



VILLAGE OF MERRICKVILLE-WOLFORD

**Agenda for Council
Council Chambers**

Regular Council Meeting 7:00 p.m.

Monday, July 10, 2023

IMPORTANT NOTICE: This meeting will be held in person and will be open to the public in the Council Chambers. It will also be recorded and livestreamed electronically on the “Village of Merrickville-Wolford” YouTube channel accessible by clicking [here](#).

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the general nature thereof**
3. **Approval of the Agenda**
4. **Minutes** Approval of Minutes – regular Council meeting of June 12, 2023
Approval of Minutes – special Council meeting of June 20, 2023
5. **Planning** Review of Changes to Planning Act as a Result of Bill 97 (Forbes Symon)
Proposed Provincial Planning Statement (Verbal Overview - Forbes Symon)
RVCA – Proposed Provincial Planning Statement Review Letter
6. **Finance** 2022 Year End Financial Statement – Auditor Presentation
Report FIN-07-2023 – Ontario Regulation 284/09
7. **Delegations** Jacob Hanlon – Municipal Food Waste Diversion Program
8. **Correspondence** Maple View Landings Funding Options & Direction
9. **CBO** Report CBO-01-2023: Heritage Property Tax Relief Application
10. **CAO** Merrickville STP Capacity Calculation – Jp2g Consultants Inc.
Summary of STP Overflow Event April 5, 2023 – Jp2g Consultants Inc.
Review of Disaster Mitigation and Adaptation Fund – Jp2g Consultants Inc.
Blockhouse Museum Governance
Report CAO-04-2023 – Summary of Grant Applications Between 2018-2023
Xplore Inc. Telecommunications Tower Application #ON 8479
11. **Notices of Motion** Proposed Provincial Planning Statement (Councillor Gural)
Formation of a Finance Committee (Councillor Ireland)
12. **Deferred Items** None
13. **Public Question Period to Council**
14. **Next meeting of Council:** Monday, August 14, 2023 at 7:00 p.m.
15. **Confirming By-Law:** 38-2023 re: Confirm Proceedings of Council meeting of July 10, 2023
16. **Adjournment**

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the regular Council meeting of July 10, 2023 as:

___ circulated.

___ amended.

Carried / Defeated

Michael Cameron, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of June 12, 2023, as

_____ circulated.

_____ amended.

Carried / Defeated

Michael Cameron, Mayor

The Corporation of the Village of Merrickville-Wolford

Monday, June 12, 2023, 7:00 p.m.

Chaired by: Mayor Michael Cameron
Members of Council: Deputy Mayor Anne Barr
Councillor Margaret Gural
Councillor Stephen Ireland
Councillor Ronnie Maitland

Staff in Attendance: Doug Robertson, CAO/Clerk
Julia McCaugherty-Jansman, Deputy Clerk

Guests: Arie Hoogenboom, Mayor, Rideau Lakes
Lesley Todd, Long-Term Care Fundraising Coordinator, UCLG
Andrew Cinnamon, Park View Homes
Ken Shelley, Park View Homes
Brian Whitehead, Jp2g Consultants Inc.

IMPORTANT NOTICE: This meeting was held in person and was open to the public in the Council Chambers. It was recorded and livestreamed electronically on the “Village of Merrickville-Wolford” YouTube Channel accessible by clicking [here](#).

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-191-23 Moved by Deputy Mayor Barr, Seconded by Councillor Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the regular Council meeting of June 12, 2023, as amended.

(Note: The agenda was amended to include a Notice of Motion for the July 10, 2023 regular meeting from Councillor Ireland regarding the formation of a Finance Committee).

Carried as amended.

Minutes

R-192-23 Moved by Councillor Ireland, Seconded by Councillor Gural

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of May 8, 2023.

Carried.

Delegations

R-193-23 Moved by Councillor Ireland, Seconded by Councillor Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of Arie Hoogenboom, Mayor of Rideau Lakes, regarding the Maple View Landings Redevelopment Project, for information purposes.

Carried.

R-194-23 Moved by Deputy Mayor Barr, Seconded by Councillor Gural

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of Ken Shelley and Andrew Cinnamon, Park View Homes, regarding the Park View Homes development plans for Merrickville Grove and McLean’s Landing, for information purposes.

Carried.

Planning

R-195-23 Moved by Councillor Ireland, Seconded by Councillor Maitland

Be it hereby resolved that:

By-law 33-2023, being a by-law for a lifting of holding zone for Merrickville Grove

Subdivision, be read a first and second time, and that By-law 33-2023 be read a third and final time and passed.

Carried.

Correspondence

R-196-23 Moved by Deputy Mayor Barr, Seconded by Councillor Ireland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from the Town of Lincoln, dated May 10, 2023, being a resolution passed by Town of Lincoln regarding the Municipal Heritage Register, for information purposes.

Carried.

R-197-23 Moved by Councillor Gural, Seconded by Councillor Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from the United Counties of Stormont, Dundas & Glengarry, dated May 15, 2023, being a resolution passed by SDG Council regarding Bill 97, for information purposes.

Carried.

R-198-23 Moved by Councillor Maitland, Seconded by Councillor Gural

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from North Grenville District High School; and

That Council does hereby approve the Village of Merrickville-Wolford graduation bursary in the amount of \$200.00.

Carried.

R-199-23 Moved by Deputy Mayor Barr, Seconded by Councillor Ireland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Dennis Hanley, Lions Club of Merrickville, regarding a request to use the Community Centre for the Christmas Hamper Program with the request for all fees to be waived; and

That Council does hereby approve the request to use the Community Centre for the purpose of the Christmas Hamper Program on the available dates with all rental and associated fees to be waived.

Carried.

CAO

R-200-23 Moved by Councillor Gural, Seconded by Councillor Maitland

Be it hereby resolved that:

WHEREAS at the regular meeting of Council on Monday, April 24, the Council of the Corporation of the Village of Merrickville-Wolford appointed members to the Community Wellness & Environmental Advisory Committee;

AND WHEREAS Council directed staff to put out a secondary call for volunteer members to receive more applications to fulfill the composition of the Committee as included in the Terms of Reference for a total of nine members;

AND WHEREAS staff posted the renewed call for the Committee both on the Village website and Village social media with a set deadline of Friday, June 2;

AND WHEREAS staff have provided Council with the application packages that were received within the extended timeline;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford does hereby appoint the following members to the Community Wellness & Environmental Advisory Committee for the 2022-2026 term:

1. Amanda Bellefeuille
2. Jan Fitzpatrick
3. Maureen O'Halloran
4. Mary Kate Laphen

Carried.

R-201-23

Moved by Councillor Maitland, Seconded by Councillor Gural

Be it hereby resolved that:

WHEREAS on May 8, 2023, Council authorized Deputy Mayor Anne Barr to attend the upcoming Chamber of Commerce meeting on behalf of Council pending her formal appointment as Council Liaison anticipated to occur on the June 12th regular meeting of Council;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford does hereby appointed Deputy Mayor Anne Barr as Council Liaison to the Chamber of Commerce for the 2022-2026 term of Council.

Carried.

Notices of Motion

R-202-23

Moved by Councillor Gural, Seconded by Councillor Ireland

Be it hereby resolved that:

WHEREAS the goal of increasing housing supply and reducing barriers in planning processes as set out in the recent legislative, regulatory, and policy changes, including new provisions from Bill 23, More Homes Built Faster Act is welcomed; and

WHEREAS the proposed Provincial Planning Statement (sections 2.6 and 4.3) would dramatically remove municipal power and render aspects of the Village of Merrickville-Wolford Official Plan and other official plans throughout Ontario inoperative, terminate some local planning autonomy, and directly interfere with municipalities' ability to meet local variation and unique community needs; and

WHEREAS the proposed PPS changes that would allow proliferation of lots with protection restricted to specialty crop areas only diminishes the purpose, use and integrity of rural and agricultural lands, thereby removing protection and restricting future uses of those lands; and

WHEREAS the proposed PPS changes encourage sprawl and rural roadway strip development, rather than more fiscally and environmentally sustainable practices like intensification in established settlement areas; and

WHEREAS the province has announced changes to be proposed to natural heritage (section 4.1) that have yet to be published;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford urges the province to:

- Pause proposed changes to the PPS, particularly regarding natural heritage (section 4.1) and agricultural lands (section 2.6 and 4.3)
- Reinvest trust in the local planning authority of all 444 municipalities, recognizing that each one has unique landscapes, housing needs and visions for local planning matters

AND THAT our fellow municipalities be urged to voice their concerns regarding the proposed undermining of local planning authority;

AND FURTHER THAT a copy of this resolution be sent to all 444 municipalities, The Hon. Doug Ford, Premier of Ontario, The Hon. Steve Clark, Minister of Municipal Affairs and Housing and MPP for Leeds-Grenville-Thousand Islands and Rideau Lakes, The Hon. Lisa Thompson, Minister of Agriculture, Food and Rural Affairs, The Hon. David Piccini, Minister of Environment, Conservation and Parks, the Association of Municipalities of

Ontario, the Rural Ontario Municipal Association and the Federation of Canadian Municipalities.

Carried.

Councillor Ireland addressed the Notice of Motion that he would provide for inclusion on the July 10, 2023 regular meeting of Council regarding the formation of a Finance Committee.

Deferred Items

None.

Public Question Period to Council

None.

In-Camera

R-203-23

Moved by Councillor Ireland, Seconded by Councillor Gural

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to an "In-Camera" session at 8:47 p.m. under Section 239 (2) of the *Municipal Act, 2001*, as amended, to address matters pertaining to:

1. A proposed or pending acquisition or disposition of land by the municipality or local board.
2. A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.
3. Personal matters about an identifiable individual, including municipal or local board employees.

Carried.

Councillor Maitland left the meeting at 10:18 p.m.

Rise and Report

R-204-23

Moved by Deputy Mayor Barr, Seconded by Councillor Ireland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby rise and report from the "In-Camera" session of the regular Council meeting, with staff being given direction at 10:35 p.m.

Carried.

R-205-23

Moved by Deputy Mayor Barr, Seconded by Councillor Ireland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct the CAO to communicate to Voltari that Council is 100% fully committed to completing the full process to stop, close and convey ownership of the lands under discussion.

Carried.

Confirming By-Law

R-206-23

Moved by Councillor Ireland, Seconded by Councillor Gural

Be it hereby resolved that:

By-law 34-2023, being a by-law to confirm the proceedings of the regular Council meeting of June 12, 2023, be read a first and second time, and that By-law 34-2023 be read a third and final time and passed.

Carried.

Adjournment

R-207-23

Moved by Deputy Mayor Barr, Seconded by Councillor Gural

Be it hereby resolved that:

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 10:40 p.m. until the next meeting of Council on Monday, July 10, 2023 or until the call of the Mayor subject to need.

Carried.

Michael Cameron, Mayor

Doug Robertson, CAO/Clerk

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the special Council meeting of June 20, 2023, as

_____ circulated.

_____ amended.

Carried / Defeated

Michael Cameron, Mayor

The Corporation of the Village of Merrickville-Wolford

Tuesday, June 20, 2023 4:00 p.m.

Chaired by: Mayor Michael Cameron
Members of Council: Deputy Mayor Anne Barr
Councillor Margaret Gural
Councillor Stephen Ireland
Councillor Ronnie Maitland

Staff in Attendance: Doug Robertson, CAO/Clerk

IMPORTANT NOTICE: This meeting was held in person and was open to the public in the Council Chambers. However, there were no open session reports for this special Council meeting and the in-camera session of the meeting was closed to the public.

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-208-23 Moved by Deputy Mayor Barr, Seconded by Councillor Ireland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the special Council meeting of June 20, 2023, as circulated.

Carried.

In-Camera

R-209-23 Moved by Councillor Gural, Seconded by Councillor Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to an "In-Camera" session at 4:12 p.m. under Section 239 (2) of the Municipal Act, 2001, as amended, to address matters pertaining to:

1. Personal matters about an identifiable individual, including municipal or local board employees.
2. A proposed or pending acquisition or disposition of land by the municipality or local board.

Carried.

Rise and Report

R-210-23 Moved by Councillor Ireland, Seconded by Deputy Mayor Barr

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby rise and report from the "In-Camera" session of the special Council meeting, with staff being given direction, at 5:07 p.m.

Carried.

Notices of Motion

None.

Confirming By-Law

R-211-23 Moved by Councillor Maitland, Seconded by Councillor Gural

Be it hereby resolved that:

By-law 35-2023, being a by-law to confirm the proceedings of the special Council meeting of June 20, 2023, be read a first and second time, and that By-law 35-2023 be read a third and final time and passed.

Carried.

Adjournment

R-212-23 Moved by Councillor Gural, Seconded by Councillor Maitland

Be it hereby resolved that:

This special meeting of the Council of the Corporation of the Village of Merrickville-

Wolford does now adjourn at 5:08 p.m. until the next meeting of Council on Monday, July 10, 2023 or until the call of the Mayor subject to need.

Carried.

Michael Cameron, Mayor

Doug Robertson, CAO/Clerk

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the report submitted by Forbes Symon, Senior Planner for Jp2g Consultants, dated June 14, 2023 regarding the Review of Changes to the Planning Act as a result of Bill 97, for information purposes.

Carried / Defeated

Michael Cameron, Mayor

June 14, 2023

Doug Robertson, CAO/Clerk
Village of Merrickville-Wolford
317 Brock Street West
P.O. Box 340
Merrickville, ON K0G 1N0

Dear Mr. Robertson:

Re: Review of Changes to Planning Act as a Result of Bill 97 – Royal Assent (June 8, 2023)

In its efforts to promote increased housing within the Province of Ontario, the provincial government recently approved Bill 97 which received Royal Assent on June 8, 2023. A full copy of Bill 97 as approved, is attached as Appendix A to this report.

Bill 97 has numerous elements including changes to the Building Code Act, City of Toronto Act, Development Charges Act, Residential Tenencies Act and the Planning Act. This report will attempt to summarize the changes to the Planning Act as a result of Bill 97.

Summary of Planning Act Changes Resulting From Bill 97

The change to the Planning Act from Bill 97 can be broken down into six (6) categories:

1. **Clarification of Definition of Employment Area** – identified employment areas are intended to concentrate on manufacturing and wholesale land uses. Institutional and commercial uses are not permitted in identified employment areas. This is clarification of the intent of employment area.
2. **Refund Date Changes** - Bill 109 which received Royal Assent in April of 2022, established timelines for approvals of Zoning By-law Amendments and Site Plan Control Applications. Failure to meet the new prescribed timelines would result in refunds of application fees back to the proponent. The requirement for refunds was to start January 1, 2023. Bill 97 has moved the effective date to July 1, 2023.
3. **Additional Residential Units** - The original introduction of allowing additional residential units was understood to apply to all lands in the Province of Ontario where housing was a primary permitted use. With the introduction of Bill 23, the prescribed Additional Residential Unit were limited to only applying to “urban residential lands” and not prescribed for privately serviced residential areas. Bill 97 reverses the effect of Bill 23 and now has the Additional Residential Units regulations apply to “a parcel of land” and no longer restricted to the type of servicing available. Bill 97 also clarified that one additional parking space is required for each additional residential unit above and beyond that required for the primary residence.
4. **Notice Requirements Interim Control** – the notice requirement for decisions on interim control have been reduced from 30 days to 20 days.



5. **Site Plan Control Limitations** – One of the changes to the Planning Act from Bill 23 was the removal of site plan control as a means of regulating development of residential development involving 10 or fewer residential units. This change was a concern to many, especially those with recreational waterfront development which generally benefited from site plan control to put in place recommendations on orderly development from studies such as environmental impact and archeological. The changes from Bill 97 appear to reintroduce the requirement for site plan control for development within 120 m of a waterbody and 300 m of a railway corridor. It is assumed the Minister will pass the necessary regulations to bring this into effect.

6. **Minister's Order** – Minister's Orders have been increasingly used to expedite development. The changes brought about by Bill 97 clarify that a Minister's Order does not need to conform to the PPS or Official Plans. It also provide the authority to the Minister to enter into agreements associated with Minister's Orders.

Of the six (6) points noted above the changes to the ARU provisions of the Planning Act will be helpful in promoting additional residential units throughout the Village as an efficient means of introducing affordable rental housing within the community.

In addition to Bill 97, the Province has also introduced a new PPS which was posted on the EBR on April 6, 2023. Based on the posted document, many changes are being proposed to the PPS which may have significant impacts on the Village. The option to provide comments on the 2023 PPS is open until August 2, 2023.

All of which is respectfully submitted.

Sincerely,
Jp2g Consultants Inc.
ENGINEERS ▪ PLANNERS ▪ PROJECT MANAGERS

A handwritten signature in black ink, appearing to read 'F. Symon', with a long, horizontal flourish extending to the right.

Forbes Symon, MCIP, RPP
Senior Planner

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive draft comments from Rideau Valley Conservation Authority regarding the proposed Provincial Planning Statement, for information purposes.

Carried / Defeated

Michael Cameron, Mayor



3889 Rideau Valley Drive
PO Box 599, Manotick ON K4M 1A5
T 613-692-3571 | 1-800-267-3504
F 613-692-0831 | www.rvca.ca

XXXXXXXXXX, 2023

Ministry of Municipal Affairs and Housing
Provincial Land Use Plans Branch
13th Floor, 777 Bay Street
Toronto, Ontario
M7A 2J3

Subject: **Comments on the Environmental Registry of Ontario Posting No. 019-6813: Review of Proposed Policies adapted from A Place to Grow and Provincial Policy Statement to form a new provincial planning policy instrument.**

To whom it may concern:

Thank you for the opportunity to comment on the “*Review of Proposed Policies adapted from A Place to Grow and Provincial Policy Statement to form a new provincial planning policy instrument.*” The Rideau Valley Conservation Authority (RVCA) supports the Province’s objective to have streamlined, comprehensive and integrated land use planning policies in place that further the achievement of goals for timely and affordable housing supply, a robust economy, livable communities and a healthy, sustainable environment that benefits all Ontarians.

The RVCA has a collaborative partnership with eighteen lower tier municipalities and two counties for which we have provided plan input and review services for over twenty years, as defined in formal memorandums of understanding. We provide this service to assist our municipalities in meeting our collective obligations to ensure that recommendations and decisions on planning matters are consistent with the Provincial Policy Statement (2020) and official plan policies. We also strive to ensure that planning decisions are aligned and coordinated with requirements under our Conservation Authorities Act Section 28 regulation to achieve efficient and timely approvals.

Ontario’s policy lead planning system, as set forth in the PPS (2020), has achieved an effective balance between multiple equally important interests including:

**Proudly working in partnership
with our 18 watershed municipalities**

Athens, Augusta, Beckwith, Central Frontenac, Clarence-Rockland,
Drummond/North Elmsley, Elizabethtown-Kitley, Merrickville-Wolford, Montague,
North Dundas, North Grenville, Ottawa, Perth, Rideau Lakes, Smiths Falls, South Frontenac, Tay Valley, Westport

- growth management, economic development and housing;
- efficient and cost-effective infrastructure for sewage, water and stormwater management services, transportation, transit, energy supply and corridor protection;
- protection and management of resources, including prime agricultural areas, aggregates, natural heritage, surface water, groundwater and cultural heritage;
- protection of public health and safety from natural and human-made hazards;
- building resiliency and adaptation for climate change.

The proposed provincial planning instrument brings many of these good policies forward and the document continues to recognize that all relevant policies must be applied to each situation to achieve an integrated policy driven approach to land use planning and development. Current natural hazards policies in the PPS have been retained, which reflects the Province's commitment to high standards for the protection of public health and safety. However, other effective policy that supports the objectives of comprehensive and integrated land use planning and development, together with the desired outcomes of livable communities, economic development, housing and environmental protections, have been diminished.

Table 1 (attached) provides our comments and recommendations for each identified policy section that corresponds to the numbering in proposed provincial planning statement. The recommendations are to bring forward components of existing policies that will provide a high degree of integration and coordination across all policies interests to achieve the Province's objectives for timely planning and development approvals, housing supply, economic growth, public health and safety and environmental protections. The Province has consistently demonstrated commitment to these environmental protections in the *"More Homes, More Choice: Ontario's Housing Supply Action Plan"* (May 2019) and the *"Report of the Ontario Housing Affordability Task Force"* (February 8, 2022).

Thank you for the opportunity to comment on the proposed provincial planning statement. The Province, municipalities and conservation authorities have worked collaboratively and effectively to implement successive PPS and Growth Plan policies, which has resulted in a well-balanced approach to land use planning and development. This approach has and continues to achieve our collective objectives for economic development, housing, the management of natural hazards, protection of public health and safety and the environmental protections that are valued by Ontarians.

Yours truly,

Glen McDonald MCIP RPP
Director of Planning and Science
Rideau Valley Conservation Authority

Attach. Table 1

Table 1. Comments and Recommendations on the Proposed Provincial Planning Statement

Policy Section	Policy	Comment/Recommendation
Vision		<p>The vision statement in the current PPS emphasizes a preventative approach that directs development away from natural hazards, with a view to minimizing financial risk to the Province and municipalities, protection of public health and safety and preventing social disruption. The vision is founded on the principle of avoiding the need for costly remedial actions to correct problems. Avoidance has been the Province’s longstanding approach to the management of natural hazards. This direction has, and continues to serve Ontarians well, as it is a prudent approach to development that effectively manages risk. The recommendation is to reinstate this principle in the proposed planning statement, which currently emphasizes mitigation over avoidance.</p>
2.3	Settlement Areas and Settlement Area Boundary Expansion	<p>The physical characteristics of a site are significant considerations that influence the feasibility of development. These characteristics also define how a site functions within its broader watershed setting, including development impacts both on and off site. The recommendation is to bring forward existing policy in the Place to Grow document that requires municipalities to determine feasibility of development by avoiding, minimizing and mitigating potential negative impacts on watershed conditions, the water resource system including the quantity and quality of water.</p>
2.9	Energy Conservation, Air Quality and Climate Change	<p>The proposed policy requires planning authorities to promote green infrastructure. This policy would be strengthened by the inclusion of wording from the existing policy that provides for the establishment or maintaining natural vegetative cover on the landscape. This recognizes the significant function of natural vegetation to support the objectives of energy conservation, air quality improvement and climate change mitigation. The</p>

		<p>recommendation is to bring forward policy 1.8.1. (g) in the current PPS that requires planning authorities to “maximize vegetation cover within settlement areas where feasible.”</p>
3.6	Sewage Water and Stormwater	<p>Climate change has a direct and observable impact on sewage, water and stormwater services. Combined sewage overflows, pluvial and fluvial flooding, erosion, washouts and slope failures with concurrent damage to private property and municipal infrastructure are frequently observed during extreme precipitation events. It is in the public interest to ensure that water, sewage and stormwater infrastructure are provided in a manner that is resilient to climate change impacts. The recommendation is to restore current PPS policy 1.6.6.1 b) 2. “Ensure that these systems are provided: in a manner that prepares for the impacts of a changing climate.” This would be consistent with and reinforces the policies of section 2.9 Energy Conservation, Air Quality and Climate Change.</p> <p>Proposed policy 3.6.8 (g) would require planning for stormwater management to “align with any comprehensive municipal plans for stormwater management that consider cumulative impacts of stormwater from development on a watershed scale”. However, policy 3.6.8 (b) in the current PPS which requires planning authorities to protect, improve or restore the quality and quantity of water by “ensuring stormwater management practices minimize stormwater volume and contaminant loads, and maintain or increase the extent of vegetative and pervious surfaces” has not be included. Minimizing stormwater volume should remain a priority policy for the provincial government to ensure planning authorities account for increased stormwater volumes which may contribute to pluvial and fluvial flooding and erosion within and downstream of developed areas.</p> <p>Current Growth plan policies 3.2.6 (Water and Wastewater Systems) and 3.2.7 (Stormwater Management) <u>require</u> that watershed planning be undertaken to inform municipal water, wastewater and stormwater masterplans. Proposed policy 4.2.3 encourages municipalities to undertake watershed</p>

		<p>planning in large and fast-growing municipalities. This shift in language is not consistent with the Province’s objective for a streamlined, comprehensive and coordinated approach to infrastructure planning and diminishes the concept of the watershed as the ecologically meaningful scale for integrated long-term planning. The recommendation is to restore the commitment to watershed planning in large and fast-growing municipalities and to strongly encourage it for all other municipalities.</p>
4.1	Natural Heritage	<p>The RVCA supports the Province’s policy approach to the protection of natural features and natural areas. The current natural heritage policies in section 2.1 of the PPS (2020) have not been changed, which demonstrates the Province’s commitment to protect natural heritage systems and the collective features, functions and linkages that comprise these systems. The policy continues to recognize the critical linkages and interdependencies between natural heritage features and areas, surface water features and groundwater features.</p>
4.2	Water	<p>RVCA is pleased that the policy requiring municipalities to identify water resource systems has been retained and that a definition has been included.</p> <p>The Province is proposing to remove the requirement for planning authorities to evaluate and prepare for the impacts of a changing climate to water resource systems at the watershed level (PPS 2020 policy 2.2.1 (c)). This diminishes the Province’s existing standard of requiring watershed planning to be the basis for infrastructure, stormwater, water resource and comprehensive planning for large and fast-growing municipalities. The recommendation is that the watershed planning policy direction in proposed policy 4.2.3 be improved by:</p> <ul style="list-style-type: none"> • requiring “large and fast-growing municipalities” to undertake watershed planning, while continuing to encourage all other municipalities to do so;

		<ul style="list-style-type: none"> • retaining PPS 2020 policy 2.2.1 (c) to ensure planning authorities protect, improve or restore water quality and quantity by evaluating and preparing for the impacts of a changing climate to water resource systems at the watershed level; • reference that the purposes of watershed planning is to prepare for the impacts of a changing climate, and to inform planning for sewage and water services and stormwater management, and to protect, improve or restore of the quality and quantity of water and, • reference partnerships with CAs to undertake watershed planning. <p>Ont. Reg. 686/21 (Conservation Authorities Act, Mandatory Programs and Services) includes low water or drought as a natural hazard risk. The proposed planning statement is silent on this hazard. The recommendation is to amend policy 4.2 1 f) to read <i>planning for efficient and sustainable use of water resources, through practices for water conservation, sustaining water quality and low water and drought management.</i></p>
5.2	Natural Hazards	<p>Current natural hazards policies in the PPS have been retained, which reflects the Province’s commitment to high standards for the protection of public health and safety. A new policy is proposed which states that “planning authorities shall identify hazardous lands and hazardous sites and manage development in these areas, in accordance with provincial guidance” (5.2.1). and associated regulations. The recommendation is that the policy be modified to include collaboration with conservation authorities. Such an amendment would be consistent with recommendation #3 from the “Independent Review of the 2019 Flood Events in Ontario” Report, O. Reg. 686/21 which identifies natural hazards as a conservation authority mandatory program and service, and with the vision as described in the proposed planning statement that mitigation of natural and human made hazards</p>

		<i>“will require the Province, planning authorities and conservation authorities to work together.”</i>
6.2.1	Coordination	Policy 1.2.1 from the PPS 2020 (now proposed policy 6.2.1) states a “coordinated, integrated and comprehensive approach should be used when dealing with planning matters within municipalities...”, including coordination of water, ecosystem, shoreline, watershed and Great Lakes related issues, as well as natural and human-made hazards. Recommend that Conservation Authorities be included in the list of agencies involved in this coordinated approach given our leadership role in the implementation of provincial natural hazard policies and our regulatory role under Section 28 of the Conservation Authorities Act. As specified in the Act, Conservation Authorities provide coordinated services to municipalities on a watershed basis.
Definitions	Water Resource Systems	RVCA is pleased to see that a definition has been added for “water resource system”.
General	Technical Support and Guidance	Recommend that technical support and implementation guidance from the Province be provided to assist with accelerating development and construction approvals. The provision of comprehensive and up-to-date implementation guidance would support a predictable, consistent, and streamlined process. This technical guidance would recognize advancement in science and technology used to undertake supporting studies which inform land use planning decisions.

End

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive and approve the draft Financial Statements as prepared by MNP LLP, for the year ending December 31, 2022.

Carried / Defeated

Michael Cameron, Mayor

**THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD
CONSOLIDATED FINANCIAL STATEMENTS**

December 31, 2022

DRAFT FOR REVIEW PURPOSES ONLY

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

December 31, 2022

CONTENTS

MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL STATEMENTS

INDEPENDENT AUDITOR'S REPORT

CONSOLIDATED FINANCIAL STATEMENTS

Page

Consolidated Statement of Financial Position	1
Consolidated Statement of Financial Activities	2
Consolidated Statement of Changes in Net Financial Assets	3
Consolidated Statement of Cash Flows	4
Consolidated Schedule of Tangible Capital Assets	5
Consolidated Schedule of Accumulated Surplus	6
Consolidated Schedule of Changes in Accumulated Surplus	7
Consolidated Schedule of Segmented Disclosure	8
Notes to the Consolidated Financial Statements	9 - 19

DRAFT FOR REVIEW PURPOSES ONLY

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL STATEMENTS

To the Members of Council, Inhabitants and Ratepayers of
the Corporation of the Village of Merrickville-Wolford

Management is responsible for the preparation and presentation of the accompanying consolidated financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian public sector accounting standards. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgement is required.

In discharging its responsibilities for the integrity and fairness of the consolidated financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of consolidated financial statements.

The Corporation of the Village of Merrickville-Wolford's Council is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the consolidated financial statements. The Council fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors.

MNP LLP is appointed by the Council to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Council and management to discuss their audit findings.

CAO

Manager of Finance/Treasurer

DRAFT FOR REVIEW PURPOSES ONLY

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD
CONSOLIDATED STATEMENT OF FINANCIAL POSITION

As at December 31, 2022

	2022	2021
NET FINANCIAL ASSETS		
ASSETS		
Cash	\$ 5,438,252	\$ 5,123,096
Investments	99,869	-
Taxes receivable	645,415	752,741
Accounts receivable	637,013	461,964
	6,820,549	6,337,801
LIABILITIES		
Accounts payable	1,063,961	1,134,858
Deferred revenue	391,322	122,247
Deferred revenue - obligatory reserve funds (Note 2)	259,847	150,155
Municipal debt (Note 3)	3,629,321	3,787,744
Accrued landfill closure and post-closure costs (Note 4)	1,121,575	1,076,374
	6,466,026	6,271,378
NET FINANCIAL ASSETS	354,523	66,423
NON-FINANCIAL ASSETS		
Tangible capital assets	16,699,506	16,430,359
Inventory	66,888	53,186
Prepaid expenses	21,855	9,986
	16,788,249	16,493,531
ACCUMULATED SURPLUS	\$ 17,142,772	\$ 16,559,954

See Accompanying Notes

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

For the year ended December 31, 2022

	BUDGET 2022 (Note 9)	ACTUAL 2022	ACTUAL 2021
REVENUES			
Taxation	\$ 3,522,567	\$ 3,525,811	\$ 3,361,198
Fees and service charges	1,833,793	2,135,869	1,786,224
Grants	415,320	425,107	468,208
Investment income	163,900	189,964	144,682
Other	10,225	28,026	28,046
	5,945,805	6,304,777	5,788,358
EXPENSES			
General government	1,030,239	1,065,846	989,989
Protection services	931,711	849,847	868,027
Transportation services	1,432,602	1,566,724	1,195,157
Environmental services	1,563,759	1,599,305	1,486,598
Recreation and cultural services	374,102	352,447	278,368
Planning and development	453,074	472,295	318,046
	5,785,487	5,906,464	5,136,185
SURPLUS BEFORE OTHER ITEMS	160,318	398,313	652,173
OTHER REVENUE RELATED TO CAPITAL			
Deferred revenue - obligatory reserve funds earned (Note 2)	194,978	-	418,160
Grants	528,534	184,505	54,160
Deferred revenue earned	118,512	-	11,196
	842,024	184,505	483,516
SURPLUS FOR THE YEAR	1,002,342	582,818	1,135,689
ACCUMULATED SURPLUS, beginning of year	16,559,954	16,559,954	15,424,265
ACCUMULATED SURPLUS, end of year	\$ 17,562,296	\$ 17,142,772	\$ 16,559,954

See Accompanying Notes

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

**CONSOLIDATED STATEMENT OF CHANGES IN
NET FINANCIAL ASSETS (DEBT)**

For the year ended December 31, 2022

	BUDGET 2022 (Note 9)	ACTUAL 2022	ACTUAL 2021
Surplus for the year	\$ 1,002,342	\$ 582,818	\$ 1,135,689
Amortization of tangible assets	800,000	825,786	774,186
Acquisition of tangible capital assets	(2,937,931)	(1,094,933)	(776,880)
Change in inventory	-	(13,702)	(496)
Change in prepaid expenses	-	(11,869)	(7,544)
Increase (decrease) in net financial assets	(1,135,589)	288,100	1,124,955
Net financial assets (debt), beginning of year	66,423	66,423	(1,058,532)
Net financial assets (debt), end of year	\$ (1,069,166)	\$ 354,523	\$ 66,423

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CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD
CONSOLIDATED STATEMENT OF CASH FLOWS

For the year ended December 31, 2022

	2022	2021
CASH FROM OPERATING ACTIVITIES		
Surplus for the year	\$ 582,818	\$ 1,135,689
Item not affecting cash		
Amortization expense	825,786	774,186
Changes in non-cash working capital balances		
Taxes receivable	107,326	144,106
Accounts receivable	(175,049)	(38,733)
Inventory	(13,702)	(496)
Prepaid expenses	(11,869)	(7,544)
Accounts payable (Page 5)	269,894	(16,142)
Deferred revenue	269,075	52,191
Deferred revenue - obligatory reserve funds	109,692	(222,835)
Accrued landfill closure and post-closure costs	45,201	45,200
	2,009,172	1,865,622
CASH USED IN FINANCING ACTIVITIES		
Repayment of municipal debt	(158,423)	(262,467)
CASH USED IN CAPITAL AND INVESTING ACTIVITIES		
Acquisition of tangible capital assets (Page 5)	(1,435,724)	(436,089)
Purchase of investments	(99,869)	-
	(1,535,593)	(436,089)
INCREASE IN CASH	315,156	1,167,066
CASH, beginning of year	5,123,096	3,956,030
CASH, end of year	\$ 5,438,252	\$ 5,123,096

See Accompanying Notes

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS

For the year ended December 31, 2022

	Land and Improvements	Buildings	Vehicles	Machinery and equipment	Water and waste water plants and networks	Roads	Bridges	2022	2021
Cost									
Balance, beginning of year	\$ 513,315	\$ 2,720,460	\$ 2,131,163	\$ 2,475,863	\$ 13,095,194	\$ 4,828,636	\$ 1,017,907	\$ 26,782,538	\$ 26,028,158
Additions during the year	189,584	22,414	782,428	65,448	35,059	-	-	1,094,933	776,880
Disposals during the year	-	-	-	-	-	-	-	-	22,500
Balance, end of year	702,899	2,742,874	2,913,591	2,541,311	13,130,253	4,828,636	1,017,907	27,877,471	26,782,538
Accumulated Amortization									
Balance, beginning of year	41,633	940,004	1,649,145	1,633,584	4,067,007	1,212,618	808,188	10,352,179	9,600,493
Amortization during the year	10,322	76,114	117,995	107,025	328,256	163,294	22,780	825,786	774,186
Amortization on disposals	-	-	-	-	-	-	-	-	22,500
Balance, end of year	51,955	1,016,118	1,767,140	1,740,609	4,395,263	1,375,912	830,968	11,177,965	10,352,179
Net book value 2022	\$ 650,944	\$ 1,726,756	\$ 1,146,451	\$ 800,702	\$ 8,734,990	\$ 3,452,724	\$ 186,939	\$ 16,699,506	\$ 16,430,359
Net book value 2021	\$ 471,682	\$ 1,780,456	\$ 482,018	\$ 842,279	\$ 9,028,187	\$ 3,616,018	\$ 209,719	\$ 16,430,359	

Included in additions is an amount of \$340,791 that was paid in 2022 but was incurred in 2021; this amount was treated as a non-cash transaction for the purposes of the consolidated statement of cash flows.

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD
CONSOLIDATED SCHEDULE OF ACCUMULATED SURPLUS

For the year ended December 31, 2022

	2022	2021
Deficits		
Operating surplus (Note 7)	\$ -	\$ -
Water and sewer surplus (Note 7)	-	-
Library surplus	45,570	47,085
Capital surplus - water and sewer	-	63,455
Unfunded liabilities to be recovered from future revenues		
Accrued landfill closure and post-closure	(1,121,575)	(1,076,374)
Total deficits	(1,076,005)	(965,834)
Reserves		
Reserves set aside for specific purposes by Council:		
Working capital	1,643,806	1,453,737
Vehicle replacement	295,623	838,623
Modernization	187,723	252,723
Capital	617,708	424,962
Capital contingency	473,818	411,618
Landfill	260,000	245,000
Self insurance	205,000	180,000
Library	112,116	102,616
Water and sewer	1,155,082	741,488
Building department	71,741	71,741
Hospital	45,000	45,000
Recreation	8,019	26,019
Election	9,780	21,780
IT	15,000	10,000
Museum	2,884	2,884
Total reserves	5,103,300	4,828,191
Equity in tangible capital assets		
Invested in tangible capital assets	16,699,506	16,430,359
Less: related debt	3,584,029	3,732,762
Total equity in tangible capital assets	13,115,477	12,697,597
ACCUMULATED SURPLUS	\$ 17,142,772	\$ 16,559,954

See Accompanying Notes

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

CONSOLIDATED SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS

For the year ended December 31, 2022

	Deficits	Reserves	Equity in Tangible Capital Assets	2022	2021
Balance, beginning of year	\$ (965,834)	\$ 4,828,191	\$ 12,697,597	\$ 16,559,954	\$ 15,424,265
Surplus for the year	582,818	-	-	582,818	1,135,689
Reserve funds used for operations	800,676	(800,676)	-	-	-
Funds transferred to reserves	(1,075,785)	1,075,785	-	-	-
Current year funds used for tangible capital assets	(1,094,933)	-	1,094,933	-	-
Annual amortization expense	825,786	-	(825,786)	-	-
Municipal debt repaid	(148,733)	-	148,733	-	-
Change in accumulated surplus (deficit)	(110,171)	275,109	417,880	582,818	1,135,689
Balance, end of year	\$ (1,076,005)	\$ 5,103,300	\$ 13,115,477	\$ 17,142,772	\$ 16,559,954

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CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

CONSOLIDATED SCHEDULE OF SEGMENTED DISCLOSURE

For the year ended December 31, 2022

	General Government	Protection Services	Transportation Services	Environmental Services	Water and Sewer Services	Recreation and Cultural Services	Planning and Development	2022	2021
REVENUE									
Taxation	\$ 547,513	\$ 1,718,818	\$ 412,454	\$ -	\$ -	\$ 408,346	\$ 438,680	\$ 3,525,811	\$ 3,361,198
Fees and service charges	118,790	23,905	12,276	146,136	1,457,702	30,428	326,632	2,135,869	1,786,224
Grants	330,253	6,524	13,079	55,455	-	19,796	-	425,107	468,208
Investment income	186,495	796	-	-	-	2,673	-	189,964	144,682
Other	-	-	-	-	-	28,026	-	28,026	28,046
	1,183,051	1,750,043	437,809	201,591	1,457,702	509,269	765,312	6,304,777	5,788,358
EXPENSES									
Wages and benefits	650,735	75,485	652,596	39,160	-	116,376	324,072	1,858,424	1,563,954
Interest on municipal debt	-	10,286	8,034	-	129,212	-	12,989	160,521	159,391
Materials and services	211,121	153,772	566,535	114,631	492,805	149,976	135,234	1,824,074	1,457,944
Contracted services	-	459,556	-	76,200	370,962	-	-	906,718	890,311
Insurance and financial costs	153,670	17,622	71,214	-	19,147	25,614	-	287,267	255,289
Third party transfers	19,745	23,929	-	-	-	-	-	43,674	35,125
Amortization	30,575	109,197	268,345	-	357,188	60,481	-	825,786	774,186
	1,065,846	849,847	1,566,724	229,991	1,369,314	352,447	472,295	5,906,464	5,136,200
SURPLUS (DEFICIT) BEFORE OTHER ITEMS	117,205	900,196	(1,128,915)	(28,400)	88,388	156,822	293,017	398,313	652,158
OTHER REVENUE RELATED TO CAPITAL									
Deferred revenue - obligatory reserve funds earned	-	-	-	-	-	-	-	-	418,160
Grants	39,262	-	-	-	-	142,188	3,055	184,505	54,160
Deferred revenue earned	-	-	-	-	-	-	-	-	11,196
	39,262	-	-	-	-	142,188	3,055	184,505	483,516
SURPLUS FOR THE YEAR	\$ 156,467	\$ 900,196	\$ (1,128,915)	\$ (28,400)	\$ 88,388	\$ 299,010	\$ 296,072	\$ 582,818	\$ 483,516

See Accompanying Notes

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended December 31, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements are prepared by management in accordance with Canadian public sector accounting standards and include the following significant accounting policies:

(a) Basis of consolidation

(i) Consolidated entities

These consolidated financial statements reflect the assets, liabilities, sources of financing and expenses and include the activities of all committees of Council and the following local board:

The Corporation of the Village of Merrickville - Wolford Library Board

(ii) Non-consolidated entities

There are no non-consolidated entities.

(iii) Accounting for United Counties and school board transactions

The taxation, other revenues, expenses, assets and liabilities with respect to the operations of the school boards, and the United Counties of Leeds and Grenville are not reflected in the municipal fund balances of these consolidated financial statements.

(b) Accrual basis of accounting

Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

(c) Taxation and related revenue

Property tax billings are issued by the Municipality based on assessment rolls prepared by the Municipal Property Assessment Corporation ("MPAC") and collects property tax revenue for municipal purposes, county taxes on behalf of the United Counties of Leeds and Grenville, provincial education taxes on behalf of the Province of Ontario, payments in lieu of taxation, local improvements and other charges. The authority to levy and collect property taxes is established under the *Municipal Act 2001*, the *Assessment Act*, the *Education Act* and other legislation.

Taxation revenue consists of non-exchange transactions and is recognized in the period to which the assessment relates and a reasonable estimate of the amounts can be made. Annual taxation revenue also includes adjustments related to reassessments and appeals to prior years' assessments. The Municipality is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied.

(d) Government grants and transfers

Government grants transfers are the transfer of assets from other levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return. The Municipality recognizes a government grant or transfer as revenue when the transfer is authorized and all eligibility criteria, if any, have been met. A government grant or transfer with stipulations giving rise to an obligation that meets the definition of a liability is recognized as a liability. In such circumstances, the Municipality recognizes revenue as the liability is settled.

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended December 31, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(e) Fees and service charges

Fees and service charges are recognized when the activity is performed or when the services are rendered. Examples include, but are not limited to, water and waste water charges, solid waste tipping fees, licensing fees, permits, and other fees from various recreation programs and facilities.

(f) Investment income

Investment income earned on surplus funds is reported as revenue in the period earned. Investment income earned on obligatory funds such as parkland allowances and gas tax funds is added to the associated funds and forms part of the respective deferred revenue, obligatory reserve fund balances.

(g) Cash

Cash is defined as cash on hand and cash on deposit.

(h) Investments

Investments are recorded at amortized cost. Cost approximate fair value of the investments.

(i) Reserves and reserve funds

Certain amounts, as approved by Council, are set aside in reserves and reserve funds for future operating and capital purposes. Transfers to and from reserves and reserve funds are an adjustment to the respective fund when approved.

(j) Deferred revenue

Deferred revenue represents government transfers that have been received for specific purposes, but the respective expenses has not been incurred to date. These amounts will be recognized as revenues in the year the expenses are incurred.

(k) Landfill closure costs

The estimated costs to close and maintain solid waste landfill sites are based on estimated future expenses in current dollars, adjusted for estimated inflation, and are charged to expense as the landfill site's capacity is used.

(l) Employee benefits

Employee benefits include vacation entitlement and sick leave benefits. Vacation and sick leave benefits are accrued in accordance with the Municipality's policy. The Municipality accounts for its participation in the Ontario Municipal Employees Retirement System (OMERS), as a defined contribution plan.

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended December 31, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets for the year.

(i) Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Land improvements	20 to 40 years
Buildings	20 to 50 years
Vehicles	5 to 20 years
Machinery and equipment	3 to 20 years
Water and waste plants and networks	
underground networks	40 to 100 years
sewage treatment plants	40 to 75 years
water pumping stations and reservoirs	40 to 75 years
flood stations and other infrastructure	40 to 75 years
Transportation	
roads	7 to 50 years
bridges and structures	25 to 75 years

Assets under construction are not amortized until the asset is available for productive use, at which time they are capitalized.

Active landfills are amortized annually based on the remaining estimated useful life. The estimated costs to close and maintain currently active landfill sites are based on estimated future expenses in current dollars, adjusted for estimated inflation, and are charged to expense as the landfill sites capacity is used.

The Municipality has a capitalization threshold of \$25,000 so that individual tangible capital assets of lesser value are expensed, unless they are pooled because, collectively, they have significant value, or for operational reasons. Examples of pooled assets are desktop computer systems, vehicles, utility poles and defibrillators.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of the transfer.

(iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended December 31, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Non-financial assets (Continued)

(iv) Inventory

Inventory held for consumption is recorded at the lower of cost or replacement cost.

(n) Liability for contaminated sites

A liability for contaminated sites arises when contamination is being introduced into the air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds the maximum acceptable concentrations under an environmental standard. A liability for remediation of contaminated sites is recognized when all of the following criteria are met:

- (i) An environmental standard exists;
- (ii) Contamination exceeds the environmental standard;
- (iii) The Municipality is directly responsible, or accepts responsibility to remediate the site;
- (iv) The Municipality expects that future economic benefits will be given up; and
- (v) A reasonable estimate of the amount can be made.

Liabilities are accrued to record the estimated costs related to the management and remediation of contaminated sites. The liability estimate includes costs that are directly attributable to the remediation activities and includes integral post-remediation operation, maintenance and monitoring costs that are a part of the remediation strategy for the contaminated site. The costs that would be included in a liability are:

- Costs directly attributable to remediation activities (for example, payroll and benefits, equipment and facilities, materials, and legal and other professional services); and
- Costs of tangible capital assets acquired as part of remediation activities to the extent they have no other alternative use.

The measurement of a liability is based on estimates and professional judgment. The liability is recorded net of any expected recoveries. The carrying amount of a liability is reviewed at each financial reporting date with any revisions to the amount previously recognized accounted for in the period in which revisions are made.

A contingency is disclosed if all of the above criteria are not met.

(o) Measurement uncertainty (use of estimates)

The preparation of consolidated financial statements in conformity with Canadian public sector accounting standards requires administration to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the current period. These estimates are reviewed periodically and adjustments are made to income as appropriate in the year they become known. Significant items subject to such estimates and assumptions include the estimated useful life of tangible capital assets, the valuation of allowances for doubtful taxes and accounts receivable, the valuation of inventories, and the estimated landfill closure and post-closure costs. Actual results could differ from these estimates.

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended December 31, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Segments

The Municipality conducts its operations through seven reportable segments: General Government, Protection Services, Transportation Services, Environmental Services which includes Water and Sewer Services, Recreation and Cultural Services, and Planning and Development. These segments are established by senior management to facilitate the achievement of the Municipality's long-term objectives to aid in resource allocation decisions, and to assess operational performance.

(q) Future accounting pronouncements

Standards effective beginning on or after April 1, 2022

Financial instruments

PS 3450 established recognition, measurement, and disclosure requirements for derivative and non-derivative financial instruments. The standard required fair value measurement of derivatives and equity instruments that are quoted in an active market; all other financial instruments can be measured at cost/amortized cost or fair value at the election of the government. Unrealized gains and losses are presented in a new statement of remeasurement gains and losses. There is the requirement to disclose the nature and extent of risks arising from financial instruments and clarification is given for the de-recognition of financial liabilities.

This standard is effective for annual financial statements relating to fiscal years beginning on or after April 1, 2022. Early application continues to be permitted. The Municipality has not yet determined the impact of this standard on its consolidated financial statements.

Asset Retirement Obligations

PS 3280 establishes standards on how to account for and report a liability for asset retirement obligations (ARO). As asset retirement obligations associated with landfills are included in the scope of PS 3280, PS 3270 Solid Waste Landfill Closure and Post-Closure Liability will be withdrawn. The main features of this standard are as follows:

- An ARO represents a legal obligation associated with the retirement of a tangible capital asset.
- Asset retirement costs increase the carrying amount of the related tangible capital asset and are expensed in a rational and systematic manner.
- When an asset is no longer in productive use, the associated asset retirement costs are expensed.
- Measurement of the ARO liability should result in the best estimate of the amount required to retire a tangible capital asset at the financial statement date.
- Subsequent measurement of the ARO liability results in either a change in the carrying amount of the related tangible capital asset or an expense. The accounting treatment depends on the nature of the remeasurement and whether the asset remains in productive use.

This standard is effective for annual financial statements relating to fiscal years beginning on or after April 1, 2022. Early application continues to be permitted. The Municipality has not yet determined the impact of this standard on its consolidated financial statements.

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended December 31, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Future accounting pronouncements (Continued)

Standards effective beginning on or after April 1, 2023

Revenues

PS 3400 Revenues establishes standards on how to account for and report on revenue by distinguishing between revenue arising from transactions that include performance obligations and transactions that do not have performance obligations. The main features of this Section are as follows:

- Performance obligations are enforceable promises to provide specific goods or services to a specific payor;
- Performance obligations can be satisfied at a point in time or over a period of time;
- The new standard outlines five indicators to determine if the revenue would be recognized over a period of time;
- Revenue from a transaction with a performance obligation(s) is recognized when, or as, the entity has satisfied the performance obligation(s); and
- Revenue from transactions with no performance obligation is recognized when a public sector entity has the authority to claim or retain an inflow of economic resources and a past event that gives rise to a claim of economic resources has occurred.

This standard is effective for annual financial statements relating to fiscal years beginning on or after April 1, 2023. Early application continues to be permitted. The Municipality has not yet determined the impact of this standard on its consolidated financial statements.

Public Private Partnerships

PS 3160 Public Private Partnerships, which contains requirements for recognizing, measuring, and classifying infrastructure procured through a public private partnership PS 3160 applies when public private partnership infrastructure is procured by the public sector entity using a private sector partner that is obligated to:

- Design, build, acquire or better new or existing infrastructure;
- Finance the transaction past the point where the infrastructure is ready for use; and
- Operate and/or maintain the infrastructure.

Public private partnership infrastructure should be recognized as an asset when the public sector entity acquires control of the infrastructure. A liability, which could be in the form of a financial liability, a performance obligation, or a combination of both, should be recognized when the public private partnership recognizes an asset.

This new Section is effective for fiscal years beginning on or after April 1, 2023. Earlier application is permitted. The Municipality has not yet determined the impact of this standard on its consolidated financial statements.

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended December 31, 2022

2. DEFERRED REVENUE - OBLIGATORY RESERVE FUNDS

A requirement of Canadian public sector accounting standards is that obligatory reserve funds be reported as deferred revenue. This requirement is in place as provincial legislation restricts how these funds may be used and under certain circumstances these funds may possibly be refunded. The balances in the obligatory reserve funds are summarized as follows:

	Federal Gas		2022	2021
	Tax	Parkland		
Balance, beginning of year	\$ 97,707	\$ 52,448	\$ 150,155	\$ 372,990
Grants received	97,270	-	97,270	190,779
Interest and other	5,767	6,655	12,422	4,546
Deferred revenue earned	-	-	-	(418,160)
Balance, end of year	\$ 200,744	\$ 59,103	\$ 259,847	\$ 150,155

3. MUNICIPAL DEBT

(a) The balance of municipal debt reported on the consolidated statement of financial position is comprised of the following:

	2022	2021
Bank term loan, interest of 3.85%, repayable in blended monthly payments of \$2,458, due August 2036	\$ 312,855	\$ 330,226
Bank term loan, interest of 3.98%, repayable in blended semi-annual payments of \$100,627, due June 2044	2,889,510	2,973,254
Term loan, interest of 2.88%, repayable in blended semi-annual payments of \$6,542, due October 2024	25,254	37,350
Term loan, interest of 3.33%, repayable in blended semi-annual payments of \$12,055, due December 2036	268,034	282,847
Term loan, interest of 2.59%, repayable in blended semi-annual payments of \$11,700, due December 2026	88,376	109,085
Tile drain loans, interest of 6%, repayable over a ten year period in blended payments ranging between \$1,127 and \$6,793, maturity dates ranging from 2024 to 2028	45,292	54,982
	\$ 3,629,321	\$ 3,787,744

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended December 31, 2022

3. MUNICIPAL DEBT (Continued)

Principal payments assuming the loans are renewed under the same terms and conditions are as follows:

2023		\$	164,137	
2024			170,389	
2025			158,486	
2026			163,410	
2027			146,081	
2028 - 2031			606,684	
Thereafter			2,220,143	
			\$ 3,629,321	

(b) Of the municipal debt reported in (a) of this note, all principal payments are payable from the following sources as follows:

	2023 - 2027	2028 - thereafter
General municipal revenues	\$ 291,479	\$ 403,040
Benefiting landowners - tile drains	39,011	6,281
Benefiting landowners	472,004	2,417,506
		\$ 802,494
		\$ 2,826,827

4. ACCRUED LANDFILL CLOSURE AND POST-CLOSURE COSTS

The Municipality operates a solid waste landfill site. The site has an estimated remaining life of 43 years, as a result of an amended provisional certificate of approval from the Ministry of the Environment dated March 2016, which represents 49% of total estimated remaining capacity. The estimate associated with closure and post-closure include costs such as clay, topsoil, hydro seed, site preparation, equipment, ditching, drainage, fencing and post-closure monitoring estimated for 25 years.

The liability for closure of the open site and post-closure care has been recognized based on the usage of the site's capacity during the year. Total closure and post-closure costs are estimated to be \$2,880,000 with \$1,121,575 (2021 - \$1,076,374) being accrued at the end of the current fiscal year based upon an average inflation rate of 2.9% and a discount rate of 3.98% being the Municipalities' borrowing rate.

These costs are to be recovered from future taxation revenue and reserves.

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended December 31, 2022

5. OPERATING EXPENSES BY OBJECT

	BUDGET 2022	ACTUAL 2022	ACTUAL 2021
Wages and benefits	\$ 1,938,233	\$ 1,858,424	\$ 1,563,954
Interest on municipal debt	161,974	160,521	159,391
Materials and services	1,652,116	1,824,074	1,457,929
Contracted services	910,064	906,718	890,311
Insurance and other financial costs	284,321	287,267	255,289
Third party transfers	38,779	43,674	35,125
Amortization	800,000	825,786	774,186
	\$ 5,785,487	\$ 5,906,464	\$ 5,136,185

6. PENSION AGREEMENTS

The Municipality is a member of the Ontario Municipal Employees Retirement System (OMERS) which is a multi-employer retirement plan. The plan is a contributory defined benefit plan that specifies the amount of retirement benefit to be received by the employees based on the length of service and rates of pay. Employers and employee contribute to the plan. Since any surpluses or deficits are a joint responsibility of all Ontario municipalities and their employees, the Municipality does not recognize any share of the OMERS pension deficit of \$6.7 billion (2021 - \$3.1 billion) in these consolidated financial statements.

The employer amount contributed to OMERS for 2022 was \$105,214 (2021 - \$92,060) for current service and is included as an expense on the consolidated statement of financial activities.

7. OPERATING SURPLUS

The operating surplus for the year ended December 31, 2022 was \$237,465 (2021 - \$295,930) which was transferred to the working capital reserve. The water and sewer surplus was \$148,156 (2021 - \$94,282) which was transferred to the water and sewer reserve. The library board deficit was \$1,516 (2021 - surplus of \$6,254) which was allocated from the library surplus account.

	BUDGET 2022	ACTUAL 2022	ACTUAL 2021
Surplus for the year	\$ 1,002,342	\$ 582,818	\$ 1,135,689
Funds transferred to reserves	(348,210)	(690,165)	(771,649)
Reserve funds used for operations	1,587,157	800,676	243,244
Principal payment on long-term debt and capital leases	(148,358)	(148,733)	(253,324)
Change in accrued landfill costs	45,000	45,201	45,200
Acquisition of tangible capital assets	(2,937,931)	(1,094,933)	(776,880)
Annual amortization expense	800,000	825,786	774,186
Change in unfunded capital projects	-	63,455	-
Operating surplus for the year	-	384,105	396,466
Transfer of surplus to water and sewer reserve	-	(148,156)	(94,282)
Transfer of deficit to library surplus	-	1,516	(6,254)
Transfer of surplus to working capital reserve	-	(237,465)	(295,930)
	\$ -	\$ -	\$ -

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended December 31, 2022

8. SEGMENTED INFORMATION

The Municipality is responsible for providing a range of services to its citizens. For management reporting purposes the Municipality's operations and activities are organized and reported by department. These departments are reported by functional area in the body of the consolidated financial statements similar to reporting reflected in the Ontario Financial Information Return. These functional areas represent segments for the Village of Merrickville - Wolford and expended disclosure by object has been reflected in the schedule of segmented disclosure.

For each segment separately reported, the segment revenue and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Therefore, certain allocation methodologies are employed in the preparation of segmented financial information.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in Note 1.

A brief description of each segment follows:

(a) General government

General government includes corporate services and governance of the Municipality. Administration as a segment includes operating and maintaining municipal owned buildings, human resource management, legal, communications, information systems and technology, support to Council for policy development, by-law development in compliance with the Municipal Act, tax billing and collection responsibilities, financial management reporting, monitoring and overall budget status as well as frontline reception and customer service.

(b) Protection services

Protection services includes fire protection, conservation authority, protective inspection and control and emergency measures. Fire protection includes inspection, extinguishing and suppression services, emergency medical first response, and prevention education and training programs. Inspection and control includes building inspection, by-law enforcement and dog control services.

(c) Transportation services

Transportation services includes administration and operation of traffic and parking services for the Municipality. In addition, services are provided for winter and summer road maintenance along with the repair and construction of the municipal roads system including bridges and culverts, as well as operation and maintenance of a fleet of vehicles and equipment for use in providing services to the Municipality.

(d) Environmental services

Environmental services includes waste collection, disposal and recycling services.

(e) Water and sewer services

Water and sewer services includes the operation of water and waste water facilities and infrastructure for the collection and distribution of both water and sewer services within the Municipality.

(f) Recreation and cultural services

Recreation and cultural services provides services that contribute to neighbourhood development and sustainability through the provision of recreation and leisure programs and facilities including community halls, libraries, parks, recreation fields, and arenas.

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended December 31, 2022

8. SEGMENTED INFORMATION (Continued)

(g) Planning and development

Planning and development manages development for business interests, environmental concerns, heritage matters, local neighbourhoods and community development. It also facilitates economic development by providing services for the approval of all land development plans and the application and enforcement of the zoning by-law and official plan.

9. BUDGET FIGURES

The 2022 budget amounts that were approved on April 11, 2022 were established for Capital, Reserves and Reserve Funds and are based on a project-oriented basis, the costs of which may be carried out over one or more years.

DRAFT FOR REVIEW PURPOSES ONLY

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

FIVE YEAR FINANCIAL REVIEW

For the year ended December 31, 2022

FINANCIAL ACTIVITIES (000's)

	2022	2021	2020	2019	2018
Revenues					
Taxation	\$ 3,526	\$ 3,361	\$ 3,325	\$ 3,152	\$ 3,032
Fees and service charges	2,136	1,786	1,782	1,714	1,516
Grants	425	468	487	812	535
Investment income	190	145	170	194	200
Other	28	28	25	28	16
	6,305	5,788	5,789	5,900	5,299
Expenses					
General government	1,066	990	981	924	1,096
Protection to persons and property	850	868	844	846	877
Transportation services	1,567	1,195	1,164	1,161	1,248
Environmental	1,599	1,487	1,531	1,542	1,441
Recreation and cultural services	352	278	232	294	345
Planning and development	472	318	411	250	213
	5,906	5,136	5,163	5,017	5,220
Surplus before other items	399	652	626	883	79
Other revenue related to capital					
Deferred revenue earned	-	429	-	197	-
Grants	185	54	-	1,919	50
Gain on disposal of tangible					
	185	483	-	2,116	50
Surplus for the year	\$ 584	\$ 1,135	\$ 626	\$ 2,999	\$ 129

TAXABLE ASSESSMENT (000's)

	2022	2021	2020	2019	2018
Residential and farm	\$ 392,874	\$ 384,584	\$ 378,407	\$ 360,032	\$ 344,111
Commercial and industrial	26,033	26,219	24,338	24,123	23,658
	\$ 418,907	\$ 410,803	\$ 402,745	\$ 384,155	\$ 367,769
Exempt	16,092	15,952	17,148	16,282	15,702
	\$ 434,999	\$ 426,755	\$ 419,893	\$ 400,437	\$ 383,471
Commercial and industrial	6.21%	6.38%	6.04%	6.28%	6.43%

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

FIVE YEAR FINANCIAL REVIEW

For the year ended December 31, 2022

FINANCIAL INDICATORS

	2022	2021	2020	2019	2018
Tax arrears					
Percentage of own levy	18 %	22 %	27 %	31 %	36 %
Percentage of total levy	11 %	13 %	16 %	18 %	21 %
Municipal debt					
	\$ 3,584,030	\$ 3,732,763	\$ 3,986,086	\$ 4,241,674	\$ 4,489,902
Municipal debt charges					
	\$ 309,254	\$ 412,715	\$ 456,832	\$ 504,671	\$ 502,643
Sustainability					
Financial assets to liabilities	1.05	1.01	0.83	0.68	0.54
Financial assets to liabilities excluding municipal debt	2.31	2.50	2.15	1.89	1.39
Municipal debt to tangible capital assets	21.46 %	22.72 %	24.26 %	25.24 %	29.58 %
Flexibility					
Debt charges to total operating revenue	4.91 %	7.13 %	7.89 %	8.55 %	9.49 %
Total operating revenue to taxable assessment	14.49 %	13.36 %	13.79 %	14.74 %	13.82 %
Vulnerability					
Operating grants to operating revenue	6.74 %	8.09 %	8.41 %	13.76 %	10.10 %
Total grants to total revenues	9.40 %	8.32 %	8.41 %	34.07 %	10.94 %
Reserve coverage					
Reserves	\$ 5,103,300	\$ 4,828,191	\$ 3,909,575	\$ 3,110,598	\$ 2,042,323
Reserves to operating expenses	86 %	94 %	76 %	62 %	39 %
Reserves to working capital	1.00	0.98	0.97	0.97	0.95

DRAFT FOR REVIEW PURPOSES ONLY

July 10, 2023

The Corporation of the Village of Merrickville-Wolford
317 Brock Street West
P.O Box 340
Merrickville, ON
K0G 1N0

Dear Members of Council:

Re: Audit of December 31, 2022 Financial Statements

During the course of the audit of the financial statements for the year ended December 31, 2022, we identified some matters which may be of interest to Administration and Council. As a result of our observations, we have outlined below some suggestions for your consideration. This letter deals with the important matters that came to our attention during the audit. Minor matters were discussed verbally with your staff.

Reserves and Reserve Funds

We compliment the Municipality for being in good financial shape with the amount of reserves held at December 31, 2022 of \$5,103,301 (2021 - \$4,828,191). In conjunction with the Township's asset management plan, we recommend that Administration and Council undertake a review of its reserves and create a reserve and reserve fund ("reserves") policy. The policy would define the purpose for each reserve, the appropriate level of each reserve, and a timeline to reach each reserve's targeted level. Such a review would determine which reserves could be used to finance future capital projects and which reserves could be used for operating purposes. We would be pleased to assist Administration with this endeavour.

We would like to express our appreciation for the co-operation and assistance which we received from your Administration during the course of the audit.

We shall be pleased to discuss with you further any matters mentioned in this report at your convenience.

This communication is prepared solely for the information of Council and Administration and is not intended for any other purpose. We accept no responsibility to a third party who uses this communication.

Yours truly,
MNP LLP

H. James Pollock, CPA, CA, LPA

cc: Mr. Doug Robertson, Chief Administrative Officer
Ms. Kirsten Rahm, Manager of Finance/Treasurer

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive Report FIN-07-2023 for information purposes; and

That Council adopt the report reflecting the 2023 budget as adjusted to reflect the PSAB expenses as required under Ontario Regulation 284/09.

Carried / Defeated

Michael Cameron, Mayor



MERRICKVILLE-WOLFORD
Jewel of the Rideau

Village of Merrickville - Wolford

Report FIN-07-2023
Finance Department
Information Report to Council

RE: Ontario Regulation 284/09

OBJECTIVE: That Council adopt the report reflecting the 2023 PSAB (public sector accounting board) expenses as per Ontario Regulation 284/09.

RECOMMENDATION:

THAT: Council adopt the report reflecting the 2023 budget as adjusted to reflect the PSAB expenses as required under Ontario Regulation 284/09.

BACKGROUND:

In 2009, accounting standards and financial reporting requirements changed significantly, with the most notable change being the requirement to report on Tangible Capital Assets (TCA). However, these new accounting standards do not require budgets to be prepared on the same basis.

Ontario Regulation 284/09 requires municipalities that have excluded expenses in their budgets to prepare a report about those excluded expenses and adopt the report by resolution. The Regulation allows a municipality to exclude from its annual budget estimated expenses related to:

- Amortization
- Post-employment benefits; and
- Solid waste landfill closure and post-closure expenses.

The Regulation requires that a municipality provide a report containing the following information:

- An estimate of the change in accumulated surplus of the municipality to the end of the year resulting from the exclusion of any of those expenses; and
- An analysis of the estimated impact of the exclusion of any of those expenses on the future TCA funding of the municipality.

ANALYSIS:

The Village of Merrickville-Wolford, like many municipalities, continues to prepare budgets on the traditional cash basis. The municipal budget excluded the following expenses:

1. The estimates for closure and post-closure costs for the landfill site are \$2,880,000 with \$1,121,575 accrued at the end of 2022. The solid waste landfill closure and post closure expense is estimated at \$46,000 for 2023.
2. The amortization of capital expenses is estimated at \$826,000 for 2023.

The net result of the exclusion of amortization and solid waste and landfill closure and post-closure costs is a forecasted decrease to the accumulated surplus of \$872,000. These are changes to accounting and reporting requirements under PSAB and are a financial accounting treatment only and do not affect operating surpluses. The difference is one of financial presentation only.

The Village does not provide post-employment benefits, so this has no impact on the accumulated surplus and is excluded from this report.

Amortization expenses should not be used to determine the impairment of an asset; rather, it should be used to attribute the capital cost over the life of the asset and is one method of predicting the future annual financial commitment required to maintain the Municipality's assets.

Conversion from Fund to Accrual Accounting:

Operating Budget Surplus/Shortfall	\$0
Less Amortization Expense	\$826,000
Add Budgeted TCA Acquisitions	\$916,900
Less Proceeds of new Debentures	N/A
Add Debt Principal Payments	\$164,137
Add Transfers to Reserves	\$843,115
Less Transfers from Reserves	\$680,187
Post-Employment Benefits	N/A
Less Changes in Unfunded Landfill Closure and Post Closure Liability	\$46,000
Estimated Impact on the Ending Accumulated Surplus	\$371,965

BUDGET/LEGAL IMPLICATIONS:

None.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

Ensuring efficient, effective services and civic engagement

Being compliant with Ontario Regulations is a requirement of the Village and staff are providing effective services by ensuring these requirements are met.

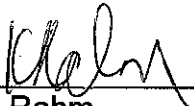
CONCLUSION:

For information purposes.

ATTACHMENTS:

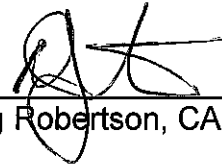
None

Submitted by:



Kirsten Rahm,
Manager of Finance - Treasurer

Approved by:



Doug Robertson, CAO/Clerk

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of Jacob Hanlon, Food Cycle Science, regarding the Municipal Food Waste Diversion Program, for information purposes.

Carried / Defeated

Michael Cameron, Mayor



FOODCYCLER™ MUNICIPAL SOLUTIONS

The Future of Food Waste.



ABOUT US

Food Cycle Science

- **Canadian company** based out of Ottawa, ON
- Founded in Cornwall in 2011 – Company is 100% focused on **Food Waste Diversion Solutions**
- Products available in North America through **FoodCycler Municipal / Vitamix** and internationally through network of distributors & OEM partners
- **Finalists** in Impact Canada/AAFC's **Food Waste Reduction Challenge**
- **Globe & Mail** Canada's **Top Growing Companies** (2021 & 2022)
- **Deloitte Fast 50 CleanTech** award winners (2021)
- **Approved supplier** with Canoe Procurement Group of Canada



TRUSTED CANADIAN SOLUTION

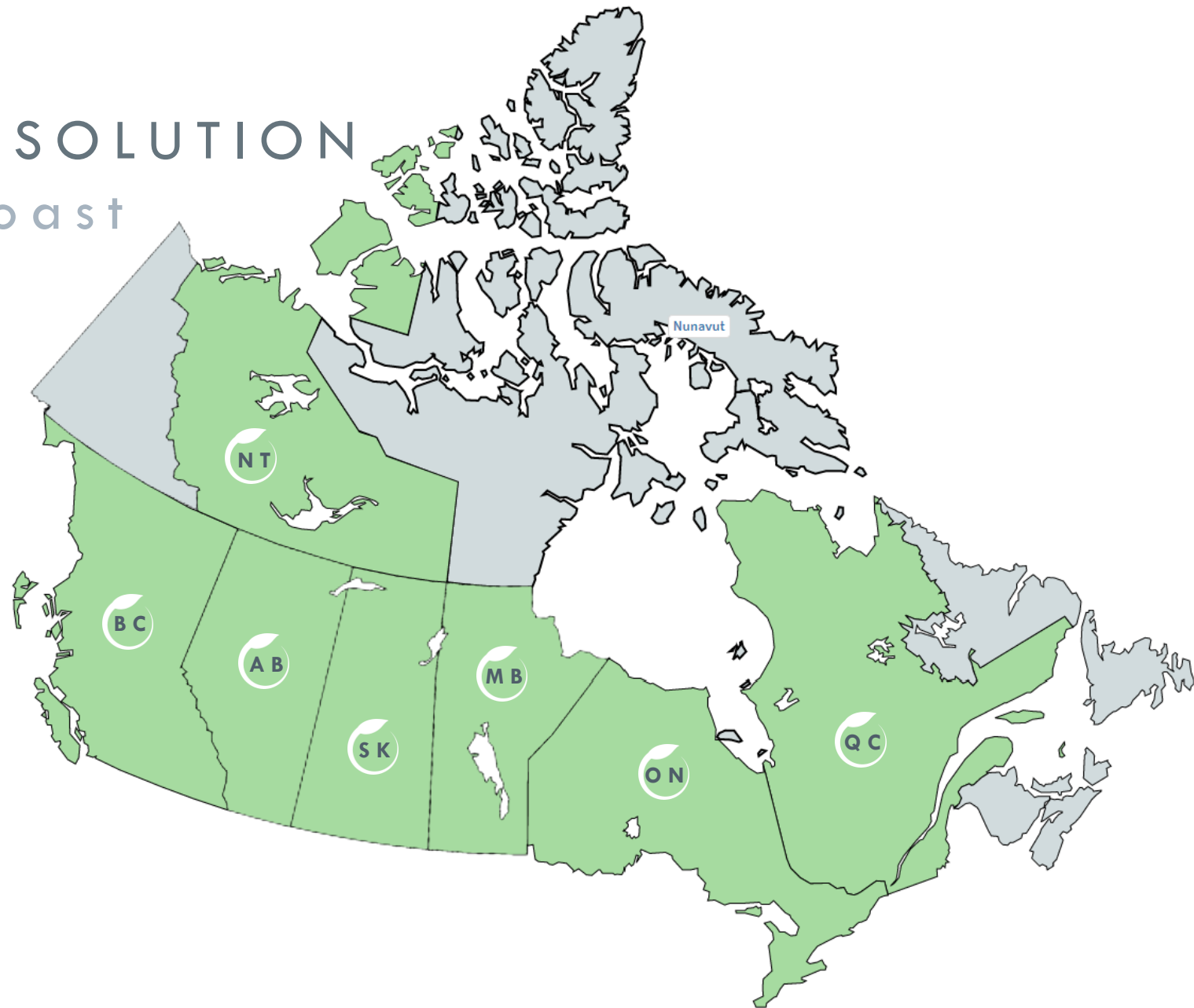
Coast to Coast to Coast

81

Canadian Municipal Partnerships

○ **6** Provinces

○ **1** Territory



THE PROBLEM – FOOD WASTE

- **63%** of food waste is avoidable
- Household waste is composed of **25-50%** organic waste
- Food waste weight is up to **90%** liquid mass (which is heavy)
- The average Canadian household spends **\$1,766** on food that is wasted each year
- Each year food waste in Canada is responsible for **56.6 Million tonnes of CO2** equivalent of GHG



MUNICIPAL IMPACT

Waste is a municipal responsibility

LANDFILL + WASTE COSTS

- ~**25-50%** of household waste is organic waste
- Landfills are filling up fast, creating cost and environmental issues
- Hauling, transfer, and disposal services are a major cost factor and environmental contributor

ENVIRONMENT

- Landfilled organic waste produces methane, which is **25 times** more harmful than CO₂
- 1 tonne of food waste is equivalent to 1 car on the road for one year



COMMUNITY

Food in the garbage:

- More frequent collection or trips to the disposal site
- Unpleasant odours
- Animals, pests & other visitors



Removing food waste from garbage:

- Volume is reduced by up to 50%
- Less frequent collection, fewer trips to disposal site, save on bag tags
- Keeps odours out, makes garbage much less “interesting” for animals

HAVEN'T WE SOLVED THIS ALREADY?



GREEN BINS

- Major **capital expenditure** to invest in **processing & collection infrastructure**
- **Contamination** is an ongoing challenge
- **GHG emissions** and **safety concerns** from collection vehicles
- **Participation rates** are often lower than desired, particularly in **multi-residential dwellings**

BACKYARD COMPOST

- **Space, ability, and know-how** are limiting factors
- Most users **do not compost in winter** or inclement weather
- May **attract pests/animals** or create unpleasant **odors**
- **Participation rates** are relatively low and stagnant
- Can produce **methane** if done incorrectly

LANDFILL

- **Easiest solution** and often perceived as the most cost-effective in the short term
- Waste is typically **out of sight and out of mind** for consumers
- High levels of GHG emissions, particularly **methane**
- Long-term **environmental hazard** requires monitoring / maintenance
- **Landfill capacity** is quickly running out

THE SOLUTION? THE FOODCYCLER



THE FOODCYCLER PRODUCT FAMILY

**FOODCYCLER™
FC-30**



2.5 L

VOLUME CAPACITY

5.0 L

30.5 L

UNIT VOLUME

28.9 L

4-8 HOURS

PROCESSING TIME

6-8 HOURS

0.8 kWh

POWER CONSUMPTION
PER CYCLE

1.3 kWh

2
REFILLABLE
FILTERS

ODOUR CONTROL

1
REFILLABLE
FILTER

BACK

VENT LOCATION

TOP

**FOODCYCLER™
Eco 5**



90% FOOD WASTE REDUCTION

Full bucket of wet,
smelly food waste

2.5L / 5L



Handful of dry, sterile, odourless
& nutrient-rich by-product

100 g / 200 g



4-8 HOURS
(Overnight)

0.8-1.5 kWh
(Equivalent to a laptop)

\$0.10-\$0.15 per cycle
(\$2-4 per month)

FOODILIZER™ : BENEFICIAL USES

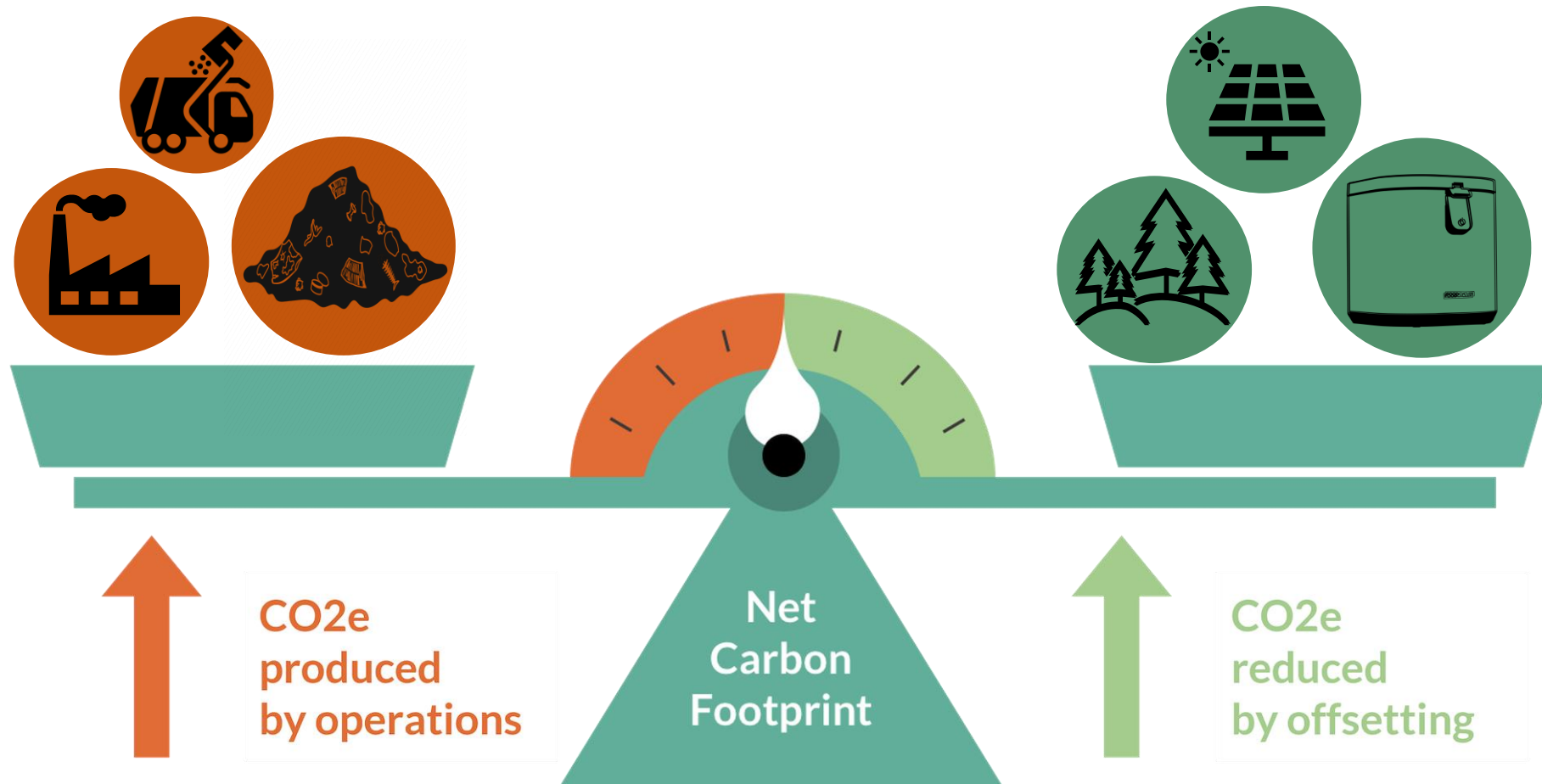
The FoodCycler by-product is a dry, sterile, odourless and nutrient-rich biomass with many beneficial uses and practical applications:

- Add to garden soil
- Add to backyard composter/tumbler/green cone
- Integrate to existing Leaf & Yard waste systems
- Pelletize/briquette as home heating alternative
- Drop off at compost site
- Drop off to a local farm
- Drop off to a community garden
- Add to Green Bin (where available)

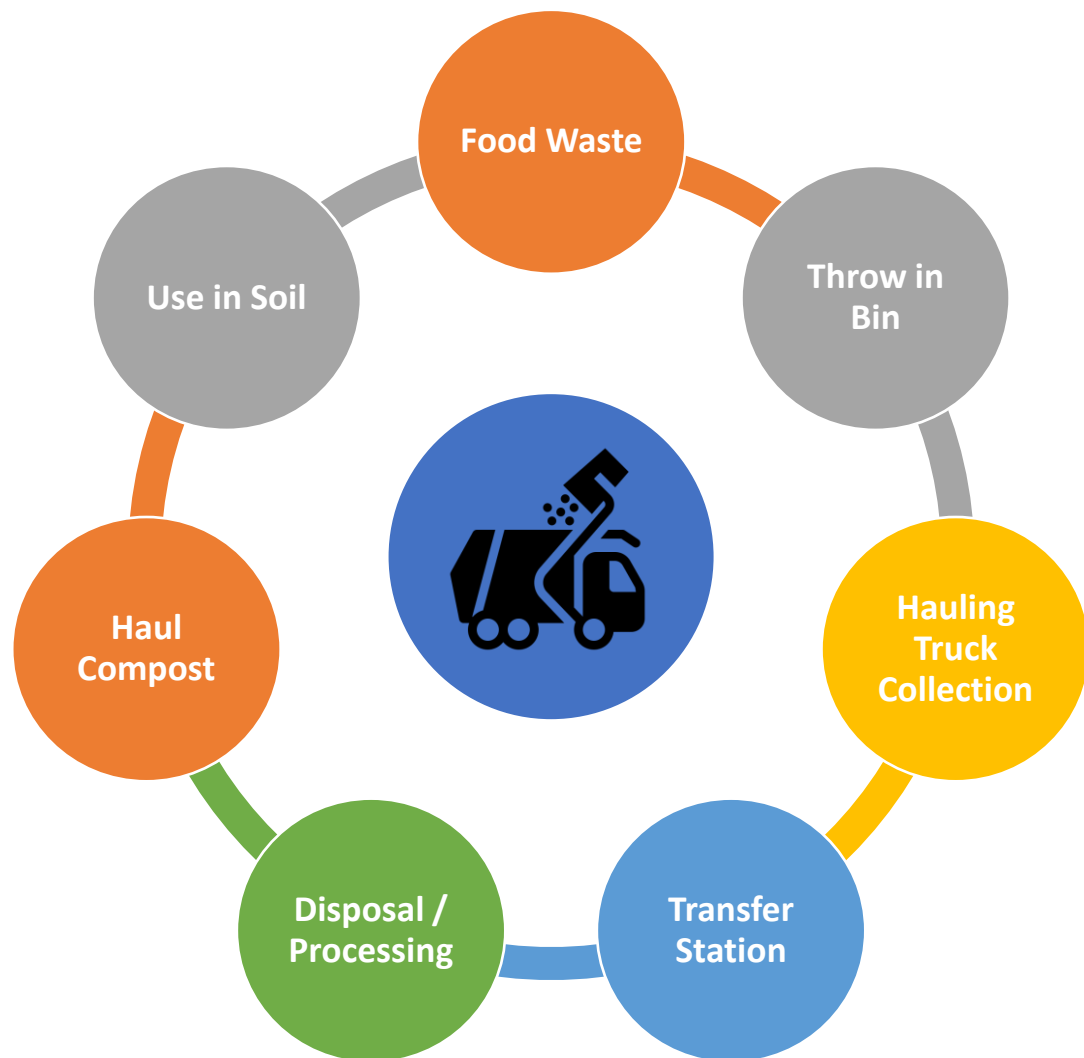


IMPACT: ENVIRONMENT

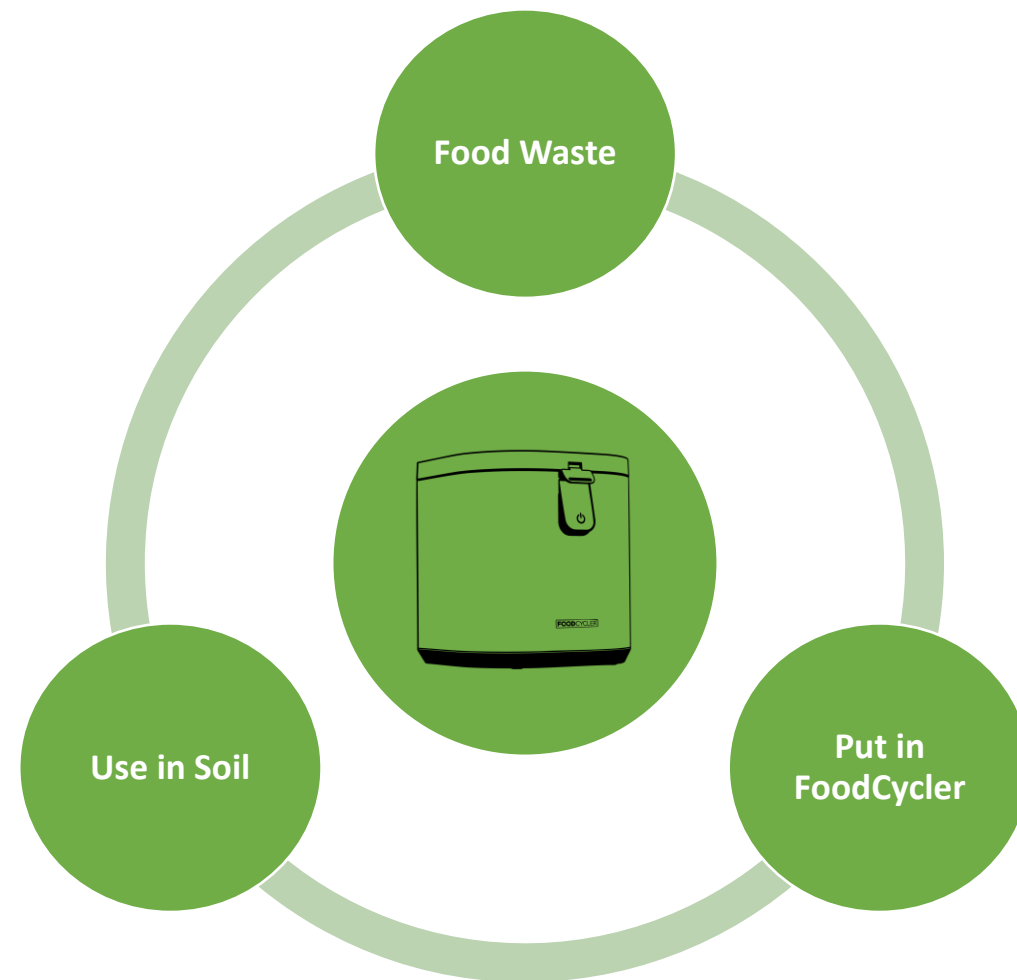
The Path to Net Zero



IMPACT: ECONOMIC



Traditional Waste Management



FoodCycler

IMPACT: PRESSURE

Regulatory + Social

THE TIME IS NOW

- Constituents want **solutions** to reduce their environmental impact
- Waste is perceived as a government problem and **regulations** are coming
- Food waste is “low-hanging fruit” to achieving higher **diversion** and addressing the environmental impact of waste



"I've received a number of positive messages from residents saying, "sign me up, where can I get mine." I'm 100 per cent in favor of it."

Deputy Mayor Lyle Warden, (South Glengarry ON)

"We were extremely happy with this program and loved that it made us aware of our daily waste."

Pilot participant in South Glengarry

"It's a great tool to reduce household waste. Appreciate that the municipality is being innovative and piloting different solutions."

Pilot participant in Hornepayne

"It alleviates a lot of the concerns that people might have with backyard composting. The time commitment, the location, pests and animals..."

**Kylie Hissa, Strategic Initiatives Officer
(Kenora, ON)**

THE FOODCYCLER PILOTS

The results are in.

Completed pilots in:

5000+
Households

40+
Municipalities



Participation Rate **98%**

- 98% of pilot participants will continue using the FoodCycler after the pilot period

Recommendation Rate **96%**

- 96% of users would recommend the FoodCycler to friends/family/neighbours

User Experience Rating **4.6/5**

- 4.6 out of 5 star rating for the overall user experience of the FoodCycler

Net New Diversion **300 kg**

- Each participating household is estimated to divert approximately 300 kg of food waste per year

Awareness + Prevention **77%**

- 77% of pilot participants resolved to waste less food as a result of increased awareness

FOOD WASTE REDUCTION CHALLENGE

Impact Canada Finalists

Federal Funding

- ✓ Semi-Finalists in Stage 1 received **\$100,000**
- ✓ Finalists in Stage 2 received **\$400,000**
- Finalists will compete in Stage 3 to win one of two Grand Prizes of up to **\$1,500,000**

IN PARTNERSHIP WITH:



PILOT PROGRAM

12 Weeks from Start to Finish

PILOT TIMELINE

START

Residents purchase FoodCycler at a subsidized rate from Municipal Office (or other designated location)

12 WEEKS

Participants use the unit for a period of 12 weeks.

Number of cycles per week are tracked to estimate total diversion achieved.

END

Participants fill out an exit survey, providing their review of the program and any other feedback.

Survey results used to evaluate program success.

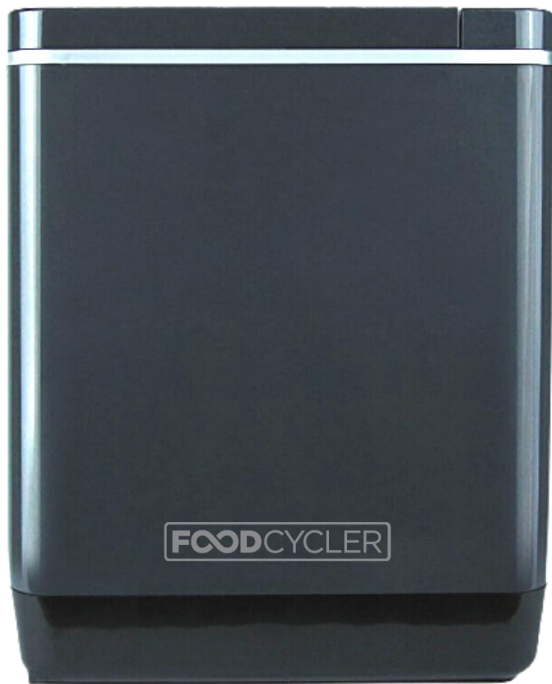
NEXT STEPS

Tailored program design and implementation.

Grants may be available, with support from Food Cycle Science.

FUNDED PILOT PROGRAM OPTIONS

Municipal Subsidy Model



FOODCYCLER™
FC-30

\$ 500

-\$ 200

-\$ 50

\$ 100

\$ 150

RETAIL PRICE

MUNICIPAL
DISCOUNT

IMPACT CANADA
INVESTMENT

* MUNICIPAL
SUBSIDY *

RESIDENT
COST

\$ 800

-\$ 250

-\$ 150

\$ 100

\$ 300



FOODCYCLER™
Eco 5

FUNDED PILOT PROGRAM OPTIONS

Pilot Scope Recommendations

Municipality Population	Pilot Scope	Municipal Investment
< 2,500 Residents	50 Households	\$5,000
2,500 – 10,000 Residents	100 Households	\$10,000
10,000 – 20,000 Residents	200 Households	\$20,000
> 20,000 Residents	250+ Households	\$25,000+

- **Plus shipping costs and applicable taxes**



PARTNERSHIP BENEFITS

Why pilot with us?

- 🍃 Opportunity to trial a food waste diversion solution at a **cost well below market prices**
- 🍃 Immediate impact of reduced residential waste volumes thus **increasing diversion rates**
- 🍃 **Reduced costs** associated with waste management (collection, transfer, disposal, and landfill operations)
- 🍃 The **reduction of greenhouse gas (GHG)** emissions from transportation and decomposition of food waste in landfills
- 🍃 Extend the **life of your landfill(s)**
- 🍃 Opportunity to support **Canadian innovation** and clean tech
- 🍃 Opportunity to provide **residents** with an innovative solution that reduces waste and fights climate change, at an affordable price
- 🍃 Obtaining **data** that could be used to develop a **future organic waste diversion program**

Next Steps:

- 🌱 Receive presentation as information.
- 🌱 If interested in partnering, refer to Staff for a recommendation to Council.





THANK YOU!
ANY QUESTIONS?

Jacob Hanlon

Municipal Program Coordinator

Email: jacobh@foodcyclr.com

Phone: 613-316-4094

The Municipal Solutions Team

municipal@foodcyclr.com



For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Be it hereby resolved that:

WHEREAS at the regular meeting on June 12, 2023, the Council of the Corporation of the Village of Merrickville-Wolford received a delegation presentation from Arie Hoogenboom, Mayor of Rideau Lakes, regarding the funding opportunities and process for Maple View Landings Long-Term Care Home;

AND WHEREAS Council does hereby receive correspondence from Lesley Todd, Long-Term Care Fundraising Coordinator, dated June 13, 2023, regarding the funding options that are available to support the fundraising efforts;

NOW THEREFORE BE IT RESOLVED THAT Council does hereby approve and direct staff to provide a donation to the funding of Maple View Landings Long-Term Care Home on behalf of the Village of Merrickville-Wolford in the amount of: \$ _____, for the purposes of _____.

Carried / Defeated

Michael Cameron, Mayor

From: Todd, Lesley <Lesley.Todd@uclg.on.ca>

Sent: Tuesday, June 13, 2023 12:03 PM

To: Doug Robertson <cao@Merrickville-wolford.ca>; Julia McCaugherty-Jansman <deputyclerk@Merrickville-wolford.ca>

Subject: Fundraising

Thanks very much for having us (Arie) present last night and what hopefully is a good outcome.

Our Committee is working very hard and I just wanted to list what would currently be available for the donation options if you are looking at a naming rights donation. Of course there is always the option to just have the donation go to where the need is with no naming rights, but we are finding the municipalities are liking their names to something.

\$3,100 (3 years for a total of \$9,300)

- A resident room is \$5,000 and the remainder could go as a general donation

\$5,000 (3 years for a total of \$15,000) – more options!!

- 3 resident rooms
- A Sun Room
- A Living Room
- A Dining Balcony and a resident room

Hopes this helps with your Council's discussions.

Lesley Todd
Long-Term Care Fundraising Coordinator
United Counties of Leeds and Grenville
25 Central Avenue, West
Brockville, ON
K6V 4N6

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive Report CBO-01-2023; and

That Council does hereby approve the application for Heritage Property Tax Relief for the property at 206 Colborne Street East, Merrickville, Ontario, in the amount of \$524.00 for this fiscal year for this property.

Carried / Defeated

Michael Cameron, Mayor



Village of Merrickville-Wolford

Report CBO-01-2023
of the Chief Building Official
Date of Council Meeting: July 10, 2023

RE: Heritage Property Tax Relief By-law 06-09

As it pertains to 206 Colborne Street East

Owners: Joe Gallaro and Sally Blackman

OBJECTIVE: To provide Council with information necessary to consider the application for Heritage Property Tax Relief for replacement of some existing windows in order to preserve some architectural features of the Heritage designated property at 206 Colborne Street East.

RECOMMENDATION:

THAT: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive Report CBO-01-2023; and

THAT: Council does hereby approve the application for Heritage Property Tax Relief for the property at 206 Colborne Street East, Merrickville, Ontario, in the amount of \$524.00 for this fiscal year for this property.

BACKGROUND:

An application on the prescribed form for Heritage Property Tax Relief was filed and fees paid to the Village Office on June 1, 2023, by the owner of the property for replacement of some windows at the subject property.

In accordance with By-law 06-09 (attached as Schedule "A"), "Being a Bylaw to provide tax relief in respect of designated Heritage Properties", Section 4, the owner shall be eligible to receive Heritage Property Tax Relief once per year, every three years, provided that the owner has fulfilled the requirements of the By-law.

ANALYSIS:

The subject building is a one and a half storey detached single dwelling of triple wythe brick construction. The property is located within the "R-1 Residential First Density" Zone and is a permitted primary use for that Zone. The legal description is Plan 6 on

the Merrickville Plan of subdivision, Part Lot 2 and Part Lot 3, Block 5, known locally as 206 Colborne Street East, which matches the legal description provided in the designating By-law.

The property was designated under authority of Section 29 of the *Ontario Heritage Act, 1974*.

The designating By-law number 6-84 (attached as Schedule "B") was passed by the Village of Merrickville Council on April 16, 1984. There is evidence that the Bylaw had been registered on the title of the property.

The reasons in the By-law for the designation of the building were as follows:

"This one and a half storey brick house with stone foundation with basic rectangular design, single gable, 2 bay side hall plan. There is a bay window to the left. Windows are arched head, with brick arches. The red brick is highlighted with buff brick ornamentation around doors and windows. The porch is a simple but complimentary design."

The application for Heritage Tax Relief describes the work to be carried out as:

1. New windows in the Bay window; and
2. New windows on second floor above the Bay window.

The original windows consisted of wooden single hung vertical sliders with fixed glazing removable storm windows, each with distinctive 2 over 2 mullion pattern. The existing windows glazing's are rounded matching the decorative buff brick arching above.

The new replacement windows were custom designed to be installed without alteration to the existing brick fabric or structure. All new windows are low E coated glass, argon filled, sealed thermals with a single vertical mullion matching the original 2 over 2 pattern. The new windows are vertical sliders.

It should be noted that the new windows have been designed with a rounded arch to the glazed portions and match identically to the original.

An inspection of the work was carried out by staff on June 5, 2023, with the owner on site. New replacement windows had been installed in accordance with the submitted application. All work was completed satisfactorily. Photographs of the original and replacement windows are attached to this report as Schedule "C". Pictures of the original windows were obtained from Google Maps as the application was submitted a year after the work was completed.

BUDGET/LEGAL IMPLICATIONS:

In the event that Council approves the application for Heritage Tax Relief, then the tax assessment portion of the Village budget will be reduced by up to a maximum of \$524.00 for this fiscal year for this property.

However, Section 2 of the Heritage Tax Relief Bylaw 06-09 allows Council the option of not approving the application with no legal obligation or implications.

CONCLUSION:

All work has been completed with attention to detail, sympathetic to the historic and architectural features as described in the designating By-law.

All the work described under the application was completed in May of 2022 with no initial inspection prior to the commencement of construction. Google Maps was used to obtain pictures of the original windows that were replaced in lieu of an initial inspection.

It is recommended that Council approve this application for Heritage Tax Relief and grant the Tax Relief.

ATTACHMENTS:

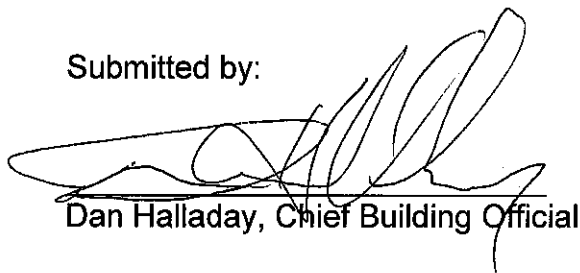
Schedule "A" - Copy of Heritage Tax Relief By-law 06-09

Schedule "B" – Copy of Heritage Designation By-law 6-84

Schedule "C" – Photos of original and replacement windows

Schedule "D" – Copy of application form and invoice for project

Submitted by:



Dan Halladay, Chief Building Official

Approved by:



Doug Robertson, CAO/Clerk

CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

BY-LAW 06-09

BEING A BY-LAW TO PROVIDE FOR TAX RELIEF IN RESPECT OF DESIGNATED HERITAGE PROPERTY

WHEREAS Section 365.2 of the *Municipal Act*, S.O. 2001, c.25, provides that a local municipality may establish a program to provide tax reductions or refunds in respect of eligible heritage property;

AND WHEREAS the establishment of a Heritage Property Tax Relief Program will encourage the restoration and preservation of buildings or structures of historic or architectural value that reveal some of the broad architectural, cultural, social, political, economic, and/or military patterns of the local history of the Village of Merrickville-Wolford, or that has some association with specific events or people that have shaped the details of that history;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD ENACTS AS FOLLOWS:

DEFINITIONS.

1. In this by-law:
 - a) **"Village"** means the Corporation of the Village of Merrickville-Wolford.
 - b) **"Council"** means the Council of the Corporation of the Village of Merrickville-Wolford.
 - c) **"Eligible heritage property"** means a heritage property that is subject to an easement agreement with the Village under section 37 of the Ontario Heritage Act, or an easement agreement with the Ontario Heritage Foundation under section 22 of the Ontario Heritage Act.
 - d) **"Heritage property"** means a building or structure located in the Village of Merrickville-Wolford, and designated under Part IV of the Ontario Heritage Act or part of a heritage conservation district under Part V of the Ontario Heritage Act.
 - e) **"Heritage Property Tax Relief"** means a tax credit that may be applied to an eligible heritage property, that is attributable to,
 - i) The building or structure or portion of the building or structure that is the eligible heritage property; and
 - ii) The land used in connection with the eligible heritage property, as determined by the Village.
 - f) **"Owner(s)"** means the owner, from time to time, of an eligible heritage property, and includes a corporation and partnership and the heirs, executors, administrators and other legal representatives of a person to whom the context can apply according to law.
 - g) **"Program"** means the Heritage Property Tax Relief Program.
 - h) **"M.W.M.H.C."** means the Merrickville-Wolford Municipal Heritage Committee.
 - i) **"CBO"** means the Chief Building Official of the Village of Merrickville-Wolford or designate.

SUBJECT TO AVAILABLE FUNDING.

2.
 - a) The Program is subject at all times to the availability of funding. This by-law does not oblige Council to provide funding for the Program, and the Heritage Property Tax Relief contemplated by this by-law may be eliminated by Council through repeal of this by-law at any time with no notice whatsoever to any affected persons.
 - b) The Program funding is limited to the dollar amount approved by Council in the annual municipal budget and is limited to eight (8) residential properties and three (3) commercial or multi residential properties per year.

MINISTER OF FINANCE.

3. The Program is subject to any regulations that the Minister of Finance may make governing by-laws on tax refunds and reductions for heritage properties.

FREQUENCY OF TAX RELIEF.

4. Subject to the conditions set out in this by-law, an Owner shall be eligible to receive Heritage Property Tax Relief once per year, every third year, providing that the Owner meets all of the requirements of this by-law.

APORTIONMENT BY MUNICIPAL PROPERTY ASSESSMENT CORPORATION.

5. The portion of a property's total assessment that is attributable to the building or structure, or portion of the building or structure, that is eligible heritage property, and the land used in connection with it, may be determined by the Municipal Property Assessment Corporation at the request of the Village.

AMOUNT OF TAX CREDIT.

6. The amount of the tax credit provided in respect of an eligible heritage property shall be thirty percent (30%) of the taxes for municipal and school purposes levied on property assessed in the residential class and shall be limited to \$524.00 per property per eligible application; and thirty percent (30%) of the taxes for municipal and school purposes levied on property assessed in the commercial or multi-residential classes and shall be limited to \$703.00 per property per eligible application.

FORFEIT OF RIGHTS TO TAX RELIEF.

7. No subject property can be in tax arrears at any time. Should a property fall into tax arrears during that period of program participation, it shall automatically forfeit any rights to the subject Tax Relief and shall be cancelled from the Program until such time as the situation is satisfactorily remedied.

INSPECTIONS.

8. In order to be eligible for the Program, the Owner shall consent to the inspection of the property, as and when deemed necessary by the Village and by an individual(s) appointed by the Village. For the purposes of this by-law preliminary inspections shall be conducted by members of the Merrickville-Wolford Heritage Committee and final inspections by the Chief Building Official. IN the event the preliminary inspection cannot be carried out by members of the MWHC, the CBO will conduct said inspection.

APPLICATION.

9. The Owner of a heritage property may make application to the Program by submitting the prescribed application form to the Merrickville-Wolford Municipal Heritage Committee, not later than the last day of April in the year in which the owner is seeking to obtain the Heritage Property Tax Relief. The Merrickville-Wolford Municipal Heritage Committee shall enroll the eligible heritage property in the Program in the order in which the applications are received.

PAYMENT OF THE TAX CREDIT.

10. Payment shall be made to the applicant in the form of a cheque upon the receipt and approval by the M.W.M.H.C. of :

- (a) Receipts for supplies used to repair/maintain the property;
- (b) Paid invoices for services obtained to repair/maintain the property.

FEES.

11. As part of the application/renewal process, the Owner must submit the appropriate fee as follows:

- (a) \$25.00 application fee for property assessed in the residential class;
- (b) \$40.00 application fee for property assessed in the commercial or multi-residential classes.

NON-COMPLIANCE.

12. In the event that the Merrickville-Wolford Municipal Heritage Committee determines that the applicant has not completed the work as set out in the application by the deadline of December 31st in the applicable year, the application and funding requested will be forfeited for non-compliance.

NOTIFICATION OF MINISTER.

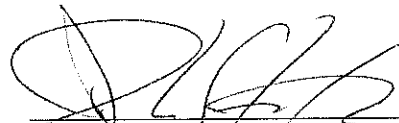
13. The Clerk is hereby directed to give notice of this by-law to the Minister of Finance within thirty (30) days of the date of enactment.

EFFECTIVE DATE.

14. This by-law shall come into force and take effect on the day of enactment.

READ a first and second time this 23th day of March, 2009.

READ a third and final time and passed this 23th day of March, 2009.



J. Douglas Struthers
MAYOR



Jill E. Eagle
CLERK

CORPORATION OF THE VILLAGE OF MERRICKVILLE

By-Law Number 6-84

A BY-LAW TO DESIGNATE PROPERTIES AS BEING OF ARCHITECTURAL AND/OR HISTORICAL VALUE AND INTEREST.

WHEREAS section 29 of The Ontario Heritage Act, 1974 authorizes the council of a municipality to enact by-laws to designate real property, including all buildings and structures thereon, to be of architectural or historical value or interest; and

WHEREAS the council of the Corporation of the Village of Merrickville has caused to be served on the owners of the lands and premises of lots shown on Schedule A - E of this by-law and upon the Ontario Heritage Foundation notice of intention to so designate the aforesaid real property and has caused such notice of intention to be published in the same newspaper having general circulation in the municipality once for each of three consecutive weeks; and

WHEREAS the reasons for designation are set in Schedules A,B,C,D,E, hereto.

WHEREAS no notice of objection to the proposed designations has been served on the clerk of the municipality.

THEREFORE the council of the Corporation of the Village of Merrickville enacts as follows:

- 1) There is designated as being of architectural and/or historical value or interest the properties shown on Schedules A,B,C,D,E of this By-Law.
- 2) The municipal solicitor is hereby authorized to cause a copy of this by-law to be registered against the property described in Schedules A to E in the proper land registry office.
- 3) The clerk is hereby authorized to cause a copy of this by-law to be served of the owners of the aforesaid property and on the Ontario Heritage Foundation and to cause notice of the passing of this by-law to be published in the same newspaper having general circulation in the municipality once for each of three consecutive weeks.

Read a first, second and third time and passed this 16 day of April 1984.


Reeve

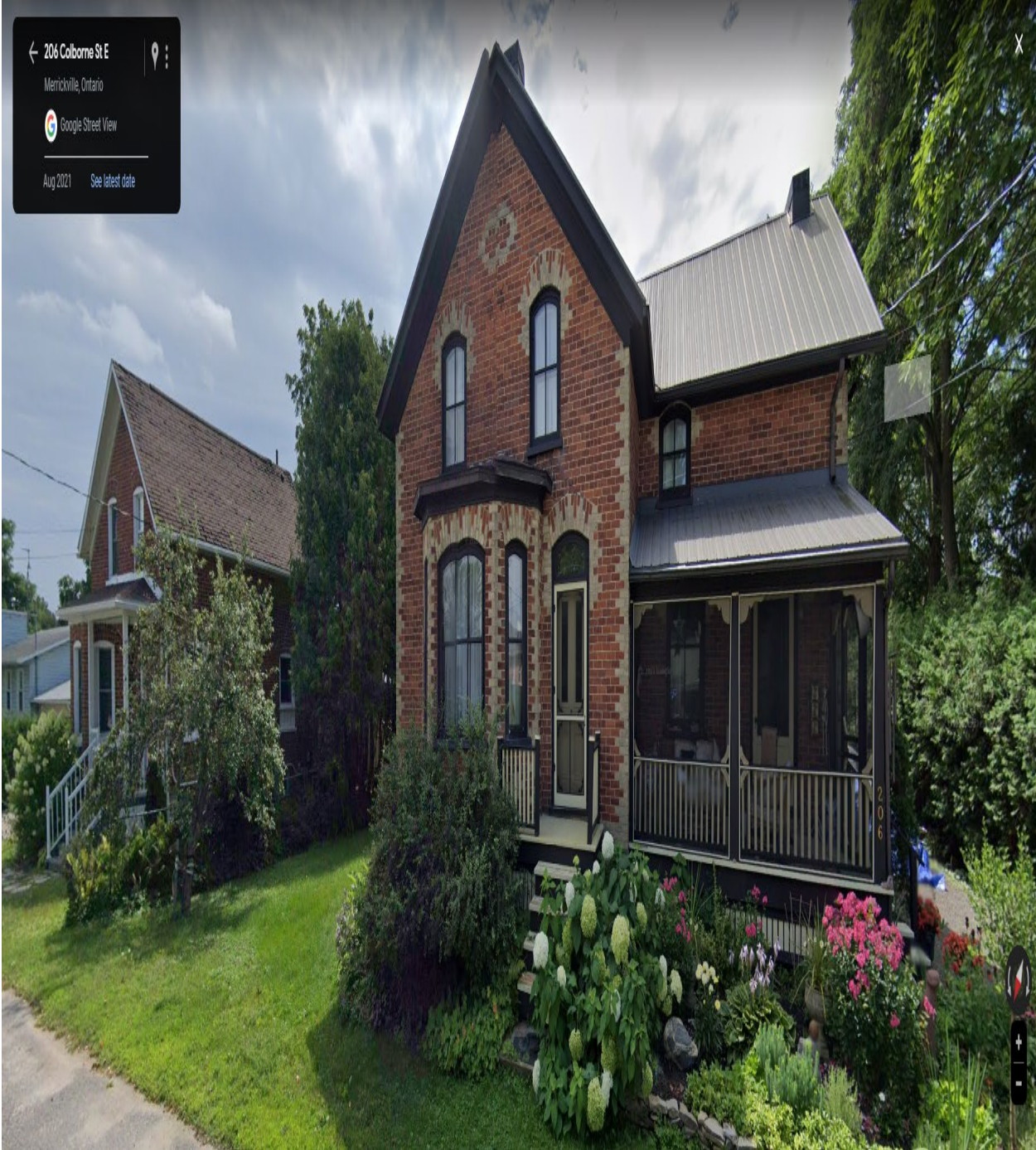

Clerk

CORPORATION OF THE VILLAGE OF MERRICKVILLE

Schedule "A" to by-law 6-84

Nigel Hutchins lot 3 Colborne Street East

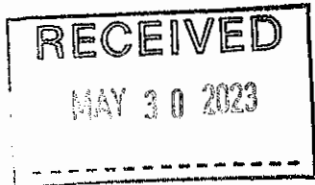
This is a 1½ storey brick house with stone foundation with basic rectangular design, single gable, 2 bay side hall plan. There is a bay window to the left. Windows are arched head, with brick arches. The red brick is highlighted with buff brick ornamentation around doors and windows. The porch is simple but complimentary design.











VILLAGE OF MERRICKVILLE-WOLFORD

Application for the Heritage Property Tax Relief Program

Deadline: Last day of April

Owner name (s): Joseph GALLARO SALLY BLACKMAN	Fee enclosed:
Property address: 206 COLBORNE ST. EAST	Mailing address and telephone/cell: P.O. Box 610 MERRICKVILLE ON K0G1N0
Cost of work to be completed: \$ 7261.93	Amount of grant requested:
Description of work to be completed: Replacing (5) CAMBER TOP WINDOWS (3) bay windows 2 UPPER windows	
Date work to be completed by: completed MAY 2022	
Signature: Joseph Gallaro S. Blackman	Date: MAY 29/23

OFFICE USE ONLY

Attn: CBO

Date Received: May 30, 2023	Order of receipt:
Correct fee of \$25.00 enclosed: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Property tax arrears: <input type="checkbox"/> YES <input type="checkbox"/> NO
Designated property: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Qualified work: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Date notification sent:	
Receipts submitted: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Do receipts qualify: <input type="checkbox"/> YES <input type="checkbox"/> NO
Date of work completion:	Cost of work: \$ 7261.93
Date of inspection: June 5, 2023	Grant amount approved:
Name of inspector:	Date cheque issued:

Phone 613 299 3959

Burnside Window Sales 2007

(a division of 2562972 Ontario Ltd.)
 1536 Hwy 2, R.R.#3
 Brockville, ON K6V 5T3

Phone # 613 345-2245

E-mail info@burnsidewindows.com

RECEIVED

MAY 30 2023

Invoice

Date	Invoice #
05-26-2022	1576

Invoice To

Joe Gallaro
 206 Colborne St E
 Merrickville ON

Terms	Job #
Due on receipt	

2% INTEREST PER MONTH ON PAST DUE ACCOUNT

Description	Amount
Supply and install - North Star Windows as per quote.	6,426.49
HST (ON) on sales	835.44
<i>Payments</i>	
#1 OCT 17/22 9:33 ^{am} 2000 Conf ^o 2421	
#2 OCT 18 2000	
#3 OCT 19 2000	
#4 OCT 20 9:46pm 1261 ⁹³ Conf 8092	
Please Make Cheque Payable to 2562972 Ontario Ltd	

GST/HST No. 726818529

\$7,261.93

Balance Due \$7,261.93

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the report from Andrew MacDonald, Mechanical Engineer for Jp2g Consultants Inc., dated July 4, 2023 regarding the Merrickville STP Capacity Calculation, for information purposes.

Carried / Defeated

Michael Cameron, Mayor



Jp2g No. 19-5031B

July 4th, 2023
Village of Merrickville-Wolford
Chief Building Official
317 Brock Street West
Merrickville, ON K0G 1N0

Attention: Mr. Doug Robertson, MBA
CAO/Clerk/Director, Economic Development
Village of Merrickville-Wolford

Re: Merrickville STP Capacity Calculation – R1

Jp2g has performed a review of the capacity of the Merrickville Wastewater Treatment Plant in accordance with MOE Procedure D-5-1 “*Calculating and Reporting Uncommitted Reserve Capacity at Sewage and Water Treatment Plants.*”

This procedure addresses how to determine the uncommitted capacity in municipal sewer and water plants for the purpose of approving new lots within settlement areas. The rationale is that an approved lot constitutes a commitment to provide municipal services and that approved future developments should not result in the depletion of the existing uncommitted hydraulic reserve capacity. The approval authority should ensure that appropriate services are available before approving new lots.

The reserve calculations can also provide a planning horizon for long term capital works upgrades, improvements, and/or replacement. Jp2g’s review has been restricted to the past reported flows and rated capacity of the plant and does not consider other factors identified in the procedure such as limitations in collection systems and pumping stations, condition of the plant systems, or strength of the plant influent.

The current average day flow of the plant is calculated as the average of the past 5 years as follows:

Year	Average Influent	Peak Influent
	(m3/day)	(m3/day)
2014	625	2706
2015	516	1403
2016	556	1783
2017	810	3058
2018	590	1830
2019	577	2257
2020	606	1724
2021	473	1635
2022	440	1692
5year Average	537.2	1827.6



The average flow of 537.2 m³/day is compared to the rated plant capacity of 800 m³/day to yield a hydraulic reserve capacity of **262.8 m³/day**.

Committed flows were determined on the basis of “connected” and “approved and/or unconnected” lots. “Approved” refers to lots within draft approved subdivisions that have not received final approval. “Unconnected” refers to lots that have private septic disposal services, but would be permitted to connect to municipal sewer services. “Connected” lot counts for each year were obtained from municipal counts of individuals receiving municipal sewer services. “Approved” lot counts were obtained from the Municipality.

Currently it is reported that:

- There are **397¹** municipal sewer connections
- There are **29** equivalent connections in draft approved subdivisions and/or unconnected lots, and lots that are currently on septic that are to be connected to sanitary per by-law. The Merrickville Grove Development will add 85 connections (84 Townhouses and 1 – 15 Unit Apartment, to this for a total of **114**.
- The current serviced population is **767**.
- Based on the current average flow rate of **537.2 m³/day**, the per capita flow rate is an average of **0.700 m³/day** (537.2/767=0.700).

Calculation of the total uncommitted hydraulic reserve capacity is as follows:

Calculation of Uncommitted Hydraulic Reserve Capacity

$$C_u = C_r - \left(\frac{L \times F_{STP} \times P}{H} \right)$$

$$C_u = 262.8 - \left(\frac{(114 \times 0.700 \times 767)}{397} \right) > 0$$

$$C_u = 109 \text{ m}^3/\text{day} > 0$$

Where:

F_{STP}	average daily flow (m ³ /day/capita)
L	number of unconnected and/or approved lots (dimensionless)
H	number of connected lots (dimensionless)
P	population (dimensionless)

Based on the above calculation the uncommitted hydraulic reserve capacity is **109 m³/day**. The average use per connection is 1.35 m³/day/connection (537.2 m³/day / 397 connections). An additional, (approximately) 80 connections could be supported by the plant, at the current water usage rate per lot, to fully commit all the plant capacity to existing and proposed lots.

It is noted that in 2017 very high infiltration and inflow occurred during wet weather periods, that raised the average day flow above the plant's rated capacity. The May 15, 2018 MOE Plant Inspection Report # 1-196OE highlighted this issue and recommended “*that the Municipality of Merrickville-Wolford review and update any/all of it's current Water and Sewer use by-laws to provide an enforceable prohibition of un-authorized connections to its sewage collection system.*” We understand the Municipality is acting on this recommendation. This action will assist with the reduction of long-term inflow due to illegal stormwater connections to the sanitary collection system. The Village also initiated a sanitary sewer grouting program in 2019 and has continued with further grouting in 2020 through 2022, with the aim to reduce direct infiltration into the sanitary sewer system.

¹ Existing population and approved lots and connections per discussions with Village and OCWA staff



In addition to the above actions, an Infiltration and Inflow (I&I) Study has been performed to establish flows in various catchment areas using flow monitors. The results of the individual wet weather and dry weather flow analysis in each catchment area has aided in quantifying and isolating infiltration and inflow and will provide supporting information for ongoing regular CCTV inspection, infrastructure repair prioritization, inspection of sump pump and roof drain connections to the system, and installation of stormwater collection infrastructure.

Sincerely,

Jp2g Consultants Inc.
ENGINEERS • PLANNERS • PROJECT MANAGERS

A handwritten signature in blue ink that reads 'A MacDonald'.

Andrew MacDonald, P.Eng.,
Mechanical Engineer
Jp2g Consultants Inc.

cc. Neil Caldwell, Jp2g Consultants Inc.

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the report from Andrew MacDonald, Mechanical Engineer for Jp2g Consultants Inc., dated June 27, 2023 regarding a summary of the Merrickville STP overflow event on April 5, 2023, for information purposes.

Carried / Defeated

Michael Cameron, Mayor



Jp2g Consultants Inc.

ENGINEERS • PLANNERS • PROJECT MANAGERS

1150 Morrison Drive, Suite 410

Ottawa, ON K2H 8S9

T 613-828-7800, F 613-828-2600, www.jp2g.com

Jp2g No. 19-5031B

June 27, 2023
Village of Merrickville-Wolford
Chief Building Official
317 Brock Street West
Merrickville, ON, K0G 1N0

Attention: Mr. Doug Robertson, MBA
CAO/Clerk/Director, Economic Development
Village of Merrickville-Wolford

Re: Summary of Merrickville STP Overflow Event April 5 2023

Jp2g has followed up with OCWA for more information on the performance of the plant and pump station during the overflow event of April 5, 2023.

As OCWA reported: "The evening of April 5th, 2023 high flows resulting from heavy rain caused the hydraulic overload of the sewage pumping station in Merrickville, which discharged to the Rideau River." The overflow amount was 360m³. Water samples of the overflow revealed very low BOD and TSS, indicating highly dilute sewage.

OCWA also explained that the pump station equipment functioned as designed, with all three pumps engaging to run when the high water level mark was exceeded. The influent water to the pump station was more than the pumping rate which resulted in the bypass. Despite the flows at the plant far in excess of the plant rated capacity of 800m³/day average flow, there were no effluent quality exceedances at the plant.

The high flow experienced on April 5th was 3129m³/day, far more than the previous three years, as shown in the graph below. The high flow corresponds with an intense rainfall event of 65mm, which followed a period of warm days at the end of March that reduced the snow depth on the ground from 24cm to 0cm. This represents a worst-case scenario of saturated ground that is unable to absorb water, and heavy rainfall combined with snow melt.

Sincerely,

Jp2g Consultants Inc.
ENGINEERS • PLANNERS • PROJECT MANAGERS

A handwritten signature in blue ink, appearing to read 'A MacDonald', is written over a light blue grid background.

Andrew MacDonald, P.Eng.,
Mechanical Engineer
Jp2g Consultants Inc.

cc. Neil Caldwell, Jp2g Consultants Inc.



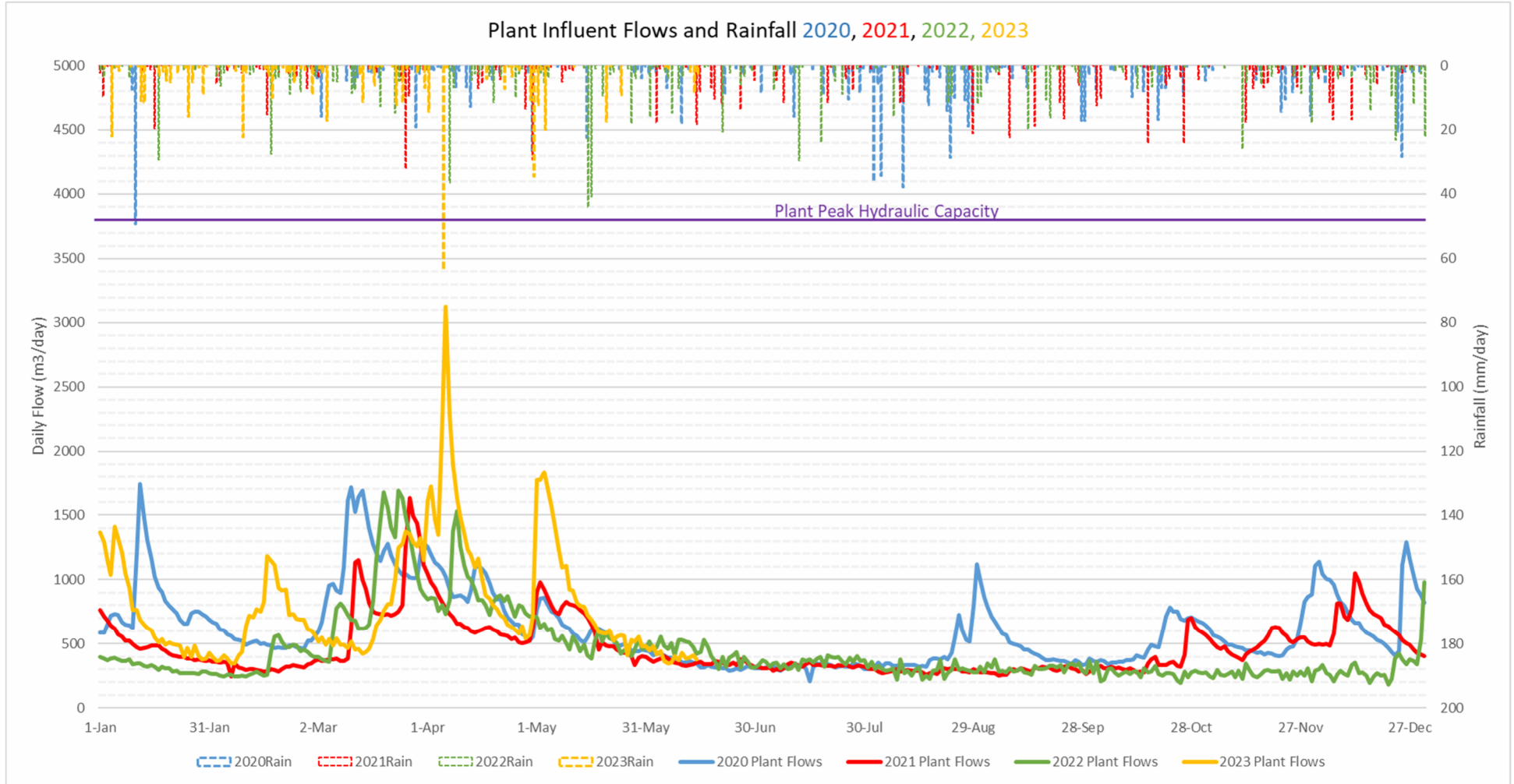
Jp2g Consultants Inc.

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Ottawa, ON K2H 8S9

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For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the report from Neil Caldwell, Consulting Engineer for Jp2g Consultants Inc., dated July 5, 2023 regarding a review of a funding opportunity for the Disaster Mitigation and Adaptation Fund, for information purposes.

Carried / Defeated

Michael Cameron, Mayor



Jp2g No. 19-5031B

July 5, 2023

Village of Merrickville-Wolford

Chief Building Official

317 Brock Street West

Merrickville, ON, K0G 1N0

Attention: Mr. Doug Robertson, MBA
CAO/Clerk/Director, Economic Development
Village of Merrickville-Wolford

Re: Review of Funding Opportunity: Disaster Mitigation and Adaptation Fund

Dear Doug:

As requested, Jp2g Consultants Inc. has investigated the opportunity for the Village of Merrickville-Wolford to apply for a funding grant under the Infrastructure Canada Disaster Mitigation and Adaptation Fund. This fund has been initiated to provide up to 40% of funding for eligible applicants undertaking "infrastructure projects designed to mitigate current and future climate-related risks and disasters triggered by natural hazards, such as floods, wildland fires, droughts and seismic events" that are a minimum of \$1 million.

The merit criteria identified on Page 38 of the Applicant's Guide provides a summary of the details that are being evaluated. In our opinion, projects related to sewage plant improvements would not score well under the criteria noted and therefore the chance of being successful are low.

MERIT CRITERIA		DETAILS
1	Natural Hazard Risk Assessment	<p>Strong proposals consider the likelihood of the hazard risk and the socio-economic impacts of the hazard risk using four (4) key indicators:</p> <ul style="list-style-type: none"> • loss of lives/missing people, • % people directly affected, • % local economic loss, and • % population without essential services. <p>Applicants must provide quantitative data for these four (4) key indicators. Strong proposals also provide reliable evidence such as reports, studies, and Indigenous Traditional Knowledge to support the assumptions made.</p> <p>Note: The quantitative data provided in the Natural Hazard Risk Assessment and Community Resilience sections will provide the basis to assess the improved resilience provided by the project.</p>



In addition, the application requires information that is typically once the design process has been initiated and the components have been confirmed. This includes a description of the modifications to the asset, total project cost, project schedule, requirements under the Impact Assessment Act, alternative solutions that were considered, community engagement that has occurred, and an expected return on investment in terms of avoided damages and costs. In terms of potential wastewater treatment plant upgrade projects, any options such as a new equalization/surge tank and pumping station, or expansion of the plant would require the completion of a Municipal Class Environmental Assessment (EA). The EA process has not yet been initiated and therefore advancing a specific project is premature.

Trusting this is of use.

Sincerely,

Jp2g Consultants Inc.
ENGINEERS • PLANNERS • PROJECT MANAGERS

A handwritten signature in black ink, appearing to read 'Neil Caldwell', written in a cursive style.

Neil Caldwell P.Eng., PMP | Consulting Engineer
Chief Executive Officer

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the provided documents pertaining to the Blockhouse Museum Board as drafted by the Village's lawyer, for information purposes; and

That Council does hereby direct staff to bring back an appropriate by-law to pursue the formation of a Blockhouse Museum Board.

Carried / Defeated

Michael Cameron, Mayor

Policy statement

The Blockhouse Museum, in its planning and daily operations, shall abide by all relevant municipal, provincial and federal legislative requirements, and shall be guided by fundamental museological standards as established by the Ministry of Culture.

The Blockhouse Museum operates within a building owned by Parks Canada and leased by the Municipality of Merrickville-Wolford. The Merrickville Blockhouse is a National Historic Site.

Purpose

The purpose of the Blockhouse Museum is to collect, manage, research, preserve and present its heritage resources for the benefit of the public, through exhibitions, publications, and educational and public programs, with a focus on the history of Merrickville-Wolford and area.

As a condition of receiving an annual Community Museum Operating Grant from the Ontario Ministry of Culture, the Museum is required to demonstrate compliance with the Standards for Community Museums in Ontario. These standards set out the minimum requirements for the operation of a community museum.

Scope

Merrickville-Wolford Council allocates and controls an annual operating budget for the Museum's operations. For the purposes of Regulation 877 of the Ontario Heritage Act, Merrickville-Wolford Council is the accountable public body that oversees the Museum in meeting its missions and goals.

In order to ensure compliance with provincial requirements, the Blockhouse Museum will have written statements and procedures to deal with the following Standards and Objectives. These statements are subject to review by Council and the provincial Ministry of Culture.

Governance Standard

Objective of the Governance Standard

Good governance and demonstrated public accountability are necessary for the museum to operate as a viable organization. The museum is governed by a publicly accountable body that follows a clearly defined mission and goals, and maintains openness in its decisions and operations.

Finance Standard

Objective of the Finance Standard

The museum demonstrates that it is a fiscally responsible public institution. The governing body and the museum follow predetermined policies and procedures to achieve this.

Collections Standard

Objective of the Collections Standard

The artifacts in the museum's collection are a tangible representation of the community's heritage, and to retain their informational and historical value they must be properly cared for and documented. The museum will demonstrate its stewardship and facilitate access to collections and the information they hold by maintaining a well organized, managed and documented collection.

Exhibition Standard

Objective of the Exhibition Standard

The museum's exhibits provide an important link between the community and its heritage. In the planning and presentation of exhibitions, the museum will strive for accuracy of information, relevance to the community, effective communication, opportunities for learning, and the safe display of artifacts.

Interpretation and Education Standard

Objective of the Interpretation and Education Standard

Interpretation and education programs provide an opportunity for the community to interact more closely with the museum's collections and information. They also complement other sources of learning in the community, both formal and informal. Through its education programs, the museum reaches audiences of all ages, interests and abilities, and serves as a resource for its communities.

Research Standard

Objective of the Research Standard

Research is an ongoing activity in the museum. Through well-researched exhibits, interpretation, publications and educational programming the museum continually adds to the knowledge, self-discovery and enjoyment of the community. In addition to accommodating staff researchers, the museum has a responsibility to assist outside researchers.

Conservation Standard

Objective of the Conservation Standard

The museum has a responsibility to protect and preserve the collection entrusted to its care, so that future generations will have the opportunity to enjoy and learn from it. The museum will demonstrate its stewardship of the collection by following procedures that ensure the long-term preservation of the collection.

Physical Plant Standard

Objective of the Physical Plant Standard

The museum's buildings and grounds must provide a safe and functional environment for

visitors, staff, the collection and associated activities. The achievement of this objective will be balanced with the need to preserve the integrity of heritage buildings as artifacts themselves.

Community Standard

Objective of the Community Standard

A community's heritage is part of its identity. As a steward of the community's heritage, the museum is actively engaged in the community and responsive to its needs. The museum is accessible and relevant, and draws support from its community.

Human Resources Standard

Objective of the Human Resources Standard

The museum is better able to meet its mandate and carry out its activities by recruiting qualified staff and providing ongoing training opportunities. As an employer, the museum is concerned with the safety, security, well being and continued motivation of the people working for it.

References

Ontario Heritage Act, Regulation 877, Grants for Museums
Standards for Community Museums in Ontario

Terms of Reference

Blockhouse Museum Municipal Services Board

Mission

The purpose of the Blockhouse Museum Board is to collect, manage, research, preserve and present its heritage resources for the benefit of the public, through exhibitions, publications, and educational and public programs, with a focus on the history of Merrickville-Wolford and area.

Objectives

The objectives of the Museum and the Museum Board is set out in its policy statement. The specific objective of the Museum Board is to ensure the Museum complies with applicable standards for operation of a community museum promulgated by the Province from time to time. The Board is also responsible for governance of the Museum, which includes abiding by all of the policies set out in the policy statement as well as these terms of reference.

Composition

The members of the Blockhouse Museum Board shall be appointed at the pleasure of Council and shall include:

- a. A maximum of eight (8) voting members appointed by Council by by-law through a public application process, including:
 - a. at least one (1) resident of the municipality who is neither a member of Council, nor an employee of the municipality;
 - b. One (1) Council member appointed by Council for the term of Council, who has the authority to delegate a designate in their absence; and
 - c. One (1) employee of the Village.

Terms of Office

Membership of the Board shall be in accordance with the following:

- a. Council shall appoint a Member of Council to the Board whose term shall align with regular municipal elections (every four years);
- b. Council shall appoint an employee of the Village to the Board whose term shall align with regular municipal elections (every four years), but whose term may be extended;
- c. Council shall initially appoint six (6) members of the Board who shall be residents of the Village and designate three (3) of those resident members as having terms that shall expire in two (2) years. The remaining three (3) members shall have terms that expire at the end of the term of Council;
- d. Upon the expiry of the three (3) Board members with two (2) year terms, Council shall appoint replacement members to the Board and those members shall have a four (4) year term;
- e. After the initial appointment process all members shall be appointed at the pleasure of Council, with four (4) year terms;
- f. Council shall appoint three (3) members to the Board at the beginning of its term and three (3) members as those member's terms expire in the middle of the term of Council so that there is a measure of continuity and experience at all times on the Board.

Quorum

A quorum will consist of a minimum of four (4) or more of the voting members. No meeting shall proceed without quorum present. If the Board cannot achieve quorum for a meeting, then no business shall be conducted, and the meeting shall be cancelled and re-scheduled at the discretion of the Chairperson.

Motions

All decisions made during meetings will follow the process of making a motion, having it seconded and having it voted on and passed by the majority of the Board Members present. All motions and decisions shall be captured in the meeting minutes by the Secretary.

Meetings

Meetings of the Board shall be governed by Council's Procedural By-law 30-17, applicable legislation, and Robert's Rules of Order.

The Board shall meet at a minimum of bi-monthly, for a total of six (6) meetings per year, with the authority to call a special meeting at the call of the Chairperson if necessary to conduct business.

All meetings shall be open to the public.

All meetings may be conducted either virtually or in-person.

Role of Chairperson

The Board shall, at the first meeting of the Board, appoint a Chairperson from amongst its Members. The Board then shall, at the first meeting of each calendar year thereafter, appoint a Chairperson for the duration of the calendar year.

The Board chairperson shall be responsible for:

- Establishing a regular meeting schedule;
- Facilitating meetings;
- Ensuring that procedure is followed during meetings;
- Appointing a Secretary of the Board at the first meeting of a new term to take minutes of all Board meetings;
- Sending all Board agendas to the Clerk for circulation on the Village website;
- Providing all necessary documentation and/or requests to Council through the Board's Council liaison in conjunction with the Clerk;
- Reporting regularly to Council on the initiatives and progress of the Board; and
- Ensuring completion of tasks and objectives by Board members.

Role of Members

The roles of the members of the Board include, but are not limited to:

- Attending regular meetings as scheduled and additional meetings as necessary;
- Participating in discussions and planning and sharing the workload of the Board;
- Participating respectfully with other Board members, and following the procedure and conduct as included in the Procedural By-law 30-17 and the Municipal Code of Conduct;
- Providing expertise, advice and solutions in their professional area of expertise, if any;
- Providing regrets to the chairperson as soon as possible if unable to attend a scheduled meeting; and
- Declaring conflicts of interest as defined in the *Municipal Conflict of Interest Act* and excluding themselves from any discussion and/or voting where such conflict exists or may exist.

Role of the Board

The role of the Board is to govern the operation of the Museum, including without limitation:

- Managing all volunteers and employees to ensure the operation of the Museum in accordance with its policy and all applicable standards for community museums in Ontario;
- Producing an annual budget and submitting it to Council for approval, and once approved, governing the operation within the approved budget;
- Establishing policies for Museum operations that comply with the applicable standards for operations of community museums in Ontario;
- Maintaining the facility in a safe condition for the public and to safeguard the premises from deterioration;
- Maintaining the collection in a state that allows it to be displayed to the public meaningfully and to preserve the artifacts;
- Developing programming and educational exhibits; and
- Reporting to Council as directed on all operational and financial matters.

4

Reporting to Council

The Board shall report to Council:

- a. Through the minutes of the meetings;
- b. Via Board reports with the recommendation template as provided by the Village Clerk;
- c. As deemed necessary by the Board for submission through the Council Liaison;
- d. As requested by Council.

Budget

All monies required for any reason pertaining to the Board carrying out its duties must be approved by Council. All requests must be submitted by September 15th of the preceding year.

All approved budget items shall be administered by the Village, through direction of Council.

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CAO-04-2023, being a report to update Council on the grant applications that have been sought out and applied for by Village staff from 2018 until June 2023, for information purposes.

Carried / Defeated

Michael Cameron, Mayor



Village of Merrickville - Wolford

Report CAO-04-2023

Report to Council

Date of Meeting: July 10, 2023

RE: Summary of Grant Applications Between 2018-2023

OBJECTIVE: To update Council on the grant applications that have been sought out and applied for by Village staff from 2018 until June 2023.

RECOMMENDATION:

THAT: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive report CAO-04-2023, being a report to update Council on the grant applications that have been sought out and applied for by Village staff from 2018 until June 2023, for information purposes.

BACKGROUND:

Staff continuously look for granting opportunities through various funding channels and organizations. There are numerous grant and funding opportunities available to municipalities, some not being geared towards the needs of the Village of Merrickville-Wolford or where the Village is not eligible, and some that staff have successfully submitted applications for.

ANALYSIS:

The staff time and resources it takes to apply for each grant opportunity is worth acknowledging. Each grant application is geared towards the specific organization, level of government, or procedures as set out by the granting authorities who are offering the funding, which therefore means significant staff time is required to apply for each grant opportunity. The qualifications and required documents vary between each one, and Village staff work diligently to ensure that applications are submitted when the eligibility requirements can be met.

As a summary, below are lists of grant opportunities that have been successful, that have been unsuccessful, and ones that are currently pending.

Successful Grants/Funding Requests

The following highlights a list of grant opportunities that were applied for and that the Village was successful in obtaining:

- Summer Student grants for camp councillors and Public Works summer students (2019-2022, varying amounts)
- Asset Management grant of \$36,000 to develop Phase One of the provincially mandated Asset Management Plan
- Canada Community Revitalization Fund grant of \$176,250 to construct a pavilion at Easton Corners
- Investing in Canada Infrastructure program (ICIP) grant of \$100,000 for upgrades to Merrickville Community Centre
- Service Delivery Review grant of \$40,000 to hire a consultant to do a service delivery review of our water/wastewater services
- Lamppost grant for \$100,000
- Enbridge grant for \$5300 for fire training equipment
- CP Rail grant of \$25,000 for UTV
- Enbridge grant for \$6118 for smoke alarms for residents of Merrickville-Wolford
- Enbridge grant for \$7500 for fire training
- Fire Marshall's Office grant of \$5300 for fire training
- Enbridge grant of \$7100 for smoke alarms for residents of Merrickville-Wolford
- Merrickville Public Square \$40,350
- Mill Street Gateway Landscaping \$54,200

Unsuccessful Grants

The following highlights a list of grant opportunities that were applied for that the Village were unsuccessful in obtaining:

- Investing in Canada Infrastructure Program grant (green funding stream) of \$342,000 for Sanitary Sewer System Inflow and Infiltration Reduction Project
- Ontario Trillium Foundation grant of \$500,000 for the Merrickville Rink Rehabilitation – new concrete pad, new boards and open sided roof
- FCC AgriSpirit Fund grant of \$13,000 for accessible washrooms in the rink house
- RED grant for a Community Development Officer for \$67,500, to plan and develop key priorities identified in our Strategic Plan; and to implement an economic development plan, a tourism strategy and business development strategy
- Investing in Canada Infrastructure Program (ICIP) grant (Rural and Northern funding stream) for \$192,000 to resurface Read Street

Pending Grants

The following highlights a list of grant opportunities that have been applied for and are still pending a response for approval:

- Ontario Trillium Foundation grant of \$62,100 for accessibility upgrades (accessible doors) at Eastons Corners Hall, Merrickville rink house, Merrickville Community Centre, Council Chambers, and an accessible ramp at the Landfill
- Ontario Inclusive Community grant for \$42,000 to develop an Accessibility Plan, and to purchase accessible tables and benches for the EC Pavilion

BUDGET/LEGAL IMPLICATIONS:

None.

LINKS TO STRATEGIC PLANS:

On January 23, 2017, the Council of the Corporation of the Village of Merrickville-Wolford passed By-Law 10-17, being a by-law to adopt the Merrickville-Wolford Strategic Plan 2017-2025.

The priorities of the strategic plan that can be linked to this report are as follows:

- Ensuring efficient, effective services and civic engagement

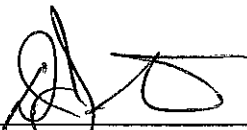
CONCLUSION:

Staff will continue to seek out grant opportunities to help offset operating and capital budget costs and will apply for these opportunities that are relevant to the Village's needs and ones in which the Village are eligible for.

ATTACHMENTS:

None.

Submitted by:



Doug Robertson
CAO/Clerk

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the correspondence dated June 8, 2023 from Xplore Inc. regarding a proposed telecommunication tower application number ON 8479 for information purposes; and

That Council does hereby direct the CAO/Clerk to require the applicant to issue public communications as required in legislation and to hold a public meeting should any interested parties register for the public meeting; and

That Council does hereby direct the CAO/Clerk to cause a report to be brought back to Council at a future meeting for Council consideration.

Carried / Defeated

Michael Cameron, Mayor



Planning Justification Report

Xplore Inc
Telecommunication Site: ON8472

Cyrus Ghassabeh, Director
6/8/2023

Xplore Inc justification for a proposal to erect a 45m tall self support style communications structure and related equipment at 44.832612, -75.862327

1.0 Introduction

FB Connect has been retained by Xplore Inc with respect to a proposal to build a new freestanding communications base station facility on the lands identified as:

PT LT 22-23 CON 3 WOLFORD AS IN PR77089; EXCEPT FORCED RD THROUGH; MERRICKVILLE-WOLFORD

The purpose of this report is to provide analysis and justification in support of the proposed facility and to assist the land-use authority in providing comments on the proposed development.

2.0 Background

A continual growth in demand for wireless products and their associated services has created a need for increased wireless network infrastructure. Mobile phones and other wireless devices cannot operate without the necessary infrastructure, which is made up of transmitting and receiving antenna sites located on support structures, commonly referred to as “cell towers”.

New infrastructure requirements are determined by monitoring the wireless network and identifying areas with weak or insufficient coverage. Xplore network planners isolate the areas requiring improvements and conduct coverage studies to determine the ideal co-ordinates for a new antenna base station. Real estate investigations determine feasible locations for new sites. New locations include existing towers (colocation), tall buildings or other feasible structures and of course new free-standing support structures.

3.0 Proposal

Xplore has proposed a new free standing 45.0m tall lite duty self support type communication facility ON8472. The proposal supports enhanced wireless voice & data coverage and capacity Eastons Corners and surrounding areas.

3.1 Location

The proposed facility would be located approximately 542m southwest of County Rd 41 and Barber Rd.

The tower is proposed to be located adjacent to the north side of Barber Rd and has the geographic coordinates:

Latitude: 44.832612

Longitude: -75.862327

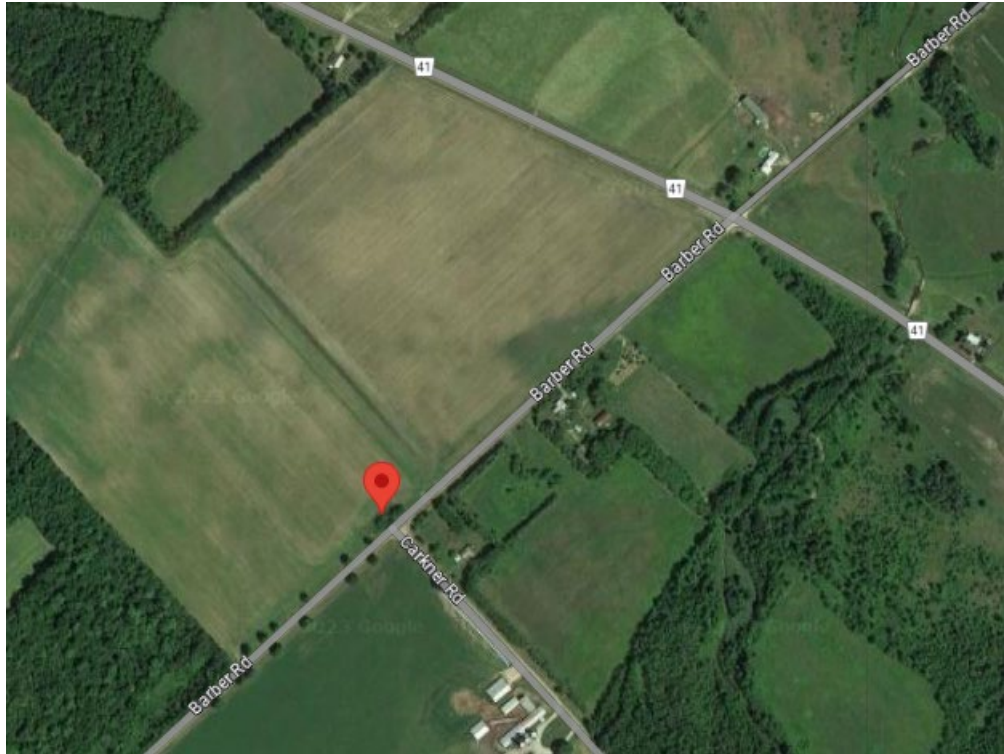


Figure 1- Area Map



Figure 2 – Tower Location

3.2 Design

Xplore has proposed a 45.0m tall lite duty self support style structure within a 3m x 3m area, transmitting and receiving antennas, and radio equipment (see Figure 3).

The tower height allows the antenna equipment to propagate wireless signals over top of obstacles (trees, buildings, varying topography) and maintain line of sight connections to other Xplore facilities in the network.

The proposed installation provides an opportunity to accommodate future technologies as well as potential co-location with other licensed carriers, thus limiting the number of new tower structures required in the area.

Figure 3 –Tower Elevation



4.0 Rationale

The selection of a wireless communications site works similarly to fitting a piece into a puzzle. In this case, the puzzle is a complex radio network. Client demand, radio frequency engineering principles, local topography and land use opportunities working in concert with one another direct the geography of Xplore sites.

In identifying a potential tower location and design, Xplore examined the local area, assessed the visibility of the structure and considered possible tower designs. Xplore evaluated the best location for a new facility using the following criteria;

4.1 Technical Requirements

The performance of a wireless network is dependent on the geographical location of its equipment, height of its antennas, line of sight requirements, the demand customers place on the

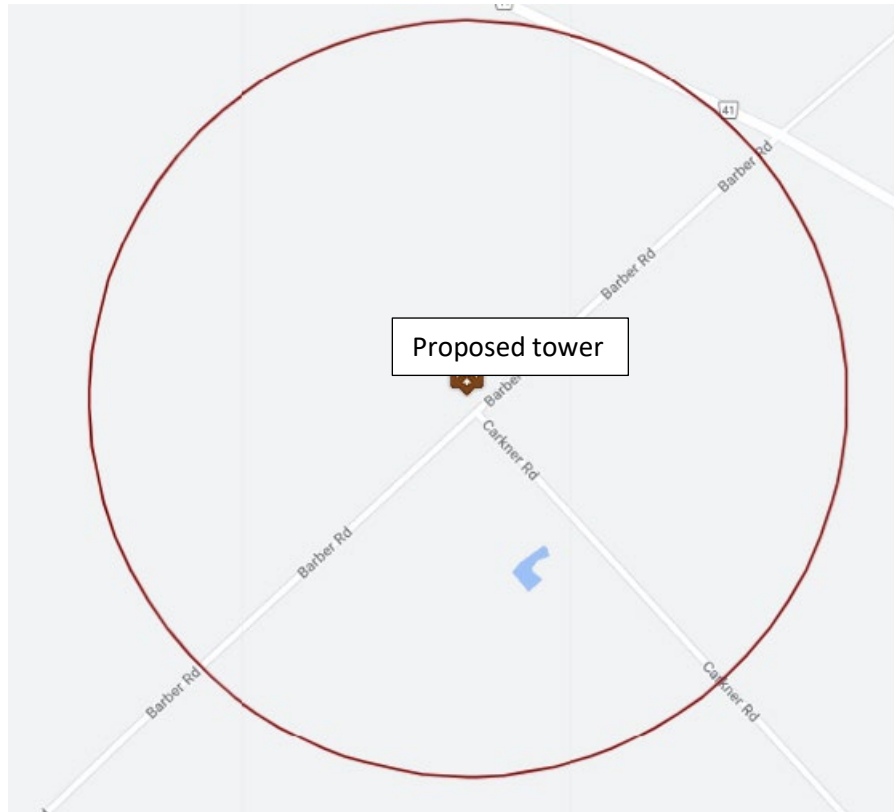
network, as well as proximity to the network users. In expanding its wireless network, Xplore is seeking to improve service for areas near Eastons Corners.

Xplore can achieve enhanced coverage and capacity with the proposed facility ON8472 Hemlock Corners.

4.2 Evaluation of Existing Structures

Co-location and rooftop deployment are the first locations considered in achieving new coverage objectives. In order for site sharing to be considered technically feasible, existing telecommunication sites and other tall structures must be located within the search area prescribed by Xplore network planners and engineers. These locations must also provide adequate deployment height and structural capacity to hold additional equipment.

Site sharing investigations revealed that there are no existing facilities within 500m of Xplore's proposed location.



4.3 Land-use Consideration

The site is located on property designated Agricultural (A) and the subject property is abutted by other agricultural zoned properties.

Given the coverage objectives of this site we feel it is the best possible location. The proposed facility will enhance coverage for surrounding area as well as to travellers along the roadways while maintaining a significant setback to any residential uses.

5.0 Review of Development Plan

5.1 Municipal Consultation Process

Xplore is regulated and licensed by Industry Canada to provide inter-provincial wireless voice and data services. As a federal undertaking, Xplore is required by Industry Canada to consult with land-use authorities in siting new mobile base station locations.

The consultation process established under Industry Canada's authority is intended to provide the local land-use authorities an opportunity to address land-use concerns while respecting the federal government's exclusive jurisdiction in the siting and operation of wireless voice and data systems.

As the provisions of the Ontario Planning Act and other municipal by-laws and regulations do not apply to federal undertakings, wireless communication facilities are not required to obtain municipal permits of any kind. Xplore is required to follow established and documented telecommunication protocols or processes set forth by land-use authorities.

5.2 Public Consultation

In accordance with Industry Canada procedures, public consultation is required for most new telecommunication facility proposals. Per Industry Canada's guidelines default public consultation is conducted via written notification to property owners within three times (3x) the height of the tower measured from the base or outer most point of the tower. Depending on the height of the proposed facility a public notice in a locally circulated newspaper may also be warranted.

Both forms of notice must contain basic information about the proposal (location, design etc.) as well as contact information for the proponent and a thirty (30) day window to submit comments or questions to the proponent.

Public consultation requirements may vary where an established local policy or protocol is in effect.

5.3 Federal Requirements

In addition to the requirements for consultation with municipal authorities and the public, Xplore must also fulfill other important obligations including the following:

Canadian Environmental Assessment Act

Industry Canada requires that the installation and modification of antenna systems be completed in a manner that complies with appropriate environmental legislation. This includes the Canadian Environmental Assessment Act, 2012 (CEAA 2012), where the antenna system is incidental to a physical activity or project designated under CEAA 2012 or is proposed to be located on federal lands.

Xplore attests that the antenna system proposed will be installed and operated in a manner that respects the local environment and complies with all statutory requirements.

Transport Canada's Aeronautical Obstruction Marking Requirements

Aerodrome safety is under the exclusive jurisdiction of NAV Canada and Transport Canada. An important obligation of wireless proponents is to comply with Transport Canada / NAV Canada aeronautical safety requirements. Transport Canada performs an assessment of the proposal with respect to the potential hazard to air navigation and notifies Xplore of any painting and/or lighting requirements for the antenna system. The necessary applications have been submitted.

For additional information, please see the Transport Canada website at:

<http://www.tc.gc.ca/eng/civilaviation/regserv/cars/part6-standards-standards621-3808.htm>

Health Canada's Safety Code 6 Compliance

Health Canada is responsible for research and investigation to determine and promulgate health protection limits for exposure to radio-frequency (RF) electromagnetic energy. Accordingly, Health Canada has developed a guideline entitled "Limits of Human Exposure to Radiofrequency Electromagnetic Fields in the Frequency Range from 3Khz to 300Ghz – Safety Code 6".

The exposure limits specified in Safety Code 6 are established by reviewing all peer-reviewed scientific research in the area of human health and RF exposure. Included in this review are hundreds of studies conducted over the past 50 years.

Radiocommunication, including technical aspects related to broadcasting, is under the responsibility of the Ministry of Industry (Industry Canada) which has the power to establish standards, rules, policies and procedures. Industry Canada, under this authority has adopted Safety Code 6 for the protection of the general public. With this adoption, Industry Canada requires all proponents and operators to ensure that their installations comply with Safety Code 6 at all times, including any changes to the code and including any combined effects from other installations in the nearby radio environment.

Xplore attests that the radio antenna system described will comply with Health Canada's Safety Code 6 limits, as may be amended from time to time, for the protection of the general public including any combined effects of additional carrier co-locations and nearby installations within the local radio environment.

Engineering Practices

Xplore attests that the radio antenna system as proposed for this site will be constructed in compliance with the National Building Code and the Canadian Standards Association and comply with good engineering practices including structural adequacy.

6.0 Summary and Conclusion

As communities continue to grow to depend on wireless products and their services, it will be necessary to improve network coverage and quality. Improving network coverage and quality is achieved by increasing mobile base station infrastructure to fill coverage gaps and increase capacity for current and future wireless users.

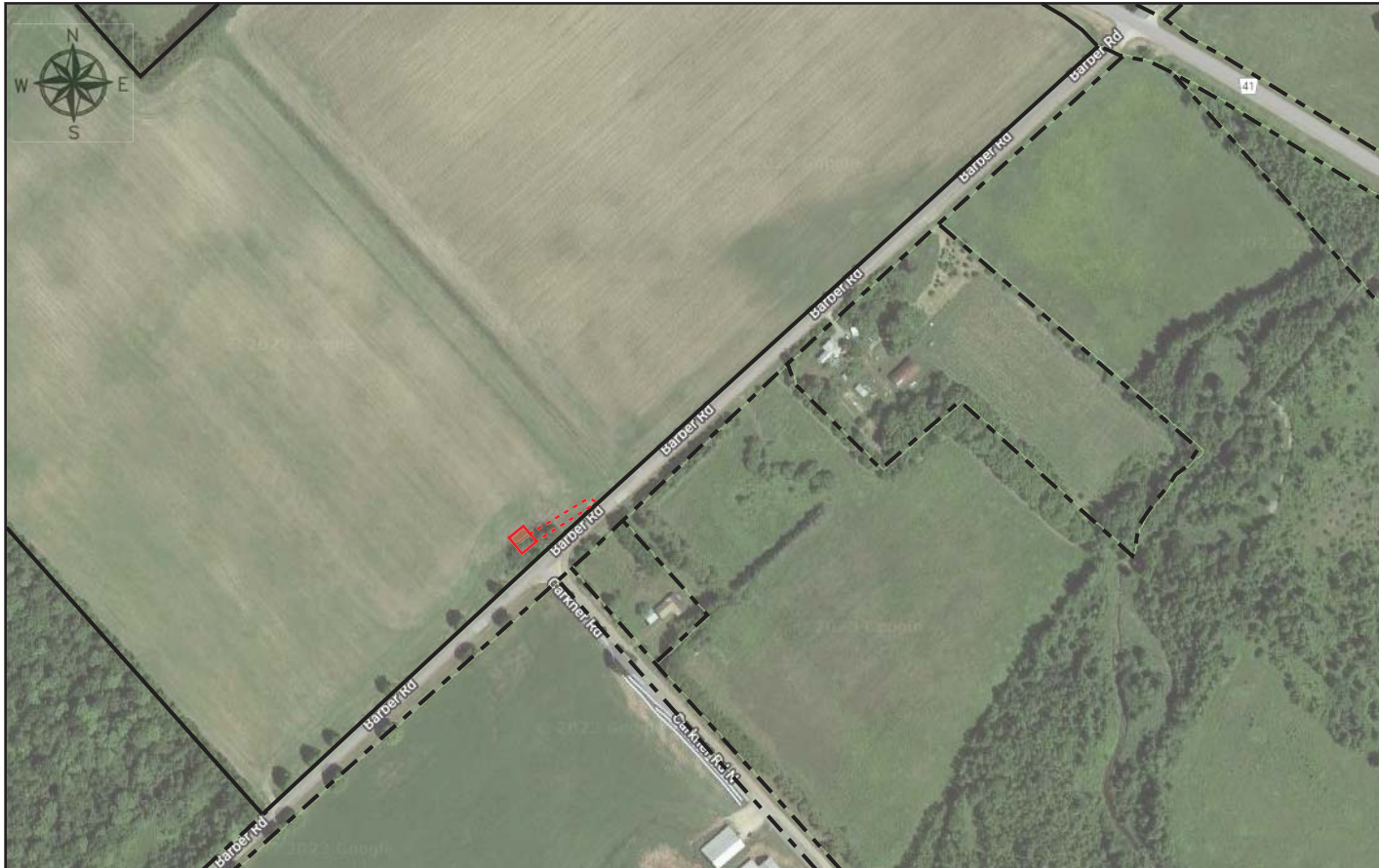
In response to the demand for high quality wireless services in Ontario and specifically in the area of the Merrickville-Wolfod, Xplore has proposed a communications site that achieves the technical requirements of the network while maintaining a significant setback to any residential land uses.

I look forward to working with the Municipality in providing enhanced wireless services to the community. Should you require any further information please do not hesitate to contact me at 905.808.0073 or by email at cghassabeh@forbesbrosLtd.ca

Sincerely,

Cyrus Ghassabeh

Cyrus Ghassabeh, Director
FB Connect
482 South Service Road East, Unit 130
Oakville, ON L6J 2X6



FORBES BROS
 INFRASTRUCTURE | CONSTRUCTION
 482 South Service Road East, Suite 130
 Oakville, Ontario L6J 2X6
 www.forbesbrosltd.ca

SITE SKETCH
 THIS SITE SKETCH IS FOR INFORMATIONAL PURPOSES ONLY AND HAS NOT BEEN PREPARED FOR LEGAL, ENGINEERING OR SURVEYING PURPOSES

SITE: ON8472 - HEMLOCK CORNERS
 Proposed 45m Lattice Tower
 Telecommunications within
 5m x 10m Site

Address: Barber Road
 Merrickville-Wolford, Ontario.

PIN: 68102-0101 (LT)

Property Description: PT LT 22-23 CON 3 WOLFORD AS IN PR77089; EXCEPT FORCED RD THROUGH; MERRICKVILLE-WOLFORD

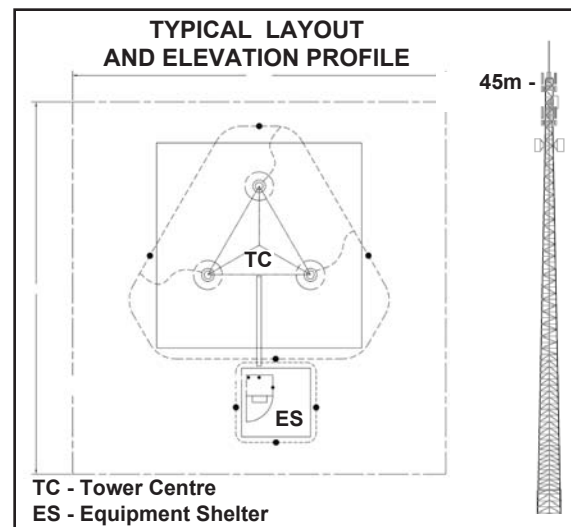
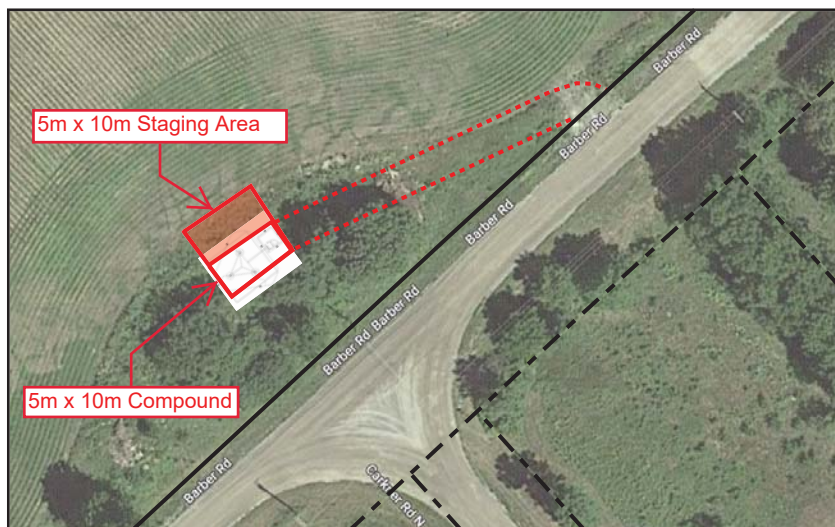
TOWER CENTRE
 Latitude: 44.832612N
 Longitude: 75.862327W

- XPLORE SITE
- - - XPLORE ACCESS
- SUBJECT PROPERTY
- - - PROPERTY BOUNDARIES

***XPLORE HYDRO CONNECTION TO BE DETERMINED IN CONSULTATION WITH LOCAL DISTRIBUTION COMPANY

Date: 25-May-23

Scale: NOT TO SCALE



For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Notice of Motion: Proposed Provincial Planning Statement

Be it hereby resolved that:

WHEREAS the goal of increasing housing supply and reducing barriers in planning processes as set out in the recent legislative, regulatory, and policy changes, including new provisions from Bill 23, More Homes Built Faster Act is welcomed; and

WHEREAS the proposed Provincial Planning Statement (sections 2.6 and 4.3) would dramatically remove municipal power and render aspects of the Village of Merrickville-Wolford Official Plan and other official plans throughout Ontario inoperative, terminate some local planning autonomy, and directly interfere with municipalities' ability to meet local variation and unique community needs; and

WHEREAS the proposed PPS changes that would allow proliferation of lots with protection restricted to specialty crop areas only diminishes the purpose, use and integrity of rural and agricultural lands, thereby removing protection and restricting future uses of those lands; and

WHEREAS the proposed PPS changes encourage sprawl and rural roadway strip development, rather than more fiscally and environmentally sustainable practices like intensification in established settlement areas; and

WHEREAS the province has announced changes to be proposed to natural heritage (section 4.1) that have yet to be published;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford urges the province to:

- Pause proposed changes to the PPS, particularly regarding natural heritage (section 4.1) and agricultural lands (sections 2.6 and 4.3)
- Reinvest trust in the local planning authority of all 444 municipalities, recognizing that each one has unique landscapes, housing needs and visions for local planning matters

AND THAT our fellow municipalities be urged to voice their concerns regarding the proposed undermining of local planning authority;

AND FURTHER THAT a copy of this resolution be sent to all 444 municipalities, The Hon. Doug Ford, Premier of Ontario, The Hon. Steve Clark, Minister of Municipal Affairs and Housing and MPP for Leeds-Grenville-Thousand Islands and Rideau Lakes, The Hon. Lisa Thompson, Minister of Agriculture, Food and Rural Affairs, The Hon. David Piccini, Minister of Environment, Conservation and Parks, the Association of Municipalities of Ontario, the Rural Ontario Municipal Association and the Federation of Canadian Municipalities.

Carried / Defeated

Michael Cameron, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Notice of Motion: Formation of Finance Committee

Be it hereby resolved that:

WHEREAS the municipality will benefit from sharing financial information with Council throughout the year, facilitating a streamlined budget approval process and ensuring opportunities for infrastructure grants are not missed. Inclusion of designated Council and community members in a collaborative budget development process will balance operational needs against benefit to taxpayers. This will result in earlier approval of annual operating and capital budgets, ensuring projects and initiatives can move forward without delay;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford does hereby create a Finance Committee having the following guiding principles:

1. Ensure draft operations and capital budgets are ready for presentation to Council by the 4th Monday of January each year.
2. Review quarterly financial results and year-end forecasts during the months of April, July and October each year to understand challenges and opportunities.
3. Review and pursue grant opportunities for infrastructure improvements.
4. Provide guidance to staff in meeting the vision of Council for financial diligence.

AND THAT the Finance Committee be comprised of the following members:

1. The Manager of Finance plus optionally one additional staff member from the Finance Department.

2. Two Councillors to be named each term who will fill the roles of Committee Chair and Note-Taker. For the 2022-2026 term, Deputy Mayor Barr and Councillor Ireland are named with roles yet to be decided.
3. One or two residents having demonstrated financial acumen.

AND FURTHER that Council directs staff to:

1. Advertise for residents to fill the two committee positions and have candidates for appointment ready for the regular September Council meeting.
2. Be prepared for the first Finance Committee meeting in October with the 3rd quarter actuals, year-end forecasts, and long list of potential 2024 capital items for each department.

Carried / Defeated

Michael Cameron, Mayor

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Be it hereby resolved that:

By-law 38-2023, being a by-law to confirm the proceedings of the Council meeting of July 10, 2023, be read a first and second time, and that By-law 38-2023 be read a third and final time and passed.

Carried / Defeated

Michael Cameron, Mayor

THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD

BY-LAW 38-2023

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF MERRICKVILLE-WOLFORD AT ITS MEETING HELD ON JULY 10, 2023

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed prudent that the proceedings of the Council of the Corporation of the Village of Merrickville-Wolford (hereinafter referred to as "Council") at its meeting held on July 10, 2023 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Village of Merrickville-Wolford hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on July 10, 2023 and each recommendation, report, and motion considered by Council at the said meeting, and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor or his or her designate and the proper officials of the Village of Merrickville-Wolford are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and, except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

This by-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and passed on the 10th day of July 2023.

Michael Cameron, Mayor

Doug Robertson, CAO/Clerk

For Clerk's use only, if required:

Recorded Vote Requested By:

Barr	Y	N
Cameron	Y	N
Gural	Y	N
Ireland	Y	N
Maitland	Y	N

Resolution Number: R - - 23

Date: July 10, 2023

Moved by: Barr Gural Ireland Maitland

Seconded by: Barr Gural Ireland Maitland

Be it hereby resolved that:

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at _____ p.m. until the next meeting of Council on Monday, August 14, 2023 or until the call of the Mayor subject to need.

Carried / Defeated

Michael Cameron, Mayor