry McLean and his Sons of Martha

THE PAST RESTORATION EFFORTS – 2002

- On July 16, 2002 a hearing was held by the Ministry of Tourism, Culture and Recreation in the North Grenville Council Chamber. The key final recommendations of the hearing included:
 1. The Cairn should remain where it is in Deeks Quarry
 2. The Cairn should be designated by by-law under part 4 of the Ontario Heritage Act
- In the almost twenty years since the hearing, the site on Scotch Line Road in Deeks Quarry, North Grenville Township, has **not** been designated

THE RESTORATION AND REPLICATION PROJECT



Restoration of Original Cairn in Deeks Quarry

- Work with North Grenville to have the Cairn designated under the Ontario Heritage Act
- Preserve/Restore and Protect the Cairn at its current location

Replication of the Cairn for permanent display in Merrickville

- Design and construct an exact replica of the Cairn, in original materials from Deeks Quarry, and techniques of the time
- Duplicate the bronze plaques
- Find a suitable location for permanent display in Merrickville

THE PROJECT TEAM:

Thousands Islands Chapter of Professional Engineers Ontario:

- Graham Houze *P.Eng.*
- John Ireland *P.Eng.*
- Ahmad Khadra *P.Eng.*
- Prasath Vinayagamoorthy *P.Eng.*
- Ross Anderson *P.Eng.*
- Alex Ireland *P.Eng.*
- Mike Venables *P.Eng.*

Merrickville-Wolford Council:

- Steve Ireland *P.Eng.*

Author, Historians and Researchers:

- Teresa Barrett-Ryan (Charland)
- Del Bower

Merrickville Organization for Culture and Arts:

- Nick Previsich
- Joelle Schmid

Merrickville and District Historical Society:

- Ann Martin
- Jane Graham
- Nancy Warr

From the Community:

- Laura Brown-Breetvelt
- Elaine Ireland
- Christina Willoughby
- Marwa Khadra

Chamber of Commerce:

- Yves Grandmaitre

SITE SELECTION CRITERIA

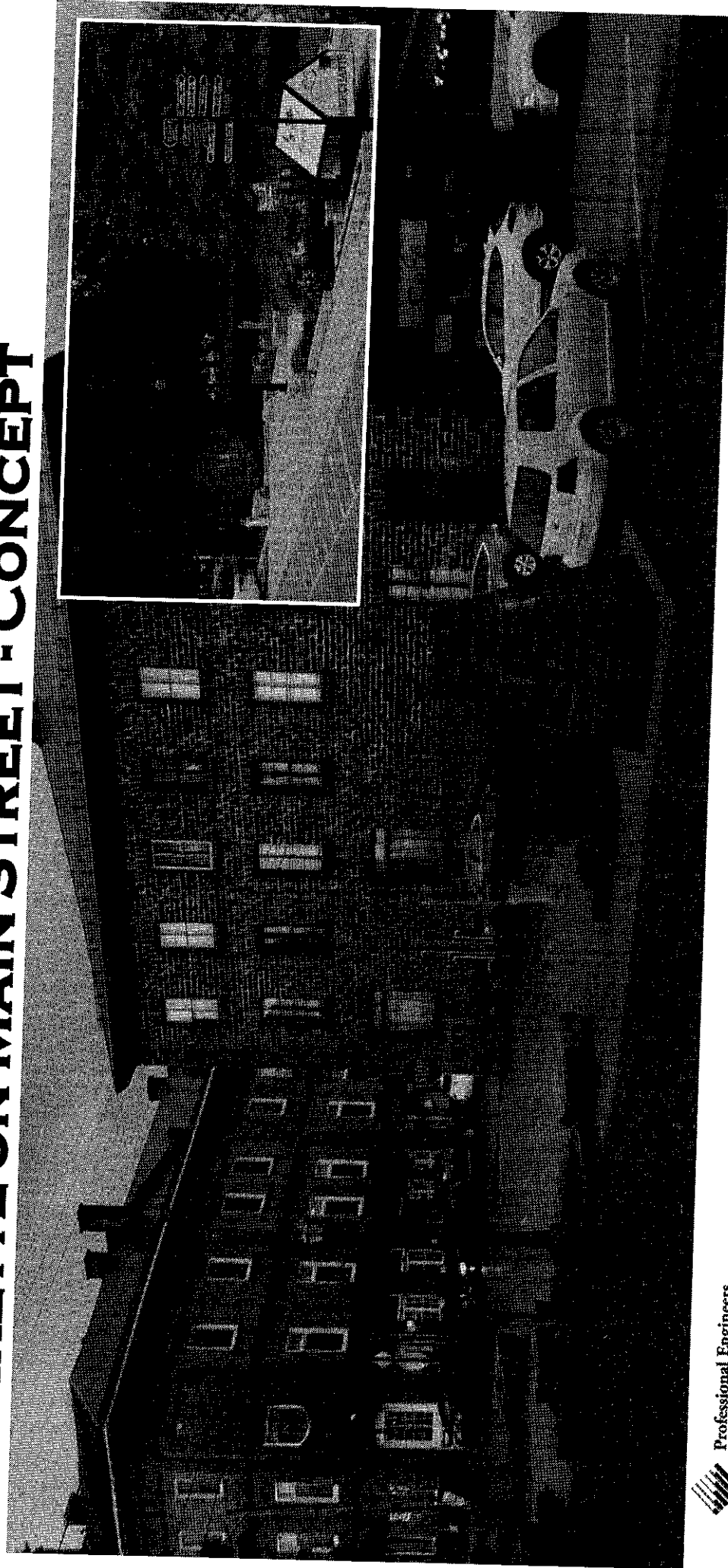
- Seven possible locations were investigated by the Team
- Criteria included:
 - The site should be easily accessible to foot traffic
 - The site should be a deterrent to vandalism
 - The site should not be on private property to avoid restriction of owner's rights, real-estate value and liability
 - The site should have connections and/or proximity to other sites related to the McLean legacy such as: The Baldachin, The Blockhouse Museum, The McLean Estate or the Beach

SITE SELECTION



The 7 evaluated locations and the 3 best Candidates

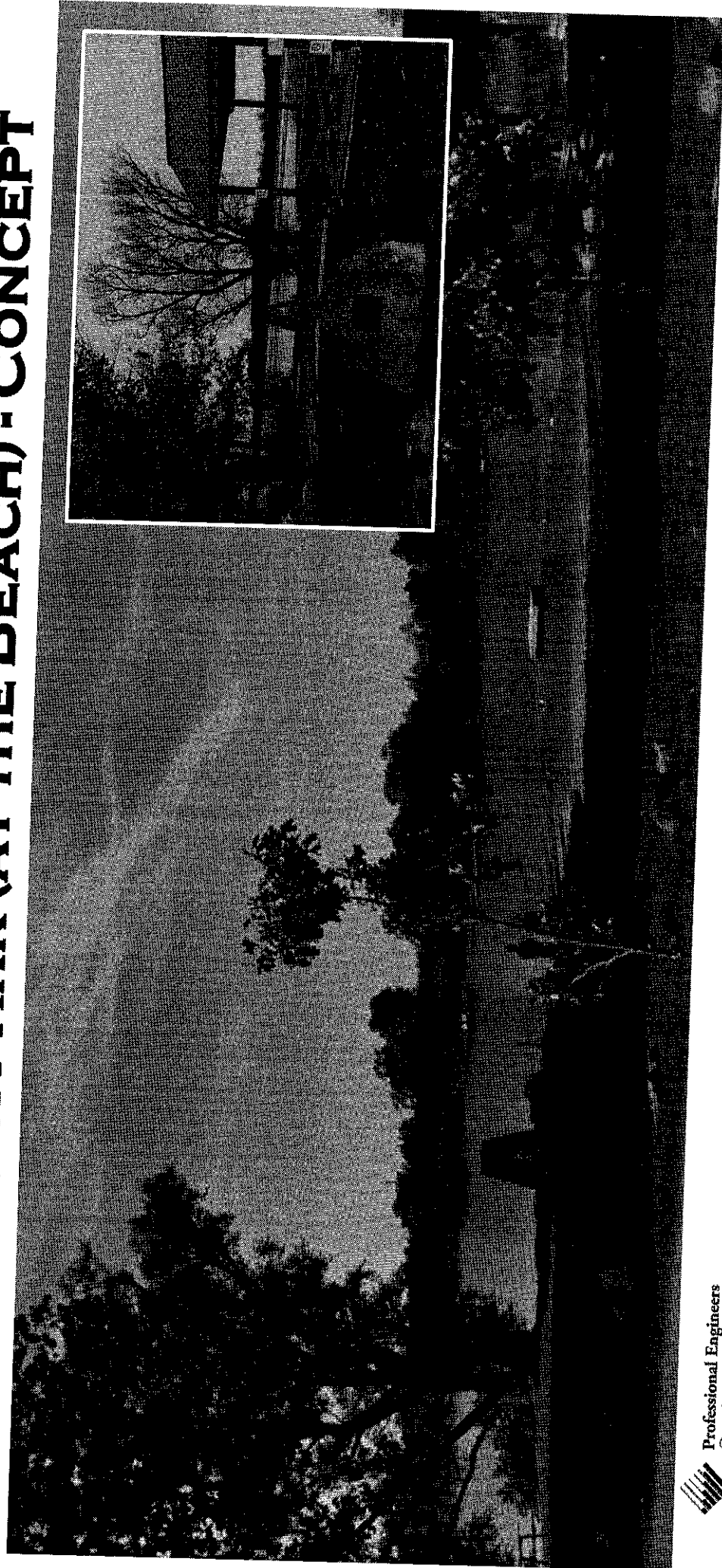
PARKETTE ON MAIN STREET - CONCEPT



GRASSY AREA BEHIND THE PARKETTE ON MAIN ST - CONCEPT



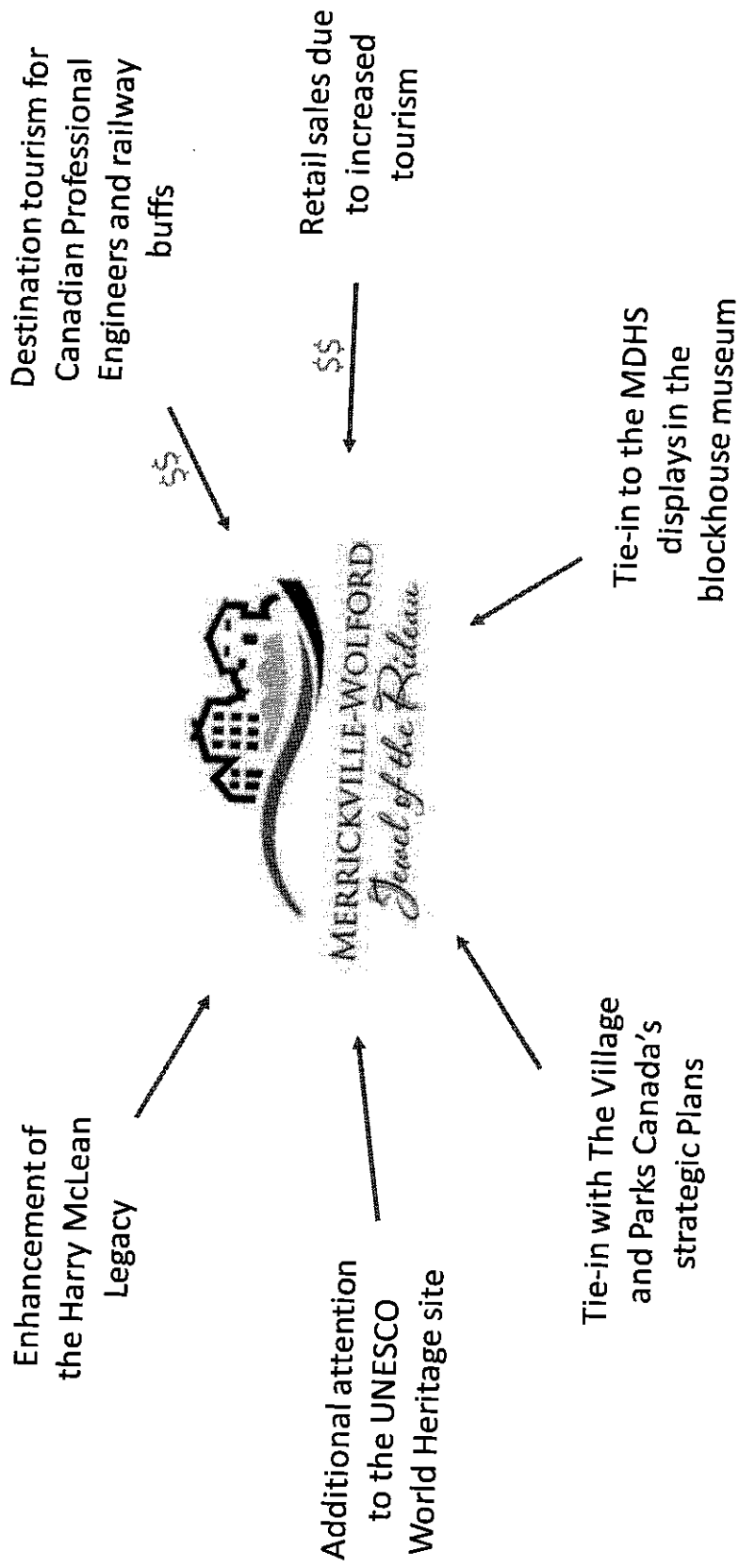
H.F. MCLEAN PARK (AT THE BEACH) - CONCEPT



ARTISTIC ENHANCEMENTS

- Insert sketches and description of the vision of Laura Brown-Breetvelt

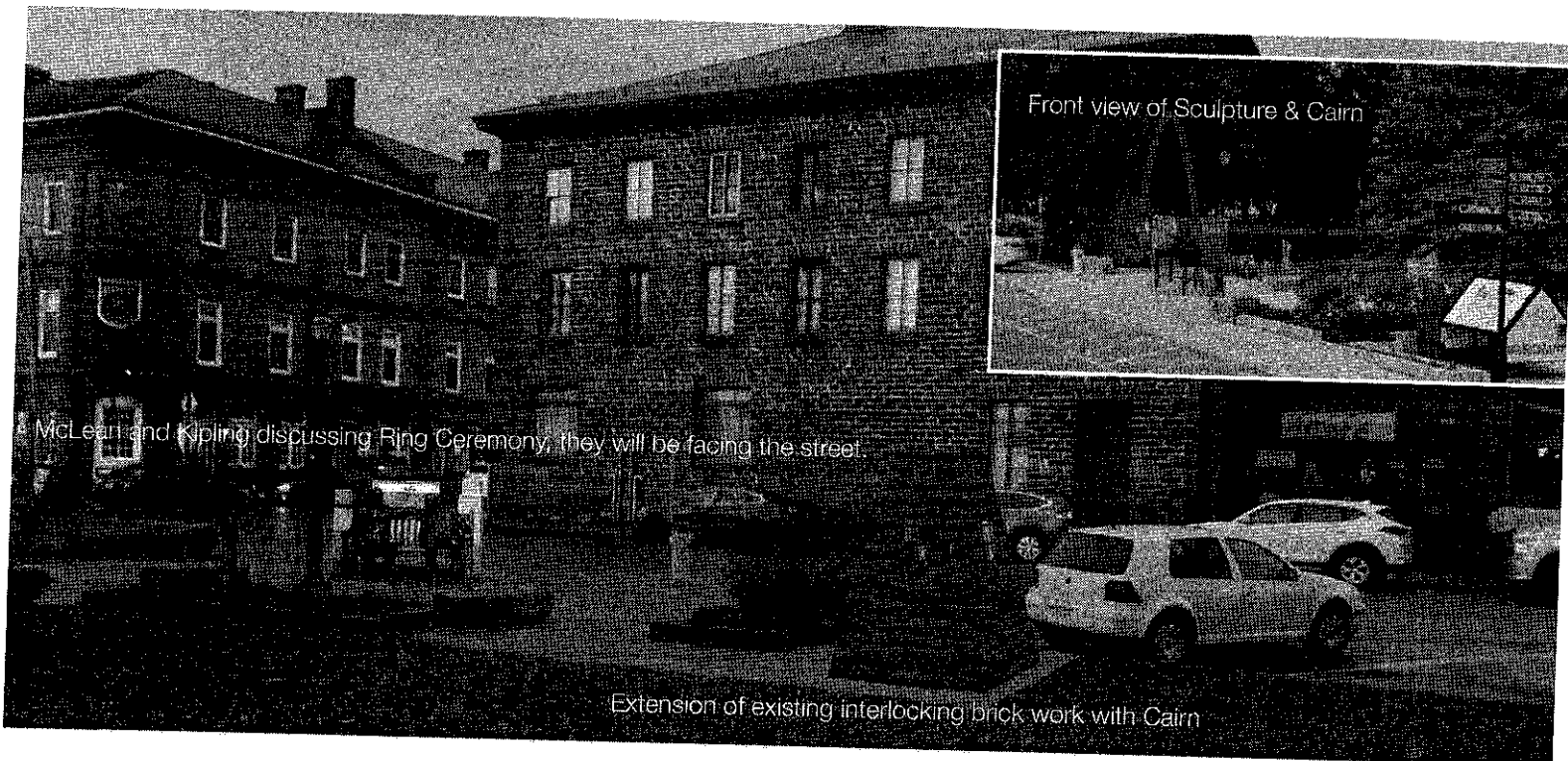
THE IMPORTANCE TO MERRICKVILLE-WOLFORD



THE NEXT STEPS & REQUIRED SUPPORT

- We would like to have the support of The Village of Merrickville-Wolford Council and staff in seeking public sector funding (i.e., Ontario and/or Federal Government grants)
- We would like to have the support and cooperation of the Municipal Office and Public Works as we move forward with site preparation
- We would like Council to work with us to establish a suitable site within Merrickville for the replica Cairn and interpretive information board.
- We would like for Council and Staff of The Village of Merrickville-Wolford to become a partner and member of our project Team for the mutual benefit of all residents and businesses of Merrickville-Wolford as well as the Thousand Islands Chapter of PEO

DONATION OF MONUMENT FOR DOWNTOWN MERRICKVILLE
BY LAURA BROWN BREETVELT INC. ("LBB"), OPERATED BY LAURA BROWN



Project Proposal

Prepared for: Merrickville Town Council

Prepared by: LBB INC. Laura Brown Breetvelt

January 10, 2022

DONATION OF MONUMENT FOR DOWNTOWN MERRICKVILLE

BY LAURA BROWN BREETVELT INC. (LBB) OPERATED BY ARTIST LAURA BROWN

SUMMARY

Proposed monument donation to the Village of Merrickville by LBB

This summarizes a proposed bronze and stone monument for downtown Merrickville commemorating the collaboration between H. McLean and R. Kipling that led to *The Ritual of the Calling of an Engineer* and the inscription of *The Sons of Martha* on stone *Cairns* erected by H. McLean on his job sites to memorialize his fallen workers.

Background

Merrickville artist Laura Brown Breetvelt, who resides in the Aaron Merrick House where Harry McLean lived and died, has been developing sculpture concepts over the past few years (interrupted by the pandemic) to produce an enduring monument of this legendary relationship between McLean the industrialist and Kipling the author of such famous works as *The Jungle Book*. Recently, the Thousand Islands Executive Committee of Professional Engineers of Ontario contacted Laura about supporting the concept of a reproduction of a stone Cairn of the kind created by Harry McLean. The two groups have collaborated to combined the sculpture and Cairn into one unified work of art.

Goal

The principal goal of the monument is to further mark Merrickville as a significant historic tourism destination, attracting more visitors and creating photo-ops that will further spread the reputation of the Village, with ideal completion for fall of 2022.

Design

The proposed monument theme captures the origins of *The Ritual of the Calling of an Engineer* agreed between McLean and Kipling, a ritual followed to this day by engineering graduates across Canada, which McLean gave a sizeable donation to ensure it's survival. McLean and Kipling also agreed the use of Kipling's poem, *Sons of Martha*, as the inscription on stone cairns erected by Harry McLean, .

The design elements include a life-size bronze sculpture of Kipling and McLean seated at either a cafe table or a park bench, alongside a stone cairn recreation with bronze plaques *Sons of Martha* inscription. The ideal location for the sculpture of the two men is on the Main Street Parkette near the lamp post, and the replicate Cairn would be tied into the location by extending the interlocking brick to the West of the Parkette on Municipal land, substantially as depicted on the cover of this submission. The Block House containing the Harry McLean Museum would naturally benefit from this monument.

Funding

LBB proposes to undertake the Sculpture Monument of Kipling and McLean on a turnkey basis, including funding, design, production, installation and insurance. LBB has funded and produced many enduring commemorate monuments for other North American cities and municipalities and is highly experienced at delivering landmark projects of this nature, including coordination of opening ceremonies in coordination with government officials. Some example of LBB work can seen at www.LauraBrownBreetvelt.com. LBB will include a provision for ongoing maintenance.

Ask of Council

To agree in principle that the bronze sculpture concept of a privately funded, donated and maintained landmark monument be approved on the proposed location, subject to such further information and undertakings that Council may require.

DONATION OF MONUMENT FOR DOWNTOWN MERRICKVILLE

BY LAURA BROWN BREETVELT INC. (LBB) OPERATED BY ARTIST LAURA BROWN

COMMENTS

**Ministry of Tourism,
Culture and Recreation**

400 University Avenue
Toronto ON M7A 2R9

**Ministère du Tourisme,
de la Culture et des Loisirs**

400, avenue University
Toronto ON M7A 2R9



Conservation Review Board
Tel 416-314-7137
Fax 416-314-7175

Commission des
Blans culturels
Tél 416-314-7137
Téléc 416-314-7175

CONSERVATION REVIEW BOARD

**RE: THE CORPORATION OF THE TOWNSHIP OF NORTH GRENVILLE,
ONTARIO; INTENTION TO DESIGNATE THE LANDS AND PREMISES KNOWN
MUNICIPALLY AND DESCRIBED AS PART LOT 8, CONCESSION 4, BEING
PART 5 ON PLAN 15R-7918 IN THE TOWNSHIP OF NORTH GRENVILLE,
CONTAINING THE McLEAN CAIRN MEMORIAL TO THE LABOURERS
AT DEEKS QUARRY, KEMPTVILLE, ONTARIO.**

Jill Taylor, Chair
Lorraine Petzold, Member
Thomas F. McIlwraith, Member

July 16, 2002

This hearing was convened under Section 29(8) of the *Ontario Heritage Act*, R.S.O. 1990, c. O.18, for the purpose of reporting to the Council of the Township of North Grenville whether, in the opinion of this Board, on the basis of the evidence it heard, the property described as Part Lot 8, Concession 4, being Part 5 on Plan 15R-7918, containing the McLean Cairn memorial to the labourers at Deeks Quarry, Kemptville, should be designated by by-law under the Act.

Notice of this hearing was given under the Act and published in *The Advance/Review*, Kemptville on Wednesday, June 26, 2002, by the Board. An affidavit by a member of the Board's staff with respect to this notice was tabled as Exhibit #1.

The Board, in accordance with its customary practice, had the opportunity to inspect the site and view the surrounding area prior to the hearing. The McLean Cairn memorial stands adjacent to Scotch Line Road, a survey road that is officially open to the public, but not maintained.

The Board met in the Council Chamber, Township of North Grenville Municipal Offices, Kemptville, Ontario, on Tuesday, July 16, 2002.

Participants: Philip Gerrard, Chief Building Officer, Township of North Grenville
Nancy MacLeod, North Grenville Historical Society
Judy Longstreet, North Grenville Historical Society
Sam Schwisberg, Ottawa, lawyer for the objectors
Teresa Charland, Merrickville, objector

Wendell E. ('Dell') Bower, Merrickville, objector
John Sawarna, North Grenville, objector
Grant Leeder, Kemptville, citizen

Larry Donoghue, North Grenville, citizen

In this report the structure in question is identified as the 'McLean Cairn memorial.' It occupies a site of approximately 8.46 acres within the general quarry area (See Exhibit #5). The memorial itself occupies approximately 50 square feet (10 meters square). Speakers frequently identified the structure as 'The Deeks Quarry monument,' or simply 'the cairn' or 'the monument.'

In this report the name 'Merrickville' identifies the townsite of that name. If reference is made to the larger municipality, essentially the survey township of Wolford, then the name 'Village of Merrickville-Wolford' is used.

Case for the Township of North Grenville

Mr. Gerrard introduced the case. The Board qualified him as an expert witness in the area of heritage policy and planning. Mr. Gerrard presented Exhibits #1 to #9 (and #13 later, before Mr. Sawarna), and narrated them briefly to the Board. Exhibit #7 contains 73 pages of indexed material. Mr. Gerrard's testimony covered the period from 1997 to the present, detailing the sequence of events leading up to the hearing.

Mr. Gerrard stated that it was an article in the Kemptville *The Advance/Review* newspaper issue of March 14, 2001 (Exhibit #7, Tab 6, p.22), that first alerted officials in the Township of North Grenville to the interest of a group of Merrickville citizens in moving the cairn. As a result, the Township took steps towards designating the McLean Cairn memorial under the *Ontario Heritage Act*.

Mr. Gerrard stated that the McLean Cairn memorial is a structure of historical and architectural significance and should be designated under the *Ontario Heritage Act*. Mr. Gerrard believes this structure to be a memorial to the workers, and not to Mr. McLean, the person who funded its construction. The thrust of Mr. Gerrard's testimony is that the monument should remain in its place. In support of this position he drew special attention to Exhibit #7, tabs 22 and 23, on heritage philosophy, alerting the hearing to other monuments of the world, as well as to the Appleton Charter¹ that states that relocation should only be considered if protection cannot otherwise be achieved. He drew attention to a letter from the Merrickville Historical Society stating that the monument should not be moved (Exhibit #7, tab 25). Mr. Gerrard drew attention also to the position of the Township of North Grenville regarding stewardship of cultural heritage and archeological resources under its jurisdiction (Exhibit #7, Tab 3, p 5, sec 10.7).

On a question from Mr. Schwisberg, Mr. Gerrard stated that no plan currently exists for the McLean Cairn memorial, should it be designated under the *Ontario Heritage Act*. The municipality has chosen to wait for a decision by the Conservation Review Board. At that time,

¹ Appleton Charter: In 1983, the Canadian national committee of the International Council of Monuments and Sites (ICOMOS) adopted the Appleton Charter for the Protection and Enhancement of the Built Environment.

were a favourable decision reached, the municipality would take action, and do so with wide consultation.

Mr. Gerrard introduced two witnesses.

Witness -- Nancy MacLeod, North Grenville Historical Society

Ms. MacLeod, trained in archaeology, argued that, in her opinion, the McLean Cairn memorial should be designated and should stay in place. She explained that the quarry provides an essential context for observers to gain some understanding of the working circumstances of the labourers commemorated. She stated that over the last thirty years the imperative for maintaining a heritage feature in place, in its familiar setting, has risen substantially.

On questioning by the Board, Ms. MacLeod felt that the context in which the McLean Cairn memorial stands -- that is, the quarry -- is sufficiently intact for it to be a relevant factor in considering designation.

Witness -- Judy Longstreet, North Grenville Historical Society

Ms. Longstreet introduced herself as a graduate of the University of Toronto in history. In her capacity as a member of the North Grenville Historical Society she reported having been asked for directions to the quarry from people wishing to see the McLean Cairn memorial. She stated that this hearing is increasing public awareness of the cairn in its place, reducing its obscurity. She was of the opinion that if the cairn were moved, the significance of both it and the quarry would be diminished. Ms. Longstreet pointed out that Mr. McLean must not be forgotten, despite his alleged wish to remain anonymous, for his contribution is important in understanding the value of the artifact.

Case for the objectors

Mr. Schwisberg introduced the case for the objectors. He stated that the McLean Cairn memorial is worthy of heritage designation, but not in its present location. He reported that some of McLean's other monuments (of which there appear to have been eight) have been moved. He argued that the McLean Cairn memorial lacks value in its present setting in Deeks Quarry because it is not easily accessible and is for that reason unable to communicate its message satisfactorily. Mr. Schwisberg rested the case for the objectors he represents -- that is, to move the monument to Merrickville -- on the fact that the objectors have a plan for the future security and visibility of the monument and the Township of North Grenville does not.

Mr. Schwisberg referred to Ms. Charland as the person who first broached the idea, about 1997,

of moving the McLean Cairn memorial to a site in Merrickville. Through her enthusiasm and initiative, she rallied local support for this proposal. He called on Ms. Charland to testify.

Witness -- Teresa Charland, Merrickville

Ms. Charland stated that she has been authorized to speak on behalf of the following persons: Dorothy Leeder, Grant Leeder, Alan Forbes, Robert Stevenson, Kevin Leeder, Angela Leeder (Exhibit #2).

Ms. Charland described herself as a writer who "just came upon the monument in the bush" and became intrigued with McLean's life. From "an innocent start" she has made it her goal to complete the research into his extensive and varied career and to write his biography. She described the idea of preserving the McLean Cairn memorial in Merrickville as a natural sidelight of this work, and one that was taken up enthusiastically by others in the community. Ms. Charland cited susceptibility to vandalism, the accumulation of garbage, and difficulty of access at the present cairn site as principal reasons for her wishing to have the cairn moved. She reported that Mr. Barry Forbes, the owner of the property on which the McLean Cairn memorial stands, agreed to having the monument moved to Merrickville, and offered to underwrite its dismantling, transport, and restoration for display. Ms. Charland stated that a set of plaques, believed to be identical to those that once adorned the cairn in Deeks Quarry, exist in a museum in Merrickville. The entire project was initiated as a private venture in which neither the Township of North Grenville nor the Village of Merrickville-Wolford had a part.

Ms. Charland explained, for the record, inaccuracies in the Kemptville *The Advance/Review* newspaper article of March 14, 2001 (Exhibit #7, Tab 6, p 22).

On questioning by Mr. Gerrard, Ms. Charland explained that the original plaquing in all likelihood consisted of one rectangular and three square panels, occupying the four faces of the monument. Mr. Gerrard asked Ms. Charland how she would respond to moving the monument to the west end of the quarry site, or to a spot at the corner of Scotch Line and Donoghue Road; she thought that the idea was inadequate and did not contribute to her perceived goal. She offered no alternative to moving the monument to Merrickville. She did not know whether Mr. Forbes's offer to pay for moving and restoring the monument would apply to other than the Merrickville site. Ms. Charland affirmed the substance of her letter (Exhibit #7, pp 48-50), that the McLean Cairn memorial should be designated but not in its present location.

Witness -- Wendell E. ('Dell') Bower, Merrickville

Mr. Bower was born in Kemptville and moved to Merrickville in 1988. He reflected on the place of the McLean Cairn memorial and the abandoned quarry in his youth. He favoured moving the monument, and placing a plaque at the quarry site directing people to its new location. He liked

the idea of having the monument as a tourist attraction, and recommended having a plaque to the monument itself, explaining its history. Mr. Bower cited other examples of heritage structures being moved, many in connection with the St. Lawrence Seaway project in the 1950s, including those forming Upper Canada Village in Morrisburg. He mentioned that a log school building located near Acton's Corners has also been moved.

On questioning by Mr. Gerrard regarding Mr. Bower's letter of objection (Exhibit #7, p. 47), Mr. Bower reiterated that designation of the McLean Cairn memorial should occur. He agreed that there was no vandal-proof place within the quarry. Mr. Bower said that Merrickville is the preferred site, after Mr. Gerrard asked if he felt that the monument must go to Merrickville.

On questioning from the Board, Mr. Bower stated that access to the McLean Cairn memorial site along Scotch Line Road from the east was possible in the 1950s, but has not been so for a long time. [Note: Driving access is currently from the west.]

Witness -- John Sawarna, Kemptville

Mr. Sawarna introduced himself as an objector to the designation of the McLean Cairn memorial. He said that he has been involved with a group of citizens of both Merrickville-Wolford and North Grenville interested in the McLean Cairn memorial. This group holds no formal status.

Mr. Sawarna recalled his childhood familiarity with the cairn, its plaques, and its passages written by Rudyard Kipling. He noted that McLean's name was absent from the cairn, and believes that McLean wished to be anonymous. Regarding the cairn's current condition, Mr. Sawarna believed that damage to it was mostly intentional. He was struck by the absence of debris at the base of the monument, imagining that the missing stones could have been claimed as souvenirs.

Mr. Sawarna gave an account of circumstances leading up to the present hearing. He stated that the intention of the Township of North Grenville to designate the McLean Cairn memorial had stymied the efforts of his group to move the monument from Deeks Quarry to a site available in Merrickville. Mr. Sawarna was firm in his belief that leaving the cairn at its present site was unsuitable.

On questioning from Mr. Gerrard, Mr. Sawarna agreed that no site is vandal-proof, even in Merrickville. He said that it is not appropriate to separate McLean's involvement with the monument from the workers commemorated by it. He reiterated that the McLean Cairn memorial "is not a memorial unless people see it." He stated that the corner of Donoghue Road and Scotch Line is still a backroad place, and moving the monument there would not be close enough for adequately communicating its message. Mr. Sawarna did not know whether the offer by Mr. Forbes to move and reconstruct the McLean Cairn memorial had been extended to other than the Merrickville group. He reported that buildings had been moved from the quarry site to Highway 43. Mr. Sawarna acknowledged that the monument is not a tourist attraction.

Mr. Gerrard showed Mr. Sawarna a picture of the Vimy Ridge War Memorial (Exhibit #13). On questioning, Mr. Sawarna agreed that the Vimy Ridge War Memorial should not be moved.

Mr. Gerrard asked Mr. Sawarna whether he thought that moving an artifact across a boundary line was proper. Sawarna responded that "designation in that setting [in Deeks Quarry, that is] is counterproductive."

Statements from the Public

Grant Leeder, Kemptville, citizen

Mr. Leeder knew about the quarry long before he became aware of the existence of the McLean Cairn memorial. He testified that the cairn should be moved to Merrickville. On questioning by Mr. Gerrard, Mr. Leeder agreed that the McLean Cairn memorial was worthy of designation under the *Ontario Heritage Act*.

Larry Donoghue, North Grenville, citizen

Mr. Donoghue reflected on the place of the Deeks Quarry community in the neighbourhood as far back as the 1920s. He provided a rich social context, referring to electricity, bunkhouses, workers coming and going by train, movies, and more. He remembered the quarry being used as a storage site for war supplies being consolidated for shipment to Halifax and overseas during World War II. Kipling's 'Sons of Martha' verse, held to be on the plaques originally on the cairn, is significant to him, recalling the Iron Ring ceremony for professional engineers. He affirmed his belief that the McLean Cairn memorial had four panels, with two verses per panel.

The Board questioned Mr. Donoghue regarding the position of the McLean Cairn memorial with respect to the adjacent roadway. Mr. Donoghue spoke of the cairn as being in a central location on the site, and around it "people just went everywhere" without regard for boundaries. He did not know whether the monument encroached on public land.

Findings of the Board

The Board wishes to compliment all the participants for their commitment, articulation, research competence, expertise, mutual respect, and strong sense of civic responsibility for their local heritage.

The Board observed that there was no representation at the hearing by the owner of this site.

The Board found that there was overall agreement among those present that the McLean Cairn memorial is worthy of designation under Part IV of the *Ontario Heritage Act*. Those persons

objecting to the proposed designation were objecting on the grounds of a perception that designation would require the structure to remain in its place.

The Board understands that opinion is divided as to whether or not the McLean Cairn memorial should be moved from its present site. The Township of North Grenville, in which municipality the monument stands, is firmly committed to maintaining the monument in its place, raising only a passing query regarding possible interest in moving it to another point in the quarry or to the nearest point to the quarry on a maintained road. The Township of North Grenville furthermore expressed the principle of proprietary interest, in this case by keeping within its boundaries a structure built there. The objectors focused on the McLean family connection with Merrickville, and on making the monument an accessible attraction; these are the principal reasons for wishing to have the monument relocated to Merrickville.

The Board heard that the Township of North Grenville feels compelled to limit action on this subject prior to the rendering of a decision by the Conservation Review Board. The Board noted the absence of planning for the site of the cairn beyond the general provision of the municipal Official Plan. The Board found that North Grenville Township took a somewhat dismissive attitude towards costs and plans, when invited by the objectors to offer scenarios should designation occur.

The Board recognizes that, for those concerned with heritage conservation, the remoteness of the McLean Cairn monument site is a concern. While the letter of the *Ontario Heritage Act* makes no requirement for maintenance as a consequence of designation, the spirit of the Act suggests otherwise. Simply by raised awareness of the site through this hearing, the municipality is presented with an expectation of its taking action, particularly regarding access and vandalism, should designation be recommended.

The Board understands that the McLean Cairn memorial is in disrepair, but not beyond recovery and restoration. There was no apparent disagreement among participants as to the messages on the missing tablets, or to their dimensions and positions on the monument; the typeface and font size is known (various Exhibits).

Statements asserting that the McLean Cairn memorial must stay in place were repeatedly tinged with the caution that, should it become impossible for it to do so (for reasons not made explicit), the monument could be moved.

The Board recognizes an important undercurrent to the discussion: a struggle in the heritage community regarding how best to celebrate industrial history.

Recommendations of the Board

The Board recommends that the Deeks Quarry Monument be designated by By-Law under Part IV of the *Ontario Heritage Act*.

The Board suggests that the designation statement made by the Township of North Grenville include reference to a recognized publication on the importance of the preservation of monuments; also that the Deeks Quarry site be identified for its contextual significance; and also that keeping the monument in its present place be stated as an important goal of preservation.

The Board draws to the attention of the Township of North Grenville the remarkable opportunity offered by the McLean Cairn memorial to celebrate industrial heritage. Of the thousands of pits that have been excavated to build the roads and railways of this province, this instance and others present chances to think creatively and expansively about this fundamental aspect of Ontario's heritage. This monument could be the rallying point for industrial heritage interests within and well beyond the Township of North Grenville. The Township of North Grenville might pursue the possibility of establishing an industrial archeological excavation at the site. Photographs from the 1920s show a substantial complex of buildings and machinery. Provincial assistance may be available for this sort of activity, and industrial archeology is a recognized and currently popular field of inquiry. This would be a way of assuring continued attention to the site, and has the promise of opening doors for future development, possibly recreational or industrial.

The Board suggests that the Township of North Grenville Local Architectural Conservation Advisory Committee (LACAC) should explore the meaning for local heritage of monuments, cenotaphs, and memorials, at various scales, in their original locations and not. This discussion could be a theme at a Community Heritage Ontario or Architectural Conservancy of Ontario meeting, for instance, and would place before a wider audience a central concern raised, but not resolved, in this hearing. Such a discussion could have widespread implications for heritage conservation in Ontario.

The Board notes the spirit of mutual interest and general good will among the participants at the hearing. These are basic building blocks upon which a creative, satisfying, and lasting solution to the issue may be achieved. The Board hopes that both parties can be winners in this case, and wishes them well as they seek to establish common ground in the pursuit of this fascinating subject. There is an opportunity here for precedents that could be felt well beyond the limits of Deeks Quarry.

(original signed) by:

Jill Taylor, Chair

(original signed) by:

Thomas F. McIlwraith, Member

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Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



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Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 22

Date: January 10, 2022

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Ireland	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Molloy Ireland

Seconded by: Cameron Foster Molloy Ireland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of Mayor Pankow and CAO Morris of the Town of Smiths Falls regarding recreation cost sharing.

Carried / Defeated

J. Douglas Struthers, Mayor



SMITHS FALLS

RISE AT THE FALLS

Multi-Party Recreation Agreement

**Presentation to Merrickville-Wolford
Council**

**Shawn Pankow, Mayor
Malcolm Morris, CAO**

Monday, January 10, 2022

A New Agreement

- Existing recreation cost sharing agreement expired Dec 31, 2021.
- Heads of Council & CAO/Administrators of partner municipalities have met on several occasions in 2021 to draft a new agreement.
- Proposal is for another 5-year term (2022-2026) with similar agreement features.
- Partner municipal negotiating reps uniformly support the proposed agreement and terms.
- Respective Council endorsements being sought.

The assessment based model of recreation facility cost sharing

- Proximity to recreational facilities is a key determinant in public participation in recreation and social programming.
- The assessment based model identifies the population in a community that is likely to attend a facility based on proximity to their residence.
- The model was designed to align with the catchment areas of sporting organizations.
- Same model used by Perth and Carleton Place

Recreation Cost Sharing

Key agreement features

- Annual fee calculated based on previous year audited net operating cost to give assurances to the partner municipalities that all parties are contributing their proportionate share of actual net costs.
- A cap of 5% to control unlikely increases from year to year.
- Sharing of savings should net costs drop more than 5% from year to year.

Recreation Cost Sharing

Key agreement features

- The cost allocation model has been updated based on assessment figures used by each partner for their respective 2021 returned rolls.
- A commitment to update assessment figures based on MPAC's 4-year cycle.
- A phase in period in the event partners experience an increase of greater than 10% in their apportioned percentages.

Change in Percentage Allocation

Change in Percentage Allocation	2016 Study	Current Study	Change
Smiths Falls	42.65%	41.82%	-0.83%
Drummond North Elmsley	8.52%	8.36%	-0.16%
Elizabethtown-Kitley	5.77%	5.64%	-0.13%
Merrickville-Wolford	4.11%	4.58%	0.47%
Montague	11.97%	12.87%	0.90%
Rideau Lakes	26.98%	26.73%	-0.25%
	100%	100%	

Recreation Cost Sharing

Key agreement features

- There is agreement to establish a Joint Municipal Recreation Advisory Panel to provide a conduit for ongoing dialogue among the partners throughout the term of the proposed recreation cost sharing agreement

Arena Facility Financials

- Only costs directly attributable to the arena facility management and operations are included in the cost formula.
- Only a portion (38.5%) of management & administrative costs are included in the cost formula.
- Principal and interest payments are excluded.

Town of Smiths Falls Strategic Plan

~Vision~

Smiths Falls is a caring community that provides citizens with a superior quality of life through effective and innovative services. We will accomplish this through the following (10 in total):

8. Building stronger and enhanced relationships with our municipal neighbours.

Merrickville-Wolford Strategic Plan:

- **Promoting Healthy Living**
 - Improve recreational facilities and programs for young children.
 - Develop a young family attraction strategy.
 - A community that supports physical and mental well-being.
- **Ensuring Efficient, Effective Services and Civic Engagement**
 - Inter-municipal sharing of regional assets and expert resources.

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 22

Date: January 10, 2022

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Ireland	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Molloy Ireland

Seconded by: Cameron Foster Molloy Ireland

Be it hereby resolved that:

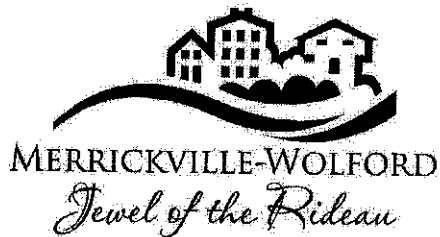
The Council of the Corporation of the Village of Merrickville-Wolford does hereby:

_____ Receive report CAO-01-2022 regarding a Smiths Falls Recreation Cost-Sharing Agreement; and

_____ That Council hereby directs the CAO/Clerk/Director of Economic Development and Mayor to execute the five (5) year Town of Smiths Falls Recreation Cost-Sharing Agreement.

Carried / Defeated

J. Douglas Struthers, Mayor



Village of Merrickville - Wolford

**Report CAO-01-2022
of the CAO/Clerk's Department
Report to Council: January 10, 2022**

RE: Smiths Falls Recreation Cost-Sharing Agreement

OBJECTIVE: To seek Council's approval to execute the Recreation Cost-Sharing Agreement with the Town of Smiths Falls.

RECOMMENDATION:

THAT: the Council for the Corporation of the Village of Merrickville-Wolford does hereby receive report CAO-01-2022 regarding a Smiths Falls Recreation Cost-Sharing Agreement for information;

AND THAT: Council hereby directs the CAO/Clerk/Director, Economic Development and Mayor to execute the five (5) year Town of Smiths Falls Recreation Cost-Sharing Agreement.

BACKGROUND:

On September 9, 2019, Council received report CAO-09-2019 (Schedule 'A' attached) and declined to enter into the proposed partnership agreement. Since that time, the Town of Smiths Falls (the "Town") has continued to demonstrate goodwill to Village of Merrickville-Wolford (the "Village") by allowing Village residents open access to the use of the Town's recreation facilities. During this time, related user fees have also not been charged to M-W residents.

Also since that time, the respective Town and Village CAOs have continued to maintain and open, collaborative dialogue as immediate municipal neighbours. As a result of that on-going positive relationship, the Town and Village entered into a very successful, mutually beneficial, shared services agreement for a Building Official. The arrangement has provided the Village with critical staffing resources allowing us to continue to comply with Ontario Building Code requirements during a period in which the Village was experiencing significant challenges. This has also allowed us to maintain service levels during the pandemic. This partnership continues to progress very effectively.

In the interim, the Town and four (4) other partner municipalities have reached the final quarter of a 5-year recreation cost-sharing agreement for the \$11,900,000 Memorial Community Centre and the agreement is up for renewal. The partner municipalities include Drummond/North Elmsley, Elizabethtown-Kitley, Montague, and Rideau Lakes.

Earlier in 2021, Town staff initiated a new collaborative dialogue with staff from all five municipalities to discuss future recreation needs of the respective municipalities and the potential cost sharing arrangement beyond the December 31, 2021 expiry date to fulfill those needs. The group uniformly agreed in principle that the weighted assessment model in the current agreement worked well as it equitably distributes the net costs of operating the Memorial Community Centre and Youth Arena facility. Schedule 'B' to this report is a summary of the weighted assessment data used to arrive at the cost distribution percentages by municipality.

ANALYSIS:

Our current cost-sharing agreement with the Town for a Building Official illustrates the potential benefits that can be derived from effective collaboration with adjacent municipalities. While the arena resides in Smiths Falls, in reality it serves a regional catchment area which includes five (5) neighbouring municipalities and all neighbouring municipalities benefit from it, including the Village. The extensive amenities provided in the facilities are summarized in the attached report CAO-09-2019 (Schedule 'A').

To put the value of the agreement into perspective, even assuming that the Village is able to acquire an applicable \$5,000,000 grant from the senior levels of government (unlikely given our close proximity to an existing facility in Smiths Falls) and assuming that the Village is able to contribute \$100,000 annually to a Recreation Reserve Fund, it would take 69 years before we could save the remaining \$6,900,000 to construct a similar facility in the Village, not factoring in inflation. Consider also that \$100,000/annually is the equivalent to a property tax increase of 3.33% every year for 69 years (again, not adjusted for inflation or for growth). Essentially, there is no reasonable hope that the Village will be able to offer this quality and scope of facility to our residents in the foreseeable future.

The weighted assessment model distributes net facility costs based on proximity to the facility and weighted assessment of properties within the "catchment" area. The fundamental principle is anchored on the fact that proximity to recreational facilities is a key determinant in public participation in recreation and social programming. The assessment based model identifies the population in a community that is likely to attend a facility based on proximity to their residence.

The model was designed to align with the catchment areas of sporting organizations. Polls within the municipalities were assigned a percentage factor based on approximated usage to determine the sharing factor. A similar model is used by Perth and Carleton Place to share costs with their municipal neighbours. The model has worked well over the past 5 years to the extent it provides for a predictable method of calculating partner contributions from year to year, and it generally reflects actual usage. The agreement features safeguards for partner municipalities to limit year over year fluctuations in annual contributions. It also places an appropriate level of responsibility on the Town, as the facilities owner, to run an efficient operation, and it incents revenue optimization.

Several key features in the proposed agreement include:

- Annual fee calculation based on previous year audited net operating cost to give assurances to partner Townships that all parties are contributing their proportionate share of actual net costs.
- A cap of 5% to control unlikely increases from year to year.
- Sharing of savings should net costs drop more than 5% from year to year.
- The cost allocation model has been updated based on assessment figures used by each partner for their respective 2021 returned rolls.
- A phase in period will be invoked to mitigate the impact on partners experiencing an increase should the apportioned percentages deviate greater than 10% as a consequence of updating the model in concert with MPAC's 4-year assessment cycle.

There is also general agreement amongst the CAOs that it would be appropriate to establish a Joint Municipal Recreation Advisory Panel to provide a conduit for ongoing dialogue among the partners throughout the term of the proposed recreation cost sharing agreement.

One of the foundational principles of the recreation cost-sharing approach is equity for all partners. The core purpose of being a contributing partner is to receive unfettered access to the arena facilities for any resident of the partner municipality in exchange for a financial commitment. It is important to note that partner contributions are calculated based on net operating costs only and do not include the capital costs incurred by the Town to initially construct the recreation facilities, or costs to service the corresponding debt.

BUDGET/LEGAL IMPLICATIONS:

The forecasted annual cost to the Village for 2021 was estimated at \$18,300. The 2022 amount will be calculated based upon 2022 actual costs which are not yet available, however the 2022 costs are anticipated to be approximately \$18,000.

The current balance remaining in the Village's Recreation Reserve is \$25,218.63. This would cover the full cost of the first year of the proposed agreement term and likely approximately 40% of the 2023 annual cost. Also, the Village has generated annual operating surpluses for the last two years that far exceed the \$18,000 payment and is anticipated to continue generating annual operating surpluses.

CONCLUSIONS:

The proposed agreement represents extremely good value for Village residents when comparing the scope of services offered in the Town's facilities, the extensive capital cost to build the facilities, and the relative small percentage of the total annual operating costs that the Village is asked to cover.

Further, it is anticipated that, through a continued collaborative approach with our municipal neighbours, collective benefits can be captured for all partners. The fiscal realities facing Ontario municipalities, especially smaller municipalities, make partnerships absolutely critical to financial survival and the ability to maintain service

levels. Frankly, the pressures facing municipalities in the coming years are expected to make collaborative endeavours such as this cost-sharing collaboration an absolute imperative.

Even assuming that the Village would be successful in applying for a major infrastructure grant from the Provincial and Federal governments for our own recreation complex, the Village has no realistic hope of being able to construct our own recreational facility even close in scale to that offered by the Town's Memorial Community Centre for generations. And the annual cost proposed to provide immediate access is extremely reasonable relative to the benefits offered, not to mention the immediate fulfilment of the Village's Strategic Plan Objectives and the ensuing economic development and social benefits.

As indicated in the previous report CAO-09-2019, strategic decisions like this one have the cumulative potential to substantially define the fabric and well-being of the Village's community and local economy for many years, even generations, into the future. For this reason, staff recommend approval of the agreement and suggest that Council future focus on future strategic efforts regarding community building.

INTERDEPARTMENTAL IMPACTS:

Not applicable.

LINKS TO STRATEGIC PLANS:

The priorities of the Village of Merrickville-Wolford Approved Strategic Plan 2017-2025 (By-law 10-17) that are relevant to this report are, as follows:

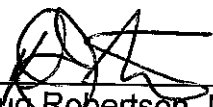
- Promoting Healthy Living
- Building a Progressive, Growing Economy
- Ensuring Efficient, Effective Services & Civic Engagement

Specifically, the following Strategic Plan Priorities and Strategies relate to this issue:

- Changing Community Expectations (page 8)
...More generally, residents of all ages in Merrickville-Wolford are seeking to build on existing assets and establish a community that supports physical and mental well-being, preserves local natural beauty, and helps people to pursue their recreational passions...
- Promoting Healthy Living – A community that supports physical and mental well-being and helping people to pursue their passions (page 21)
 - Healthy Community – *Ensure a healthy community that considers the wellbeing of people and ecosystems.*
 - Create a sustainable health and wellness infrastructure
 - Younger, More Diverse Population – *Attract & retain younger demographic/families, to encourage diversity & sustainability in the community.*

- *Improve recreational facilities and programs for young children*
- *Develop a young family attraction strategy to make it attractive for young families*
- *Work with developers to market to young families, promote starter homes and affordable housing*
- Ensuring Efficient, Effective Services and Civic Engagement – *The Municipality will offer a great customer service experience and instill confidence in municipal spending (page 24)*
 - Fiscal Sustainability – *Sound financial plan and reasonable reserves*
 - Inter-municipal sharing of regional assets and expert resources

Submitted by:



Doug Robertson, MBA
CAO/Clerk/Director, Economic Development



Village of Merrickville - Wolford

**Report CAO-09-2019
of the CAO's Department
Report to Council: September 9, 2018**

RE: Smiths Falls Recreation Cost-Sharing Agreement

OBJECTIVE:

To seek Council's direction regarding Merrickville-Wolford residents' access to the Smiths Falls Arena.

RECOMMENDATION:

THAT: Council does hereby receive CAO-09-2019 report regarding a Smiths Falls Recreation Cost-Sharing Agreement for information;

— **AND THAT: Council direct the CAO/Clerk/Director, Economic Development to inform the Town of Smiths Falls that the current Council agrees in principle with entering into a recreation cost-sharing agreement in accordance with the partnership structure proposed and to bring forward a by-law to authorize the execution of an agreement at the next regular Council meeting.**

OR

— **AND THAT: Council direct the CAO/Clerk/Director, Economic Development to inform the Town of Smith Falls that the current Council has declined to enter into the proposed partnership agreement.**

BACKGROUND:

The Merrickville-Wolford CAO/Clerk/Director, Economic Development (M-W CAO) regularly engages in discussions with area CAOs to address current issues and explore partnerships that might enhance services and create efficiencies for Merrickville-Wolford (M-W) ratepayers and visitors. Several potential beneficial partnership arrangements are being explored by the M-W CAO with the Town of Smiths Falls CAO (SF CAO). During these discussions an unresolved issue has become evident and the M-W CAO is seeking Council's direction to bring a positive conclusion to the matter. It is anticipated that, through a collaborative approach, collective benefits can be captured for the Village of Merrickville-Wolford (M-W), the Town of Smiths Falls (SF), and for the four (4) other neighbouring municipalities committed to the partnership.

On January 23, 2017, Council at the time received report CAO-02-2017 regarding the Town of Smiths Falls Agreement for Recreational Services (attached as Schedule A).

Council directed staff to conduct a public survey regarding the matter. On March 27, 2017, Council received report DEPC-02-2017 regarding the SF Recreation Agreement Survey Results (attached as Schedule B). Also attached is the slide deck for the March 27, 2017 presentation to Council by SF's CAO, Malcolm Morris, and SF's Mayor, Shawn Pankow (Schedule C). It provides a brief history and rationale for a cost-sharing partnership proposed by SF as discussed in the reports. Council directed the previous Recreation Advisory Committee (RAC) to provide a report and RAC subsequently provided an opinion on April 24, 2017 (attached as Schedule D) suggesting that M-W not enter the SF recreation agreement.

However, M-W staff have not been able to find a resolution from M-W Council directing staff to execute (or not execute) the agreement, nor have staff been able to find any correspondence from a former M-W CAO informing SF of a final decision made by M-W Council.

On June 26, 2017, Council received report FIN-13-2017 – Recreation Surcharge Subsidy (attached as Schedule E). This report does not provide direction to staff regarding execution of the SF agreement. It indicates that a recreation rebate program for youth using SF recreation programs existed, and that a total of \$26,075 is available, including an \$8600 grant for the Aquatic Recreation Centre and \$17,475 allocated for the cost-sharing with SF. The youth rebate program received very little use but Council approved transferring residual funds to the Recreation Reserve and adopted a rebate program to reimburse any M-W resident for recreation surcharges imposed by all neighbouring municipalities to a maximum of \$200 per resident.

In 2017 there were zero (0) claims for reimbursement from the Recreation Rebate Program. In 2018, there were two (2) claims by residents totaling \$328.58. At the time of this report in 2019, there has been only one (1) claim for \$158.75. All of the claims related only to charges imposed by municipalities other than SF. Two (2) of the claims were for the same adult resident (one in each year) and the third claim was for a child. The current balance remaining in the Recreation Reserve is \$25,398.30.

Subsequent to the cessation of discussions with the previous M-W Council and M-W CAO regarding the agreement, SF has continued to allow M-W residents to use the SF arena for a limited time. During this time, related user fees have also not been charged to M-W residents. While SF decided to impose a ban on M-W residents' use of the arena after discussions ended, the ban has not been enforced. SF has taken this approach to demonstrate goodwill to M-W and preserve a positive, collaborative relationship. This approach has also created a final opportunity for the current M-W Council to give further consideration toward entering into the proposed agreement before SF is forced to consider how it will uphold its legal and ethical obligations to the other partnering municipalities.

ANALYSIS:

While the arena resides in SF, in reality it serves a regional catchment area which includes five (5) other neighbouring municipalities. All other neighbouring municipalities have entered into the proposed agreement, including the Townships of Montague, Drummond-North Elmsley, Rideau Lakes, and Elizabethtown-Kitley. The Village of

Merrickville-Wolford is the only neighbouring municipality that has not entered into an agreement and whose residents continue to access the facility.

In addition to the arena, M-W residents have also continued to have access to other SF recreation assets at no cost. These include:

- An NHL-size outdoor ice surface in the winter and concrete surface for warm weather month activities like basketball and ball hockey
- Indoor walking track at the Memorial Community Centre
- Soccer pitches
- Ball diamonds
- Splash pad
- 6 tennis courts
- Pickle ball courts
- Waterfront walkways
- Skateboard park
- A recently installed outdoor fitness equipment circuit

SF's request was that its neighbouring municipalities enter a cost-sharing agreement to help cover the total \$424,794 operating costs of the SF facilities based upon respective usage levels. The \$17,475 annual share attributed to M-W in 2016 was based upon SF's best efforts to document M-W residents' arena usage. However, net costs have increased slightly since the agreement proposed and M-W share would be approximately \$18,300 today.

As illustrated in Table A below, M-W's share is the lowest amount allocated to any of the neighbouring municipalities and SF itself is absorbing 42.65% of operating costs, plus all capital and loan costs. SF's cost to construct the arena in 2011 was approximately \$11,900,000.

MUNICIPALITY	APPROX. %	2016 BUDGET ALLOCATION
Smiths Falls	42.65%	\$181,179
Rideau Lakes	26.98%	\$114,591
Montague	11.97%	\$50,852
Drummond / North Elmsley	8.52%	\$36,173
Elizabethtown-Kitley	5.77%	\$24,525
Merrickville-Wolford	4.11%	\$17,475
Total Apportionment	100.00%	\$424,795

Since the SF Recreation Agreement Survey Results were presented to Council in 2017 via report DEPC-02-2017, some significant changes have appeared on M-W's horizon. The M-W Approved Strategic Plan 2017-2025 has become more established to influence M-W decision-making with a long-term vision for the municipality after significant public consultation. M-W is also on the cusp of a new period of economic growth, benefiting in part from enhanced economic activity in SF and Kemptville, and in part from the determined efforts of M-W community and Council members. The M-W CAO and staff are increasingly entertaining enquiries from residential developers interested in investing in M-W. Current discussions with developers suggest that, before

the end of 2019, formal proposals are anticipated to be submitted to Council eventually resulting in approximately 200 new greenfield residential units starting construction, likely beginning in 2020. This is in addition to existing anticipated individual small infill development projects.

It is very apparent that SF cannot continue to allow free access to M-W residents in perpetuity and must have a formal cost-sharing agreement with M-W. The current situation creates an imbalance amongst neighbouring municipalities and is placing the integrity of their agreement with other neighbouring municipalities at risk. An element of pressure exists on SF to enforce a ban on M-W residents, particularly since SF is entering the 3rd year of an inter-municipal agreement without a commitment from M-W while M-W residents continue to benefit from the financial commitments of the other municipal partners. Sports groups and leagues are also currently finalizing ice time and have already concluded registrations for the 2019/2020 season. Given the above, SF is being forced to consider options that honour their ethical and legal obligations to the other contributing municipal partners.

In addition to discussions with SF's CAO regarding the arena, other potential areas for collaboration with SF are being explored that have the potential to more than offset the cost of entering into the agreement and to generate added savings and/or service enhancements for M-W residents and businesses. However, these opportunities may not materialize if a reasonable, quick resolution is not achieved regarding cost-sharing for M-W residents' use of the arena.

BUDGET/LEGAL IMPLICATIONS:

The M-W CAO would suggest proposing to SF that the 2019 fees be prorated to reflect the approximate two-thirds (2/3) portion of the current year that has passed. While some M-W residents have continued to use the facility at no charge, others have heard that there has been a "ban" prohibiting M-W residents from accessing the arena, so full usage levels by M-W residents have likely not occurred.

Presuming that SF agrees with this approach, it is likely that M-W's existing Recreation Reserve balance would fully cover the 2019 and 2020 cost of the agreement (without factoring in offsetting costs anticipated to materialize from other collaborations with SF). By 2021, it is expected that M-W will have started experiencing increased tax revenue from residential growth.

Estimated Recreation Reserve Impact	
Current Recreation Reserve Balance	\$25,398.30
2019 Partnership Cost (assuming pro-rating)	(\$6,100)
2020 Partnership Cost	(\$18,300)
2020 Year End Recreation Reserve Balance	\$998.30

CONCLUSIONS:

The potential benefits of the anticipated residential growth in M-W over the next several years include improved economies of scale that disperse and ease individual business and residential ratepayers' tax assessment and water/wastewater carrying costs. It is also expected to place the municipality on a positive, more stable financial path into the future.

This increase in residential development will also bring new residents to the community including young families with increased expectations for recreational services and programs; programs that M-W is not providing directly to its residents. It is also anticipated to create a greater diversity of housing accommodations for seniors and other segments of the population. To the extent that M-W is able to introduce recreation and other programs that appeal to youth, it also ultimately has the potential to mitigate youth out-migration, create more sustainable, balanced economic growth, and increase the local customer base and employment pool. It is hoped that this will further cultivate enhanced local business retention and expansion.

While, on the initial "face" of it, the decision Council must make with this report is whether to pay M-W's relative share of the operating costs of the SF recreational facility, or alternatively to forego access to that facility to those M-W residents who are currently using the facility. However, at a deeper level, this decision and ones like it have the cumulative potential to substantially define the fabric and well-being of the M-W community and local economy for many years, and generations, into the future. For this reason, Council may wish to make this decision with a future focus on strategic community building rather than simply on historical usage levels.

INTERDEPARTMENTAL IMPACTS:

Not applicable.

LINKS TO STRATEGIC PLANS:

The priorities of the Village of Merrickville-Wolford Approved Strategic Plan 2017-2025 (By-law 10-17) that are relevant to this report are, as follows:

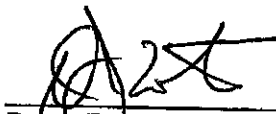
- Promoting Healthy Living
- Building a Progressive, Growing Economy
- Ensuring Efficient, Effective Services & Civic Engagement

Specifically, the following Strategic Plan Priorities and Strategies relate to this issue:

- Changing Community Expectations (page 8)
...More generally, residents of all ages in Merrickville-Wolford are seeking to build on existing assets and establish a community that supports physical and mental well-being, preserves local natural beauty, and helps people to pursue their recreational passions...

- Promoting Healthy Living – A community that supports physical and mental well-being and helping people to pursue their passions (page 21)
 - Healthy Community – *Ensure a healthy community that considers the wellbeing of people and ecosystems.*
 - Create a sustainable health and wellness infrastructure
 - Younger, More Diverse Population – *Attract & retain younger demographic/families, to encourage diversity & sustainability in the community.*
 - Improve recreational facilities and programs for young children
 - Develop a young family attraction strategy to make it attractive for young families
 - Work with developers to market to young families, promote starter homes and affordable housing
- Ensuring Efficient, Effective Services and Civic Engagement – *The Municipality will offer a great customer service experience and instill confidence in municipal spending (page 24)*
 - Fiscal Sustainability – *Sound financial plan and reasonable reserves*
 - Inter-municipal sharing of regional assets and expert resources

Submitted by:



Doug Robertson, MBA
CAO/Clerk/Director, Economic Development

Schedule B

THE GREATER SMITHS FALLS AREA PROPOSED RECREATION COST SHARING

ASSESSMENT BASE FOR COST - SHARING

Municipality	Assessment	Weighted Assessment	Sharing Factor	Adjusted Assessment	Adjusted Grant in Lieu Assessment	Adjusted Assessment Base	App.%
Smiths Falls	720,703,800	886,034,254	100.00%	886,034,254	31,415,138	917,449,392	41.82%
Drummond North Elmsley							
Drummond Ward	637,339,509	612,406,713	0.00%	0	0	0	
North Elmsley Ward	548,614,818	550,070,304	33.18%	182,506,343	959,528	183,465,871	
Total Drummond North Elmsley	1,185,954,327	1,162,477,017		182,506,343	959,528	183,465,871	8.36%
Elizabethtown-Kitley							
Elizabethtown Ward	911,463,656	901,110,601	0.00%	0	0	0	
Kitley Ward	252,310,200	231,106,948	53.38%	123,367,265	268,773	123,636,039	
Total Elizabethtown-Kitley	1,163,773,856	1,132,217,549		123,367,265	268,773	123,636,039	5.64%
Merrickville-Wolford							
Merrickville Ward	139,607,100	144,789,814	0.00%	0	0	0	
Wolford Ward	267,249,600	247,148,486	40.22%	99,404,348	978,336	100,382,684	
Total Merrickville-Wolford	406,856,700	391,938,300		99,404,348	978,336	100,382,684	4.58%
Montague	432,887,300	424,408,537	66.19%	280,918,358	1,443,514	282,361,872	12.87%
Rideau Lakes							
Bastard & South Burgess Ward	664,970,527	635,253,694	4.96%	31,532,777	263,693	31,796,470	
Newboro Ward	37,686,400	38,514,399	0.00%	0	0	0	
North Crosby Ward	472,419,200	459,853,239	0.00%	0	0	0	
South Crosby Ward	561,248,690	551,109,321	0.00%	0	0	0	
South Elmsley Ward	694,691,400	691,613,461	80.00%	553,290,769	1,383,710	554,674,479	
Total Rideau Lakes	2,431,016,217	2,376,344,114		584,823,545	1,647,403	586,470,949	26.73%
Total Recommended Apportionment for 2021	6,341,192,200	6,373,419,772		2,157,054,114	36,712,692	2,193,766,807	100.00%
Change in Percentage Allocation							
	2016 Study	Current Study	Change				
Smiths Falls	42.65%	41.82%	-0.83%				
Drummond North Elmsley	8.52%	8.36%	-0.16%				
Elizabethtown-Kitley	5.77%	5.64%	-0.13%				
Merrickville-Wolford	4.11%	4.58%	0.47%				
Montague	11.97%	12.87%	0.90%				
Rideau Lakes	26.98%	26.73%	-0.25%				
	100%	100%					

Note: the allocation percentage represent proportional figures between the partners, it does not reflect increases or decreases in actual assessment values for each respective municipality.

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



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Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 22

Date: January 10, 2022

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Ireland	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Molloy Ireland

Seconded by: Cameron Foster Molloy Ireland

Be it hereby resolved that:

By-Law 04-2022, being a by-law to authorize the execution of a cost-sharing recreation agreement between the Town of Smiths Falls and the Corporation of the Village of Merrickville-Wolford, be read a first and second time, and that By-Law 04-2022 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

CORPORATION OF THE VILLAGE OF MERRICKVILLE - WOLFORD

BY-LAW NO. 04 - 2022

BEING a By-Law to authorize the execution of an agreement between the Corporation of the Village of Merrickville - Wolford hereinafter called "The Village" **AND** the Town of Smiths Falls hereinafter called "The Town".

WHEREAS section 11(2) of the *Municipal Act, 2001* does authorize that the council of a local municipality may pass by-laws as part of its general municipal powers

AND WHEREAS the Council of the Corporation of the Village of Merrickville - Wolford does deem it expedient to enter into a cost-sharing agreement with Smiths Falls for the provision of recreation services.

NOW THEREFORE the Council of the Corporation of the Village of Merrickville - Wolford does enact as follows that:

- 1) The Corporation of the Village of Merrickville - Wolford enter into an Agreement with the Town of Smiths Falls for the provision of recreation services from January 2022 to December 2026, for a determined fee; and
- 2) The Mayor and the Clerk/CAO are hereby authorized to sign and execute such Agreement and affix the Corporation Seal thereto.

READ a first and second time this 10th day of January, 2022.

READ a third and final time and passed this of 10th day of January, 2022.

J. Douglas Struthers
MAYOR

Doug Robertson
CAO/CLERK

AGREEMENT FOR RECREATIONAL SERVICES

This agreement made this 1st day of January, 2022

DRAFT

BETWEEN:

THE CORPORATION OF THE TOWN OF SMITHS FALLS
Hereinafter called the "Town"

AND:

**THE CORPORATION OF THE TOWNSHIP OF
ELIZABETHTOWN-KITLEY**
Hereinafter called "Elizabethtown-Kitley"

**THE CORPORATION OF THE TOWNSHIP OF
MONTAGUE**
Hereinafter called "Montague"

**THE CORPORATION OF THE TOWNSHIP OF
DRUMMOND/ NORTH ELMSLEY**
Hereinafter called "Drummond /North Elmsley"

THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD
Hereinafter called "Merrickville-Wolford"

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES
Hereinafter called "Rideau Lakes"

Collectively referred to as the "Townships"

WHEREAS the Town has agreed to provide recreation services to the Townships for the period January, 2022 to December, 2026 for a determined fee;

AND WHEREAS the Town and Townships deem it appropriate to demonstrate a commitment to the health and wellbeing of its citizens.

AND WHEREAS the Town and Townships have agreed to establish a commitment to recreational services.

AND WHEREAS this agreement serves the needs of the parties, the users of recreation facilities and the ratepayers of the Town and the Townships;

NOW THEREFORE this agreement witnesses that the Town and the Townships agree to the following:

1. The Town agrees to allow the Township's residents access to its recreational facilities, programs and services during the term of this agreement.
2. The recreational facilities, programs and services included under this agreement shall include the Memorial Community Centre Arena and Hall and the Youth Arena and Hall.
3. Nothing in this agreement shall restrict the Town from establishing the appropriate level and type of services and from setting the appropriate user fees for all participants. For further clarity, any fees charged for Township residents shall be the same fee applicable for Town residents.
4. Nothing in this agreement shall restrict the parties, either individually or collectively, from negotiating a separate and complementary agreement to provide its Township residents with access to other Town recreation services including but not limited to ball and soccer fields, parks, tennis courts, skate board parks, splash pads, walking trails or the Town of Smiths Falls/Ottawa Senators Rink of Dreams outdoor rink.
5. The Term of this agreement is five (5) years and covers the period January 1, 2022 to December 31, 2026. The parties to this agreement agree to negotiate a recreation cost sharing arrangement beyond 2026 and further agree that such negotiations shall follow the principles and objectives set out in this agreement and shall commence no later than August of 2025.
6. The Parties to this Agreement accept the report entitled "The Greater Smiths Falls Area Recreation Cost Sharing Study" dated November, 2016 by Howard Allan and Partners based on a geographic weighted assessment model. Further, the parties accept the apportionment percentages (Schedule A to this agreement) contained in an update report prepared by Howard Allan and Partners dated September 7, 2021 based on returned rolls used for the 2021 taxation year.
7. The Parties agree to proportionately share, based on the apportioned percentages identified in Schedule A, in the cost of retaining a consultant to update the cost sharing study referenced in clause 6 with current weighted assessment figures upon the Municipal Property Assessment Corporation (MPAC) releasing the new assessment data for the next 4-year phase in period. The said study will only be commissioned in the event there is greater than 12 months remaining on the term of this agreement.
8. The fee payable by the Townships to the Town shall be the apportioned percentage of the prior year's actual (audited) operating deficit for the recreation facilities under consideration.

9. The annual operating deficit shall be calculated in accordance with page 3-of Schedule B.
10. The Townships agree to pay the Town fifty percent (50%) of the previous year's fee by April 30th of each year. Following the determination of the prior year's audited operating deficit, the Town will issue a final invoice to each Township by August 15th, noting any adjustments required based on the audited statements. The final invoice shall be due October 30th in each year of the agreement.
11. To protect the Townships against extraordinary cost increase and/or service level changes imposed by the Town of Smiths Falls, notwithstanding the annual invoice being based on the prior year's audited operating deficit, in any given year, the maximum year-over-year increase the Town may apply to the Township's annual payment shall be 5% unless otherwise agreed to by all parties.
12. In the event the audited operating deficit is reduced by greater than 5 percent in any single year, 50% of the savings, beyond 5%, will be shared with the Townships based on the apportioned percentages.
13. In the event the study referenced in clause 7 results in a deviation of greater than 10% in the apportioned percentage for a partner Township, the increase for the affected Township will be phased in over a two (2) year period.
14. A building reserve fee will be incorporated into the annual fee equal to 5% of net operating expenditures.
15. Official correspondence in respect of this Agreement shall be between the Clerk of the Town and the Clerks of the respective Townships.
16. The Town shall, at its own expense, effect and provide the Townships with a Certificate of Insurance confirming:

Commercial General Liability Insurance issued on an occurrence basis for an amount of not less than \$15,000,000 per occurrence, with an annual aggregate of \$15,000,000 for any negligent acts or omissions by the Corporation of the Town of Smiths Falls in carrying out their obligation of the Agreement for the provision of recreation services to the residents of The Townships. Such insurance shall include, but is not limited to, bodily injury and property damage including loss of use; injury to participants; abuse liability; personal injury; medical payments; contractual liability; premises, property and operations; incidental medical malpractice; owners and contractors protective; occurrence property damage; products and completed operations; employees as Additional Insured(s); contingent employers liability; cross liability and severability of interest clause.

Such insurance shall add the Townships as an Additional Insured with respect to the Named Insured operations of providing recreation services to the residents of

the Township. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the Townships.

The policy shown above shall not be cancelled unless the Insurer notifies the Townships in writing at least sixty (60) days prior to the effective date of the cancellation. The insurance policy will be in a form and with a company which are, in all respects, acceptable to the Townships.

17. The Townships shall at its own expense, effect and provide Smiths Falls with a certificate of insurance confirming that insurance as follows is in place:

Commercial General Liability Insurance issued on an occurrence basis for an amount of not less than \$15,000,000 per occurrence, with an annual aggregate of \$15,000,000 for any negligent acts or omissions by the respective Townships in carrying out their obligation of the Agreement. Such insurance shall include, but is not limited to, bodily injury and property damage including loss of use; injury to participants; abuse liability; personal injury; medical payments; contractual liability; premises, property & operations; incidental medical malpractice; owners & contractors protective; occurrence property damage; products & completed operations; employees as Additional Insured(s); contingent employers liability; cross liability and severability of interest clause.

Such insurance shall add the Corporation of the Town as an Additional Insured with respect to the Named Insured activities with respect to the agreement. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the Town.

18. The Town shall indemnify and hold the Townships, their officers, employees and volunteers harmless from and against any liability, loss, claims, demands, costs and expenses, including reasonable legal fees, occasioned wholly or in part by any negligence or acts or omissions whether willful or otherwise by the Town of Smiths Falls, its officers, employees or other persons for whom the Town is legally responsible.
19. The Townships shall indemnify and hold the Town, their officers, employees and volunteers harmless from and against any liability, loss, claims, demands, costs and expenses, including reasonable legal fees, occasioned wholly or in part by any negligence or acts or omissions whether willful or otherwise by the Townships, its officers, employees or other persons for whom the Townships are legally responsible.
20. The Town agrees that during the term of this Agreement, it will assume all risk with respect to the management of revenues and expenses for the two (2) facilities.

21. All previous agreements respecting recreational services between the parties are superseded by this agreement.
22. This agreement shall inure and be binding upon not only the parties hereto agreed but also their respective successors and assigns.
23. The parties hereto agree that any of the parties to this agreement may terminate this agreement with cause by giving (12) months written notice to the others of the desire to terminate.
24. This agreement shall take effect upon the approval of the Parties.

IN WITNESS WHEREOF this Agreement has been executed by the parties' respective signing authorities and sealed with their corporate seals.

TOWN OF SMITHS FALLS

MAYOR

CLERK

TOWNSHIP OF
ELIZABETHTOWN - KITLEY

MAYOR

CLERK

TOWNSHIP OF
DRUMMOND/NORTH ELMSLEY

MAYOR

CLERK

TOWNSHIP OF MONTAGUE

MAYOR

CLERK

TOWNSHIP OF
MERRICKVILLE-WOLFORD

MAYOR

CLERK

TOWNSHIP OF RIDEAU LAKES

MAYOR

CLERK

**Schedule A
To
Agreement for Recreational Services**

Smiths Falls	41.82 %
Drummond North Elmsley	8.36%
Elizabethtown-Kitley	5.64%
Merrickville-Wolford	4.58%
Montague	12.87%
Rideau Lakes	26.73%
	100%

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Merrickville 1860
Amalgamated 1998



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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 22

Date: January 10, 2022

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Ireland	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Molloy Ireland

Seconded by: Cameron Foster Molloy Ireland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby
approve the Minutes of the regular meeting of December 13, 2021 as

_____ circulated.

_____ amended.

Carried / Defeated

J. Douglas Struthers, Mayor

The Corporation of the Village of Merrickville-Wolford

Monday December 13, 2021, 7:00 p.m.

Chaired by: Mayor J. Douglas Struthers
Members of Council: Deputy Mayor Michael Cameron
Councillor Bob Foster
Councillor Timothy Molloy (joined meeting at 7:22 p.m.)
Councillor Steve Ireland

Staff in Attendance: Doug Robertson, CAO/Clerk
Kirsten Rahm, Treasurer/Deputy Clerk

Guests: Tony Fleming, Cunningham, Swan, Carty, Little & Bonham LLP
Lisa Severson, Eastern Ontario Regional Network
Jim Pine, Eastern Ontario Regional Network

NOTE: This meeting was held electronically via Zoom and livestreamed on the Village's YouTube Channel

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-328-21 Moved by Councillor Foster, Seconded by Councillor Ireland
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the regular Council meeting of December 13, 2021, as circulated.

Carried.

Correspondence

R-329-21 Moved by Deputy Mayor Cameron, Seconded by Councillor Foster
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the virtual presentation of Eastern Ontario Regional Network (EORN).

Carried.

In Camera

R-330-21 Moved by Councillor Molloy, Seconded Deputy Mayor Cameron
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to an "In-Camera" session at 7:30 p.m. under Section 239(2) of the Municipal Act, 2001, as amended, to address matters pertaining to:

1. Personal matters about an identifiable individual, including municipal or local board employees; and
2. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
3. A position, plan, procedure, criteria or instruction to be applied to negotiations carried on by or on behalf of the municipality or local board.

Carried.

Rise and Report

R-331-21 Moved by Deputy Mayor Cameron, Seconded by Councillor Ireland
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby rise and report from the "In-Camera" session of the regular Council meeting, with staff being given direction at 9:05 p.m.

Carried.

Minutes:

R-332-21 Moved by Councillor Molloy, Seconded by Councillor Ireland
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of November 22, 2021 as circulated.

Carried.

R-333-21 Moved by Deputy Mayor Cameron, Seconded by Councillor Foster

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the special Council meeting of November 29, 2021 as circulated.

Carried.

R-334-21

Moved by Councillor Molloy, Seconded by Councillor Ireland

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Library Board meeting of October 13, 2021 as circulated.

Carried.

R-335-21

Moved by Councillor Foster, Seconded by Deputy Mayor Cameron

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does receive the Minutes of the Library Board meeting of November 10, 2021 as circulated.

Carried.

R-336-21

Moved by Councillor Foster, Seconded by Councillor Ireland

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Minutes of the Environmental Advisory Committee of August 4, 2021 as circulated.

Carried.

R-337-21

Moved by Councillor Ireland, Seconded by Councillor Foster

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the Environmental Advisory Committee of October 20, 2021 as circulated.

Carried.

CAO/Clerk
R-338-21

Moved by Councillor Foster, Seconded by Deputy Mayor Cameron

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive draft wording for the Fireworks Survey; and

Council hereby directs staff to conduct the survey and bring back the results to the regular Council meeting on January 24, 2022.

Carried.

R-339-21

Moved by Councillor Molloy, Seconded by Councillor Ireland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the 2022 Council Meeting Schedule, as follows:

Monday January 10
Monday January 24
Monday February 14
Monday February 28
Monday March 14
Monday March 28
Monday April 11
Monday April 25
Monday May 9
Tuesday May 24
Monday June 13
Monday June 27
Monday July 25
Monday August 22
Monday September 12
Monday September 26
Tuesday October 11
~~Monday October 24~~
Monday November 14

Monday November 28
Monday December 12

Carried, as amended

Notices of Motion

R-340-21

Moved by Councillor Ireland, Seconded by Councillor Molloy

Whereas there is some urgency to make a decision on fireworks policy due to the imminent expiry of the fireworks contract; and

Whereas the Environmental Advisory Committee is successfully conducting meetings virtually and is comprised of residents with knowledge of environmental issues and the ability to interpret environmental impact information; and

Whereas Merrickville-Wolford residents have provided several links to information sources about the potential harmful effects of fireworks displays; now

Be it hereby resolved that the Council of the Corporation of the Village of Merrickville-Wolford refers to the Environmental Advisory Committee the issue of environmental impact concerns from fireworks displays as it applies to the natural environment in Merrickville-Wolford using:

- All information links provided to Council by concerned residents; and
- Other relevant information sources or personnel having appropriate expertise; and
- That the Environmental Advisory Committee is to review and report their advice to Council in time for inclusion on the January 24, 2022 agenda for Council.

Carried.

R-341-21

Moved by Deputy Mayor Cameron, Seconded by Councillor Ireland

Whereas the Village of Merrickville-Wolford has a population of approximately 3200 with an imbalance of representation; and

Whereas the current structure of Council has a Mayor and two Councillors per ward; and

Whereas the Merrickville Ward has one third of the population and the Wolford Ward has two thirds of the population; and

Whereas this structure does not take into consideration that the ward populations are quite different and hence does not allow for a fair and balanced representation; and

Whereas it is important that the Ward populations have a proportional representation allowing Council to have a better understanding of constituents and their needs; and

Whereas, when a municipality satisfies the needs of its majority, the result is better decision-making; now

Be it hereby resolved that the Council of the Corporation of the Village of Merrickville-Wolford directs staff to inform Elections Ontario that it will increase its Council from five (5) to six (6) Members for the 2022 municipal election to include a Mayor elected at large, two (2) Council Members to be elected in Ward One (Merrickville), and three (3) Council Members to be elected in Ward Two (Wolford).

Deferred to February 2023

The motion was amended to defer the matter to February 2023. Moved by Councillor Foster and Seconded by Councillor Molloy. Councillor Cameron asked for a recorded vote:

Councillor Foster	In Favour
Deputy Mayor Cameron	Opposed
Councillor Molloy	In Favour
Councillor Ireland	Opposed
Mayor Struthers	In Favour

Finance:
R-342-21

Moved by Councillor Ireland, Seconded by Councillor Foster
Be it hereby resolved that:

By-Law 61-2021, being a by-law to authorize the execution of the grant agreement between the Federation of Canadian Municipalities and the Corporation of the Village of Merrickville-Wolford for the Municipal Asset Management Plan, be read a first and second time, and that By-Law 61-2021 be read a third and final time and passed.

Carried.

R-343-21

Moved by Councillor Ireland, Seconded by Councillor Foster
Be it hereby resolved that:

Where as in March 2019, the government passed the Community Safety and Policing Act, 2019 (CSPA), as part of the Comprehensive Ontario Police Services Act, 2019. Once in force, the CSPA will replace the current Police Services Act (PSA); and

Where as the Ontario Provincial Police (OPP) have to operate under the current PSA until the new CSPA comes into force, with the expectation is that this is likely to occur sometime in early 2022; and

Where as the OPP are offering the option of considering an amending agreement to extend the contract for one more year until the new CSPA comes into force; and

Where as the Police Services Board recommended a one year amending agreement to extend Merrickville-Wolford's s. 10 policing agreement to December 31, 2022, at their October 6, 2021 meeting; and

Now be it hereby resolved that the Council of the Corporation of the Village of Merrickville-Wolford does hereby direct staff to execute a one year amending agreement to extend Merrickville-Wolford's s. 10 policing agreement to December 31, 2022 between the Ministry of Community Safety and Correctional Services of Ontario and the Corporation of the Village of Merrickville-Wolford for the provision of police services.

Carried.

Motion

Moved by Councillor Molloy, Seconded by Councillor Ireland

Now be it hereby resolved that the Council of the Corporation of the Village of Merrickville-Wolford does hereby extend the Council meeting of December 13, 2021 to 10:30 p.m.

Carried.

Public Question Period:

A question was received about increasing the size of Council – how or by whom was this proposed change initiated?

A ratepayer asked if during the Official Plan discussions, was there any discussion on changing ward boundaries?

The subsequent question asked was if the ward boundary change will be a consideration instead of adding a third Council seat or related expenses?

A question was received asking if Council would consider returning to having 2 Council members at large and 1 member for each ward.

Confirming By-Law

R-344-21

Moved by Deputy Mayor Cameron, Seconded by Councillor Molloy

Be it hereby resolved that: By-law 62-2021, being a by-law to confirm the proceedings of the Council meeting of December 13, 2021, be read a first and second time, and that By-law 62-2021 be read a third and final time and passed.

Carried.

Adjournment

R-345-21

Moved by Councillor Foster, Seconded by Councillor Molloy

Be it hereby resolved that: This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 10:15 p.m. until the next meeting of Council on Monday, January 10, 2022 or until the call of the Mayor subject to need.

Carried.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 22

Date: January 10, 2022

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Ireland	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Molloy Ireland

Seconded by: Cameron Foster Molloy Ireland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from the United Counties of Leeds and Grenville re:

- Housing affordability task force – December 17, 2021

Carried / Defeated

J. Douglas Struthers, Mayor



United Counties of Leeds and Grenville

Administration Division
Clerk's Office
Economic Development
POA Services

25 Central Ave. W., Suite 100
Brockville, ON K6V 4N6
T 613-342-3840
800-770-2170
F 613-342-2101
www.leedsgrenville.com

December 17, 2021

Village of Merrickville-Wolford
Mayor and Council
317 Brock St. W.
P.O. Box 340
Merrickville, ON K0G 1N0

Dear Mayor Struthers and Members of Council:

At the December 8th meeting of the Leeds and Grenville Joint Services Committee, the report of the Housing Affordability Task Force was adopted which included the Task Force's recommendation as follows:

***"THAT** the Housing Affordability Task Force recommends that the recommendations contained in Report HA-013-2021 – Housing Affordability Task Force - Summary Report and Recommendations, be implemented by the United Counties of Leeds and Grenville, City of Brockville, Town of Gananoque and Town of Prescott."*

A copy of this report is attached and within it, the final recommendations of the Task Force are outlined. One short term recommendation requiring your Council's support is to encourage attainable housing opportunities with the creation of an Attainable Housing Action Group.

To implement this recommendation, the identification of elected and non-elected persons for the positions on the Attainable Housing Action Group are requested. If your Council wishes to put names forward, a short bio would be required to help make selections based on the attached Terms of Reference. Counties Council will be discussing this further as part of its 2022 Budget consideration and your municipality's interest in forwarding names for Counties Council's consideration will be greatly appreciated.

Yours truly,

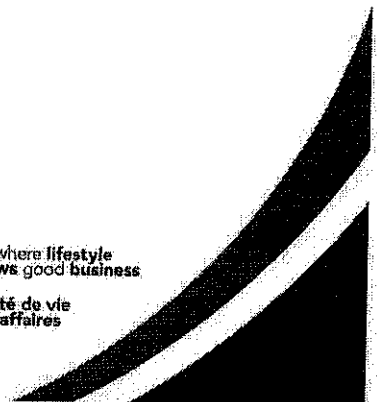
Lesley Todd
Interim County Clerk and
Manager of Legislative Services

Enclosure

LT/aab

where lifestyle
grows good business

synonyme de qualité de vie
et de réussite en affaires



NOVEMBER 17, 2021

**HOUSING AFFORDABILITY TASK FORCE
REPORT**

REPORT NO. HA-013-2021

**HOUSING AFFORDABILITY TASK FORCE -
SUMMARY REPORT AND RECOMMENDATIONS**

**ALISON TUTAK
DIRECTOR, COMMUNITY AND
SOCIAL SERVICES**

RECOMMENDATIONS

THAT the Housing Affordability Task Force recommends that the recommendations contained in Report HA-013-2021 – Housing Affordability Task Force - Summary Report and Recommendations, be implemented by the Counties of Leeds and Grenville, City of Brockville, Town of Gananoque and Town of Prescott.

BACKGROUND

The purpose of the Housing Affordability Task Force (Task Force) was to strategically examine housing affordability throughout Leeds and Grenville and recommend prioritized solutions for increased affordable housing and other related and/or associated urban and rural housing solutions that may be implemented by both upper and lower-tier municipal government and community stakeholders.

Housing Affordability Task Force Members and Responsibilities

The Task Force was comprised of the members of the United Counties of Leeds and Grenville Joint Services Committee. Mayors of the ten member municipalities of Leeds and Grenville, as well as the Mayor of the City of Brockville, the Mayor of the Town of Gananoque and the Mayor of the Town of Prescott form the membership.

The initial work responsibilities (Scope of Work) of the Task Force were as follows:

- Review and analyze demographic and other determining statistics and trends related to housing affordability and needs in Leeds and Grenville.
- Identify current and projected needs in Leeds and Grenville.
- Identify constraints and opportunities in Leeds and Grenville.
- Research and document effective models and approaches (best practices) for housing affordability within different types of Ontario municipalities (upper, lower, or single-tier municipalities, as well as urban and rural municipalities).
- Research and document applicable senior government priorities, programs and funding potentially applicable to housing affordability in Leeds and Grenville.
- Identify potential public and private partners and partnership opportunities that may enhance housing affordability opportunities in Leeds and Grenville.
- Host delegations by housing stakeholders including but not limited to
 - senior government and their agencies (including the Canada Mortgage and Housing Corporation [CMHC], and the Ministry of Municipal Affairs and Housing [MMAH] - housing and land use planning)
 - best practice municipalities (upper, lower, and single-tier municipalities as well as urban and rural municipalities)
 - non-profit and private providers
 - three-P affordable developments
 - regional developers/builders
 - Habitat for Humanity
 - community organizations; and
 - emergency services
- Identify, document, and promote potential and prioritized options and solutions that may assist municipalities and or appropriate stakeholders to enhance housing opportunities in Leeds and Grenville.

Local Priorities

During the September 2020 Task Force meeting, members identified priorities for each of their individual municipalities. A summary of these priorities can be found in Attachment 1 - Local Municipal Priorities.

Consultative Process

Between August 2020 and September 2021, the Task Force held 13 meetings to examine and discuss housing affordability and issues surrounding homelessness within Leeds and Grenville. This consultative approach included a number of housing stakeholders who presented multifaceted ideas, experiences, and proposed solutions to the current housing situation. Representatives from the CMHC and the MMAH, along with representatives from various community partners, participated in this consultative process. A full list of speakers can be found in Attachment 2 - Community Partner Presentations.

Staff Reports

The following staff reports were presented to the Task Force during the period of August 2020 to September 2021:

Report Number	Report Title
HA-001-2021	Homeownership Program Purchase Price and Asset Limit
HA-002-2021	Asset Limit Policy
HA-003-2021	Request for Proposal – Development to Analyze Affordable Housing in Leeds and Grenville
HA-004-2021	Funding from the Ministry of Municipal Affairs and Housing: Social Services Relief Fund Phase 2 Holdback
HA-005-2021	General Updates on Projects
HA-006-2021	Summary of Municipal Planning Staff Consultation
HA-007-2021	Social Services Relief Fund – Housing Support Team
HA-008-2021	Request for Proposal (RFP-2021-02) – Analysis of Housing Affordability Needs in Leeds and Grenville – Update
HA-009-2021	Official Plan and Zoning By-law Considerations for Additional Residential Units
HA-010-2021	Update on Identifying Surplus Properties
HA-011-2021	Marco Polo 100 Digital Build Challenge – Gananoque
HA-012-2021	Housing Programs Update

Third-Party Reports

A Request for Proposal (RFP) was issued in March 2021 with the purpose of procuring consultant services. As per the RFP, the consultant was requested to:

- Review and analyze demographic and other determining statistics and trends related to housing affordability and needs in Leeds and Grenville.
- Identify current and projected needs in Leeds and Grenville.
- Identify constraints and opportunities in Leeds and Grenville.
- Define what constitutes affordable housing for rental and purchase in each municipality, and across Leeds and Grenville overall.
- Identify the proportion of affordable housing available, and define future targets.
- Review social economic and census data to determine where in Leeds and Grenville the Housing should be.

Through the RFP selection process, Dillon Consulting was chosen for an Affordable Housing Needs and Demand Study. This study produced two reports:

1. United Counties of Leeds and Grenville Housing Affordability Discussion Paper, Technical Brief. August 2021-21-1772.
2. The United Counties of Leeds and Grenville Housing Affordability Plan. August 2021-21-1772.

Staff comments regarding Dillon Consulting's recommendations can be found in Attachment 3 - Dillon Consulting Recommendations: Staff Comments.

Main Themes

Task Force members discussed a wide variety of ideas and topics during the period of August 2020 to September 2021. The central themes that emerged during these discussions were as follows:

- The requirement for a common definition of "affordable" and determining what constitutes an affordable price for purchase and rental within each municipality.
- The need for more housing options, with a focus on housing that is affordable and attainable for individuals at all stages of life.
- The importance of taking a multi-faceted approach to housing affordability, which may include community housing.

- The importance of developing working relationships with local developers and of having a set of tools to better incentivize developers.
- The desire for a collaborative approach amongst municipalities with consistent messaging and common approaches to housing solutions.

Actioned Items

During the period of August 2020 to September 2021, the Task Force carried the following key resolutions (list is not inclusive):

	Number	Resolution
1	HA-005-2020	THAT the Housing Working Group recommends to the Joint Services Committee of Leeds and Grenville the adoption of the Terms of Reference for the Housing Affordability Task Force.
2	JSC-003-2021	THAT the Housing Affordability Task Force recommends to the Leeds and Grenville Joint Services Committee the following changes in the Homeownership Program: Home purchase price: \$280,000.00. Asset limit for applicants: \$50,000.00.
3	JSC-004-2021	THAT the original motion be amended to set a household limit to \$35,000.00.
4	JSC-005-2021	THAT the Housing Affordability Task Force recommends to the Leeds and Grenville Joint Services Committee that an asset limit for the purposes of determining eligibility for rent-geared-to-income or affordable housing, be established as follows: \$35,000 per household.
5	HA-006-2021	THAT the Housing Affordability Task Force recommends to the Leeds and Grenville Joint Services Committee that a Request for Proposal be developed and issued to request services to analyze the current state of affordable housing in Leeds and Grenville, and to provide strategic recommendations to address gaps.
6	HA-009-2021	THAT the Housing Affordability Task Force recommends that the motion related to 256 Victor Road, Prescott be reconsidered at a Joint Services Committee meeting.

7	HA-016-2021	<p>THAT the Counties and local municipalities be requested to identify potential surplus properties that may be made available to address the housing affordability crisis and;</p> <p>THAT the Chair of the Housing Affordability Task Force work with Counties staff to request the federal and provincial government; and</p> <p>THAT area school boards also be requested to identify surplus lands; and</p> <p>THAT Counties' and local planning staff review and share best language for local Official Plans and Zoning By-laws on the issue of secondary dwelling units.</p>
8	HA-023-2021	<p>THAT the Housing Affordability Task Force encourage local municipalities to update local planning policies to support affordable housing development; and</p> <p>THAT Report No. HA-009-2021: Official Plan and Zoning By-law Considerations for Additional Residential Units be shared with all local municipalities.</p>

The Task Force can choose to proceed with all of the above-noted recommendations and/or consider each one separately.

DISCUSSION

Considering the work of the Task Force over the past year, the following are some recommendations moving forward:

Staff Recommendations to Encourage Attainable Housing Opportunities

After review of the Task Force meetings, staff and third-party reports, and community partner presentations, staff make the following strategic recommendations for short-term and long-term actions to address housing affordability within Leeds and Grenville:

Short-Term Recommendations – Within One Year

- 1. Separate actionable items into two categories - affordable housing and attainable housing.**

- a) **Affordable housing** is supported by direct public financing through ownership of capital assets, direct operating subsidies, or funding or income supplements to residents. Affordable Housing will be supported through existing organizational structures established within the United Counties of Leeds and Grenville (Counties) as the Consolidated Municipal Service Provider (CMSM) and those partner organizations that the Counties currently works with to provide adequate supply or subsidize resident expenditures on housing that are at a level below market value. This ongoing work is done within the Counties' Housing Department.
 - b) Attainable housing is used to describe the ability of households to enter and graduate to higher levels in the housing market.
 - c) Developing housing that is attainable is focused upon increasing residential units that are constructed in a manner to ensure they are affordable to persons or families with annual income of up to \$75,000. Attainable housing supports are activities geared toward economic development initiatives, planning systems or programs meant to influence development patterns to increase the supply of homes or manage the cost of homes or market rental rates.
2. **Create an Attainable Housing Action Group** based on the attached Terms of Reference (Attachment 4 - Attainable Housing Action Group – Terms of Reference).
 3. **Create an Attainable Housing Coordinator position** (Dillon recommendation 9).

Develop local infrastructure and organizational structures and processes to increase housing units that are affordable.

- a) This position would be developed to support the development and creation of housing that is affordable and attainable. This would include, but not be limited to, working with local planners, Economic Development staff and the Counties' Housing Department. The position would work with a broad cross section of stakeholders such as developers, landlords, funding programs, etc., and would directly report to the Chief Administrative Officer.
- b) This position would be included in the 2022 Budget for the Counties and participating separated municipalities.
- c) The Coordinator would have four main objectives for 2022:
 - Identify local champions to fill the membership positions on the Attainable Housing Action Group and begin supporting the implementation of the Terms of Reference.

- Create an immediate action plan to promote the secondary suites program and advocate for planning reform and development application process review to assist land owners and developers to add new units into the marketplace.
- Seek opportunities for the creation/development of additional housing units in Leeds and Grenville that are attainable.
- Build necessary partnerships and identify and assist the private and not for profit sector to access grants.
- Development of recommendations for consideration and regular reporting to Committee of the Whole and separated councils
- Create a longer range work plan to develop actionable items identified as part of the additional recommendations as identified below.

4. Develop and implement a secondary suites program (separate report).

Additional Recommendations – Within Two Years

1. The Attainable Housing Coordinator in consultation with the Attainable Housing Action Group will:
 - Develop resources (e.g. website, information packets, etc.) to support the education of developers on provincial and federal-sourced funding opportunities for affordable housing creation, maintenance and retrofitting (Dillon recommendation 6).
 - Consider a request to the MMAH to be a “prescribed” upper-tier municipality under O. Reg 221/07. Create a Counties’-level Community Improvement Plan (CIP) to enable the provision of financial incentives (e.g. property tax breaks, tax credits, cash-in-lieu contributions), in addition to the waiving of municipal fees, to eligible applicants who want to build and/or supply affordable housing (Dillion Recommendation 7).
 - Develop outcome-based performance indicators for affordable housing, reflective of the urban-versus-rural setting, that link to those set-in strategies of upper levels of government (e.g. Long-Term Affordable Housing Strategy by the MMAH). Compare the data against these indicators to evaluate progress made towards achieving affordable housing objectives at the county, separated and lower-tier municipal level (Dillon recommendation 10).
 - Partner with the member and partner municipalities to have an ongoing dialogue on attainable housing, and work collaboratively towards local initiatives and treat the Counties’ Official Plan as one of the key mechanisms

for this collaboration (Dillon recommendation 11). This could in part be achieved through hosting a "Housing Summit".

2. Acquire land to build affordable rental housing that would be managed by the Counties, primarily through purchasing land. Donation of lands could also support land acquisition (Dillon recommendation 1).
3. Partner with a non-profit housing provider to identify suitable lands for affordable rental housing, or establish a local community land trust to begin a similar process (Dillon recommendation 2).
4. Consider the purchase of multi-unit buildings on the market that could be procured to retain existing rental housing stock, which may be managed by a community land trust to ensure that they remain attainable (Dillon recommendation 4).

Conclusion

Over the past year, the Task Force has responded to pressing housing needs within Leeds and Grenville. The Task Force has consulted with housing stakeholders and analyzed local housing data to seek viable, evidence-based, solutions. A number of initiatives have started because of this work however housing affordability is an intricate issue that requires a multi-faceted approach. Incorporation of key recommendations will set next steps for housing affordability in Leeds and Grenville, while ongoing review of priorities will be required to support evolving community needs. A solution to creating new housing units that are attainable within the marketplace will require leadership from the Counties to develop multi-sectorial partnerships and work plans. A position dedicated to championing solutions and advocating for landowners, developers and people seeking accommodation that is attainable and affordable, will ensure action plan results in successful outcomes.

FINANCIAL IMPLICATIONS

The cost to hire a Coordinator position would impact the 2022 Budget and the total cost would need to be finalized depending on the number of communities electing to participate in this initiative.

ATTACHMENTS

Attachment 1 – Local Municipal Partners – Summary of Presentations

Attachment 2 – Community Partner Presentations

Attachment 3 – Dillon Consulting Recommendations: Staff Comments

Attachment 4 – Attainable Housing Action Group – Terms of Reference

ALISON TUTAK
DIRECTOR OF COMMUNITY AND SOCIAL SERVICES

DATE

RAYMOND CALLERY
CHIEF ADMINISTRATIVE OFFICER

DATE

Local Municipal Partners – Summary of Priorities

Municipality	Local Priorities
Township of Athens	<ul style="list-style-type: none"> • Affordable housing needed – Valleyview Court consistently at capacity. • Better knowledge of what is currently available for funding and support (e.g. programs currently offered by governments).
Township of Augusta	<ul style="list-style-type: none"> • Potential for residential, commercial and industrial growth. • Regional approach is required in initiatives. • Looking at opportunities for partnerships. • Waste water systems should be explored. • Transit is an issue in the area.
City of Brockville	<ul style="list-style-type: none"> • Housing stock is priority and the shortage of available homes. • Affordable housing comes from availability of homes. • Interested in density and increasing population per kilometre. • Interested in creating similar planning rules and incentives so that development is not pushed out of the area. • Looking to develop partnerships to acquire more land.
Township of Edwardsburgh Cardinal	<ul style="list-style-type: none"> • Contractors needed to work at the lower end of the market to create houses that are affordable. • Interested in rejuvenating old style housing (similar to university neighbourhoods). • Raise the issue of absentee landlords. • Difficult to find builders to build in Township subdivisions. • Important that plans be in place for the future so that they are ready when developers move out of Ottawa to other regions. • Interested in also looking at social housing; subsidizing similar to what was done at Wall Street Village.
Township of Elizabethtown-Kitley	<ul style="list-style-type: none"> • Noted modular waste systems may unlock some of the rural potential. • There are hidden soft costs regarding homelessness and shelters (e.g. policing); need to share these soft costs. • Provincial Policy Statement and Official Plan may limit municipalities from certain activities; flexibility is required. • Transit is an issue and may unlock solutions.

ATTACHMENT 1

Municipality	Local Priorities
Township of Front of Yonge	<ul style="list-style-type: none"> • Working on partnerships is important; example of a septic issue with developer resulted in developer going elsewhere. • Affordable housing needed in the area. • Portable housing is a key to housing solutions. • Seniors are looking for affordable homes.
Town of Gananoque	<ul style="list-style-type: none"> • Interested in consistency across Leeds and Grenville with respect to incentives and how they forward with initiatives like secondary suites, tiny homes, etc. • Interested in providing social housing for seniors; this will open up housing for others, allowing families to move in. • Interested in high-density development.
Township of Leeds and Thousand Islands	<ul style="list-style-type: none"> • Identifying lots for higher density housing. • New zoning by-laws. • Interest to involve the Counties in a manner that can speed up the process for builders. • What are the things we are doing not so well? • Need more affordable and RGI housing.
Village of Merrickville-Wolford	<ul style="list-style-type: none"> • Concern regarding capacity of services and what is done when the municipality approaches capacity. • Addition of septic and wells add to the overall cost of the home. This can take an affordable home and make it unaffordable. • Aging in place is an issue as the private sector not building this type of housing. • Affordable and manageable housing is a priority.
Municipality of North Grenville	<ul style="list-style-type: none"> • Concern that inflationary housing prices are shifting what affordability looks like. • Interested in having a zoning framework to apply. • Interested in a collective approach by looking at common interests.
Town of Prescott	<ul style="list-style-type: none"> • Interested in examining the reallocation of housing, including where people can live in order to access services. • Locating supportive services with social housing. • Transportation is a challenge. • Examining rental subsidy versus ownership. • Important to have a mixed use of commercial housing and private housing.

ATTACHMENT 1

Municipality	Local Priorities
Town of Prescott – Cont'd	<ul style="list-style-type: none">• Interested in looking at public/private partnerships where properties revert to private ownership at end of lease.• Partnerships are key.
Township of Rideau Lakes	<ul style="list-style-type: none">• Village vitality key.• High demand for senior housing.• Senior housing required in Delta and Newboro.• Affordable housing options for families, seniors, low-income individuals that want to stay in the hamlets/villages they are in.• Energy efficiency with housing initiatives.• Rehabilitation of older homes into multiple units.• Locating additional trailer parks in rural areas.
Village of Westport	<ul style="list-style-type: none">• Attraction of younger families.• Affordable housing for families with children.• Assistance to seniors.• Stakeholders should include churches.

Community Partner Presentations

Meeting	Presentations/Reports	
Aug. 26, 2020	Carl Cannon, Co-Chair, Mayor's Affordable Housing Task Force, Municipality of North Grenville	
Sept. 23, 2020	Cherie Mills, Manager, Planning Department, UCLG	
Oct. 21, 2020	Jamie Shipley, Outreach Specialist, Partnerships and Promotions, Canada Mortgage and Housing Corporation	
	Jim Adams, Director, Housing Program Branch, Ministry of Municipal Affairs and Housing	
	Alison Tutak, Director, Community and Social Services	How Counties Staff Interacts with CMHC and MMAH.
Nov. 18, 2020	<ul style="list-style-type: none"> Lynda Garrah, Vice-Chair, Gananoque Housing Incorporation Community and Social Services 	<ul style="list-style-type: none"> Non-profit housing. Non-profit/cooperative housing providers in Leeds and Grenville.
Dec. 16, 2020	Alison Tutak, Director, Community and Social Services	Memos/Social Housing Waitlist and Homeownership Program.
Jan. 20, 2021	Alison Tutak, Director, Community and Social Services	<ul style="list-style-type: none"> Report HA-001-2021 - Homeownership Program Purchase Price and Asset Limit. Report HA-002-2021 - Asset Limit Policy. Report HA-003-2021 - Request for Proposal – Development to Analyze Affordable Housing in Leeds and Grenville. Report HA-004-2021 - Funding from the Ministry of Municipal Affairs and Housing: Social Services Relief Fund Phase 2 Holdback.
Feb. 24, 2021	<ul style="list-style-type: none"> Judy Lightbound, Managing Director, Housing Services Corporation Business Solutions Alison Tutak, Director, Community and Social Services 	<ul style="list-style-type: none"> Overview of services. Report HA-005-2021 - General Updates on Projects.

ATTACHMENT 2

Meeting	Presentations/Reports	
March 24, 2021	<ul style="list-style-type: none"> • Leigh Bursey, National Alliance to End Rural and Remote Homelessness and the Tiny Home Alliance Canada • Sonya Jodoin, Victim Services of Leeds and Grenville • Robyn Holmes, Connect Youth • Calvin Wong and Erin Wong, the Salvation Army Kemptville 	<ul style="list-style-type: none"> • Homelessness in Leeds and Grenville. • Homelessness in Leeds and Grenville. • Youth Homelessness Findings. • Overview of services.
Apr. 21, 2021	<ul style="list-style-type: none"> • Cherie Mills, Manager, Planning Services • Alison Tutak, Director, Community and Social Services • Alison Tutak, Director, Community and Social Services • Alison Tutak, Director of Community and Social Services 	<ul style="list-style-type: none"> • Report HA-006-2021 - Summary of Municipal Planning Staff Consultation. • Report HA-007-2021 - Social Services Relief Fund – Housing Support Team. • Report HA-008-2021 - Request for Proposal (RFP-2021-02) – Analysis of Housing Affordability Needs in Leeds and Grenville – Update. • For Information – Increasing Affordable Housing Supply in Ontario: Leading Practices of Non-Profit Housing Sector (presentation slides).
May 19, 2021	<ul style="list-style-type: none"> • Monica Belliveau, Project Manager, Dillon Consulting Ltd. • Scott Tylor, Senior Planner County of Grey 	<ul style="list-style-type: none"> • Introduction and Scope of Project. • Affordable and Attainable Housing Strategies in Grey County.
June 23, 2021	<ul style="list-style-type: none"> • Arfona Zwiers, Director of Social Housing, County of Simcoe 	<ul style="list-style-type: none"> • Affordable Housing and Homelessness Prevention.

ATTACHMENT 2

Meeting	Presentations/Reports	
June 23, 2021 – Cont'd	<ul style="list-style-type: none">• Cherie Mills, Manager, Planning Services• Alison Tutak, Director, Community and Social Services	<ul style="list-style-type: none">• Report HA-009-2021 - Official Plan and Zoning By-law Considerations for Additional Residential Units.• Report HA-010-2021 - Update on Identifying Surplus Properties.
July 21, 2021	<ul style="list-style-type: none">• Patricia Kyle, Chief Executive Officer, Lanark, Leeds and Grenville Addictions and Mental Health• Monica Belliveau, Project Manager, Dillon Consulting Ltd; Amy Greenberg, Planner, Dillon Consulting Ltd; Irene Pereira, Housing Specialist, Dillon Consulting Ltd.	<ul style="list-style-type: none">• Overview of Services.• Draft Affordability Plan.
Sept. 24, 2021	Alison Tutak, Director, Community and Social Services	<ul style="list-style-type: none">• Report HA-011-2021 - Marco Polo 100 Digital Build Challenge – Gananoque.• Report HA-012-2021 - Updates

Dillon Consulting Recommendations: Staff Comments

Recommendation 1	Acquire land to build affordable rental housing that would be managed by the Counties, primarily through purchasing land; however, donation of lands from municipalities and the public could also support land acquisition.							
Key Issues Addressed	1	✓	2	✓	3	✓	4	✓

Considerations:

- Cost to purchase land.
- Cost of construction.
- Ongoing costs of operations, staffing and contribution to capital reserve.
- Could have a mix of market/commercial and affordable rents to cover operational costs.
- Affordable units do not count towards service level standards.
- Ability to target new property where there is the greatest need in terms of location and unit size.
- Direct control will ensure affordability remains in effect indefinitely.

Recommendation 2	Partner with a non-profit housing provider to identify suitable lands for affordable rental housing, or establish a local community land trust to begin a similar process.							
Key Issues Addressed	1	✓	2	✓	3	✓	4	✓

Considerations:

- If the non-profit providers were to operate solely on rents, the only ongoing cost for the United Counties of Leeds and Grenville (Counties) would be a rent subsidy.
- Direct ongoing costs of operations, staffing and contribution to capital reserve not the responsibility of the Counties.
- Could have a mix of market/commercial and affordable rents to cover operational costs.
- Affordable units do not count towards service level standards.

ATTACHMENT 3

- Ability to target new property where there is the greatest need in terms of location and unit size.

Recommendation 3	Identify underutilized properties that could be converted to provide affordable housing units.							
Key Issues Addressed	1	✓	2	✓	3	✓	4	✓

Considerations:

- Cost to purchase.
- Cost of construction.
- Ongoing cost of operations, staffing and contribution to capital reserve.
- Affordable units do not count towards service level standards.
- Ability to target new property where there is the greatest need in terms of location and unit size.
- Direct control will ensure affordability remains in effect indefinitely.

Recommendation 4	Consider the purchase of multi-unit buildings on the market that could be procured to retain existing rental housing stock, which may be managed by a community land trust to ensure that they remain affordable.							
Key Issues Addressed	1	-	2	✓	3	✓	4	✓

Considerations:

- Inherit existing building and tenant issues.
- Does not increase the number of units in an area.
- Does not address those areas that do not have existing rental housing.
- Cost to purchase.
- Ongoing costs of operations, staffing and contribution to capital reserve.

Recommendation 5 & 5A	<p>Create a revolving Affordable Housing program fund, via a housing levy to generate funds within the counties, to support various housing initiatives.</p> <p>(A) The funds could specifically be used towards the expansion of the counties current Housing Allowance Program.</p>							
Key Issues Addressed	1	✓	2	✓	3	✓	4	✓

Considerations:

- Will create a budget increase annually.
- Clear and distinct criteria will need to be created for use of funding.

Recommendation 6	<p>Educate developers on provincial and federal sourced funding opportunities for affordable housing creation, maintenance, and retrofitting.</p>							
Key Issues Addressed	1	-	2	✓	3	✓	4	✓

Considerations:

- Without confirmed reliable sources of funding at the provincial and federal levels there would not be much information to provide.
- Developers often find the funding agreements and time frames for required participation restrictive.

Recommendation 7	Submit a request to the M.M.A.H. to be a "prescribed" upper-tier municipality under O. Reg. 221/07. Create a Counties-level Community Improvement Plan (C.I.P.) to enable the provision of financial incentives (e.g., property tax breaks, tax credits, cash-in-lieu contributions), in addition to the waiving of municipal fees, to eligible applicants who want to build and/or supply affordable housing.							
Key Issues Addressed	1	✓	2	-	3	✓	4	✓

Considerations:

- Being a "prescribed" municipality will enable the Counties to prepare a Counties-CIP, when the Counties decides to proceed with one.
- Process to change the Ontario Regulation would be similar to that undertaken when the Counties requested delegated Counties' Official Plan amendment approval. Planning staff would initiate a discussion with the Ministry of Municipal Affairs and Housing (MMAH) and prepare a report to Counties Council to support the request.
- In creating a future CIP, the Counties would need to define what it wants to achieve and how to get there (e.g. programs and financial incentives).
- Potential cost to prepare the plan in staff time or by consultants.

Recommendation 8	Amend the Counties Official Plan to state that the Counties, local municipalities, and partners will promote, pursue, and incentivize public-private partnerships to build affordable housing.							
Key Issues Addressed	1	-	2	✓	3	✓	4	✓

Considerations:

- A Counties' Official Plan amendment is a prescribed Planning Act process (steps and timelines) and is open to appeal to the Ontario Land Tribunal (former OMB).
- Counties' Official Plan amendments require consultation with local municipalities and agencies.
- Potential cost to prepare the amendment in staff time or by consultants.

- Potential cost for advertising of public meeting.
- Will lead to future amendments to local official plans.

Recommendation 9	Create an Affordable Housing Coordinator position who would be responsible for all Counties-led actions in this strategy, as well as any other actions taken towards progressing affordable housing initiatives.							
Key Issues Addressed	1	✓	2	✓	3	✓	4	✓

Considerations:

- Dedicated staff would ensure a continued focus on the priority of creating new housing options and solutions.
- Ability to review, analyze, and maintain demographic and other determining statistics and trends related to housing affordability and needs in Leeds and Grenville.
- Focus on research and ability to document applicable senior government priorities, programs and funding applicable to housing affordability in Leeds and Grenville, or new housing models.
- Cost of wages and benefits.

Recommendation 10	Develop outcome-based performance indicators for affordable housing, reflective of the urban versus rural setting, that link to those set in strategies of upper levels of government (e.g., Long-Term Affordable Housing Strategy by the Ministry of Municipal Affairs and Housing). With the release of new Census data every five years, compare the data against these indicators to evaluate progress made towards achieving affordable housing objectives at the Counties and lower-tier municipalities levels.							
Key Issues Addressed	1	✓	2	✓	3	✓	4	✓

Considerations:

- Performance indicators will ensure accountability to the commitment of increasing affordable housing.
- Will assist in prioritizing limited housing development funds to projects that match housing needs based on current data.
- A dedicated Affordable Housing Coordinator would ensure consistency in monitoring performance indicators.

Recommendation 11	Partner with the member and partner municipalities to have an ongoing dialogue on affordable housing and work collaboratively towards local affordable housing initiatives, and treat the Counties Official Plan as one of the key mechanisms for this collaboration.							
Key Issues Addressed	1	✓	2	✓	3	✓	4	✓

Considerations:

- There are planning group meetings held twice a year which include those staff who do planning across Leeds and Grenville (including the separated municipalities) and conservation authority representatives. This also includes other Counties' staff (i.e. Housing) as needed. This group could be utilized as a forum to discuss and collaborate on local affordable housing initiatives.
- Alternatively, a new group comprised of Planning Department staff and Housing Department representatives could be created. This group should have a formal terms of reference to set out its purpose, number of meetings, membership and expected duties/scope.
- The dedicated Affordable Housing Coordinator could support this new group.

Staff Questions for Task Force Members:

- Do you want to exceed the current service level standards for RGI units or increase the current number of affordable units?
- Do you want to set goals for the creation of housing units?
- Do you want the Joint Services Committee to fund the housing units?
- How do you want to fund the units; annual amount on housing budget, levy?
- How much do you want to fund?

ATTACHMENT 3

- Do you want to focus on bricks and mortar buildings, housing allowances, or both?
- Where do you want the units located?
- What is the mandate (will impact size)?
- What size of units will be prioritized?

Attainable Housing Action Group

Terms of Reference (Draft)

Purpose

The purpose of the Attainable Housing Action Group is to strategically examine how we create inclusive communities as to enable those that want to live in Leeds and Grenville to live in Leeds and Grenville. The group will examine and identify solutions to urban and rural attainable housing needs for implementation and consideration by municipal government and other stakeholders.

Membership

Core membership with voting privileges

- Elected Officials (three) – Two elected officials and the Warden
- Members of the public (up to two and by request of the group based on expertise required)
- Developer/builder (up to two)
- Non-profit housing (up to one)

Staff support without voting privileges

- Economic development (up to two)
- Attainable Housing Coordinator (one)
- Counties' Housing Department Manager (one - available upon request of the Chair)
- Municipal planning (up to three - representation for urban and rural)

Terms of Membership

- Core members are appointed for a two-year term.
- Membership is assigned to the individual versus an organization - substitutes are not allowed.
- Meetings will be scheduled every two months.
- Members can be added upon full consensus and agreement of the Attainable Housing Action Group.
- Chairperson (elected voting member)

Attainable Housing Action Group - Terms of Reference (Draft)

Definition of Attainable Housing and Affordable Housing

Attainable Housing

The term attainable housing is used to describe the ability of households to enter and graduate to successively higher levels of the local housing market. Implicit in this usage of attainability is the idea that a range of housing options (e.g. type, size, tenure, cost) exists in the local market. Households at various income levels can find and secure (attain) suitable housing and can ultimately advance to a different level.

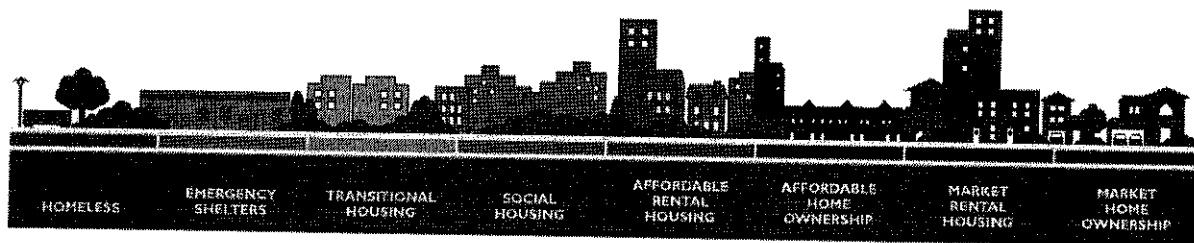
Affordable Housing - In the case of **ownership housing**, the least expensive of:

1. housing for which the purchase price results in annual accommodation costs which do not exceed 30% of gross annual household income for low and moderate income households; or
2. housing for which the purchase price is at least 10% below the average purchase price of a resale unit in the regional market area

In the case of **rental housing**, the least expensive of:

1. a unit for which the rent does not exceed 30% of gross annual household income for low and moderate income households; or
2. a unit for which the rent is at or below the average market rent of a unit in the regional market area.
3. To focus on the "blue section" of the housing continuum: Affordable Rental and Affordable Home Ownership.

THE HOUSING CONTINUUM



Work Responsibilities/Scope of Work

1. Review and analyze demographic and other determining statistics and trends related to attainable and affordable housing needs in Leeds and Grenville.

Attainable Housing Action Group - Terms of Reference (Draft)

2. Identify current and projected needs in Leeds and Grenville.
3. Identify constraints and opportunities in Leeds and Grenville.
4. Research and document effective models and approaches (best practices) for attainable housing within different types of Ontario municipalities (i.e. upper, lower, or single-tier municipalities, as well as urban and rural municipalities).
5. Research and document applicable senior government priorities, programs and funding potentially applicable to attainable housing in Leeds and Grenville.
6. Identify potential public and private partners and partnership opportunities that may enhance housing opportunities in Leeds and Grenville.
7. Host delegations by housing stakeholders including but not limited to
 - senior government and their agencies (including the Canada Mortgage Housing Corporation [CMHC], Ministry of Municipal Affairs and Housing [MMAH] - housing and land use planning);
 - best practice municipalities (i.e. upper, lower and single-tier municipalities, as well as urban and rural municipalities);
 - non-profit and private providers;
 - three-P affordable developments; and
 - regional developers/builders
8. Identify, document and promote potential and prioritized options and solutions that may assist municipalities and/or appropriate stakeholders to enhance housing opportunities in Leeds and Grenville.
9. Responsibility of core members to bring back information or recommendations to the Leeds and Grenville Joint Services Committee.

Staff Support

- Administrative staff support will be provided by the United Counties of Leeds and Grenville.
- Other staff or external technical resources or content experts may be provided as appropriate.

Meetings

Generally, meetings will be held once every two months. Additional meetings may be held at the call of the Chair.

Timeline

The Attainable Housing Action Group will have its first meeting in January 2022.

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 22

Date: January 10, 2022

Moved by: Cameron Foster Molloy Ireland

Seconded by: Cameron Foster Molloy Ireland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive a request to waive Noise By-Law 23-03 for an event on June 11, 2022.

Carried / Defeated

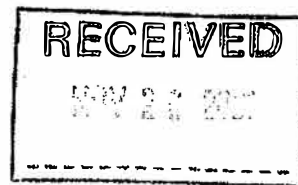
J. Douglas Struthers, Mayor

For Clerk's use only, if required.

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Ireland	Y	N
Molloy	Y	N
Struthers	Y	N

Brendan Maloney, Jannel Miller
476 County Road 29
Smiths Falls, Ontario
K7A 4S5



November 16th, 2021

Mayor Doug Struthers
Village of Merrickville-Wolford
317 Brock Street West. P.O. Box 340
Merrickville, Ontario
K0G 1N0

RE: Noise By-Law No. 23-03 for Event on June 11, 2022

Dear Mayor Struthers and Council Members,

We are writing this letter to ask for permission to create noise after the hours of 11:00pm as outlined in Noise By-Law No. 23-03.

We would like to host our wedding reception outdoors at the Merrickville Community Centre Grounds on June 11th, 2022. Should you accept our proposal we will obtain insurance and all other permits as required (building permit, liquor license, etc.) At the celebration of our wedding there will be three main sources of noise; the DJ service (including Master of Ceremonies), the guests and the transportation. We intend on having a DJ at the reception to provide entertainment within the rented vinyl tents. We are expecting approximately 150 guests. There will be some guests who chose to drive their own vehicles, but we will also be hiring a transportation service for guests to return safely to their home or lodgings.

We are sincerely looking forward to celebrating our wedding at the Fair Grounds. Being that we are respectful of the community, we humbly do not believe that we will be a nuisance to neighbouring properties. We are acknowledging that we do not expect the reception to be completed at 11:00pm. We are understanding of the By-Law and request permission to allow the DJ, our guests, and means of transportation to create noise after 11:00pm.

We hope for positive feedback upon your review. Kindly please confirm if this request is acceptable.

Sincerely,

Brendan Maloney *R Jannel Miller*

Brendan Maloney and Jannel Miller

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 22

Date: January 10, 2022

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Ireland	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Molloy Ireland

Seconded by: Cameron Foster Molloy Ireland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-01-2022, being a report regarding the 2022 Interim Borrowing By-Law.

Carried / Defeated

J. Douglas Struthers, Mayor



Village of Merrickville-Wolford

Report FIN-01-2022
Finance Department
Information Report to Council
Date of Council Meeting: January 10, 2022

Re: Interim Borrowing By-Law

OBJECTIVE: To provide Council with information in order to authorize the 2022 Interim Borrowing By-law

RECOMMENDATION:

THAT: Council receive report FIN-01-2022 regarding the Interim Borrowing By-law for 2021; and

THAT: Council does hereby give favourable consideration to By-law 01-2022, being a by-law to authorize the borrowing of money to meet the 2022 expenditures of the Corporation of the Village of Merrickville-Wolford.

BACKGROUND:

Section 407 of the *Municipal Act*, 2001, authorizes a municipality to approve temporary borrowing to meet current expenditures in advance of the collection of tax revenue and budgeted revenues from other sources. From January 1 to September 30, the amount borrowed may not exceed 50% of the total estimated revenues. For the last quarter of the year, the limit is set at 25% of the total estimated revenues. Until the current year's budget is passed, the estimated limits are calculated using the estimated revenues as set out in the budget adopted the previous year.

It is standard practice for a municipality to adopt a by-law in January for this purpose.

ANALYSIS:

Each year at this time Council approves an interim borrowing by-law to meet the current expenditure needs in advance of collecting tax revenue and budgeted revenues from other sources for the upcoming year. Municipal cash balances are typically lower in the first few months of the year prior to the February tax deadline.

The total 2021 budgeted revenues were approximately \$5.6 million (excluding water and sewer revenues). The draft by-law attached to this report authorizes the Mayor and Treasurer to borrow up to \$2 million from January 1, 2022 to September 30, 2022, and

\$1 million from October 1, 2022 to December 31, 2022, which is below the prescribed limit. The municipality has not had to use interim borrowing in several years.

Staff do not anticipate the need for interim borrowing in 2022. Therefore, the passage of an Interim Borrowing By-law is a precautionary measure. Borrowing for capital projects is a separate process.

BUDGET/LEGAL IMPLICATIONS:

N/A

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement

Being compliant with Ontario Regulations is a requirement of the Village and staff are providing effective services by ensuring these requirements are met.

CONCLUSION:

It is recommended that Council authorize the Interim Borrowing By-law, as attached.

ATTACHMENTS:

Schedule "A": By-law 01-2022 Interim Borrowing By-law

Submitted by:

Approved by:



Kirsten Rahm,
Manager of Finance - Treasurer



Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 22

Date: January 10, 2022

For Clerk's use only, if
required:

Recorded Vote Requested

By:

Cameron	Y	N
Foster	Y	N
Ireland	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Molloy Ireland

Seconded by: Cameron Foster Molloy Ireland

Be it hereby resolved that: By-law 01-2022, being a by-law to authorize the municipality to borrow up to \$2,000,000 during the January 1, 2022 to September 30, 2022 period, and up to \$1,000,000 during the October 1, 2022 to December 31, 2022 period in order to finance the Village's Current Operating Expenditures on an interim basis, be read a first and second time, and that By-law 01-2022 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

CORPORATION OF THE VILLAGE OF MERRICKVILLE – WOLFORD

BY - LAW No. 01-2022

ONTARIO MUNICIPAL CORPORATIONS - BORROWING BY-LAW

BEING a By-Law to authorize the Municipality to borrow up to \$2,000,000 during the January 1, 2022 to September 30, 2022 period and up to \$1,000,000 during the October 1, 2022 to December 31, 2022 period in order to finance the Village's Current Operating Expenditures on an interim basis;

WHEREAS Sections 407 (1) and (2) of the Municipal Act, S.O. 2001, c.25, as amended, authorize Council to pass a by-law authorizing the municipality to borrow from time to time by way of promissory note or bankers' acceptance such sums as Council considers necessary to meet the current expenditures of the Corporation for the year until the taxes are collected and other revenues are received, provided the amounts borrowed between January 1 and September 30 and between October 1 and December 31 of the year do not exceed fifty per cent (50%) and twenty five per cent (25%), respectively, of the total estimated revenues of the corporation as set forth in the budget adopted for the prior year;

AND WHEREAS the Council deems it necessary to authorize the borrowing together with any similar borrowings that have not been repaid, a maximum of \$2,000,000 during the period between January 1, 2022 and September 30, 2022, and a maximum of \$1,000,000 during the period between October 1, 2022, and December 31, 2022 in order to meet the current operating expenditures of the Corporation until the taxes are collected, such sums representing not more than fifty percent (50%) and twenty-five percent (25%), respectively, of the estimated revenue of the Corporation as set forth in the budget adopted for the prior year;

AND WHEREAS Council deems it expedient to pass a by-law for such purpose.

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford does enact as follows:

1. The Mayor and Treasurer of the Corporation are hereby authorized under the seal of the Corporation, to borrow by way of promissory note or banker's acceptance a sum not exceeding \$2,000,000 between January 1, 2022 and September 30, 2022 and \$1,000,000 between October 1, 2022 and December 31, 2022 for the purpose of meeting the current operating expenditures of the Corporation until the taxes are collected.
2. Despite the provisions of Section 1 of this By-law, the amounts that may be borrowed during the times and for the purposes mentioned in Section 1 of this By-law, together with the total of any similar borrowings that have not been repaid, shall not, except with the approval of the Local Planning and Appeals Tribunal, exceed during the period between January 1, 2022 and September 30, 2022, and during the period between October 1, 2022 and December 31, 2022, fifty percent (50%) and twenty-five percent (25%), respectively, of the uncollected balance of the estimated revenues of the Corporation as set forth in the budget adopted for the prior year.
3. The Mayor and Treasurer are hereby authorized to pay or allow the bank or banks or any other person, firm or corporation that lends money to the Corporation, interest on the sums borrowed at such rates of interest and on such other terms as may be arranged by the Treasurer and adopted by Council.
4. The promissory note, or notes, debentures, covenants or agreements sealed with the seal of the Corporation and signed on behalf of the Corporation by the Mayor and Treasurer may be given to the said bank or banks, person, firm or corporation as aforesaid as security for the repayment of the amounts borrowed with interest thereon as aforesaid.
5. This By-law shall come into force and take effect on January 1, 2022.

READ a first and second time this 10th day of January 2022.

READ a third and final time and passed this 10th day of January 2022.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 22

Date: January 10, 2022

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Ireland	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Molloy Ireland

Seconded by: Cameron Foster Molloy Ireland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report FIN-02-2022, being a report regarding the 2022 Interim Tax Levy.

Carried / Defeated

J. Douglas Struthers, Mayor



Village of Merrickville-Wolford

Report FIN-02-2022

Finance Department

Information Report to Council

Date of Council Meeting: January 10, 2022

Re: 2022 Interim Tax Levy

OBJECTIVE: To provide Council with information in order to authorize the Interim Tax Levy By-law for 2022.

RECOMMENDATION:

THAT: Council receive report FIN-02-2022 regarding the Interim Tax Levy for 2022; and

THAT: Council does hereby give favourable consideration to By-law 02-2022, being a by-law to authorize the 2022 interim tax levy and due dates.

BACKGROUND:

The purpose of this report is to seek authorization from Council to impose an interim property tax levy for the 2022 taxation year. The interim tax levy is required to ensure cash flow in order to meet the financial obligations of the municipality prior to the final 2022 tax levy.

Section 317 of the *Municipal Act*, 2001, permits the municipality to impose upon all taxable property an interim tax levy not to exceed a prescribed percentage or 50% of the total taxes for municipal and school board purposes levied on a property for the previous year. The Act requires that an interim tax levy by-law be passed in the year to which it applies or in November or December of the previous year, provided that the by-law does not come into effect until a specified day in the applicable year.

ANALYSIS:

The proposed by-law authorizes the municipality to impose a portion of the tax levy based on 50% of the previous year's total tax levy on all tax classes within the Village in 2022. The levy is based on the total billing for the previous year and does not reflect the 2022 budget or tax rates. The by-law also sets the payment and penalty authority of the municipality. The interim tax due date will be February 28, 2022 for all properties.

BUDGET/LEGAL IMPLICATIONS:

The interim tax levy has a short-term financial effect in that it represents revenue requirements of the Village of Merrickville-Wolford prior to the final tax by-law applicable to the 2022 fiscal year only.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement

Through the passage of the proposed Interim Tax Levy By-law, the Village will be authorized to levy taxes on an interim basis to ensure tax revenue is collected in order to carry on providing services to the municipality.

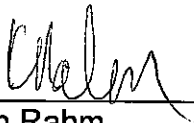
CONCLUSION:

It is recommended that Council authorize the Interim Tax Levy By-law, as attached.

ATTACHMENTS:

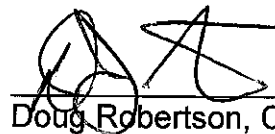
Schedule "A": By-law 02-2022, Interim Tax Levy

Submitted by:



Kirsten Rahm,
Manager of Finance - Treasurer

Approved by:



Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 22

Date: January 10, 2022

For Clerk's use only, if required:

Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Ireland	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Molloy Ireland

Seconded by: Cameron Foster Molloy Ireland

Be it hereby resolved that: By-law 02-2022, being a By-law to impose an interim tax levy for the year 2022 on properties within all tax classes in the Village of Merrickville-Wolford, be read a first and second time, and that By-law 02-2022 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

CORPORATION OF THE VILLAGE OF MERRICKVILLE - WOLFORD
BY-LAW No. 02-2022

BEING a By-Law to impose an interim tax levy for the year 2022 on properties within all tax classes in the Village of Merrickville-Wolford.

WHEREAS pursuant to section 317 (1) of the Municipal Act, S.O. 2001, the council of a local municipality, prior to the adoption of the estimates for the year may pass a by-law levying amounts on the assessment of property in the local municipality;

AND WHEREAS pursuant to section 317 (3) of the Municipal Act, S.O. 2001, the amount levied on a property shall not exceed a prescribed percentage, or 50% if no percentage is prescribed, of the total amount of taxes for municipal and school purposes levied on the property for the previous year;

AND WHEREAS it is deemed advisable to impose an interim tax levy on all properties within the Village of Merrickville - Wolford in order to cover interim expenditures;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville - Wolford does enact as follows that:

1. A 2022 interim tax levy be imposed on all property classes within the limits of the Village of Merrickville-Wolford.
2. The amount levied on all property classes in the Village of Merrickville-Wolford shall be equal to 50% of the total amount of taxes for municipal, county and school purposes levied on the property for the previous year, subject to any mandatory adjustment dictated by the legislation or by regulation.
3. The amount levied may be adjusted to include the levying of amounts on assessment added to the assessment roll in 2022 that was not on the assessment roll in 2021.
4. The said interim tax levy shall become due and payable on the 28th day of February 2022. Any unpaid balance outstanding on the 1st day of March, 2022 shall constitute default.
5. A penalty of 1.25% shall be added to all interim levy amounts that are in default on the 1st day of March 2022 and on the 1st day of each month thereafter until paid in full.
6. All penalties and interest added to the interim tax levy in default shall become due and payable as if the same had originally been imposed as part of the interim tax levy.
7. This By-Law shall be deemed to have been passed and in effect as of the 1st day of January, 2022.

READ a first and second time this 10th day of January, 2022.

READ a third and final time and passed this 10th day of January, 2022.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 22

Date: January 10, 2022

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Ireland	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Molloy Ireland

Seconded by: Cameron Foster Molloy Ireland

Be it hereby resolved that: By-law 03-2022, being a by-law to confirm the proceedings of the Council meeting of January 10, 2022, be read a first and second time, and that By-law 03-2022 be read a third and final time and passed.

Carried / Defeated

J. Douglas Struthers, Mayor

THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

BY-LAW 03-2022

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON JANUARY 10, 2022

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed prudent that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on January 10, 2022 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on January 10, 2022 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 10th day of January 2022.

J. Douglas Struthers, Mayor

Doug Robertson, CAO/Clerk

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



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VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 22

Date: January 10, 2022

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Ireland	Y	N
Molloy	Y	N
Struthers	Y	N

Moved by: Cameron Foster Molloy Ireland

Seconded by: Cameron Foster Molloy Ireland

Be it hereby resolved that:

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at p.m. until the next meeting of Council on Monday, January 24, 2022 or until the call of the Mayor subject to need.

Carried / Defeated

J. Douglas Struthers, Mayor