

**The Corporation of the
Village of Merrickville-Wolford**

October 11, 2016

A regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 7:00 pm on Tuesday, October 11, 2016.

Chaired by: Mayor David Nash

Members of Council: Deputy Mayor Anne Barr
Councillor Stephen A. Ireland
Councillor Chuck MacInnis
Councillor Victor Suthren

Regrets: Councillor David Snowdon
Councillor Kim Weedmark

Staff in Attendance: John Regan, CAO/Clerk
Sheila Kehoe, Manager of Finance – Treasurer
Dave Powers, Manager, Public Works

Members of the public were in attendance.

Press in Attendance: One.

Disclosure of Pecuniary Interest and the general nature thereof: None.

Clerk's Note: Mayor Nash presented the Senior of the Year Award to Don Driscoll. He also noted that there is only one meeting in October.

Additions to the Agenda:

The following items were added to the agenda: report on Dedication of land for the purpose of a highway; a proposed 2017 budget schedule; and renovating the agenda format.

Mayor Nash read a letter of congratulations from MPP Steve Clark regarding Communities in Bloom.

Resolutions:

R-246-16 Moved by C. MacInnis, Seconded by S. Ireland

Be it hereby resolved that: The agenda of the regular council meeting of October 11, 2016 be adopted as amended.

Carried.

Approval of the minutes:

R-247-16 Moved by V. Suthren, Seconded by A. Barr

Be it hereby resolved that: The minutes of the regular council meeting of September 26, 2016 be adopted as circulated.

Carried.

Delegation:

Trails Society: In the absence of Tim Allen, Trails Society representative, the presentation was deferred to a future meeting.

Public Question Period:

Tim Molloy, 105 Water Street.

T. Molloy encouraged Council to pursue the development of bringing natural gas to the north side; he circulated information. Mayor Nash indicated that MPP Steve Clark and the Eastern ON Wardens Caucus have pushed this matter; he will bring this matter to the UCLG, and will contact MPP Clark.

T. Molloy also called on Mayor Nash to inquire with the UCLG as to the reason it did not completely repave County Road 15, within the Municipality. Mayor Nash will obtain information.

Boards and Committees:

Recreation September minutes: These minutes were discussed at the last Council meeting.

Library Board June minutes: Councillor Suthren noted an increased in Library attendance and usage.

Strategic Planning Ad hoc Committee, minutes of September 14: Deputy Mayor Barr noted that the survey has been made public. Council members and staff are called upon to complete the separate survey.

Public Washrooms Ad hoc Committee, minutes of September 7: Councillor MacInnis indicated that on-site visits are forthcoming.

Open Spaces: Deputy Mayor Barr noted that existing Committees were already looking into similar issues of the Ad hoc Committee on Open Spaces.

R-248-16 Moved by A. Barr, Seconded by V. Suthren

Be it hereby resolved that: The Council of the Corporation of the Village of

Merrickville-Wolford does hereby dissolve the Ad Hoc Committee on open space, which Council initially established by resolution 51-15 on March 23, 2015.

Carried.

Property, Finance and Administration:

On her report on the Ontario Community Infrastructure Fund – Formula Funding Contribution, Treasurer Kehoe noted that some municipalities have seen their level of funding increased while others have decreased; it's based on a number of pre-determined factors set out in the formula.

R-249-16 Moved by C. MacInnis, Seconded by V. Suthren

Be it hereby resolved that: The Council of the Corporation of the Village of

Merrickville-Wolford does hereby receive the report from Sheila Kehoe, Manager of Finance - Treasurer, dated October 11th, 2016 regarding the Ontario Community Infrastructure Fund – Formula Funding Contribution. Carried.

R-250-16

Moved by A. Barr, Seconded by S. Ireland

Be it hereby resolved that: By-Law 27-16, being a By-Law to authorize the execution of an agreement with the Ministry of Agriculture, Food and Rural Affairs for funds under the Formula-Based Component of the Ontario Community Infrastructure Fund, be read a first and second time and that By-Law 27-16 be read a third and final time and passed. Carried.

Treasurer Kehoe commented on her report on Infrastructure Ontario; she indicated that Infrastructure Ontario has the best interest rates for three capital projects; this item will require another authorizing by-law once she has received further information from the agency.

R-251-16

Moved by V. Suthren, Seconded by C. MacInnis

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby:

- receive the report from Sheila Kehoe, Manager of Finance - Treasurer, dated October 11th, 2016; and,
- agree to proceed with the By-Law to authorize the issue of debt through Infrastructure Ontario in the amount not to exceed in the principal amount of \$555,000.

Carried.

R-252-16

Moved by A. Barr, Seconded by C. MacInnis

Be it hereby resolved that: By-Law 28-16, being a By-Law to authorize the execution of an application with the Ontario Infrastructure And Lands Corporation for the purpose of financing capital works, be read a first and second time and that By-Law 28-16 be read a third and final time and passed.

Carried.

Treasurer Kehoe commented on her report on refinancing debt; she obtained interest rates information for other financial institutions; Infrastructure Ontario does not undertake refinancing. Council noted that the lifespan of the debt financing is more than the lifespan of the work that was undertaken.

R-253-16

Moved by C. MacInnis, Seconded by S. Ireland

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby:

- Receive the report from Sheila Kehoe, Manager of Finance – Treasurer, dated October 11th, 2016; and,
- Direct the Treasurer to proceed with the refinancing of the debt with the Royal Bank of Canada for up to a 5-year term for the actual value of the loan not to exceed in the principal amount of \$582,000.

Carried.

CAO/Clerk Regan introduced the topic of "Ranked Ballot". Ensued a discussion by Council, where it agreed to maintain the status quo by not going to ranked ballots. Council directed staff to not investigate this matter any further.

CAO/Clerk Regan circulated a meeting schedule for adopting the 2017 budget; he noted that it is an aggressive timeline. Mayor Nash indicated that this process foregoes separate working group pre-budget meetings for specific departments – services.

CAO/Clerk Regan suggested adding the following sections to the agenda: briefs verbal reports from the Mayor and CAO/Clerk respectively, as well as a similar section for individual Councillors. Council agreed to add these items. He is looking into a number of options to reduce the length of Council meetings.

Action Items: Council supported the suggestion of CAO/Clerk Regan, where the Fire Department do a drop mailing on the topic of Open Air Burn By-Law and to use SurveyMonkey. He noted that "Contractor meeting – follow-up meeting" was an operational matter; changes to the operation of the landfill are forthcoming, with information being made public beforehand.

Protection to Persons/Property:

Council reviewed the application for tile drainage. Councillor Ireland understood that: the amount requested exceeded the amount allowed by the legislation; and the Village could only deal with an application before the work got underway. The report on tile drainage application and the respective resolution were tabled to the next meeting for Randy Wilkinson, Drainage Superintendent; to provide further information.

Mayor Nash reminded Council members who sat on the Emergency Management Exercise that an alternate was required, and training would be needed.

Council received the report from Randy Wilkinson, Chief Building Official, on the dedication of land for the purpose of a highway on Carleys Corners Road.

R-254-16

Moved by A. Barr, Seconded by C. MacInnis

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby:

- Receive the report from Randy Wilkinson, Chief Building Official, dated October 11th, 2016; and,

- Give favourable consideration to the By-Law to assume and dedicate lands for the purpose of creating a public highway Carleys Corners Road.
Carried.

R-255-16 Moved by V. Suthren, Seconded by C. MacInnis

Be it hereby resolved that: By-Law 29-16, being a By-Law to assume and dedicate land for road purposes, be read a first and second time, and that By-Law 29-16 be read a third and final time and passed.

Carried.

Public Works:

Dave Powers, Manager of Public Works, spoke to his report on the disposal of corporate assets, being a Public Works surplus truck.

R-256-16 Moved by C. MacInnis, Seconded by S. Ireland

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby:

- Receive the report from Dave Powers, Manager of Public Works, dated October 5th, 2016; and,
- Direct staff to proceed with selling the Public Works 1998 Chevrolet pickup truck as per the Procurement Policy.

Carried.

Environment:

Council discussed the report from D. Powers calling for the elimination of the two annual clean-up passes, from the September 26th Council meeting. Recognizing the Landfill as a significant municipal asset, and in an effort to balance the Landfill revenues and expenses, Council decided to eliminate the two annual free clean-up passes effective January 1st, 2017. Council directed staff to undertake an awareness campaign.

R-257-16 Moved by C. MacInnis, Seconded by S. Ireland

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby:

- Receive the report from Dave Powers, Manager of Public Works, dated September 15th, 2016, which was submitted to Council on September 26, 2016; and,
- Eliminate the two annual free clean-up passes issued to residents, effective January 1st, 2017.

Carried.

D. Powers presented his report on landfill user fees. Managing brush requires staff time and equipment rental; the burn ban of this past summer resulted in a lot of brush accumulating at the landfill; the Landfill must also abide by provincial regulations regarding brush, so as to remain within our footprint. Larger household appliances quickly fill up the metal bins; plus, it has been a challenge to monitor small A/C units entering the landfill combined with large loads.

R-258-16 Moved by S. Ireland, Seconded by V. Suthren

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby:

- Receive the report from Dave Powers, Manager of Public Works, dated September 12th, 2016, which was submitted to Council on September 26, 2016; and,
- Direct staff to prepare a By-Law to amend Schedule "B" to By-Law 28-01 to implement new fees and charges for the weigh scale at the landfill, as per the September 12 report.

Carried.

Clerks' Note: D. Powers excused himself from the meeting.

General:

Council received and discussed the written request from Sidecar Café for an exemption to the Sign By-Law, dated September 29, 2016, and the related report from Andy Boffee, By-Law Enforcement Officer.

Councillor MacInnis expressed his on-going opposition to any A-Frame signs in the downtown core area. Councillor Barr noted that: there is already an exemption for one A-Frame sign at that intersection; and, the Sign By-Law Ad hoc Committee was working on a report to Council.

R-259-16 Moved by S. Ireland, Seconded by V. Suthren

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby:

- Receive the report from Andy Boffee, By-Law Enforcement Officer, dated October 3rd, 2016; and,
- Exempt "Sidecar Café", located at 206 Main Street West, from Section 7.6 c) of By-Law 24-10 under the following conditions:
 - The exemption expires Dec 31, 2016;
 - The sandwich board sign complies with all other aspects of the By-Law; and,
 - The sandwich board sign shall be placed adjacent to the Chamber of Commerce information board, near the junction of Main Street West and St Lawrence Street.

Carried.

Clerks' Note: S. Kehoe excused herself from the meeting.

Public/Media Question Period: None.

In-Camera:

R-260-16

Moved by V. Suthren, Seconded by A. Barr

Be it hereby resolved that: this Council moves to "In Camera" at 9:48 p.m. in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees.

Carried.

R-261-16

Moved by C. MacInnis, Seconded by A. Barr

Be it hereby resolved that: the "In Camera" session rise and report, with staff being given direction, and the regular council session resume at 10:48 p.m.

Carried.

R-262-16

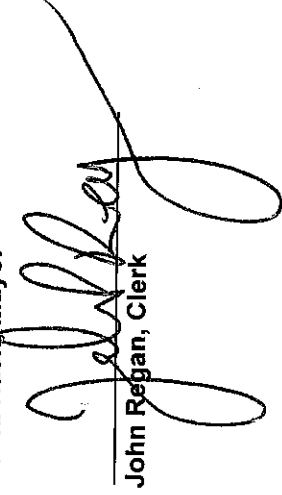
Moved by V. Suthren, Seconded by C. MacInnis

Be it hereby resolved that: This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 10:50 pm until the regular meeting of council on Monday, November 14, 2016 at 7:00 pm, or until the call of the Mayor subject to need.

Carried.



David Nash, Mayor



John Regan, Clerk