

**The Corporation of the
Village of Merrickville-Wolford**

September 26, 2016

A regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford was held at 7:00 pm on Monday, September 26, 2016.

Chaired by: Mayor David Nash

Members of Council: Deputy Mayor Anne Barr
Councillor Kim Weedmark
Councillor Stephen A. Ireland
Councillor Chuck MacInnis
Councillor David Snowdon
Councillor Victor Suthren

Staff in Attendance: Arie Hoogenboom, Interim CAO/Clerk
Sheila Kehoe, Manager of Finance – Treasurer
Bob Foster, Fire Chief

Members of the public were in attendance.

Press in Attendance: None.

Disclosure of Pecuniary Interest and the general nature thereof: None.

R-228-16 Moved by K. Weedmark, Seconded by S. Ireland
Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby appoint Arie Hoogenboom as the Acting Clerk for this meeting.

Carried.

Additions to the Agenda:

Mayor Nash added one item under Environment.

Council agreed to move the discussion and By-Law on Open Air Burning up in the agenda.

Resolutions:

R-229-16 Moved by V. Suthren, Seconded by A. Barr

Be it hereby resolved that: The agenda of the regular council meeting of September 26, 2016 be adopted as amended.

Carried.

Approval of the minutes:

R-230-16 Moved by K. Weedmark, Seconded by C. MacInnis

Be it hereby resolved that: The minutes of the regular council meeting of September 12, and of the special Council meeting on September 6, 2016 be adopted as circulated.

Carried.

Delegation: None.

Public Question Period: None.

Property, Finance and Administration:

Chief Foster presented his report on Open Air Burning. The highlights would be no open fires in the areas served by hydrants, no burn barrels in Jasper or Eastons Corners, and permits required for open burning. He noted that the By-Law was necessary for public safety and to recover costs when individuals acted irresponsibly with fire and the department was called out to respond. He responded to various questions from Council including the open burning in Merrickville, Landfill fires, and the Campground. It was noted that only 1st and 2nd readings were being proposed to allow for public input. Council directed that the draft By-Law be put on the web, be circulated to the Environment Committee and that staff arrange for a public meeting prior to 3rd reading.

R-231-16 Moved by C. MacInnis, Seconded by S. Ireland

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby receive the report from Bob Foster, Fire Chief, dated September 9th, 2016 regarding the new open air burning by-law.

Carried.

R-232-16 Moved by C. MacInnis, Seconded by A. Barr

Be it hereby resolved that: By-Law 24-16, being a By-Law to prescribe the precautions and conditions under which fires may be set in open air, be read a first and second time.

Carried.

Chief Foster was thanked and excused from the balance of the meeting.

At this point, Mayor Nash called the public meeting for the Bassile Official Plan and Zoning amendments to order.

R-233-16 Moved by V. Suthren, Seconded by K. Weedmark

Be it hereby resolved that: The regular meeting of Council will recess at 7:30 p.m. for holding a Public Meeting regarding an amendment to the Official Plan and to the Zoning By-Law for a mixed-use commercial and residential development project at the corner of West Broadway Street (County Road 43) and Grenville Lane.

Carried.

Clerk's Note: The minutes of the Public Meeting are attached.

R-234-16 Moved by K. Weedmark, Seconded by V. Suthren

Be it hereby resolved that: The Public Meeting regarding the amendment to the Official Plan and to the Zoning By-Law will now adjourn at 8:30 p.m. and the regular Council meeting will resume.

Carried.

Council returned to the regular meeting and agreed to move the OPA and Zoning By-Law on the agenda.

R-235-16

Moved by A. Barr, Seconded by S. Ireland

Be it hereby resolved that: By-Law 22-16, being a By-Law to amend By-Law 04-07, Official Plan, be read a first and second time and that By-Law 22-16 be read a third and final time and passed.

Carried.

R-236-16

Moved by D. Snowdon, Seconded by S. Ireland

Be it hereby resolved that: By-Law 26-16, being a By-Law to amend By-Law 23-08, Zoning By-Law, be read a first and second time and that By-Law 26-16 be read a third and final time and passed.

Carried.

Boards and Committees:

Police Services Board: no comments.

Recreation July minutes: Council questioned the administrative procedures in place for beach clean-up. It was suggested we budget for a bag dispenser for dog litter at the beach. It was also suggested that the raft be moved to deeper water next year and that staff look into dealing with the many geese at the beach via utilizing a drone.

Recreation September minutes: It was noted that a survey to the Merrickville Estates neighbourhood had been sent out and results would be coming back to Council.

Lions Club Washroom Ad hoc Committee: Councillor MacInnis noted progress made to date and that a location has not been finalized and that the Parking Committee had concerns with losing any spaces downtown. The next was been postponed due to staff shortages.

Parking Ad hoc Committee: Councillor MacInnis noted that only 4 residents attended the public meeting and were invited to comment on the proposals.

Property, Finance and Administration (continued):

Treasurer Kehoe commented on her report on the monthly cheque list.

R-237-16

Moved by A. Barr, Seconded by C. MacInnis

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby:

- receive the report from Sheila Kehoe, Manager of Finance / Treasurer, dated September 13, 2016; and,
- adopt the new process of having the monthly cheque list available at the municipal office for the review of Council members only.

Carried.

Treasurer Kehoe noted that as a follow-up to the auditors' management letter, her report was presented.

R-238-16

Moved by C. MacInnis, Seconded by V. Suthren

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby:

- receive the report from Sheila Kehoe, Manager of Finance / Treasurer, dated September 13, 2016; and,
- adopt the report reflecting the 2016 budget as adjusted to reflect the P.S.A.B. expenses as required under *Ontario Regulation 284/09*.

Action Items: Council noted with pleasure the shortened action list and the addition of completion dates.

Public Works:

Various members of Council commented on the report and statistics provided by D. Powers.

R-239-16

Moved by V. Suthren, Seconded by A. Barr

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby:

- Receive the report from Dave Powers, Manager of Public Works, dated September 21st, 2016; and,
- Direct staff to budget for the purchase of a speed indicator sign in 2017

Carried.

Councillor Weedmark questioned if the Village would be disposing of the 1998 truck. Councillor Ireland suggested, in the future, if most details on the spec be provided to Council in advance. It was noted by staff that the truck would be purchased this year and we would look to budget for the plow attachment in 2017.

R-240-16

Moved by D. Snowdon, Seconded by S. Ireland

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby:

- Receive the report from Dave Powers, Manager of Public Works, dated September 21st, 2016;
- Accept the Quote from Mike Fair GMC in Smiths Falls for a new 2017, ¾ ton, four-wheel-drive, HD work truck for the price of \$35,326 plus taxes; and

- Direct staff to proceed with the purchase.

Carried.

Council received a report from D. Powers re: the 2016 roadside spraying and mowing program, and indicated support for continuing a program in 2017. Council was not supporting on single sourcing the mowing and directed staff to RFP for these services.

R-241-16 Moved by A. Barr, Seconded by D. Snowdon

Be it hereby resolved that: The Council of the Corporation of the Village of Merrickville-Wolford does hereby:

- Receive the report from Dave Powers, Manager of Public Works, dated September 21st, 2016; and
- Direct staff to budget for the road side spraying and mowing program to continue in 2017.

Carried.

Environment:

Council received the report from D. Powers calling for the elimination of the two annual clean-up passes. After considerable discussion, the proposed resolution was withdrawn, and staff was directed to bring back to Council at its next meeting a resolution to reduce the passes to one for 2017 with consideration to fully eliminate free passes in 2018. In addition, the one free is to provide for 1 load at a maximum weight of 400kg. Passes are to not be mailed out but picked up at the Village office so that residency can be tracked. Council felt that waste needs to move to a user pay system rather than being heavily subsidized by taxation. It will be important to educate the public on our new waste fees and policies at the landfill.

Council considered a report from D. Powers respecting proposed new fees once the scales are operational. While there was general support for the proposed fees, some questions around charges for brush, appliances, and scrap metal prices were raised. The motion to approve the rates was withdrawn and Dave Powers is to attend the next meeting to respond to the outstanding questions. Staff is to note on our website that new landfill fees will be considered at the next Council meeting.

General:

Mayor Nash proposed and Council agreed to recognize the local School's anniversary by providing a tree planting up to \$150 in value.

By-Laws:

R-242-16 Moved by V. Suthren, Seconded by A. Barr

Be it hereby resolved that: By-Law 25-16, being a By-Law to adopt a policy on "Respect in the Workplace - Workplace Violence and Harassment", and to rescind sections 6.4 to 6.84 of the Personnel Policy dealing with harassment, be read a first and second time and that By-Law 25-16 be read a third and final time and passed.

Carried.

Notice of Motion: Deputy Mayor Barr advised that, at the next meeting, a motion would come forward to eliminate the Open Spaces Committee as much of this work is already being done through the Recreation Committee and the Strategic Planning Ad hoc Committee.

Public/Media Question Period: None.

In-Camera:

R-243-16 Moved by K. Weedmark, Seconded by V. Suthren

Be it hereby resolved that: this Council moves to "In Camera" at 10:10 p.m. in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees.

Carried.

R-244-16 Moved by V. Suthren, Seconded by K. Weedmark

Be it hereby resolved that: the "In Camera" session rise and report, with staff being given direction, and the regular council session resume at 10:18 p.m.

Carried.

Prior to adjournment, Acting Clerk Arie Hoogenboom expressed his appreciation to Council for retaining his consulting firm over the past 7 ½ months on a part-time basis. Council expressed their thanks to Hoogenboom for his support as they transition to new senior staff.

Council also noted the awarding of 5 Blooms to Merrickville-Wolford from the Communities in Bloom program and commended the volunteers who worked so hard on showcasing the community.

R-245-16 Moved by A. Barr, Seconded by S. Ireland

Be it hereby resolved that: This regular meeting of the Council of the Corporation of the Village of Merrickville-Wolford does now adjourn at 10:20 pm until the regular meeting of council on Tuesday, October 11, 2016 at 7:00 pm, or until the call of the Mayor subject to need.

Carried.



David Nash, Mayor



Arie Hoogenboom, Clerk



John Regan, Clerk

Public Meeting
Official Plan Amending OPA 2 – 2016
Zoning By-Law Amendment ZBA 1 – 2016

BASSILE AMENDMENTS

OFFICIAL PLAN 04-07 AND ZONING BY-LAW 23-08

Monday September 26, 2016

7:30 p.m.

Council Chambers,

Village of Merrickville-Wolford

The Council of the Corporation of the Village of Merrickville-Wolford held a Public Meeting for the purpose of hearing applications OPA 2 – 2016 and ZBA 1 - 2016 for amendments to OFFICIAL PLAN 04-07 and Zoning By-Law 23-08 on September 26, 2016 at 7:30 pm in the Council Chambers.

Mayor David Nash, Deputy Mayor Anne Barr, Councillor Kim Weedmark, Councillor Stephen A. Ireland, Councillor Chuck MacInnis, Councillor David Snowdon, Councillor Victor Suthren were in attendance as well as Arie Hoogenboom, Acting Clerk, and Sheila Kehoe, Manager of Finance – Treasurer.

Gallery: Members of the public were in attendance

No media were present.

Mayor Nash read out the public meeting introduction and process (attached). In attendance were the applicant, one citizen and our planning consultant, Doug Grant of Novatech.

Mr. Grant reviewed the OP and Zoning amendments, noting that the OPA is consistent with the Provincial Policy Statement and the County OP. He recommended passage of both the OPA and the Zoning By-Law. He responded to a number of questions from Council. A draft site plan for the property was discussed and it was noted that it meets all local requirements but approval must await approval of the OPA and Zoning.

Mayor Nash called for comments from anyone in attendance in support of the applications. None were made. He then called for anyone opposed to the amendments to speak. Mr. Eric Monkman of Charlotte Street expressed concern over the appearance of the development as the location is at the entrance to the Village. He questioned if Lanark County had been consulted as he felt they did the road snow removal. He also inquired if a sidewalk on #43 would be provided. In response, the Clerk advised that the site was in Leeds & Grenville and that Lanark County would therefore not be consulted.ⁱ Lanark County may be plowing the road as part of an agreement with Leeds & Grenville and that the County may choose to consult with Lanark County. Any sidewalk requirement would be at the discretion of the United Counties. Mr. Monkman wrote his name on the sign-up sheet for further notification. The Clerk advised that the Village had not received any mail or email in support or against the applications further to the public notice.ⁱⁱ

The Public Meeting adjourned at 8:30 p.m.

ⁱ Lanark County received the Notice of Public Meeting pursuant to the notification requirements of the O. Reg. 543/06, but made no submissions.

ⁱⁱ The Rideau Valley Conservation Authority had submitted comments, to which Mr. Grant referred to in his presentation, stating that it had no concerns with the OPA and ZBA, and that it was in discussions with the applicant regarding the stormwater management plan.

PUBLIC MEETING INTRODUCTION

Monday, September 26, 2016

Mayor

Introduction

This is a Public Meeting held under the Planning Act to consider a proposed Official Plan Amendment and a proposed Zoning By-law Amendment to permit a mixed-use commercial and residential development project at the corner of West Broadway Street (County Road 43) and Grenville Lane.

The proposed Amendments affect the properties occupied by the gas station which has recently been demolished and by the semi-detached dwelling which was recently destroyed by fire.

Notices

Before getting into further detail, there are certain mandatory requirements under the Planning Act that I must provide:

1. Notice of this Public Meeting was published in the EMC on Thursday September 1, 2016, and was given to the agencies and individuals that are required to be notified under the Act.
2. **TAKE NOTICE:** if a person or public body does not make oral submissions at a public meeting, or make written submissions to the Council of the Village of Merrickville-Wolford before the proposed Official Plan and Zoning By-law Amendments are adopted, the person or public body is not entitled to appeal the decisions of the Council to the Ontario Municipal Board.
3. **TAKE NOTICE:** if a person or public body does not make oral submissions at a public meeting or make written submissions to the Council of the Village of Merrickville-Wolford before the proposed Official Plan and Zoning By-law Amendments are adopted, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.
4. **TAKE NOTICE:** if you wish to be notified of the adoption of the proposed Official Plan Amendment, you must make a written request to the CAO/Clerk of the Village of Merrickville-Wolford
5. **AND TAKE NOTICE:** that the subject lands are affected by a proposed Official Plan Amendment (file no. OPA 2-16), and a Zoning By-law Amendment (file no. ZBA 1-16).
6. **ANY PERSON** may attend this public meeting and/or make written or verbal representation either in support of or in opposition to the proposed Official Plan and Zoning By-law Amendments.

Procedure

The procedure for this Public Meeting will be as follows:

1. First, I will ask our planning consultant to make a presentation.
2. Council will then be allowed to ask questions of the planning consultant.
3. Next, anyone in support of the proposed Amendments can speak.
4. Next, anyone opposed to the proposed Amendments can speak.
5. Finally, Council can ask the planning consultant any questions arising from the comments received from the public.

I remind the audience to state your name before speaking so that it can be recorded in order to protect your right of appeal to the Ontario Municipal Board.