



Merrickville-Wolford Museum Board

Agenda for Inaugural Meeting

2pm on November 23rd, 2023

Council Chambers

- 1. Call to Order by Council Representative**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Approval of the Agenda**

Moved by
Seconded by

That the Merrickville-Wolford Museum Board does hereby approve the agenda of the inaugural meeting, as circulated.

- 4. Appointment of Chairperson**

Moved by
Seconded by

That _____ is hereby appointed Chairperson of the Merrickville-Wolford Museum Board for the 2023-2026 term.

- 5. Appointment of Secretary**

Moved by
Seconded by

That _____ is hereby appointed as Secretary of the Merrickville-Wolford Museum Board for the 2023-2024 term.

- 6. Business Items**

- Discussion – Determination of Committee Meeting Schedule
- Review Grant Applications:
 - Canada Summer Jobs – 2 summer student Blockhouse positions
 - Young Canada Works – 2 summer student Blockhouse positions
 - Hodge – annual grant requires clarification
 - Ontario Trillium Fund – 1 two-year position, application filed
- Discussion – Agreement with Merrickville & District Historical Society
 - Summer student training
 - MDHS collection – responsibility and liability
 - Collection of donations from The Blockhouse
 - Access to The Blockhouse
- Discussion - Staffing and Management
 - Co-op student – seasonal, museum management student
 - Reporting structure
- Review – Budget
 - Past expenses and revenue
 - Proposed budget for 2024

7. New Business

8. Next Meeting Date

9. Adjournment

Moved by

Seconded by

That the Merrickville-Wolford Museum Board does hereby adjourn the inaugural meeting at _____ p.m._____