

The Corporation of the Village of Merrickville-Wolford

Monday, March 27, 2023, 7:00 p.m.

**Chaired by:** Mayor Michael Cameron  
**Members of Council:** Councillor Anne Barr  
Councillor Margaret Gural  
Councillor Stephen Ireland  
Councillor Ronnie Maitland

**Staff in Attendance:** Doug Robertson, CAO/Clerk  
Julia McCaugherty-Jansman, Deputy Clerk  
Brad Cole, Manager, Operations/ Fire Chief  
Kirsten Rahm, Manager, Finance/ Treasurer

**Guests:** Ethan Driedger, Account Executive, eScribe

**IMPORTANT NOTICE:** This meeting was held in person and was open to the public in the Council Chambers. It was recorded and livestreamed electronically on the "Village of Merrickville-Wolford" YouTube Channel accessible by clicking [here](#).

**Disclosure of Pecuniary Interest and the general nature thereof:** None.

**Approval of Agenda**

**R-097-23** Moved by Councillor Gural, Seconded by Councillor Ireland  
**Be it hereby resolved that:**  
The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the regular Council meeting of March 27, 2023, as circulated.

Carried.

**Minutes**

**R-098-23** Moved by Councillor Maitland, Seconded by Councillor Ireland  
**Be it hereby resolved that:**  
The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of March 13, 2023, as circulated.

Carried.

**R-099-23** Moved by Councillor Gural, Seconded by Councillor Ireland  
**Be it hereby resolved that:**  
The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the special Council meeting of March 22, 2023, as circulated.

Carried.

The Declaration of Office was administered by CAO/Clerk Doug Robertson for: Anne Barr, Councillor – Merrickville Ward.

**Finance**

**R-100-23** Moved by Councillor Barr, Seconded by Councillor Gural  
**Be it hereby resolved that:**  
The Council of the Corporation of the Village of Merrickville-Wolford does hereby direct staff to schedule a special meeting to finalize the review of the 2023 Operating and Capital Budget.

**Note:** The resolution was amended to include the date of March 30, 2023 at 6:00 p.m. as the next scheduled working budget meeting.

Carried as amended.

**CAO**

**R-101-23** Moved by Councillor Maitland, Seconded by Councillor Gural  
**Be it hereby resolved that:**  
The Council of the Corporation of the Village of Merrickville-Wolford does hereby

receive the eScribe demonstration and proposal from Ethan Driedger, eScribe, for information purposes; and

**That** Council does hereby direct staff to purchase the eScribe software as outlined in the proposal and authorizes the CAO/Clerk to execute the corresponding agreement subject to satisfactory legal review and any changes required by the Village's lawyer.

**Note:** *The resolution was amended to direct staff to execute the corresponding agreement for a three (3) year subscription.*

Carried as amended.

**R-102-23**

Moved by Councillor Maitland, Seconded by Councillor Gural

**Be it hereby resolved that:**

**WHEREAS** Section 2.3 (a) of the Procedure By-law 30-17 states: "In the absence of the Mayor, the Deputy Mayor shall preside at meetings.", and Section 2.3 (b) states: "The Clerk shall prepare a resolution for the first regular meeting of Council following a regular election to appoint a Deputy Mayor from the Members of Council, not including the Mayor, who reside/own property in the ward that the Mayor does not reside in, to act in the absence of the Mayor for the duration of the term";

**AND WHEREAS** at the regular meeting on November 28, 2022, Council approved the appointment of Councillor Mark Oldfield to Deputy Mayor via Resolution R-305-22;

**AND WHEREAS** Mark Oldfield resigned from his seat on Council on January 25, 2023;

**AND WHEREAS** the position of Deputy Mayor is currently vacant;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Village of Merrickville-Wolford does hereby appoint Anne Barr as the Deputy Mayor for the remainder of the 2022-2026 term of Council.

Carried.

**R-103-23**

Moved by Councillor Gural, Seconded by Councillor Ireland

**Be it hereby resolved that:**

By-law 20-2023, being a by-law to repeal and replace By-law 49-2022, being a by-law to appoint an alternate member to the Council of the United Counties of Leeds and Grenville during the absence of the Mayor, be read a first and second time, and that By-law 20-2023 be read a third and final time and passed.

Carried.

#### **Correspondence**

**R-104-23**

Moved by Councillor Barr, Seconded by Councillor Ireland

**Be it hereby resolved that:**

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from the St. Michael High School Graduation Committee; and

**That** Council does hereby approve the Village of Merrickville-Wolford graduation bursary in the amount of \$135.00

Carried.

#### **Public Works**

**R-105-23**

Moved by Councillor Maitland, Seconded by Councillor Gural

**Be it hereby resolved that:**

Council receive report PW-02-2023, being an information report for the replacement of the 2011 John Deere 301 SJ backhoe that was stolen on March 8, 2023; and

**That** Council direct staff to work with the insurance company to replace the stolen backhoe with the purchase of the 2023 John Deere 301 SL backhoe from Brant Tractor for the sum of \$216,000 plus tax.

Carried.

**R-106-23**

Moved by Councillor Barr, Seconded by Councillor Ireland

**Be it hereby resolved that:**

WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Danny Crossman, Producer, Kolo Productions Inc., regarding the plans to film scenes for a World War 2 film in Merrickville on the weekend of May 27-28, 2023;

**AND WHEREAS** the request requires approval to waive the Village of Merrickville-Wolford Noise By-law 23-03 for night filming on May 27 and May 28;

**AND WHEREAS** the request requires approval to allow for specific road closures as indicated in the provided correspondence to allow for filming scenes;

**AND WHEREAS** the request requires the approval of restriction of on-street parking between 8:00 p.m. and 8:00 a.m. on May 27 and May 28 at the following locations:

- Main Street W between Mill Street and St. Patrick Street;
- Elgin Street between Main Street E and Wellington Street E; and
- Church Street between Main Street E and Wellington Street E;

**NOW THEREFORE BE IT RESOLVED THAT** Council hereby approve the Manager, Operations/Fire Chief to work with Kolo Productions Inc. to ensure compliance with all municipal regulations and policies as requested for filming the proposed World War II film in Merrickville on the weekend of May 27-28;

**AND BE IT ALSO RESOLVED THAT** Council does hereby approve the request to waive the Noise By-law 23-03 for the requested dates of May 27 and 28;

**AND BE IT ALSO RESOLVED THAT** Council does hereby approve staff to work with Kolo Productions Inc. to get the required information and mapping for the allowance of road closures for the purpose of filming at the specified locations as included in the request;

**AND BE IT ALSO RESOLVED THAT** Council does hereby approve the restriction of on-street parking between 8:00 p.m. and 8:00 a.m. on May 27 and May 28 at the specified locations as included in the request.

Carried.

**Notices of Motion**

None.

**Deferred Items**

None.

**Public Question Period to Council**

Donna Daw, 406 Brock Street East, asked questions pertaining to the cyber security and protection of data of the eScribe platform.

**Confirming By-Law**

**R-107-23**

Moved by Councillor Maitland, Seconded by Councillor Gural

**Be it hereby resolved that:**

By-law 19-2023, being a by-law to confirm the proceedings of the regular Council meeting of March 27, 2023, be read a first and second time, and that By-law 19-2023 be read a third and final time and passed.

Carried.

**Adjournment**  
**R-108-23**

Moved by Councillor Barr, Seconded by Councillor Maitland

**Be it hereby resolved that:**

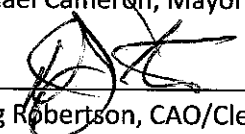
This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 8:40 p.m. until the next meeting of Council on Tuesday, April 11, 2023 or until the call of the Mayor subject to need.

Carried.



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Michael Cameron, Mayor



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Doug Robertson, CAO/Clerk