

Canada Day Committee

AGENDA – June 5, 2018 5:30pm – Village Office

Item	Discussion	Action
1. Disclosure of Pecuniary Interest		
2. Approval of Previous Minutes	Minutes of the April 3rd and May 7 th meetings attached	
3. Adoption of Agenda		
4. Administrative Items	<p>Budget: see attached</p> <p>Permits:</p> <ul style="list-style-type: none"> • Parks Permit –submitted- pending • Road Closure: confirmed • OPP Attendance – Mayor Nash to confirm <p>Communication:</p> <ul style="list-style-type: none"> • NG Times, Metroland, Village FB and Website, Phoenix – all provided with News release (attached) • MW 225 Facebook Page will have a listing of Canada Day Activities 	
5. Review of Activities and Events July 1st	<p>5.1 See attached Schedule of Events</p> <p>5.2 See attached Roles and Responsibilities</p> <p>5.2.1 Cake – purchase thereof – Mary Kate</p> <p>5.2.2 Water Station and Port-a-Potties - Mark</p>	
6. Other Business	<p>MW 225 Celebrations- ad hoc working group</p> <ul style="list-style-type: none"> • next meeting June 5 at Library at 5pm 	
7. Date of Next Meeting	June 18 th at 5:30pm	

Canada Day Coordinating Committee 2018

	Credits	Debit	Balance	
Opening Balance	12,000.00		\$ 12,000.00	
Lions'	750.00		\$ 750.00	
Herb White Automotive	100.00		\$ 100.00	
Heat Busters	200.00		\$ 200.00	
RW Eagle Carpentry	100.00		\$ 100.00	
				Need another \$100.00
Merrickville Tool Rental	250.00		\$ 250.00	
Total Budget			\$ 13,400.00	
				Payable to:
Fireworks		\$ 8,475.00		
Pipe Band				Kemptville Legion Pipes and Drums Branch 212
		\$ 500.00	cheque	
Swords & Ploughshares		\$ 500.00	cheque	
Shriners		\$ 400.00	cheque	Tunis Shriners #179. Lower left hand corner "Shrine Hospital for Children" for participating in Merrickville's Canada Day Parade.
Canada Day Cake		\$ 85.00		
Parks Canada Permit		\$ 692.30		
Entertainment	musicians	\$ 60.00		
Sons of Martha Band		\$ 1,200.00	cheque	Chris Chinkiwsky
Andrew James Review		\$ 300.00	cheque	Jim White
Sound Technician		\$ 650.00	cheque	Jamming Around Man Productions
Pop for Lions' BBQ		\$ 75.00		
Decorations		\$ 350.00	(est)	Margo Heighton
Printing Costs - Posters		\$ 175.00	(est)	Coba Studio
Total Expenses		\$ 13,462.30		
BALANCE			-\$ 62.30	

Detour for Special Event

Canada Day Advisory Committee Meeting

Minutes

April 3, 2018 at 5:30pm

Council Chambers

Present: Robyn Eagle, Don Halpenny, Lee Horning, Mayor Nash, Mary Kate Laphen (Staff liaison)	Other: Kevin Bridge, Dell Bower, Margo Heighton, Mark Sine	Regrets: Wayne Trusty,
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Agenda Item	Discussion	Action
1. Call to Order		Meeting called to order at 5:30 pm
2. Disclosure of Pecuniary Interest:	None declared	n/a
3. Approval of Minutes	RESOLUTION to approve the minutes of the Mar. 5 meeting. Moved by Don Halpenny, Seconded by Lee Horning.	Minutes APPROVED
4. Approval of Agenda	RESOLUTION to approve the agenda. Moved by Lee Horning, Seconded by Don Halpenny	Agenda APPROVED
5. Administrative Items	Budget – Update on Council funding	\$12,000 funding approved by Council
	Permits Park Permit Road Closure Permit <ul style="list-style-type: none"> • Need to contact County about closing St. Lawrence St, 11:30 -12:30 • Will need detour signs • Need to close side streets and Main St W to St. John • Need to set up barricades and parking pylons – 8:00 for pylons, 10:30 for side streets • Need to arrange for police 	<ul style="list-style-type: none"> • Need copy of fireworks contract to proceed with this • Mayor will contact County re: closing St. Lawrence • Kevin will set up barricades at Main-St. Lawrence • Need to arrange volunteer crew to set up/take down barricades & pylons
	Founder's Ale (225 Beer) Discussion of where it will be available on Canada Day <ul style="list-style-type: none"> • Goose, Baldachin, Mainstreet are all interested, possibly also the Legion, at the United Church • Suggestion to set up a beer garden in Blockhouse Park • Kevin would like to sell small jugs of the beer in crates (as souvenir, not for immediate consumption) 	<ul style="list-style-type: none"> • Have decided against trying to serve beer in Blockhouse Park, in order to preserve more of a family atmosphere

	<p>Communications Wait on this until closer to July Consider doing something with schools</p> <ul style="list-style-type: none"> • Ste Marg has contacted Robyn 	<ul style="list-style-type: none"> • Robyn to contact MPS
<p>6. Events for Canada Day 2017</p>	<p>Parade Muster will be at 11:00 Mark Scullino is Parade Marshall</p> <ul style="list-style-type: none"> • Has confirmed regular parade participants <p>Looking for more floats, participants</p> <p>Blockhouse Events Need chairs</p> <p>Presentations/Awards</p> <p>Dignitaries to attend?</p> <p>Choir</p> <ul style="list-style-type: none"> • Having difficulties finding one • Susan Lines has a soloist, but not choir <p>Lions' BBQ</p> <ul style="list-style-type: none"> • Will operate as usual <p>Children's Activities</p> <ul style="list-style-type: none"> • Margo Heighton is coordinating • Ste Marg will have activities for kids • Daycare may have a booth/activities • Working on face painters, etc • Will see if Historical Society/Blockhouse are doing anything <p>Maker's Market</p> <ul style="list-style-type: none"> • Will run in the empty lot next to Mainstreet <p>Water-filling station</p> <ul style="list-style-type: none"> • Mark Sine suggested such a station to raise money for charity • Shriners would also like to do this to raise money for their projects <p>Port-a-Potties</p> <ul style="list-style-type: none"> • Possibly to be located near Depot 	<ul style="list-style-type: none"> • Put out notice for floats, etc – in Chamber newsletter, etc • Possibly have kids decorate bikes and ride in parade? Contact schools re: this • Legion to provide chairs • Mayor has people in mind for these awards • Mayor to invite dignitaries • Looking for a choir – Anglican Church suggested • Margo is looking into these • To be determined • Shriners would also like to put up an info booth (about themselves)

	<p>Lions' Gazebo</p> <ul style="list-style-type: none"> • Unlikely this will be ready in time for Canada Day, but have Ag Soc trailer for music <p>Musicians</p> <ul style="list-style-type: none"> • Giacoso Strings contacted • Have line-up from 1-5 in Ag Soc trailer <p>Fairgrounds (Evening)</p> <ul style="list-style-type: none"> • Considering show by Sons of Martha to lead into/overlap fireworks <ul style="list-style-type: none"> ○ show 9-10:30, fireworks at 10 ○ Cost would be \$1,200 	<ul style="list-style-type: none"> • Have sent letter to Lions' Club re: funding for musicians, haven't heard back yet • Dependant on receiving funding from Lions' (or other) • Need to check with library re: power requirements • Need to check if able to approach from the beach (re: fireworks zone)
7. Merrickville 225 Logo	Robyn circulated final version of M225 logo by Chamber	Everyone is encouraged to use it in related marketing
8. Next meeting	Mon, May 7, 5:30 pm. Council Chambers	
9. Adjournment		Meeting Adjourned

Canada Day Advisory Committee Meeting
Minutes May 7, 2018 at 5:30pm
Council Chambers

Present: Robyn Eagle, Don Halpenny, Lee Horning, Mayor Nash, Mark Scullino, Wayne Trustee, Mary Kate Laphen (Staff liaison)	Other:	Regrets:
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Agenda Item	Discussion	Action
1. Call to Order		Meeting called to order at 5:30 pm
2. Disclosure of Pecuniary Interest:	None declared	n/a
3. Approval of Minutes	Minutes of the April 3dr meeting to be circulated with May's minutes	Deferred
4. Approval of Agenda	RESOLUTION to approve the agenda. Moved by Lee Horning, Seconded by Don Halpenny	Agenda APPROVED
5. Administrative Items	<p>Budget –</p> <p>Based on the current expenditures, the budget is in a \$637 deficit, even with the donation from the Lions', who have provided \$750.00. Robyn has contacted Herb White Automotive and HeatBusters, who will both provide financial support for Canada Day</p>	<p>Robyn to seek further donations.</p> <p>Robyn to contact parade participants who require cheques to confirm who cheques are payable to.</p>
	<p>Permits</p> <p>Park Permit – still waiting confirmation from Parks.</p> <p>Road Closure Permit</p> <ul style="list-style-type: none"> • Still waiting confirmation. 	<p>Mayor/Bylaw Officer to follow up re: closing St. Lawrence and Police</p> <p>Robyn will arrange volunteer crew to set up/take down barricades & pylons</p>
	<p>Communications</p> <p>Poster for schedule of events needs to be finalized so it can be included in Phoenix.</p> <p>News Release to be finalized</p> <p>Ask Karl Faige to message Chamber Members about participating in Parade</p>	<p>Robyn to draft poster and circulate via email to members for comment and finalization. Mark will print out the Posters in color</p> <p>Robyn and Mary Kate to draft news release</p> <p>Robyn</p>

	<p>Parade: Muster will be between 10:30 -11:00 Mark Scullino is Parade Marshall</p> <ul style="list-style-type: none"> • Has confirmed regular parade participants <p>Looking for more floats, participants</p> <p>Blockhouse Events- see attached Timing document</p> <ul style="list-style-type: none"> • Need 4 additional barriers to block off parking lot in Blockhouse Park <p>Lions' BBQ:</p> <ul style="list-style-type: none"> • Will operate as usual – confirm if they will also provide pop or just water. Last year, Canada Day gave Lions' \$ towards pop <p>Canada Day Cake:</p> <p>Ag. Society Trailer:</p>	<p>Robyn</p> <ul style="list-style-type: none"> • to liaise with Fireworks to get the name of the Lead for the day • get additional barriers • follow up re: Lions and pop <p>Mary Kate to get 2 10x12" slab cakes, napkins, table cloth and knife. Look into storing cake at Mainstreet until 12:00ish</p> <p>Don Halpenny to liaise with Don McConnell to move Ag. Society Trailer to Blockhouse Park by 9am , then to Fairgrounds at 7pmish</p>
<p>6. Events for Canada Day 2017</p>	<p>Will need chairs set up 10 chairs at Collar Hill Cemetery by 9:30am</p> <p>Lay out of Blockhouse Park discussed and updated. Timing of events and details also discussed and updated</p> <p>Need to set out 20 chairs in front of Trailer in Blockhouse Park</p>	<p>Ron Eagle to get 10 Chairs from Legion and set at Cemetery.</p> <p>Ron Eagle to get 20 chairs from Legion and set out at Blockhouse Park</p>
<p>7. Merrickville 225</p>	<p>Mon, May 3, 5:30 pm. Council Chambers</p>	
<p>8. Next meeting</p>	<p>June 5th and 18th at 5:30-</p>	
<p>9. Adjournment</p>		<p>Meeting Adjourned</p>

Spend this Canada Day in the Village of Merrickville!

The Village of Merrickville will be celebrating Canada Day on Sunday, July 1st, 2018. Make sure you plan to come early and spend the day!

The day begins with an Ecumenical Church Service at the Collar Hill Cemetery at 10:00am. This is in recognition of the founding of Merrickville by William Merrick 225 years ago.

Cheer on the participants of the Canada Day Parade, which begins at 11:30am. Our Parade is led by our own Legion members, followed by the Kemptville Pipe and Drum Band, Swords and Ploughshares, as well as many other local floats and participants. Last, but not least, are the Shriners who bring laughter and funny antics wherever they go!

The parade winds up at noon in Blockhouse Park, where the official Canada Day Ceremonies will be held. Immediately following at 1:00pm, there will be live music, entertainment and children's activities until 5:30. Take in a free chicken lunch at the Legion or stop by the Lions' tent in Blockhouse Park for a free BBQ.

New this year, the local Makers' Market will be set up in the vacant lot beside Mainstreet Restaurant between 1 and 5:30pm. Stop by and shop for fresh foodstuffs and crafts of all kinds.

In recognition of Merrickville's 225 Anniversary, the Merrickville and District Historical Society has sponsored two performances of Fiddlehead Soup at the Legion starting at 2:00pm. This is a local Celtic Band sure to get your toes tapping.

The Sons of Martha Performance begins at 8:30pm in the Fairgrounds. Be sure to bring along a lawn chair to enjoy this outdoor rock-infused multi-genre set, with songs inspired by the occasion of Canada Day! The Sons will be performing a version of their rock opera, "the Voyage of the Intergalactic Merchant Marine" and will include plenty of local historical tid-bits and original songs about local history. Come on out to clap, sing and dance along!

And what would a Canada Day be without the traditional fireworks display, which begins in the Fairgrounds at 10pm.

For more information about Merrickville's Canada Day, click here: www.merrickville-wolford.ca. *(Note timing and events may vary)*

Hope to see you there!



2018 Canada Day

Merrickville Schedule of Events

10:00am	<i>Ecumenical Church Service</i>	Collar Hill Cemetery
11:30	<i>Parade Starts</i>	From Hilltop Manor along St. Lawrence Street to Blockhouse Park
12:00	<i>Canada Day Ceremonies</i> Free Fun and Entertainment Children's Activities (thanks to Ste. Marguerite Bourgeoys)	Blockhouse Park
1:00 – 5:30pm	<i>Live Local Musicians Featuring (LINE UP WILL CHANGE)</i> <ul style="list-style-type: none"> • Giocosso Strings • Andrew James Review • Billy • Heather Snow and the Flakes • 45north Jazz Band 	
1:00 until it's gone	<i>FREE BBQ</i> Courtesy of the Lions' Club of Merrickville	
	<i>Legion's FREE Oven Baked Chicken Lunch</i>	The Legion -223 Main Street W
1:00 – 5:30 ish	<i>Makers' Market</i>	Lot beside Mainstreet Restaurant
2pm and 3pm	<i>Fiddlehead Soup</i> A local Celtic Band	The Legion – 223 Main Street W
8:30pm	<i>Sons of Martha Production</i> A soundscape of what Merrickville fairgrounds might have sounded like in bygone years. A Rock-infused multi-genre set including a compressed version of their rock opera, "The Voyage of the Intergalactic Merchant Marine"	Fairgrounds
10:00pm	<i>Fireworks</i>	

We gratefully acknowledge financial support from:

***Merrickville Tool & Equipment Rental * Heat Busters *
Herb White Automotive * Lions' Club of Merrickville * RW Eagle Carpentry***



Canada

We also acknowledge the financial support of the Government of Canada. Nous
reconnaissons aussi l'appui financier du gouvernement du Canada.

Canada Day, Sunday July 1, 2018

Schedule of Events

Time	Event	Location												
10:00am	Ecumenical Church Service	Collar Hill Cemetery												
10:30	Muster begins for Parade Participants	Hilltop Manor												
11:30	Parade begins	St. Lawrence Street to Blockhouse Park												
12:00	<p>Canada Day Ceremonies:</p> <p>Church bells ring</p> <p>Introduce Pipe Band</p> <p>Kemptville Pipe Band plays "Maple Leaf Forever"</p> <p>Introduce :</p> <p>Welcome – Mayor Nash</p> <p>"O Canada" – Soloist (Megan) accompanied by Giocosos Strings</p> <p>Folding of the Flag – Pathfinders and Pipe Band</p> <p>Special Recognition – Mayor Nash</p> <p>"God Save the Queen" – Angela and Catherine with Giocosos Strings</p> <p>Blessing Rev. Matt Gallinger</p> <p>Announcements /Information Items–</p> <p style="padding-left: 40px;">Legion Free Oven Baked Chicken Leg Dinner at the Legion</p> <p style="padding-left: 40px;">Lions' Free BBQ in the Park</p> <p style="padding-left: 40px;">Makers' Market next to Mainstreet Restaurant</p> <p>Musical Lineup in Blockhouse Park</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">1:00 - 1:30</td> <td>Giocosos Strings</td> </tr> <tr> <td>1:30 - 2:15</td> <td>Andrew James Review</td> </tr> <tr> <td>2:15- 3:00</td> <td>Billy</td> </tr> <tr> <td>3:00 - 3:45</td> <td>Heather Snow and the Flakes</td> </tr> <tr> <td>3:45 -4:30</td> <td>Andrew James Review</td> </tr> <tr> <td>4:30 - 5:30</td> <td>45north Jazz Band</td> </tr> </table> <p>2:00 & 3pm Fiddlehead Soup @ Legion</p> <p>Thank you to sponsors:</p> <p>Herb White Automotive</p> <p>Lions' Club of Merrickville</p> <p>Merrickville Tool & Equipment Rentals</p> <p>Heat Busters</p> <p>Mark Sine - Water Station and Port-a-Potties</p> <p>Sons of Martha Performance at Fairgrounds at 9pm</p> <p>Fireworks at Beach at 10pm</p>	1:00 - 1:30	Giocosos Strings	1:30 - 2:15	Andrew James Review	2:15- 3:00	Billy	3:00 - 3:45	Heather Snow and the Flakes	3:45 -4:30	Andrew James Review	4:30 - 5:30	45north Jazz Band	Blockhouse Park
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3:45 -4:30	Andrew James Review													
4:30 - 5:30	45north Jazz Band													

	Invite Mayor to Cut Cake and Spectators to line up to get same Cake Cutting "This is Our Land" –solo by Angela and Catherine with one Piper	
1:00 – 5:30pm	Live Music Entertainment Face Painting St. Marguerite Bourgeois activities for children	Blockhouse Park
8:30pm	Sons of Martha Performance	Fairgrounds
10:00pm	Fireworks	Beach

Updated: May-16-18

Canada Day 2018 – Timing **Updated May-28-18**

May		Write up in June Phoenix , NG Times, EMC, Websites	Robyn - done
Mid-June		Hand out posters in Village and update Village Calendar of Events	Finalize Poster at June 5 th meeting and circulate
Friday June 29		Pick up 2 long tables from Community Centre bring to Eagle garage	Touch base with Andy Boffee
		Pick up Cheques for parade Participants Get Large Flag – give to Mark Scullino Pick up Cake (2 - 10x12), purchase table cloths & napkins. Get a knife to cut cake	Robyn Mary Kate- store at Mainstreet
		Public Works set out road barriers, pylons, detour sign	Andy Boffee
		Move Ag. Society Trailer to parking lot of Blockhouse Park	Don Halpenny to coordinate with Don McConnell
		Check hydro hookup for Trailer to Pole works	Robyn
??		Decorate Blockhouse Park	Margo
July st	7:30am	Set up Pylons along St. Lawrence from Main to Bruce for No-Parking	OPS
	8:00am	Set Community Centre Tables up in Blockhouse Park	Ron
	9:00am	Sound system set up in Blockhouse Park. Make sure microphone working	Herb Clouthier's Crew <i>(microphone is confirmed for noon Ceremonies)</i>
		Set up for St. M. Bourgeois and Liz Facepainter Wardhaugh in Blockhouse Park	
		Lions' set up for BBQ in Blockhouse Park	Lions'
		Set up 10 chairs (from Legion) at Collar Hill Cemetery	Ron
		Makers' Market sets up in vacant lot beside Mainstreet	Laura Starkey
	10:00am	Set up 20 chairs (from Legion) in pavement area in front of trailer in Blockhouse Park. Set 10 Chairs (from Legion) inside trailer for Gioscoso Strings	Ron
		Make sure all is in place at Blockhouse Park – sound, seating, etc	Robyn
	10:30am	Parade musters at Hilltop Manor	Mark Scullino
10:50am	Ensure road barriers placed on cross streets (both sides) on St. Lawrence Street	Ginny & Ted Purnell Larry Price and Leena	
	Firefighters set up Detour sign- barring entrance to Village from Cty Road 15. Put sign on barrier "Special Event – Detour until 1pm" OPP at Main and HYW 43 to assist to direct traffic over bridge	Confirmed with Chief Urquhart Mayor Nash to confirm OPP	
11:30am	Parade Starts	Mark Scullino	
11:50am	Set out Cake	Peggy	

12:30	Lions' BBQ starts in Blockhouse Park Legion's Chicken dinner starts	Kelvin Lee
12:45 ish	Remove road barriers on cross streets. Leave on grass near sidewalk Remove Detour Sign and leave in ditch by Chamber sign	Ginny & Ted Purnell Larry Price and Leena
1:00pm	Live Music in Blockhouse Park begins Activities in Blockhouse Park	Herb Clouthier's Crew
	Charles Antoine sets up Fireworks Display at Beach	Pyrotechniques guy Have provided Charles' contact to Chief Urquhart
2 & 3:00pm	Fiddlehead Soup plays upstairs at the Legion	Sponsored by MDHS
5:30pm	Live Music in Blockhouse Park stops Wrap up activities at Blockhouse Park Makers' Market packs up Clean up area	OPS
6:00pm	Move Trailer to Fairgrounds -across the loop path from the library with the closed back facing river and open face towards main field, all within 100' of the library thus avoiding generators Set up Generator (4000watts) & 2 100' extension cords	Don McConnell Ron
7:30pm	Sons of Martha Production set up at Fairgrounds	Stephen Fuller
??	Firefighters on site	Mark Urquhart
8:30pm	Sons of Martha Production begins	Stephen Fuller
9:30pm	Sons of Martha Production ends	
10:00pm	Fireworks begin	
10:30pm ish	Fireworks end	