

MERRICKVILLE PUBLIC LIBRARY

Merrickville Public Library Board's meeting was held Mar. 7, 2017 at 12:30 p.m. at the library.

Present: M-W: Brian Reid, Sue Birta, John Harris, Victor Suthren.

Montague: Wendy Simpson-Lewis.

and Mary Kate Laphen (Librarian)

Absent: Carole Roberts,

Meeting called to order at 12:45 pm.

1. Conflict of Interest: None.

2. Adoption of Agenda: ADOPTED.

3. Approval of Minutes: Minutes from Feb. 14/17 meeting – APPROVED.

4. Correspondence:

- **Follow-up re: Montague Resolution:** Montague Council has shared its resolution re: continued provincial internet funding with other municipalities, and it has been adopted by some of these.

5. Questions/ Presentations from Public: None

6. Friends of the Library Report: The Friends will be meeting soon to plan their spring fundraisers (plant sale, garage sale).

7. Librarian's Report: see notes below.

8. Other Business:

A. Updates:

a. Annual Report Presentations: Mary Kate presented the report to Merrickville-Wolford Council on Feb. 27. It was well-received. She is scheduled to present to Montague Council at their Mar. 21 meeting.

b. Capacity-Building Grant: Most of the purchases have been made. The remainder are in the works. Deadline is Mar. 31.

c. Building:

- **Lights:** This is moving forward at last. The electrician is awaiting some equipment and then the work should get done.
- **Exterior Sign:** Brian and John went ahead and have added a frame to the sign.

d. Community Engagement:

- Re: Montague
 - i. Mary Kate and Wendy will be meeting with the Forget-Me-Not Club this week
 - ii. Must follow up with community partners and other groups that have been contacted
 - iii. Should look into possible partners re: municipal strategic plan

B. Friends of Library 25th Anniversary: Further discussion of ideas. Will consult with the Friends about some of these ideas.

C. Merrickville-Wolford Strategic Plan: Reviewed and discussed the areas of the implementation plan, as follow-up from municipal meeting (Feb. 28). Mary Kate will compile the current ideas and send out to the board for review and comments. Mary Kate will submit the updated report before the end of the month.

D. Other Business:

9. Next meeting: Tues, Apr. 11, 2017 at 12:30 at the Library.

Meeting concluded.

Librarian _____

Chairperson _____

Librarian's Report for Feb-Mar/17

Statistics:

February	2017	2016	2015	2014
Patrons	1225 +1% w/mtgs 1243	1211 +17% w/mtgs 1234	1033 +20.5%	856 -16.5%
(Kids/Youth)	321 (120 / 201)	299 (125 / 174)	280 (111/169) +57%	178
(Progs)	194-in (19 prgs, 1 CV in,)	104-in (13 prgs, 1 CV - in)	(81-in, 83-out of Lib)	(95-in, 70-out of Lib)

	18-out of Lib (2-prgs, 0 CVs out)	54- out of Lib (3 prgs+ 2 CV - out)	(12 prgs in / 5-prgs + 3 CV out)	(11 prgs + 1 group visit in / 5-prgs + 2 CVs out)
Mtg Rm users	18 (3 mtgs)	23 (4 mtgs)	42 (4 mtgs)	29 (5 meetings)
Circulation	2037 -16% 2312 w/ ebks	2492 -3.5% 2726 w/ ebks	2583 +19%	2165 -12.5%
(Adult/Child)	(A-1366, J-621, T-50)	(A-1683, J-759, T-50)	(A-1469, J-790, T-68)	(A-1531, J-584, T-50)
Internet use (+wireless):	298 +8% (255 / 39w / 4 EL)	275 -20% (223 / 46w / 6 EL)	343 +51.5% (258 / 75w / 10 EL)	226 -15% (198 / 25w / 3 EL)
ILLs borrowed/lent:	111 / 66	94 / 104	81 / 79	92 / 90
E-collection use (approx.)	OverDrive: 275 (circ) Eresources: deferred	OverDrive: 234 (circ) Eresources: : 88 ssns 140 searches	OverDrive: 213 (circ) Eresources: 13 sessns 103 searches	OverDrive: 142(circ) Eresources: 95 ssns 319 searches

Visits were up a bit from last February, although evenings continued quite slow. Programs were up substantially (number of programs and attendance). Circulation was down this month for both children and adults, although ILLs and ebooks continue to do well.

Programs & Services: Children's Programs

StoryTime: Attendance has been up lately. There are a number of babies coming, so I have asked about interest in a baby program.

Lego Club: this is up and down, but continues to be a nice Saturday activity.

Afterschool Youth Group: Mostly the kids are hanging out, but some are working on making a movie trailer

Art Workshop: This is doing very well and was full again this month.

March Break: publicity and preparations are under way. We have a lot of good activities planned

Coding for Kids: will start again after March Break.

Schools: nothing new this month.

Daycare: Continuing monthly visits and book loans to the toddlers and preschoolers.

Groups (Cubs, Brownies, etc): n/a.

Programs & Services: Adult Programs

Library Book Club / Off The Shelf / Friday Movies: continue to go well. Movie attendance was up in Jan.

Art Workshops: The new adult art workshop continues to go well.

Museum Passes: still popular. Aquatarium pass will be changing from a free pass to a discount pass in April.

Internet: Continues to be well-used.

InterLibrary Loans: Still quite busy.

Seniors Home: Continuing to send books to Rosebridge Manor and Hilltop.

Pools: still popular. LP pool rotated in Feb.

Meeting Room: The meeting room was used by the Fair Board, Knitters, and a school parent committee, as well as for library programs.

Collection: Have put in the big Spring-Summer order. Received some more parenting books from Merrickville School. Finished weeding the kids' picture books.

Volunteers: The volunteer situation is good. Have started doing basic accessibility customer service training with presenters.

Donations: received a \$1000 donation, plus a couple of smaller donations (one for Canada Reads books).

Facilities: No new issues. Have narrowed down furniture possibilities for the meeting room; and the lighting is still pending (see above).

Publicity/Outreach: Usual info on programs, with a particular focus on March Break in Phoenix, webpage, Facebook page, signs, flyers, and on school facebook/newsletter.

Partnerships/Outreach: Meeting with the Montague Forget-Me-Nots this week. Have been working on the library's input re: the municipal strategic plan.

Professional Development, Meetings, etc: Participated in a webinar on outcome measurement (Project Outcome) and a small libraries committee teleconference. Upcoming: Read To Every Kid book selection meeting this month, and an Outreach meeting in May.

Grants, etc: The funds from the Capacity Building grant are mostly spent. I will finish the last after March Break. Deadline is Mar. 31; post project report due by Apr. 28.

Plans for month: March Break programs!; finish spending for Capacity Building Grant; submit feedback re: municipal strategic plan operation plan; present Annual Report to Montague Council, continue with community engagement; plus the usual.