



Ad Hoc Committee on Parking
Council of the Village of Merrickville – Wolford

Amended Meeting Minutes (April 25, 2016)

In Attendance:

Councillor Chuck MacInnis
Mike Neelin (Chair)
Mike Zaversenuke (Secretary)
Beverley Bryant
Connie Adams
Carlos Card
Andy Boffee (Bylaw Officer)

Absent: None

Call To Order 10:05 AM

Disclosure of Pecuniary Interests None

Approval of Agenda Minutes of April 18 were reviewed and two amendments were requested. The amended minutes were approved to be sent to Fredrick for distribution.

Approval of Previous Minutes Carlos motioned to approve amended minutes, Connie seconded.

Delegations None

Open Question Period None


Old Business No old business.

New Business

The following discussions took place during the meeting:

- Councillor Chuck MacInnis introduced Andy Boffee (Bylaw Officer and staff liaison) to the Committee and visa versa.
- Councillor Chuck MacInnis briefed Andy on the Committee actions and on the "Terms of Reference" that included the clause "any and all issues" with regards to parking.
- The previous minutes were discussed and two amendments were asked for: (1) change "perceived" to "stated" and (2) add comment that "all aspects of health and safety would be investigated". The last meeting amended minutes were then approved by all.
- Mike Zaversenuke supplied the List of Ideas for the Committee to review. The suggestion was to break up the list into things that could be done right away, short term and long term.
- Signage was discussed as a short term solution and Andy mentioned that the snow mobile signs just purchased cost \$500, so signs were expensive.

- Carlos discussed the following:
- (1) That a more formal process of discussion was needed so all could be heard. And it was agreed that everyone would wait until the last speaker finished speaking before offering their comments.
- (2) That before making changes we should gather data on existing parking issues so we can quantify affect of parking changes.
- Mike Neelin agreed and stated that we needed to know #signs, # parking spaces, where the parking was, etc.
- Andy discussed parking issues and stated:
- (a) There were 1344 parking spaces in the village, 144 off street with 10 disabled parking spots.
- (b) He did not consider the village to have a problem with the number of parking spots but that core street parking availability and parking during events was an issue. Typically 2000 cars are present during the car show for example.
- © Signage could be improved.
- Mike Neelin stated that although there was parking available we needed to identify where the parking was and how to get there.
- Andy asked if the terms of reference of one year meant that the committee had one year to make the changes. Councillor MacInnes answered that we had one year to make recommendation some of which might be implemented over many years if funds weren't available.
- Mike N suggested that we concentrate on existing parking and utilizing what we have more effectively.
- Connie recommended that we do the following:
- (a) Signage on St Lawrence Street be improved to direct visitors to the parking lots.
- (b) Change the existing parking signs to standard "P" parking signage with arrows to direct parking to lots.
- © Fix existing parking lots to be able to have more defined parking spaces.
- (d) Need more street parking lines painted on side streets to show available parking areas (i.e. Wellington Street)
- (e) Designate tour bus parking areas.
- (f) Provide motorcycle parking areas.
- Andy was asked by Mike if there was a plan in place for parking? Answer: No.
- Andy was asked what was the one thing that he would like to see changed? Answer: Quality of paint used on road lines. The issue was that present paint used faded and then enforcement of parking infractions was difficult.
- Task: Councillor MacInnes asked Andy to investigate the types of line paint available and the cost of the different paints.
- Andy would like to see more of a deterrent than a \$25 fine and possibly parking meters but the discussion concluded that the free parking in Merrickville was a draw for visitors and not only should we maintain it but we should advertise it on the entrance sign to the village i.e. Parking is free in Merrickville".
- Councillor MacInnes suggested we needed a game plan to present to Council with immediate, short term and long term recommendations and cost in one report that addresses signage, painting and identifying parking lots to start.

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- Task: Andy was asked to provide a cost of proper 18" x 24" "P" parking signs for the next meeting in 2 weeks.
 - The discussion of the List of Ideas was deferred to the next meeting.
 - Task: All committee members were asked to review the List of Ideas and prioritize them into immediate, short and long term categories for the next meeting.
 - **Task List:**
 - (1) It was agreed that everyone would review the parking ideas and prioritize them into immediate, short term and long term task phases.
 - (2) Andy to investigate on types of quality line paint available and a cost.
 - (3) Andy to provide cost estimate for proper "P" parking signs in two weeks.

Next Meeting

- The next meeting date will be Monday, May 9 at 10:00Am in the Council Chambers and the meeting duration would be no longer that 1 hour 15 minutes.

Adjournment

- Carlos Card motioned to adjourn the meeting and Connie Adams seconded it. All agreed and the meeting was adjourned at 11:40AM.