



## VILLAGE OF MERRICKVILLE-WOLFORD

### Agenda for Council Council Chambers

7:00 p.m.

Monday, February 13, 2017

1. **Disclosure of Pecuniary Interest and the general nature thereof**
2. **Additions to Agenda:** Approval of the Agenda of February 13, 2017
3. **Minutes:** Approval of the Minutes of the regular meeting of January 23, 2017
4. **Delegations:**
  1. RCHS – Peter McKenna/Jacques Pelletier
  2. Marinas in Merrickville – Inge Vangemeren
5. **Public Question Period to Council**
6. **Finance:** FIN-02-2017 Report re: reserves
7. **Boards:** M-W Trails Subcommittee Minutes of December 8, 2016  
Environmental Advisory Committee Letter of Resignation
8. **Mayor** Update (verbal)
9. **CAO:** Update (verbal)
10. **Correspondence:** A Chance Animal Rescue – February 2, 2017
11. **By-Laws:** By-Law 14-17 to repeal By-Laws 24-15 and 05-06  
By-Law 34-16 (3<sup>rd</sup> reading) re: Garland Municipal Drain
12. **Notice of Motion**
13. **Public/Media Question Period to Council**
14. **Announcement to/from Council**
15. **In Camera:**
  1. Personal matters about an identifiable individual
  2. A proposed or pending possible disposal of municipal land
  3. Request under MFIPPA
16. **Committee Appointments**
  1. Environmental Advisory Committee
  2. Industry/Economic Development and Tourism Advisory Committee
16. **Next meeting of Council:** Monday, February 27, 2017 at 7:00 p.m.
17. **Adjournment.**

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998

Telephone (613) 269-4791  
Facsimile (613) 269-3095



## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: February 13, 2017

Moved by: Barr Ireland Maclnnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland Maclnnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The agenda of the regular council meeting of February 13, 2017 be adopted as circulated / amended.

Carried / Defeated

---

David Nash, Mayor

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998

Telephone (613) 269-4791  
Facsimile (613) 269-3095



## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: February 13, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The minutes of the regular council meeting on January 23, 2017 be approved as circulated / amended.

Carried / Defeated

---

David Nash, Mayor

**The Corporation of the  
Village of Merrickville-Wolford**

Monday, January 23, 2017

A regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 7:00 p.m. on Monday, January 23, 2017.

**Chaired by:** Mayor David Nash

**Members of Council:** Deputy Mayor Anne Barr  
Councillor Stephen A. Ireland  
Councillor Kim Weedmark  
Councillor David Snowdon  
Councillor Victor Suthren

**Regrets:** Councillor Chuck MacInnis

**Staff in Attendance:** John Regan, CAO/Clerk  
Sheila Kehoe, Manager of Finance – Treasurer  
Christina Conklin, Deputy Clerk  
Andy Boffee, By-Law Enforcement Officer

**Press in Attendance:** One.

**Disclosure of Pecuniary Interest and the general nature thereof:** Councillor Weedmark disclosed a pecuniary interest with respect to report CAO-02-2017 regarding the Smiths Falls agreement for Recreational Services and indicated he would be leaving the table during that discussion.

**Additions to Agenda:** None.

**Resolutions:**

**R-018-17** Moved by Councillor Weedmark, Seconded by Councillor Ireland  
**Be it hereby resolved that:** The agenda of the regular council meeting of January 23, 2017 be adopted as circulated.

Carried.

**Approval of the minutes:**

**R-019-17** Moved by Councillor Suthren, Seconded by Councillor Snowdon  
**Be it hereby resolved that:** The minutes of the regular Council meeting held on January 9, 2017 and the minutes of the special Council meeting held on December 5, 2016 be adopted as circulated.

Carried.

**Delegations:** None

**Public Question Period to Council:** None

**Finance:**

**R-020-17** Moved by Councillor Suthren, Seconded by Councillor Snowdon  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the report FIN-01-2017 regarding 2017 water and wastewater rates.

Carried.

**R-021-17** Moved by Deputy Mayor Barr, Seconded by Councillor Suthren  
**Be it hereby resolved that:** By-Law 09-17, being a By-Law to adopt the 2017 water rate, and to amend the fees re: utilities, be read a first and second time, and that By-Law 09-17 be read a third and final time and passed.

Carried.

**Boards and Committees:**

**Library:** Friends of the Library had a successful result from the "Village Chef" dinner.

**Environment:** The improvements at the landfill have received a favourable response.

**Communities**

**In Bloom:** Merrickville-Wolford has been invited to participate in the national competition.

**Mayor:** The Mayor advised he would be attending the ROMA conference and has taken steps with respect to extending gas services across the river.

**R-022-17** Moved by Councillor Weedmark, Seconded by Councillor Snowdon  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby establish a Canada Day Committee, being a permanent committee of Council, as per the attached Terms of Reference.  
Carried.

**R-023-17** Moved by Councillor Suthren, Seconded by Councillor Snowdon  
**Be it hereby resolved that:** By-Law 12-17, being a By-Law to amend By-Law 1-98, the Procedural By-Law, in order to establish a Canada Day Committee be read a first and second time, and that By-Law 12-17 be read a third and final time and passed.  
Carried.

**CAO:**

Councillor Weedmark excused himself due to pecuniary interest at 7:54 p.m.

**R-024-17** Moved by Councillor Suthren, Seconded by Deputy Mayor Barr  
**Be it hereby resolved that:** The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the report CAO-02-17 re: Smiths Falls Recreation Agreement dated January 23, 2017, from John Regan, CAO/Clerk.  
Carried.

Councillor Weedmark returned to the meeting at 8:07 p.m.

**R-025-17** Moved by Councillor Suthren, Seconded by Deputy Mayor Barr  
**Be it hereby resolved that:** By-Law 08-17, being a By-Law to adopt the 2017 Operating, Capital and Wastewater and Wastewater Budgets, be read a first and second time, and that By-Law 08-17 be read a third and final time and passed.  
Carried.

**R-026-17** Moved by Deputy Mayor Barr, Seconded by Councillor Snowdon  
**Be it hereby resolved that:** By-Law 10-17, being a By-Law to adopt the Merrickville-Wolford Strategic Plan 2017-2025, be read a first and second time, and that By-Law 10-17 be read a third and final time and passed.  
Carried.

**Action items were reviewed and updated.**

**Correspondence:** None.

**By-Laws:**

**R-027-17** Moved by Councillor Ireland, Seconded by Councillor Weedmark  
**Be it hereby resolved that:** By-Law 11-17 being a by-law to rescind By-Law 24-11, a By-Law to amend the Personnel Policy, be read a first and second time and that By-Law 11-17 be read a third and final time and passed.

**Notice of Motion:** None.

**Public/Media Question Period:**

Resident inquired about using recycled paving.

Media Question regarding the Strategic Plan Orientation Session

**Announcement to/from Council:** None

**In Camera:**

**R-028-17**

Moved by Councillor Snowdon, Seconded by Councillor Weedmark

**Be it hereby resolved that:** this Council moves to "In Camera" at 8:45 p.m. in order to address matters pertaining to:

Personal matters about an identifiable individual, including municipal or local board employees;

A proposed or pending possible disposal of municipal or local board land; and

Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board.

Carried.

**R-029-17**

Moved by Councillor Weedmark, Seconded by Councillor Ireland

**Be it hereby resolved that:** the "In Camera" session rise and report, with staff being given direction, and the regular council session resume at 9:28 p.m.

Carried.

**Adjournment:**

**R-030-17**

Moved by D. Snowdon, Seconded by K. Weedmark

**Be it hereby resolved that:** this regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 9:35 p.m. until the next regular meeting of council on Monday, February 13, 2017 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried.

---

**David Nash, Mayor**

---

**John Regan, Clerk**



# **The Canadian Index of Wellbeing (CIW) A MADE-IN-CANADA TOOL TO MEASURE WHAT MATTERS**

**Presentation to Merrickville-Wolford Council  
Monday February 13, 2017**

**Peter McKenna, Executive Director, RCHS  
Jacques Pelletier, Board Chair, RCHS**

## VISION

The best possible health and wellbeing for everyone in Ontario.

MISSION  
**THE CANADIAN INDEX OF**  
We champion

trans**WEL**BEING (CIW) IN ACTION  
change to improve  
the **ACROSS** ONTARIO

wellbeing of people  
and **communities**  
facing barriers to  
health.



Ontario Trillium Foundation  
Fondation Trillium de l'Ontario

An agency of the Government of Ontario  
Un organisme du gouvernement de l'Ontario

Community Health and Wellbeing

Shift the conversation



# A TOOL TO SHIFT THE CONVERSATION

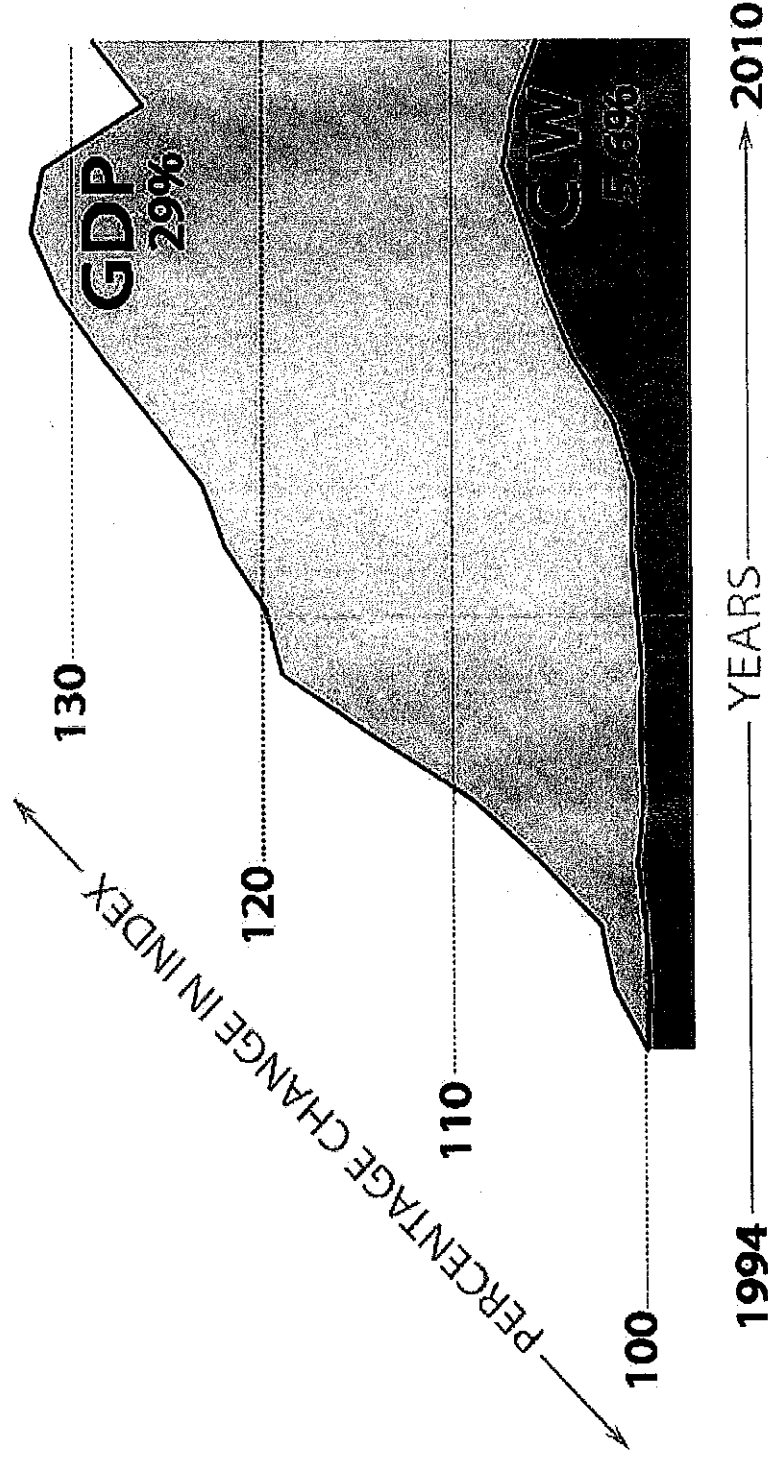
---

## **i** CANADIAN **Index** OF WELLBEING

AOHC believes the CIW framework can serve as a powerful tool to shift the conversation to a broader focus - a focus that addresses the fact that many different domains of life affect health outcomes

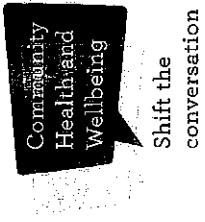


# A COMPANION MEASURE TO GDP



# MEASURING QUALITY OF LIFE WITH THE CANADIAN INDEX OF WELLBEING (CIW)

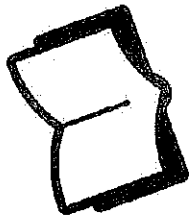
---



LIVING STANDARDS



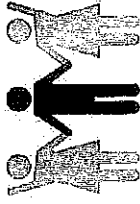
EDUCATION



HEALTHY POPULATIONS



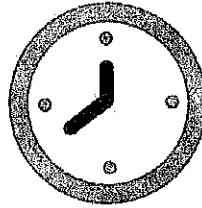
COMMUNITY VITALITY



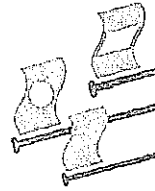
ENVIRONMENT



TIME USE

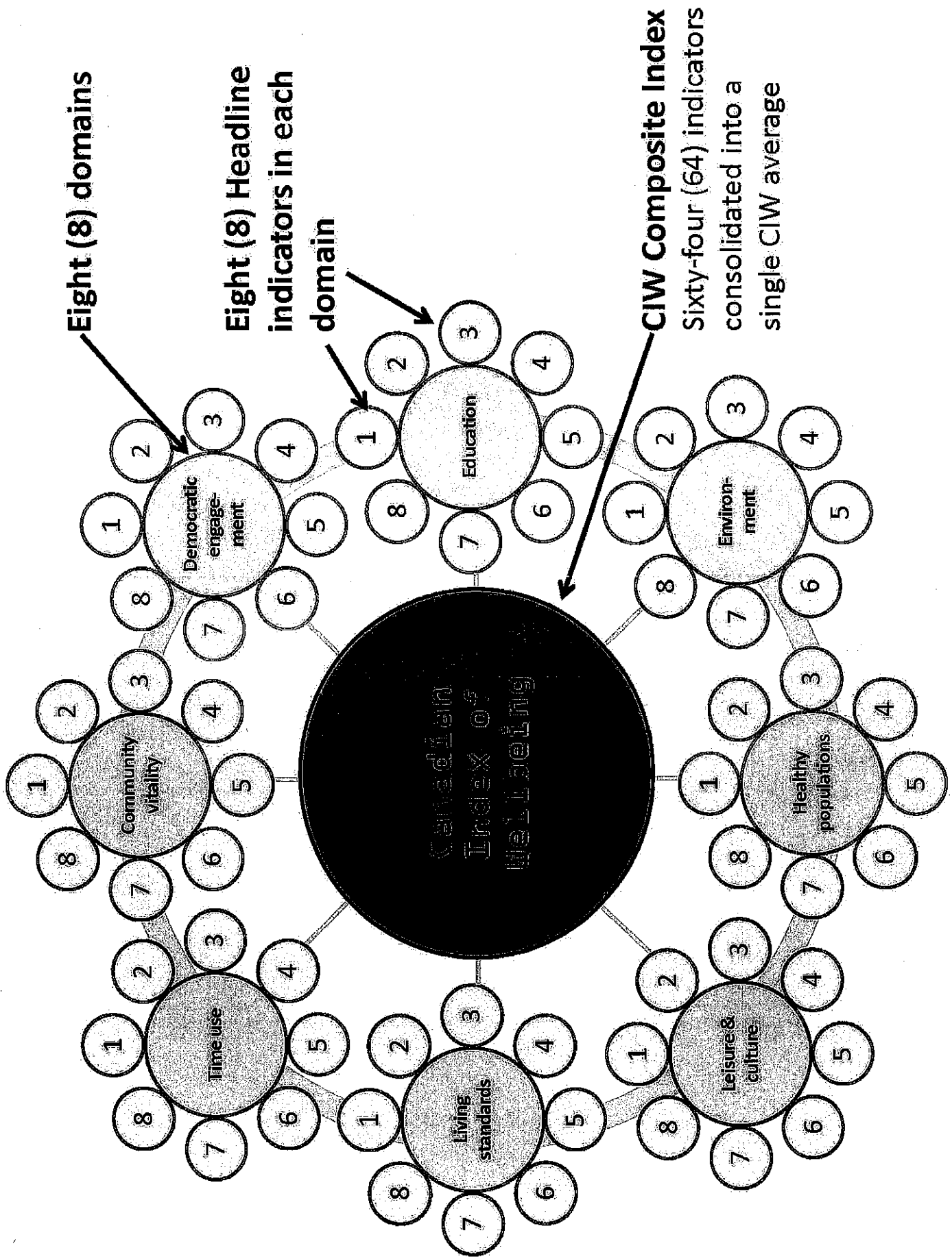


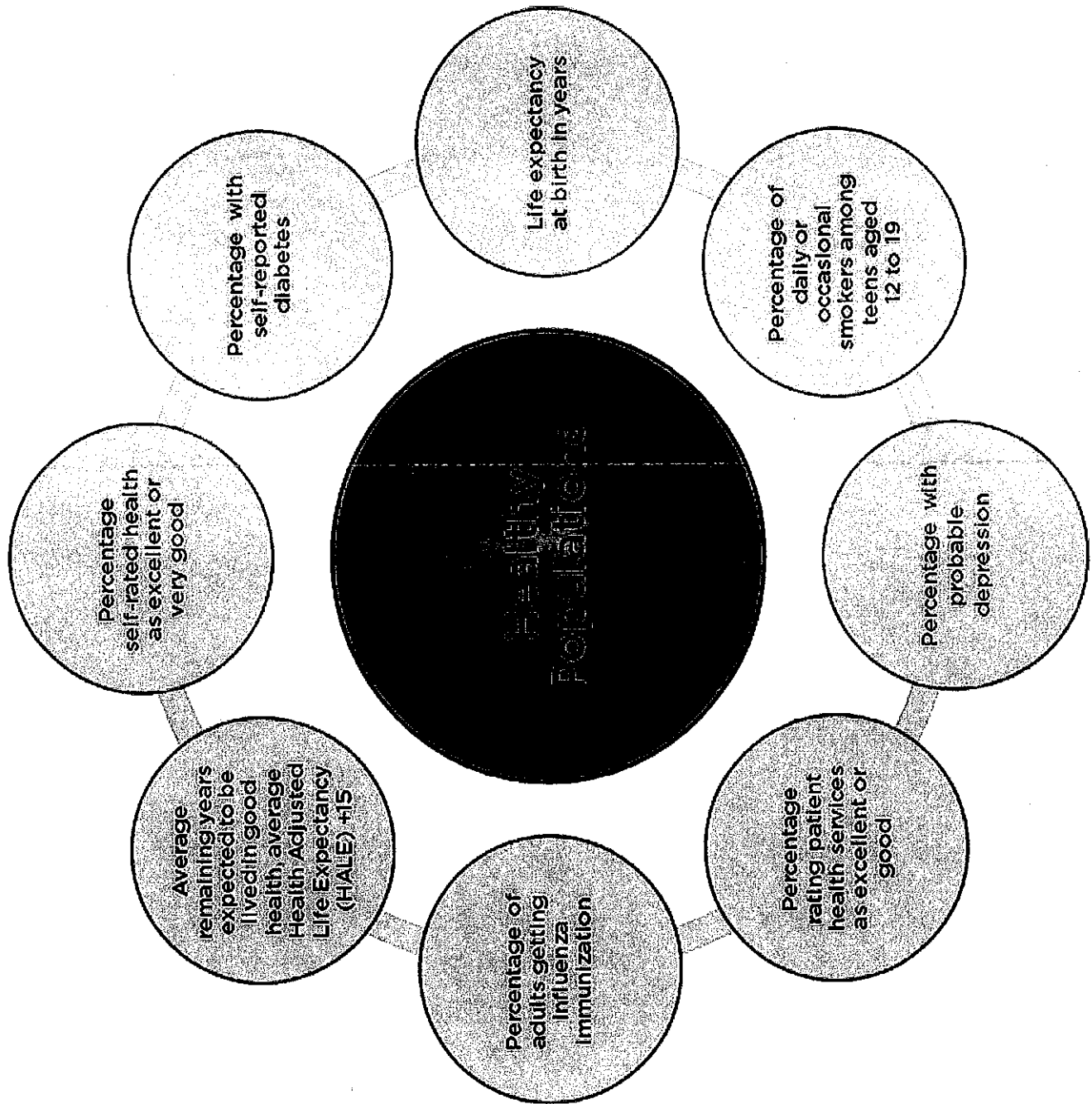
DEMOCRATIC ENGAGEMENT

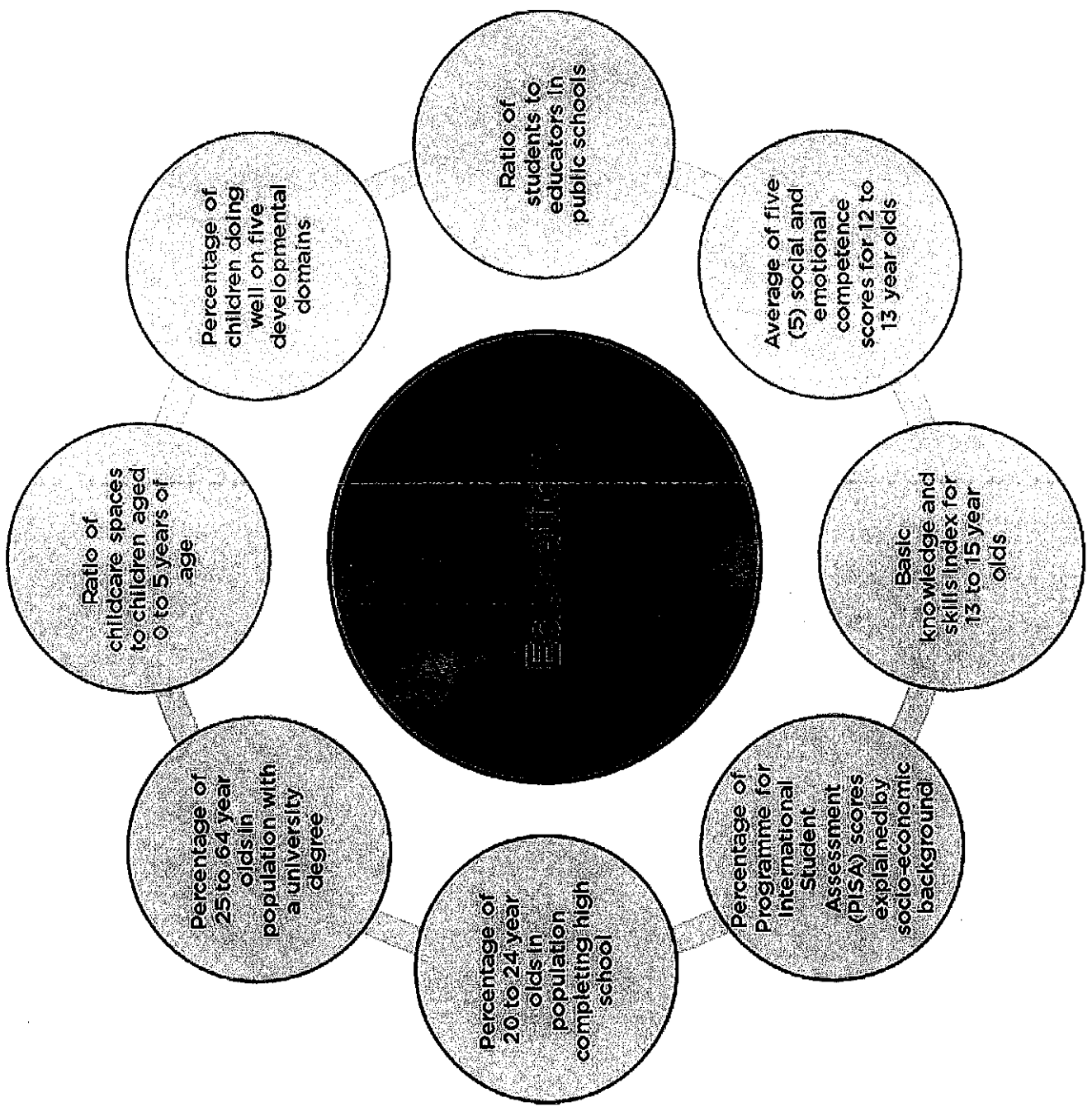


LEISURE AND CULTURE









Community  
Health and  
Wellbeing

Shift the  
conversation

OCTOBER 2012

# How are Canadians Really doing?

THE 2012 CIW REPORT

CANADIAN  
**Index**  
OF WELLBEING  
Measuring what matters

# REPORTING ON ONTARIO WELLBEING

Community  
Health and  
Wellbeing  
Shift the  
conversation

CANADIAN  
**i**ndex  
OF WELLBEING

RETHINKING WHAT MATTERS | HANDBOOK FOR PRACTICE

## How are Ontarians Really Doing?

A PROVINCIAL REPORT ON ONTARIO WELLBEING | APRIL 2014



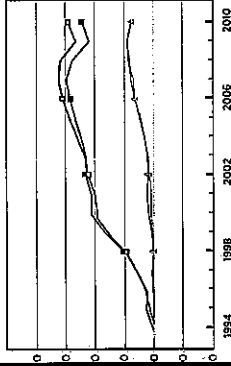
## How are Ontarians Really Doing?

In keeping with the Canadian trend, Ontario's overall wellbeing has lagged far behind growth in its GDP. Since 1994, wellbeing in Ontario has increased by 7.3% compared to an increase in provincial GDP of 24.1%.

While economic productivity in Ontario continues to grow, even recovering relatively quickly following the 2008 recession, wellbeing in Ontario as measured by the CIW, has never returned to the same extent, even in more prosperous years. Perhaps more troubling, wellbeing has not shown signs of rebounding from the recession in the same way that GDP has.

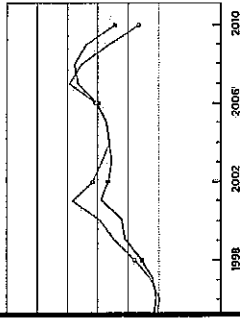
Trends in the Canadian Index of Wellbeing compared to GDP (per capita) for Canada and Ontario (1994 to 2010)

- Canada GDP | +28.9
- Ontario GDP | +24.1
- ▲ Canada CIW | +7.5
- ▲ Ontario CIW | +7.3



A PROVINCIAL REPORT ON ONTARIO WELLBEING | Canadian Index of Wellbeing 111

Change in living standards for Ontario and Canada (1994 to 2010)



- Canada LS | +14.3
- Ontario LS | +6.4

Over time have been similar, in every respect other than probability, the indicators for living standards in Ontario were worse than in the rest of the country, and in some cases, significantly worse.

Economic security in Ontario has been almost entirely in Canada as a whole (down by 27.1% and 27.1% respectively).

Long-term unemployment of 34.5% in Ontario have not improved since 2005.

Increase in the percentage of people employed in Ontario is 51.7% improvement since nationally.

Increase of 5.8% in Canada as a whole.

As worsened across the country, but the 3.6% decline in Ontario is slightly worse than the 2.8% decline overall in Canada.

Ontario has grown by 24.8% in Ontario, but it also trails the rest of the country as a whole. Ontario lead Canada as a whole in the late 1990s and early 2000s, but its growth in median income has been behind since 2005.

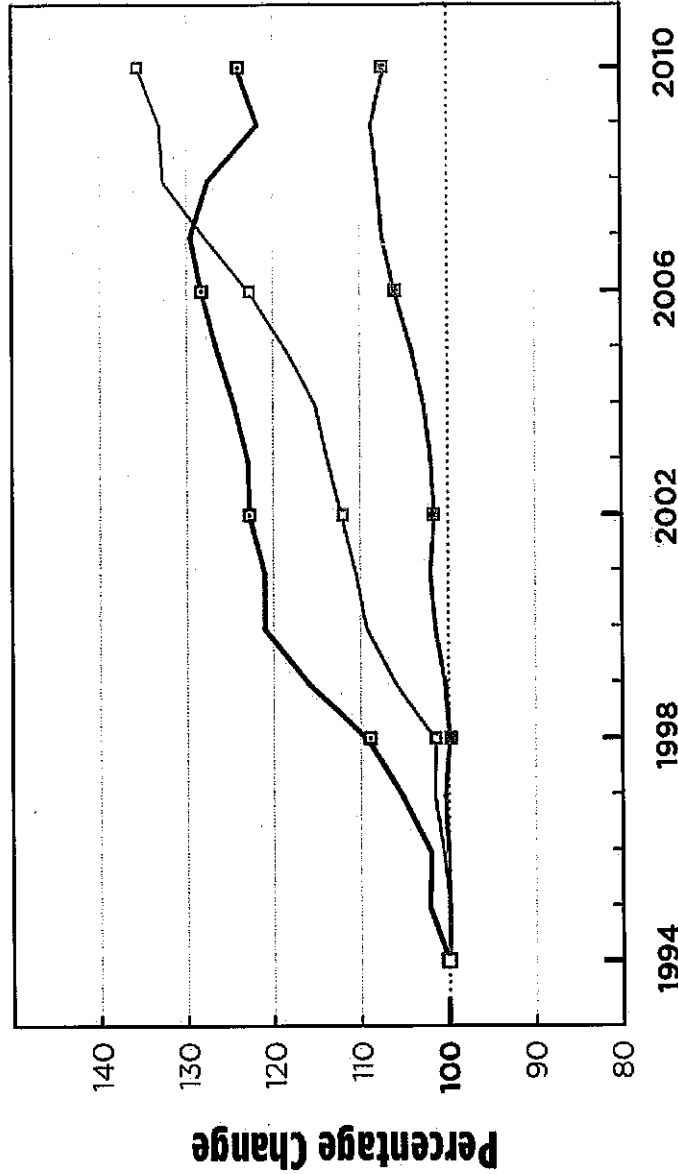
Increase in Ontario's income gap is slightly greater than the average of 11.4%. Ontario's income gap surpassed the average in 2003 and has not narrowed significantly since.

111



# HIGHEST MARKS FOR EDUCATION IN ONTARIO

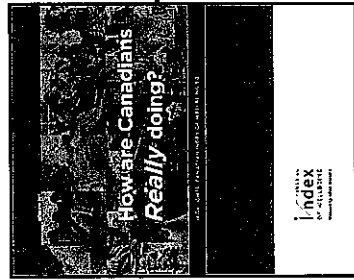
Overall percentage change in education domain (1994 to 2010)



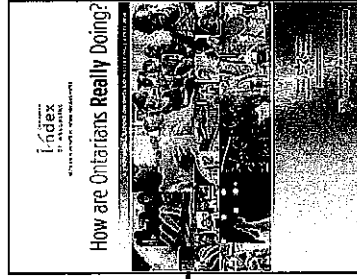
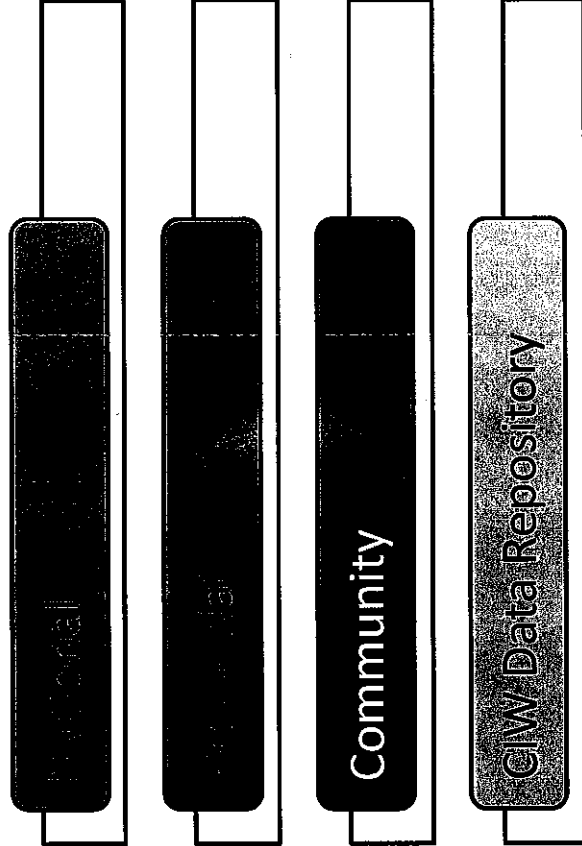
□ Ontario GDP | +24.1  
 ■ Ontario CIW | +7.3  
 □ Ontario EDUC | +36.0

# CIW TOOLS

Community Health and Wellbeing  
Shift the conversation



Rigorous and academically grounded national report.  
**Impact:** Companion to national discourse on GDP. Educates and empowers Canadians to advocate for change.



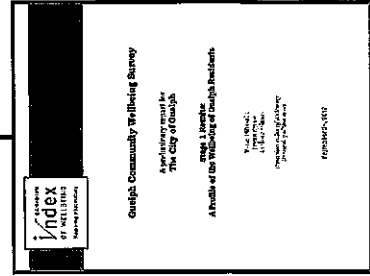
The CIW national report adapted to the provincial level.  
**Impact:** Informs progressive and relevant policy development on wellbeing in our distinct constituencies.

**Archive of CIW data.**

**Impact:** Enables ongoing monitoring of trends, research, and sharing of best practices.

**Community-level survey reports** focused on the wellbeing of residents and based on the CIW conceptual framework.

**Impact:** Leads to civic engagement and improved services and policies.



# PARTNERS ENGAGED WITH THE CIW



An agency of the Government of Ontario.  
Région du gouvernement de l'Ontario.



COALITION OF COMMUNITY HEALTH  
AND RESOURCE CENTRES OF OTTAWA  
*Together we make a difference.*

COALITION DES CENTRES DE RESSOURCES  
ET DE SANTÉ COMMUNAUTAIRES D'OTTAWA  
*Ensemble, nous faisons la différence.*



Association of Ontario Health Centres  
Community-governed primary health care  
Association des centres de santé de l'Ontario  
Soins de santé primaires gérés par la communauté



COMMUNITY  
FOUNDATIONS  
OF CANADA  
all for community.

**Vital Signs**<sup>®</sup>

Community foundations taking the pulse of Canadian communities.



**Community Foundation**  
for Kingston & Area.



**VICTORIA  
FOUNDATION**



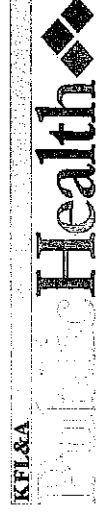
**Region of Peel**  
*Working for you*



Making a Difference



**United Way**  
Perth-Huron



# OTF REDESIGNS INVESTMENT STRATEGY

---

Community  
Health and  
Wellbeing

Shift the  
conversation



“We are confident that over time, the cumulative impact of all the investments we make will be reflected in positive changes to the Canadian Index of Wellbeing – and will improve the quality of life for people in Ontario.”

**Andrea Cohen Barrack**  
CEO, Ontario Trillium Foundation



The CIW in action at the municipal level

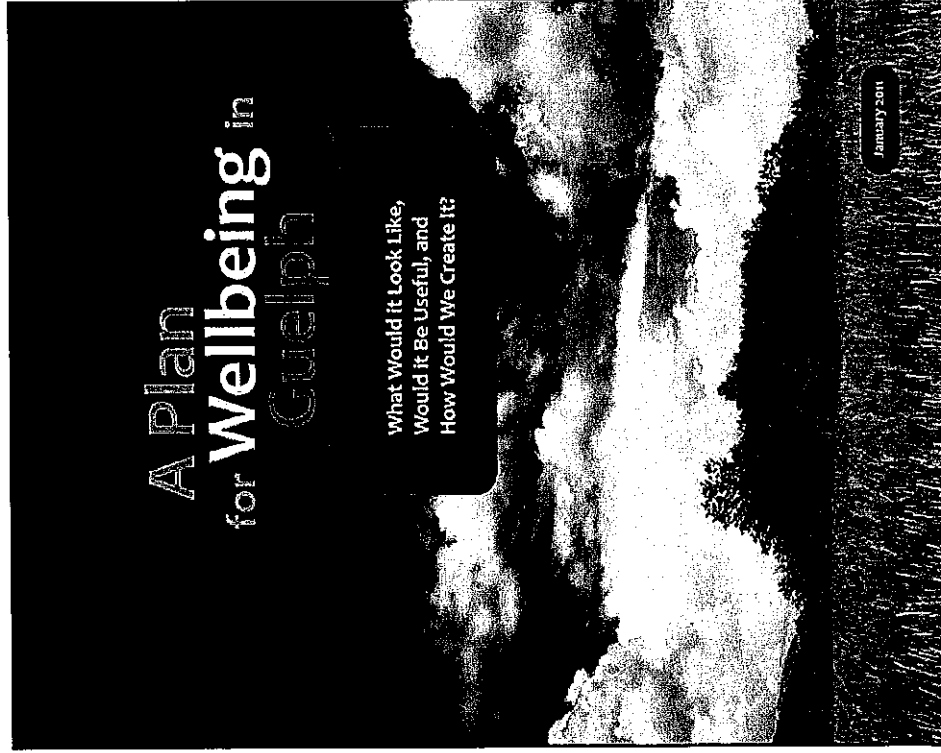
# **USING THE CIW AS A CIVIC ENGAGEMENT AND POLICY TOOL**

# GUELPH WELLBEING INITIATIVE

---

Community  
Health and  
Wellbeing

Shift the  
conversation



---

City of Guelph adapts CIW framework to guide Community Wellbeing Initiative

---

Initial discussions about using national indicators at the community level

---

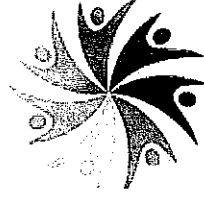
City of Guelph and CIW partner on developing and administering a Community Wellbeing Survey

---

Other community partners share ideas, provide feedback

---

Pilot test and revisions



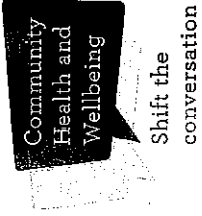


“We are the first community to use the Canadian Index of Wellbeing in this way. We are working to align community resources to reign in escalating service delivery costs and achieve better results for our community. This is not about incremental change but system transformation.”

**Karen Farbridge**  
Former Mayor, City of Guelph

# OXFORD COUNTY: PLANNING FOR THE FUTURE

---



## COMMUNITY SUSTAINABILITY PLAN

The Community Sustainability Plan aims to improve quality of life for Oxford's current and future generations and to balance Oxford's collective economic, community, and environmental interests.

- What is sustainability?
- Implementing the plan

### Vision

A vibrant, prosperous, and responsible Oxford for all.

### Mission

To achieve community sustainability throughout Oxford.

Community goals

Economy goals

Environment goals

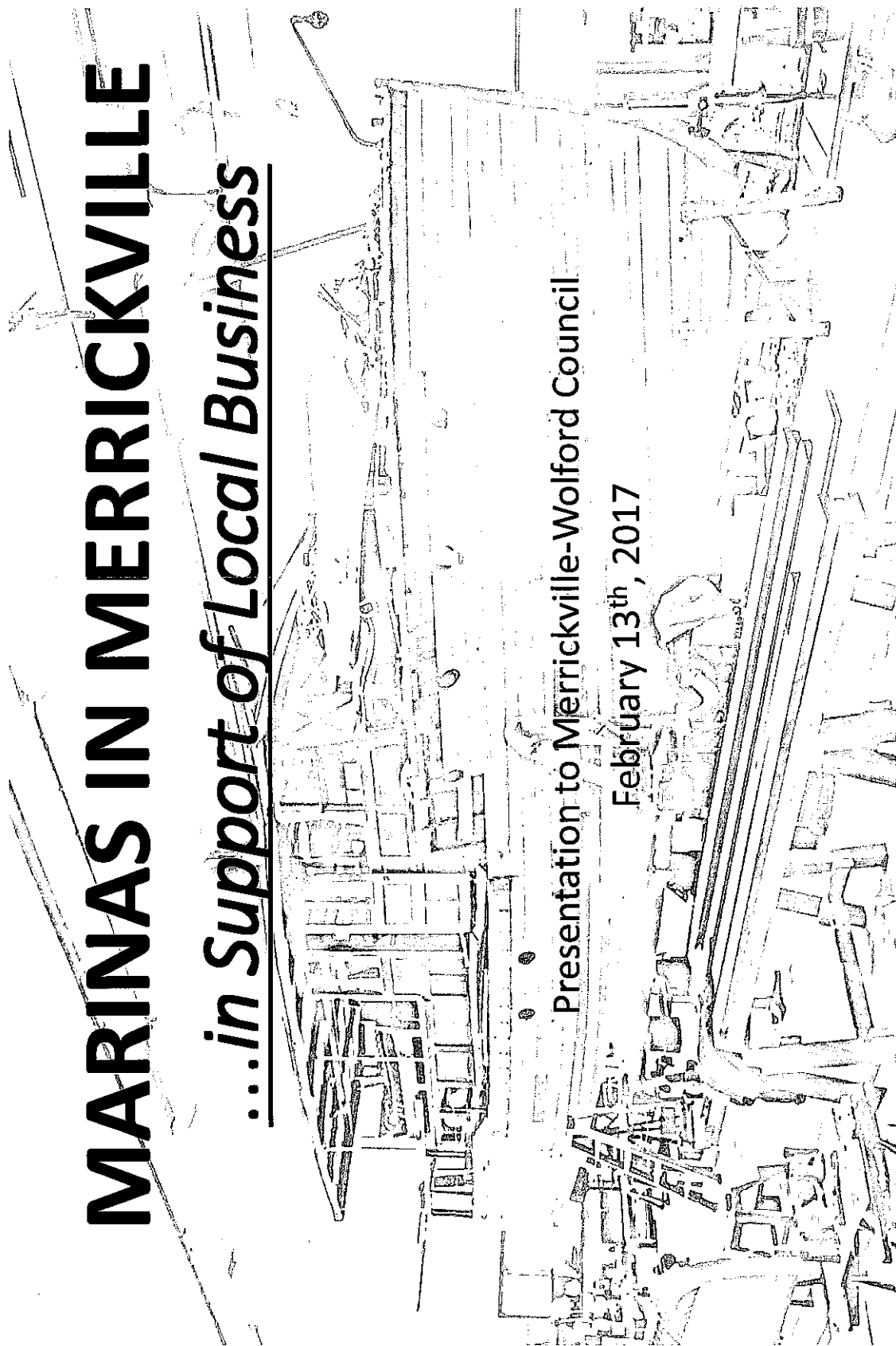


# MARINAS IN MERRICKVILLE

...in Support of Local Business

Presentation to Merrickville-Wolford Council

February 13<sup>th</sup>, 2017



# MARINAS IN MERRICKVILLE

## PRESENTATION OBJECTIVES

- Familiarize Council and staff with existing marina businesses in Merrickville
- Start a collaboration with Council to more effectively advocate for Merrickville marinas, as we revive transient and seasonal dockage at the existing *Marinas*

# MARINAS IN MERRICKVILLE

- Two local businesses: **Ayling's Boatyard and Sirens Boatworks**
- Together they presently employ 10+ people
- Important part of the living history of the Rideau Canal
- A “destination” for boat enthusiasts and another important attraction for visitors to Merrickville
- Provide critical services that helps keep the Rideau Canal alive

# MARINAS IN MERRICKVILLE

- Merrickville marinas have capacity for 20-25 transient dockers and room for expansion
  - *Parks Canada competes against Merrickville and other marinas along the Rideau for transient dockage, but has limited capacity/space in Merrickville*
  - *Before Parks Canada installed dockside power, Merrickville typically benefitted from 20+ transient boats per night at Ayling's, plus the boats docked by Parks Canada*
  - *After Parks Canada installed dockside power along the system, Ayling's transient dockage immediately shrank to a small fraction of its previous size, and the total number of boat stays in Merrickville declined*
  - *Many boaters will stay outside of Merrickville at other lock stations, rather than stay at a marina in Merrickville, because they purchased a seasons dock pass from Parks Canada, and they can get power at the locks*
  - *Reviving transient dockage is particularly important to the economic viability of the Merrickville marinas*
  - *We believe Parks Canada can find a way to work more co-operatively with the Merrickville marinas*

# AYLING'S BOATYARD AND MARINA

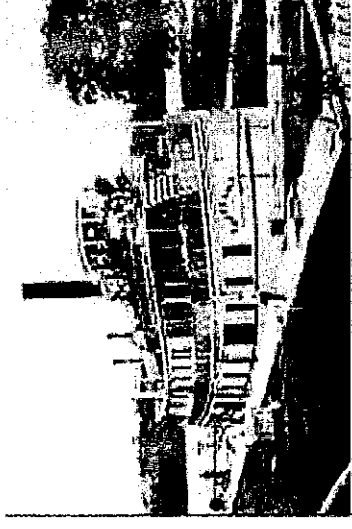
- **Founded by Peter Ayling in early 1960's**
  - *Owned and operated by the Aylings from 1960's – 1990's*
  - *Leverages the Percival Plow & Stove factory buildings*
  - *Well known for wooden and steel boat repair and construction*
- **Owned & operated by the Flewitts since 1995**
  - *Steve and Linda Flewitt, with their son Jim*
  - *Also operate the expansion marina yard*
  - *One of the last boatyards in Eastern Ontario which can handle large wooden boats*
  - *A "destination" working boatyard for many wooden boat enthusiasts*



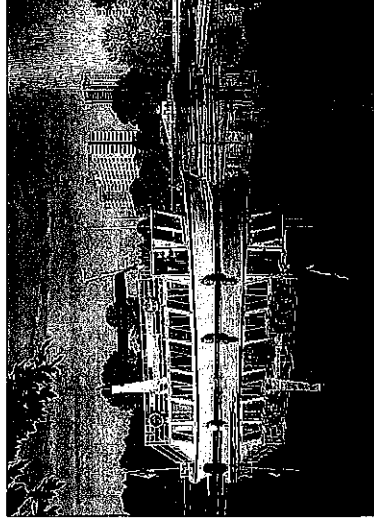
Percival Plow and Stove Company, circa 1895  
Merrickville and District Historical Society, volume 5 number 1

# AYLING'S BOATYARD AND MARINA

- Dockage: Seasonal & Transient
- Rental boats
- Rideau King Tour boat service
- Canvas Custom Design & Repair
- Summer & Winter Storage
- Boat Supply store
- Pump out and Fuel
- Haul out and Repair
- Restoration & Rebuilding
- Wood Trim manufacturing



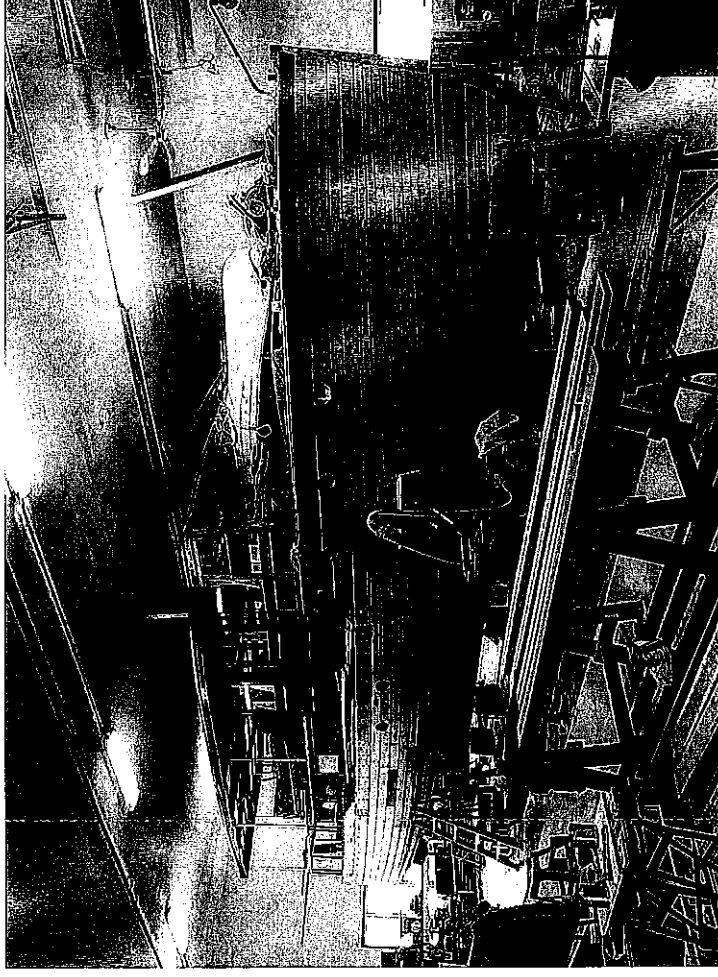
Original Rideau King



Rideau King Tour Boat operated by Ayling's

# SIRENS BOATWORKS

- Owner Andrew Lee
- Since 2015
- Specializing in wooden boat restoration and new construction
- Plans for expansion



# MARINAS IN MERRICKVILLE

## REJUVINATION UNDERWAY

- *Objective: Improve & Enhance the Waterfront*
  - Landscaping & Re-grading
  - Tree replacement & brush removal
  - Removal of debris and waste materials

## BUILDING A FUTURE

- *Objective: re-balance competition with Parks Canada for transient dockage*
  - Work with Parks Canada to find ways to have more boaters overnight in Merrickville marinas



# MARINAS IN MERRICKVILLE

## WORKING TOGETHER

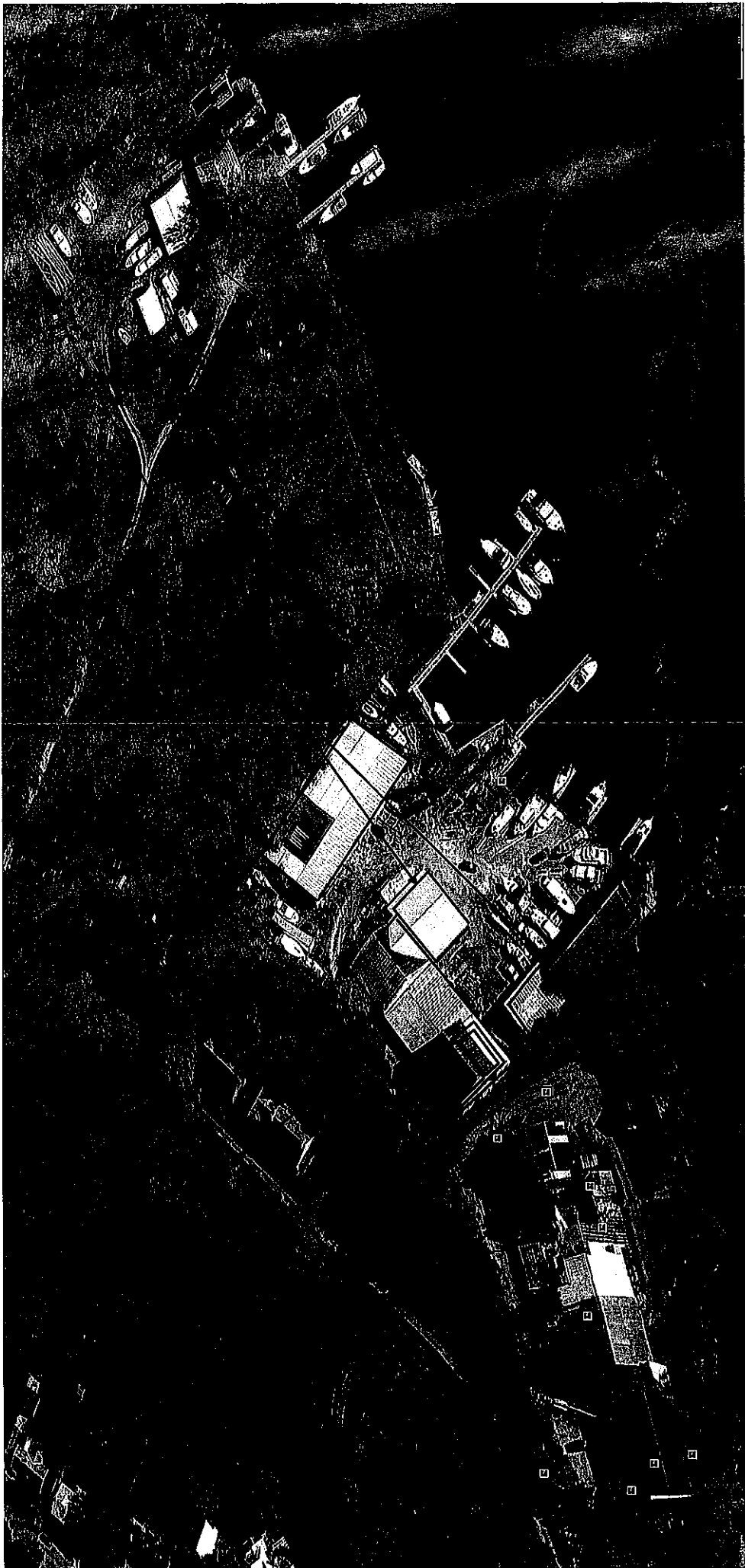
- More transient dockage at the marinas (instead of “up top” with PC) has all the same benefits to local shop and restaurants ... plus many more important advantages:
  - Offers the potential of 20-30+ additional overnight boat stays, instead of a small number of additional boat stays via Parks Canada expansion
  - Helps maintain and grow local full-time and seasonal marina jobs
  - Offers potential for long term stays and repeat long term visitors
  - Ability to reserve ahead of time opens opportunities to collaborate with other local businesses
  - Operating marinas offer another important attraction for land-based visitors to Merrickville

# MARINAS IN MERRICKVILLE

## COUNCIL SUPPORT

- *If Merrickville Staff and Council continue lobbying for additional competing dock spaces from Parks Canada....they will signal that Merrickville-Wolford does not support its' long standing local businesses....and this could jeopardize the future of Merrickville's two marinas*
- *Merrickville's local marinas need Council to work with them towards a common goal: to significantly increase the number of boat stays in Merrickville, at the marinas*





Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: February 13, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the report FIN-02-2017 regarding reserves.

Carried / Defeated

Mayor: \_\_\_\_\_



## Village of Merrickville - Wolford

Report FIN-2-2017  
Finance Department  
Information Report to Council

RE: Reserves

**OBJECTIVE:** For information.

### **RECOMMENDATION:**

**THAT: Council receive the Schedule of Reserve and Reserve Funds.**

### **BACKGROUND:**

On August 22, 2016, the municipal auditor presented the 2015 Financial Statements. Included in the annual report is a Statement of the Reserves held by the municipality.

The *Municipal Act 2001*, Section 290 provides that a municipality's budget shall set out amounts to be paid into and out of reserves.

Provision for the establishment of reserve funds is found in Section 417 of the *Municipal Act 2001*. Council may establish and maintain such funds for any purpose for which it has authority to spend money. Discretionary reserves are set up by Council for specific purposes and they can be established by Council resolution or by by-law. In 2003, the Village of Merrickville-Wolford Council passed By-law #06-01 (attached) to establish reserves for Self Insurance, Community Initiative and Vehicle Replacement. In 2014, Resolution #159-14 (attached) established a number of reserves as recommended by the Finance Committee.

### **ANALYSIS:**

Attached is the unaudited Schedule of Reserves and Reserve Funds for the municipality for the information of Council. The schedule reflects the projected 2016 year end balances of the various reserves and reserve funds. Please note that there may be changes to the 2016 transfers as the year end audit working papers are currently a work in progress. The 2017 approved budget transfers are also indicated.

It is the intent of staff to continue to review all reserves, trace the origins of the reserves to determine the intended use and determine the relevance. This will be the subject of a future report for Council consideration.

**BUDGET/LEGAL IMPLICATIONS:**

The budget implications are identified in the 2016 and 2017 municipal budgets.

**INTERDEPARTMENTAL IMPACTS:**

**ALTERNATIVES:**

There are no alternatives as the report is for information purposes.

**LINKS TO STRATEGIC PLANS:**

Ensuring efficient services.

**CONCLUSION:**

For information purposes.

**ATTACHMENTS:**

By-law #06-03  
Resolution #159-14  
Schedule of Reserves and Reserve Funds

<b>REQUIRED AND RECEIVED COMMENTS FROM:</b> Yes or Not applicable	
CAO	Yes
Clerk	NA
Finance	Yes
Building Control & MLEO Department	NA
Public Works & Environmental Department	NA
Parks, Recreation & Facilities Department	NA
Planning Department	NA
Economic Development Department	NA
Fire Department	NA
Other:	NA

Respectfully submitted:



Sheila Kehoe  
Manager of Finance-Treasurer  
Finance Department  
January 17, 2017

Approved:

John Regan, EcD(F), CEcD  
CAO/Clerk



**CORPORATION OF THE VILLAGE OF MERRICKVILLE - WOLFORD**

**BY-LAW NO. 06-03**

**BEING** a By-Law to establish reserves for the Village of Merrickville-Wolford


**WHEREAS** section 290(3)(e) of the Municipal Act 2001 does authorize that the council of a local municipality may provide for such reserves as the municipality may consider necessary

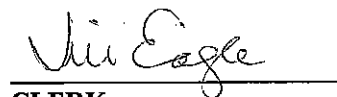
**NOW THEREFOR BE IT RESOLVED THAT**

- 1) the Treasurer is hereby directed to establish reserves in the municipal budget for
  - A) Self Insurance
  - B) Community Initiative
  - C) Vehicle Replacement

**READ** a first and second time this 24th day of February , 2003

**READ** a third and final time and passed this 24th day of February , 2003

  
**MAYOR**

  
**CLERK**

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998

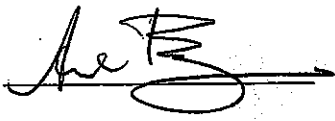


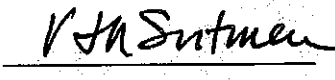
Telephone (613) 269-4791  
Facsimile (613) 269-3095

**VILLAGE OF MERRICKVILLE-WOLFORD**

Resolution Number: R - 159 - 14

Date: November 24, 2014

Moved By: 

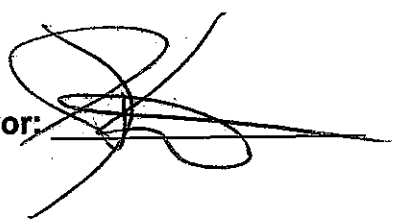
Seconded By: 

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville – Wolford does approve the recommendation of the Finance and Administration Committee, as noted in the memo of November 21, 2014 (attached), on the following:

- General working capital reserve
- Election reserve
- Sale of public lands
- Infrastructure renewal reserves
  - Building and facilities
  - Parks
  - Vehicle replacement
  - Fire equipment replacement
  - Roads
- Future infrastructure

Carried / Defeated

Mayor: 



## VILLAGE OF MERRICKVILLE-WOLFORD

### MEMORANDUM

To: Council  
From: Finance Committee, Jeff Bush, Treasurer  
Subject: Municipal Reserves and Reserve Funds  
Date: November 21, 2014

#### PURPOSE

To create a reserve structure and to have their maintenance solidified into the regular annual budget process. This goal is to be achieved by clearly identifying the necessary reserves and their purpose and determining the target savings goals for each.

#### BACKGROUND

1. At the July 14, 2014 Council received a memo regarding Municipal Reserves and Reserve Funds.
2. As a result of discussions concerning the memo, Council wished to review the current use of reserves and develop a more formal approach to establishing a reserve structure including targeted funding levels.

At a subsequent Finance Committee meeting, it was noted that there were two types of reserves that were applicable to the municipality. These types were as follows:

#### A. OBLIGATORY RESTRICTED RESERVE FUNDS

These reserve funds are supported by legislation (federal, provincial or other Act based). These reserves support the Village's existing capital infrastructure. The reserves will follow Council guidance and are illustrated below.

##### **1. Gas Tax Reserve**

*General Purpose:* Environmentally sustainable municipal infrastructure projects that contribute to cleaner air, cleaner water and the reduction of greenhouse gas emissions as described in the Municipal Funding Agreement for the transfer of Federal Gas Tax revenue between the Association of Municipalities of Ontario (AMO) and the Village of Merrickville-Wolford.

*Intended Use/Limitation:* Money shall be spent in accordance with the standing legislation regarding the use of these funds.

*Target:* Not applicable, based on requirements.

*Funding Source:* As outlined in the Municipal Funding Agreement; the funding allocation is determined at the provincial/territorial level based on population. The funding is provided to AMO which is responsible for the distribution to the municipalities within the province.

## 2. Cash in Lieu of Recreation Land

General Purpose: In lieu of conveying parkland within the planned development, a developer may opt to provide the municipality with cash-in-lieu; the municipality then takes on the responsibility of parkland development within the community.

Intended Use/Limitations: To provide funds to acquire active and/or passive parkland and the associated costs of getting the land ready for its intended purpose (i.e. surveys, appraisals, soil testing, indirect recoveries, etc.).

Target: Not applicable, based on external development decisions

Funding Source: As per section 42, subsection 1 of the Planning Act, the developer has the option to convey land to the municipality or provide an equivalent cash value. Specific details are provided within the act, but generally speak to 5% of residential land or 2% of commercial/industrial land or 1 hectare per 300 dwelling units.

At present, in the case of severances, Council charges a cash-in-lieu for park/recreation land.

Ref: section 42; subsection 1 of the Planning Act

## B. DISCRETIONARY RESERVES

An allocation of funds for when Council wishes to earmark, at their discretion, balances to finance a future expenditure, liability, or other purpose. These reserves may not be referenced to a specific asset and segregation is not required. Discretionary reserves are funded from various sources including, but not limited to, allocated revenues, accumulated surpluses, dedicated contributions, etc. Funding is typically determined during the budget process, unless unanticipated occurrences happen. (I.e. budget to actual variances, in-year dedications, etc.)

The municipality has established a number of discretionary reserves to help manage municipal finances and protect against the unexpected events. For the purpose of policy development these reserves have been further broken down into the following types:

### 1. General Working Capital Reserve

Purpose: To assist in periods throughout the year when cash balances are low and there is a requirement to cover payments and expenses, before taxes, grants and other revenues become available.

Intended Use/Limitations: The use of these funds is general in nature and this balance is intended to act as a cash float. Capital projects and transfers do not occur for these funds.

Target: 10% of annual revenues. The present target would be \$390,000.

Funding Source: Year-end municipality operating surplus or a specific administration expenditure.

### 2. Election Reserve

Purpose: To fund elections, recounts and by-elections

Intended Use/Limitations: At the discretion of the Village Clerk, to be used to fund those expenditures related to elections, recounts and by-elections (i.e. technology, tabulator leases, voter list services, election personnel labor costs, etc.)

Target: Forecasted direct election expenditures

Funding Source: Contribution of 1/4 of estimated total costs of previous election plus cost increases to be funded as part of the annual budgeted expenditures under administration cost

### 3. Sale of Public Lands

Purpose: To hold land sale proceeds until required for general or specific purposes. To segregate sale of land proceeds from general operations.

Intended Use/Limitations: As authorized by Council, including applicable recoverable costs associated with the land purchase e.g. land testing, appraisals, studies, transaction costs etc.

Target: Not applicable, based on requirements

Funding Source: The sale of Municipality owned surplus lands, as per Council Approval

#### **4. Infrastructure Renewal Reserves**

The municipality's largest investment is in its infrastructure network, which supports the municipality's overall quality of life. These items range from roads to fire engines, and community centers.

The municipality's infrastructure reserves are very similar in nature and for this reason this section will identify a general infrastructure reserve purpose, target, and funding source section followed by the intended use/limitation for each individual reserve. Where applicable, if additional information is required other sections may be added.

General Purpose: Reserves form an important component of the Capital financing plan for infrastructure network items and are used specifically for the purpose of repairing and replacing assets as defined in the capital budget guidelines and the intended use/limitation section of each reserve.

Target: Reserve minimum: a minimum balance equivalent to the next year's planned spending requirements.

Reserve maximum: a balance equivalent to accumulated amortization for the reserve asset class

Funding Source: The primary source of funding for these reserves, unless otherwise stated, is operating budget contributions determined through the budget process. As adopted by Council the municipality's infrastructure reserve contributions are developed based on the following funding philosophy:

- That currently established contributions be increased annually based on Statistics Canada information to ensure contributions keep pace with inflation.
- An annual contribution for new additions be based on future values and determined by appropriate lifecycles in the year of the project approved.

#### **RESERVES WITHIN THIS CATEGORY ARE AS FOLLOWS:**

##### **A. Building & Facilities Infrastructure**

Intended Use/Limitations: To fund repair and replacement costs associated with Municipality structures and parking areas, including administration facilities, community centres, libraries, memorial sites, park washrooms and facilities, fire stations, public works yard structures, etc.

Funding Source: An annual contribution for new additions based on a 2% value on approved building and facility project budget, excluding land costs.

Funding Source: An annual contribution for new additions based on Building and Facility Department replacement requirements estimates on the over the asset's life. Where possible, the initiating department will be consider sponsorship and fund raising

##### **B. Parks Infrastructure**

Intended Use/Limitations: To fund repair, refurbishment, and replacement costs associated with Municipality park structures including paths, lighting, pooled furniture, field infrastructure, play field grading and drainage, splash pads, fencing, etc.

##### **C. Vehicle Replacement**

Intended Use/Limitations: To fund refurbishment, and replacement costs associated with vehicles and equipment maintained by the Municipality's Fleet department; this excludes fire and rescue apparatus, vehicles and equipment that are maintained by the municipality.

Funding: In addition to the normal funding methods, the previous loan payment amount of approximately \$60,000 per will be maintained. Funding is to be based on a straight line basis required to replace the equipment.

#### **D. Fire Equipment Replacement**

Intended Use/Limitations: To fund repair, refurbishment, and replacement costs associated with fire and rescue apparatus, vehicles, and equipment.

#### **E. Roads Reserve**

Intended Use/Limitations: To fund repair, refurbishment, and replacement costs associated with Municipality roads and bridges

Funding Source: An annual flat contribution

### **5. Municipal Share of Future Infrastructure Grant**

General Purpose: These reserves are to prepare for the municipality portion of expenditures from projects receiving funding received from the Federal and Provincial governments. .

Intended Use/Limitations: The funds are to be used at Council's discretion for cost shared Government projects

Target: 5% of annual budgeted expenditures

Funding Source: These reserves will not receive any future funding.

# USER PAY DISCRETIONARY RESERVES

## 1. Water Reserve

*Purpose:* To ensure the financial viability and continued operations of the Water division

*Intended Use/Limitations:* To provide funding for working capital, capital infrastructure projects (i.e. vehicles, studies, water main repairs, etc.), smooth operating fluctuations, etc.

*Target:* TBD

*Funding Source:* Annual water operations net surplus or as a direct charge to the operating expenditures determined during the annual budget deliberations. The water system is strictly a user pay system and therefore any reserves built up will be done by the system users. The reserve will not be funded or utilized until the operations are no longer run in a deficit position.

## 2. Wastewater Reserve

*Purpose:* To ensure the financial viability and continued operations of the Wastewater division

*Intended Use/Limitations:* To provide funding for working capital, capital infrastructure projects (i.e. vehicles, studies, waste main repairs, etc.), smooth operating fluctuations, etc.

*Target:* TBD

*Funding Source:* Annual Wastewater operations net surplus or as a direct charge to the operating expenditures determined during the annual budget deliberations. The water system is strictly a user pay system and therefore any reserves built up will be done by the system users. The reserve will not be funded or utilized until the operations are no longer run in a deficit position.

## RECOMMENDATIONS

1. It is recommended by the Finance Committee that Council accept the reserve structure as noted in this memo of November 21, 2014, and that Council consider the amount to be transferred to reserves as part of the annual budget process.
2. It is recommended that during the annual budget process that Council consider the direction they wish to undertake with respect to recreation, and formalize that direction and budget funds accordingly.

Respectfully submitted,

Jeff Bush,  
Treasurer

VILLAGE OF MERRICKVILLE-WOLFORD  
Schedule of Reserves and Reserve Funds  
As at December 31, 2016

		Ending Dec 31				
		2015	2016	2016 YE	2017	2017 YE
			Budget	Projected	Draft Budget	Projected
<b>33-3110</b>	<b>Working Funds</b>					
	- 2016 Budget transfer- w/s operating deficit		-208,869			
	- 2017 Budget transfer- w/s operating deficit				-\$ 42,549	
		\$ 443,883	(208,869)	\$ 235,014	(42,549)	\$ 192,465
<b>33-3140</b>	<b>Self Insurance/Legal (Deductible)</b>					
	- 2016 Budget transfer Insurance (deductible)		\$ 5,000			
	- 2016 Budget transfer Potential Litigation		\$ 20,000			
	- 2017 Budget transfer Insurance (deductible)				\$ 5,000	
	- 2017 Budget transfer Potential Litigation				\$ 20,000	
		\$ 60,000	\$ 25,000	\$ 85,000	\$ 25,000	\$ 110,000
<b>33-3130</b>	<b>Capital Expenditure</b>					
	- 2017 Budget transfer Office Renovation				-\$ 35,000	
		\$ 47,244	\$ -	\$ 47,244	-\$ 35,000	\$ 12,244
<b>33-3175</b>	<b>Capital Contingency</b>	\$ 85,179	\$ -	\$ 85,179	\$ -	\$ 85,179
<b>33-4151</b>	<b>Museum</b>	\$ 2,884	\$ -	\$ 2,884	\$ -	\$ 2,884
<b>33-3190</b>	<b>Landfill Closure</b>					
	- 2015 Budget transfer for Landfill closure		\$ 15,000			
	- 2016 Budget transfer for Landfill closure				\$ 15,000	
	- 2017 Budget transfer for Landfill closure					
		\$ 155,000	\$ 15,000	\$ 170,000	\$ 15,000	\$ 185,000
<b>33-3200</b>	<b>Vehicle Replacement</b>					
	- 2016 Budget transfer for Public Works		\$ 35,000			
	- 2016 Budget transfer for Fire		\$ 30,000			
	- 2017 Budget transfer for Public Works				\$ 35,000	
	- 2017 Budget transfer for Fire				\$ 30,000	
	- 2017 Budget transfer Public Works Kabota				-\$ 37,000	
	- 2017 Budget transfer Landfill used garbage compactor				-\$ 35,000	



		\$ 210,489	\$ 65,000	\$ 275,489	-\$ 7,000	\$ 268,489
33-3180	<b>Environment</b>	\$ 8,690	\$ -	\$ 8,690	\$ -	\$ 8,690
33-3184	<b>Public Works</b>	\$ 3,320	\$ -	\$ 3,320	\$ -	\$ 3,320
33-3160	<b>Hospital Provision</b>	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 40,000
33-3135	<b>2018 Election</b>					
	- 2016 Budget transfer for Election		\$ 3,000			
	- 2017 Budget transfer for Election				\$ 3,000	
		\$ 12,000	\$ 3,000	\$ 15,000	\$ 3,000	\$ 18,000
13-3160	<b>Hospital</b>	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
13-4050	<b>Recreation</b>	\$ 800	\$ -	\$ 800	\$ -	\$ 800
13-3190	<b>Gas Tax</b>					
	- 2016 Allocation & Interest		\$ 87,849			
	- 2016 Budget Capital Ireland/Putnam/Snowdon Corners		-\$ 192,986			
	- 2016 Budget Capital Landfill Platform Scale		-\$ 65,497			
	- 2017 Allocation & Interest				\$ 87,849	
	- 2017 Budget Capital OCIF Drummond/Lewis/Brock				-\$ 120,000	
	- 2017 Budget Capital Putnam Rd double surface treatment				-\$ 139,000	
		\$ 357,752	(170,634)	\$ 187,118	(171,151)	\$ 15,967
	<b>SUB TOTAL RESERVE:</b>	<b>\$ 1,432,241</b>	<b>(271,503)</b>	<b>1,160,738</b>	<b>(212,700)</b>	<b>948,038</b>
	<b>TOTAL RESERVES:</b>	<b>\$ 1,432,241</b>	<b>(271,503)</b>	<b>\$ 1,160,738</b>	<b>(212,700)</b>	<b>\$ 948,038</b>
	<b>RESERVE FUNDS:</b>					
13-3180	<b>Parkland (bank 11-1340) Revenue GL 16-7255</b>					
	- 2016 Contributions Received		\$ 2,750			
	- 2016 Interest Revenue		\$ 115			

- 2017 Contributions Received				\$ 1,500	
- 2017 Interest Revenue				\$ 115	
	\$ 44,656	\$ 2,865	\$ 47,521	\$ 1,615	\$ 49,136

**TOTAL RESERVE FUNDS:**                      \$    44,656            2,865            47,521            1,615            49,136

**TOTAL RESERVE & RESERVE FUNDS:**      \$ 1,476,898      (268,638)      \$ 1,208,260      (211,085)      \$ 997,175

**Action Summary Merrickville Wolford Trails Sub Committee (MWTSC) Thursday, Dec 8<sup>th</sup>, 2016, from 1030 am to 1230 pm, at the Fire Hall Classroom, Merrickville-Wolford Municipal Complex**

**MWTSC agenda:**

1. The meeting came to order at 1005 am. **Attendees:** Joann Helmer, Anne Barr, Anne Tener, Fred McFarland, Doug Struthers, Tim Allen
2. **Agenda was approved as circulated**
3. **No new comments on action summary of Nov 3<sup>rd</sup> meeting (circulated)**
4. **Communications**
  - a. **from Council:**
    - i. Council supports in principle the development of the Wetlands Trail. We will proceed with the budget request and preparatory activities (see item 5 below)
    - ii. "At the Nov 14, 2016 meeting, Council received the Nov 8 minutes of the Recreation Committee (see attached). It was agreed that the Recreation Committee, the Trails Sub-Committee, and Dave Powers, Manager of Public Works, would meet to review the survey results of the Merrickville Estates Phase 1 Park, and look at costing some items."

**Discussion:**

- It would seem that Block 72 would most likely be suitable for a natural park. It is surrounded by private property, so is not really appropriate for trail development.
- Blocks 70,71, and 73 are linear and aligned, crossing roads and with some access from both ends, but they are surrounded by private property, so possibilities have some limits. Moreover, large parts are essentially a drainage channel, with limited footpath availability. A decision on whether this could be a trail needs further evaluation and information.
- we will wait to hear from the RAC concerning next steps for this question.
- The Master plan already includes generic items for new trails  
*« Links with existing trails , within Village , and without;  
new walks within the Village »*  
but no specific new trails have been added since the plan was first approved in 2012. This would be a good opportunity to review the plan, both for the anticipated trails that have not been developed, and for new additions that are worthy. The MDTS will undertake this review and bring it forward for discussion to Council and the RAC in 2017.

**b. from RAC:**

**Action Summary Merrickville Wolford Trails Sub Committee (MWTSC) Thursday, Dec 8<sup>th</sup>, 2016, from 1030 am to 1230 pm, at the Fire Hall Classroom, Merrickville-Wolford Municipal Complex**

- i. Minutes of Nov 3rd RAC meeting were previously circulated. We note with regret that the open space committee has been disbanded.
  - c. **from Friends of Limerick Forest:** minutes of Oct 27 meeting attached. Nick Previsich has talked to Geoff McVey about X-country ski trail development.
  - d. **from others:** none
- 5. Priorities and needs (support and budget) for 2017**
  - a. **Budget request for trail development, upgrades and maintenance, and for trails promotion:** There was discussion on the comprehensiveness of the proposed plans for the Wetlands Trail. Further details will be added, even though they do not have a direct impact on this budget request to Council. Revised document appended.
  - b. **Grant request for MDTs:** grant requests will be dealt with by Council a bit later as part of a global process once the overall available budget is determined. We will submit now, for consideration at the appropriate later time. Some funds to participate in pertinent regional activities will be added. Revised document appended
- 6. New business/projects:**
- 7. Summary of communications**
  - a. **to Council :** item 4a) ii, and items 5a and b, with appendices
  - b. **to RAC:** item 4a) ii, and items 5a and b, with appendices
  - c. **to others:** none
- 8. Next meeting:** spring 2017, date to be determined
- 9. Meeting adjourned at 1130 am**

**Appendix 1 :**

**Merrickville - Wolford Trails: Budget request for 2017: revised by MWTSC and MDTs executive on December 8<sup>th</sup>, 2016**

**Budget request 2017 for Trails development and maintenance:**

- these projects are all consistent with the Master Plan.
- all work done by Trails Society members and friends is on a volunteer basis.
- budget is for unavoidable external costs

<b>Project</b>	<b>Objectives 2017</b>	<b>Details of item requirements for budget</b>	<b>Costs</b>
<b>Develop Wetland Trail</b>	<ul style="list-style-type: none"> <li>• Develop detailed proposal to request and obtain permissions from appropriate authorities (e.g. RVCA, PC) for trail development</li> <li>• identify external funding needs, opportunities and timelines</li> <li>• begin preparatory work on trail in spring/fall 2017 (e.g. trail clearing, clean-up Fairgrounds perimeter)</li> <li>• develop detailed work plan for 2018</li> </ul>	<ul style="list-style-type: none"> <li>• RVCA application process and application fees</li> <li>• preliminary design fees for structures (viewing platform, +/- boardwalk)</li> <li>• reserve for unexpected costs for this phase ( e.g. map preparation, verifications)</li> </ul>	\$1000
<b>Maintain and upgrade Woodland-Toboggan Hill Loops</b>	<ul style="list-style-type: none"> <li>• Complete improvement of footpath</li> <li>• Update trailhead maps (considerable re-routing from new sewage plant)</li> <li>• Signage along trail, rest areas and benches</li> </ul>	<ul style="list-style-type: none"> <li>• one load of stone dust</li> <li>• large photo maps</li> <li>• informative signs along trail</li> <li>• material for benches</li> </ul>	\$1800
<b>Produce and distribute Trail brochures</b>	<ul style="list-style-type: none"> <li>• Brochures are printed by municipality but not folded.</li> <li>• Distribution reorganized: Chamber will furnish merchants, public availability at the Depot in summer, and volunteers will continue to distribute to key points (Bank, Library, Municipal offices, ? kiosks) or on request</li> </ul>	<ul style="list-style-type: none"> <li>• 2000 brochures per year</li> <li>• Mechanical folding by Cobra @10 cents per brochure</li> </ul>	\$200
		<b>Total requested for 2017</b>	<b>\$3000</b>

**Appendix 2 :**

**Merrickville Trails Society grant request for 2017: revised by MDTs executive (and by MWTSC) on December 8<sup>th</sup>, 2016**

<p><b>Grant request for the MDTs for 2017:</b></p>
<p><b>General justification:</b> besides developing and building trails, the MDTs also tries to promote and facilitate the use of trails by organising activities that will attract new users and contribute to the general well-being of the community. In the past we have organized day-long trail activities during Open Doors days, speakers on interesting trail walks and other nature topics, Voyageur canoe rides to the bird sanctuary, as well as group walks along our trails and nearby trails. Costs are kept to a minimum, most work is volunteer and much is given in kind, but there are costs and it seems counterproductive to charge "admission fees" if we wish to attract new users and new arrivals to the community. We are conscious of the need to pay particular attention to organizing activities that might attract younger participants, both accompanied and un-accompanied.</p>
<p><b>Estimated costs:</b> For a special activity day we can anticipate some or all of the following costs: simple refreshments (for 50 people) \$50; speaker or leader honorarium \$100; large room rental \$150; Voyageur canoe afternoon \$225; ancillary costs \$50. Exact expenses vary with the activities, but an average activity of this kind requires about \$250.</p>
<p><b>Request for 2017:</b> The MDTs requests a grant of \$750, to be used in organising and holding three activities on three occasions, activities that are designed to attract community members to the trails and their use.</p>

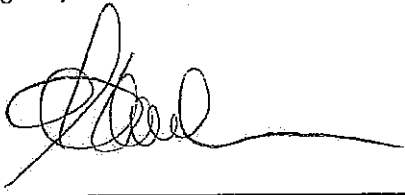
Silvia Blanchard  
546 Roses Bridge Road  
Jasper, ON, K0G 1G0

February 7<sup>th</sup>, 2017

To whom it may concern,

Please accept my resignation from the Environmental Advisory Committee.

Regards,

A handwritten signature in black ink, appearing to read 'Silvia', with a long horizontal line extending to the right from the end of the signature.

Silvia Blanchard

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: February 13, 2017

Moved by: Barr Ireland MaInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MaInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

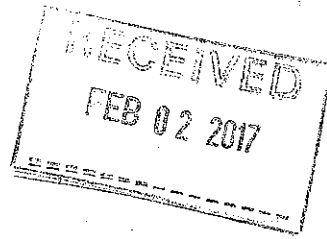
The Council of the Corporation of the Village of Merrickville-Wolford does hereby grant an exemption from By-Law 26-07 to "A Chance Animal Rescue" to allow it to operate an itinerant canteen on the grounds of the Merrickville LCBO between 9:00 a.m. and 4:00 p.m. on May 7, 2017, and between 11:00 a.m. to 4:00 p.m. on June 10, June 25, July 9, July 22, August 12 and August 26, 2017.

Carried / Defeated

---

David Nash, Mayor





Feb 2 / 17

To whom it may concern.

I am writing to apply for a itinerant canteen permit for the following dates.

This is to raise fund for A Chance Animal Rescue LTD.

These events will be at the SCBO

property,

May 7 / 17	9am - 4pm
June 6 / 17	11 - 4
June 25 / 17	11 - 4
July 9 / 17	11 - 4
July 22 / 17	11 - 4
Aug 12 / 17	11 - 4
26 / 17	11 - 4

Ontario Registration # 1575341  
BN # 87465-2704.

Thank you  
Bonnie Dawdall  
43-269-3477

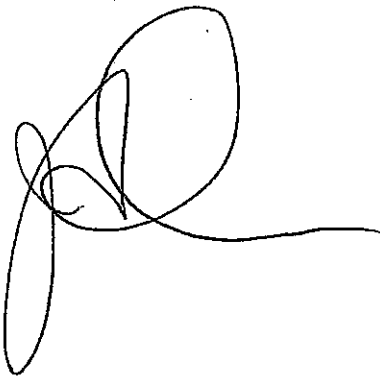
Village of Merrickville

Jan 25-2017

I, Jeff Scobie, manager of the LCBO give "A Chance animal rescue Inc" permission to  
Have their summer BBQ's (dates to follow)  
and Annual garage sale in May at the LCBO property in Merrickville.

Jeff Scobie

Manager LCBO Merrickville #119

A handwritten signature in black ink, appearing to be 'Jeff Scobie', with a long horizontal line extending to the right.

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R – - 17

Date: February 13, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that: By-Law 14-17, being a By-Law to rescind By-Laws 24-15 and 05-06, be read a first and second time, and that By-Law 04-17 be read a third and final time and passed.**

Carried / Defeated

---

David Nash, Mayor

**CORPORATION OF THE VILLAGE OF MERRICKVILLE - WOLFORD**

**BY-LAW NO. 14-17**

Being a By-Law to rescind By-Law 24-15 to appoint a Treasurer, Shawn Mason and By-Law 05-06 to appoint a CAO, Jill Eagle

**WHEREAS** the Council of the Corporation of the Village of Merrickville - Wolford did pass 24-15 on the 10<sup>th</sup> day of July, 2015 to appoint Shawn Mason as Treasurer;

**AND WHEREAS** the Council of the Corporation of the Village of Merrickville-Wolford did pass 05-06 to appoint Jill Eagle as CAO

**NOW THEREFORE** the Council of the Corporation of the Village of Merrickville - Wolford enacts as follows:

1. By-Law 24-15 is hereby rescinded; and
2. By-Law 05-06 is hereby rescinded.

**READ** a first and second time this 13<sup>th</sup> day of February, 2017

**READ** a third and final time and passed this 13<sup>th</sup> day of February, 2017

---

David Nash  
MAYOR

---

John Regan  
CAO/CLERK

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R – - 17

Date: February 13, 2017

Moved by: Barr Ireland Maclnnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland Maclnnis Snowdon Suthren Weedmark

**Be it hereby resolved that:** By-Law 34-16, being a provisional By-Law regarding the Garland Municipal Drain, be read a third and final time and passed.

Carried / Defeated

---

David Nash, Mayor

**CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD**

**BY - LAW No 34 - 16**

**WHEREAS** Section 74 of the *Drainage Act* R.S.O. 1990, c.D.17, requires that any drainage works constructed under authority of a bylaw passed under that Act shall be maintained and repaired by each local municipality;

**WHEREAS** the Garland Municipal Drain was constructed under Bylaw 860 by the former Township of Wolford, now in the Village of Merrickville-Wolford;

**WHEREAS** the appointed Drainage Superintendent has inspected a portion of the drainage works and recommends to the Council of the Village of Merrickville-Wolford that certain repairs be carried out;

**WHEREAS** the Council of the Village of Merrickville-Wolford, upon the recommendation of the Drainage Superintendent does deem that certain repairs to the Garland Municipal Drain are advisable;

**WHEREAS**, in accordance to the *Drainage Act* R.S.O. 1990 c.D.17 Section 75, the Council of the Village of Merrickville-Wolford, having determined that repairs may be undertaken without the report of an engineer, before carrying out the repairs shall;

- a) Give two readings to a bylaw for undertaking the repairs which bylaw shall recite the description, extent and estimated cost of the repairs and the amount to be contributed by each municipality, and
- b) Serve upon the head or clerk of any municipality liable to contribute, a copy of the bylaw;

**AND WHEREAS** the description, extent as well as the summation of estimated costs of the repairs are given on Schedule 'A' which forms part of this Bylaw

**NOW THEREFORE**, in accordance to the applicable requirements of the *Drainage Act* R.S. O. 1990, c.D.17, the Council of the Corporation of the Village of Merrickville-Wolford enacts as follows;

1. The costs of the maintenance shall be billed to all affected property owners and Village roads assessed with benefit in the Village of Merrickville-Wolford and within the Township of Elizabethtown-Kitley in accordance to the original engineer's report by R.L. Mucklestone, dated August 14th, 1981 forming part of Bylaw 860 with necessary modifications to allow for land division, etc. since that date.

2. This By-Law shall be cited as the "Garland Municipal Drain Provisional By-Law"

READ a first and second time this 28<sup>th</sup> day of November, 2016

READ a third and final time and passed this ... day of .....2017

---

David Nash, Mayor

---

John Regan, CAO/CLERK

**Schedule "A"**

**By-Law 34 – 16**

**Village of Merrickville - Wolford**

**Location of repairs to drainage works;**

Part Lots 25 and 26, Concession 5  
Farm access laneway on south side of Weedmark Road  
Assessment Roll No. 711-025-049-00-0000

**Description and extent of repairs to drainage works;**

To be read in conjunction with page 2 of the Village of Merrickville-Wolford RFQ-16-17,  
General Description of Work;

Replace existing triple culverts in farm access laneway with new 3 new metal 1400mm diameter corrugated steel pipes of 8m in length. Replace all existing top soil and granular material with acceptable new material and complete all work to the satisfaction of Rideau Valley Conservation Authority, Drainage Superintendent and their agents.

**Itemization of estimated costs of repairs;**

1. Total estimated cost of construction by contractor	\$24,000.00
2. <u>Cost of Rideau Valley Conservation Authority permit</u>	<u>\$1780.00</u>
<b>TOTAL</b>	<b>\$25,780.00</b>

**Itemization of estimated contributing costs to affected parties;**

3. Amount to be contributed by affected ratepayers of Merrickville-Wolford	\$17,000.00
4. Amount to be contributed by affected roads in Merrickville-Wolford	\$195.00
5. <u>Amount to be contributed by affected ratepayers of Elizabethtown-Kitley</u>	<u>\$8,585.00</u>
<b>TOTAL</b>	<b>\$25,780.00</b>





Resolution Number: R - **VILLAGE OF MERRICKVILLE-WOLFORD**

Date: February 13, 2017

Moved by: **Barr Ireland MacInnis Snowdon Suthren Weedmark**

Seconded by: **Barr Ireland MacInnis Snowdon Suthren Weedmark**

**Be it hereby resolved that:**

this Council moves to "In Camera" at \_\_\_\_\_ in order to address a matter pertaining to:

- \_\_\_\_\_ security of the property of the municipality or local board,
- \_\_\_\_\_ personal matters about an identifiable individual, including municipal or local board employees,
- \_\_\_\_\_ a proposed or pending acquisition of land for municipal or local board purposes,
- \_\_\_\_\_ a proposed or pending possible disposal of municipal or local board land,
- \_\_\_\_\_ labour relations or employee negotiations
- \_\_\_\_\_ litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board,
- \_\_\_\_\_ receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose,
- \_\_\_\_\_ A matter in respect of which a Council, board or local committee or other body may hold a closed meeting under another Act. 2001 c.25, s.239 (2)
- \_\_\_\_\_ the subject matter relates to the consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act* if the council, board or commission or other body is the head of an institution for the purposes of that Act. 2001 c. 25,s. 239(3)
- \_\_\_\_\_ The meeting is held for the purpose of educating or training the members and is generally regarding \_\_\_\_\_ .2001 c.25 s. 239(4); 2006 c. 32, Sched. A, s. 103(2) and where no member discusses or deals with any matter in a way that materially advances the business or decision making of the council, local board or committee. 2006 c. 32, Sched A, s. 103(1)

Carried / Defeated

\_\_\_\_\_  
David Nash, Mayor

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: February 13, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

the "In Camera" session rise and report, with staff being given direction, and the regular council session resume at \_\_\_\_\_ a.m. / p.m.

Carried / Defeated

---

David Nash, Mayor

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: February 13, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby appoint the following member to the Environmental Advisory Committee:

1. \_\_\_\_\_

Carried / Defeated

Mayor: \_\_\_\_\_

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: February 13, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

### Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby appoint the following member to the Industry/Economic Development and Tourism Advisory Committee:

1. \_\_\_\_\_

Carried / Defeated

Mayor: \_\_\_\_\_

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - - 17

Date: February 13, 2017

Moved by: Barr Ireland MacInnis Snowdon Suthren Weedmark

Seconded by: Barr Ireland MacInnis Snowdon Suthren Weedmark

**Be it hereby resolved that:**

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at                      pm until the next regular meeting of council on Monday, February 27, 2017 at 7:00 p.m., or until the call of the Mayor subject to need.

Carried / Defeated

---

David Nash, Mayor