

The Corporation of the Village of Merrickville-Wolford

Monday, May 8, 2023, 7:00 p.m.

Chaired by: Mayor Michael Cameron
Members of Council: Deputy Mayor Anne Barr
Councillor Margaret Gural
Councillor Stephen Ireland
Councillor Ronnie Maitland

Staff in Attendance: Doug Robertson, CAO/Clerk
Julia McCaugherty-Jansman, Deputy Clerk
Kirsten Rahm, Manager, Finance/ Treasurer
Brad Cole, Manager, Operations/ Fire Chief

Guests: Mary Kate Laphen, Librarian, Merrickville Public Library
Neil Caldwell, Jp2g Consultants Inc.
Brian Whitehead, Jp2g Consultants Inc.

IMPORTANT NOTICE: This meeting was held in person and was open to the public in the Council Chambers. It was recorded and livestreamed electronically on the "Village of Merrickville-Wolford" YouTube Channel accessible by clicking [here](#).

Disclosure of Pecuniary Interest and the general nature thereof: None.

Approval of Agenda

R-170-23 Moved by Deputy Mayor Barr, Seconded by Councillor Gural

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the agenda of the regular Council meeting of May 8, 2023, as amended.

(Note: The agenda was amended to include the appointment of a Council Liaison to the Chamber of Commerce directly following the Delegation section on the agenda.)

Carried as amended.

In-Camera

R-171-23

Moved by Councillor Ireland, Seconded by Councillor Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby move to an "In-Camera" session at 7:04 p.m. under Section 239 (2) of the *Municipal Act, 2001*, as amended, to address matters pertaining to:

1. Personal matters about an identifiable individual, including municipal or local board employees.
2. Advice that is subject to solicitor- client privilege, including communications necessary for that purpose.

Carried.

Rise and Report

R-172-23

Moved by Councillor Ireland, Seconded by Councillor Gural

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby rise and report from the "In-Camera" session of the regular Council meeting, with staff being given direction at 9:16 p.m.

Carried.

CAO

R-173-23

Moved by Deputy Mayor Barr, Seconded by Councillor Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby

receive the elevation drawings for the Moderna Homes Townhouse for information purposes.

Carried.

Note: Deputy Mayor Barr proposed that that developer does public open houses throughout the process to ensure that people in the community are aware of the process.

R-174-23 Moved by Councillor Maitland, Seconded by Councillor Gural

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the letter from Brian Whitehead of Jp2g Consultants, subject "Merrickville Grove Subdivision: 1503893 Ontario Inc. (Park View Homes) Part of Lots 9 and 10, Concession A, geographic Township of Wolford Village of Merrickville-Wolford, United Counties of Leeds and Grenville (UCLG)" and approves the recommendations therein regarding the Merrickville Grove Subdivision; and

That Council does hereby authorize and direct the Mayor and the CAO/Clerk to execute the subdivision agreement and the license agreement for the Merrickville Grove Subdivision, subject to such modifications as may be recommended by the Village Solicitor.

Carried.

R-175-23 Moved by Councillor Maitland, Seconded by Councillor Gural

Be it hereby resolved that:

By-law 30-2023, being a by-law to authorize the execution of the Merrickville Grove Subdivision Agreement, be read a first and second time, and that By-law 30-2023 be read a third and final time and passed.

Carried.

R-176-23 Moved by Deputy Mayor Barr, Seconded by Councillor Maitland

Be it hereby resolved that:

By-law 31-2023, being a by-law to authorize an encroachment agreement with Parkview Homes, be read a first and second time, and that By-law 31-2023 be read a third and final time and passed.

Carried.

R-177-23 Moved by Councillor Gural, Seconded by Councillor Ireland

Be it hereby resolved that:

By-law 32-2023, being a by-law to amend By-law 28-17 of the Corporation of the Village of Merrickville-Wolford, commonly referred to as the "Parking By-law", be read a first and second time, and that By-law 32-2023 be read a third and final time and passed.

Carried.

R-178-23 Moved by Councillor Ireland, Seconded by Deputy Mayor Barr

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the Animal Control Services Agreement between the Corporation of the Town of Smiths Falls and the Corporation of the Village of Merrickville-Wolford; and

That Council does hereby approve the proposed agreement and does direct the CAO/Clerk and the Mayor to sign the agreement as provided.

Carried.

R-179-23 Moved by Deputy Mayor Barr, Seconded by Councillor Gural

Be it hereby resolved that:

WHEREAS the Merrickville Public Library Board is composed of six (6) members appointed by the Municipal Council, five (5) being from Merrickville-Wolford including one Council member, and one (1) from Montague Township;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford does hereby appoint the following members to the Merrickville Public Library Board for the 2022-2026 term:

1. Kait Brady
2. Jane Coghlan
3. Christopher Eyton
4. Charles Merredew

Carried.

R-180-23

Moved by Deputy Mayor Barr, Seconded by Councillor Ireland

Be it hereby resolved that:

WHEREAS the Mayor is leading the coordination of the Canada day festivities for the Village of Merrickville-Wolford on July 1, 2023;

AND WHEREAS Council has included \$9500 tentatively in the draft 2023 Operating Budget for Canada Day festivities;

AND WHEREAS section 7.2 of the Procurement Policy explicitly states that individual members of Council have no spending authority;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the following:

1. Absorbing all costs of the following:
 - Eastons Corners food and entertainment = \$1000.00
 - Rental of bouncy castle & snow cone machine = \$520.00
 - Booking of RCMP Pipe Band = \$1200.00
 - Cost of RCMP Pipe Band Lunch = approximately \$600.00
 - Booking of Shriners = \$500.00
 - Booking of Swords and Plowshares = \$600.00
 - Cost of required staff overtime = approximately \$333.00
 - Cost of food and live entertainment for Merrickville festivities = \$3000
2. Waiving all fees for the following:
 - Cost of Community Centre rental = \$200.00
 - Cost of fairground rental = \$500.00
 - Cost of Eastons Corners Centennial Hall = \$50.00
 - Cost to apply for road closure permits = \$100.00

AND BE IT ALSO RESOLVED THAT Council does hereby waive provision 7.2 of the Village's Procurement Policy and does authorize the Mayor to spend the indicated amounts for the Canada Day festivities on July 1, 2023.

Carried.

Delegations

R-181-23

Moved by Councillor Gural, Seconded by Councillor Ireland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the delegation of Mary Kate Laphen, Merrickville Public Library, regarding the 2022 Annual Report, for information purposes.

Council agreed to allow Deputy Mayor Barr to attend the Chamber of Commerce meeting the following night as Council Liaison and that a more formal appointment will be brought back to Council for consideration at a future meeting.

Minutes

R-182-23

Moved by Councillor Gural, Seconded by Councillor Maitland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby approve the Minutes of the regular Council meeting of April 24, 2023, as circulated.

Carried.

Correspondence

R-183-23

Moved by Deputy Mayor Barr, Seconded by Councillor Ireland

Be it hereby resolved that:

The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive correspondence from Vicki Graham, TNIM Fundraising Co-Chair, regarding a request to issue a letter to the Ontario Trillium Foundation documenting the Village's commitment to renewing the existing lease for at least five years for the purposes of a Capital Grant application, for information purposes; and

That Council does hereby direct the Mayor to sign a letter of commitment for Theatre Night in Merrickville (TNIM) as follows:

To the Ontario Trillium Foundation

Please accept this letter as Merrickville-Wolford's commitment to Theatre Night in Merrickville (TNIM) to extend the present existing lease agreement (see attached) for an additional three years taking the new term until September, 2029.

TNIM has been an excellent tenant of the Community Centre for over 40 years. They have always been respectful of the property, the terms of their lease, and have made certain structural improvements at their own expense, with our approval.

As they approach their 50th anniversary in 2025, we heartily support their efforts to upgrade their lighting technology to LED. Not only is it "green" technology (free of toxic chemicals), but it is certain to improve the audience experience, and will be more energy efficient thereby reducing related municipal operating expenses.

(Note: Moved by Deputy Mayor Barr, seconded by Councillor Ireland that the resolution be amended to include the letter to TNIM with a commitment of a three-year extension to the current lease which would extend it to September 2029.)

Carried as amended.

Public Works

R-184-23

Moved by Councillor Gural, Seconded by Councillor Maitland

Be it hereby resolved that:

Council does hereby receive report PW-04-2023, being a report regarding Blue Box Transition to Producer (Circular Materials Ontario) responsibility;

AND That Council does hereby direct staff to move forward with the opt-in option for the new recycling program, meaning the Village will continue to administer the program for CMO as a contractor to CMO for both curbside and depot recycling;

AND THAT Council does hereby direct the CAO to sign the contract to allow staff to continue with the opt-in model to maintain service levels during the transition period and become a contractor to CMO.

Carried.

Finance

R-185-23

Moved by Councillor Ireland, Seconded by Deputy Mayor Barr

Be it hereby resolved that:

By-law 27-2023, being a by-law to adopt the 2023 Operating, Capital & Water & Wastewater Budgets, and the 2023 Salary Grid, be read a first and second time, and that By-law 27-2023 be read a third and final time and passed.

Carried.

R-186-23

Moved by Deputy Mayor Barr, Seconded by Councillor Gural

Be it hereby resolved that:

By-law 28-2023, being a by-law to levy and assess on the rateable property in the Village of Merrickville-Wolford a sufficient sum of money to meet all valid debts of the said Corporation within the year 2023, be read a first and second time, and that By-law 28-2023 be read a third and final time and passed.

Carried.

By-laws
R-187-23

Moved by Councillor Maitland, Seconded by Councillor Gural

Be it hereby resolved that:

By-law 29-2023, being a by-law to amend By-law 16-12 of the Corporation of the Village of Merrickville-Wolford, being a by-law to appoint a Livestock valuator, be read a first and second time, and that By-law 29-2023 be read a third and final time and passed.

Carried.

Notices of Motion

R-188-23

Moved by Councillor Gural, Seconded by Councillor Maitland

Be it hereby resolved that:

WHEREAS traffic issues concern residents throughout Merrickville-Wolford;

AND WHEREAS an abundance of data will help inform a strategy that can address and mitigate some of the complaints;

AND WHEREAS reporting infractions to the police should be the first step in addressing traffic complaints;

AND WHEREAS the municipality has a speed spy that is capable of collecting data that includes speed, volume and times of day;

NOW THEREFORE BE IT RESOLVED THAT Council directs staff to place the speed spy in different locations throughout the municipality in three to four day intervals to collect data and to submit this data to the police so they can address some of the complaints.

Carried.

Deferred Items

None.

Public Question Period to Council

None.

Confirming By-Law

R-189-23

Moved by Councillor Ireland, Seconded by Deputy Mayor Barr

Be it hereby resolved that:

By-law 26-2023, being a by-law to confirm the proceedings of the regular Council meeting of May 8, 2023, be read a first and second time, and that By-law 26-2023 be read a third and final time and passed.

Carried.

Adjournment

R-190-23

Moved by Deputy Mayor Barr, Seconded by Councillor Ireland

Be it hereby resolved that:

This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 10:30 p.m. until the next meeting of Council on Monday, June 12, 2023 or until the call of the Mayor subject to need.

Carried.



Michael Cameron, Mayor



Doug Robertson, CAO/Clerk